

## Minutes July 19, 2022

Board of Trustees  
T. A. Cutler Memorial Library  
312 Michigan Avenue  
St. Louis, MI 48880

Members present: Robin Hart, Cheryl Lombard, Mary Reed, Sue Vibber

Members absent: Holly Brannan-Harris

Also present: Library Director Jessica Little

**Call to order:** Meeting was called to order at 5:00 p.m.

**Minutes:** The minutes were reviewed. Sue Vibber moved to approve the minutes as presented. Robin Hart seconded the motion. The motion passed

**Public Comment:** None

### **Reports:**

Librarian's Report: The summer reading program is going well. Colin has come up with new and creative ways to keep the kids engaged and attendance at events is steady. The library went live on Hoopla this week. The memorial walk, garden and bench installation is complete and being well used. Jessica thanked Sue Vibber for donating plants and time to enhancing the existing perennial beds. The outdoor painting projects are progressing and Theresa is taking lead on those projects. The library millage renewal proposal is on the ballot in two weeks. The replacement hotspots have arrived and are in circulation.

Financial Reports: The financial reports for May and June were discussed. Jessica mentioned the utility line item was credited for the overpayment previously discussed, but these are preliminary year-end figures, since invoices for goods and services ordered prior to June 30 are still being received.

Statistical Report: Bimonthly and year end statistics were presented. Summer reading registrations are back to preCOVID levels. The low interest in teen events was discussed, and Cheryl suggested sending information to the local youth groups next year.

**Old Business:** Sue Vibber presented information from Mitch Art Incorporated of Midland and E&S Graphics of Ithaca on replacing the road sign or restoring the existing sign. Mary Reed suggested Green Side Up be contacted to assist with lighting suggestions for a traditional sign. After discussion, Cheryl Lombard moved that Jessica pursue having the existing sign restored, working with E&S Graphics if their formal quote comes in within the verbal estimate given and if appropriate lighting can be found. Sue Vibber seconded the motion. The motion passed

**New Business:**

Mary Reed moved to adopt the regular calendar of meeting dates for the 2022-2023 fiscal year with all meetings to occur at 5:00 p.m. in the library meeting room unless otherwise posted:

July 19, 2022	September 20, 2022	November 15, 2022
January 17, 2023	March 21, 2023	May 16, 2023

The motion was seconded by Robin Hart. The motion passed.

Cheryl Lombard moved to retain the existing slate of officers for the new fiscal year:

Mary Reed, President; Holly Brannan-Harris, Vice President/Secretary; Sue Vibber, Treasurer  
Robin Hart seconded the motion. The motion passed.

**Announcements:** There were no announcements.

**Adjournment:** Cheryl moved to adjourn the meeting at 5:56 p.m. The motion was seconded by Sue Vibber.

Minutes respectfully submitted.

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Mary Reed, President

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Jessica Little, Library Director