Minutes November 16, 2021

Board of Trustees
T. A. Cutler Memorial Library
312 Michigan Ave.
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Mary Reed, Sue Vibber

Members absent: None

Also present: Library Director Jessica Little

Call to Order: Meeting was called to order at 5:00 pm

Minutes: Review of the minutes from the July 20 and September 21, 2021 meetings. Mary Reed proposed the minutes be accepted with corrected typo, the motion was supported by Sue Vibber; motion passed.

Public Comment: None

Reports

Librarians Report: Jessica reported that the Friends of the Library book sale raised over $750. The tentative date for the library holiday open house is set for Saturday, December 4. There is a current inventory of the library collection.

Financial Report: Financial reports were reviewed

Statistical Report: The statistics for circulation and program attendance are still down, but Jessica is hoping to see them slowly return to pre-2020 levels.

Old Business: Jessica has been appointed to a three year term on the White Pine Library Cooperative Board of Directors. Mary Reed made a motion to approve the term, the motion was supported by Sue Vibber, motion carried. The City of St Louis website is now fully functioning; Jessica played a significant role in assisting with this project. The two vacancies on the library board were discussed, with methods for finding candidates to fill the positions.

New Business: There was a discussion of the VITA volunteer tax assistance program; a service that the library has participated in during previous years. Participation for the 2022 tax season is pending. Jessica is looking into different options for replacing the sign in front of the library. Donations made as memorials for Michelle Kelly have been designated for use on the library garden project.

Announcements: None

Adjournment: The meeting was adjourned at 5:48 pm

Minutes respectfully submitted

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Mary Reed, President   Holly Brannan-Harris, Secretary