

Minutes March 16, 2021

Board of Trustees
T. A. Cutler Memorial Library
312 Michigan Ave.
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Theresa Jewell, Michelle Kelly, Mary Reed

Members absent: None

Also present: Library Director Jessica Little

Call to Order: Meeting was called to order at 5:59 pm

Minutes: Review of the minutes from the January 19, 2021 meeting. Theresa Jewell proposed the minutes be accepted, the motion was supported by Michelle Kelly; motion passed.

Public Comment: None

Reports

Librarians Report: The restoration project on the gazebo has been completed. The library will not be offering the VITA program this year.

Financial Report: The reports were reviewed.

Statistical Report: Jessica reported that statistics are still not at normal expected levels due to the pandemic.

Old Business: Theresa Jewell submitted an invoice from the Shark Workshop for the new furniture in the reading area.

Jessica presented the updated Needs Assessment Survey for review by the board. There was discussion of how to make library patrons aware of the survey and encourage them to provide feedback.

New Business: Revisions were made to the 2020-2021 library budget due to overpayment of millage funds.

The board reviewed the draft for the proposed 2021-2022 library budget. Some line items regarding salary for library employees were left blank due to changes in tax laws.

Resumption of regular library hours and services were discussed. Story Hour is scheduled to restart. The Summer Reading Program is set to start, with most meetings and activities scheduled for outdoors. The business hours for the library may be extended in the evenings.

Announcements: None

Adjournment: The meeting was adjourned at 6:52 pm

Minutes respectfully submitted

Mary Reed, President

Holly Brannan-Harris, Secretary