

A Special Meeting of the Mid-Michigan Community Fire Board, held at the St. Louis City Hall, was called to order by Chair Kevin Beeson at 5:30p.m., on Wednesday, April 7, 2021.

Members Present: Chair Kevin Beeson, Vice-Chair Kurt Giles, Carmen Bajena, Bobbie Marr, Greg Mikek

Members Absent: None

Others in Attendance: Fire Chief Bill Coty, Trevor Allen, Carl Eyer

Business.

Purpose of the Special Meeting to discuss the purchase and funding of a Duty Officer Vehicle.

Chief Coty has put together proposal for a vehicle. Consensus has been that this additional vehicle is desired and we could possibly accelerate the purchase if other funding were available.

Motion by Member Marr, support by Member Mikek, to authorize Kevin Beeson, Kurt Giles, Bobbie Marr and/or William Coty to execute and sign documents related to any application and acceptance of Community Facility Loans and Grants (Equipment and Vehicles) Federal Catalog Number 10.766, and any available foundation grants available, and commit, as a first priority, Equipment Reserves as the Department's share of match funds for the program(s) to the extent needed.

Roll Call Vote:

Ayes: Marr, Mikek, Bajena, Giles, Beeson

Nays: None

Absent: None

Motion carried.

Other Business.

Member Marr explained that we are experiencing some difficulties with Chemical Bank becoming TCF and now merging with Huntington. The current banks are charging excessive fees to accounts and the customer service has diminished. There is a desire to have direct deposit for fire payroll checks and the fees at the current bank are cost prohibitive.

Commercial Bank will offer the needed direct deposit and ACH features plus the current services we receive at no cost.

Resolution 2021-02 – Banking Policy Update

The following preamble and resolution were offered by Member Marr and supported by Member Giles.

WHEREAS, the Mid-Michigan Community Fire Control Board (a.k.a. St. Louis Area Fire Department) wishes to establish a banking relationship with Commercial Bank:

NOW THEREFORE BE IT RESOLVED, the Mid-Michigan Community Fire Control Board a.k.a. St. Louis Area Fire Department authorizes the Board Secretary to open accounts needed for checking, saving, and payroll transaction purposes at Commercial Bank by filing a copy of this resolution the Mid-Michigan Community Fire Control Board authorizes signatures of any one of the following persons who are authorized to transact business on its bank demand accounts:

Kurt R. Giles
Bobbie Jo Marr

BE IT FURTHER RESOLVED that the Board Secretary is authorized to take such action as may be necessary to close bank accounts held at TCF Bank and transfer funds as necessary.

BE IT FURTHER RESOLVED that Fire Chief (William Coty) be authorized to access any, and all, information regarding any account held under Employer #38-3582367.

Ayes: Marr, Giles, Bajena, Mikek, Beeson
Nays: None
Absent: None

Resolution declared adopted this 7th day of April, 2021.

Resolution 2021-03 – Policy for ACH and Electronic Transactions

The following preamble and resolution were offered by Member Marr and supported by Member Bajena.

WHEREAS, on December 30, 2002, the Governor of the State of Michigan approved Act No. 738 of the Public Acts of 2002 authoring the use of electronic transactions by designate officers of the local government; and

WHEREAS, the Mid-Michigan Community Fire Control Board (a.k.a. St. Louis Area Fire Department) deems that it is in the best interest of the Board to make certain financial transactions by using electronic transactions as described in the Act:

NOW THEREFORE BE IT RESOLVED, that the following policy shall govern the use of electronic transactions:

- a. The Board Secretary (City Treasurer) shall be responsible for establishing all ACH arrangements for the local unit;
- b. The Board Secretary (City Treasurer) shall be responsible for payment approval, accounting, reporting, and generally overseeing compliance or shall appoint an employee (of the City) to perform such duties;
- c. All electronic transactions will continue to be processed, approved, and presented to the board.
- d. All ACH transactions shall be approved by the Board Secretary (City Treasurer) before payment is made.

Ayes: Marr, Bajena, Giles, Mikek, Beeson

Nays: None

Absent: None

Resolution declared adopted this 7th day of April, 2021.

The meeting was adjourned at 5:38 p.m.

Bobbie Jo Marr, Secretary