

Mid-Michigan Community Fire Control Board

Meeting Agenda

Tuesday, May 12, 2020

5:30 P.M. Location: City of St. Louis – Council Chambers

1. Call to Order.
2. Roll Call.
3. Approval of Meeting Minutes – Regular Meeting February 11, 2020
4. Approval of Meeting Minutes – Special Meeting April 17, 2020
5. Public Comments: restricted to (3) three minutes regarding issues not on this agenda.
6. Claims & Accounts -
February 1, 2020 through April 30, 2020 for \$ 60,242.81. (Approve)
7. Financial Statements 4/30/2020 (Receive and place on file)
8. Fire Chief's Report (Receive and place on file)
9. Resolution 2020-02.....2019-2020 Budget Amendment
10. Other Business
11. Public Comment
12. Adjournment

**MINUTES
FOR APPROVAL**

A Regular Meeting of the Mid-Michigan Community Fire Board, held at the St. Louis City Hall, was called to order by Chair Kevin Beeson at 5:30p.m., on Tuesday, February 12, 2020.

Members Present: Chair Kevin Beeson, Vice-Chair Kurt Giles, Bobbie Marr, Carmen Bajena
Members Absent: Don Long
Others in Attendance: Fire Chief Rich Apps, Bill Coty, Ralph Echtenaw

Election of Chair and Vice-Chair.

Moved by Member Marr, supported by Member Giles, to approve the appointment of Kevin Beeson as Chairman of the Mid-Michigan Community Fire Board. All ayes carried the Motion.

Moved by Member Marr, supported by Member Bajena, to approve the appointment of Kurt Giles as Vice-Chair of the Mid-Michigan Community Fire Board. All ayes carried the motion.

Minutes.

Moved by Member Giles, supported by Member Bajena, to approve the minutes of the November 12, 2019 meeting. All ayes carried the motion.

Public Comment.

None

Claims and Accounts.

The Fire Board reviewed the Claims & Accounts.

Moved by Member Giles, supported by Member Bajena, to approve the Claims & Accounts for November 1, 2019 to January 31, 2020 in the amount of \$40,769.96. All ayes carried the motion.

Financial Statements.

The Fire Board reviewed and discussed the Financial Statements of January 31, 2020 and placed on file.

Audited Financial Statements.

Audited Financial Statements for year ended June 30, 2019 were reviewed, discussed and placed on file.

Set Meeting Dates & Times.

Moved by Member Giles, supported by Member Marr, to approve meeting dates and times for the mid-Michigan Community Fire Board for 2020-2021 as the 2nd Tuesday of August, November, February and May at 5:30 pm, meetings to be held at City Hall. All ayes carried the motion.

Meeting Schedule will be as follows:

August 11, 2020

November 10, 2020

February 9, 2021

May 11, 2021

Fire Chief's Report.

The Fire Chief's Report was reviewed, discussed, and placed on file.

Adoption of the 2020-2021 Budget – Resolution 2020-01

The following preamble and resolution were offered by Member Giles, and supported by Member Bajena:

WHEREAS, it is necessary for the Mid-Michigan Community Fire Control Board to authorize the expenditure level and contributions from the respective entities for the 2020-2021 fiscal year.

WHEREAS, the Mid-Michigan Community Fire Control Board has reviewed the summaries of prior year results and the requests made by the Fire Chief for the upcoming year.

NOW THEREFORE IT BE RESOLVED, the Mid-Michigan Community Fire Control Board has adopted its budget for the 2020-2021 Fiscal Year summarized as follows:

FUND BALANCE CHANGE	2020-2021
Beginning Balance - Committed for Equipment	292,684
Additions to Equipment Commitment	60,000
Expenses - Use of Equipment Funds	-
Ending Balance - Committed for Equipment	352,684
Beginning Balance - Unassigned	241,872
Revenue	314,896
Expenses	(254,896)
Transfers to Equipment Commitment	(60,000)
Ending Balance - Unassigned	241,872

BE IT FURTHER RESOLVED that member contributions are expected as follows for the 2020-2021 Fiscal Year. One half will be payable July 2020 and the other half payable January 2021.

	St. Louis	Bethany	Jasper	Pine River	Total
Member Contributions 2020-2021	113,080.10	51,633.99	72,000.35	75,781.56	312,496.00

BE IT FURTHER RESOLVED that authorized salary and per diem rates shall be as follows:

Fire Chief	\$2,560 annual
Assistant Chief	1,546 annual
Captain	1,029 annual
Lieutenant	644 annual
2 nd Lieutenant	293 annual
Equipment Officer	587 annual
Training Officer	587 annual
Fire Fighter II runs/drills	29.33 per run
Rookie run/drills	10.13 per run
Rescue runs	26.40 per run

BE IT FURTHER RESOLVED that the adoption of this budget is at the total operating level. Officials responsible for the expenditures authorized in the budget may expend funds up to, but not to exceed, the total appropriation authorized.

BE IT FURTHER RESOLVED that payment of claims (bills) shall be approved by the Fire Chief and/or the City of St. Louis Manager prior to being paid. The City Treasurer may authorize the payment of payroll related items as well as certain bills prior to approval to avoid late penalties, service charges and interest (primarily utilities). The Mid-Michigan Community Fire Control Board shall receive a list of claims (bills) paid for their concurrence of approval at the next Board meeting.

BE IT FURTHER RESOLVED that the Board Treasurer shall provide the Board at each meeting a report of fiscal year to date revenues and expenditures compared to the budgeted amounts of the Fire Department.

BE IT FURTHER RESOLVED that the Fire Chief and Board Treasurer will monitor the budget. Whenever it appears that the actual and probable revenues will be less than the estimated revenues upon which appropriations were based, and when it appears that expenditures will exceed an appropriation, the Treasurer shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or use of fund balance or both.

Ayes: Giles, Bajena, Marr, Beeson

Nays: None

Absent: Long

Resolution declared adopted this 11th day of February, 2020.

Other Business.

None.

Public Comment.

None

The meeting was adjourned at 6:40 p.m.

Bobbie Jo Marr, Secretary

A Special Meeting of the Mid-Michigan Community Fire Board, held at the St. Louis City Hall, was called to order by Chair Kevin Beeson at 4:30p.m., on Friday, April 17, 2020.

Members Present: Chair Kevin Beeson, Vice-Chair Kurt Giles, Bobbie Marr, Carmen Bajena,
Don Long

Members Absent: None

Others in Attendance: Fire Chief Rich Apps, Bill Coty, Dick Prestage

Business.

Purpose of the Special Meeting to discuss 800Mhz Radios purchase and funding.

State Bid prices and proposed number of radios needed were reviewed. The merits of staggering the purchases and seeking foundation or other grants was discussed.

Motion by Member Marr, support by Member Bajena, to authorize Kurt Giles, Bobbie Marr, and/or Richard Apps to execute and sign documents related to pre-application submission, application, and acceptance of Community Facility Loans and Grants (Equipment and Vehicles) Federal Catalog Number 10.766, and any available foundation grants available, and commit, as a first priority, Equipment Reserves as the Department's share of match funds for the program(s) to the extent needed.

Ayes: Marr, Bajena, Giles, Long, Beeson

Nays: None

Absent: None

Motion approved

Motion by Member Long, support by Member Giles, to proceed with first round of purchases on radios not to exceed \$59,000. All Ayes carried the motion.

Public Comment.

None

The meeting was adjourned at 5:07 p.m.

Bobbie Jo Marr, Secretary

CLAIMS AND ACCOUNTS

Check Date	Check	Vendor Name	Amount
Bank 0023 FIRE - MID MICHIGAN			
02/24/2020 *	61(E)	FIRE DEPARTMENT PAYROLL FUND	7,197.83
02/27/2020	62(E)	FIRE DEPARTMENT PAYROLL FUND	5,014.57
03/27/2020	63(E)	FIRE DEPARTMENT PAYROLL FUND	5,042.11
04/24/2020	64(E)	FIRE DEPARTMENT PAYROLL FUND	6,685.43
02/04/2020	4744	CITY OF ST LOUIS PURCHASE CARDS	8.00
02/05/2020	4745	BIOCARE, INC	5,810.00
02/05/2020	4746	BRADY'S BUSINESS SYSTEMS	25.25
02/05/2020	4747	CITY OF ST LOUIS	479.88
02/05/2020	4748	GLOBE MANUFACTURING COMPANY	8,253.16
02/05/2020	4749	I.T. RIGHT, INC.	1,569.00
02/05/2020	4750	KEITH MCJILTON	82.68
02/05/2020	4751	PETER'S HARDWARE	60.00
02/05/2020	4752	RICHARD APPS	25.50
02/19/2020	4753	BIOCARE, INC	310.00
02/19/2020	4754	BLARNEY CASTLE FLEET PROGRAM	284.64
02/19/2020	4755	CITY OF ST LOUIS	844.66
02/19/2020	4756	CONSUMERS ENERGY	269.18
02/19/2020	4757	FIRST DUE FIRE SUPPLY	2,044.80
02/19/2020	4758	GRATIOT COUNTY FIRE CHIEF'S ASSOC	280.00
02/19/2020	4759	PRO COMM INC	215.00
02/26/2020	4760	CHARTER COMMUNICATIONS	256.94
03/04/2020	4761	BRADY'S BUSINESS SYSTEMS	7.34
03/04/2020	4762	CITY OF ST LOUIS	462.61
03/04/2020	4763	EMERGENCY MEDICAL PRODUCTS, INC	105.00
03/04/2020	4764	FRONT LINE SERVICES, INC	5,584.26
03/04/2020	4765	PRO COMM INC	60.00
03/04/2020	4766	SUMMIT COMPANIES	240.00
03/18/2020	4767	ALMA TIRE SERVICE	853.19
03/18/2020	4768	BLARNEY CASTLE FLEET PROGRAM	86.12
03/18/2020	4769	CITY OF ST LOUIS	856.66
03/18/2020	4770	CITY OF ST LOUIS PURCHASE CARDS	8.00
03/18/2020	4771	CONSUMERS ENERGY	252.96
03/18/2020	4772	INTERNATIONAL ASSOCIATION OF	265.00
03/18/2020	4773	JEREMY GALLAGHER	180.00
03/18/2020	4774	MIDMICHIGAN HEALTH	916.20
03/18/2020	4775	POWELL'S SERVICE INC	90.00
03/18/2020	4776	RICHARD APPS	254.66
03/27/2020	4777	CHARTER COMMUNICATIONS	256.94
04/08/2020	4778	CITY OF ST LOUIS	429.44
04/08/2020	4779	DISCOUNT DUMPSTER LLC	450.00
04/08/2020	4780	FIRST DUE FIRE SUPPLY	223.53
04/08/2020	4781	JANSON EQUIPMENT COMPANY	1,114.06
04/08/2020	4782	RICHARD APPS	541.22
04/08/2020	4783	WILLIAM COTY	349.99
04/17/2020	4784	CONSUMERS ENERGY	179.03
04/22/2020	4785	BLARNEY CASTLE FLEET PROGRAM	125.97
04/22/2020	4786	CITY OF ST LOUIS PURCHASE CARDS	8.00
04/22/2020	4787	FRONT LINE SERVICES, INC	1,584.00

Date was really 1/24/2020 sorry I didn't notice it missing on last Qtr Report so still needs approved this time

0023 TOTALS:

Total of 48 Disbursements:

60,242.81

User: BOBBIE

CHECK DATE FROM 02/01/2020 - 04/30/2020

DB: St Louis

Banks: 0023

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
02/04/2020	0023	4744	EO2009WJCY-F	CITY OF ST LOUIS PURCHASE	MICROSOFT 365	206.336.801.000	8.00
02/05/2020	0023	4745	6714	BIOCARE, INC	PHYSICALS-FIRE DEPT	206.336.710.000	5,810.00
02/05/2020	0023	4746	33AR446285F	BRADY'S BUSINESS SYSTEMS	FIRE COPIES	206.336.726.000	25.25
02/05/2020	0023	4747	01292020	CITY OF ST LOUIS	UTILITIES-FIRE	206.336.920.000	479.88
02/05/2020	0023	4748	1232673M	GLOBE MANUFACTURING COMPAN	GEAR	206.336.781.000	8,253.16
02/05/2020	0023	4749	20162840	I.T. RIGHT, INC.	IT SERVICES	206.336.920.000	1,569.00
02/05/2020	0023	4750	0132020	KEITH MCJILTON	BUILDING REPAIRS& MAINTENANCE	206.336.930.003	82.68
02/05/2020	0023	4751	A150171	PETER'S HARDWARE	SMOKE ALARMS	206.336.963.001	60.00
02/05/2020	0023	4752	01152020	RICHARD APPS	REIMBURSEMENT FOR POSTAGE TO MAIL	206.336.729.000	25.50
02/19/2020	0023	4753	6743	BIOCARE, INC	FIREFIGHTER EXAM	206.336.710.000	310.00
02/19/2020	0023	4754	02112020F	BLARNEY CASTLE FLEET PROGR	FUEL CHARGES-FIRE	206.336.730.000	284.64
02/19/2020	0023	4755	20-0001339	CITY OF ST LOUIS	OVERHEAD SERVICE CHARGES	206.336.950.000	844.66
02/19/2020	0023	4756	205010767587	CONSUMERS ENERGY	ENERGY CHARGES-FIRE DEPT (GAS)	206.336.920.000	269.18
02/19/2020	0023	4757	19-917	FIRST DUE FIRE SUPPLY	HELMETS/BOOTS	206.336.781.000	2,044.80
02/19/2020	0023	4758	02032020	GRATIOT COUNTY FIRE CHIEF'	FIRE CLASS	206.336.963.000	280.00
02/19/2020	0023	4759	35790	PRO COMM INC	BATTERIES/REPAIR	206.336.850.000	215.00
02/26/2020	0023	4760	0050808021220	CHARTER COMMUNICATIONS	CABLE/INTERNET-FIRE	206.336.920.000	256.94
03/04/2020	0023	4761	33AR48859F	BRADY'S BUSINESS SYSTEMS	COPIES-FIRE	206.336.726.000	7.34
03/04/2020	0023	4762	02252020F	CITY OF ST LOUIS	UTILITIES-FIRE	206.336.920.000	462.61
03/04/2020	0023	4763	2134504	EMERGENCY MEDICAL PRODUCTS	RESCUE OUT OF COUNTY JR BAG	206.336.964.000	105.00
03/04/2020	0023	4764	33435	FRONT LINE SERVICES, INC	PUMP/LABOR	206.336.930.000	1,211.90
		4764	33442		HEX PLUGS/VALVE REBUILD KITS/FLUSH	206.336.930.000	4,372.36
							<u>5,584.26</u>
03/04/2020	0023	4765	35939	PRO COMM INC	RADIO REPAIRS	206.336.850.000	60.00
03/04/2020	0023	4766	1482177	SUMMIT COMPANIES	SAFETY DISC REPAIR KIT	206.336.930.000	240.00
03/18/2020	0023	4767	772009687	ALMA TIRE SERVICE	TIRES/SERVICE E-641	206.336.930.000	853.19
03/18/2020	0023	4768	03012020F	BLARNEY CASTLE FLEET PROGR	FUEL-FIRE	206.336.730.000	86.12
03/18/2020	0023	4769	20-0001375	CITY OF ST LOUIS	POSTAGE REIMBURSEMENT	206.336.729.000	12.00
		4769	20-0001371		OVERHEAD SERVICE CHARGE	206.336.950.000	844.66

CHECK DISBURSEMENT REPORT FOR CITY OF ST LOUIS

CHECK DATE FROM 02/01/2020 - 04/30/2020

Banks: 0023

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							856.66
03/18/2020	0023	4770	E0200AE2NO-F	CITY OF ST LOUIS PURCHASE	MIRCROSOFT-FIRE	206.336.801.000	8.00
03/18/2020	0023	4771	205366768233	CONSUMERS ENERGY	ENERGY CHARGES-FIRE DEPT	206.336.920.000	252.96
03/18/2020	0023	4772	03012020	INTERNATIONAL ASSOCIATION	MEMBERSHIP RENEWAL	206.336.956.000	265.00
03/18/2020	0023	4773	03052020	JEREMY GALLAGHER	TRAFFIC INCIDENT MANAGMENT	206.336.963.000	180.00
03/18/2020	0023	4774	12092019	MIDMICHIGAN HEALTH	FIRE EXAM/TREATMENT	206.336.710.000	916.20
03/18/2020	0023	4775	334317	POWELL'S SERVICE INC	PLUMBING REPAIRS	206.336.930.003	90.00
03/18/2020	0023	4776	03252020	RICHARD APPS	REIMBURSEMENT FOR RESCUE & TRAININ	206.336.964.000	254.66
03/27/2020	0023	4777	0050808031220	CHARTER COMMUNICATIONS	CABLE/INTERNET FIRE	206.336.920.000	256.94
04/08/2020	0023	4778	04022020	CITY OF ST LOUIS	UTILITES-FIRE	206.336.920.000	429.44
04/08/2020	0023	4779	24914	DISCOUNT DUMPSTER LLC	SALT PARKING LOT-DEC	206.336.920.000	45.00
		4779	25043		SALT PARKING LOT-JANUARY 2020	206.336.920.000	225.00
		4779	25183		FEB 2020 PLOWING	206.336.920.000	180.00
							450.00
04/08/2020	0023	4780	19-1342	FIRST DUE FIRE SUPPLY	BOOTS	206.336.781.000	223.53
04/08/2020	0023	4781	W00152	JANSON EQUIPMENT COMPANY	REPAIRS TO FIRE TRUCK-INT'L 4400	206.336.930.000	1,114.06
04/08/2020	0023	4782	03112020	RICHARD APPS	UNIFORMS AND TURNOUT GEAR	206.336.781.000	362.50
		4782	03132020		TRAINING SUPPLIES	206.336.964.000	178.72
							541.22
04/08/2020	0023	4783	03122020	WILLIAM COTY	EQUIPMENT	206.336.967.000	349.99
04/17/2020	0023	4784	203142011025	CONSUMERS ENERGY	ENERGY CHARGES-FIRE DEPT	206.336.920.000	179.03
04/22/2020	0023	4785	04112020-F	BLARNEY CASTLE FLEET PROGR	FUEL CHARGES FIRE	206.336.730.000	125.97
04/22/2020	0023	4786	E0200AN2OP-F	CITY OF ST LOUIS PURCHASE	MIRCROSOFT-FIRE	206.336.801.000	8.00
04/22/2020	0023	4787	33664	FRONT LINE SERVICES, INC	HOSE	206.336.967.000	1,584.00
02/24/2020	0023	61 (E)	87 <i>Actually January</i>	FIRE DEPARTMENT PAYROLL FU	GROSS WAGES & EXPENSES ENDING 01/2	206.000.001.056	7,197.83
02/27/2020	0023	62 (E)	88	FIRE DEPARTMENT PAYROLL FU	GROSS WAGES AND BENEFITS ENDING 02	206.000.001.056	5,014.57
03/27/2020	0023	63 (E)	89	FIRE DEPARTMENT PAYROLL FU	GROSS WAGES & EXPENSES PAY PERIOD	206.000.001.056	5,042.11
04/24/2020	0023	64 (E)	90	FIRE DEPARTMENT PAYROLL FU	GROSS WAGES AND EXPENSES PAY PERIO	206.000.001.056	6,685.43
				TOTAL - ALL FUNDS	TOTAL OF 48 CHECKS		60,242.81

Jser: BOBBIE

CHECK DATE FROM 02/01/2020 - 04/30/2020

DB: St Louis

Banks: 0023

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
--- GL TOTALS ---							
206.000.001.056					FIRE PAYROLL ACCOUNT		23,939.94
206.336.710.000					EMPLOYEE BENEFITS		7,036.20
206.336.726.000					SUPPLIES		32.59
206.336.729.000					POSTAGE		37.50
206.336.730.000					GAS & FUEL		496.73
206.336.781.000					UNIFORMS - TURNOUT GEAR		10,883.99
206.336.801.000					PROFESSIONAL SERVICES		24.00
206.336.850.000					COMMUNICATIONS		275.00
206.336.920.000					UTILITIES		4,605.98
206.336.930.000					REPAIRS & MAINTENANCE		7,791.51
206.336.930.003					BUILDING MAINTENANCE		172.68
206.336.950.000					OVERHEAD CHARGES		1,689.32
206.336.956.000					MISCELLANEOUS		265.00
206.336.963.000					EDUCATION & TRAINING		460.00
206.336.963.001					EDUCATION FIRE PREVENTION		60.00
206.336.964.000					RESCUE SQUAD TRAINING		538.38
206.336.967.000					CAPITAL OUTLAY BELOW CO POLICY		1,933.99
					TOTAL		60,242.81

FINANCIAL STATEMENTS

Fund 206 MID MICHIGAN COMMUNITY FIRE DEPARTMENT

GL Number	Description	PERIOD ENDED 04/30/2019	PERIOD ENDED 04/30/2020
*** Assets ***			
206.000.001.005	FIRE CASH	321,236.48	303,227.36
206.000.001.056	FIRE PAYROLL ACCOUNT	3,057.66	1,810.73
206.000.003.000	CERTIFICATE OF DEPOSIT	100,000.00	101,850.81
206.000.016.000	FIRE RESTRICTED/DESIGNATED CASH	100,196.04	182,484.47
206.000.017.006	FIRE RESTRICTED CASH EQUIP	19,576.63	19,587.48
206.000.084.101	DUE FROM GENERAL FUND	0.00	605.02
Total Assets		544,066.81	609,565.87
*** Liabilities ***			
206.000.228.000	DUE TO STATE OF MICHIGAN	1,631.63	333.11
Total Liabilities		1,631.63	333.11
*** Fund Balance ***			
206.000.387.000	FB DESIGNATED FOR TRAINING	10,514.60	10,879.80
206.000.388.000	DESIGNATED FOR EQUIPMENT	208,584.11	292,684.11
206.000.390.000	FUND BALANCE	201,129.65	200,992.77
Total Fund Balance		420,228.36	504,556.68
Beginning Fund Balance		420,228.36	504,556.68
Net of Revenues VS Expenditures		122,206.82	104,676.08
Ending Fund Balance		542,435.18	609,232.76
Total Liabilities And Fund Balance		544,066.81	609,565.87

PERIOD ENDING 04/30/2020

MID-MICHIGAN COMMUNITY FIRE CONTROL BOARD

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 04/30/2020	AVAILABLE BALANCE	% BDGT USED	END BALANCE 06/30/2019
Fund 206 - MID MICHIGAN COMMUNITY FIRE DEPARTMENT						
Revenues						
206.000.502.000	FEDERAL GRANTS	50,000.00	0.00	50,000.00	0.00	0.00
206.000.665.000	INTEREST	400.00	358.85	41.15	89.71	2,265.39
206.000.673.000	SALE OF ASSETS	0.00	1,701.00	(1,701.00)	100.00	0.00
206.000.678.000	MISCELLANEOUS REIMBURSEMENT	0.00	330.00	(330.00)	100.00	2,135.76
206.000.695.000	MISCELLANEOUS	0.00	1,031.82	(1,031.82)	100.00	2,141.01
206.336.580.000	MEMBER CONTRIBUTIONS OPERATING	270,632.00	270,632.00	0.00	100.00	270,226.00
206.336.607.000	CLASS FEES/DONATIONS/GRANTS	7,500.00	0.00	7,500.00	0.00	0.00
206.336.674.000	CONTRIBUTIONS	0.00	500.00	(500.00)	100.00	9,800.00
206.336.675.000	DONATIONS	0.00	4,348.59	(4,348.59)	100.00	24,000.00
TOTAL REVENUES		328,532.00	278,902.26	49,629.74	84.89	310,568.16
Expenditures						
206.336.702.004	SALARY & WAGES - FIREMEN	51,000.00	31,369.99	19,630.01	61.51	36,666.61
206.336.702.009	SALARY & WAGES - RESCUE	35,700.00	23,076.59	12,623.41	64.64	27,104.00
206.336.710.000	EMPLOYEE BENEFITS	14,748.00	12,109.02	2,638.98	82.11	13,653.13
206.336.710.009	EMPLOYEE BENEFITS - RESCUE	10,587.00	8,907.70	1,679.30	84.14	10,092.69
206.336.726.000	SUPPLIES	5,000.00	4,705.71	294.29	94.11	4,296.82
206.336.729.000	POSTAGE	250.00	83.11	166.89	33.24	44.77
206.336.730.000	GAS & FUEL	4,500.00	2,262.14	2,237.86	50.27	2,724.42
206.336.781.000	UNIFORMS - TURNOUT GEAR	21,135.00	15,677.33	5,457.67	74.18	23,891.32
206.336.801.000	PROFESSIONAL SERVICES	8,550.00	5,876.61	2,673.39	68.73	6,144.55
206.336.850.000	COMMUNICATIONS	7,054.00	7,049.00	5.00	99.93	4,156.37
206.336.859.000	MEALS	1,000.00	77.32	922.68	7.73	676.37
206.336.860.000	TRAVEL/CONF/WORKSHOPS	1,900.00	47.80	1,852.20	2.52	0.00
206.336.900.000	PRINTING & PUBLISHING	250.00	0.00	250.00	0.00	0.00
206.336.910.000	INSURANCE & BONDS	13,500.00	13,496.00	4.00	99.97	12,987.00
206.336.920.000	UTILITIES	14,303.00	11,811.06	2,491.94	82.58	11,367.21
206.336.930.000	REPAIRS & MAINTENANCE	14,095.00	19,207.50	(5,112.50)	136.27	13,150.25
206.336.930.003	BUILDING MAINTENANCE	3,564.00	2,559.25	1,004.75	71.81	3,414.42
206.336.950.000	OVERHEAD CHARGES	10,136.00	7,601.28	2,534.72	74.99	9,888.60
206.336.956.000	MISCELLANEOUS	1,225.00	752.50	472.50	61.43	648.50
206.336.963.000	EDUCATION & TRAINING	5,650.00	1,123.58	4,526.42	19.89	2,621.04
206.336.963.001	EDUCATION FIRE PREVENTION	1,200.00	651.85	548.15	54.32	963.49
206.336.963.002	INTERNALLY SPONSORED TRAINING EXPENSES	7,500.00	0.00	7,500.00	0.00	739.15
206.336.964.000	RESCUE SQUAD TRAINING	3,235.00	2,034.90	1,200.10	62.90	1,609.94
206.336.966.000	TRF TO EQUIP SAVINGS-MEMO FOR BUDGET	30,000.00	0.00	30,000.00	0.00	0.00
206.336.967.000	CAPITAL OUTLAY BELOW CO POLICY	12,450.00	3,745.94	8,704.06	30.09	9,899.19
206.336.977.001	CAPITAL OUTLAY	225,000.00	0.00	225,000.00	0.00	29,500.00
TOTAL EXPENDITURES		503,532.00	174,226.18	329,305.82	34.60	226,239.84
Fund 206 - MID MICHIGAN COMMUNITY FIRE DEPARTMENT:						
TOTAL REVENUES		328,532.00	278,902.26	49,629.74	84.89	310,568.16
TOTAL EXPENDITURES		503,532.00	174,226.18	329,305.82	34.60	226,239.84
NET OF REVENUES & EXPENDITURES		(175,000.00)	104,676.08	(279,676.08)	59.81	84,328.32

FIRE CHIEF'S REPORT

**St. Louis Area Fire Department.
Fire Chiefs Report. May 12, 2020.**

1. 2020 Alarms:	General Alarms:	14
	Mutual-aid:	11
	M.F.R.:	80
	Total Alarms:	105
	 Complaints:	 6

2. Staffing and Personnel:

- a. One fire fighter is completing Fire Academy.
- b. Hope to interview one applicant very soon.

3. Apparatus:

E-641: Serviced. One tire repaired.

E-621: Serviced.

E-622: Serviced. Re-built rear intake valve. Replaced corroded fitting on foam system. Installed air-prime system.

E-651: Serviced.

E-671: Serviced. Replaced rear brakes.

4. Training:

- a. To facilitate social distancing our recent training has involved self-study, training videos and an assessment quiz. Participation has been very good.

5. Other:

- a. Purchased sixteen lengths of 1 3/4" X 50' fire hose costing \$1584.00. A DNR grant will reimburse half the cost at \$792.00.
- b. Have not had further contact with the rail road regarding the lot to our south.
- c. Should replace the computer that runs the security system as it is not a Windows 10 system.
- d. Application to the Michigan Fire Fighters Training Council for a grant of \$8000 to purchase a forcible entry training prop was denied.

- e. Seeking grant funds to purchase a Lucas Device to do chest compressions during cardiac arrests at a cost of \$16,190.00. Have received a donation of \$500.00 from the Gleaners and \$2,600.00 from the International Brotherhood of Electrical Workers. Luneack Family Foundation has committed \$5,000.00 if we can secure the rest of the funding by the end of the year. Submitting a Community Foundation grant request for the balance of \$8,090.00.
- f. Submitted an Assistance to Firefighters Grant application for \$400,000.00 to replace E-621 (1996 LuVerne pumper).
- g. Ordered 800 mghz radios as approved for Phase #1. Seeking Rural Development funding to assist with this as well as Phase #2.
- h. Working with Bobbi on additional projects for Rural Development funds.
- i. **Covid-19:** One firefighter took several weeks leave due to his significant daily contact with Covid-19 patients at work. One firefighter was placed in isolation due to illness, testing for Covid-19 was negative. Get weekly updates from Midland County on the situation there and Emergency Management has given two batches of PPE, disinfectants, etc. Have received some PPE from Gratiot Emergency Management. Have purchased masks and Tyvek suits. Face shields and a thermometer are on order. Will buy more masks, gowns, and suits as they become more available and cheaper. On medical calls we send only one or two people inside to do size-up and initiate care, they will call for additional help if needed.
- j. Anticipated spring open-house obviously is on hold. Hope to do something in September.

Respectfully submitted,

Richard L. Apps, Fire Chief

BUDGET INFO AMENDMENT

Amendment to the 2019-2020 Budget

Minutes of the regular meeting of the Mid-Michigan Community Fire Control Board of St. Louis, County of Gratiot, Michigan held on the 12th day of May, 2020, at 5:30 P.M.

Present: Chair Kevin Beeson, Vice-Chair Kurt Giles, Bobbie Marr, Carmen Bajena, Don Long
Absent:

The following preamble and resolution were offered by Member _____, and supported by Member _____:

WHEREAS, it is necessary for the Mid-Michigan Community Fire Control Board to amend the budget for 2019-2020 fiscal year.

NOW THEREFORE IT BE RESOLVED, the Mid-Michigan Community Fire Control Board recognizes the following significant events causing the need to amend the budget: Beginning Fund Balances require adjustment to the previous years ending results; Grants and or donations have been received for which added expenditures can now be made; and the priority and funding of capital items has changed. It is the intent that member contributions will remain as originally budgeted and said revenues and related expenses will become a use or source of available unassigned fund balance, as applicable. Additionally, adjustments are needed in compliance with the Fund Balance Policy.

BE IT FURTHER RESOLVED, the Mid-Michigan Community Fire Control Board has amended its budget for the 2019-2020 Fiscal Year as summarized below:

CHANGE IN FUND BALANCE	Original Budget 2019-2020	Amended Budget 2019-2020
Beginning Balance - Committed for Equipment	208,913	262,684
Current Appropriations Commitment	80,000	30,000
Expenses - Use of Equipment Funds	(225,000)	(57,125)
Ending Balance - Committed for Equipment	63,913	235,559
Beginning Balance - Unassigned	208,899	241,872
Revenue	278,532	278,946
Expenses (from non-committed funds)	(248,532)	(246,937)
Transfers to Equipment Commitment	(30,000)	(30,000)
Ending Balance - Unassigned	208,899	243,881

Ayes:

Nays:

Absent:

Resolution declared adopted this 12th day of May, 2020.

Bobbie Jo Marr, Secretary

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Mid-Michigan Community Fire Control Board, County of Gratiot, Michigan, at a regular meeting held May 12, 2020.

Bobbie Jo Marr, Secretary

Fund 206 - MID MICHIGAN COMMUNITY FIRE DEPARTMENT

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	AMENDMENT NEEDED	2019-20 AMENDED BUDGET	
Revenues					
206.000.502.000	FEDERAL GRANTS	50,000.00	(50,000.00)	0.00	Have not been awarded
206.000.665.000	INTEREST	400.00	0.00	400.00	
206.000.673.000	SALE OF ASSETS	0.00	1,702.00	1,702.00	
206.000.678.000	MISCELLANEOUS REIMBURSEMENT	0.00	330.00	330.00	
206.000.695.000	MISCELLANEOUS	0.00	1,032.00	1,032.00	
206.336.580.000	MEMBER CONTRIBUTIONS OPERATING	270,632.00	0.00	270,632.00	
206.336.607.000	CLASS FEES/DONATIONS/GRANTS	7,500.00	(7,500.00)	0.00	Classes provided by other agencies
206.336.674.000	CONTRIBUTIONS	0.00	500.00	500.00	
206.336.675.000	DONATIONS	0.00	4,350.00	4,350.00	
TOTAL REVENUES		328,532.00	(49,586.00)	278,946.00	
Expenditures					
206.336.702.004	SALARY & WAGES - FIREMEN	51,000.00	0.00	51,000.00	
206.336.702.009	SALARY & WAGES - RESCUE	35,700.00	0.00	35,700.00	
206.336.710.000	EMPLOYEE BENEFITS	14,748.00	0.00	14,748.00	
206.336.710.009	EMPLOYEE BENEFITS - RESCUE	10,587.00	0.00	10,587.00	
206.336.726.000	SUPPLIES	5,000.00	0.00	5,000.00	
206.336.729.000	POSTAGE	250.00	0.00	250.00	
206.336.730.000	GAS & FUEL	4,500.00	0.00	4,500.00	
206.336.781.000	UNIFORMS - TURNOUT GEAR	21,135.00	0.00	21,135.00	
206.336.801.000	PROFESSIONAL SERVICES	8,550.00	0.00	8,550.00	
206.336.850.000	COMMUNICATIONS	7,054.00	0.00	7,054.00	
206.336.859.000	MEALS	1,000.00	0.00	1,000.00	
206.336.860.000	TRAVEL/CONF/WORKSHOPS	1,900.00	0.00	1,900.00	
206.336.900.000	PRINTING & PUBLISHING	250.00	0.00	250.00	
206.336.910.000	INSURANCE & BONDS	13,500.00	0.00	13,500.00	
206.336.920.000	UTILITIES	14,303.00	0.00	14,303.00	
206.336.930.000	REPAIRS & MAINTENANCE	14,095.00	5,905.00	20,000.00	
206.336.930.003	BUILDING MAINTENANCE	3,564.00	0.00	3,564.00	
206.336.950.000	OVERHEAD CHARGES	10,136.00	0.00	10,136.00	
206.336.956.000	MISCELLANEOUS	1,225.00	0.00	1,225.00	
206.336.963.000	EDUCATION & TRAINING	5,650.00	0.00	5,650.00	
206.336.963.001	EDUCATION FIRE PREVENTION	1,200.00	0.00	1,200.00	
206.336.963.002	INTERNALLY SPONSORED TRAINING EXPENSES	7,500.00	(7,500.00)	0.00	Currently not doing internally sponsored
206.336.964.000	RESCUE SQUAD TRAINING	3,235.00	0.00	3,235.00	
206.336.966.000	TRF TO EQUIP SAVINGS-MEMO FOR BUDGET	30,000.00	0.00	30,000.00	
206.336.967.000	CAPITAL OUTLAY BELOW CO POLICY	12,450.00	0.00	12,450.00	
206.336.977.001	CAPITAL OUTLAY	225,000.00	(167,875.00)	57,125.00	Postponed Truck and replaced with Phase I of radios
TOTAL EXPENDITURES		503,532.00	(169,470.00)	334,062.00	
NET OF REVENUES & EXPENDITURES		(175,000.00)	119,884.00	(55,116.00)	

Fund 206 - MID MICHIGAN COMMUNITY FIRE DEPARTMENT

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	AMENDMENT NEEDED	2019-20 AMENDED BUDGET	
	FUND BALANCE				
	Beginning Balance - Committed for Equipment	208,913.00	53,771.00	262,684.00	adj to actual
	Additions to Equipment Commitment	80,000.00	(50,000.00)	30,000.00	Not anticipating receiving grant on truck
	Expenses - Use of Equipment Funds	(225,000.00)	167,875.00	(57,125.00)	Traded New Truck for Radios
	Ending Balance - Committed for Equipment	<u>63,913.00</u>	<u>171,646.00</u>	<u>235,559.00</u>	
	Beginning Balance - Unassigned	208,899.00	32,973.00	241,872.00	adj to actual
	Revenue	278,532.00	414.00	278,946.00	
	Expenses	(248,532.00)	1,595.00	(246,937.00)	
	Transfers to Equipment Commitment	(30,000.00)		(30,000.00)	
	Ending Balance - Unassigned	<u>208,899.00</u>	<u>34,982.00</u>	<u>243,881.00</u>	