

Mid-Michigan Community Fire Control Board

Meeting Agenda

Tuesday, August 13, 2019

5:30 P.M. Location: City of St. Louis – Council Chambers

1. Call to Order.
2. Roll Call.
3. Approval of Meeting Minutes – Regular Meeting May 14, 2019
4. Public Comments: restricted to (3) three minutes regarding issues not on this agenda.
5. Claims & Accounts -
 May 1, 2019 through July 31, 2019 for \$67,410.25. (Approve)
6. Financial Statements 7/31/2019 (Receive and place on file)
7. Fire Chief's Report (Receive and place on file)
8. Succession planning
9. Other Business
10. Public Comment
11. Adjournment

**MINUTES
FOR APPROVAL**

A Regular Meeting of the Mid-Michigan Community Fire Board, held at the St. Louis City Hall, was called to order by Vice-Chair Kurt Giles at 5:30p.m., on Tuesday, May 14, 2019.

Members Present: Vice-Chair Kurt Giles, Bobbie Marr, Carmen Bajena, (Chair Kevin Beeson - joined at 5:47),

Members Absent: Don Long (excused)

Others in Attendance: Fire Chief Rich Apps, Dick Prestage, Bill Coty

Minutes.

Moved by Member Bajena, supported by Member Marr, to approve the minutes of the February 12, 2019 meeting. All ayes carried the motion.

Public Comment.

None

Claims and Accounts.

The Fire Board reviewed the Claims & Accounts.

Moved by Member Marr, supported by Member Bajena, to approve the Claims & Accounts for February 1, 2019 to April 30, 2019 in the amount of \$45,818.88. All ayes carried the motion.

Financial Statements.

The Fire Board reviewed and discussed the Financial Statements of April 30, 2019 and placed on file.

Fire Chief's Report.

The Fire Chief's Report was reviewed, discussed, and placed on file.

Chief Apps reported that Bill Coty attended a two week State Police training on fire cause investigation. This is an investment of 80 hours of his own time.

Member Beeson joined the meeting at 5:47PM.

Michigan Mutual Aid Box Alarm System Association Agreement (MI-MABAS)

Fire Chief Apps explained the program and benefits and asked join the program.

Motion by Member Marr, supported by Member Beeson, to authorize entering into the Michigan Mutual Aid Box Alarm System Association Agreement. All ayes carried the motion

Amendment of the 2018-2019 Budget – Resolution 2019-02

Motion by Member Marr, supported by Member Bajena,

WHEREAS, it is necessary for the Mid-Michigan Community Fire Control Board to amend the budget for 2018-2019 fiscal year.

NOW THEREFORE IT BE RESOLVED, the Mid-Michigan Community Fire Control Board recognizes the following significant events causing the need to amend the budget: Beginning Fund Balances require adjustment to the previous years ending results; Grants and or donations have been received for which added expenditures can now be made; and the fire fighters training program has differences in what was anticipated. It is the intent that member contributions will remain as originally budgeted and said revenues and related expenses will become a use or source of available unassigned fund balance, as applicable. Additionally, adjustments are needed in compliance with the Fund Balance Policy.

BE IT FURTHER RESOLVED, the Mid-Michigan Community Fire Control Board has amended its budget for the 2018-2019

Fiscal Year as summarized below:

CHANGE IN FUND BALANCE	Original Budget 2018-2019	Amended Budget 2018-2019
Beginning Balance - Committed for Equipment	145,135	208,584
Current Appropriations Commitment	30,000	38,895
Expenses - Use of Equipment Funds	-	
Ending Balance - Committed for Equipment	175,135	247,479
Beginning Balance - Unassigned	208,595	211,643
Revenue	278,126	307,061
Expenses (from non-committed funds)	(248,126)	(273,598)
Transfers to Equipment Commitment	(30,000)	(38,895)
Ending Balance - Unassigned	208,595	206,211

Ayes: Marr, Bajena, Beeson, Giles
Nays: None
Absent: Long

Other Business.

None.

Public Comment.

None.

The meeting was adjourned at 6:00 p.m.

Bobbie Jo Marr, Secretary

CLAIMS AND ACCOUNTS

Check Date	Check	Vendor Name	Amount
Bank 0023 FIRE - MID MICHIGAN			
05/29/2019	52(E)	FIRE DEPARTMENT PAYROLL FUND	6,630.99
06/28/2019	53(E)	FIRE DEPARTMENT PAYROLL FUND	5,911.55
07/31/2019	55(E)	FIRE DEPARTMENT PAYROLL FUND	6,610.34
05/03/2019	4573	CHARTER COMMUNICATIONS	239.54
05/08/2019	4574	A - 1 TRUCK PARTS INC	12.53
05/08/2019	4575	CITY OF ST LOUIS	1,163.36
05/08/2019	4576	FIRST DUE FIRE SUPPLY	4,843.30
05/08/2019	4577	PINE RIVER AUTOMOTIVE	90.00
05/17/2019	4578	GREATAMERICA LEASING CORP	1.32
05/22/2019	4579	A - 1 TRUCK PARTS INC	24.43
05/22/2019	4580	BLARNEY CASTLE FLEET PROGRAM	173.92
05/22/2019	4581	CITY OF ST LOUIS PURCHASE CARDS	941.44
05/22/2019	4582	CONSUMERS ENERGY	122.24
05/22/2019	4583	FIRST DUE FIRE SUPPLY	894.15
05/22/2019	4584	MICHIGAN MUNICIPAL LEAGUE	5,775.00
05/22/2019	4585	RICHARD APPS	31.84
05/22/2019	4586	WILLIAM COTY	58.26
05/31/2019	4587	CHARTER COMMUNICATIONS	239.54
06/03/2019	4588	CARROT-TOP INDUSTRIES INC.	89.60
06/03/2019	4589	CITY OF ST LOUIS	1,077.48
06/03/2019	4590	MICHIGAN ASSOC OF FIRE CHIEFS	100.00
06/03/2019	4591	TRI-TOWNSHIP FIRE DISTRICT	60.00
06/03/2019	4592	VFIS	1,648.00
06/17/2019	4593	BLARNEY CASTLE FLEET PROGRAM	211.62
06/17/2019	4594	CITY OF ST LOUIS PURCHASE CARDS	8.00
06/17/2019	4595	CONSUMERS ENERGY	58.40
06/17/2019	4596	GREATAMERICA LEASING CORP	2.30
06/17/2019	4597	KEN'S CULLIGAN	44.77
06/17/2019	4598	MEDLER ELECTRIC COMPANY	30.23
06/17/2019	4599	MICHIGAN MUNICIPAL LEAGUE	13,496.00
06/17/2019	4600	MICHIGAN STATE POLICE	850.00
06/17/2019	4601	THE SHOP GRAPHICS AND DESIGN	40.00
06/24/2019	4602	CHARTER COMMUNICATIONS	239.54
06/28/2019	4603	CITY OF ST LOUIS	1,058.60
06/28/2019	4604	DISCOUNT DUMPSTER LLC	140.00
06/28/2019	4605	LEXIPOL	2,735.00
06/28/2019	4606	MIDMICHIGAN HEALTH	293.00
06/28/2019	4607	TASK FORCE TIPS, INC	204.69
06/28/2019	4608	WALMART COMMUNITY/RFCSLLC	42.14
07/17/2019	4609	BLARNEY CASTLE FLEET PROGRAM	255.66
07/17/2019	4610	CITY OF ST LOUIS PURCHASE CARDS	8.00
07/17/2019	4611	CONSUMERS ENERGY	35.13
07/17/2019	4612	FIRST DUE FIRE SUPPLY	10,488.61
07/17/2019	4613	GREATAMERICA LEASING CORP	6.57
07/17/2019	4614	PETER'S HARDWARE	28.00
07/17/2019	4615	RICHARD APPS	320.16
07/23/2019	4616	STATE OF MICHIGAN	75.00

0023 TOTALS:

Total of 47 Disbursements:

67,410.25

CHECK DISBURSEMENT REPORT FOR CITY OF ST LOUIS
 CHECK DATE FROM 05/01/2019 - 07/31/2019
 Banks: 0023

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
05/03/2019	0023	4573	0050808041219	CHARTER COMMUNICATIONS	CABLE/INTERNET-FIRE	206.336.920.000	239.54
05/08/2019	0023	4574	198-366767	A - 1 TRUCK PARTS INC	WIRE AUTO DUPLX/FUSE HOLDER/CONNEC	206.336.930.000	12.53
05/08/2019	0023	4575	04302019	CITY OF ST LOUIS	UTILITES-FIRE	206.336.920.000	339.31
		4575	19-00009955		OVERHEAD SERVICE CHARGE	206.336.950.000	824.05
							1,163.36
05/08/2019	0023	4576	19-343	FIRST DUE FIRE SUPPLY	WEINBRENNER INSULATED	206.336.781.000	441.15
		4576	19-327		WIENBRENNER INSULATED	206.336.781.000	224.15
		4576	18-1232		GROVES READY RACK EXTRACTOR/STAINL	206.336.967.000	4,178.00
							4,843.30
05/08/2019	0023	4577	10184-703937	PINE RIVER AUTOMOTIVE	AIR FILTERS	206.336.930.000	90.00
05/17/2019	0023	4578	24687857F	GREATAMERICA LEASING CORP	COPIES-FIRE	206.336.726.000	1.32
05/22/2019	0023	4579	198-367959	A - 1 TRUCK PARTS INC	GAUGE/WIRE/CONNECTORS/FUEL LINE HO	206.336.930.000	24.43
05/22/2019	0023	4580	05062019F	BLARNEY CASTLE FLEET PROGR	FIRE FUEL CHARGES	206.336.730.000	173.92
05/22/2019	0023	4581	E02007W8YK-F	CITY OF ST LOUIS PURCHASE	MICROSOFT-FIRE	206.336.801.000	8.00
		4581	EC135315		COMBAT APPLICATION TOURNIQUET/DRES	206.336.964.000	933.44
							941.44
05/22/2019	0023	4582	202963523482	CONSUMERS ENERGY	ENERGY CHARGES-FIRE	206.336.920.000	122.24
05/22/2019	0023	4583	19-471	FIRST DUE FIRE SUPPLY	WIENBRENNER INSULATED	206.336.781.000	354.15
		4583	19-390		NOZZLE	206.336.967.000	540.00
							894.15
05/22/2019	0023	4584	6972205	MICHIGAN MUNICIPAL LEAGUE	WORKERS COMP POLICY PREMIUM	206.000.099.000	5,775.00
05/22/2019	0023	4585	05102019	RICHARD APPS	BOTTLED WATER	206.336.859.000	31.84
05/22/2019	0023	4586	05132019	WILLIAM COTY	LUNCH FOR HOSE TESTING	206.336.859.000	58.26
05/31/2019	0023	4587	0050808051219	CHARTER COMMUNICATIONS	CABLE/INTERNET-FIRE	206.336.920.000	239.54
06/03/2019	0023	4588	4261900	CARROT-TOP INDUSTRIES INC.	US FLAG	206.336.726.000	89.60
06/03/2019	0023	4589	05292019	CITY OF ST LOUIS	UTILITIES-FIRE	206.336.920.000	253.43
		4589	19-00009999		OVERHEAD SERVICE CHARGE	206.336.950.000	824.05
							1,077.48
06/03/2019	0023	4590	00860	MICHIGAN ASSOC OF FIRE CHI	CLASS REGISTRATION	206.336.963.000	100.00
06/03/2019	0023	4591	05312019	TRI-TOWNSHIP FIRE DISTRICT	CLASS	206.336.963.000	60.00

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06/03/2019	0023	4592	06032019	VFIS	ACCIDENT AND SICKNESS 04/19/19-05/	206.336.710.000	1,648.00
06/17/2019	0023	4593	06062019F	BLARNEY CASTLE FLEET	PROGR FUEL CHARGES-FIRE	206.336.730.000	211.62
06/17/2019	0023	4594	E020083ROG-F	CITY OF ST LOUIS	PURCHASE MICROSOFT-FIRE	206.336.801.000	8.00
06/17/2019	0023	4595	201717698596	CONSUMERS ENERGY	ENERGY CHARGES-FIRE	206.336.920.000	58.40
06/17/2019	0023	4596	24871496F	GREATAMERICA LEASING CORP	COPIES-FIRE	206.336.726.000	2.30
06/17/2019	0023	4597	278905	KEN'S CULLIGAN	UPS SHIPPING	206.336.729.000	44.77
06/17/2019	0023	4598	S4478214.001	MEDLER ELECTRIC COMPANY	ELONGATED HOLES PRE GALV STRUT	206.336.726.000	30.23
06/17/2019	0023	4599	7541205	MICHIGAN MUNICIPAL LEAGUE	POOL PREMIUM RENEWAL	206.336.910.000	13,496.00
06/17/2019	0023	4600	551-540659	MICHIGAN STATE POLICE	FIRE INVESTIGATION SCHOOL-BILL COT	206.336.963.000	850.00
06/17/2019	0023	4601	248	THE SHOP GRAPHICS AND DESI	RIDE ALONG BLACK TEES	206.336.963.001	40.00
06/24/2019	0023	4602	00508061219	CHARTER COMMUNICATIONS	CABLE/INTERNET-FIRE	206.336.920.000	239.54
06/28/2019	0023	4603	062619	CITY OF ST LOUIS	UTILITIES-FIRE	206.336.920.000	234.55
06/28/2019	0023	4603	19-0001031		OVERHEAD SERVICE CHARGE	206.336.950.000	824.05
							<u>1,058.60</u>
06/28/2019	0023	4604	23017	DISCOUNT DUMPSTER LLC	MOWING	206.336.920.000	140.00
06/28/2019	0023	4605	29282	LEXIPOL	FIRE POLICY MANUAL	206.336.781.000	2,735.00
06/28/2019	0023	4606	06142019	MIDMICHIGAN HEALTH	EXAM FOR RYAN SCHOLLAERT	206.336.710.000	293.00
06/28/2019	0023	4607	9013474	TASK FORCE TIPS, INC	VALVE PLUG/SLIDER/HANDLE KIT/GASKE	206.336.930.000	204.69
06/28/2019	0023	4608	06162019F	WALMART COMMUNITY/RFCSELLC	TAPE/CRATES/INK PENS/INDEX CARDS	206.336.726.000	42.14
07/17/2019	0023	4609	07092019F	BLARNEY CASTLE FLEET	PROGR FUEL CHARGES-FIRE	206.336.730.000	255.66
07/17/2019	0023	4610	E02008BNLL-F	CITY OF ST LOUIS	PURCHASE MICROSOFT-FIRE	206.336.801.000	8.00
07/17/2019	0023	4611	202518673678	CONSUMERS ENERGY	ENERGY CHARGES-FIRE	206.336.920.000	35.13
07/17/2019	0023	4612	19-332	FIRST DUE FIRE SUPPLY	GEAR	206.336.781.000	10,488.61
07/17/2019	0023	4613	25053762F	GREATAMERICA LEASING CORP	COPIES-FIRE	206.336.726.000	6.57
07/17/2019	0023	4614	A148005	PETER'S HARDWARE	BUG SPRAY	206.336.726.000	28.00
07/17/2019	0023	4615	06252019	RICHARD APPS	REIMBURSEMENT FOR REPAIR OF FIRE N	206.336.930.000	320.16
07/23/2019	0023	4616	07232019	STATE OF MICHIGAN	INITIAL APPLICATION FOR REGISTRATI	206.336.964.000	75.00
05/29/2019	0023	52(E)	05202019	FIRE DEPARTMENT PAYROLL FU	GROSS WAGES AND BENEFITS PAY ENDIN	206.000.001.056	6,630.99

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06/28/2019	0023	53(E)	324416379	FIRE DEPARTMENT PAYROLL	FU GROSS WAGES ENDING 06/20/19	206.000.001.056	5,911.55	
07/31/2019	0023	55(E)	07202019	FIRE DEPARTMENT PAYROLL	FU GROSS WAGES AND BENEFITS ENDING 07 206.000.001.056		6,610.34	
TOTAL - ALL FUNDS							TOTAL OF 47 CHECKS	67,410.25
--- GL TOTALS ---								
				FIRE PAYROLL ACCOUNT			19,152.88	
				PREPAID EXPENSE			5,775.00	
				EMPLOYEE BENEFITS			1,941.00	
				SUPPLIES			200.16	
				POSTAGE			44.77	
				GAS & FUEL			641.20	
				UNIFORMS - TURNOUT GEAR			14,243.06	
				PROFESSIONAL SERVICES			24.00	
				MEALS			90.10	
				INSURANCE & BONDS			13,496.00	
				UTILITIES			1,901.68	
				REPAIRS & MAINTENANCE			651.81	
				OVERHEAD CHARGES			2,472.15	
				EDUCATION & TRAINING			1,010.00	
				EDUCATION FIRE PREVENTION			40.00	
				RESCUE SQUAD TRAINING			1,008.44	
				CAPITAL OUTLAY BELOW CO POLICY			4,718.00	
				TOTAL			67,410.25	

FINANCIAL STATEMENTS

Fund 206 MID MICHIGAN COMMUNITY FIRE DEPARTMENT

GL Number	Description	PERIOD ENDED 07/31/2018	PERIOD ENDED 07/31/2019
*** Assets ***			
206.000.001.005	FIRE CASH	207,667.11	287,332.05
206.000.001.056	FIRE PAYROLL ACCOUNT	2,343.31	1,768.66
206.000.003.000	CERTIFICATE OF DEPOSIT	0.00	100,000.00
206.000.016.000	FIRE RESTRICTED/DESIGNATED CASH	170,630.83	100,295.64
206.000.017.006	FIRE RESTRICTED CASH EQUIP	19,569.31	19,579.10
206.000.040.001	ACCOUNTS RECEIVABLE	136,360.01	103,825.16
206.000.084.101	DUE FROM GENERAL FUND	0.00	0.02
206.000.099.000	PREPAID EXPENSE	6,074.00	5,775.00
Total Assets		542,644.57	618,575.63
*** Liabilities ***			
206.000.202.000	ACCOUNTS PAYABLE	6,475.56	155.00
206.000.228.000	DUE TO STATE OF MICHIGAN	335.58	342.63
206.000.229.000	DUE TO FEDERAL GOVERNMENT	127.35	0.00
206.000.229.001	DUE TO FEDERAL GOVT - FICA/MEDICARE	878.36	0.00
206.000.230.000	DUE TO OTHER GOVERNMENTS	100.00	200.00
Total Liabilities		7,916.85	697.63
*** Fund Balance ***			
206.000.387.000	FB DESIGNATED FOR TRAINING	11,253.75	10,514.60
206.000.388.000	DESIGNATED FOR EQUIPMENT	178,584.11	208,584.11
206.000.390.000	FUND BALANCE	230,390.50	201,129.65
Total Fund Balance		420,228.36	420,228.36
Beginning Fund Balance		420,228.36	420,228.36
Net of Revenues VS Expenditures - 18-19			67,373.99
*18-19 End FB/19-20 Beg FB		487,602.35	
Net of Revenues VS Expenditures - Current Year		114,499.36	130,275.65
Ending Fund Balance		534,727.72	617,878.00
Total Liabilities And Fund Balance		542,644.57	618,575.63

* Year Not Closed

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	AVAILABLE BALANCE	% BDDT USED
Fund 206 - MID MICHIGAN COMMUNITY FIRE DEPARTMENT						
Revenues						
Dept 000						
206.000.502.000	FEDERAL GRANTS	0.00	50,000.00	0.00	50,000.00	0.00
206.000.665.000	INTEREST	414.58	400.00	32.53	367.47	8.13
206.000.673.000	SALE OF ASSETS	0.00	0.00	1,700.00	(1,700.00)	100.00
206.000.678.000	MISCELLANEOUS REIMBURSEMENT	1,935.76	0.00	5.00	(5.00)	100.00
206.000.695.000	MISCELLANEOUS	908.01	0.00	100.00	(100.00)	100.00
Total Dept 000		3,258.35	50,400.00	1,837.53	48,562.47	3.65
Dept 336 - FIRE						
206.336.580.000	MEMBER CONTRIBUTIONS OPERATING	270,226.00	270,632.00	135,316.00	135,316.00	50.00
206.336.607.000	CLASS FEES/DONATIONS/GRANTS	0.00	7,500.00	0.00	7,500.00	0.00
206.336.674.000	CONTRIBUTIONS	9,800.00	0.00	0.00	0.00	0.00
206.336.675.000	DONATIONS	24,000.00	0.00	0.00	0.00	0.00
Total Dept 336 - FIRE		304,026.00	278,132.00	135,316.00	142,816.00	48.65
TOTAL REVENUES		307,284.35	328,532.00	137,153.53	191,378.47	41.75
Expenditures						
Dept 336 - FIRE						
206.336.702.004	SALARY & WAGES - FIREMEN	35,649.11	51,000.00	3,467.51	47,532.49	6.80
206.336.702.009	SALARY & WAGES - RESCUE	25,965.50	35,700.00	2,673.00	33,027.00	7.49
206.336.710.000	EMPLOYEE BENEFITS	18,473.42	14,748.00	469.83	14,278.17	3.19
206.336.710.009	EMPLOYEE BENEFITS - RESCUE	5,107.46	10,587.00	0.00	10,587.00	0.00
206.336.726.000	SUPPLIES	4,296.82	5,000.00	28.00	4,972.00	0.56
206.336.729.000	POSTAGE	44.77	250.00	0.00	250.00	0.00
206.336.730.000	GAS & FUEL	2,724.42	4,500.00	0.00	4,500.00	0.00
206.336.781.000	UNIFORMS - TURNOUT GEAR	26,626.32	21,135.00	0.00	21,135.00	0.00
206.336.801.000	PROFESSIONAL SERVICES	6,144.55	8,550.00	0.00	8,550.00	0.00
206.336.850.000	COMMUNICATIONS	4,156.37	7,054.00	0.00	7,054.00	0.00
206.336.859.000	MEALS	676.37	1,000.00	0.00	1,000.00	0.00
206.336.860.000	TRAVEL/CONF/WORKSHOPS	0.00	1,900.00	0.00	1,900.00	0.00
206.336.900.000	PRINTING & PUBLISHING	0.00	250.00	0.00	250.00	0.00
206.336.910.000	INSURANCE & BONDS	26,483.00	13,500.00	0.00	13,500.00	0.00
206.336.920.000	UTILITIES	11,127.67	14,303.00	239.54	14,063.46	1.67
206.336.930.000	REPAIRS & MAINTENANCE	13,150.25	14,095.00	0.00	14,095.00	0.00
206.336.930.003	BUILDING MAINTENANCE	3,414.42	3,564.00	0.00	3,564.00	0.00
206.336.950.000	OVERHEAD CHARGES	9,888.60	10,136.00	0.00	10,136.00	0.00
206.336.956.000	MISCELLANEOUS	648.50	1,225.00	0.00	1,225.00	0.00
206.336.963.000	EDUCATION & TRAINING	2,621.04	5,650.00	0.00	5,650.00	0.00
206.336.963.001	EDUCATION FIRE PREVENTION	963.49	1,200.00	0.00	1,200.00	0.00
206.336.963.002	INTERNALLY SPONSORED TRAINING EXPENSES	739.15	3,235.00	0.00	3,235.00	0.00
206.336.964.000	RESCUE SQUAD TRAINING	1,609.94	30,000.00	0.00	30,000.00	0.00
206.336.966.000	TRF TO EQUIP SAVINGS-MEMO FOR BUDGET	0.00	12,450.00	0.00	12,450.00	0.00
206.336.967.000	CAPITAL OUTLAY BELOW CO POLICY	9,899.19	225,000.00	0.00	225,000.00	0.00
206.336.977.001	CAPITAL OUTLAY	29,500.00				
Total Dept 336 - FIRE		239,910.36	503,532.00	6,877.88	496,654.12	1.37
TOTAL EXPENDITURES		239,910.36	503,532.00	6,877.88	496,654.12	1.37

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	AVAILABLE BALANCE	% BDDT USED
Fund 206 - MID MICHIGAN COMMUNITY FIRE DEPARTMENT						
Fund 206 - MID MICHIGAN COMMUNITY FIRE DEPARTMENT:						
	TOTAL REVENUES	307,284.35	328,532.00	137,153.53	191,378.47	41.75
	TOTAL EXPENDITURES	239,910.36	503,532.00	6,877.88	496,654.12	1.37
	NET OF REVENUES & EXPENDITURES	67,373.99	(175,000.00)	130,275.65	(305,275.65)	74.44

FIRE CHIEF'S REPORT

**St. Louis Area Fire Department.
Fire Chiefs Report. August 13, 2019.**

1. 2019 Alarms: 211 alarms as of July 31, 2019.

2. Staffing and Personnel:

a. Two new firefighters started July 18, 2019.

b. Received a resignation July 11, 2019.

3. Apparatus:

E-641: having fuel gauge issues.

E-621: pump service and testing completed.

E-622: pump service and testing completed. On board charging system repaired. Seat belt alarm repaired.

E-651: pump being evaluated by Front Line Service.

E-671: pump service completed. Replaced a split connector in the pump system.

4. Training:

a. June 8, 2019, T. Allen, B. Coty, John Dill, Cody Eyer, S. Kelly, G. Kolhoff, J. Velazco, and B. Wood participated in live-fire training at Oakland Community College. Several other Gratiot County Fire Departments also participated and everyone stated it was excellent training. Another event at O.C.C. is scheduled for 2020.

b. July 13, 2019, R. Apps, Carl Eyer, and S. Kelly attended a "Reading Smoke" class at SwanValley High School .

5. Equipment:

a. The Genesys Extrication System was sold to the Caulfield Membership Fire Department in Caulfield, Missouri for \$1700.00. They came to St. Louis to get the tools.

b. New porta-tank is in service.

c. Purchased a mechanical (motorized) suction unit to comply with new State of Michigan requirements. Cost was \$600.00. Received a Community Foundation Grant to cover purchase costs.

6. Other:

- a. The apparatus committee continues refining specifications for replacement apparatus for E-641 Spencer Rescue (2002).
- b. MABAS agreement has been filed with the County Clerk's office as is requested by MI-MABAS.
- c. Ithaca Fire Department has signed onto MI-MABAS.
- d. MFR license renewal has been submitted.
- e. Firefighters have participated in the Shepherd Maple Syrup Festival Parade, Alma Highland Festival Parade, St. Louis Memorial Day Parade, Ride-to-School in a Fire Truck, Gratiot Area Youth Police Academy, St. Louis Fireworks and Relay for Life.
- f. Filed a DNR Grant request to purchase several nozzles and 1 3/4" hose. Notifications should be sent in December.
- g. Replaced expansion tank on water heater.
- h. Veterans Alarm adjusted the office hall entrance door to correct issues with the lock mechanism.
- i. Two computers are presently using Microsoft 7, will need to update to Microsoft 10.

7. Requests:

- a. Adopt resolution of approval to participate in the Gratiot County Mutual Aid Box Alarm System Division. At least four fire departments in Gratiot County must join MI-MABAS to form a division. With less than four departments we will become part of the Saginaw or Montcalm division.

Respectfully submitted,



Richard L. Apps, Fire Chief

A RESOLUTION FOR APPROVAL OF THE ST. LOUIS AREA FIRE DEPARTMENT TO PARTICIPATE IN THE GRATIOT COUNTY MUTUAL AID BOX ALARM SYSTEM DIVISION

RESOLUTION NUMBER: _____

WHEREAS the Mid-Michigan Community Fire Control Board a.k.a. St. Louis Area Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incident response, and other emergency response services ("Fire Services"); and

WHEREAS, Fire Services can further be improved by cooperation between political subdivisions during times of public emergency, conflagration or disaster ("Incidents"); and

WHEREAS, the Michigan Constitution of 1963, Article 7, § 28, and the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of 1967, Ex. Sess., being MCL 124.501 et seq. (the "Act"), permit a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common and which each might exercise separately; and

WHEREAS, the Mid-Michigan Community Fire Control Board desires to enter into an interlocal agreement, pursuant to the Act, to further improve Fire Services; and

WHEREAS, the Mutual Aid Box Alarm System (MABAS), is a mechanism that may be used for deploying personnel and equipment in a multi-jurisdictional or multi-agency emergency mutual aid response; and

WHEREAS, as a result of entering into an interlocal agreement to further improve Fire Services, the Parties are creating the Gratiot County MABAS Division; and

WHEREAS, Mid-Michigan Community Fire Control Board has the authority to execute this Agreement pursuant to resolution of its governing body; and

WHEREAS, Mid-Michigan Community Fire Control Board desires to commit personnel and equipment to another Party if deemed reasonable upon the request of another Party; and

NOW, THEREFORE BE IT RESOLVED: The Mid-Michigan Community Fire Control Board a.k.a. St. Louis Area Fire Department finds it is the best interest of its citizens from a safety and fiscal standpoint to enter into the Interlocal Agreement creating the Gratiot County MABAS Division.