

# CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

James Kelly, Mayor  
Jerry Church, Council Member  
Tom Reed, Council Member

Melissa Allen, Mayor Pro-Tem  
George Kubin, Council Member

**\*Agenda\***  
**Tuesday, May 7, 2019**

**6:00 PM**

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Minutes:
  - a. Regular Meeting of April 16, 2019.
5. Claims & Accounts.
6. Monthly Board Minutes.
7. Audience Recognition

*"Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit."*
8. Consent Agenda – Motion to Approve/Receive.
  - a. Final Payment to MDOT for Prospect/Corinth Street Pavement Project.
  - b. Payment to Ward's Excavating for Mill Street Sewer Repairs.
  - c. Cable Consortium Minutes – Receive.
  - d.

9. Business of the Council.
  - A. Request from DDA.
  - B. Set Joint City Council/School Board Work Session for June 18, 2019 at 5:00 P.M.
  - C. Set Budget Work Session for May 29<sup>th</sup> at 8:00 a.m.
  - D. Set Public Hearing for Special Assessment Renewal for June 4, 2019 at 6:00 P.M.
  - E. Set Public Hearing for 2019/2020 Budget Adoption for June 4, 2019 at 6:00 P.M.
  - F. Addition to Employee Handbook – Part Time Paid Medical Leave.
  - G. 2019 Pavement Improvement Bid Award.
  - H. Authorization for Solar Project Participation.
  - I. Michigan Ave./Pine Water Main Replacement Professional Services.
  - J. Ratify POAM Union Contract.
  - K. Audit Firm for years ending 2019 through 2023 (saved separate on webpage).
  - L. Workstation Upgrades.
  - M. Assessing Services Agreement with City of Alma.
  - N. Art Piece at the Swimming Pool.
  - O. Proposal from Rowe for Professional Services for State Street Reconstruction
10. City Manager's Report.
11. City Clerk's Report.
12. Police Chief's Report.
13. City Council Comments.
14. Public Comments.
15. Adjournment.

## CITY COUNCIL PROCEEDINGS

St. Louis, Michigan  
April 16, 2019

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Tuesday, April 16, 2019 at 6:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Jerry L. Church, George T. Kubin

Council Members Absent: Melissa A. Allen, Thomas L. Reed (both excused)

City Manager: Kurt Giles  
City Clerk: Mari Anne Ryder  
Police Chief: Richard Ramereiz

Others in Attendance:

Keith Risdon – Public Services Director, Mark Abbott – Superintendent Public Works, Ralph Echtinaw – St. Louis Sentinel, Bill Leonard – Candidate for City Council, Tom Alcamo – EPA, Theo Von Wallmenich and Scott Pratt – CH2M

Member Kubin led the Pledge of Allegiance to the Flag.

### **City Council Minutes.**

Moved by Church, supported by Kubin, to approve the minutes of the Regular Meeting held on April 2, 2019. All ayes carried the motion.

### **Claims & Accounts.**

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts in the amount of \$631,849.63. All ayes carried the motion.

### **Monthly Reports.**

City Council discussed the March, 2019 Monthly Reports.

Moved by Church, supported by Kubin, to receive the March, 2019 Monthly Reports and place on file. All ayes carried the motion.

### **Audience Recognition.**

Tom Alcamo, EPA, updated members on Phase II of the cleanup at the former Velsicol site.

### **Consent Agenda.**

Mayor Kelly requested approval/receipt of Consent Agenda items “a” through “c” as shown below:

- a. Payment to USF for Electric Rate Study.
- b. Payment to C & D Builders for Shed Rebuild.
- c. Main Street Bridge Funding Application Proposal (Informational).

Moved by Kubin, supported by Church, to approve/receive Consent Agenda items “a” through “c” as shown above. All ayes carried the motion.

### **New Business.**

#### **Pool House Floor Repairs and Coating.**

Manager Giles requested members approve pool house floor repairs and coating by Mann’s Painting in the amount of \$13,222.00.

Discussion was held.

Moved by Kubin, supported by Church, to approve pool house floor repairs and coating by Mann’s Painting in the amount of \$13,222.00. All ayes carried the motion.

#### **Resolution 2019-04 Preventative Maintenance Funding for Main Street Bridge.**

Manager Giles requested members approve Resolution 2019 – 04 Preventative Maintenance Funding for Main Street Bridge through the Michigan Department of Transportation Local Bridge Program.

Discussion was held.

The following preamble and resolution were offered by Member Kubin, and supported by Member Church:

**WHEREAS**, the condition of the substructure of the Main Street Bridge has been identified as scour critical to the extent that scour countermeasures must be installed; and

**WHEREAS**, the budget of the City of St. Louis will not allow for construction of these scour countermeasures without additional funds from other sources;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of St. Louis requests Michigan Department of Transportation Local Bridge Program Funding for construction of scour countermeasures as part of the Preventative Maintenance Program for the Main Street Bridge for MDOT’s Fiscal Year 2022.

Ayes: Kubin, Church, Kelly

Nays: None

Absent: Allen, Reed

Resolution declared adopted this 16<sup>th</sup> day of April, 2019.

### **Purchase of Crack Seal Material.**

Manager Giles requested members approve the purchase of Crack Seal Material from NHMS for Olive, Hubbard and Michigan Avenue in the amount of \$9,220.00.

Discussion was held.

Moved by Kubin, supported by Church, to approve the purchase of Crack Seal Material from NHMS for Olive, Hubbard and Michigan Avenue in the amount of \$9,200.00. All ayes carried the motion.

### **City Manager Report.**

Manager Giles informed Council of the following:

1. Planning has taken place regarding the resurfacing of Mill Street.  
Discussion was held. It is the consensus of the Council that staff proceed with the planning process.
2. Giddings water tower radio equipment replacement was discussed.
3. Pre-construction meetings were held on the Waste Water Treatment Plant Primary Bypass project and Michigan Ave./Pine Street Water Main Project.

### **City Clerk Report.**

None.

### **Police Chief Report.**

Chief Ramereiz explained the benefits of their partnership with carfax.com.

### **Council Comments.**

Member Kubin inquired on the reason for the yellow no parking spot between Dr. Near's building and the Warehouse Apartment building. It is believed at one time it was an unloading spot for a former business and could now be used as two extra parking spots. Superintendent Abbott agreed.

### **Public Comments.**

None.

**Adjournment.**

Moved by Kubin, supported by Church, to adjourn the meeting at 7:05 p.m. All ayes carried the motion.

**Oak Grove Cemetery Board of Trustees Meeting.**

Mayor Kelly called the Cemetery Board of Trustees meeting to order at 7:05 p.m.

**Revised Cemetery Rules and Regulations.**

Manager Giles reviewed the revisions with members and stated the Cemetery Committee has requested approval of the revisions of the Cemetery Rules and Regulations.

Manager Giles also stated the proposed Cemetery Rules sign is included for Council's information.

Discussion was held.

Moved by Kubin, supported by Church, to approve the Oak Grove Cemetery Rules and Regulations of April, 2019. All ayes carried the motion.

**Public Comments.**

Superintendent Abbott stated they will begin leaf cleanup in the Cemetery next week.

**Adjournment.**

Moved by Kubin, supported by Church, to adjourn the meeting at 7:15 p.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A - 1 TRUCK PARTS INC	158.90		
2. ABC FASTENER GROUP, INC.	17.62		
3. ACE-SAGINAW PAVING CO	3,207.00		
4. ALEX VELAZCO	161.00		
5. ALMA BOLT COMPANY	136.92		
6. AMAZON.COM	216.48		
7. ANDY PETERSON ENTERPRISES INC	200.00		
8. APX, INC	76.42		
9. BADER & SONS CO.	3,408.38		
10. BAKER & TAYLOR INC	112.20		
11. BC RV & AUTO SALES LLC	51.92		
12. BEAR CLAW BAGS	854.00		
13. BLUETARP FINANCIAL	810.96		
14. BRIAN HENDERSON	83.52		
15. BUCHANAN, JOCELYN	8.63		
16. CALIBRE PRESS	498.00		
17. CARROT-TOP INDUSTRIES INC.	503.29		
18. CENTRAL CONCRETE PRODUCTS INC.	704.00		
19. CHART POOL INC.	227.50		
20. CHARTER COMMUNICATIONS	179.97		
21. CHRISTOPHER LAMENTOLA	23.00		
22. CHROUCH COMMUNICATIONS, INC.	1,066.25		
23. CINTAS	53.81		
24. CITY OF ALMA	1,250.00		
25. CITY OF ST LOUIS, PAYROLL	138,839.73		
26. CITY OF ST LOUIS	20,413.61		
27. COLIN LIPKA	54.16		
28. CONSUMERS ENERGY	1,530.10		
29. CRYSTAL PURE WATER INC.	60.00		
30. DBI BUSINESS INTERIORS	319.78		
31. DELTA DENTAL	33.25		
32. DONALD BURCH	56.16		
33. ETNA SUPPLY COMPANY	5,033.01		
34. EVERGREEN VILLAGE	100.22		
35. FAMILY FARM & HOME	430.80		
36. FINAL TOUCH CO	1,170.00		
37. GILBERT SALES & SERVICE, INC	176.00		
38. GILBOE'S LOCK & SAFE LLC	117.50		
39. GRATIOT COUNTY HERALD	228.00		
40. GRATIOT COUNTY TREASURER	1,871.50		
41. GREG AUSTIN	53.36		
42. ITHACA MANUFACTURING CORP	119.50		
43. JACK DOHENY SUPPLIES INC	852.00		
44. JTS ELECTRONICS	65.00		
45. KIM GREER	138.00		
46. MEDLER ELECTRIC COMPANY	157.97		
47. MICHIGAN PUBLIC POWER AGENCY	82,497.50		
48. MIDMICHIGAN HEALTH	327.00		
49. MISENHELDER WELDING, INC	128.46		
50. NORTHERN SAFETY CO INC	1,561.91		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. PARAGON LABORATORIES, INC	153.00		
52. PEOPLELINK, LLC	1,214.40		
53. PERCHA PAINT & WALLPAPER	336.04		
54. PETER'S HARDWARE	580.50		
55. PINE RIVER AUTOMOTIVE	41.96		
56. PINE RIVER HEALTH CARE LLC	535.54		
57. POWELL'S SERVICE INC	184.20		
58. POWER LINE SUPPLY	181.08		
59. RS TECHNICAL INC.	4,045.62		
60. SCOTT FERRIS	126.50		
61. SELF SERVE LUMBER COMPANY	73.85		
62. SHERWIN WILLIAMS COMPANY	66.17		
63. SHRED-IT USA INC	151.42		
64. SPICER GROUP	1,914.07		
65. STATE OF MICHIGAN-LARA	130.00		
66. STATE OF MICHIGAN-MDOT	11,153.76		
67. SUCCESS VIRTUAL LEARNING CENTER	830.00		
68. TIMAC AGRO USA, INC	30.00		
69. TWIN CITY LANDSCAPE INC	3,649.98		
70. TYLER DAVIDSON	11.50		
71. U.S. POST OFFICE	3,000.00		
72. USA BLUE BOOK	1,719.22		
73. VERIZON WIRELESS	664.08		
74. WALMART COMMUNITY/RFCSLLC	269.02		
75. WARD'S EXCAVATING, LLC	12,500.00		
76. WATERWORKS SYSTEMS INC	906.00		
77. WAYNE STATE	25.00		
78. WILSON, SHELLIE	186.89		
***TOTAL ALL CLAIMS***	315,024.09		



INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: AA - 1 TRUCK PARTS INC</b>					
198-364612	N	#13 TRENCHER	661.442.930.582	72.59	72.59
198-366359	N	PIN HITCH	661.442.930.582	1.90	1.90
198-366611	N	1400 LUMENS X 2	661.442.930.000.9022	86.08	86.08
198-366518	N	#47 PARTS	661.442.930.000.9047	39.96	39.96
198-367156	N	LIGHT MOUNT #22	661.442.930.000.9022	176.61	176.61
198-366973	N	MOTOR TUNE UP/BRAKE CLEANER	661.442.930.582	91.40	91.40
198-366281	N	AIR FRESHENERS	661.442.930.582	35.37	35.37
198-368145	N	RETURN OF LED MINI BAR	661.442.930.000.9022	(345.01)	(345.01)
TOTAL VENDOR AA -					158.90
<b>VENDOR NAME: ABC FASTENER GROUP, INC.</b>					
A358213	N	NUTS/COARSE FLAP WHEEL	592.590.726.000	17.62	17.62
TOTAL VENDOR ABC F					17.62
<b>VENDOR NAME: ACE-SAGINAW PAVING CO</b>					
2384398	N	COLD PATCHES	203.463.787.000	3,207.00	3,207.00
TOTAL VENDOR ACE-S					3,207.00
<b>VENDOR NAME: ALMA BOLT COMPANY</b>					
A358541	N	DRILL BRUTE	582.582.726.000	136.92	136.92
TOTAL VENDOR ALMA					136.92
<b>VENDOR NAME: AMAZON.COM</b>					
04222019	N	MOVIES/BOOKS	271.790.726.000	42.98	216.48
			271.790.746.000	35.70	
			271.790.748.000	137.80	
TOTAL VENDOR AMAZO					216.48
<b>VENDOR NAME: ANDY PETERSON ENTERPRISES INC</b>					
6106	N	BOILER SYSTEM SERVICES	592.590.930.000	200.00	200.00
TOTAL VENDOR ANDY					200.00
<b>VENDOR NAME: APX, INC</b>					
5029	N	MIRECS ANNUAL AND LOAD BASED FEES	582.582.818.018	76.42	76.42
TOTAL VENDOR APX,					76.42
<b>VENDOR NAME: AUSTIN GREG</b>					
04172019	N	REIMBURSEMENT FOR MILEAGE TO LINE LOCAT	592.591.860.000	53.36	53.36
TOTAL VENDOR AUSTI					53.36
<b>VENDOR NAME: BADER &amp; SONS CO.</b>					
707065	N	TRIMMER SUPPLIES	101.441.726.000	28.25	28.25
706382	N	FILTERS/BLADES (MOWER PARTS)	661.442.930.000.9043	240.93	722.79
			661.442.930.000.9044	240.93	
			661.442.930.000.9045	240.93	
706387	N	#47 PARTS	661.442.930.000.9047	9.66	9.66

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: BADER &amp; SONS CO.</b>					
706385	N	MOWER PARTS	661.442.930.000.9043	12.31	36.89
			661.442.930.000.9044	12.29	
			661.442.930.000.9045	12.29	
710239	N	WALK BEHIND BLOWER	101.276.967.000	1,415.00	1,415.00
710243	N	EDGER	101.441.967.000	560.00	560.00
708433	N	TRACTOR #47 PARTS	661.442.930.000.9047	18.63	18.63
712896	N	CHAIN SAW CHAIN AND OIL/PRUNNING SAW	582.582.726.000	617.16	617.16
TOTAL VENDOR BADER					3,408.38
<b>VENDOR NAME: BAKER &amp; TAYLOR INC</b>					
2034489635	N	BOOKS	271.790.745.000	14.57	45.89
			271.790.746.000	31.32	
2034462159	N	BOOKS	271.790.745.000	50.65	66.31
			271.790.746.000	15.66	
TOTAL VENDOR BAKER					112.20
<b>VENDOR NAME: BC RV &amp; AUTO SALES LLC</b>					
04112019	N	PROPANE FOR POOL	101.758.970.000.0053	51.92	51.92
TOTAL VENDOR BC RV					51.92
<b>VENDOR NAME: BEAR CLAW BAGS</b>					
73665	N	DRUM LINERS	101.770.726.000	569.33	854.00
			101.441.726.000	284.67	
TOTAL VENDOR BEAR					854.00
<b>VENDOR NAME: BLUETARP FINANCIAL</b>					
42403516	N	SEARCH LIGHT/LED WORKLIGHT/LITHIUM BATT	582.582.726.000	810.96	810.96
TOTAL VENDOR BLUET					810.96
<b>VENDOR NAME: BRIAN HENDERSON</b>					
03072019	N	MILEAGE REIMBURSEMENT	592.591.860.000	83.52	83.52
TOTAL VENDOR BRIAN					83.52
<b>VENDOR NAME: BUCHANAN, JOCELYN</b>					
0113SLIN00-3	N	UB REFUND FOR ACCOUNT: 0113SLIN00-3	582.000.040.000	8.63	8.63
TOTAL VENDOR BUCHA					8.63
<b>VENDOR NAME: CALIBRE PRESS</b>					
69952	N	POLICE TRAINING	205.301.860.000	498.00	498.00
TOTAL VENDOR CALIB					498.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: CARROT-TOP INDUSTRIES INC.</b>					
42340600	N	GRAVE MARKERS	101.276.726.000	503.29	503.29
TOTAL VENDOR CARRO					503.29
<b>VENDOR NAME: CENTRAL CONCRETE PRODUCTS INC.</b>					
140784 #2	N	CEMENT FOR POOL HOUSE PROJECT	101.758.970.000.0053	704.00	704.00
TOTAL VENDOR CENTR					704.00
<b>VENDOR NAME: CHART POOL INC.</b>					
1242677-01	N	CHART PENS/FLOW CHARTS	592.590.726.000	227.50	227.50
TOTAL VENDOR CHART					227.50
<b>VENDOR NAME: CHARTER COMMUNICATIONS</b>					
0058264041119	N	INTERNET SERVICES 300 N MILL	101.265.801.000	99.98	99.98
0004736040619	N	INTERNET SERVICES	101.265.850.000	13.33	79.99
			582.582.850.000	13.33	
			101.172.850.000	13.34	
			592.590.850.000	13.33	
			101.728.850.000	13.33	
			205.301.850.000	13.33	
TOTAL VENDOR CHART					179.97
<b>VENDOR NAME: CHRISTOPHER LAMENTOLA</b>					
4THQ	N	RESERVE OFFICER PAY 4TH QUARTER OCT-DEC	205.301.703.000	23.00	23.00
TOTAL VENDOR CHRIS					23.00
<b>VENDOR NAME: CHROUCH COMMUNICATIONS, INC.</b>					
117013797-1	N	RADIO/LIGHT BAR AND LIGHTS INSTALLATION	661.442.930.000.9022	1,066.25	1,066.25
TOTAL VENDOR CHROU					1,066.25
<b>VENDOR NAME: CINTAS</b>					
4020415714	N	SHOP TOWELS	582.582.726.000	53.81	53.81
TOTAL VENDOR CINTA					53.81
<b>VENDOR NAME: CITY OF ALMA</b>					
04-5-19	N	DART SERVICES JAN-MARCH 2019	101.728.956.000	1,250.00	1,250.00
TOTAL VENDOR CITY					1,250.00
<b>VENDOR NAME: CONSUMERS ENERGY</b>					
207145295250	N	ENERGY CHARGES 401 W PROSPECT	592.591.920.000	294.22	294.22
207145295251	N	ENERGY CHARGES 320 W PROSPECT	101.441.920.000	484.49	484.49
206433995317	N	ENERGY CHARGES 701 WOODSIDE	582.582.920.000	573.16	573.16
203586455319	N	ENERGY CHARGES 312 MICHIGAN AVE	271.790.920.000	118.61	118.61
203141478749	N	ENERGY CHARGES 299 WEST STATE	592.591.920.000	59.62	59.62
TOTAL VENDOR CONSU					1,530.10
<b>VENDOR NAME: CRYSTAL PURE WATER INC.</b>					
86652	N	BOTTLED WATER-CITY HALL	101.265.726.000	42.00	42.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: CRYSTAL PURE WATER INC.</b>					
86641	N	BOTTLED WATER-WATER DEPT	592.591.726.000	18.00	18.00
TOTAL VENDOR CRYST					60.00
<b>VENDOR NAME: DAVIDSON TYLER</b>					
4THQ	N	RESERVE OFFICER PAY 4TH QUARTER-OCT-DEC	205.301.703.000	11.50	11.50
TOTAL VENDOR DAVID					11.50
<b>VENDOR NAME: DBI BUSINESS INTERIORS</b>					
86924-0	N	RULED PAD/LAMINATING POUCH	101.265.726.000	7.99	50.45
			101.215.726.000	42.46	
89356-0	N	POCKET FILE/TONER	101.265.726.000	140.00	140.00
88278-0	N	FILE FOLDERS/INK	101.265.726.000	19.37	129.33
			101.441.726.000	109.96	
TOTAL VENDOR DBI B					319.78
<b>VENDOR NAME: DELTA DENTAL</b>					
RIS0002252062	N	RETIREE DENTAL INS 05/01/19-05/31/19	101.000.264.000	33.25	33.25
TOTAL VENDOR DELTA					33.25
<b>VENDOR NAME: DONALD BURCH</b>					
04192019	N	MPPA RESIDENTIAL LIGHTING 2019	582.582.818.018	56.16	56.16
TOTAL VENDOR DONAL					56.16
<b>VENDOR NAME: ETNA SUPPLY COMPANY</b>					
S103024713.001	N	METERS	592.591.726.000	2,673.41	2,673.41
S103018175.002	N	6X4 DI MJ RED LESS/ACC	592.591.726.000	230.00	230.00
S103024294.001	N	SHORT BODY METERS/NL FOR WITH GASKET	592.591.726.000	1,269.60	1,269.60
S103018175.001	N	MEGALUG RET GLANDS/BOLTS AND GASKETS	592.591.726.000	184.40	184.40
S103015853.001	N	ARCH BOXES/STATIONARY RODS	592.591.726.000	675.60	675.60
TOTAL VENDOR ETNA					5,033.01
<b>VENDOR NAME: EVERGREEN VILLAGE</b>					
0024OALL00-4	N	UB REFUND FOR ACCOUNT: 0024OALL00-4	582.000.040.000	100.22	100.22
TOTAL VENDOR EVERG					100.22
<b>VENDOR NAME: FAMILY FARM &amp; HOME</b>					
015016/5	N	ROUND UP	101.770.726.000	119.94	119.94
015004/5	N	RATCHET/BOLT D-RINGS/CASTERS	592.591.726.000	180.91	180.91
014955/5	N	32 GAL BLACK TRASH CAN	101.770.726.000	39.98	39.98
014947/5	N	RUBBER MAT/RECIEVER BENT PIN/DRAIN SPAD	592.591.726.000	89.97	89.97
TOTAL VENDOR FAMIL					430.80
<b>VENDOR NAME: FERRISSCOTT FERRIS</b>					
1ST QUARTER	N	RESERVE OFFICER 1ST QUARTER JAN-MAR 201	205.301.703.000	57.50	57.50
4THQ	N	RESERVE OFFICER PAY-4TH QUARTER-OCT-DEC	205.301.703.000	69.00	69.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: FERRISSCOTT FERRIS</b>					
TOTAL VENDOR FERRI					126.50
<b>VENDOR NAME: FINAL TOUCH CO</b>					
STL-#283B	N	CLEANING CITY BLDG 04/16/19 & 04/21/19	101.265.818.000	390.00	390.00
STL-#282B	N	CLEANING CITY BLDG 04/09/19 & 04/14/19	101.265.818.000	390.00	390.00
STL-#284B	N	CLEANING CITY BLDG 04/23/19 & 04/28/19	101.265.818.000	390.00	390.00
TOTAL VENDOR FINAL					1,170.00
<b>VENDOR NAME: GILBERT SALES &amp; SERVICE, INC</b>					
69158	N	POWER WASHER PARTS	661.442.930.582	176.00	176.00
TOTAL VENDOR GILBE					176.00
<b>VENDOR NAME: GILBOE'S LOCK &amp; SAFE LLC</b>					
102700	N	KEY WORK FOR DPW	101.441.930.000	117.50	117.50
TOTAL VENDOR GILBO					117.50
<b>VENDOR NAME: GRATIOT COUNTY HERALD</b>					
04252019	N	MEETING MINUTES AD APRIL 16, 2019 MEEIT	101.265.900.000	47.50	47.50
04252019 #2	N	MEETING MINUTES AD APRIL 2, 2019 MEETIN	101.265.900.000	47.50	47.50
04112019	N	MEETING MINUTES-MARCH 5, 2019 MEETING	101.265.900.000	85.50	85.50
04112019 #2	N	MEETING MINUTES MARCH 5, 2019	101.265.900.000	47.50	47.50
TOTAL VENDOR GRATI					228.00
<b>VENDOR NAME: GRATIOT COUNTY TREASURER</b>					
04152019	N	DRAIN ASSESSMENT FOR DRAIN #528	101.276.956.000	1,871.50	1,871.50
TOTAL VENDOR GRATI					1,871.50
<b>VENDOR NAME: GREER KIM</b>					
4THQ	N	RESERVE OFFICER PAY 4TH QUARTER OCT-DEC	205.301.703.000	80.50	80.50
1ST QUARTER	N	RESERVE OFFICE PAY 1ST QUARTER JAN-MARC	205.301.703.000	57.50	57.50
TOTAL VENDOR GREER					138.00
<b>VENDOR NAME: ITHACA MANUFACTURING CORP</b>					
02311	N	STEEL RODS	592.590.726.000	119.50	119.50
TOTAL VENDOR ITHAC					119.50
<b>VENDOR NAME: JACK DOHENY SUPPLIES INC</b>					
A22047	N	MINI HUB	661.442.930.000.9050	43.00	43.00
A21920	N	MINI CUTTER	592.592.726.000	809.00	809.00
TOTAL VENDOR JACK					852.00
<b>VENDOR NAME: JTS ELECTRONICS</b>					
5655	N	VENT SHADES TRUCK #22	661.442.930.000.9022	65.00	65.00
TOTAL VENDOR JTS E					65.00
<b>VENDOR NAME: LIPKA COLIN</b>					
04262019	N	REIMBURSEMENT FOR PURCHASED ITEMS FOR T	271.790.726.000	54.16	54.16
TOTAL VENDOR LIPKA					54.16

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: MEDLER ELECTRIC COMPANY</b>					
S4496952.001	N	CODING TAPE/PLASTIC TAPE/WIR 400C BASE	661.442.726.000	72.91	72.91
S4500939.001	N	SPOTLIGHT FOR #22	661.442.930.000.9022	85.06	85.06
TOTAL VENDOR MEDLE					157.97
<b>VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY</b>					
20190423STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	28,667.03	28,667.03
20190408012	N	LANDFILL ENERGY PROJECT	582.582.921.000	12,967.43	12,967.43
20190410011	N	COLDWATER PEAKING PLANT SERVICE COMMITT	582.582.728.000	230.69	230.69
20190410024	N	MPPA COMMITTEE INVOICE	582.582.728.000	1,251.58	1,251.58
20190415014	N	ENERGY EFFICIENCY SERVICE COMMITTEE INV	582.582.818.018	2,553.14	2,553.14
20190419017	N	ENERGY SERVICE PROJECT MONTHLY INVOICE	582.582.921.000	4,977.27	4,977.27
20190401014	N	MPPA QUARTERLY BILLING	582.582.728.000	376.74	376.74
20190416STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	31,473.62	31,473.62
TOTAL VENDOR MICH					82,497.50
<b>VENDOR NAME: MIDMICHIGAN HEALTH</b>					
04022019	N	PRE EMPLOYMENT PHYSICALS-SEASONAL	101.441.818.000	327.00	327.00
TOTAL VENDOR MIDMI					327.00
<b>VENDOR NAME: MISENHELDER WELDING, INC</b>					
10845	N	DOOR LENTILS-POOL PROJECT	101.758.970.000.0053	128.46	128.46
TOTAL VENDOR MISEN					128.46
<b>VENDOR NAME: NORTHERN SAFETY CO INC</b>					
903403188/10188844 N		PERSON PROTECTIVE EQUIP-GLOVES, BANDAGE	101.441.726.000	1,561.91	1,561.91
TOTAL VENDOR NORTH					1,561.91
<b>VENDOR NAME: PARAGON LABORATORIES, INC</b>					
204259	N	EPA 200.8 ALL -27 ANALYTES	592.590.818.000	153.00	153.00
TOTAL VENDOR PARAG					153.00
<b>VENDOR NAME: PEOPLELINK, LLC</b>					
1199965	N	CONTRACTED SERVICES WORK WEEK ENDING 04	101.276.804.000	1,214.40	1,214.40
TOTAL VENDOR PEOP					1,214.40
<b>VENDOR NAME: PERCHA PAINT &amp; WALLPAPER</b>					
16765	N	BANNERS	715.000.726.000	336.04	336.04
TOTAL VENDOR PERCH					336.04
<b>VENDOR NAME: PETER'S HARDWARE</b>					
A146658	N	PAINT BRUSHES/TRASH BAGS/SCREWS/DRILL/C	582.582.726.000	84.00	84.00
A147034	N	FLOOR DRAIN/PVC FITTINGS/PVC PIPE-POOL	101.758.970.000.0053	38.00	38.00
A147037	N	SCOOP SHOVEL	101.770.726.000	25.00	25.00
A146829	N	DUCT TAPE/KNIFE BLADES/CLAMPS/SUMP PUMP	582.582.726.000	256.50	256.50
A147087	N	SPRAYER	101.441.726.000	25.00	25.00
A146919	N	EXTENSION CORDS-SHOP SUPPLIES	101.441.726.000	6.00	6.00
A146927	N	SCREWS/ANCHORS	101.441.726.000	16.50	16.50
A146959	N	SAW BLADES-POOL HOUSE PROJECT	101.758.970.000.0053	20.00	20.00
A146988	N	TRASH CAN BANDS	101.770.726.000	30.00	30.00
A146958	N	PAINT	101.441.726.000	4.50	4.50

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: PETER'S HARDWARE</b>					
A147007	N	BUSHINGS #47 TRACTOR	661.442.930.000.9047	6.00	6.00
A146974	N	SAW BLADES POOL HOUSE PROJECT	101.758.970.000.0053	24.00	24.00
A146932	N	SHOVEL	592.591.726.000	20.00	20.00
A146915	N	TV MOUNTING SUPPLIES FOR CITY HALL	101.265.726.000	25.00	25.00
TOTAL VENDOR PETER					580.50
<b>VENDOR NAME: PINE RIVER AUTOMOTIVE</b>					
10184-704079	N	ORANGE CLEANER	101.770.726.000	17.59	17.59
10184-705063	N	TOWELS	592.591.726.000	24.37	24.37
TOTAL VENDOR PINE					41.96
<b>VENDOR NAME: PINE RIVER HEALTH CARE LLC</b>					
1149WMON00-2	N	UB REFUND FOR ACCOUNT: 1149WMON00-2	592.000.040.000	535.54	535.54
TOTAL VENDOR PINE					535.54
<b>VENDOR NAME: POWELL'S SERVICE INC</b>					
333218	N	A/C REPAIR CITY HALL	101.265.930.000	184.20	184.20
TOTAL VENDOR POWEL					184.20
<b>VENDOR NAME: POWER LINE SUPPLY</b>					
56358016	N	RAIN PANTS/RAIN JACKET	582.582.726.000	181.08	181.08
TOTAL VENDOR POWER					181.08
<b>VENDOR NAME: RS TECHNICAL INC.</b>					
21189	N	CHLORINATOR OVERHAUL AND VACCUM REGULAT	592.590.930.000	1,705.32	1,705.32
21212	N	LIFT STATIONS WORK	592.590.930.000	1,510.05	2,013.30
			592.890.930.000	503.25	
21176	N	FIELD SERVICE UNION ST LIFT STATION	592.590.930.000	327.00	327.00
TOTAL VENDOR RS TE					4,045.62
<b>VENDOR NAME: SELF SERVE LUMBER COMPANY</b>					
202887	N	SCREWS	101.770.726.000	27.59	27.59
203618	N	SAW BLADES-POOL HOUSE PROJECT	101.758.970.000.0053	33.96	33.96
203478	N	PAINT FOR BARRELS	101.770.726.000	12.30	12.30
TOTAL VENDOR SELF					73.85
<b>VENDOR NAME: SHERWIN WILLIAMS COMPANY</b>					
4403-3	N	PAINT FOR CEMETERY	101.276.726.000	28.96	28.96
4744-0	N	EPOXY-POOL HOUSE	101.758.970.000.0053	37.21	37.21
TOTAL VENDOR SHERW					66.17
<b>VENDOR NAME: SHRED-IT USA INC</b>					
8127007674	N	SHREDDING SERVICES	101.265.818.000	151.42	151.42
TOTAL VENDOR SHRED					151.42
<b>VENDOR NAME: SPICER GROUP</b>					
195599	N	ANNUAL ASSET MANAGEMENT-WATER	592.591.801.000	1,169.50	1,169.50

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: SPICER GROUP</b>					
195556	N	DESIGN SERVICES FOR PRIMARY BYPASS CONN	592.900.801.000.0052	744.57	744.57
TOTAL VENDOR SPICE					1,914.07
<b>VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST</b>					
04302019CITY	N	UTILITIES	101.265.920.000	1,882.42	20,413.61
			101.441.920.000	466.23	
			101.770.920.000	283.24	
			101.758.920.000	205.93	
			101.276.920.000	240.12	
			582.582.920.000	1,550.26	
			582.582.920.000	2,283.60	
			582.582.926.000	1,358.03	
			592.590.920.000	7,891.30	
			592.590.923.000	2,195.06	
			592.591.920.000	807.91	
			592.591.923.000	751.89	
			271.790.920.000	384.58	
			101.770.920.000	59.98	
			248.728.920.000	53.06	
TOTAL VENDOR ST. L					20,413.61
<b>VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST</b>					
152291	N	ADDITIONAL MERS	101.000.001.056	31,722.36	31,722.36
04222019	N	GROSS WAGES PAY ENDING 04/21/19	101.000.001.056	107,117.37	107,117.37
TOTAL VENDOR ST. L					138,839.73
<b>VENDOR NAME: STATE OF MICHIGAN</b>					
BLR429309	N	BOILER CERTIFICATE AND INSPECTION	592.590.803.000	130.00	130.00
TOTAL VENDOR STATE					130.00
<b>VENDOR NAME: STATE OF MICHIGAN-MDOT</b>					
591-10419810	N	SIGNAL ENERGY CHARGES-4TH QUARTER 2018	202.474.920.000	142.50	142.50
190000000706	N	PROJECT CLOSED-FINAL ACCOUNTING	202.463.801.000	11,011.26	11,011.26
TOTAL VENDOR STATE					11,153.76
<b>VENDOR NAME: SUCCESS VIRTUAL LEARNING CENTER</b>					
04092019	N	ROOM RENTAL DEPOSIT RETURN	101.000.202.265	830.00	830.00
TOTAL VENDOR SUCCE					830.00
<b>VENDOR NAME: TIMAC AGRO USA, INC</b>					
142025	N	TORDON RTU	582.582.726.000	30.00	30.00
TOTAL VENDOR TIMAC					30.00
<b>VENDOR NAME: TWIN CITY LANDSCAPE INC</b>					
226890	N	MULCH-LEPPIEN PARK	101.770.818.000	2,200.00	2,200.00



INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: TWIN CITY LANDSCAPE INC</b>					
227040	N	COTTAGE MIX-CEMETERY	101.770.726.000	60.99	121.98
			101.276.726.000	60.99	
226864	N	40 POT LINERS	101.735.726.000.0005	800.00	800.00
227086	N	12 YARDS RED BARK	271.790.726.000	528.00	528.00
TOTAL VENDOR TWIN					3,649.98
<b>VENDOR NAME: U.S. POST OFFICE</b>					
04302019	N	POSTAGE	582.582.729.000	1,000.00	3,000.00
			592.590.729.000	750.00	
			592.591.729.000	750.00	
			596.596.729.000	500.00	
TOTAL VENDOR U.S.					3,000.00
<b>VENDOR NAME: USA BLUE BOOK</b>					
871064	N	PH BUFFERS/AMMONIA/HD POLYETH BOTTLE/CH	592.590.726.000	934.87	934.87
861391	N	HACH BOD NUTRIENT BUFFER/AMMONIA/FILTER	592.590.726.000	784.35	784.35
TOTAL VENDOR USA B					1,719.22
<b>VENDOR NAME: VELAZCO ALEX</b>					
1ST QUART	N	RESERVE OFFICER PAY 1ST QUARTER JAN-MAR	205.301.703.000	34.50	34.50
4THQ	N	RESERVE OFFICER PAY 4TH QUARTER- OCT-DE	205.301.703.000	126.50	126.50
TOTAL VENDOR VELAZ					161.00
<b>VENDOR NAME: VERIZON WIRELESS</b>					
9827866751	N	IPAD MONTHLY FEES	592.592.850.000	123.30	294.60
			592.591.850.000	45.71	
			582.582.850.000	84.51	
			592.590.850.000	20.54	
			101.371.850.000	20.54	
9828297220	N	CELL PHONE CHARGES	205.301.850.000	110.30	369.48
			101.172.850.000	40.01	
			101.257.850.000	40.01	
			582.582.850.000	55.15	
			101.172.850.000	55.15	
			205.301.850.000	48.72	
			101.371.850.000	20.14	
TOTAL VENDOR VERIZ					664.08
<b>VENDOR NAME: WALMART COMMUNITY/RFCSLLC</b>					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: WALMART COMMUNITY/RFCSLLC</b>					
04222019	N	PRINTER RETURNS/SOAP/CLEANER/CREAM/TISS	592.591.726.000	(89.94)	269.02
			101.265.726.000	48.24	
			101.265.726.000	15.66	
			582.582.726.000	33.30	
			592.591.726.000	21.14	
			101.728.726.000	14.90	
			592.590.726.000	55.90	
			101.441.726.000	9.98	
			101.265.726.000	50.52	
			582.582.726.000	18.89	
			101.265.726.000	23.54	
			101.265.726.000	48.15	
			582.582.726.000	18.74	
TOTAL VENDOR WALMA					269.02
<b>VENDOR NAME: WARD'S EXCAVATING, LLC</b>					
542	N	N MILL STREET SEWER REPAIR	592.592.801.000	12,500.00	12,500.00
TOTAL VENDOR WARD'					12,500.00
<b>VENDOR NAME: WATERWORKS SYSTEMS INC</b>					
10125	N	WEIGHT KIT/ROLL PINS/GASKET/ORINGS/TUBI	592.590.930.000	906.00	906.00
TOTAL VENDOR WATER					906.00
<b>VENDOR NAME: WAYNE STATE</b>					
04242019	N	BOOK FROM MEL CAT	271.790.956.000	25.00	25.00
TOTAL VENDOR WAYNE					25.00
<b>VENDOR NAME: WILSON, SHELLIE</b>					
0512SMAI04-8	N	UB REFUND FOR ACCOUNT: 0512SMAI04-8	582.000.040.000	186.89	186.89
TOTAL VENDOR WILSO					186.89
GRAND TOTAL:					315,024.09

## Deciphering Account Coding

The first 3 digits of the account codes tell you what fund and then department/activity being coded to. Any remaining digits point off more specific categories.

Code	Fund	Department/Activity
101.101	General Fund	Legislative/Council
101.172	General Fund	Executive/Manager
101.215	General Fund	Clerk
101.257	General Fund	Assessor
101.260	General Fund	Finance
101.262	General Fund	Elections
101.265	General Fund	City Hall/General Government
101.276	General Fund	Cemetery
101.301	General Fund	Police
101.336	General Fund	Fire
101.371	General Fund	Building/Code Enforcement
101.441	General Fund	Public Works
101.721	General Fund	Planning
101.728	General Fund	Economic & Community Dev
101.735	General Fund	Community Promotion
101.758	General Fund	Pool
101.770	General Fund	Parks Maintenance
101.860	General Fund	Extra Pension Contr/retirements
101.906	General Fund	Debt Service
101.966	General Fund	Transfers Out
202.463	Major Streets	Routine Maint- Streets
202.473	Major Streets	Routine Maint - Bridges
202.474	Major Streets	Traffic Service - Maint
202.478	Major Streets	Winter Maint
202.482	Major Streets	Admin/Engineering
202.487	Major Streets	MDOT Surface maint
202.488	Major Streets	MDOT Sweeping & Flushing
202.490	Major Streets	MDOT Trees & Shrubs
202.491	Major Streets	MDOT Drain & Ditches
202.494	Major Streets	MDOT Traffic Signals
202.495	Major Streets	MDOT Pavement Markings

Code	Fund	Department/Activity
202.497	Major Streets	MDOT Winter Maint
203.463	Local Streets	Routine Maint - Streets
203.474	Local Streets	Routine Maint - Bridges
203.478	Local Streets	Winter Maint
203.482	Local Streets	Admin/Engineering
248.728	Downtown Development	Operations
248.906	Downtown Development	Debt Service
248.966	Downtown Development	Transfers Out
271.790	Library	Operations
271.966	Library	Transfers Out
301.906	General Obligation	Debt Service
386.906	Building Authority	Debt Service
450.265	New City Hall Construction	
491.536	Water Supply Construction	Settlement/Trust Funds
492.900	Water Supply Construction	EPA Grant
582.582	Electric Fund	Electric Operations
582.900	Electric Fund	Capital Expenses/Projects
582.966	Electric Fund	Transfers Out
592.590	Sewer/Water Fund	Sewer Operations
592.591	Sewer/Water Fund	Water Operations
592.890	Sewer/Water Fund	Sewer Prison/Bar Screen Maint
592.891	Sewer/Water Fund	Sewer Pine River Maint
592.892	Sewer/Water Fund	Sewer Bethany Maint
592.900	Sewer/Water Fund	Capital Expenses/Projects
592.901	Sewer/Water Fund	Wastewater Plant Imp (SRF)
592.906	Sewer/Water Fund	Debt Service
592.966	Sewer/Water Fund	Transfers Out
596.596	Solid Waste Fund	Operations
596.966	Solid Waste Fund	Transfers Out
661.442	Motor Pool	Operations
661.900	Motor Pool	Capital Expenses/Projects

## Minutes of the Boards and Commissions

Meets Monthly

Historical Society

Enclosed

Not Available

Did Not Meet

Housing Commission

Enclosed

Not Available

Did Not Meet

Parks & Recreation Commission

Enclosed

Not Available

Did Not Meet

Planning Commission

Enclosed

Not Available

Did Not Meet

Safety Committee

Enclosed

Not Available

Did Not Meet

Meets March, July & December

Board of Review

Enclosed

Not Available

Did Not Meet

Meets Every other Month:

Library Board of Trustees

Enclosed

Not Available

Did Not Meet

Mid-Mich. Comm. Fire Department

Enclosed

Not Available

Did Not Meet

Downtown Development Authority

Enclosed

Not Available

Did Not Meet

Meets on Call:

Cemetery Committee

Enclosed

Not Available

Did Not Meet

Board of Special Assessors

Enclosed

Not Available

Did Not Meet

Housing Code Board of Appeals

Enclosed

Not Available

Did Not Meet

Zoning Board of Appeals

Enclosed

Not Available

Did Not Meet

## Minutes March 19, 2019

Board of Trustees  
T. A. Cutler Memorial Library  
312 Michigan Ave.  
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Theresa Jewell, Amanda Kelly, Michelle Kelly, Mary Reed

Members absent: none

Also present: Library Director Jessica Little

**Call to Order:** Meeting was called to order at 5:00 pm

**Minutes:** Reading of the minutes from the January meeting. Theresa Jewell proposed the minutes be accepted, the motion was supported by Amanda Kelly; motion passed.

**Public Comment:** None

### **Reports:**

Librarians Report: Jessica has scheduled special activities for Reading Month and is promoting the Money Smart program. She also participated in the Child Advocacy Family Carnival to promote reading and library services. The Launch Pad Playways was well received and Jessica is looking into the durability of the devices before acquisition. She is also getting quotes for the new library signage. The video collection is growing, and the library software is due for a major update.

Financial Report: No changes to financials.

Statistical Report: Jessica reported that digital magazines have not been circulating as expected.

**Old Business:** Deb Rutkowski addressed the board regarding the design for the library quilt block. To date 22 people had participated in the VITA program. The Fine Free trial was successful and the auto-renewal function is working. There was more discussion regarding different options for acquiring furniture for the reading room

**Adjournment:** The meeting was adjourned at 5:50

Minutes respectfully submitted

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Mary Reed, President

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Holly Brannan-Harris, Secretary

Wednesday April 10, 2019  
Saint Louis

A regular meeting of the St. Louis Planning Commission was called to order by Chairman Doecker at 5:30 P.M.

Present: Doecker, D. Kelley, Giles, S. Kelly, Palmer, Whitford, A. Kelly

Absent: Reed, J. Kelly

Also Present: Keith Risdon-Utilities Director, Denise Kenney and Courtney Killeen-Consumers Energy and Doug Scott-Rowe

The Pledge of Allegiance was led by Chairman Doecker.

Motion made by D. Kelley, supported by Palmer to approve the minutes of the last meeting on February 13, 2019. All ayes. Motion carried.

Kurt Giles advised the Planning Commission that two representatives from Consumers Energy Denise Kenney and Courtney Killeen and Doug Scott from Rowe were here to advise the Planning Commission of a proposed Regulator Station rebuild. Kurt stated that the area is zoned General Business, but the facility falls under Essential Services and is allowed in any zoning district. The site will have a new building added for protection. Denise Killeen stated that the pipes have moved drastically. They will be adding a heater to help with the frost. Doug from Rowe stated that there will be a 12x15 building to house the pipes. They will replace the guard rail. The use of the area will remain the same. The area will be covered with limestone. The heater will be a boiler heater which will keep the fluid transferred at a temp of roughly 40 degrees so as not to freeze. There may be a chain link fence added as well for safety of the heater area. Kurt stated that staff recommend the approval of the site plan for the rebuild.

Motion made by D. Kelley, supported by S.Kelly to approve the Consumers Energy Regulator Station Rebuild. All ayes. Motion carried.

Kurt advised The Planning Commission that Plasti Paint was considering an expansion in the future. Other than that, there was no new business.

Motion made by Giles, supported by Whitford to adjourn at 5:49 P.M. All ayes. Motion carried.

Dori Foster  
Recording Secretary

# *City of St. Louis Downtown Development Authority*

Minutes of Regular Meeting: April 18, 2019

Present: Giles, Morrow, Coty, Bailey, Peterman, McDaid, Near, Worden, Kubin also Hansen  
Absent/Excused: Anderson, Saurman, Lewis

Meeting called to order by Peterman at 12:15 p.m.

Moved by Coty, supported by Morrow for the slate of officers to be: Anderson/Chair, Peterman/Vice-Chair, Bailey/Secretary-Treasurer. All Ayes/Motion Carried.

Hansen reminded board that there is one open board position at this time with the resignation of Monica McCloskey.

Minutes of meeting of June 28, 2018 were reviewed.

Moved by Kubin, supported by Giles to approve the minutes of June 28, 2018 and place them on file. All Ayes/Motion Carried.

Financial statement presented through March 31, 2019.

Moved by Morrow, supported by Bailey to approve the financials through March 31, 2018 and place them on file. All Ayes/Motion Carried.

Hansen gave report on downtown properties and project activities:

220 West Washington Street – former Clark Gas Station  
MDEQ Assessment Grant is ongoing by AKT Peerless Environmental; testing was done last week.

115 West Washington Street – McDonald's  
Renovations for six weeks, have been going on for two; drive-through will remain open.

135 West Washington Street – VCare Pharmacy  
Pharmacy closed this past week and sold prescriptions to Walgreens; St. Louis property will be for sale but not as a pharmacy; working on finding a prospect.

115 North Mill Street – China King Restaurant  
Business was closed recently and building and contents for sale; Century-21 is in charge; equipment is only 5-6 years old and is suitable for any kind of restaurant; this is a nice opportunity, and we'll work with the realtor as usual to help find a new owner

116 North Mill Street – 4Seasons Gym and 4Seasons Tanning  
Dan & Evelyn Eilts (also owners of Dragonfly Escape) new owners of the gym and tanner; LOTS of improvements made recently and doing well

118 North Mill Street – Uptown Treasures  
Elizabeth Upton new owner, bought Blue Moon Boutique business from Kim Vliet; Kim has moved her alterations business back to 124 North Mill Street, Suite B

119 North Mill Street – Flegel Tech Repair  
Brandon Flegel bought building from Rich and Bev Apps; new signage, outdoor speakers, front façade lighting, etc.; very nice business!



131 & 133 North Mill Street – Apartment Project

Gemini Capital Management creating five new apartments this summer/fall on the second story of the buildings next to the Old Bank Building; this will be a large investment and a nice addition to our downtown, bringing more residents that will hopefully patronize our local businesses; Giles mentioned they still have one more approval they need from City Council before construction can begin

201 North Mill Street – The Bakers Dozen

Closed recently; working with new building owner to find a prospect

202 North Mill Street – former Corner Market

Continuing to work with current owner on possibly reopening in the spring

220 North Mill Street

The building has been sold; have not been able to be in touch with the new owner yet, but they did close off front so that pigeons could no longer roost there; Coty mentioned there is a lot of refuse out back; Hansen will notify Dori Foster; also that plastic is not enough to keep out pigeons and the construction needs to be completed

223 North Mill Street – Blue Shamrock Pub for sale

400 North Mill Street – W.T. Morris Memorial Swimming Pool

Renovations ongoing to pool house; lots of work done already, including some by our DPW, Water and Wastewater staff; targeting an opening date of June 15 once schools are out; flyers distributed for businesses to consider being a sponsor for the pool and its events this year

Hansen gave report on streetscape improvements/maintenance and signage:

New Garbage Cans – have been placed on North Mill Street; 14 of them; correctional facility recently took them back to reinforce them

Banners for M-46 Enhancement Area and Gratiot Downtown Art Expo banners – both planned to go up a week before Memorial Day by the St. Louis Electric Department

M-46 Trees & plan for Enhancement Area – working with DPW to decide what trees should be removed, costs for restoring some stamped concrete areas, etc.

North Mill Street road improvements – planning to resurface from M-46 to Electric Department entrance; early June is the target timeframe; more details hopefully very soon

Hansen gave report on promotion/advertising and events:

Easter Egg Walk – Saturday, April 20 – candy filled eggs donated by Masonic Pathways; ten businesses volunteered to be a stop on the trail

“I Love My City” day – Sunday, May 5 – local churches providing volunteers for cleanup and improvement projects around town; hoping that pool building can be one site

Memorial Day Parade – Monday, May 27 – VFW and American Legion

Middle of the Mitten Community Golf Outing – Thursday, June 6

St. Louis Farmers Market – begins Thursday, June 6 – encouraged people to consider sponsorships

Joe Scholtz Memorial Free Fishing Derby – Saturday, June 8

W.T. Morris Swimming Pool – Opening Day Saturday, June 15

4<sup>th</sup> of July activities – Saturday, July 6 – Free Swim, Fireworks, Clapp Park activities

Downtown St. Louis Cruise-Ins – Wednesdays July 10 and August 14 – 5-8 PM

St. Louis Blues Festival – not this year, because of increasing costs; looking at options

Old US-27 Motor Tour – Thursday, August 22 – 3:15-5:15 PM

St. Louis Promotional Brochures – planning to have them printed by late May

Brief discussion was held for potential DDA projects now that TIF money is again coming in without needing to go to the completed parking lot project. Items mentioned were: Façade Grant Program; painting the second story façade on 111 North Mill Street; signage, possibly on the corner of M-46 and North Mill Street; more garbage cans. Hansen will also check on interest costs and monthly payment amount to Electric Department on loan for 111 North Mill Street to see if paying that off is an option. Also, board would like to pursue selling that building.

With potential repaving of North Mill Street coming up, board mentioned the continuing issue of large trucks using North Mill Street. Suggestion to City Council to create a truck route that excludes large trucks from North Mill. Giles and Hansen will follow up with looking at an Ordinance for this.

Meeting adjourned at 1:05 PM

**NEXT REGULAR MEETING DATE IS  
THURSDAY, MAY 23, 2019  
AT 12:15 PM IN COUNCIL CHAMBERS IN CITY HALL**

**OAK GROVE CEMETERY ADVISORY COMMITTEE  
MEETING MINUTES  
April 3, 2019**

The Oak Grove Cemetery Advisory Committee Meeting was called to order by Vice Chair Bill Leonard at 4:05 p.m., on Wednesday, April 3, 2019, in the City Council Chambers in City Hall.

Members Present: Jerry Church, Bill Leonard, Mary Reed,

Members Absent: Jason Luneack, Don Dean

Others in Attendance: Keith Risdon – Public Services Director, Mark Abbott – Superintendent Public Works, Patty Macha – Florist

Vice Chair Leonard stated that the Board of Trustees needs to elect a Chairperson and Vice-Chair.

Church nominated Leonard as Chairman.

Moved by Church, supported by Reed, to approve to appoint Bill Leonard as Chair for the Oak Grove Cemetery Advisory Committee. All ayes carried the motion.

Church nominated Luneack as Vice-Chair.

Moved by Church, supported by Leonard, to approve to appoint Jason Luneack Vice-Chair of the Oak Grove Cemetery Advisory Committee. All ayes carried the motion.

Moved by Reed, supported by Leonard, to approve the minutes of the meeting held on November 13, 2013. All ayes carried the motion.

**Summary of Meeting held January 9, 2019.**

The summary of the meeting held on January 9, 2019 was received and placed on file.

**Claims & Accounts.**

Moved by Church, supported by Leonard, to receive the Claims and Accounts for the period ending March 31, 2019 and place on file. All ayes carried the motion.

**Public Comments on non-agenda itmes.**

None

**Review/Approve Cemetery Rules & Regulations.**

Committee members reviewed the revisions of the Oak Grove Cemetery Rules with corrections.

Moved by Church, supported by Reed, to request the Oak Grove Cemetery Board approve the revised Oak Grove Cemetery Rules and Regulations. All ayes carried the motion.

**Discuss Cemetery Signage.**

Signage at the Cemetery was discussed.

Staff will make the requested changes and e-mail to committee for their review.

**Other Business.**

None.

The meeting was adjourned at 5:10 p.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8a

For Meeting of May 7, 2019

ITEM TITLE: Prospect/Corinth Paving Project  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

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Approve Final Payment to MDOT for Prospect/Corinth Street Pavement Project in the amount of \$11,011.26.

---

Moved by:

Supported by:

Approve Final Payment to MDOT for Prospect/Corinth Street Pavement Project in the amount of \$11,011.26.



INVOICE		Customer Name	Page 1
		CITY OF ST. LOUIS	
Customer Number	Invoice Number	Invoice Date	
MDOT00314	190000000706	04-02-19	
Merchant ID	AR Dept BPRO	Due Date	
	591:FNINV	05-02-19	
	Amount Due	Amount Enclosed	
	\$11,011.26		

Remit to:  
 State of Michigan  
 Attn: Finance Cashier  
 P.O. Box 30648  
 Lansing MI 48909

Bill to:  
 CITY OF ST. LOUIS  
 ST. LOUIS CITY TREASURER  
 300 N. MILL STREET  
 ST. LOUIS MI 48880

Payment Method: Check  Money Order

Please check if address has changed. Write correct address on back of stub and attach with payment

Please write Invoice No on front of check or Money Order. DO NOT MAIL CASH

Please detach the above stub and return with your remittance payable to Dept. of Transportation

Transportation

**ORIGINAL**

Customer Number	Orig. Inv. Date	Orig. Due Date
MDOT00314	04-02-19	05-02-19
Customer Name	Invoice Number	Invoice Date
CITY OF ST. LOUIS	190000000706	04-02-19

Invoice Charges

Ref Line No.	DESCRIPTION	PO Number	Sales Order Number	Billing Date	No. of Units	Unit of Measure	Unit Price	Charges/Credit
1	FINAL ACCOUNTING PROGRAM 132019CON			04-02-19				\$11,011.26
TOTAL INVOICE Charges								\$11,011.26

Other Charges

DESCRIPTION	Date	Charges
Total Other Charges		

Credit Payments Applied	\$0.00
Total Amount Due By 05-02-19	\$11,011.26

CARE1 REIM18001417 was reduced allowing final accounting invoice CARE 19\*706 to be created and billed to local at time of final.

Instructions

202.463.801.000

CONTACT:

MICHIGAN DEPARTMENT OF TRANSPORTATION  
 FINANCIAL OPERATIONS DIVISION  
 ACCOUNTING SECTION/PROJECT ACCOUNTING UNIT  
 FINAL ACCOUNTING FOR:

FINAL ACCOUNTING

AF

Prepared by: Nick Weaver  
 Phone Number 517-335-7725  
 Date 4/2/2019

City of St. Louis  
 St. Louis City Treasurer  
 300 N. Mill Street  
 St. Louis, MI 48880

AGREEMENT # 16-5567 2/15/2017 ACCOUNT # MDOT00314  
 PROJECT # 1729004 JOB # 132019CON

LOCATION: Prospect Street from Corinth Street easterly to Main Street, and along Corinth Street from Prospect Street northerly to Olive Road

TYPE OF WORK	NON-FEDERAL PART	FEDERAL PART	TOTAL EXPENDITURE	FEDERAL PAID	TO BE DISTRIBUTED	STATE SHARE	LOCAL SHARE
CONSTRUCTION CONTRACT	\$251,174.50	\$543,992.09	\$795,166.59	\$375,000.00	\$420,166.59		\$420,166.59
TOTAL	\$251,174.50	\$543,992.09	\$795,166.59	\$375,000.00	\$420,166.59	\$0.00	\$420,166.59
						LOCAL SHARE OF PROJECT	\$420,166.59
						LESS LOCAL DEPOSIT AND PAYMENTS	(\$409,155.33)
						LESS LOCAL SHARE OF LOCAL COSTS PRIOR TO FINAL ACCOUNTING	\$0.00
						BALANCE LOCAL OWES	\$11,011.26

Event Type	Dept	Unit	Fund	Appn	Dept Rev	Location	Program	Activity	Amount
AR01	591	591	4899	U24500	4320	1L01	132019CON	8888	11011.26

*Project closed and capitalized to 18/19. 1.3% of project deemed immaterial. Re adjust all capitalization records*

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8b

For Meeting of May 7, 2019

ITEM TITLE: Mill Street Sewer Repair  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

## SUMMARY EXPLANATION:

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Approve Payment to Ward Excavating for Mill Street Sewer Repair in the amount of \$12,500.00.

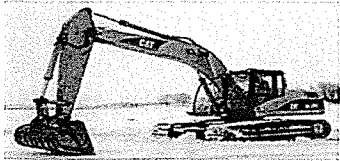
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Moved by:

Supported by:

Approve Payment to Ward Excavating for Mill Street Sewer Repair in the amount of \$12,500.00.





**Ward's Excavating, LLC**

**PO Box 240**  
**St. Louis, MI 48880**  
**989-681-2736 Fax: 989-681-2758**

Date: 4/11/2019  
Invoice #: 542

To: City of St. Louis  
300 N Mill St  
St. Louis, MI 48880

Quantity	Description	Unit Price	Amount
			Due upon receipt

Qty	Description	Unit Price	Amount
1.00	N Mill St. Sewer Repair - as quoted	\$ 12,500.00	\$ 12,500.00

Subtotal \$ 12,500.00  
Sales Tax  
Total \$ 12,500.00

Make all checks payable to Wards' Excavating  
**Thank you for your business!**

**Mid Michigan Area Cable Consortium  
Meeting Minutes March 21<sup>th</sup>, 2019**

**Call to order: Roll Call:** The meeting was called to order by Kim Smith at 3:06 PM with Darcy Orlik, Tracey Connelly, Diane Lyon and Carey Hammel in attendance.

**Approval of the Agenda:**

A motion was made to approve the agenda by Diane Lyon and supported by Tracey Connelly.  
Ayes: all  
Nays: none  
motion passed

**Approval of the minutes from the January 17<sup>th</sup>, 2019 board meeting:** An error was noted, Tracey Connelly made a motion to approve the minutes January 17<sup>th</sup>, 2019 Board meeting with changes, supported by Jeremy Howard.

Ayes: all  
Nays: none  
motion passed

**Approval of the minutes from the February 6<sup>th</sup>, 2019 work session:** Tracey Connelly made a motion to approve the minutes from the February 6<sup>th</sup>, 2019 work session, supported by Diane Lyon.

Ayes: all  
Nays: none  
motion passed

**Treasurer's Report**

**Financial statements:** Kim Smith presented the financial statements to the board.

**Motion to pay bills:** Diane Lyon made a motion to pay bills, supported by Darcy Orlik.

Ayes: all  
Nays: none  
motion passed

**Complaint Communications:** No Complaints mentioned.

**Employee monthly meeting report:** Carey Hammel reported on the employee's monthly meeting and what projects everyone was working on for the month of January so far.

**Director Report:** Carey Hammel gave a directors report.

**Public Comment:**

**New Business**

**Old Business:**

**Other Business:**

**Adjourn:** With no further business before the board a motion to adjourn was made by Tracey Connelly and supported by Diane Lyon. All Ayes and the motion passed and the meeting was adjourned at 3:43pm.



ITEM NO. 9A

DATE 5/7/19

## St. Louis Downtown Development Authority

300 North Mill Street, St. Louis, Michigan 48880

Phone: (989) 681-3017

e-mail: phansen@stlouismi.com

April 29, 2019

City Council  
City of St. Louis  
300 North Mill Street  
St. Louis, MI 48880

Dear City Council:

The St. Louis Downtown Development Authority, at its last meeting on April 18, discussed the issue of large trucks continuing to travel on the 100 and 200 blocks of North Mill Street.

At this time, the DDA Board requests that the City of St. Louis enact an Ordinance that establishes a Truck Route, prohibiting large truck traffic in this area.

The DDA Board believes that North Mill Street is not able to accommodate this type of traffic. They also don't believe that large trucks need to use North Mill Street when North Main Street is available nearby and much more suited to this type of vehicle.

Not only is it a safety issue on North Mill Street, but large truck traffic leads to the quicker deterioration of the road surface. With the paving of North Mill Street coming up soon, the timing seems to be especially right to take this action.

Thank you for your attention to this. Please let me know if you have any questions.

Yours truly,

A handwritten signature in cursive script that reads "Phillip Hansen".

Phillip Hansen  
DDA/Economic Development Director

**City  
Leave Time Policy**

Personnel Policy Number: 7.2 (page 2 of 2)

Effective Date: May 7, 2016

Policy Regarding: Paid Sick Time  
Part-Time Paid Medical Leave

---

It is the policy of the City of St. Louis to comply with the Michigan Paid Medical Leave Act, PA 369 of 2018 (MPMLA). An official state of Michigan poster containing important information about the MPMLA is located by the required federal and state labor postings and is posting in applicable employee corridors and/or breakroom areas.

For purposes of this policy, “paid medical leave” means leave to which an eligible employee is entitled under the MPMLS that has not already been provided to the employee by the City through another form of paid leave.

This policy applies to Part Time workers. An “eligible employee” will be a part time employee employed on a consistent basis (more than 25 weeks in the benefit year) and averages more than 25 hours per week. The allotment of Medical Leave will be applied on July 1<sup>st</sup> based on the previous year look back for eligibility. Eligible employees will be allotted 40 hours of medical leave per benefit year. The City has designated the benefit year under the MPMLA to be the fiscal year (July 1 to June 30).

“Hours worked” for the purposes of the MPMLA does not include hours taken off from work by an eligible employee for paid leave.

Medical leave shall be taken in one (1) hour increments.

An eligible employee must, when requesting to use paid medical leave, comply with the City’s notice, procedural, and documentation requirements of Full-Time requests for sick leave, except to the extent such requirements are inconsistent with the MPMLA.

New employees who are determined to be eligible at the time of hire for paid medical leave will accrue a proration allotment based on the benefit year remaining as of the date of hire and are permitted to use the benefit AFTER 90 days of employment. If the City cannot determine eligibility upon hire, a 90 day measurement period will be used to determine eligibility.

A maximum of 40 hours may be carried over from one benefit year to the next. Any Medical Leave in excess of 40 hours shall be permanently forfeited if not used by June 30.

There is no payment of accrued or accumulated Medical Leave on termination.

# BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 9G

For Meeting of May 7, 2019

ITEM TITLE: 2019 Pavement Improvement Project  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

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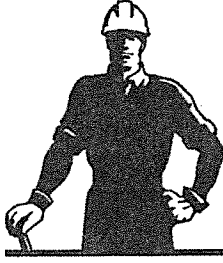
Approve bid award to Central Asphalt for 2019 Pavement Improvement Project in the amount of \$214,687.19.

---

Moved by:

Supported by:

Approve bid award to Central Asphalt for 2019 Pavement Improvement Project in the amount of \$214,687.19.



# St. Louis Public Works

320 E. Prospect Street, St. Louis, MI 48880

989-681-3644 Office, 989-681-5113 Fax

mabbott@stlouismi.com

## Memo

May 3, 2019

To: Kurt Giles, Keith Risdon

From: Mark Abbott

Subject: Paving Project

Results from our invitation to bid for our 2019 paving project are in and are as follows.

Central Asphalt	submitted bid for all divisions	\$214,687.19
Rite-Way Asphalt	declined to bid due to project size	
Crawford Contracting	inquired but declined to bid due to scope of work	
Valley Asphalt Paving	accepted invitation but did not submit a bid	

I have reviewed the bid from Central Asphalt and it is conforming to our requirements and pricing is within normal amounts. Central Asphalt is a qualified bidder and has worked for us many years with satisfactory results. Current schedule estimates would put this project under construction this June with 5-8 days to complete.

I recommend that we review the matter with City Council and request their approval of the bid for this work and enter into contract with Central Asphalt Inc. in the amount of \$214,687.19

**BID FORM (Proposal)**

**A. PROJECT IDENTIFICATION: 2019 Paving Project: City of St. Louis, Michigan**

**B. CONTRACT IDENTIFICATION AND NUMBER: ML-2019-1**

**C. THIS BID IS SUBMITTED TO: CITY OF ST. LOUIS, GRATIOT COUNTY, MICHIGAN**

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with the CITY OF ST. LOUIS in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in the Contract Documents for the bid Price and within the Bid Times indicated in the Bid and in accordance with the other terms and conditions of the Contract Documents.
2. BIDDER accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. The Bid will remain subject to acceptance during the Bid hold period. BIDDER will sign and deliver the required number of counterparts of the Agreement with the Bonds and other documents required by the Bidding Requirements within fifteen days after the date of the CITY's Notice of Award.
3. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
  - a. BIDDER has examined copies of all the Bidding Documents and of the following Addenda. There is no Addendum Acknowledgement sheet; therefore, please acknowledge receipt of Addenda below:

(BIDDER NOTE: Bidder shall fill in date and number of all addenda. If no addendum has been issued, insert "N/A". Bidder shall submit signed copies of Addendum acknowledgment receipt form issued with each Addendum with the bid).

Date of Issue	Addendum No.
NA	NA
_____	_____
_____	_____

- b. BIDDER has visited the site and conducted an examination of the area and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance of and furnishing of the Work;
- c. BIDDER is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the work.

- d. BIDDER has carefully studied all reports of explorations and tests of subsurface or physical conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except Underground Facilities) which have been identified, if any, in the General Conditions as provided in paragraph 4.2.1. BIDDER accepts the determination set forth in paragraph 4.2.2 of the General Conditions of the extent of the "technical data" contained in such reports and drawings upon which BIDDER is entitled to rely as provided in paragraph 4.2 of the General Conditions. BIDDER acknowledges that such reports and drawings are not Contract Documents and may not be complete for BIDDER's purposes. BIDDER acknowledges that the CITY does not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Bidding Documents with respect to Underground Facilities at or contiguous to the site. BIDDER has obtained and carefully studied (or assumes responsibility for having done so) all such additional or supplementary examinations, investigations, explorations, test, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the site or otherwise which may affect cost progress, performance or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction to be employed by BIDDER and safety precautions and programs incident thereto. BIDDER does not consider that any additional examinations, investigations, explorations, tests, studies or data are necessary for the determination of this Bid for performance and furnishing of the Work in accordance with the times, price and other terms and conditions of the Contract Documents.
- e. BIDDER is aware of the general nature of the Work to be performed by the CITY and others at the site that relates to Work for which the Bid is submitted as indicated in the Contract Documents.
- f. BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies and data with the Contract Documents.
- g. BIDDER has given the CITY written notice of all conflicts, errors, ambiguities or discrepancies that BIDDER has discovered in the Contract Documents and the written resolution thereof by the CITY is acceptable to BIDDER, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.
- h. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over the City.



## Bid Form

- i. Bidder will complete the Work in accordance with the Contract Documents for the following unit price(s).

### **DIVISION-A: 100, 200, 300 North Mill Street**

Item No.	Estimated Quantity	Unit	Description	\$ Unit Price	\$ Amount
1.	11773	Sq. yds.	Cold Milling/Hauling	\$1.66	\$19,543.18
2.	971	Ton	13A Paving-Wearing	\$76.67	\$74,446.57
3.	971	Ton	13A Paving-Base	\$79.61	\$77,301.31
4.	7	Ton	13A Approach	\$132.63	\$928.41
5.	11773	Sq. yds.	Grade and shape	\$0.54	\$6,357.42
6.	6	Each	Manhole adj./repair	\$740.00	\$4,440.00
7.	6	Each	Water box adj.	\$255.00	\$1,530.00
8.		Lump	Traffic control/signage	\$5,190.00	\$5,190.00
9.		Lump	Pavement Markings		\$6,000.00
10.		Lump	Clean up		\$2,500.00
11.		Lump Sum	Mobilization		\$5,500.00
				<b>TOTAL - A</b>	<b>\$203,736.89</b>

### **DIVISION-B 100 Block East Essex Street, from Devon Drive east for 300 feet**

Item No.	Estimated Quantity	Unit	Description	\$ Unit Price	\$ Amount
1.	90	Ton	2" 13A HMA Wedging	\$121.67	\$10,950.30
				<b>TOTAL - B</b>	<b>\$10,950.30</b>

**PROJECT BID GRAND TOTAL \$ 214,687.19**  
(Division A+B)

The "Bid Grand Total" for the City of St. Louis 2019 Pavement Project will be used to determine the bid tabulation identified as the "lowest bid." The City reserves the right to delete divisions which it deems necessary to stay within its budgetary parameters. While it is possible that individual divisions could be bid lower by a non-selected bidder, the City will make its Contract award based on the Grand total bid amount as determined by the total of the combined awarded divisions.

4. Unit prices have been computed in accordance with paragraph 11.9 of the General Conditions.

BIDDER acknowledges that quantities are not guaranteed and final payment will be based on actual quantities determined as provided in the Contract Documents; BIDDER acknowledges that any progress payments will be based on the Payment Schedule as detailed in the Agreement.

5. BIDDER agrees that the Work shall be completed and ready for final payment in accordance with paragraph 14.13 of the General Conditions no later than July 30th, 2019.

BIDDER accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times specified in the Agreement.

BIDDER agrees that any division or portion thereof may be added to or deleted from the Contract at the discretion of the City. The amount awarded may be different than the bid amount.

6. In addition, BIDDER accepts:

- a. That the CITY will provide reference points for construction and will be responsible for laying out the work sufficient for construction purposes in accordance with applicable part of paragraph 4.4 of the General Conditions and the Supplementary Conditions.
- b. The City will perform all inspection on this project via City staff or other designee.

7. The following documents are attached to and made a condition of this Bid:

- a. Required 5% Bid Security in the form of Bid Bond or Certified Check.
- b. If required, BIDDER's Qualification Statement with supporting data.

8. Communications concerning this Bid shall be addressed to: Mark Abbott, Superintendent of Public Works, 320 E. Prospect, St. Louis, Michigan 48880, Office 989-681-3644, Cell 989-763-8478, Fax 989-681-5113.

9. Terms used in this Bid which are defined in the General Conditions or Instructions will have the meanings indicated in the General Conditions or Instructions.

10. Dated and signed at Mt. Pleasant State of MI

This 2nd day of May, 2019

Name of Bidder Central Asphalt, Inc.

By: Rich O'Dell *Rich O'Dell*  
(Authorized Officer's Name)

Its: Project Manager/Engineer  
(Officer's Title)

Business Address:

900 South Bradley Street, Mt. Pleasant, MI 48858

Telephone Number ( 989 ) 772-0720 Fax Number ( 989 ) 773-0681  
(Zip Code)

Federal I.D. Number: 38-2408252

If BIDDER is: (Not to BIDDER - Fill our appropriate section).

**AN INDIVIDUAL**

By \_\_\_\_\_  
(Individual's Name)

Doing Business as \_\_\_\_\_  
(Firm Name)

\_\_\_\_\_  
(General Partner)

**A PARTNERSHIP**

By \_\_\_\_\_ Central Asphalt, Inc.  
(Corporation Name)

\_\_\_\_\_ Michigan  
(State of Incorporation)

\_\_\_\_\_  
(General Partner)

By \_\_\_\_\_ Rich O'Dell  
(Name of Person Authorized to Sign)

\_\_\_\_\_ Project Manager/Engineer  
(Title)

(Corporate Seal)  
Attest \_\_\_\_\_ Mary Montini  
(Secretary)

Date of Qualification to do business is \_\_\_\_\_ May, 1982

**A JOINT VENTURE**

By \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

By \_\_\_\_\_  
(Name)

(Each joint venture must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above).



## ENERGY SERVICES PROJECT TRANSACTION AUTHORIZATION

This Transaction Authorization ("Authorization") is made and entered into as of \_\_\_\_\_, 2019, by and between MICHIGAN PUBLIC POWER AGENCY ("MPPA"), a body corporate and politic of the State of Michigan, created pursuant to 1976 PA 448 and \_\_\_\_\_ (the "Participant").

WHEREAS, MPPA was organized under Act 448 to provide a means for those Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

WHEREAS, on March 11, 2009, the MPPA Board of Commissioners by action in open meeting created the Energy Services Project; and

WHEREAS, one of the services allowed under the Energy Services Project is that a Participant may agree to have MPPA enter into Power Purchase Commitments to meet a portion of the Participant's load requirements; and

WHEREAS, the service covered by this Authorization is a Power Purchase Commitment under the Energy Services Agreement between the Participant and MPPA ("Energy Services Agreement");

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements herein contained, it is agreed by and between the parties hereto as follows:

### **Section 1. Solar Power Supply Agreement**

MPPA's Solar Power Supply Agreement for the solar facility located in Shiawassee County, Michigan is with Assembly Solar, LLC. MPPA will allocate a pro rata portion of MPPA's rights and obligations contained in the Agreement to the Participant as provided in this Transaction Authorization.

**Section 2. Delivery Point**

The delivery point for the solar power will be located at the solar facility's interconnection point with the METC transmission system at the Goss 138kV Substation.

**Section 3. Term**

The term of the Power Purchase Commitment will begin upon the declared commercial operation date of the solar facility, currently estimated to begin January 1, 2022 and continue for 25 years thereafter.

**Section 4. Amount**

The Participant is allocated a percentage of output from the solar facility as shown below.

Approximate Installed Capacity	Allocation Percentage
0.8 MW	1.93%

**Section 5. Product**

Upon commercial operation of the solar facility, MPPA will transfer to each Participant the Participant's allocated pro rata share of the output of the solar facility, as described below.

**Section 6. Price**

Participants will pay to MPPA a maximum rate of \$36.95 per MWh delivered in year 1 depending on actual generation from the facility. This maximum rate will escalate by 2% each year thereafter.

**Section 7. Energy Services Agreement**

This Authorization for the purchase power commitments is subject to the terms and provisions of the Energy Services Agreement, including the MPPA Energy Risk Management Policy contained in Exhibit 2 thereto. In the event the terms of this Authorization conflict with the Energy Services Agreement, the provisions of the Energy Services Agreement shall control.

**Section 8. Evidence**

Authority of the Participant's Authorized Representative to execute this Authorization is evidenced through the Participant resolution passed appropriately by the Participant's governing body or through the meeting minutes of the Participant's governing body where approval was granted to the Authorized Representative to execute this Authorization.

**Section 9. Effectiveness**

This Transaction Authorization and the associated Purchase Power Commitment is not effective until MPPA has received sufficient MPPA member participation to enable the solar facility in Section 1 to proceed.

\_\_\_\_\_  
Authorized Representative

By \_\_\_\_\_

Its \_\_\_\_\_

# BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 9 I

For Meeting of May 7, 2019

ITEM TITLE: Michigan Ave/Pine Street Water Main Replacement-Field Services  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

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Approve Professional Services Proposal from Spicer Group for Michigan Ave./Pine Street Water Main Replacement-Field Services in an amount not to exceed \$43,000.00.

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Moved by:

Supported by:

Approve Professional Services Proposal from Spicer Group for Michigan Ave./Pine Street Water Main Replacement-Field Services in an amount not to exceed \$43,000.00.





April 10, 2018

Keith Risdon, Public Services Director  
City of St. Louis  
300 North Mill Street  
St. Louis, MI 48880

RE: Michigan Avenue/Pine Street Water Main Replacement  
From Hazel Street to the N. side of M-46  
City of St. Louis

Keith,

In response to your request, we have prepared this proposal to provide professional services to prepare plans and contract documents to assist you with the Michigan Avenue/Pine Street water main replacement design, bid and construction phase services.

#### **Project Background**

The City has completed a water system reliability study and this stretch of water main has been identified as a first step in working towards system improvements along Washington Avenue. This project will include replacement of the water main, fire hydrants, services leads, curb boxes and reconstructions.

This project could be bid as early as late summer with a fall construction. This timeline would eliminate coordination concerns that could occur if it were to be on the same schedule as the Maple Street reconstruction project.

#### **Scope of Professional Services**

Spicer Group's scope of professional services for the Final Design and Construction Administration of this project follows:

1. For the Final Design phase, we will:
  - Perform a topographic survey of the area to gather the information necessary to design the project. We will utilize the mobile mapping information on this project.
  - Design the plan and profiles for the proposed water main replacement which includes new valves, hydrants and water service leads.
  - Prepare the Act 399 permit applications and submit with plans to the Michigan Department of Environmental Quality for review and issuance of a construction permit.
  - Submit plans to the local utility companies for review and coordination of utilities.
  - Submit plans to MDOT for review and coordination of utilities.

- Meet with you to review preliminary plans.
  - Prepare contract bidding documents including specifications.
  - Submit Plans and specifications to you for final review and comment.
  - Prepare the construction bid advertisement for placement in the local newspaper and on Spicer Group's online bidding website.
  - Make plans and specifications available to the interested contractors via Spicer Group's online bidding website.
  - Answer questions from the contractors preparing their bids.
  - Prepare any necessary addenda.
  - Open bids with you.
2. For the Construction Administration Phase, we will:
- Research the qualifications and background of the low bidder, if Spicer Group or the City of St. Louis are not familiar with them.
  - Prepare the tabulation of bids and prepare a letter of recommendation of award of the construction contract to you.
  - Prepare the contract documents and distribute them to the contractor.
  - Review the completed contract documents, the insurance certificates, and bonds.
  - Schedule and host the preconstruction meeting.
  - Provide construction staking.
  - Provide general oversight of the project, monitoring progress and quality, reviewing any necessary shop drawings, preparing progress payments for your approval, and representing City of St. Louis on the site.
  - Provide onsite inspection to oversee the work, when necessary, and to verify the work is completed in conformance with the plans and specifications.
  - Prepare any necessary change orders and progress payments.
  - Assist you in resolving problems and/or claims related to the project.
  - Prepare the punch list.

- Revise the plans to reflect the revisions made during the construction and furnish a set to the City of St. Louis. We will provide both a hard copy and an electronic .pdf file of the as-built plans to your office.
- Close out the project.

### **Services Not Included**

For a clearer understanding of our work scope, the following is not included in our Scope of Professional Services.

Preparation of Easements – We do not anticipate easements being necessary for this project. We would be happy to prepare any easements for the project should they become necessary. We will perform this service for the project as an additional service at our standard hourly rates and we will obtain approval from you prior to performing any work related to the preparation of easements.

### **Additional Services**

Additional services related to this project will be furnished by us after you authorize the work. Our fee for the additional services will be determined at the time they are agreed to and rendered.

### **Fee Schedule**

Our proposed fee schedule follows. We will submit monthly invoices to you for our professional services, any additional authorized services and any reimbursable expenses

1. Final Design Phase:
  - Standard hourly rates estimated at \$26,000.
2. Construction Administration Phase:
  - Standard hourly rates estimated at \$39,000.

We have calculated these fees based on our understanding of what you want us to do and what you have told us. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the amount of the fee or adjusting the scope of services.

Enclosed is a Preliminary Estimate of Cost and a proposed schedule for the project for your review.

Attached to this letter is a copy of our general conditions for our services which are part of this agreement. Any changes to this agreement must be agreed to by both Spicer Group and the City of St. Louis.

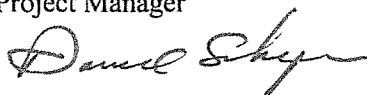
If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us.

We deeply appreciate your confidence in Spicer, and we look forward to working with you and for you on your project.

Sincerely,



**Mark D. Norton, P.E.**  
Project Manager



**Donald R. Scherzer**  
Vice President

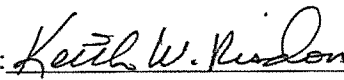
**SPICER GROUP, INC**  
230 S. Washington Avenue  
Saginaw, MI 48607  
Phone: (989) 754-4717 ext. 5765  
Fax: (989) 754-4440  
E-mail: markn@spicergroup.com

Cc: SGI File P015720P2018  
KAJ, Acctg.

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Above proposal accepted and approved  
by Owner.

**CITY OF ST. LOUIS**

By:   
Authorized Signature

Date: April 20, 2018

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reconstruction\_mi&pine\_wm\_proposal\2018-04-  
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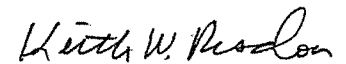
NOTES:

CITY COUNCIL APPROVED

"FINAL DESIGN PHASE" ON 4-17-18.

SPICER IS AUTHORIZED TO PROCEED

WITH "FINAL DESIGN PHASE" -



APRIL 20, 2018

**St. Louis/POAM Tentative Agreements**

**April 25, 2019**

**3:00**

**Article XXII, 23.1 POLICE OFFICER: Annual Wage:**

1<sup>st</sup> Year – 3.5% increase

2<sup>nd</sup> Year – 2.5% increase

3<sup>rd</sup> Year – 2.0% increase

*Mark D. V. Bell*  
~~*[Signature]*~~ POAM  
*Scott R. Miles*

**Article XXII, 23.1**

**Delete: PART-TIME POLICE OFFICER**

**Change Last Paragraph to Read:**

Part-time officers shall receive a reduced rate of pay for the six month probationary period of their employment. For that portion of the first six months until the part-time Officers have successfully completed their Field Training Officer Program, they will be paid 75% of the prevailing starting rate of pay for a full-time Police Officer. After successful completion of the probation period, and any extensions thereof, the part-time Officer will receive 100% of the prevailing starting rate of pay for a full-time Officer.

The Chief of Police, in his sole discretion, shall have the right to increase the new hire rate of pay ahead of the above schedule and to start new hires at 100% rate of pay of starting patrol wage if he chooses.

**Article XXII, 23.1 SERGEANT:**

SERGEANT: Shall receive wages which are 8 percent above the top step of the current full-time police officer's salary schedule.

**Article XX, Sick Leave, 20.1 Sick Time Benefit: Add New Paragraph**

Sick Leave Time earned that exceeds the 96 hour bank will be paid at 50% of the pay rate at which it was earned to the extent that it may be deposited into the employee's

HSA. Once the employee reaches the HSA annual contribution limit, any additional excess Sick Leave Time is forfeited.

ARM  
✗

**Article XVI, Comp Time, 16.7**

In lieu of overtime pay, an employee may place a maximum of 60 hours in comp time. Comp time earned is defined as overtime hours worked, multiplied by 1.5. Comp time off is defined as regularly scheduled work time off with pay at straight time wages. A comp time absence is defined as any uninterrupted time off which does not include an absence for any reason other than comp time, such as but not limited to a scheduled day off, a holiday, or a vacation day. A comp time absence may be as little as one hour if the Chief does not have to call an officer in to cover, does not have to schedule an officer not already scheduled to work, does not occur during a special event, and does not require the payment of overtime to any officer. A maximum of 40 hours of comp time may be used at one time. All requests for use of comp time must be approved by the Chief or his designee, at least 48 hours prior to its use. Holiday overtime cannot be used as comp time. Comp time earned during any calendar year and not used by June 30 will be paid to the employee the following month at the employee's straight time rate.

**Article XVI Overtime Pay: Add at the end this paragraph**

The City rejects the Union Proposal to modify the Daylight Savings pay and Counter-proposes:

Officers working in March during the Daylight Savings time changeover will be paid for the eleven hours they actually work. Officers may supplement their pay for the shift by using one hour of accrued vacation or personal time. Officers working in November during the Daylight Savings time changeover will be paid for the thirteen hours they actually work. If the officer exceeds 80 hours actually worked for the pay period, overtime will be paid accordingly.

**Article XII, Seniority, 12.7 Shift Assignments: The City proposes changing this section to read:**

Shift Assignments shall be made by the Chief or his designees or deputy in their exclusive discretion. Assignment of an unfilled shift shall be offered to available and qualified law enforcement officers in decreasing order of seniority; should all available and qualified law enforcement officers decline the assignment, the least senior available and qualified law enforcement officer shall be required to accept the assignment.

KRM

Vacations shall be allowed on the basis of seniority if initially requested more than 30 days before the start of the vacation. That is, the senior employee shall have choice of vacation dates unless that should interfere with the operation of the department. The Chief may in his sole discretion, limit the number of full time officers on vacation during a given week. Any vacations requested during the 30 days before the start of the vacation will be first come, first serve basis when schedules can be adjusted and there is no interference with the operation of the department.



8  
3 of 3

BUSINESS OF THE CITY COUNCIL  
ST. LOUIS, Michigan  
Agenda Statement

City Hall Use Only  
Item No. 9K  
For the Meeting of May 7, 2019

ITEM TITLE: Selection of Audit Firm Years Ending 2019 through 2023  
SUBMITTED BY: Bobbie Marr, Finance Director/Treasurer

SUMMARY OF EXPLANATION

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A summarized recap of proposals received is attached. All firms proposing are reputable and meet the basic requirements of experience and qualifications that were requested. We specifically solicited proposals from 10 firms. We did not hear from 2 of those and then 3 firms declined to bid as they did not feel they would be competitive, or that they would, but didn't think it was worth the time since we weren't necessarily looking to change. The request for proposal was also advertised via a governmental accounting list serve and on the City's website.

The Single Audit piece is variable depending on our circumstances in any given year, the prices that were listed is for one major program, however if we were successful in obtaining a significant federal grant that amount could be higher in all cases. I expect that we will continue to need a Single Audit component for at least 3 more years with one major program.

We have also received bids for the Fire Department since we manage their accounting. GAWA, which we just recently took over for, is under contract for an additional year with Yeo & Yeo Alma.

All the proposals have been accumulated and were in a separate file for review.

I personally have been happy with our current audit firm, receiving bids in this manner has confirmed that we continue to receive a good price for our audit. I would recommend retaining Berthiaume & Co. at this time.

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Moved by:

Supported by:

Approve \_\_\_\_\_ as the City's Auditor for the years ending 2019 through 2023.



**AUDIT PROPOSALS 2019-2023**

		Date received	Single Audit Experience			Fees Yr 1	Fees Yr 2	Fees Yr 3	Fees Yr 4	Fees Yr 5	All Years	Total Contract W/ one MP on Single Audit	
													City
Abraham & Gaffney PC	East Lansing	Didn't hear from them	Significant	Significant governmental experience. A number of other municipals our size.	Have worked with them on a few engagements in past. Easy to work with.	City						\$ -	\$ -
						Single Audit						\$ -	
						Fire						\$ -	
Baird Cotter & Bishop PC	Cadillac	Declined to bid, they could meet the price of our current auditor but unless we are wanting change didn't see the point.	Significant	Significant governmental experience. A number of other municipals our size.	Have worked with them on engagements in past in non-profit area. Easy to work with.	City						\$ -	\$ -
						Single Audit						\$ -	
						Fire						\$ -	
Berthiaume & Co	Saginaw	4/24/2019	5 municipal and a handful that go in and out on single audit	Significant governmental experience. Concentrated practice on Municipal/Twp. Most are long time clients.	Our most resent Auditors. Have done a good job for the City. Easy to work with.	City	\$ 13,500	\$ 13,750	\$ 14,000	\$ 14,250	\$ 14,500	\$ 70,000	\$ 97,750
						Single Audit	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 13,000	
						Fire	\$ 2,850	\$ 2,900	\$ 2,950	\$ 3,000	\$ 3,050	\$ 14,750	
Blystone & Bailey CPAs	Mt. Pleasant	Didn't hear from them				City						\$ -	\$ -
						Single Audit						\$ -	
						Fire						\$ -	
Gabridge & Company	Grand Rapids	4/24/2019	2 municipal	Significant governmental experience. A number of other municipals our size and larger	Not real familiar with them. Seem to be a good firm. Mixed reviews from references. Peer review is a bit late	City	\$ 12,870	\$ 12,870	\$ 12,870	\$ 12,870	\$ 12,870	\$ 64,350	\$ 94,350
						Single Audit	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 15,000	
						Fire	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 15,000	
Maner Costerisan	Lansing	4/24/2019	Significant	Significant governmental experience. A number of other municipals our size	Highly regarded firm. Have worked with them in past. No issues. Looks like they have been robbing staff from A&G	City	\$ 17,400	\$ 18,300	\$ 19,100	\$ 20,000	\$ 20,900	\$ 95,700	\$ 146,100
						Single Audit	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 12,500	
						Fire	\$ 7,000	\$ 7,280	\$ 7,570	\$ 7,870	\$ 8,180	\$ 37,900	
Plante & Moran PLLC	Lansing	Declined to bid. Didn't feel they would be competitive	Significant	Significant governmental experience. We would likely be a smaller client for them.	Highly regarded firm. Have worked with them in past. No issues.	City						\$ -	\$ -
						Single Audit						\$ -	
						Fire						\$ -	
Roslund Prestage & Company PC	Alma	4/25/2019	Some municipal primarily school	Significant governmental experience. Concentrated more in the area of Mental Health and Schools	Well regarded firm. Have not worked with them.	City	\$ 14,500	\$ 14,800	\$ 15,100	\$ 15,400	\$ 15,700	\$ 75,500	\$ 107,500
						Single Audit	\$ 2,500	\$ 2,600	\$ 2,700	\$ 2,800	\$ 2,900	\$ 13,500	
						Fire	\$ 3,500	\$ 3,600	\$ 3,700	\$ 3,800	\$ 3,900	\$ 18,500	
Weinlander Fitzhugh PC	Bay City	Declined to bid. Didn't feel they would be competitive	Significant	Significant governmental experience. We would likely be a smaller client for them.	Highly regarded firm. Have worked with them in past. No issues.	City						\$ -	\$ -
						Single Audit						\$ -	
						Fire						\$ -	
Yeo & Yeo PC	Alma	4/25/2019	Significant	Significant governmental experience. A number of other municipals our size.	Recently worked with Alma office on GAWA. They are still GAWA auditor for another year.	City	\$ 13,500	\$ 13,770	\$ 14,045	\$ 14,325	\$ 14,610	\$ 70,250	\$ 101,000
						Single Audit	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 15,000	
						Fire	\$ 3,050	\$ 3,100	\$ 3,150	\$ 3,200	\$ 3,250	\$ 15,750	

BUSINESS OF THE CITY COUNCIL  
ST. LOUIS, Michigan  
Agenda Statement

City Hall Use Only  
Item No. 92  
For the Meeting of May 7, 2019

ITEM TITLE: Workstation Upgrades  
SUBMITTED BY: Bobbie Marr, Finance Director/Treasurer

SUMMARY OF EXPLANATION

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For the past few years we have held off on computer workstation upgrades and have taken a risk on failure. Currently we have 19 workstations that are out of warranty. Additionally all of these workstations are running Windows 7 or earlier and will no longer be supported after April 2020. We had intended to replace these in small groups over the next year, however we are currently projecting that we will have some significant savings in various areas of our 2018-19 budget and it is more economical to do the deployment all at once if we are able. As such we are recommending that we move this project up to the 2018-19 fiscal year.

Attached is our current listing of network stations. We are anticipating 19 workstations plus adding on 2 additional workstations that are needed 1) for remote access needs for assessing, GAWA, Fire, and can be used internally for Electric, 2) for camera security in the police station,

We are proposing the following replacements/additions:

18 HP EliteDesk 800 G4 Desktop – Core i5- 16GB RAM, 256 GB SSD- 5 yr svcs pack	1,120	20,160
2 HP EliteDesk 800 G4 Desktop – Core i7 – 16GB RAM, 512 GB SSD- 5 yr svcs pack	1,369	2,738
1 Intel NUC 8 VR Gaming – Core i7 with vega graphics (for cameras)	867	867
1 Graphics card upgrade (CSL-WKST-09)	196	196
2 VIZIO 60" Smart LED TVs (camera security) w/ wallmounts	664	1328
2 HP Business 23.8" LED LCD Monitor	154	308
Misc Cable and monitor connections		570
3 <sup>rd</sup> party cabling for security camera interface estimate		1,200
Workstation configuration and deployment to the network estimated 86 hours	80	6,880
Contingency 5%		1,712
<b>TOTAL PROJECT</b>		<b>35,959</b>

Moved by:

Supported by:

Approve technology workstation and security upgrades, hardware and installation deployment not to exceed \$35,959 for the project.

Computer workstations connected to the Network						
	Workstation ID	Who/where	Exp Date	Win 10?	Special Needs	Monitor replacement/additions
1	STLOUIS17	Front Counter West	3/9/2015	N	stripped down model limited use	
2	STLOUISELECTRIC	Mike Parsons	3/10/2015	N		
3	STLOUIS75	Paul Erskine	1/8/2016	N		
4	STLOUIS46	Kurt Giles	1/18/2016	N		
5	STLOUIS100	Kristi Forshee	2/15/2016	N	Camera Monitoring School	
6	STLOUIS101	Rich Ramereiz	2/15/2016	N	Camera Monitoring School	
7	STLOUIS102	Amy Velazco	2/15/2016	N		
8	STLOUIS42	Finance 3	7/4/2016	N		
9	CSL-WKST-03	Jamie Long	10/18/2017	N		
10	CSL-WKST-04	Maria Roberson	10/18/2017	N	Meter read interface	
11	CSL-WKST-05	Brittney Roberson	10/18/2017	N		
12	CSL-WKST-06	Interns	10/18/2017	N		Add one
13	WKST-01	Elec Pwr Pit	11/9/2017	N		
14	CSL-SKST-02	Keith Risdon	11/28/2017	N	High Graphic use GIS	Large Monitor for viewing Maps/GIS
15	CSL-WSKT-07	Front Counter East	1/23/2018	N	stripped down model limited use	
16	STLOUIS76	Police Interview	2/18/2018	N	stripped down model limited use	
17	STLOUIS77	Phil Hansen	4/19/2018	N		
18	STLOUIS78	Dori Foster	4/19/2018	N		
19	STLOUIS79	Police Counter	10/4/2018	N	stripped down model limited use	
20	Desktop-CAMVIPB	Assessing	11/27/2017	Y		
21	CSL-WKST-10	Jessica Little	7/17/2020	Y		
22	CSL-WKST-11	WWTP	8/10/2020	Y		
23	CSL-WKST-12	WWTP	8/10/2020	Y		
24	CSL-WKST-13	Bobbie Marr	8/10/2020	Y	High processor speed for multi task apps	
25	CSL-LAP-01	Mark Abbot	8/23/2020	Y	Road Soft Interface	
26	CLS-LAP-02	Admin	2/1/2021	Y		
27	CSL-WKST-14	DPW	2/11/2021	Y		
28	CSL-WKST-08	MariAnne Ryder	2/25/2021	Y	High Graphic Use	
29	CSL-WKST-09	Patrol	2/27/2021	Y	Need update card for school security	2 monitors/ or lg TV split screen stream
Add						
30		IT room for remote				
31		Police - camera station				

Agreement between City of Saint Louis  
And  
City of Alma

THIS AGREEMENT entered as of the 15<sup>th</sup> day of May 2019, between the City of Saint Louis, and the City of Alma, is as follows:

**PURPOSE**

The purpose of this agreement is to provide for a property assessment administration program to be administered by the City of Alma Assessor, which will list, appraise, and maintain a complete set of records for all real and personal property, subject to ad valorem taxation, specific taxes, and in-lieu-of tax agreements within the Corporate limits of the City of St. Louis pursuant to Public Act No. 160 of 1972, and the Urban Cooperation Act of 1967, at MCL 124.501 and following.

**TERM AND TERMINATION**

This agreement shall commence May 15, 2019, and terminate May 1, 2020, and is subject to renewal terms as indicated below in Section II.

- I. The City of Alma agrees to perform the following services and provide the materials set forth herein:
  - A. **Scope of Service** - To classify and appraise, according to the constitution and laws of the State of Michigan, each parcel of real property which lies within the confines of the City of Saint Louis, and to process all assessable personal property that is in such City, and use the methods prescribed by the Michigan State Tax Commission. The City of Alma will provide an assessment roll that will equal the tentative State Equalized Values for each classification of property. The final factor will be determined by the action of the Board of Review of the City of St. Louis and the process of state equalization as determined by the State Tax Commission.
  - B. **Qualified Staff** – All City of Alma employees engaged in the performance of this Agreement shall be professional in manner and appearance and be trained in property appraisal techniques. The assessor shall be certified by the State Tax Commission, as required for the City of Saint Louis size and State Equalized Value.
  - C. **Equipment and Supplies** – The City of Alma will provide all equipment and supplies needed for the routine performance of its duties without additional expenses, except as otherwise set forth herein.
  - D. **Maps and Records** – The City of Saint Louis shall provide current land use maps, zoning maps, street/centerline maps, plats, topographical maps, sewer and water maps, and shall make available any records or data which may be of use in making the appraisal, without cost to the City of Alma. The City of Alma has implemented a GIS system in which mapping data is

maintained. The GIS system is addressed in sub-point "M" of this agreement.

- E. **Appraisal Manuals/Schedules** – The current Michigan State Tax Commission Assessor's Manual shall be the cost schedules used in the appraisal of all properties. All cost schedules shall be indexed to reflect current costs as of Tax Day.
- F. **Record cards** – The City of Saint Louis will maintain the master file at the City of Saint Louis City Hall.
- G. **Public Relations** – Both parties recognize that good public relations are vital to the success of the assessment administration program. During the term of this Agreement, City of Alma employees shall endeavor to promote understanding and amicable relations with all members of the public. City of Alma staff will be assigned by the Assessor to report at the designated Municipal Building to conduct their duties, interact with Municipal staff, attend meetings when requested, and promote community relations. All electronic data interfaces shall be compatible with City of Alma information protocols and standards.
- H. **Property Owner Notification and Official Statements** – It shall be the responsibility of the City of Alma to notify all property owners annually of assessed and taxable values, as provided by law, whether values increase or decrease, as well as distribute personal property statements and other official forms.
- I. **Assessment Roll** – The City of Alma shall prepare the assessment roll and certify the same for the City of Saint Louis in a timely manner.
- J. **Board of Review** – City of Alma staff will advise and assist the City of Saint Louis Board of Review in preparing for, conducting, and implementing any changes resulting from the required meeting of the Board.
- K. **Appeals** – The City of Alma Assessor, or designated representative, shall represent the City of Saint Louis in all property assessment appeals and in proceedings before the Tax Tribunal concerning properties under this Agreement. The City of Saint Louis shall designate and provide the legal services for such appeals or proceedings; however, costs or expenses which may be incurred by the City of Alma in employing additional counsel, expert appraisers, or performing extraordinary specific appraisal work in connection with such appeals, proceedings, or other functions shall be paid by the City of Saint Louis provided that the Assessor seeks and obtains approval from the City of Saint Louis prior to incurring such costs or expenses. Additionally, should either party terminate this agreement, the City of Alma, or designated representative, shall represent the City of Saint Louis in all property assessment appeals and in proceedings filed during the existence of this agreement. The fee shall be \$100.00 per hour for preparation, appearance, and travel after termination of this Agreement.
- L. **Computerized Appraisals and Information Technology** – The City of Alma will provide staff, equipment, and software to maintain electronic property record cards using a computer assisted mass appraisal system. Assessment administration, including digital photography, and sketching,

as well as general business application software shall be prescribed by the City of Alma. All property information shall adhere to the requirements of the City-Wide Area Network and its specifications. The records will be utilized for annual valuation updates. The City of Alma will ensure that the assessment records reflect the property's true cash value, assessed valuation, and taxable valuation to be utilized for any property tax calculations in conformance with applicable General Property Tax Law requirements. The computer assisted mass appraisal system and its attributes shall become the property of the City of Saint Louis upon termination of this agreement.

Additionally, The City of Alma and the City of Saint Louis shall participate in an electronic building permit system that will transfer such data to the computer aided assessment administration system without modification or hesitation. The system and its attributes shall be determined by the City of Alma.

- M. **Geographical Information Systems** – The City of Alma and the City of Saint Louis may implement a geographical system. An independent formal agreement will govern this function.
  - N. **Special Assessments** – Special assessment benefit analysis, roll preparation, processing, and related reports will be provided by the City of Alma when formally requested. The fee shall be 100.00 per hour.
- II. The City of Alma will perform all the above services for the Municipality, subject to costs and expenses set forth, under the terms and conditions below:
- A. **Annual Fee** – For the period of June 1, 2019, to May 1, 2020, the annual fee shall be \$65,000. This annual fee does not include the cost associated with a re-inspection. A re-inspection fee can be negotiated between the City of Alma Assessor and the City of Saint Louis, if staff field reviews determine this to be necessary. Additionally, this re-inspection may be required by the State following an Audit of Minimum Assessing Requirements (AMAR).
  - B. **Payments** – The City of Saint Louis shall remit the annual fee in quarterly payments commencing June 1, 2019.
  - C. **Renewal Option** – The City of Saint Louis shall have the right to renew the term of this Agreement annually with 60 days advance written notice of its intention to exercise said renewal option prior to the effective date of such period.
  - D. **Relationship of the Parties** – The parties acknowledge that the agreement between the City of Alma and the City of Saint Louis is one of an independent contractor, neither of the parties should represent that an employment relationship is created or exists with regard to the employees of the other. This independent contractor relationship shall be given its full scope and intent including without limitations as it pertains to liability, wages, benefits, and taxation.
  - E. All personnel supplied to the City of Saint Louis shall remain solely the agents and/or employees of the City of Alma. The City of Alma shall be

and remains solely responsible for the payment of all wages, fringe benefits, disability payments, and charges to be made for supplies and materials used or expended by them while rendering assistance under this Agreement.

- F. To the extent the same individual is acting as assessor for the City of Saint Louis and the City of Alma, and should there be acclain against said assessor, or employees working under said assessor or at said assessors direction, requiring a defense or other action on behalf of said assessor, the assessor shall be covered by the liability insurance, or risk management policy in effect for the entity the assessor is working for at the time of the alleged action on which the claim is based.
- G. To the extent permitted by law the City of Alma and the City of Saint Louis shall defend, indemnify and hold the other harmless from any liability which such other party, its officers, or employees might have, or liability which might be asserted against them, by third parties for any alleged act or omission by the other municipalities respected employees while acting within the scope of their duties and while performing under this Agreement.
- H. The City of Alma shall insure that employees have continuous coverage of workers compensation while assigned to the City of Saint. Louis, and shall, upon request, provide a copy of said coverage to the City of Saint Louis.

City of Saint Louis

By: \_\_\_\_\_  
Kurt Giles, City Manager

City of Alma

By: \_\_\_\_\_  
Matt Schooley, City Manager

# BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 9 N

For Meeting of May 7, 2019

ITEM TITLE: Art Piece at the Swimming Pool  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

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Approve Proposal to create an art piece as part of the GREAT Grant Project at the Swimming Pool in an amount not to exceed \$8,000.00.

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Moved by:

Supported by:

Approve Proposal to create an art piece as part of the GREAT Grant Project at the Swimming Pool in an amount not to exceed \$8,000.00.



# PROPOSAL:

DATE: May 3, 2019  
TO: **St. Louis City Council**  
FROM: Justin La Doux  
RE: Art Piece for St. Louis Pool House Project

This proposal is to create an art piece as part of the GREAT Grant project at the W.T. Morris Memorial Swimming Pool in Downtown St. Louis.

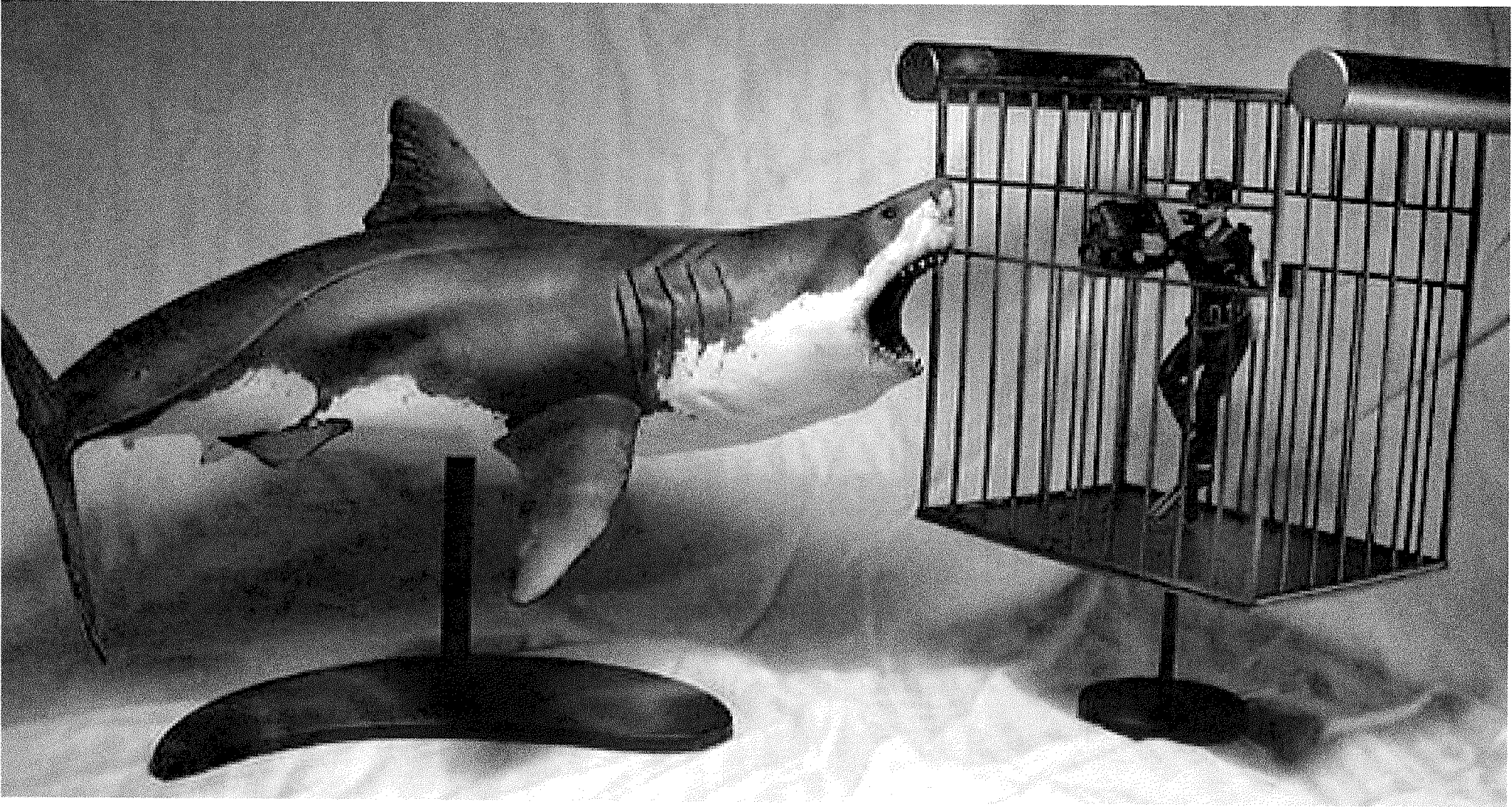
The concept includes a metal structure featuring a large 15-16' shark and a cage where a "diver" could be filming the shark. There will be nothing IN the cage, so it would be able to be entered by visitors so that they could take photos of the scene with someone in the cage. It would have an opening for entry, but no actual door that could be closed or locked.

The piece would be located slightly north of the pool house building and configured so that the scene would be visible by people driving or walking on North Mill Street.

I will continue to meet with City Manager Kurt Giles and DDA Director Phil Hansen to work out more of the specific details, but please feel free to let me know if you have any questions. A conceptual photo is attached as well.

Cost of the project, including help with installation, will be \$5,000-\$8,000 as listed in the Grant Agreement and the target date for completion would be prior to the pool opening date of June 15, 2019. Installation may be dependent however on other nearby projects being completed first.

Justin La Doux  
Begole Road  
Alma, MI 48801  
Phone: 989-329-1445  
e-mail: [justin\\_la\\_doux@yahoo.com](mailto:justin_la_doux@yahoo.com)



# BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 90

For Meeting of May 7, 2019

ITEM TITLE: Professional Services – State Street  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

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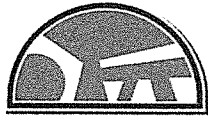
Approve Professional Design Engineering Services Proposal from Rowe for West State Street Reconstruction in the amount of \$61,000.00.

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Moved by:

Supported by:

Approve Professional Design Engineering Services Proposal from Rowe for West State Street Reconstruction in the amount of \$61,000.00.



# ROWE PROFESSIONAL SERVICES COMPANY

*Large Firm Resources. Personal Attention. <sup>sm</sup>*

May 3, 2019

Mr. Keith Risdon, DPW Director  
City of St. Louis  
300 North Mill Street  
St. Louis, MI 48880

RE: West State Street Reconstruction  
Professional Design Engineering Services Proposal

Dear Mr. Risdon:

ROWE Professional Services Company is pleased to submit this professional engineering services proposal for the above referenced project. The project will be partially funded through Michigan Department of Transportation (MDOT) Small Urban Program with the remainder of the funding provided by the City of St. Louis. It is our understanding that the project consists of the reconstruction of approximately 2,000 feet of West State Street between Michigan Avenue and S. Main Street (BL 127). The existing water main is anticipated to be replaced through the project limits due to its age; however, it is our understanding that the sanitary sewer will remain. In addition, we will evaluate the storm sewer system to verify capacity and include any upgrades as necessary to provide adequate drainage within the project limits.

At this time, new sidewalk is not being considered along the north side of the road as there is already a sidewalk located along the south side from Michigan to S. Main Street. However, any ADA ramps along the project route will be reviewed and upgraded if necessary, to meet current requirements.

We propose the following scope of services for this project.

## **SCOPE OF SERVICES**

### Design Phase

1. Administer a project kick-off meeting with city staff to review scope of project and timeline.
2. Request utility (both private and public) information to incorporate into project drawings.
3. Obtain topographic survey data within the project limits. Our topographic survey scope consists of the following:
  - Establish horizontal and vertical control for the design survey and construction
  - Locate terrain, features, and structures from right-of-way to right-of-way between Michigan Avenue and S. Main Street (BL-127) and extend 100 feet down cross streets from spring points:
    - Map existing visible improvements
    - Locate visible utilities
    - Inventory existing structures
    - Determine known connectivity between existing structures
    - Field check existing design survey
    - Pick up changes in previous survey areas

Engineering | Surveying | Aerial Photography/Mapping | Landscape Architecture | Planning  
Mt. Pleasant: 127 S. Main Street • Mt. Pleasant, MI 48858 • O (989) 772-2138 • F (989) 773-7757

With Offices In: Flint, MI (Corporate) • Lapeer, MI • Farmington Hills, MI • Lansing, MI • Grayling, MI • Tri-Cities, MI • Myrtle Beach, SC

[www.rowepsc.com](http://www.rowepsc.com)

Mr. Keith Risdon, DPW Director

May 3, 2019

Page 2

- Show record location of non-visible utilities from available plans provided
  - Create DTM and show contours and/or spot elevations
  - Prepare CAD drawing and hard copy drawing
  - Determine the location of the existing right-of-way within the project limits
4. Develop project drawings that meet the requirements of MDOT. We anticipate the following sheets for this project:
    - Cover Sheet (1)
    - Note/Legend Sheet (1)
    - Typical Sections (2)
    - Detail Sheet (4)
    - Alignment Sheet (1)
    - Removal Sheets (2)
    - Road Plan/Profile Sheets (3)
    - Water Main Sheets (3)
    - Pavement Marking Sheets (2)
    - Detour Sheet (1)
  5. Using MDOT format, prepare special provisions for all non-typical pay items including water main improvements that meet City of St. Louis standards.
  6. Assist the city in the preparation of the MDOT Programming Application and submit it by the required deadline. Included in this will be submittals for State Historic Preservation Office environmental clearance. Any project that is submitted for GI after October 2019 will require following more stringent NEPA clearances which we have included in our scope/budget.
  7. Coordinate with MDOT rail for any work proposed within the railroad right-of-way.
  8. Contract with a geotechnical consultant to obtain subsurface borings to identify soil conditions for use in the design and construction. We have proposed four 10-foot borings within the project limits.
  9. The work proposed at the intersection of S. Main Street (BL-127) will involve coordination with MDOT.
  10. As the project moves along, we will develop an Engineer's Opinion of Project Costs to verify that the project is still within the anticipated budget. If overruns are identified, we will work with the city to review reductions in scope.
  11. Attend coordination and design meetings with the stakeholders. We have budgeted four meetings into our proposed budget.
  12. Assist the city in the preparation and submittal of all agency permits. Based on our understanding of the project, we anticipate submitting the following permit applications:
    - Michigan Department of Environment, Great Lakes and Energy (EGLE) Water Main
    - MDOT right-of-way construction permit
  13. We will submit the required documentation to MDOT for Preliminary Plan (GI) review and will attend the GI meeting along with the other stakeholders to receive comments.
  14. The documents will be revised based on comments received at the GI meeting and the final plans will be submitted to MDOT for approval and bid letting.

## **SCHEDULE**

As we have discussed, this project is scheduled to be on funded in FY2021 by MDOT. Therefore, the design should be completed no later than October 2020 to allow for the project to be let by MDOT during the winter (Jan-March) 2021 which should allow for the best bidding environment. This project will be

Mr. Keith Risdon, DPW Director  
May 3, 2019  
Page 3

partially funded by MDOT and will need to adhere to the Local Agency Program (LAP) Project Planning Guide for submittal date, which are not posted yet for FY2021. We will update the city on actual milestone dates when they become available.

We have prepared the following project design schedule for your consideration.

<b><u>Task</u></b>	<b><u>Date</u></b>
City Council Award Design Phase	May 2019
Project Kick-Off Meeting	May 2019
50% Design Document Submittal	October 2019
50% Review Meeting with City	November 2019
Programming Application Submittal	February 2020
GI Package Submittal	June 2020
Approximate GI Meeting	August 2020
Final Plan Submittal	October 2020
Letting Date	TBD

This schedule is based on a January-March 2021 letting which we anticipate would give the city favorable contractor unit pricing and allows for a start of construction by May 2021.

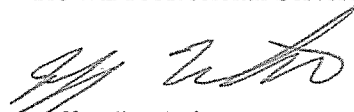
#### **COMPENSATION**

Compensation for our services will be based on our billable rates for the staff assigned to this project. We propose the following engineering services budgets for this project.

<b><u>Task</u></b>	<b><u>Budget</u></b>
Design / MDOT Letting Phase	\$57,000
Geotechnical Soil Borings	\$4,000
<b>Total Design Engineering Budget</b>	<b>\$61,000</b>

We appreciate the opportunity to provide continued engineering services to the City of St. Louis for your infrastructure improvement projects. Our standard terms and conditions are attached and considered part of this proposal. If you have any questions or concerns, please contact me at (989) 772-2138.

Sincerely,  
ROWE Professional Services Company

  
Jeffrey B. Markstrom, P.E.  
Design Services Division Manager

## TERMS AND CONDITIONS

The Owner will designate a representative with the authority to provide direction, receive and review information, and make decisions regarding the project. Decisions and direction shall be provided in a timely manner, so as to not delay the project.

The Engineer will perform services in a timely manner, consistent with sound professional practice. The Engineer will strive to perform the services within the established schedule, if any. Services are considered to be complete when deliverables have been presented to the Owner.

The Owner will provide the Engineer with all available information pertinent to the site of the project and access to the project site.

The Engineer will assist the Owner in preparing applications and documents to secure approvals and permits. The Owner is responsible for payment of permit application fees and charges.

Services provided by the engineer shall be performed with the care and skill normally exercised by other members of the profession practicing under similar conditions.

The Owner shall promptly notify the Engineer of defects or suspected defects in the work.

The Engineer's opinions of construction costs will be based upon experience and historical information.

The Engineer will be responsible for the safety precautions and programs of its employees only.

If the Engineer is reviewing work by contractors or others on behalf of the Owner, the Engineer may only recommend to the Owner that work which does not conform to the project requirements be rejected.

Payment for work completed shall be made within thirty days of invoicing. Unless otherwise provided, invoices will be submitted monthly as the work progresses.

In the event additional work is needed because of a change in scope or unforeseen conditions, the Engineer will submit a proposal defining the modified scope of work and any modifications to the schedule and fee for the Owner's approval.

Subconsultant invoices will be marked up 15%.

This agreement may be terminated by either party with fourteen days written notice; however, the Engineer shall be paid for work completed prior to the date of termination.

All documents prepared by the Engineer in completing this work are considered the Engineer's property as instruments of service and are not intended for re-use by the Owner or others.

The Engineer is an independent contractor, responsible to the Owner for the results of this undertaking and is not an employee or agent of the Owner.

The Owner agrees to limit Rowe Professional Services Company's total liability to the Owner and any contractors on the project to \$61,000.00 or the Engineer's fee, whichever is greater.

The Owner and Engineer each bind themselves and any partners, successors, and assigns of the other party to this agreement. Neither party will assign, sublet, or transfer their interest in this agreement without the consent of the other party.

The terms of this agreement shall be governed by the laws of the State of Michigan. In the event a provision of this agreement is rendered unlawful, the remaining terms and provisions shall remain in effect.

In performance of this work, the Engineer will comply with their policies regarding non-discrimination against employees on the basis of race, color, religion, national origin or ancestry, age or sex.

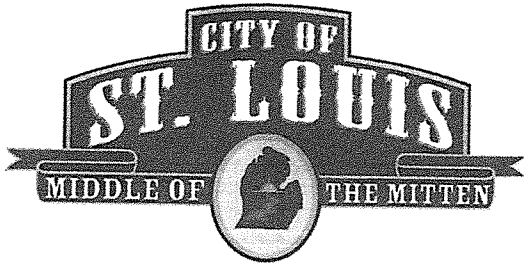
Terms and Conditions Agreed to:

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Owner

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Rowe Professional Services Company



300 North Mill Street  
St. Louis, MI 48880

(989) 681-2137  
Fax (989) 681-3842

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January 16, 2019

East Michigan Council of Governments  
3144 Davenport Ave.  
Suite 200  
Saginaw, MI 48602

Re: Small Urban Grant – West State Street  
(Main Street to Michigan Avenue)  
St. Louis Local Match Support Letter

Attention: Mr. David Engelhardt  
Program Manager

Dear Mr. Engelhardt:

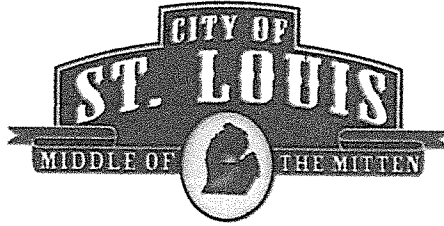
At the regularly scheduled City Council meeting held on January 15, 2019, the City of St. Louis approved the commitment of funds in the amount of \$375,000 as the Local Match for the City's Small Urban Grant project for West State Street within the City of St. Louis.

Sincerely,

Kurt R. Giles  
City Manager

Cc: Mark Craft, Gratiot County Road Commission





Mari Anne Ryder  
City Clerk  
Email: mryder@stlouismi.com

300 N. Mill Street  
Saint Louis, Michigan 48880-1529  
Telephone: (989) 681-2137 ext. 2  
Fax: (989) 681-3842

### EXCERPT OF MINUTES

#### **Commitment of funds for Small Urban Grant Project.**

City Manager Giles stated MDOT is requesting a letter from the City for approval of the commitment of funds in the amount of \$375,000.00 as the Local Match for the City's Small Urban Grant Project for the reconstruction of West State from Michigan Avenue to Main Street in Fiscal Year 2021.

Manager Giles requested members approve the commitment of funds and authorize the City Manager to execute the letter of approval.

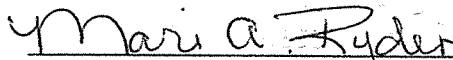
Discussion was held.

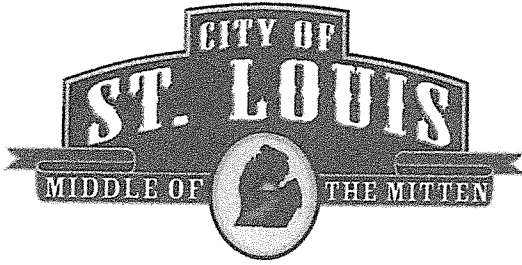
Moved by, Kubin, supported by Church, to approve to designate \$375,000.00 as the Local Match for the City's Small Urban Grant Project for the reconstruction of West State from Michigan Avenue to Main Street in Fiscal Year 2021 and authorize the City Manager to execute the letter of approval.

### CERTIFICATE

I, Mari Anne Ryder, City Clerk of the City of St. Louis, do hereby certify that the foregoing is a true and complete text of the motion of the City Council of the City of St. Louis, at a regular meeting held on January 15, 2019.

Date: January 16, 2019

  
\_\_\_\_\_  
Mari A. Ryder, Clerk



300 North Mill Street  
 St. Louis, MI 48880

(989) 681-2137  
 Fax (989) 681-3842

**PRELIMINARY CONSTRUCTION ESTIMATE  
 WEST STATE STREET – MAIN STREET TO MICHIGAN AVENUE  
 SMALL URBAN PROJECTS**

**Proposed Project:**

Replace existing asphalt pavement and concrete curb and gutter with new 5" asphalt section and concrete curb and gutter. Include storm drainage and "bikepath" within paving section proposed. Upgrade existing narrow sidewalk along south side (servicing local elementary school) with new 5' wide ADA compliant sidewalk. Make necessary improvements to the existing sanitary sewers and water mains during this project.

**PAVING:**

4000 lf – 2' Concrete Curb and Gutter	\$80,000
2100 T – 5" deep Asphalt Pavement	\$210,000
3200 cy – 12" deep Sand Subbase	\$48,000
9000 sy – 8" Aggregate Base	\$135,000
4000 lf – 4" Underdrain	\$30,000
9750 sf – 5' wide Sidewalk	<u>\$49,000</u>
Sub-Total – Paving	\$552,000

**STORM SEWERS:**

15 ea. – 4' dia Catch Basins	\$45,000
400 lf – 12" diam. Storm Sewer	<u>\$50,000</u>
Sub-Total – Storm	\$95,000

**Total Eligible Project Cost:**

Paving	\$552,000		
Storm	<u>\$95,000</u>		
Sub-Total	\$647,000		
 Plus 16% Contingencies	 <u>\$103,000</u>	 <u>MDOT</u>	 <u>CITY</u>
 <b>Eligible Project</b>	 <b>\$750,000</b>	 <b>\$375,000</b>	 <b>\$375,000</b>

**SANITARY SEWER WORK**      \$81,000 + \$14,000 (17% Cont.) = \$95,000

**WATER MAIN WORK**      \$40,000 + \$10,000 (25% Cont.) = \$50,000

**Total Project Estimated Construction Costs:**

**Eligible: Paving and Storm**      = \$750,000

**Non-Eligible: Sanitary Sewers**      = \$95,000

**Non-Eligible: Water Main**      = \$50,000

**TOTAL**      = \$895,000