

# Minutes May 12, 2026

## Board of Trustees

T. A. Cutler Memorial Library

312 Michigan Avenue

St. Louis, MI 48880

## Members present:

Anita Eby, Michael Hart, Robin Hart, Cole Smith, Sue Vibber

## Members excused absent:

None

## Also Present:

City Manager Kurt Giles; Public Services Director Keith Risdon; Library Director Jessica Little

## Call to Order:

Robin Hart called the meeting to order at 5:00 p.m.

## Agenda:

The proposed agenda was reviewed. Anita Eby moved the agenda be accepted. Michael Hart seconded. The motion passed.

## Old Business:

The board discussed with Kurt Giles and Keith Risdon the library expansion project including potential design costs, project management costs, the storm sewer lines, setbacks, and their experience with previous projects. Keith Risdon offered to review the current library's design and the location of underground utilities and provide this information to the board so they can better determine direction for the project. After further discussion, including a potential visit of board members to the St. Johns District Library to view a completed MCD project, the topic was tabled pending additional information.

## Minutes:

The minutes from the regular March 10, 2026, and special March 31, 2026, meetings were reviewed. Sue Vibber moved both sets of minutes be accepted as presented. Cole Smith seconded the motion. The motion carried.

## Public Comment:

None

## Reports:

### *Librarian's Report:*

The security cameras are installed, but not yet active pending an update to the switch. The summer reading program begins June 1, with kick-off event on June 11 at 2:00 p.m. The Windows 11 update project is progressing. The website accessibility deadline was extended by one year.

### *Financial Report:*

The financial reports for March and April were reviewed. Disbursement of the countywide library millage was authorized by the county library board, but funds have not been received yet. Robin Hart inquired about the static nature of the balance in Compensated Absences Payable 60 Days.

### *Statistical Report:*

Statistics are trending as normal. There were extra class visits in March. The AWE computer statistics issue is resolved.

## New Business:

The board reviewed the proposed budget amendments for 2025-2026 and the proposed budget for 2026-2027. Pertaining to salary and wages, Jessica explained the effect of the State minimum wage increase in January 2027 on part-time wages, the proposed cost-of-living increase for full-time staff, and inclusion of a possible 12-hr minimum wage intern/co-op position. Also discussed were shifting several projects from the 2025-26 budget to the 2026-27 budget and the contingency line-item. Following discussion, Michael Hart moved the board accept the proposed 2025-2026 amendments and budget for 2026-2027 and recommend them to City Council for adoption during their normal budget proceedings. Anita Eby seconded the motion. The motion passed.

## Announcements:

There were no announcements.

## Adjournment:

Anita Eby moved the meeting be adjourned. Sue Vibber seconded. The meeting was adjourned at 6:23 p.m.

Minutes respectfully submitted.

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*Robin Hart, Vice President*

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*Anita Eby, Secretary*