

# Minutes March 10, 2026

## Board of Trustees

T. A. Cutler Memorial Library

312 Michigan Avenue

St. Louis, MI 48880

## Members present:

Anita Eby, Michael Hart, Robin Hart, Cole Smith, Sue Vibber

## Members excused absent:

None

## Also Present:

Library Director Jessica Little; resident Brian Buysse

## Call to Order:

Robin Hart called the meeting to order at 5:00 p.m.

## Agenda:

The proposed agenda was reviewed. Anita Eby moved the agenda be accepted. Sue Vibber seconded. The motion passed.

## Minutes:

The minutes from the January 13, 2026, meeting were reviewed. Michael Hart moved the minutes be accepted as presented. Anita Eby seconded the motion. The motion carried.

## Public Comment:

None

## Reports:

### *Librarian's Report:*

Windows 11 updates are in progress. Book orders are arriving more promptly. The Friends will host a used book sale April 22-25, 2026, with set-up on April 20. Jessica is participating in webinars on website accessibility and cybersecurity.

*Financial Report:*

The financial reports for January and February were reviewed.

*Statistical Report:*

Statistics were down slightly from last year, but after considering the weather they were not abnormally low. Robin Hart inquired about the missing statistics for one AWE computer station. Jessica will contact the company again.

**Old Business:**

The Master Plan document sent by MCD Architects was reviewed. Potential dates/times for a special meeting to review the plan with MCD Architects were discussed. Jessica will coordinate with the firm to finalize the meeting time. The board expressed a consensus that projects 1 and 4 are priority, and requested Jessica convey this to MCD Architects in advance of the special meeting.

**New Business:**

Jessica explained the budget procedure; provided a brief explanation of the individual line items; and presented current budget expectations for both year-end amendments and the 2026-27 fiscal year. Jessica will present an updated draft for approval at the May meeting.

**Announcements:**

There were no announcements.

**Adjournment:**

Sue Vibber moved the meeting be adjourned. Cole Smith seconded. The meeting was adjourned at 6:30 p.m.

**Minutes respectfully submitted.**

---

*Robin Hart, Vice President*

---

*Anita Eby, Secretary*