



## **St. Louis Community Development Block Grant (CDBG) Request for Qualifications (RFQ)**

### **1. Overview**

The City of St. Louis, MI invites qualified contractors for inclusion on a pre-qualified contractor pool for projects funded in whole or part through the CDBG program. Contractors in the pooled list may be invited to bid on eligible residential rehabilitation activities. Inclusion on the list does not guarantee work but allows participating residents to solicit quotes or bids.

### **2. Minimum Requirements**

- Be a licensed contractor whose principal place of business is in or near Gratiot County, MI.
- Proof of Comprehensive Public Liability Insurance (\$300,000) protecting the Homeowner in the event of bodily injury, and (\$100,000) in the event of property damage arising out of the work performed by the contractor or sub-contractor.
- Proof of Worker's Compensation Insurance when applicable and any other coverage required by MI Statutes. Statement of Sole Proprietorship will be required from contractors operating as such.
- Completion of the St. Louis Vendor Packet, if not already completed.
- Ability to comply with the MSHDA CDBG Policy Manual's Residential Housing Construction Standards (form 5-A).
- Ability to comply with the St. Louis CDBG Program Guidelines.
- Ability to comply with lead-safe work practices and proof of Renovation, Repair, and Painting (RRP) Certification, if applicable (see number 5 below).

### **3. Term of Qualification**

Contractors approved through this RFQ will remain in the pooled list for a period of two (2) years unless removed for non-performance, non-compliance, or at the contractor's request.

#### **4. Required Submission Information**

Contractors must submit the following information:

- Business name, address, and contact information
- Contractor license number(s)
- Proof of insurance documentation
- New Vendor Packet, if applicable
- Proof of RRP certification, if applicable

#### **5. Eligible Services\***

Please indicate which of the following eligible repairs you wish to bid for:

- Roof replacement or repair
- Concrete, asphalt, and masonry
- Accessibility Modifications and handrail installation
- Electrical repairs
- Furnace
- Air conditioning
- Waterproofing
- Hot water heater replacement
- Insulation
- Foundation repairs
- Retaining walls
- Window and Door replacement
- Porches
- Interior Walls and Ceilings

\*If the home is older than 1978, has not been previously cleared for lead paint, and the project involves disturbance of a painted surface, the contractor must be RRP certified.