

A Regular Meeting of the Mid-Michigan Community Fire Board, held at the St. Louis Area Fire Department – Meeting Room, was called to order by Chair Kevin Beeson at 5:30p.m., on Tuesday, February 11, 2025.

Members Present: Chairman Kevin Beeson, Vice-Chair Kurt Giles, Carmen Bajena, Greg Mikek

Members Absent: Bobbie Marr

Fire Chief: Bill Coty

Others in Attendance: None

Election of Chair and Vice-Chair.

Moved by Member Bajena, supported by Member Mikek, to approve the appointment of Kevin Beeson as Chairman and Kurt Giles as Vice-Chair of the Mid-Michigan Community Fire Board. All ayes carried the Motion.

Minutes.

Moved by Member Mikek, supported by Member Bajena, to approve the minutes of the November 12, 2024 meeting. All ayes carried the motion.

Public Comment.

None.

Claims and Accounts.

The Fire Board reviewed the Claims & Accounts.

Moved by Member Mikek, supported by Member Bajena, to approve the Claims & Accounts for November 1, 2024 to January 31, 2025 in the amount of \$.160,478.90 All ayes carried the motion.

Financial Statements.

The Fire Board reviewed and discussed the Financial Statements of January 31, 2025 and placed on file.

Set Meeting Dates & Times.

Moved by Member Bajena, supported by Member Mikek, to approve meeting dates and times for the mid-Michigan Community Fire Board for 2025-2026 Fiscal Year as the 2nd Tuesday of August, November, February and May at 5:30 pm, meetings to be held at the Fire Station. All ayes carried the motion.

Meeting Schedule will be as follows:

August 12, 2025
November 11, 2025
February 10, 2026
May 12, 2026

Fire Chief's Report.

The Fire Chief's Report was reviewed, discussed, and placed on file.

Fire Department 2024 Annual Report

The Fire Chief presented the 2024 Annual Report and the board reviewed, discussed, and placed on file.

Resolution 2025-01 BUDGET ADOPTION 2025-2026

The following preamble and resolution were offered by Member Mikek, and supported by Member Bajena:

WHEREAS, it is necessary for the Mid-Michigan Community Fire Control Board to authorize the expenditure level and contributions from the respective entities for the 2025-2026 fiscal year.

WHEREAS, the Mid-Michigan Community Fire Control Board has reviewed the summaries of prior year results and the requests made by the Fire Chief for the upcoming year.

NOW THEREFORE IT BE RESOLVED, the Mid-Michigan Community Fire Control Board has adopted its budget for the 2025-2026 Fiscal Year summarized as follows:

FUND BALANCE CHANGE	2025-2026
Beginning Balance - Committed for Equipment	270,384
Additions to Equipment Commitment	65,000
Grants/Donations for Equipment/asset sales	-
Expenses - Use of Equipment Funds	-
Ending Balance - Committed for Equipment	335,384
Beginning Balance - Unassigned	278,858
Revenue	434,666
Expenses	(369,666)
Transfers to Equipment Commitment	(65,000)
Ending Balance - Unassigned	278,858

BE IT FURTHER RESOLVED that member contributions are expected as follows for the 2025-2026 Fiscal Year. One half will be payable July 2025 and the other half payable January 2026.

	St. Louis	Bethany	Jasper	Pine River	Total
Member Contributions 2025-2026	169,404.32	74,087.62	95,863.16	85,310.90	424,666.00

BE IT FURTHER RESOLVED that authorized salary and per diem rates shall be as follows:

Position/Pay Code	Rate	Pay Increments
Fire Chief	\$10,750	Annual Salary (payable monthly increments)
Firefighter - Company Officer I Certified	\$257	Annual Salary (payable monthly increments)
Firefighter - Company Officer II Certified	\$512	Annual Salary (payable monthly increments)
Firefighter - Company Officer III Certified	\$1,025	Annual Salary (payable monthly increments)
Records/Reporting Officer	\$1,296	Annual Salary (payable monthly increments)
Equipment Officer	\$684	Annual Salary (payable monthly increments)
Training Officer	\$684	Annual Salary (payable monthly increments)
County Training Chair (if applicable)	\$684	Annual Salary (payable monthly increments)
Community Outreach Officer	\$684	Annual Salary (payable monthly increments)
Medical Coordinator Officer	\$684	Annual Salary (payable monthly increments)
Weekend Officer Coverage per diem	\$102.50	per weekend
Fire Runs / Drills		
Probationary firefighter	\$20	per run
Firefighter	\$38	per run
Dept. Officer (Assist. Chief, Capt., Lieut., 2nd Lieut.)	\$43	per run
Chief	\$50	per run
Rescue Run	\$30	per run
Chief Rescue Run	\$50	per run
Annual Attendance Incentive	\$500	Calendar year measure; meeting 40% run; 70% training criteria. Payable as lump sum in January.

BE IT FURTHER RESOLVED that the adoption of this budget is at the total operating level. Officials responsible for the expenditures authorized in the budget may expend funds up to, but not to exceed, the total appropriation authorized.

BE IT FURTHER RESOLVED that payment of claims (bills) shall be approved by the Fire Chief and/or the City of St. Louis Manager prior to being paid. The City Treasurer may authorize the payment of payroll related items as well as certain bills prior to approval to avoid late penalties,

service charges and interest (primarily utilities). The Mid-Michigan Community Fire Control Board shall receive a list of claims (bills) paid for their concurrence of approval at the next Board meeting.

BE IT FURTHER RESOLVED that the Board Treasurer shall provide the Board at each meeting a report of fiscal year to date revenues and expenditures compared to the budgeted amounts of the Fire Department.

BE IT FURTHER RESOLVED that the Fire Chief and Board Treasurer will monitor the budget. Whenever it appears that the actual and probable revenues will be less than the estimated revenues upon which appropriations were based, and when it appears that expenditures will exceed an appropriation, the Treasurer shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or use of fund balance or both.

Ayes: Mikek, Bajena, Giles, Beeson

Nays: None

Absent: Marr

Resolution declared adopted this 11th day of February, 2025.

E-622 Repairs

The Fire Chief reported on the estimated refurbishment repairs of \$316,033 being made to E-622 that will be reimbursed by insurance. Also requested \$67,412 for additional upgrades to that vehicle.

Moved by Member Mikek, supported by Member Bajena, to approve up to \$67,412 of additional upgrades as needed. All ayes carried the motion.

Member Mikek was excused at 6:55pm.

Updates to Standard Operating Guidelines

Chief Coty presented Solar Energy Policy to be added to the Standard Operating Guidelines

Moved by Member Bajena, supported by Member Beeson, to add the above referenced Policy to the Standard Operating Guidelines. All ayes carried the motion.

Other Business.

None

Public and Other Comment.

None

The meeting was adjourned at 6:58 p.m.

Kurt R Giles, Recording Secretary