

Minutes April 1, 2025

Board of Trustees
T. A. Cutler Memorial Library
312 Michigan Ave.
St. Louis, MI 48880

Members present: Robin Hart, Cheryl Lombard, Mary Reed, Sue Vibber

Members absent: None

Also present: Library Director Jessica Little

Call to Order: The Special Meeting of the Board of Trustees was called to order by Mary Reed at 5:00 p.m.

Agenda: The proposed agenda was reviewed. Robin Hart moved to approve the agenda as presented. Sue Vibber seconded. The motion passed.

Public Comment: None

Old Business: The Fee Proposal for a Space Utilization Study and a Master Plan (Rev-March 27, 2025) from MCD Architects and the Proposal for Professional Services: Library Space Utilization Study (March 18, 2025) were reviewed and discussed. The board reviewed sample deliverables from MCD Architects, as well as portfolios of previous library projects and librarian recommendations pertaining to both firms.

At the conclusion of discussion, Cheryl Lombard moved to recommend that City Council accept the Fee Proposal for a Space Utilization Study and a Master Plan (Rev-March 27, 2025) from MCD Architects. Robin Hart seconded the proposal. The motion passed unanimously.

Public Comment: None

Adjournment: Robin Hart moved to adjourn the meeting. Cheryl Lombard seconded. The meeting adjourned at 6:11 p.m.

Minutes respectfully submitted by the library director, due to the current vacancy of the board secretary position.

Mary Reed, President

Jessica Little, Library Director