

CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

Ralph Echtenaw, Mayor

Fares Azzam, Council Member

Liz Upton, Council Member

Bill Leonard, Mayor Pro Tem

Kevin Palmer, Council Member

Agenda

Tuesday, March 18, 2025

6:00 PM

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Agenda.
5. Reserved for Public Hearing/Presentations. (none)
6. Approval of Minutes:
 - a. Regular Meeting of March 4, 2025.
7. Claims & Accounts.
8. Monthly Reports.
9. Audience Recognition

“Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit.”
10. Consent Agenda – Motion to Approve/Receive.
 - a. Payment to OHM for Consultant Construction Engineering Services for the DWSRF Grant Project I, Phase II.
 - b. Payment to OHM for Professional Services for the DWSRF Loan Design Project.

- c. Payment to Malley Construction, Inc. for DWSRF Grant Construction Project.
 - d. Approve Purchase and Payment to Border States for Wire for the Street Lamp Expansion.
 - e. Payment to Contractors Rental Corporation for Equipment Rental for Riverbank Clearing.
11. Business of the Council.
- A. Receive Resolution 2025-01-Compensation for Elected Officials and Decline Option to Reject Their Conclusions.
 - B. Approve Purchase of Crack Seal Bricks for Preventative Road Maintenance.
 - C. Approve Concrete Work at the SLED Standard Building.
 - D. Opt In or Out of Michigan Low-Income Energy Assistance Program.
 - E. Consider Appointment of Dale Wolfe to the Parks & Rec Commission.
 - F. Adoption of Electric System Capital Improvement Plan.
 - G. Approval of 2025 Street Pavement Improvement Program.
12. City Manager's Report.
13. City Clerk's Report.
14. Police Chief's Report.
15. City Council Comments.
16. Public Comments.
17. Adjournment.

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
March 4, 2025

The regular meeting of the Saint Louis City Council was called to order by Mayor Ralph R. Echtenaw on Tuesday March 4, 2025, at 6:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor Ralph R. Echtenaw, Fares E. Azzam, Mayor Pro Tem William R. Leonard, Elizabeth A. Upton.

Council Members Absent: Member Kevin D. Palmer joined the meeting at 6:01 p.m.

City Manager: Kurt Giles
City Clerk: Jamie Long
Police Chief: Richard Ramereiz

Others in Attendance: Brian Buysse-resident, Keith Risdon- Utilities Director, Dori Foster-Code Enforcement.

Mayor Echtenaw led the Pledge of Allegiance.

Approval of Agenda.

Moved by Azzam, supported by Leonard to approve the agenda for March 4, 2025 with the addition of 11F-Resolution 2025-5-Poverty Exemption. All ayes carried the motion.

City Council Minutes.

Moved by Upton, supported by Palmer, to approve the minutes of the Regular Meeting held on February 18, 2025. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Azzam, supported by Leonard, to approve the Claims & Accounts in the amount of \$461,739.99. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the February 2025 Monthly Board Minutes.

Moved by Palmer, supported by Azzam, to receive the February 2025 Monthly Board Minutes and place on file. All ayes carried the motion.

Audience Recognition.

There were no comments.

Consent Agenda.

Mayor Echinaw requested approval/receipt of Consent Agenda item “a” through “c” as shown below:

- a. Payment to Malley Construction, Inc. for DWSRF Project.
- b. Payment to OHM for professional services for the DWSRF Project II, Phase I.
- c. Payment to Schults Equipment, LLC. for a salt spreader for truck #24.

Moved by Azzam, supported by Upton, to approve Consent Agenda items “a” through “c”. All ayes carried the motion.

Quotes for Lions Park Playground Project.

Manager Giles requested members to approve the quotes from Sinclair Recreation and Rite-Way Asphalt for a total of \$90,489.26, with \$39,061.31 being reimbursed by a grant from Gratiot County Parks and Recreation.

Discussion was held. Member Upton expressed concern with the surface material that was going to be used in the park and stated she would not approve the quote with that material, as she has found studies to show that the rubber material is toxic. Keith Risdon will do some more investigations on the materials and the material that was used in Penny Park and get back to council on the matter. Members of the council agreed to go forward with the rest of the project, removing the playground safety surface material portion temporarily.

Moved by Azzam, supported by Leonard, to approve the quotes from Sinclair Recreation and Rite-Way Asphalt with the exception of the playground surface material for a total of \$65,465.17, with \$39,061.31 being reimbursed by a grant from Gratiot County Parks and Recreation. All ayes carried the motion.

2025 Sanitary Manhole Rehabilitation.

Manager Giles requested members to approve the quote from Advanced Rehabilitation Technology for 42 linear feet of sanitary sewer manhole linings in the amount of \$11,550.

Discussion was held.

Moved by Azzam, supported by Palmer to approve the quote from Advanced Rehabilitation Technology for 42 linear feet of sanitary sewer manhole linings in the amount of \$11,550. All ayes carried the motion.

Ordinance 10-1 Prohibition Against Keeping Certain Animals Discussion.

Manager Giles opened a discussion on amending the ordinance and allowing chickens to be raised within the city.

Member Upton stated she would raise chickens if they were allowed in the city, especially with the rising cost of eggs. Upton would like to see the ordinance amended.

Member Leonard was not opposed to the idea, however had concerns as to where to start and stop with regulations.

Mayor Echinaw stated it would make a lot more work for Code Enforcement.

Member Azzam stated that the council should put a comprehensive plan together.

Member Palmer does not want chickens in the city.

Code Enforcer, Dori Foster explained the many issues that can come along if the council does allow these animals to be in the city. Foster has done some research and keeping residents in compliance seems to be a serious concern.

Brian Buysse, a resident, commented that changing the ordinance to allow chickens is a slippery slope and once you allow this it opens the door for more types of animals to be allowed.

Member Azzam and Member Upton will do more research and report back to the council at a later date.

Guard Rail for Prospect-West of Penny Park Discussion.

Manager Giles reported that there has been a request to install a guard rail on Prospect, west of Penny Park. Giles' findings were that approximately 700 feet would be needed, and project costs could be over \$100,000. Giles reported that more information would need to be gathered.

Discussion was held with no further action to be taken.

Owner's Work Directive.

Manager Giles recommended members approve the Work Directive #3 from The Spicer Group for the Main Street Bridge Project.

Discussion was held.

Moved by Palmer supported by Upton, to approve the Work Directive #3 from The Spicer Group for the Main Street Bridge Project. All ayes carried the motion.

Addition to Agenda-Resolution 2025-05-Poverty Exemption.

At a regular meeting of the City of Saint Louis, Gratiot County, Michigan, held in the Council Chambers of said City on the 4th day of February 2025, the following preamble and resolution was offered by Upton as supported by Council Member Leonard.

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City of St. Louis Council; and

WHEREAS, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Saint Louis, Gratiot County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, all the following conditions must be met:

- 1) An applicant must own and occupy, as a homestead property, for which an exemption is requested.
- 2) An applicant must file Form 5737 Application for MCL 211.7u Poverty Exemption.
- 3) An applicant must file Form 5739 Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty.
- 4) An applicant must file all required additional documentation (such as federal/state income tax returns, including any property tax credit returns filed in the immediately preceding year or in the current year, with the assessor or board of review, or a signed *State Tax Commission form 4988, Poverty Exemption Affidavit*).
- 5) An applicant must produce a valid driver's license or other form of identification if requested.
- 6) An applicant must produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested, if requested.
- 7) An applicant must meet the federal poverty income guidelines as defined annually by the United States Office of Management and Budget.
- 8) An applicant must file an application for an exemption after January 1, but before the day prior to the last day of the board of review meeting.
- 9) If the property in question contains enough acreage that at least one or more buildable lots could be split from the main parcel under the land division act, the city will count the value of any additional parcel that could be split when calculating the applicant's total assets and that combined value shall not exceed the maximum total assets.
- 10) An applicant's total assets shall not be more than \$2,000. Please refer to MCL 211.7u for Income and Asset Test.
- 11) Fixed assets shall be limited to one house and one vehicle for the claimant and no house and one vehicle for each adult person residing with the claimant.

The following are the 2025 federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines for 2025 Assessments

Size of Family Unit	Poverty Guidelines
1	\$15,060
2	\$20,440
3	\$25,820
4	\$31,200
5	\$36,580
6	\$41,960
7	\$47,340
8	\$52,720
For each additional person	\$5,380

The City of St. Louis will only grant full poverty exemptions.

PA 191 of 2023 amends the poverty exemption to allow local units to grant a 75% partial exemption, in addition to the previously allowed 100%, 50%, and 25%, without prior approval by the State Tax Commission.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

Ayes: Upton, Leonard, Azzam, Palmer, Echtenaw

Nays: None

Absent: None

Resolution declared adopted.

City Manager Report.

Manager Giles reported that the excavator with the forestry head has gotten all of the vegetation that it could reach, and the riverbank project is complete. An incident did occur where the equipment did slide down the river bank and a wrecker service had to be called to remove it, but no damage was done.

City Clerk Report.

Nothing to report.

Police Chief Report.

Nothing to report.

Council Comments.

Member Azzam reported that Wilson Boulevard is in poor condition and seems to have dips in the street. Manager Gilles will further investigate.

Public Comments.

Brian Buysse, resident, again spoke on amending the livestock ordinance, stating that doing this will require a lot of man power and efforts and the city's time would be better spent enforcing the ordinances we already have in place.

Adjournment.

Moved by Leonard supported by Azzam, to adjourn at 7:13 p.m. All ayes carried the motion.

Jamie Long, City Clerk

Deciphering Account Coding

Account Number String = **XXX-XXX-XXX-XXX-XXX-XXXX**

The first 3 digits of the account codes tell you what **fund** and then the next 6 digits indicate **cost activity categories** being coded to. Any remaining digits point off more specific line item details and specific grant or project coding

Code	Fund	Cost Category/Activity
101.101.000	General Fund	Legislative/Council
101.172.000	General Fund	Executive/Manager
101.215.000	General Fund	Clerk
101.247.000	General Fund	Board of Review
101.253.000	General Fund	Finance
101.257.000	General Fund	Assessing
101.262.000	General Fund	Elections
101.265.000	General Fund	City Hall/General Government
101.266.000	General Fund	Attorney
101.371.000	General Fund	Building/Code Enforcement
101.441.000	General Fund	Public Works
101.567.000	General Fund	Cemetery
101.701.000	General Fund	Planning
101.728.000	General Fund	Economic & Community Dev
101.729.000	General Fund	Industrial Park
101.732.000	General Fund	Blight Removal
101.735.000	General Fund	Community Promotion
101.758.000	General Fund	Pool
101.770.000	General Fund	Parks Maintenance
101.901.265	General Fund	Capital Outlay - City Hall
101.901.441	General Fund	Capital Outlay - Public Works
101.901.567	General Fund	Capital Outlay - Cemetery
101.901.758	General Fund	Capital Outlay - Pool
101.901.770	General Fund	Capital Outlay - Parks
101.906.000	General Fund	Debt Service
101.966.000	General Fund	Transfers Out
202.444.000	Major Streets	Sidewalk Maint
202.463.000	Major Streets	Routine Maint- Streets
202.473.000	Major Streets	Routine Maint - Bridges
202.474.000	Major Streets	Traffic Service - Maint
202.478.000	Major Streets	Winter Maint
202.480.487	Major Streets	MDOT Surface maint
202.480.488	Major Streets	MDOT Sweeping & Flushing
202.480.490	Major Streets	MDOT Trees & Shrubs
202.480.491	Major Streets	MDOT Drain & Ditches
202.480.494	Major Streets	MDOT Traffic Signals
202.480.497	Major Streets	MDOT Winter Maint
202.580.000	Major Streets	Admin/Engineering
202.901.444	Major Streets	Capital Improvements - Sidewalks
202.901.463	Major Streets	Capital Improvements - Streets
202.901.473	Major Streets	Capital Improvements - Bridges
202.966.000	Major Streets	Transfers Out
203.444.000	Local Streets	Sidewalk Maint
203.463.000	Local Streets	Routine Maint - Streets
203.474.000	Local Streets	Traffic Service - Maint

Code	Fund	Cost Category/Activity
203.478.000	Local Streets	Winter Maint
203.580.000	Local Streets	Admin/Engineering
203.901.444	Local Streets	Capital Improvements - Sidewalks
203.901.463	Local Streets	Capital Improvements - Streets
205.301.000	Public Safety	Police
205.336.000	Public Safety	Fire
205.901.301	Public Safety	Capital Outlay - Police
205.906.000	Public Safety	Debt Service
205.966.000	Public Safety	Transfers Out
248.728.000	Downtown Development	Operations
248.728.111	Downtown Development	Building Operations 111 Mill
248.906.000	Downtown Development	Debt Service
248.966.000	Downtown Development	Transfers Out
271.790.000	Library	Operations
271.901.790	Library	Capital Outlay - Library
271.966.000	Library	Transfers Out
431.966.000	Water Supply Replacement	Transfers Out
432.901.000	EPA-Water Supply Construction	Capital Improvements - Water
445.966.000	Public Improvement Fund	Transfers Out
455.901.000	Construction - W/S Bonds	Capital Improvements - Water
456.901.000	DWSRF Water Improvements	Capital Improvements - Water
582.582.000	Electric Fund	Electric Operations
582.901.000	Electric Fund	Capital Expenses/Projects
582.906.000	Electric Fund	Debt Service
582.966.000	Electric Fund	Transfers Out
590.537.000	Sewer	Sewer Plant Operations
590.538.000	Sewer	Sewer Main Maintenance
590.538.890	Sewer	Sewer Prison/Bar Screen Maint
590.538.891	Sewer	Sewer Pine River Maint
590.538.892	Sewer	Sewer Bethany Maint
590.901.000	Sewer	Capital Expenses/Projects
590.906.000	Sewer	Debt Service
590.966.000	Sewer	Transfers Out
591.536.000	Water	Water Operations/Maint
591.536.899	Water	Outside City Connection Projects
591.901.000	Water	Capital Expenses/Projects
591.906.000	Water	Debt Service
591.966.000	Water	Transfers Out
596.528.000	Solid Waste Fund	Operations
596.966.000	Solid Waste Fund	Transfers Out
661.443.000	Motor Pool	Operations
661.901.000	Motor Pool	Capital Expenses
662.301.000	Police Motor Pool	Operations
662.901.301	Police Motor Pool	Capital Expenses
715.000.000	Gratiot Downtown Art Banner	Operations
775.000.000	Michigan Public Power Rate Payers	Operations

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 21ST CENTURY MEDIA-MICHIGAN	336.01		
2. A - 1 TRUCK PARTS INC	443.40		
3. ABC FASTENER GROUP, INC.	7.11		
4. ADOBE	445.08		
5. ALMA CHRYSLER JEEP DODGE RAM	92.16		
6. ALMA CITY CLEANERS, INC.	108.00		
7. ALMA HARDWARE	124.44		
8. AMAZON CAPITAL SERVICES	862.11		
9. AMERICAN WATER WORKS ASSOC	276.00		
10. AMMUNITION DEPOT	179.25		
11. AUTO VALUE ALMA	123.80		
12. B & C JANITORIAL	245.00		
13. BAKER & TAYLOR INC	256.30		
14. BETHANY TOWNSHIP TREASURER	2,398.80		
15. BLARNEY CASTLE FLEET PROGRAM	2,776.72		
16. BON APPETIT	44.00		
17. BORDER STATES	6,143.28		
18. BRODART COMPANY	59.99		
19. BRONNER'S CHRISTMAS WONDERLAND	1,928.97		
20. BUTCHER EXCAVATING, LLC	1,050.00		
21. CAPITAL ONE TRADE CREDIT	182.44		
22. CAPITAL ONE-WALMART	215.41		
23. CHARTER COMMUNICATIONS	82.50		
24. CHROUCH COMMUNICATIONS, INC.	215.00		
25. CINTAS	51.59		
26. CITY OF ST LOUIS, PAYROLL	139.19		
27. CITY OF ST LOUIS, PAYROLL	4,131.50		
28. CITY OF ST LOUIS, PAYROLL	134,672.04		
29. CITY OF ST LOUIS	23,033.53		
30. COMFORT INN & SUITES	549.45		
31. CONSUMERS ENERGY	3,232.67		
32. CONTRACTORS RENTAL CORP.	12,390.80		
33. CRYSTAL PURE WATER INC.	140.00		
34. DOLLAR GENERAL	25.00		
35. DROP BOX	1,260.00		
36. E & S GRAPHICS, INC	1,108.00		
37. ELECTION SOURCE	385.00		
38. ETNA SUPPLY COMPANY	66.57		
39. EXTREME HICKS INC	164.00		
40. FAMILY FARM & HOME	77.40		
41. FASTENAL COMPANY	650.00		
42. FINAL TOUCH CO	1,072.00		
43. GEMINI CAPITAL MGT VI, LLC	81.86		
44. GRANGER	15,661.26		
45. GRATIOT AREA WATER AUTHORITY	60,441.12		
46. GRATIOT COUNTY HERALD	477.50		
47. HANNA INSTRUMENTS, INC.	379.98		
48. HUTSON INC OF MICHIGAN	69.21		
49. JONATHON RUGENSTEIN	64.94		
50. MALLEY CONSTRUCTION INC	12,920.00		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. MAMC	50.00		
52. MAMC	50.00		
53. MEDLER ELECTRIC COMPANY	1,096.72		
54. MICHIGAN PUBLIC POWER AGENCY	51,459.17		
55. MICHIGAN PUBLIC POWER AGENCY	91,773.27		
56. MICHIGAN PUBLIC POWER AGENCY	24,992.47		
57. MICHIGAN TIRE AND WHEEL	40.00		
58. MICROSOFT ONLINE	740.00		
59. MISC RESTAURANTS/GAS-TRAVEL	155.07		
60. NYE UNIFORM COMPANY	306.72		
61. ORCHARD, HILTZ & MCCLIMENT INC	96,737.00		
62. OVERDRIVE, INC	424.31		
63. POWELL'S SERVICE INC	217.40		
64. REHMANN TECHNOLOGY SOLUTIONS, LLC.	5,419.31		
65. RINGCENTRAL, INC.	1,082.00		
66. SCOTLAND OIL COMPANY, INC	180.95		
67. SHERWIN WILLIAMS COMPANY	166.06		
68. SMART BUSINESS SOURCE, LLC	375.24		
69. SPICER GROUP, INC.	2,801.50		
70. ST LOUIS HOUSING	44.82		
71. ST. LOUIS HOUSING	30.55		
72. STATE OF MICHIGAN	66.00		
73. STATE OF MICHIGAN	1,735.86		
74. STATE OF MICHIGAN	17,621.06		
75. STELECORP, LLC	51.81		
76. STERICYCLE, INC.	320.74		
77. SUMMIT FIRE PROTECTION CO.	679.15		
78. TELUS COMMUNICATIONS U.S. INC	508.57		
79. TRANSUNION RISK & ALTERNATIVE	75.00		
80. U.S. POST OFFICE	350.00		
81. U.S. POST OFFICE	4,000.00		
82. UNITED STATES OF AMERICA	24,040.32		
83. UNUM LIFE INSURANCE COMPANY	10.60		
84. USPS	87.07		
85. VERIZON WIRELESS	292.75		
86. WEX BANK	1,002.48		
87. WINN TELECOM	792.00		
88. ZOOM VIDEO COMMUNICATIONS, INC.	15.99		
TOTAL ALL CLAIMS	621,632.34		

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: 21ST CENTURY MEDIA-MICHIGAN				
FEB 2025	N	PUBLIC NOTICE OF BOARD OF REVIEW- 2/25/2	101.247.000.900.000	336.01
TOTAL VENDOR 21ST (336.01
VENDOR NAME: A - 1 TRUCK PARTS INC				
198-512186	N	BEARINGS- LEPPHEN PARK MERRY GO ROUND RE	101.770.000.930.000	443.40
TOTAL VENDOR A - 1				443.40
VENDOR NAME: ABC FASTENER GROUP, INC.				
A577743	N	HEX NUTS/LOCK WASHERS/CARRIAGE BOLTS- PA	101.770.000.930.000	7.11
TOTAL VENDOR ABC F				7.11
VENDOR NAME: ADOBE				
03022025	Y	ADOBE LICENSES- MAR 2025	101.265.000.850.000	50.86
			205.301.000.850.000	50.86
			101.215.000.850.000	25.43
			101.735.000.850.000	95.39
02022025	Y	ADOBE LICENSES- FEB 2025	101.265.000.850.000	50.86
			205.301.000.850.000	50.86
			101.215.000.850.000	25.43
			101.735.000.850.000	95.39
TOTAL VENDOR ADOBE				445.08
VENDOR NAME: ALMA CHRYSLER JEEP DODGE RAM				
161528/1	N	RECALL/OIL CHANGE/TRIE ROTATION/INSPECTI	662.301.000.930.000.9231	92.16
			62.16	
			662.301.000.930.000.9231	
			30.00	
TOTAL VENDOR ALMA (92.16
VENDOR NAME: ALMA CITY CLEANERS				
FEB 2025	N	UNIFORM CLEANING- FEB 2025	205.301.000.820.205	108.00
TOTAL VENDOR ALMA (108.00
VENDOR NAME: ALMA HARDWARE				
B371462	N	PAINT/SANDPAPER- CEMETARY	101.567.000.930.000	21.47
A80707	N	RED MARK PAINT- SLED	582.582.000.727.000	17.98
C365243	N	RADIANT TOWER HEATER- SLED	582.582.000.727.000	84.99
TOTAL VENDOR ALMA I				124.44
VENDOR NAME: AMAZON CAPITAL SERVICES				
13XN-QYXK-FNGN	N	KLEENEX X 12- CITY HALL	101.265.000.727.000	30.75
1PNC-9377-6TCD	N	KLEENEX X 8- SLPD	205.301.000.727.000	18.44
1D4V-9R17-H3C1	N	FORKS/KNIVES/PAPER TOWELS/DISINFECTING W	205.301.000.727.000	142.11

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: AMAZON CAPITAL SERVICES				
14GX-HLML-PKXG	N	PAPER/BOOKS/DVDS/MEMORIAL & GIFT FUND BO	271.790.000.727.000 35.50	359.38
			271.790.000.745.001 91.12	
			271.790.000.745.003 60.88	
			271.790.000.746.001 171.88	
TOTAL VENDOR AMAZON				862.11
VENDOR NAME: AMERICAN WATER WORKS ASSOC				
SO216102	N	MEMBERSHIP DUES- #3723588- C MARTYN-5/1/	591.536.000.960.000 276.00	276.00
TOTAL VENDOR AMERIC				276.00
VENDOR NAME: AMMUNITION DEPOT				
02282025	Y	SHOTGUN AMMO- SLPD	205.301.000.727.000 179.25	179.25
TOTAL VENDOR AMMUN				179.25
VENDOR NAME: AUTO VALUE ALMA				
217-841216	N	BLUE GREASE- DPW MOTORPOOL SUPPLIES	661.443.000.727.000 123.80	123.80
TOTAL VENDOR AUTO \				123.80
VENDOR NAME: B & C JANITORIAL				
11848	N	MAT & RUG CLEANING- MAR 2025	101.265.000.820.000 245.00	245.00
TOTAL VENDOR B & C				245.00
VENDOR NAME: BAKER & TAYLOR INC				
2038872798	N	BOOKS/GIFT FUND & MEMORIAL BOOKS- LIBRAR	271.790.000.745.001 75.59	202.98
			271.790.000.746.001 127.39	
2038889640	N	BOOKS/MEMORIAL & SPONSORED BOOKS- LIBRAR	271.790.000.745.001 16.20	53.32
			271.790.000.746.001 37.12	
TOTAL VENDOR BAKER				256.30
VENDOR NAME: BETHANY TOWNSHIP TREASURER				
FEB 2025	N	UTILITY BILLING COLLECTIONS- FEB 2025	741.000.000.202.002 2,398.80	2,398.80
TOTAL VENDOR BETHAN				2,398.80
VENDOR NAME: BLARNEY CASTLE FLEET PROGRAM				

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: BLARNEY CASTLE FLEET PROGRAM				
03062025-CITY	N	FUEL CHARGES- CITY- 02/06/25-03/05/25	661.443.000.730.000.9011 40.31 661.443.000.730.000.9019 101.17 661.443.000.730.000.9020 109.50 661.443.000.730.000.9023 52.14 661.443.000.730.000.9028 119.61 661.443.000.730.000.9030 224.90 661.443.000.730.000.9031 577.50 661.443.000.730.000.9032 153.04 661.443.000.730.000.9035 84.36 661.443.000.730.000.9048 73.68 661.443.000.730.000.9053 58.05 661.443.000.730.000.9054 59.03 661.443.000.730.000.9050 114.70 661.443.000.730.000.9056 161.60 661.443.000.730.000.9062 78.02 661.443.000.730.000.9065 71.89 661.443.000.730.000.9067 135.56 661.443.000.730.000.9063 73.67 661.443.000.730.000.9071 46.25 661.443.000.730.000.9073 69.99 662.301.000.730.000.9201 98.41 662.301.000.730.000.9231 177.23 662.301.000.730.000.9232 96.11	2,776.72
TOTAL VENDOR BLARNE				2,776.72
VENDOR NAME: BON APPETIT				
03112025	N	3 YR SUBSCRIPTION RENEWAL- #1138717689	271.790.000.745.002 44.00	44.00
TOTAL VENDOR BON AI				44.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: BORDER STATES					
929985200	N	TRAY CABLE W/ GROUND- M46 STREET LIGHT	582.901.000.727.000.0023		5,794.44
			5,794.44		
929946885	N	GREASE GUN KIT- SLED	582.582.000.727.000	291.09	291.09
929961001	N	SUN SHIELD FOR HARD HAT- SLED	582.582.000.727.000	57.75	57.75
TOTAL VENDOR BORDEF					6,143.28
VENDOR NAME: BRODART COMPANY					
B6942425	N	BOOKS & MEMORIAL BOOKS- LIBRARY	271.790.000.745.001	4.79	59.99
			271.790.000.746.001	55.20	
TOTAL VENDOR BRODAF					59.99
VENDOR NAME: BRONNER'S CHRISTMAS WONDERLAND					
INV55605	N	NYLON BOWS X 36- CHRISTMAS DECORATIONS	582.582.000.727.000.0001		1,928.97
			1,928.97		
TOTAL VENDOR BRONNE					1,928.97
VENDOR NAME: BUTCHER EXCAVATING, LLC					
11586	N	MOVING OF EXCAVATOR FOR FERC COMPLIANCE	582.582.000.943.001	1,050.00	1,050.00
TOTAL VENDOR BUTCHI					1,050.00
VENDOR NAME: CAPITAL ONE-WALMART					
1660984723	N	MICROWAVE- DPW/DISTILLED WATER/CLOROX	WI 101.441.000.727.000	107.47	215.41
			101.265.000.727.000	35.63	
			205.301.000.727.000	5.54	
			101.265.000.727.000	66.77	
TOTAL VENDOR CAPITF					215.41
VENDOR NAME: CHARTER COMMUNICATIONS					
005249201022125	N	CABLE SVS- SLED- 2/24/25-3/23/25	582.582.000.850.000	82.50	82.50
TOTAL VENDOR CHARTH					82.50
VENDOR NAME: CHROUCH COMMUNICATIONS, INC.					
12785700	N	SERVICE CALL/LABOR- #47-201	662.301.000.930.000.9201		215.00
			215.00		
TOTAL VENDOR CHROUC					215.00
VENDOR NAME: CINTAS					
4222790790	N	SANIS SCREEN SERVICE/ URINAL SCREEN/PAPE	582.582.000.727.000	51.59	51.59
TOTAL VENDOR CINTAS					51.59
VENDOR NAME: COMFORT INN & SUITES					
03112025	N	RESERVATION FOR LODGING- APPRENTICESHIP	582.582.000.832.001	549.45	549.45
TOTAL VENDOR COMFOI					549.45
VENDOR NAME: CONSUMERS ENERGY					
206970587486	N	GAS- SLED-412 N MILL ST- 1/31/25-2/27/25	582.582.000.920.000	779.92	779.92

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: CONSUMERS ENERGY				
202966701234	N	GAS- LIBRARY- 312 MICHIGAN AVE-1/30/25-2	271.790.000.920.000	192.03
201186967861	N	GAS- ELEC STORAGE BLDG- 701 WOODSIDE DR-	582.582.000.920.000	898.79
206881703061	N	GAS- DPW- 320 E PROSPECT ST- 1/30/25-2/2	101.441.000.920.000	864.82
20681703060	N	GAS- WATER DEPT- 401 W PROSPECT ST- 01/3	591.536.000.920.000	497.11
TOTAL VENDOR CONSUM				3,232.67
VENDOR NAME: CONTRACTORS RENTAL CORP.				
364858	N	ACCT #841660-EXCAVATOR/FORESTER RENTAL-	582.582.000.943.001	17,909.00
364892	N	ACCT #841660-CREDIT FOR RETURN OF EXCAVA	582.582.000.943.001	(5,518.20)
TOTAL VENDOR CONTR				12,390.80
VENDOR NAME: CRYSTAL PURE WATER INC.				
17469	N	BOTTLED WATER- CITY HALL	101.265.000.727.000	56.00
17385	N	BOTTLED WATER- WATER/WWTP	590.537.000.727.000	21.00
			591.536.000.727.000	21.00
17384	N	BOTTLED WATER- DPW	101.441.000.727.000	42.00
TOTAL VENDOR CRYST				140.00
VENDOR NAME: DOLLAR GENERAL				
773553	Y	CANDY FOR CAREER FAIR- DPW	101.441.000.727.000	25.00
TOTAL VENDOR DOLLAR				25.00
VENDOR NAME: DROP BOX				
SQQJXNGCZQHY	Y	DROPBOX SERVICE RENEWAL	590.538.000.850.000	1,260.00
TOTAL VENDOR DROP B				1,260.00
VENDOR NAME: E & S GRAPHICS, INC				
86837	N	#10 WINDOW ENVELOPES- QTY 15000- UTILITY	590.537.000.727.000	242.50
			591.536.000.727.000	242.50
			582.582.000.727.000	242.50
			596.528.000.727.000	242.50
86798	N	BUSINESS CARDS- J LEPPPIEN & E BURTON	101.735.000.727.000	69.00
			101.728.000.727.000	69.00
TOTAL VENDOR E & S				1,108.00
VENDOR NAME: ELECTION SOURCE				
25-615	N	ANNUAL MAINT CONTRACT- ICP/ICX	101.262.000.820.000	385.00
TOTAL VENDOR ELECT				385.00
VENDOR NAME: ETNA SUPPLY COMPANY				
S106149013.001	N	RUBBER METER GASKETS/ TILE TAPE ROLLS/SA	591.536.000.727.000	66.57
TOTAL VENDOR ETNA				66.57
VENDOR NAME: EXTREME HICKS INC				

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: EXTREME HICKS INC				
145	N	VEHICKE WASHES- FEB 2025- #47-201/#47-20	662.301.000.930.000.9201 54.00 662.301.000.930.000.9202 11.00 662.301.000.930.000.9214 72.00 662.301.000.930.000.9216 27.00	164.00
TOTAL VENDOR EXTREN				164.00
VENDOR NAME: FAMILY FARM & HOME				
024753/5	N	CREDIT- RETURN OF 22" OIL FILLED RADIANT	582.582.000.727.000	(63.99)
024745/5	N	TRASH BAGS/ MOTOR TREATMENT/TOWELS/OXICL	591.536.000.727.000 590.538.000.727.000	101.93 17.48
024702/5	N	BRASS CONNECTOR/EXTENSION- WATER DEPT	591.536.000.727.000	21.98
TOTAL VENDOR FAMIL				77.40
VENDOR NAME: FASTENAL COMPANY				
MIMTF137090	N	HOSE CLAMPS-VETERANS BANNER PROJECT- DDA	101.728.000.727.000	650.00
TOTAL VENDOR FASTEN				650.00
VENDOR NAME: FINAL TOUCH CO				
STL- #590B	N	CLEANING CITY BLDG- 3/4/25 & 3/7/25- EXT	101.265.000.820.000	556.00
STL-#589B	N	CLEANING CITY BLDG- 2/25/25 & 2/28/25/ E	101.265.000.820.000	516.00
TOTAL VENDOR FINAL				1,072.00
VENDOR NAME: GEMINI CAPITAL MGT VI, LLC				
0131NMIL0H-1	N	UB REFUND FOR ACCOUNT: 0131NMIL0H-1	582.000.000.040.000	81.86
TOTAL VENDOR GEMIN				81.86
VENDOR NAME: GRANGER				
27920954	N	RECYCLING SVS- FEB 2025- CITY HALL/LIBRA	101.265.000.820.000 271.790.000.820.000	3.81 1.27
27963116	N	SOLID WASTE SVS- FEB 2025	596.528.000.820.000	14,354.10
27970840	N	DUMPSTER SVS- FEB 2025	582.582.000.820.011 101.441.000.820.011 596.528.000.820.011 596.528.000.820.011 101.265.000.820.011 271.790.000.820.011 582.582.000.820.011 590.537.000.820.011 591.536.000.820.011	95.92 119.07 237.04 428.88 73.87 73.87 73.87 51.82 147.74
				1,302.08

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: GRANGER				
TOTAL VENDOR GRANGE				15,661.26
VENDOR NAME: GRATIOT AREA WATER AUTHORITY				
25-0003781	N	FEB 2025- METERED WATER SALES-17449.60	X 591.536.000.921.000 60,201.12	60,201.12
25-0003767	N	GAWA WATER TESTING FEES- FEB 2025	591.536.000.801.000 240.00	240.00
TOTAL VENDOR GRATIOT				60,441.12
VENDOR NAME: GRATIOT COUNTY HERALD				
02282025	N	MEETING MINUTES- 1/7 & 1/21/25/ NOTICE	T 101.101.000.900.000 152.00 101.262.000.900.000 325.50	477.50
TOTAL VENDOR GRATIOT				477.50
VENDOR NAME: HANNA INSTRUMENTS, INC.				
INC60206815-1	N	CAL CHECK STANDARDS FOR CHLORINE/SULPHAT	590.537.000.727.000 379.98	379.98
TOTAL VENDOR HANNA				379.98
VENDOR NAME: HUTSON INC OF MICHIGAN				
10762336	N	HANDLE- #48	661.443.000.930.000.9048 11.24	11.24
10767318	N	CHAINSAW BAR OIL- SLED	582.582.000.727.000 49.98	49.98
10773763	N	CHAINSAW SPROCKET- SLED	582.582.000.727.000 7.99	7.99
TOTAL VENDOR HUTSON				69.21
VENDOR NAME: MALLEY CONSTRUCTION				
PAY AP #5	N	DWSRF- PYMT APP #5- 2/1/25-2/28/25	456.901.000.801.000 12,920.00	12,920.00
TOTAL VENDOR MALLEY				12,920.00
VENDOR NAME: MAMC				
02262025	N	2025 MAMC MEMBER EDUCATION DAY- J LONG	101.215.000.832.002 50.00	50.00
02272025	N	2025 MAMC MEMBER EDUCATION DAY-A BULLARD	101.215.000.832.002 50.00	50.00
TOTAL VENDOR MAMC				100.00
VENDOR NAME: MEDLER ELECTRIC COMPANY				
S5499939.001	N	REPLACEMENT LED LIGHT FOR SHOP- SLED	582.582.000.930.000 449.85	449.85
S5500479.001	N	LED REPLACEMENT LAMPS- CITY HALL	101.265.000.930.000 158.93	158.93
S5499389.002	N	REPLACEMENT LED LIGHT BULBS- CLAPP PARK	101.770.000.930.000 101.42	101.42
S5498258.001	N	REPLACEMENT LED LIGHT BULBS- CLAPP PARK	101.770.000.930.000 50.71	50.71
S5499939.002	N	SHADES FOR LED FIXTURE- SLED SHOP	582.582.000.930.000 67.52	67.52
S5500483.001	N	INSULATING ELECTRICAL TAPE X 30- SLED	582.582.000.727.000 268.29	268.29
TOTAL VENDOR MEDLER				1,096.72
VENDOR NAME: MENARDS				
1660967503	N	SCREWS/EYE BOLTS/3" HINGES/GATE PULL/EXT	591.536.000.930.000 182.44	182.44
TOTAL VENDOR MENARD				182.44
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY				
STLO20250304	N	ENERGY SERVICES PROJECT	582.582.000.921.000 51,459.17	51,459.17
STLO20250311	N	ENERGY SERVICES PROJECT	582.582.000.921.000 91,773.27	91,773.27

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY					
MAR 2025	N	ENERGY SERVICES PROJECT- MAR 2025	582.582.000.921.000	16,495.41	24,992.47
			582.582.000.921.000	(2,978.04)	
			582.582.000.820.000	6,178.46	
			582.582.000.921.000	5,296.64	
TOTAL VENDOR MICHIC					168,224.91
VENDOR NAME: MICHIGAN STATE POLICE					
551-654396	N	TOKEN FEES- 1/1/25-3/31/25 #MI2972700	205.301.000.850.000	66.00	66.00
TOTAL VENDOR MICHIC					66.00
VENDOR NAME: MICHIGAN TIRE AND WHEEL					
149057	N	WHEEL ALIGNMENT- #20	661.443.000.930.000.9020		40.00
			40.00		
TOTAL VENDOR MICHIC					40.00
VENDOR NAME: MICROSOFT ONLINE					
E0200Uzs6H	Y	MICROSOFT- FEB 2025- 1/8/25-2/7/25	101.265.000.850.000	20.00	50.00
			582.582.000.850.000	10.00	
			590.537.000.850.000	5.00	
			591.536.000.850.000	10.00	
			596.528.000.850.000	2.00	
			101.441.000.850.000	3.00	
E0200UzNWZ	Y	MICROSOFT- FEB 2025- 01/08/25-02/07/25	101.265.000.850.000	172.52	690.00
			205.301.000.850.000	253.00	
			101.371.000.850.000	23.00	
			101.257.000.850.000	23.00	
			582.582.000.850.000	67.87	
			590.537.000.850.000	46.50	
			590.538.000.850.000	6.00	
			591.536.000.850.000	21.84	
			596.528.000.850.000	29.51	
			101.441.000.850.000	23.76	
			271.790.000.850.000	23.00	
TOTAL VENDOR MICROs					740.00
VENDOR NAME: MISC RESTAURANTS/GAS-TRAVEL					
02072025	Y	MCDONALDS- MEAL DURING CHIEFS CONF- R RA	205.301.000.832.002	8.58	8.58
643710	Y	CINCO DE MAYO- MEAL AT CHIEFS CONF- R RA	205.301.000.832.002	26.49	26.49
330141	Y	J J RUBY'S- DPW TRAINING MEALS	101.441.000.832.002	120.00	120.00
TOTAL VENDOR MISC I					155.07
VENDOR NAME: NYE UNIFORM COMPANY					
903932	N	EXTERNAL CARRIER- SLPD-OFC CLARKE	205.301.000.780.000	282.81	282.81
903512	N	REPLACEMENT POLICE PANEL FOR VEST- SLPD	205.301.000.780.000	23.91	23.91
TOTAL VENDOR NYE UN					306.72

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: OHM ADVISORS					
86070	N	DWSRF- 2024 GRANT- CONSTRUCTION- SVS REN	456.901.000.801.000	16,491.50	16,491.50
86071	N	DWSRF- 2025 LOAN- DESIGN- SVS RENDERED T	457.901.000.801.000	80,245.50	80,245.50
TOTAL VENDOR OHM AI					96,737.00
VENDOR NAME: OVERDRIVE, INC					
01856C025062795	N	EBOOKS & DIGITAL AUDIOBOOKS- LIBRARY	271.790.000.745.004	424.31	424.31
TOTAL VENDOR OVERDI					424.31
VENDOR NAME: POWELL'S SERVICE INC					
339971	N	COMM RM HEAT REPAIRS- CITY HALL	101.265.000.930.000	217.40	217.40
TOTAL VENDOR POWELI					217.40
VENDOR NAME: REHMANN TECHNOLOGY SOLUTIONS					
MS145873	N	SAFEVAULT MGMT & LICENSING- MAR 2025	101.265.000.850.000	145.37	881.06
			205.301.000.850.000	145.37	
			582.582.000.850.000	237.89	
			590.537.000.850.000	114.54	
			591.536.000.850.000	237.89	
MS146053	N	FRAMEWORK SUPPORT & MONITORING- MAR 2025	101.265.000.850.000	748.81	4,538.25
			205.301.000.850.000	748.81	
			582.582.000.850.000	1,225.33	
			590.537.000.850.000	589.97	
			591.536.000.850.000	1,225.33	
TOTAL VENDOR REHMAN					5,419.31
VENDOR NAME: RINGCENTRAL, INC.					
49445693	N	MONTHLY PHONE SVS- 04/01/25-04/30/25	101.265.000.850.000	869.54	1,082.00
			271.790.000.850.000	58.73	
			101.441.000.850.000	29.37	
			590.537.000.850.000	65.62	
			582.582.000.850.000	29.37	
			591.536.000.850.000	29.37	
TOTAL VENDOR RINGCI					1,082.00
VENDOR NAME: RUGENSTEIN JONATHONJONATHON RU					
03072025	N	MEAL REIM FOR TRAINING- J RUGENSTEIN	582.582.000.832.001	64.94	64.94
TOTAL VENDOR RUGENS					64.94
VENDOR NAME: SCOTLAND OIL COMPANY, INC					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: SCOTLAND OIL COMPANY, INC				
234024	N	BLUE DIESEL EXHAUST FLUID- #19/24/31/33/	661.443.000.730.000.9019 10.50 661.443.000.730.000.9024 20.95 661.443.000.730.000.9031 31.48 661.443.000.730.000.9033 5.77 661.443.000.730.000.9050 42.47 661.443.000.730.000.9056 51.41 661.443.000.730.000.9063 18.37	180.95
TOTAL VENDOR SCOTL				180.95
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
9578-7	N	RED PAINT FOR LEPPHEN PARK	101.770.000.727.000	56.90
9549-8	N	PAINT/ROLLERS/PLASTIC MINI TRAYS FOR LEP	101.770.000.727.000	109.16
TOTAL VENDOR SHERW				166.06
VENDOR NAME: SKY HAWK TELEMATICS				
2116	N	MODEM/VEHICLE KIT/ATRAX SSI KIT/UNIVERSA	202.463.000.850.000 203.463.000.850.000	254.29 254.28
TOTAL VENDOR SKY H				508.57
VENDOR NAME: SMART BUSINESS SOURCE, LLC				
OE-93613-1	N	POST IT NOTES/FILE FOLDERS/PAPER/LABELS/	101.265.000.727.000	375.24
TOTAL VENDOR SMART				375.24
VENDOR NAME: SPICER GROUP, INC.				
235985	N	GIS UPDATES- FY 2024- SVS RENDERED THROU	590.538.000.801.000	1,709.50
235975	N	KAYAK LAUNCH DESIGN- SHORELINE IMPROVEME	582.901.000.977.000.0080 1,092.00	1,092.00
TOTAL VENDOR SPICE				2,801.50
VENDOR NAME: ST LOUIS HOUSING				
030800AK00-6	N	UB REFUND FOR ACCOUNT: 030800AK00-6	582.000.000.040.000	24.71
030300AK00-6	N	UB REFUND FOR ACCOUNT: 030300AK00-6	582.000.000.040.000	20.11
TOTAL VENDOR ST LOI				44.82
VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST				

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST					
03012025- CITY	N	UTILITIES- CITY- 1/20/25-2/20/25	101.265.000.920.000	2,104.86	23,033.53
			101.441.000.920.000	547.56	
			101.770.000.920.000	319.02	
			101.758.000.920.000	162.02	
			101.567.000.920.000	361.58	
			248.728.000.920.000	32.16	
			248.728.111.920.000	26.96	
			582.582.000.920.000	2,417.24	
			582.582.000.921.003	2,797.68	
			582.582.000.921.003	1,490.20	
			590.537.000.920.000	8,834.38	
			590.537.000.921.002	2,635.99	
			591.536.000.920.000	830.59	
			271.790.000.920.000	418.92	
			101.770.000.920.000	54.37	
TOTAL VENDOR ST. LC					23,033.53
VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST					
00164283-2	N	MERS- DB 1999	101.000.000.007.000	139.19	139.19
FEB 2025	N	ADDITIONAL MERS- FEB 2025	101.000.000.007.000	4,131.50	4,131.50
351	N	GROSS WAGES & BENEFITS- PERIOD ENDING 03	101.000.000.007.000	134,672.04	134,672.04
TOTAL VENDOR ST. LC					138,942.73
VENDOR NAME: ST. LOUIS HOUSING					
040100AK00-22	N	UB REFUND FOR ACCOUNT: 040100AK00-22	582.000.000.040.000	30.55	30.55
TOTAL VENDOR ST. LC					30.55
VENDOR NAME: STATE OF MICHIGAN- PA 95 FUNDS					
234767587	N	PA 95 FUNDS- FEB 2025	582.000.000.228.067	1,705.86	1,705.86
TOTAL VENDOR STATE					1,705.86
VENDOR NAME: STATE OF MICHIGAN- SALES TAX					
4148496794	N	SALES TAX- FEB 2025	582.000.000.228.023	17,621.06	17,621.06
TOTAL VENDOR STATE					17,621.06
VENDOR NAME: STATE OF MICHIGAN- TOKEN/SOR FEES					
551-653539	N	SOR REGISTRATION FEES- FEB 2025	205.301.000.684.000	30.00	30.00
TOTAL VENDOR STATE					30.00
VENDOR NAME: STELECORP, LLC					
0424EWAS00-5	N	UB REFUND FOR ACCOUNT: 0424EWAS00-5	582.000.000.040.000	51.81	51.81
TOTAL VENDOR STELEC					51.81
VENDOR NAME: STERICYCLE, INC.					
8010123668	N	SHREDDING SVS- 02/13/25- CITY HALL- CONS	101.265.000.820.000	320.74	320.74
TOTAL VENDOR STERIC					320.74
VENDOR NAME: SUMMIT FIRE PROTECTION CO.					
3086412	N	FIRE ALARM SERVICE CALL- CITY HALL	101.265.000.930.000	230.00	230.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: SUMMIT FIRE PROTECTION CO.				
3054681	N	CUST#667111-ANNUAL FIRE EXTINGUISHER INS	582.582.000.801.000	449.15
TOTAL VENDOR SUMMIT				449.15
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
809904-202502-1	N	BACKGROUND CHECKS- FEB 2025	205.301.000.820.000	75.00
TOTAL VENDOR TRANSU				75.00
VENDOR NAME: U.S. POST OFFICE				
02202025	N	FIRST CLASS PRESORT FEE	101.253.000.729.000	11.00
			582.582.000.729.000	113.00
			591.536.000.729.000	113.00
			590.537.000.729.000	95.00
			101.257.000.729.000	18.00
02282025	N	POSTAGE	582.582.000.729.000	1,320.00
			590.537.000.729.000	1,000.00
			591.536.000.729.000	1,000.00
			596.528.000.729.000	680.00
TOTAL VENDOR U.S. I				4,350.00
VENDOR NAME: UNITED STATES OF AMERICA				
02032025	N	USDA LOAN 97-03- CITY HALL- INTEREST	101.906.000.993.000	24,040.32
TOTAL VENDOR UNITEI				24,040.32
VENDOR NAME: UNUM LIFE INSURANCE COMPANY				
0979259-001 4	N	RETIREE VISION INS.- M PARSONS-FEB & MAR	101.000.000.233.000	10.60
TOTAL VENDOR UNUM I				10.60
VENDOR NAME: USPS				
331647	Y	ELECTION POST CARD STAMPS	101.262.000.729.000	56.00
739464	Y	POSTAGE FOR WATER CERTIFIED LETTERS	591.536.000.729.000	19.92
560794	Y	SHIPMENT OF HISTORY BOOKS	101.735.000.729.000	11.15
TOTAL VENDOR USPS				87.07
VENDOR NAME: VERIZON WIRELESS				
6105682339	N	IPAD DATA PLAN- 1/11/25-2/10/25	590.538.000.850.000	123.62
			591.536.000.850.000	45.53
			582.582.000.850.000	104.09
			101.371.000.850.000	19.51
TOTAL VENDOR VERIZO				292.75
VENDOR NAME: WEX BANK				

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: WEX BANK				
103216361	N	FUEL PURCHASES- CITY- 2/1/25-2/28/25	661.443.000.687.001 (40.76) 661.443.000.730.000.9021 73.00 661.443.000.730.000.9022 58.68 661.443.000.730.000.9023 65.31 661.443.000.730.000.9053 76.20 661.443.000.730.000 49.93 662.301.000.730.000.9202 32.14 662.301.000.730.000.9201 197.55 662.301.000.730.000.9231 360.25 662.301.000.730.000.9232 130.18	1,002.48
TOTAL VENDOR WEX B				1,002.48
VENDOR NAME: WINN TELECOM				
POOL MAR 2025	N	PHONE SVS- POOL- MAR 2025	101.758.000.850.000 128.69	128.69
BARSCREEN MAR 2025	N	PHONE SVS- BARSCREEN/BETHANY- MAR 2025	590.538.892.850.000 114.36 590.538.890.850.000 111.28	225.64
WATER/WWTP MAR 2025	N	PHONE SVS- WATER/WWTP- MAR 2025	590.537.000.850.000 50.99 591.536.000.850.000 50.99	101.98
LIBRARY MAR 2025	N	PHONE SVS- LIBRARY- MAR 2025	271.790.000.850.000 98.15	98.15
SWITCHBOARD MAR 2025	N	PHONE SVS- SWITCHBOARD- MAR 2025	101.172.000.850.000 17.49 101.215.000.850.000 5.83 101.253.000.850.000 5.83 101.257.000.850.000 5.83 101.265.000.850.000 91.42 101.371.000.850.000 11.66 101.728.000.850.000 5.83 205.301.000.850.000 73.70 101.265.000.850.000 19.95	237.54
TOTAL VENDOR WINN				792.00
VENDOR NAME: ZOOM VIDEO COMMUNICATIONS				
INV294537625	Y	ZOOM ACCT- 2/26/25-3/25/25	101.265.000.850.000 15.99	15.99
TOTAL VENDOR ZOOM				15.99
GRAND TOTAL:				621,632.34

MONTHLY DEPARTMENTAL REPORTS

BUILDING INSPECTOR/CODE ENFORCEMENT

Enclosed

No Activity

Not Available

CEMETERY REPORT

Enclosed

No Activity

Not Available

DEPARTMENT OF PUBLIC WORKS

Enclosed

Not Available

ECONOMIC DEVELOPMENT / DDA

Enclosed

Not Available

ELECTRIC DEPARTMENT

Enclosed

Not Available

FINANCE DEPARTMENT

Enclosed

Not Available

POLICE DEPARTMENT

Enclosed

Not Available

PUBLIC SERVICES DIRECTOR

Enclosed

Not Available

WATER AND SEWER DATA REPORT

Enclosed

Not Available

TO: Mayor and City Council Members

FROM: Dori Foster - Building Department

Zoning

Date Issue	Permit #	Parcel Number	Type	Finaled	Job Address
02/06/25	PZO01595	53-250-025-00	SITE PLAN REVIEW	02/06/2025	511 SHARON ST

Monthly Code Enforcement List

Date	Type	Address	Owner	Status
02/12/25	BLIGHT	221 NORTH ST	CKW PROPERTY MANAGEME	IN VIOLATION
02/12/25	BLIGHT	628 BEREA ST	KUNKEL RICHARD J SR	IN VIOLATION
02/12/25	BLIGHT	502 E HAZEL ST	WORKMAN EVERETT	IN VIOLATION
02/12/25	BLIGHT	401 S MAIN ST	STAYNER ROSE	IN VIOLATION
02/12/25	ZONING VIOLATIO	602 S MILL ST	PEREZ SILVERIA B	IN VIOLATION
02/13/25	BLIGHT	501 S MAPLE ST	MK PROPERTIES ALMA LLC	IN VIOLATION
02/12/25	BLIGHT	605 S MILL ST	GREEN STAN	INSPECTION PENDING
02/06/25	BLIGHT	536 CORINTH ST	GENDER JACOB & MAKAYLA	RESOLVED
02/12/25	BLIGHT	612 CORINTH ST	OWEN-RICE SHIRLEY	RESOLVED

Total Enforcements

9

February report

Well, it has been a few months since my last report, and I apologize but we have been busy doing our things. I completely expect it to get crazy around here with all the different companies we have coming into our city to give us upgrades. Unfortunately, I have not been able to get very many photos as I have been in my office preparing projects and getting things ready for our summer.

With consumers in our city, they are having Dependable sewer camera and lateral launch the city laterals. This information is formidable to have, so I have sent our guys out and GPS mapped the green stakes. This will allow us to have a working knowledge of where some of the house laterals are located. We let Dependable get a couple of days ahead of us and then I send 2 guys out to map. Also, with Consumers in we have had a lot of time spend assisting them and helping them if we can.

January and February also have had several snowstorms, and each one takes several hours of overtime and straight time to clean everything up. I am happy with how my guys were about to manage them and get our town up and going in a timely matter. I also would like to thank Brian and Greg for being there in our time of need with these storms. Chad and Chase have been working hard on inspecting water meter and water lines inside people's houses and locating and mapping outside water valves. This is slow going and sometimes frustrating job and there doing the best they can.

Chip has started our winter small equipment repairs and tune ups and should be completed very shortly. We were also able to remove the merry go round at Leppien Park and paint it, we ordered new bearings and have a new center shaft built for it. I expect that we should be able to install it back in the park in April and install the new Buc-a-Bout.

The guys also have been busy helping with water leaks and assisting them when they need us. We were also able to get some work done on the riverbanks and plan to do a little more when the weather warms up and dries up and is safe to do so. Solid waste is also something we work on if we can get it; with this we also clean up after we have some of the trees cut down.



Here is a picture of the benches downtown, Josh has worked hard at getting these a place to get reconditioned. The guys were able to remove them all. Hopefully we will have them back and installed this spring.

I have been busy getting everything lined up for this coming summer and it is getting budget time again, so these things have kept me in my office. We are also figuring out a plan for our summer seasonals.

Things are about to get busy and messy with all the work that is being done in our city, I am sure in the end we will be a lot better with it being done.

Thank you!

Calvin Martyn

DPW Superintendent

City of St. Louis - Finance Department

Monthly Report – March 13, 2025

Submitted by: Bobbie Marr, Finance Director/Treasurer

Page 1 of 1

I think some folks realized that I am out of the state for a few weeks. I am able to work remotely when needed and got in a little fun in the sun with family and friends. Everything in the finance office rolled along well, despite everyone passing around the latest sickness.

Tax Settlement with the County Treasurer went well. The below stats may be of interest.

	City Operating Levy & Public Safety Special Assessment & Admin Fees	All other Units Levy	Total Amount	# of properties
2023 Levy				
Total to Collect	\$ 949,102	\$ 2,208,842	\$ 3,157,944	1902
Amount collected through 2/28/24	\$ 919,353	\$ 2,102,637	\$ 3,021,990	1755
Delinquent Real the County takes over collection on	\$ 27,816	\$ 100,606	\$ 128,422	93
Delinquent Personal and Leased Land the City has to continue collections on	\$ 1,933	\$ 5,599	\$ 7,532	54
2024 Levy				
Total to Collect	\$ 1,007,608	\$ 2,336,856	\$ 3,344,465	1916
Amount collected through 2/28/25	\$ 970,318	\$ 2,224,155	\$ 3,194,473	1749
Delinquent Real the County takes over collection on	\$ 34,913	\$ 109,245	\$ 144,158	115
Delinquent Personal and Leased Land the City has to continue collections on	\$ 2,377	\$ 3,456	\$ 5,834	52

Additional Pages:

- Utility Shut-Off Statistics
- Web-Site & Credit Card Use
- Cash Summary- Operating Vs Restricted
- Cash Summary – Banking Institution
- Budget to Actual Summaries – Governmental Funds
- Payroll Summary – fiscal year

UTILITY SHUT OFF STATISTICS

Month	2024-25				2023-24				2022-23			
	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted
July	16	53	9	6	9	38	17	11	11	27	8	13
Aug	12	42	9	12	10	32	4	8	No shut off-watermain break	29	10	18
Sept	No Shut off-water proj	63	21	13	18	57	15	25	11	37	10	17
Oct	11	44	11	12	18	51	9	17	30	51	14	18
Nov	15	49	16	16	No shut off-watermain break	46	No shut off-Elec. staff unavailable	9	1	36	12	13
Dec	16	46	0	15	23	49	19	13	13	35	3	9
Jan	8	41	0	10	No shut off due to cold temp			12	18	53	9	18
Feb	No shut off due to cold temp			13	15	47	None due to cold temp	14	12	41	None due to cold temp	15
Mar	21	53	17	5	14	36	14	12	10	34	10	17
Apr					15	46	6	13	21	61	11	15
May					16	49	16	16	16	37	5	11
June					18	53	11	8	11	33	14	11
Average	14.1	48.9	10.4	11.3	15.6	45.8	12.3	13.2	14.0	39.5	9.6	14.6

Month	2021-22				2020-21				2019-20			
	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted
July	13	36	36	6	No Shut off Covid-19	52	20	19	17	56	15	11
Aug	18	46	10	12	No Shut off Covid-19	50	15	7	14	35	6	7
Sept	18	53	13	9	No Shut off Covid-19	39	17	9	18	45	18	12
Oct	No shut off - Prospect project	50	11	12	No Shut off Covid-19	54	13	6	18	44	18	12
Nov	5	32	14	14	No Shut off Covid-19	58	No Shut off Covid-19	9	None due to cold temp	45	None due to cold temp	13
Dec	No shut off - staff unavailable			3	No Shut off Covid-19	45	No Shut off Covid-19	13	7	51	19	9
Jan	9	46	Non due to cold temp	9	No Shut off Covid-19	52	13	5	11	32	9	11
Feb	Non due to cold temp	35	Non due to cold temp	9	No Shut off Covid-19	45	Non due to cold temp	2	11	33	7	14
Mar	7	33	12	7	No Shut off Covid-19	48	9	5	14	37	10	7
Apr	19	45	19	10	16	48	11	1	No shut offs due to COVID-19			
May	19	49	10	11	15	51	15	3	No shut offs due to COVID-19			
June	6	25	9	11	9	33	14	6	No shut offs due to COVID-19			
Average	12.7	45.0	14.9	9.4	13.3	47.9	14.1	7.1	13.8	42.0	12.8	10.7

WEB-SITE & CREDIT CARD USE STATISTICS

2024-2025								
	BS&A Web Views of Records				Web Payments		Credit Card use at City	
	Utility	Misc Rec/ Building	Property & Tax	Cemetery Search	Total	Utility & Misc		Taxes
June /July	322	35	416	38	811	420	12	48
July /Aug	484	60	621	15	1,180	605	14	82
Aug /Sept	341	41	387	8	777	418	11	65
Sept /Oct	327	58	413	13	811	398	19	53
Oct /Nov	533	54	544	23	1,154	643	4	99
Nov /Dec	324	41	397	42	804	472	19	56
Dec /Jan	433	48	521	7	1,009	614	18	70
Jan /Feb	339	203	511	14	1,067	397	17	40
Feb /Mar	345	160	602	14	1,121	504	47	67
Mar /Apr					-			
Apr /May					-			
May /June					-			

2023-2024								
	BS&A Web Views of Records				Web Payments		Credit Card use at City	
	Utility	Misc Rec/ Building	Property & Tax	Cemetery Search	Total	Utility & Misc		Taxes
June /July	308	47	415	41	811	366	17	56
July /Aug	293	68	478	9	848	391	21	39
Aug /Sept	486	77	653	11	1,227	622	21	63
Sept /Oct	365	45	375	2	787	405	6	67
Oct /Nov	447	70	542	6	1,065	618	2	69
Nov /Dec	362	48	440	20	870	341	18	49
Dec /Jan	408	48	459	95	1,010	584	19	59
Jan /Feb	351	41	515	10	917	299	13	47
Feb /Mar	345	51	570	1	967	456	24	75
Mar /Apr	389	63	531	3	986	413	-	53
Apr /May	489	54	552	21	1,116	652	-	86
May /June	314	44	389	7	754	375	-	47

2022-2023								
	BS&A Web Views of Records				Web Payments		Credit Card use at City	
	Utility	Misc Rec/ Building	Property & Tax	Cemetery Search	Total	Utility & Misc		Taxes
June /July	298	39	437	12	786	347	9	35
July /Aug	282	59	645	114	1,100	353	5	40
Aug /Sept	488	72	751	8	1,319	547	26	71
Sept /Oct	302	56	439	11	808	369	12	47
Oct /Nov	303	50	378	14	745	377	2	38
Nov /Dec	406	54	538	7	1,005	485	10	69
Dec /Jan	274	38	372	37	721	344	24	50
Jan /Feb	409	68	650	25	1,152	589	29	55
Feb /Mar	325	65	546	14	950	481	17	53
Mar /Apr	321	43	469	13	846	336	1	33
Apr /May	326	62	447	78	913	413	-	40
May /June	467	55	552	97	1,171	592	-	68

2021-2022								
	BS&A Web Views of Records				Web Payments		Credit Card use at City	
	Utility	Misc Rec/ Building	Property & Tax	Cemetery Search	Total	Utility & Misc		Taxes
June /July	364	3	689	9	1,065	569	5	63
July /Aug	230	40	709	1	980	267	9	34
Aug /Sept	234	51	501	40	826	486	32	53
Sept /Oct	356	40	629	87	1,112	318	6	36
Oct /Nov	252	44	433	-	729	308	1	33
Nov /Dec	365	49	553	4	971	509	14	45
Dec /Jan	258	29	351	127	765	325	13	29
Jan /Feb	281	40	543	11	875	357	18	30
Feb /Mar	272	32	457	15	776	430	20	49
Mar /Apr	306	33	428	31	798	526	-	54
Apr /May	284	37	376	5	702	350	-	38
May /June	342	58	432	18	850	508	-	52

PERIOD ENDING 02/28/2025

OPERATING VS RESTRICTED CASH/INVESTMENT LISTING

GL NUMBER	DESCRIPTION	R ACTIVITY FOR			PERIOD BALANCE DR (CR)
		PREVIOUS MONTH BALANCE	MONTH 02/28/2025	ACTIVITY FOR MONTH 02/28/2025	
OPERATING CASH					
101.000.000.001.005	GENERAL FUND OPERATING CASH (P)	401,108.50	494,321.60	357,480.42	537,949.68
101.000.000.001.009	PURCHASE CARDS	13,500.00	0.00	0.00	13,500.00
101.000.000.004.000	CITY HALL CHANGE DRAWERS	100.00	0.00	0.00	100.00
101.000.000.004.003	CIVIL INFRAC-PETTY CASH	50.00	0.00	0.00	50.00
101.000.000.004.004	PETTY CASH - CITY POOL	63.00	0.00	0.00	63.00
101.000.000.007.000	PAYROLL CASH	354,044.87	290,902.10	284,162.83	360,784.14
202.000.000.001.005	MAJOR STREETS OPERATING CASH (P)	606,539.62	68,576.00	39,231.84	635,883.78
203.000.000.001.005	LOCAL STREETS OPERATING CASH (P)	585,076.82	44,235.16	8,258.18	621,053.80
205.000.000.001.005	PUBLIC SAFETY OPERATING CASH (P)	74,329.53	761.77	86,553.81	(11,462.51)
248.000.000.001.005	DDA OPERATING CASH (P)	216,125.87	7,887.50	539.53	223,473.84
271.000.000.001.005	LIBRARY OPERATING CASH (P)	232,128.56	648.11	25,070.57	207,706.10
271.000.000.004.000	LIBRARY PETTY CASH	50.00	0.00	0.00	50.00
271.000.000.004.002	LIBRARY CHANGE BOX	30.00	0.00	0.00	30.00
582.000.000.001.005	ELECTRIC FUND OPERATING CASH (P)	1,825,538.11	393,853.82	431,466.80	1,787,925.13
590.000.000.001.005	SEWER FUND OPERATING CASH (P)	883,748.96	168,098.70	101,011.19	950,836.47
591.000.000.001.005	WATER FUND OPERATING CASH (P)	369,679.13	196,369.16	189,310.46	376,737.83
596.000.000.001.005	SOLID WASTE FUND OPERATING CASH (P)	98,382.58	38,067.84	21,520.27	114,930.15
661.000.000.001.005	MOTORPOOL OPERATING CASH (P)	429,305.38	28,402.61	24,338.51	433,369.48
662.000.000.001.005	PD EQUIPMENT CASH (P)	118,134.67	190.84	3,819.10	114,506.41
	Net OPERATING CASH	6,207,935.60	1,732,315.21	1,572,763.51	6,367,487.30
RESTRICTED USE					
151.000.000.001.006	CEMETERY TRUST INVEST (MC)	27,362.63	93.96	0.00	27,456.59
151.000.000.003.000	CD - CEMETERY PERPETUAL CARE	232,844.07	0.00	0.00	232,844.07
271.000.000.006.000	LIBRARY GIFTS & MEMORIALS (P)	746.91	1.22	0.00	748.13
271.000.000.017.008	LIBRARY RESTRICTED GIFTS & MEM (P)	89,487.07	209.55	0.00	89,696.62
431.000.000.001.005	WATER SUPPLY CASH (P)	209,707.85	350.07	0.00	210,057.92
431.000.000.001.006	WATER SUPPLY REPLACE INVESTMENT (MC)	1,424,254.02	4,890.82	0.00	1,429,144.84
456.000.000.001.005	DWSRF IMPROVEMENTS (P)	622,473.65	24,185.00	17,725.00	628,933.65
457.000.000.001.005	DWSRF PII - WATER CONSTR. (P)	(47,856.00)	0.00	27,097.50	(74,953.50)
582.000.000.001.075	CUSTOMER DEPOSITS (P)	28,383.00	0.00	0.00	28,383.00
582.000.000.006.000	RESTRICTED CASH BONDS- P	26,884.63	44.84	0.00	26,929.47
582.000.000.017.007	BOND RESERVE (MC)	134,570.83	462.09	0.00	135,032.92
590.000.000.017.005	SEWER EQUIPMENT RESERVE	1,109,633.84	3,810.41	0.00	1,113,444.25
591.000.000.001.075	CUSTOMER DEPOSITS (P)	8,712.00	0.00	0.00	8,712.00
591.000.000.006.001	RESTRICTED CASH	47,500.00	0.00	0.00	47,500.00
591.000.000.006.002	RESTRICTED CASH REPLACEMENT (P)	234,417.62	0.00	0.00	234,417.62
	Net RESTRICTED USE	4,149,122.12	34,047.96	44,822.50	4,138,347.58
FUND STABILIZATION/SAVINGS FUTURE PROJECTS					
101.000.000.017.000	GENERAL FUND INVESTMENT/SAVINGS	821,276.62	2,820.21	0.00	824,096.83
101.000.000.017.276	RESTRICTED CASH - CEMETERY ROADS	43,760.64	8.39	0.00	43,769.03
202.000.000.017.000	MAJOR ST INVESTMENT (MC)	562,074.09	1,930.12	0.00	564,004.21
203.000.000.017.000	LOCAL ST INVESTMENTS (MC)	562,033.26	1,929.98	0.00	563,963.24
271.000.000.001.006	LIBRARY INVEST BLDG (MC)	733,608.86	2,519.19	0.00	736,128.05
445.000.000.001.005	PUBLIC IMPROVEMENTS CASH (P)	44,418.96	74.11	0.00	44,493.07
445.000.000.001.006	PUBLIC IMPROVEMENTS SAVINGS (MC)	1,791,635.62	6,152.37	0.00	1,797,787.99
582.000.000.001.007	ELECTRIC RESERVES (MC)	5,635,079.36	19,350.53	0.00	5,654,429.89
590.000.000.001.007	SEWER RESERVES	105,112.23	20.16	0.00	105,132.39
590.000.000.003.000	CERTIFICATE OF DEPOSIT	92,425.91	0.00	0.00	92,425.91
591.000.000.003.000	CERTIFICATE OF DEPOSIT	47,144.54	0.00	0.00	47,144.54
591.000.000.017.005	WATER RESERVE	997,893.44	3,426.70	0.00	1,001,320.14
661.000.000.006.000	MP CASH SET ASIDE FOR EQUIP (P)	303,495.10	506.74	0.00	304,001.84
	Net FUND STABILIZATION/SAVINGS FUTURE PROJECTS	11,739,958.63	38,738.50	0.00	11,778,697.13
FIDUCIARY - MAINTAINED FOR OTHERS					
101.000.000.001.011	INSURANCE ESCROW ACCT (MC)	94.50	0.29	0.00	94.79
101.000.000.005.000	CASH - GARDEN CLUB (P)	53.08	0.00	0.00	53.08
206.000.000.001.001	FIRE OPERATING CASH - (COM)	345,341.53	140.13	22,945.00	322,536.66
206.000.000.003.000	CERTIFICATE OF DEPOSIT	107,801.00	0.00	0.00	107,801.00
206.000.000.006.003	FIRE EQUIPMENT RESERVE FUNDS (MC)	598,430.45	2,054.97	0.00	600,485.42
206.000.000.007.000	PAYROLL CASH	12,247.75	16,076.36	15,742.54	12,581.57
288.000.000.001.000	SLIPR CHECKING (COM)	23,830.42	1,122.54	0.00	24,952.96
597.000.000.001.001	OPERATING CASH - (COM)	747,844.03	166,361.28	325,037.08	589,168.23
597.000.000.002.000	SAVINGS-EQUIP REPLACEMENT (COM)	53,393.64	46,686.92	0.00	100,080.56
597.000.000.017.000	INVEST-MICLASS-EQUIP REPLACEMENT	5,209,208.14	17,888.13	0.00	5,227,096.27
703.000.000.001.005	TAX COLLECTION/DISTRIBUTION CASH (COM)	141,303.09	568,924.74	639,374.83	70,853.00
715.000.000.001.005	CASH - DOWNTOWN BANNER PROJ (P)	4,425.04	1,250.00	1,966.00	3,709.04
741.000.000.001.005	CASH DUE TO BETHANY (P)	2,823.97	2,494.80	2,919.97	2,398.80
775.000.000.001.020	RATE PAYERS CHECKING	3,950.63	0.15	0.00	3,950.78
775.000.000.001.021	RATE PAYERS SAVINGS	10,083.94	0.39	0.00	10,084.33
	Net FIDUCIARY - MAINTAINED FOR OTHERS	7,260,831.21	823,000.70	1,007,985.42	7,075,846.49

PERIOD ENDING 02/28/2025

OPERATING VS RESTRICTED CASH/INVESTMENT LISTING

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE	R ACTIVITY FOR MONTH 02/28/2025	ACTIVITY FOR MONTH 02/28/2025	PERIOD BALANCE DR (CR)
Total - All Funds:		29,357,847.56	2,628,102.37	2,625,571.43	29,360,378.50

PERIOD ENDING 02/28/2025

CASH & INVESTMENT LISTING BY BANKING INSTITUTION

GL NUMBER	DESCRIPTION	R ACTIVITY FOR			END BALANCE 02/28/2025
		PREVIOUS MONTH BALANCE	MONTH 02/28/2025	ACTIVITY FOR MONTH 02/28/2025	
CASH ON HAND					
101.000.000.004.000	CITY HALL CHANGE DRAWERS	100.00	0.00	0.00	100.00
101.000.000.004.003	CIVIL INFRAC-PETTY CASH	50.00	0.00	0.00	50.00
101.000.000.004.004	PETTY CASH - CITY POOL	63.00	0.00	0.00	63.00
271.000.000.004.000	LIBRARY PETTY CASH	50.00	0.00	0.00	50.00
271.000.000.004.002	LIBRARY CHANGE BOX	30.00	0.00	0.00	30.00
	Net CASH ON HAND	293.00	0.00	0.00	293.00
COMMERCIAL BANK					
101.000.000.001.005	GENERAL FUND OPERATING CASH (P)	401,108.50	494,321.60	357,480.42	537,949.68
101.000.000.001.009	PURCHASE CARDS	13,500.00	0.00	0.00	13,500.00
101.000.000.007.000	PAYROLL CASH	354,044.87	290,902.10	284,162.83	360,784.14
202.000.000.001.005	MAJOR STREETS OPERATING CASH (P)	606,539.62	68,576.00	39,231.84	635,883.78
203.000.000.001.005	LOCAL STREETS OPERATING CASH (P)	585,076.82	44,235.16	8,258.18	621,053.80
205.000.000.001.005	PUBLIC SAFETY OPERATING CASH (P)	74,329.53	761.77	86,553.81	(11,462.51)
248.000.000.001.005	DDA OPERATING CASH (P)	216,125.87	7,887.50	539.53	223,473.84
271.000.000.001.005	LIBRARY OPERATING CASH (P)	232,128.56	648.11	25,070.57	207,706.10
271.000.000.006.000	LIBRARY GIFTS & MEMORIALS (P)	746.91	1.22	0.00	748.13
271.000.000.017.008	LIBRARY RESTRICTED GIFTS & MEM (P)	89,487.07	209.55	0.00	89,696.62
431.000.000.001.005	WATER SUPPLY CASH (P)	209,707.85	350.07	0.00	210,057.92
445.000.000.001.005	PUBLIC IMPROVEMENTS CASH (P)	44,418.96	74.11	0.00	44,493.07
456.000.000.001.005	DWSRF IMPROVEMENTS (P)	622,473.65	24,185.00	17,725.00	628,933.65
457.000.000.001.005	DWSRF PII - WATER CONSTR. (P)	(47,856.00)	0.00	27,097.50	(74,953.50)
582.000.000.001.005	ELECTRIC FUND OPERATING CASH (P)	1,825,538.11	393,853.82	431,466.80	1,787,925.13
582.000.000.001.075	CUSTOMER DEPOSITS (P)	28,383.00	0.00	0.00	28,383.00
582.000.000.006.000	RESTRICTED CASH BONDS- P	26,884.63	44.84	0.00	26,929.47
590.000.000.001.005	SEWER FUND OPERATING CASH (P)	883,748.96	168,098.70	101,011.19	950,836.47
591.000.000.001.005	WATER FUND OPERATING CASH (P)	369,679.13	196,369.16	189,310.46	376,737.83
591.000.000.001.075	CUSTOMER DEPOSITS (P)	8,712.00	0.00	0.00	8,712.00
591.000.000.006.001	RESTRICTED CASH	47,500.00	0.00	0.00	47,500.00
591.000.000.006.002	RESTRICTED CASH REPLACEMENT (P)	234,417.62	0.00	0.00	234,417.62
596.000.000.001.005	SOLID WASTE FUND OPERATING CASH (P)	98,382.58	38,067.84	21,520.27	114,930.15
661.000.000.001.005	MOTORPOOL OPERATING CASH (P)	429,305.38	28,402.61	24,338.51	433,369.48
661.000.000.006.000	MP CASH SET ASIDE FOR EQUIP (P)	303,495.10	506.74	0.00	304,001.84
662.000.000.001.005	PD EQUIPMENT CASH (P)	118,134.67	190.84	3,819.10	114,506.41
	Net COMMERCIAL BANK	7,776,013.39	1,757,686.74	1,617,586.01	7,916,114.12
MICHIGAN CLASS					
101.000.000.017.000	GENERAL FUND INVESTMENT/SAVINGS	821,276.62	2,820.21	0.00	824,096.83
151.000.000.001.006	CEMETERY TRUST INVEST (MC)	27,362.63	93.96	0.00	27,456.59
202.000.000.017.000	MAJOR ST INVESTMENT (MC)	562,074.09	1,930.12	0.00	564,004.21
203.000.000.017.000	LOCAL ST INVESTMENTS (MC)	562,033.26	1,929.98	0.00	563,963.24
271.000.000.001.006	LIBRARY INVEST BLDG (MC)	733,608.86	2,519.19	0.00	736,128.05
431.000.000.001.006	WATER SUPPLY REPLACE INVESTMENT (MC)	1,424,254.02	4,890.82	0.00	1,429,144.84
445.000.000.001.006	PUBLIC IMPROVEMENTS SAVINGS (MC)	1,791,635.62	6,152.37	0.00	1,797,787.99
582.000.000.001.007	ELECTRIC RESERVES (MC)	5,635,079.36	19,350.53	0.00	5,654,429.89
582.000.000.017.007	BOND RESERVE (MC)	134,570.83	462.09	0.00	135,032.92
590.000.000.017.005	SEWER EQUIPMENT RESERVE	1,109,633.84	3,810.41	0.00	1,113,444.25
591.000.000.017.005	WATER RESERVE	997,893.44	3,426.70	0.00	1,001,320.14
	Net MICHIGAN CLASS	13,799,422.57	47,386.38	0.00	13,846,808.95
MERCHANTILE BANK					
590.000.000.001.007	SEWER RESERVES	105,112.23	20.16	0.00	105,132.39
	Net MERCHANTILE BANK	105,112.23	20.16	0.00	105,132.39
HUNTINGTON BANK/UMBAUGH					
101.000.000.017.276	RESTRICTED CASH - CEMETERY ROADS	43,760.64	8.39	0.00	43,769.03
151.000.000.003.000	CD - CEMETERY PERPETUAL CARE	232,844.07	0.00	0.00	232,844.07
590.000.000.003.000	CERTIFICATE OF DEPOSIT	92,425.91	0.00	0.00	92,425.91
591.000.000.003.000	CERTIFICATE OF DEPOSIT	47,144.54	0.00	0.00	47,144.54
	Net HUNTINGTON BANK/UMBAUGH	416,175.16	8.39	0.00	416,183.55
FIDUCIARY ACCOUNTS MAINTAINED FOR OTHERS					
101.000.000.001.011	INSURANCE ESCROW ACCT (MC)	94.50	0.29	0.00	94.79
101.000.000.005.000	CASH - GARDEN CLUB (P)	53.08	0.00	0.00	53.08
206.000.000.001.001	FIRE OPERATING CASH - (COM)	345,341.53	140.13	22,945.00	322,536.66
206.000.000.003.000	CERTIFICATE OF DEPOSIT	107,801.00	0.00	0.00	107,801.00
206.000.000.006.003	FIRE EQUIPMENT RESERVE FUNDS (MC)	598,430.45	2,054.97	0.00	600,485.42
206.000.000.007.000	PAYROLL CASH	12,247.75	16,076.36	15,742.54	12,581.57
288.000.000.001.000	SLIPR CHECKING (COM)	23,830.42	1,122.54	0.00	24,952.96
597.000.000.001.001	OPERATING CASH - (COM)	747,844.03	166,361.28	325,037.08	589,168.23
597.000.000.002.000	SAVINGS-EQUIP REPLACEMENT (COM)	53,393.64	46,686.92	0.00	100,080.56
597.000.000.017.000	INVEST-MICLASS-EQUIP REPLACEMENT	5,209,208.14	17,888.13	0.00	5,227,096.27

PERIOD ENDING 02/28/2025

CASH & INVESTMENT LISTING BY BANKING INSTITUTION

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE	R ACTIVITY FOR		END BALANCE 02/28/2025
			MONTH 02/28/2025	MONTH 02/28/2025	
703.000.000.001.005	TAX COLLECTION/DISTRIBUTION CASH (COM	141,303.09	568,924.74	639,374.83	70,853.00
715.000.000.001.005	CASH - DOWNTOWN BANNER PROJ (P)	4,425.04	1,250.00	1,966.00	3,709.04
741.000.000.001.005	CASH DUE TO BETHANY (P)	2,823.97	2,494.80	2,919.97	2,398.80
775.000.000.001.020	RATE PAYERS CHECKING	3,950.63	0.15	0.00	3,950.78
775.000.000.001.021	RATE PAYERS SAVINGS	10,083.94	0.39	0.00	10,084.33
	Net FIDUCIARY ACCOUNTS MAINTAINED FOR OTHERS	7,260,831.21	823,000.70	1,007,985.42	7,075,846.49
Total - All Funds:		29,357,847.56	2,628,102.37	2,625,571.43	29,360,378.50

GOVERNMENTAL FUND TYPES SUMMARY

BUDGET CLASSIFICATION AND DEPARTMENT	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 03/31/25	BUDGET REMAINING (OVER)	2023-24 ACTIVITY
ESTIMATED REVENUES						
401	TAXES	884,611	884,611	868,478	16,133.00	840,557
539	STATE GRANTS	761,884	761,884	353,778	408,106.00	876,687
600	CHARGES FOR SERVICES	483,365	483,365	523,546	(40,181.00)	480,699
664	INTEREST & RENTS	58,500	58,500	49,091	9,409.00	85,404
672	OTHER REVENUE	9,600	9,600	13,106	(3,506.00)	28,222
690	OTHER FINANCING SOURCES			21,550	(21,550.00)	
475	LICENSES & PERMITS	34,650	34,650	20,861	13,789.00	37,705
TOTAL ESTIMATED REVENUES		2,232,610	2,232,610	1,850,410	382,200.00	2,349,274
APPROPRIATIONS						
000.000	GEN REVENUE/BALANCE SHEET			167	(167.00)	
101.000	CITY COUNCIL	31,750	31,750	18,148	13,602.00	22,408
172.000	CITY MANAGER	65,139	65,139	40,953	24,186.00	175,940
215.000	CLERK	40,259	40,259	27,449	12,810.00	34,063
247.000	BOARD OF REVIEW	3,215	3,215	1,050	2,165.00	1,753
253.000	TREASURER/FINANCE DEPT	98,487	98,487	63,610	34,877.00	76,929
257.000	ASSESSING	108,145	108,145	56,092	52,053.00	74,359
262.000	ELECTIONS	37,940	37,940	17,768	20,172.00	26,281
265.000	CITY HALL GENERAL GOVERNMENT	211,544	211,544	115,946	95,598.00	154,863
266.000	CORPORATE COUNCIL	10,000	10,000	6,994	3,006.00	4,053
371.000	BUILDING INSPECTION & CODE ENFORCE	118,020	118,020	62,666	55,354.00	99,325
441.000	DEPARTMENT OF PUBLIC WORKS	229,266	229,266	146,956	82,310.00	187,914
567.000	CEMETERY	133,248	133,248	72,629	60,619.00	106,329
701.000	PLANNING	37,086	37,086	339	36,747.00	2,147
728.000	ECONOMIC DEVELOPMENT	107,297	107,297	72,750	34,547.00	94,433
729.000	INDUSTRIAL PARK	22,231	22,231	18,063	4,168.00	10,109
732.000	BLIGHT REMOVAL					78,140
735.000	COMMUNITY PROMOTION	28,951	28,951	19,235	9,716.00	14,252
758.000	CITY POOL	89,106	89,106	46,916	42,190.00	97,937
770.000	PARKS MAINTENANCE	89,291	89,291	56,324	32,967.00	105,428
901.265	CAPITAL OUTLAY - CITY HALL	35,000	35,000	50,839	(15,839.00)	27,105
901.441	CAPTIAL OUTLAY - PUBLIC WORKS	12,000	12,000		12,000.00	41,210
901.567	CAPITAL OUTLAY - CEMETERY	15,000	15,000		15,000.00	
906.000	DEBT SERVICE	84,341	84,341	81,777	2,564.00	84,305
966.000	TRANSFERS OUT	1,199,636	1,199,636	699,788	499,848.00	1,030,499
999.000	CONTENGENCY (BUDGET INFO ONLY)	75,000	75,000		75,000.00	
TOTAL APPROPRIATIONS		2,881,952	2,881,952	1,676,459	1,205,493.00	2,549,782
NET OF REVENUES/APPROPRIATIONS - FUND 101		(649,342)	(649,342)	173,951	823,293.00	(200,508)

GOVERNMENTAL FUND TYPES SUMMARY

BUDGET CLASSIFICATION AND DEPARTMENT	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 03/31/25	BUDGET REMAINING (OVER)	2023-24 ACTIVITY
ESTIMATED REVENUES						
600	CHARGES FOR SERVICES	2,500	2,500	1,013	1,487.00	1,738
664	INTEREST & RENTS	5,400	5,400	(1,140)	6,540.00	7,781
TOTAL ESTIMATED REVENUES		7,900	7,900	(127)	8,027.00	9,519
NET OF REVENUES/APPROPRIATIONS - FUND 151		7,900	7,900	(127)	8,027.00	9,519

GOVERNMENTAL FUND TYPES SUMMARY

BUDGET CLASSIFICATION AND DEPARTMENT	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 03/31/25	BUDGET REMAINING (OVER)	2023-24 ACTIVITY
ESTIMATED REVENUES						
539	STATE GRANTS	629,990	629,990	368,053	261,937.00	593,677
664	INTEREST & RENTS	12,000	12,000	25,369	(13,369.00)	30,755
672	OTHER REVENUE	16,405	16,405	5,266	11,139.00	21,771
TOTAL ESTIMATED REVENUES		658,395	658,395	398,688	259,707.00	646,203
APPROPRIATIONS						
444.000	SIDEWALKS	7,761	7,761	4,957	2,804.00	3,891
463.000	ROUTINE MAINTENANCE-STREETS	138,162	138,162	41,031	97,131.00	57,422
473.000	ROUTINE MAINT -BRIDGES	9,073	9,073		9,073.00	1,850
474.000	TRAFFIC SERVICE MAINT	6,154	6,154	2,978	3,176.00	
478.000	WINTER MAINTENANCE	70,710	70,710	38,049	32,661.00	51,492
480.487	MDOT SURFACE MAINTENANCE	4,425	4,425	340	4,085.00	4,688
480.488	MDOT SWEEPING & FLUSHING	1,629	1,629	554	1,075.00	5,723
480.490	MDOT TREES & SHRUBS	2,358	2,358		2,358.00	349
480.491	MDOT DRAIN & DITCHES			2,827	(2,827.00)	
480.494	MDOT TRAFFIC SIGNALS	37	37		37.00	
480.497	MDOT WINTER MAINTENANCE	5,577	5,577	1,600	3,977.00	4,616
520.000	ADMINISTRATION STREETS	10,334	10,334	7,734	2,600.00	9,503
901.444	CAPTIAL OUTLAY - SIDEWALKS	40,000	40,000	7,968	32,032.00	7,101
901.463	STREET IMPROVEMENTS	300,000	300,000	51,240	248,760.00	128,223
901.473	CAPITAL BRIDGE IMPROVEMENTS	30,000	30,000	16,015	13,985.00	5,145
966.000	TRANSFERS OUT	155,065	155,065	78,360	76,705.00	145,986
TOTAL APPROPRIATIONS		781,285	781,285	253,653	527,632.00	425,989
NET OF REVENUES/APPROPRIATIONS - FUND 202		(122,890)	(122,890)	145,035	267,925.00	220,214

GOVERNMENTAL FUND TYPES SUMMARY

BUDGET CLASSIFICATION AND DEPARTMENT	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 03/31/25	BUDGET REMAINING (OVER)	2023-24 ACTIVITY
ESTIMATED REVENUES						
539	STATE GRANTS	244,899	244,899	142,558	102,341.00	229,842
664	INTEREST & RENTS	9,800	9,800	24,234	(14,434.00)	31,753
672	OTHER REVENUE			800	(800.00)	1,617
690	OTHER FINANCING SOURCES	155,065	155,065	78,360	76,705.00	145,986
TOTAL ESTIMATED REVENUES		409,764	409,764	245,952	163,812.00	409,198
APPROPRIATIONS						
444.000	SIDEWALKS	42,642	42,642	1	42,641.00	2,101
463.000	ROUTINE MAINTENANCE-STREETS	119,087	119,087	37,798	81,289.00	76,851
474.000	TRAFFIC SERVICE MAINT	7,442	7,442	888	6,554.00	2,344
478.000	WINTER MAINTENANCE	41,020	41,020	13,806	27,214.00	26,210
520.000	ADMINISTRATION STREETS	10,613	10,613	7,733	2,880.00	9,508
901.444	CAPTIAL OUTLAY - SIDEWALKS	40,000	40,000	25,793	14,207.00	30,575
901.463	STREET IMPROVEMENTS	300,000	300,000	30,582	269,418.00	196,739
TOTAL APPROPRIATIONS		560,804	560,804	116,601	444,203.00	344,328
NET OF REVENUES/APPROPRIATIONS - FUND 203		(151,040)	(151,040)	129,351	280,391.00	64,870

GOVERNMENTAL FUND TYPES SUMMARY

BUDGET CLASSIFICATION AND DEPARTMENT	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 03/31/25	BUDGET REMAINING (OVER)	2023-24 ACTIVITY
ESTIMATED REVENUES						
401	TAXES	129,491	129,491	125,629	3,862.00	120,495
539	STATE GRANTS	18,860	18,860	23,938	(5,078.00)	46,427
664	INTEREST & RENTS	55	55	398	(343.00)	83
672	OTHER REVENUE	3,100	3,100	19,746	(16,646.00)	15,886
690	OTHER FINANCING SOURCES	1,199,636	1,199,636	699,788	499,848.00	1,030,654
655	FINES & FORFEITURES	645	645	60	585.00	1,223
TOTAL ESTIMATED REVENUES		1,351,787	1,351,787	869,559	482,228.00	1,214,768
APPROPRIATIONS						
301.000	POLICE	1,177,993	1,177,993	759,923	418,070.00	1,071,025
336.000	FIRE	147,566	147,566	145,340	2,226.00	142,575
901.301	CAPTIAL OUTLAY - POLICE	25,000	25,000		25,000.00	
906.000	DEBT SERVICE	1,228	1,228	920	308.00	1,169
TOTAL APPROPRIATIONS		1,351,787	1,351,787	906,183	445,604.00	1,214,769
NET OF REVENUES/APPROPRIATIONS - FUND 205				(36,624)	(36,624.00)	(1)

BUDGET REPORT FOR CITY OF ST. LOUIS
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY

GOVERNMENTAL FUND TYPES SUMMARY

BUDGET CLASSIFICATION AND DEPARTMENT	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 03/31/25	BUDGET REMAINING (OVER)	2023-24 ACTIVITY
ESTIMATED REVENUES						
401	TAXES	53,141	53,141	47,294	5,847.00	47,507
664	INTEREST & RENTS	10,260	10,260	8,694	1,566.00	11,790
TOTAL ESTIMATED REVENUES		63,401	63,401	55,988	7,413.00	59,297
APPROPRIATIONS						
728.000	ECONOMIC DEVELOPMENT	34,445	34,445	4,337	30,108.00	25,205
728.111	DDA - BUILDING 111 MILL	1,571	1,571	468	1,103.00	477
TOTAL APPROPRIATIONS		36,016	36,016	4,805	31,211.00	25,682
NET OF REVENUES/APPROPRIATIONS - FUND 248		27,385	27,385	51,183	23,798.00	33,615

GOVERNMENTAL FUND TYPES SUMMARY

BUDGET CLASSIFICATION AND DEPARTMENT	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 03/31/25	BUDGET REMAINING (OVER)	2023-24 ACTIVITY
ESTIMATED REVENUES						
401	TAXES	210,000	210,000		210,000.00	210,611
539	STATE GRANTS	10,450	10,450	5,366	5,084.00	10,524
664	INTEREST & RENTS	43,200	43,200	29,950	13,250.00	47,087
672	OTHER REVENUE	17,350	17,350	18,931	(1,581.00)	34,413
655	FINES & FORFEITURES	55,299	55,299	59,339	(4,040.00)	59,712
TOTAL ESTIMATED REVENUES		336,299	336,299	113,586	222,713.00	362,347
APPROPRIATIONS						
790.000	LIBRARY	331,444	331,444	169,118	162,326.00	228,169
901.790	CAPITAL OUTLAY - LIBRARY	80,000	80,000	12,470	67,530.00	
TOTAL APPROPRIATIONS		411,444	411,444	181,588	229,856.00	228,169
NET OF REVENUES/APPROPRIATIONS - FUND 271		(75,145)	(75,145)	(68,002)	7,143.00	134,178
ESTIMATED REVENUES - ALL FUNDS						
		5,060,156	5,060,156	3,534,056	1,526,100.00	5,050,606
APPROPRIATIONS - ALL FUNDS						
		6,023,288	6,023,288	3,139,289	2,883,999.00	4,788,719
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS						
		(963,132)	(963,132)	394,767	1,357,899.00	261,887

Payroll Recap 2024-2025

Check Date	Gross Pay	Expenses	Payroll Transfer	Hours								SLPO		
				Reg Hrs	Leave Hours	Holiday Hrs	OT Hrs	2 X OT Hrs	Election Pay	Council/BOR Meetings				
7/11/2024	132,054.25	38,974.10	171,028.35	3,033.00	879.01	272.00	119.00	13.50				37.00		Holiday Pay, Council Pay, Comp Pay Out, Pay Raises
7/25/2024	120,643.28	37,980.18	158,623.46	3,623.00	447.00	70.00	246.75	11.00				0.50		Regular Pay, Holiday Payout(Jon), Change in Kristis Pay, BOR training(Sue)
8/8/2024	132,127.59	38,580.27	170,707.86	3,533.50	1,146.25		110.75	2.00						Regular Pay, Incentive payments, SLPO
8/22/2024	110,194.71	36,452.67	146,647.38	3,144.50	508.25		179.25	14.00	111.50					Regular Pay, Election Pay
9/5/2024	115,812.57	37,954.61	153,767.18	3,134.50	446.50		197.00	39.50						Pool Incentive Pay (not included in reg hrs total)
9/19/2024	113,149.52	37,347.55	150,497.07	2,925.75	383.25	302.00	170.50	42.00				26.00		Regular Pay, Marina Payout, SLPO(cops)
10/3/2024	114,850.97	37,256.50	152,107.47	3,201.00	362.50	90.00	144.50	4.00	1.00		32.00			Regular Pay, Kyle E Payout
10/17/2024	99,106.48	34,684.07	133,790.55	3,099.25	214.50		70.00	6.00						Regular Pay
10/31/2024	99,901.68	30,192.53	130,094.21	2,982.50	285.50		116.75							Regular Pay-3rd pay no extra deductions
11/14/2024	116,235.10	36,877.08	153,112.18	3,030.25	489.00		183.50	33.00	124.25					Regular Pay, Election pay, Phil Hansen payout
11/28/2024	108,485.69	36,577.79	145,063.48	2,830.25	311.50	392.00	130.50	2.00						Regular Pay, Holiday Pay, Annual Holiday POLICE checks
12/12/2024	102,978.96	34,496.28	137,475.24	2,316.50	242.00	512.00	113.50	3.00						Holiday Pay, Appreciation Checks, Regular Pay
12/26/2024	97,257.23	33,530.22	130,787.45	2,836.50	114.00		66.50	7.50			4.00			BOR Pay, Regular Pay
1/9/2025	145,560.44	39,935.98	185,496.42	1,626.00	676.00	1,068.50	120.50	159.00			30.00	526.00		4 Holidays, Mike Payout, Council Pay
1/23/2025	102,306.67	36,724.02	139,030.69	2,862.50	168.25	12.00	95.50	59.50						Regular Pay, Alex used previous holiday to split up his leave
2/6/2025	100,707.48	35,256.89	135,964.37	2,816.25	379.25		86.00	25.50						Regular Pay
2/20/2025	103,005.01	36,021.07	139,026.08	2,840.75	280.75	14	99	108.50						Regular Pay, Police into Holiday(Presidents Day)
3/6/2025	99,474.77	35,197.27	134,672.04	2,556.25	242.75	241.00	116.50	33.50			4.00			Regular Pay, BOR-training
			-											
			-											
			-											
			-											
			-											
			-											
			-											

THIS IS THE AMOUNT NEEDED TO DEPOSIT TO P/R
MERS UNFUNDED LIABILITY CONTRIBUTION (Legacy Payments)

7/31/2024	\$ 3,390.77
8/31/2024	\$ 3,445.34
9/30/2024	\$ 3,408.67
10/31/2024	\$ 2,828.14
11/30/2024	\$ 3,473.07
12/31/2024	\$ 3,483.81
1/31/2025	\$ 3,684.20
2/28/2025	\$ 4,131.50
3/31/2025	
4/30/2025	
5/31/2025	
6/30/2025	
	<u>\$ 27,845.50</u>

**ST. LOUIS POLICE DEPARTMENT
MONTHLY COUNCIL REPORT
02/01/2025 – 02/28/2025**

MEETINGS ATTENDED:

- City Council
- Gratiot County Monthly Chiefs and Detectives Meeting
- Gratiot County Substance and Suicide Prevention Meeting
- Gratiot County Central Dispatch Authority
- Gratiot County Community Foundation – Board of Directors.
- Gratiot County Community Foundation – Grant Distribution Committee.
- Prison Community Liaison Meeting

TRAINING:

- 2/5/25 – 2/7/25: I attended the MACP (Michigan Association of Chiefs of Police) mid-winter conference for chiefs and police administrators in Grand Rapids. This three-day conference provided multiple topics for all attendees to participate in.
 - Day 1 - Mass Shootings, Mental Health for First Responders, Improving the Field Training Program, Forensic Interviewing of Children,
 - Day 2 – Building relationships with faith-based institutions, Law Enforcement Injuries and Injury Prevention, Legal Aspects of Police Use of Force. Recruiting and Optimizing the Workforce, Effects of Trauma on First Responders.
 - Day 3 – Building leadership in Law Enforcement,
- 2/13/2025 D/Sgt. Forshee and I attended a Tactical Leadership training. This training instructed those in charge of critical incidents on effectively preparing for, evaluating, managing, and leading during critical incidents from start to finish. Tactical Leadership establishes that a cohesive, forward-thinking team needs on-scene leadership to handle events effectively.
- 02/25/2025 D/Sgt. Forshee, Ofc. McGinn and Ofc. Szafranski attended a joint training with the Alma PD on Defensive Tactics, Firearms, and emergency response training. The remaining SLPD officers will attend this training in March.
- 2/26/2025 I attended an online training course covering the new features of the redaction software used by the police department for video redaction. Redaction is required for all police videos for court and FOIA purposes.
- 2/26/2025 D/Sgt. Forshee attended training on pipeline safety. This training was provided for all first responders as part of our emergency response to incidents involving the various types of underground pipelines that pass through our community.
- 2/26/2025 I participated in an online training session with the MACP (Michigan Association of Chiefs of Police) on the new Continuing Professional Education requirements for law enforcement. Effective this year, all law enforcement officers have mandatory continuing education requirements in multiple law enforcement principles, such as Use of Force, Mental Health response, and Legal Update. MCOLES has made this a requirement for law enforcement officers to maintain certification as law enforcement officers.

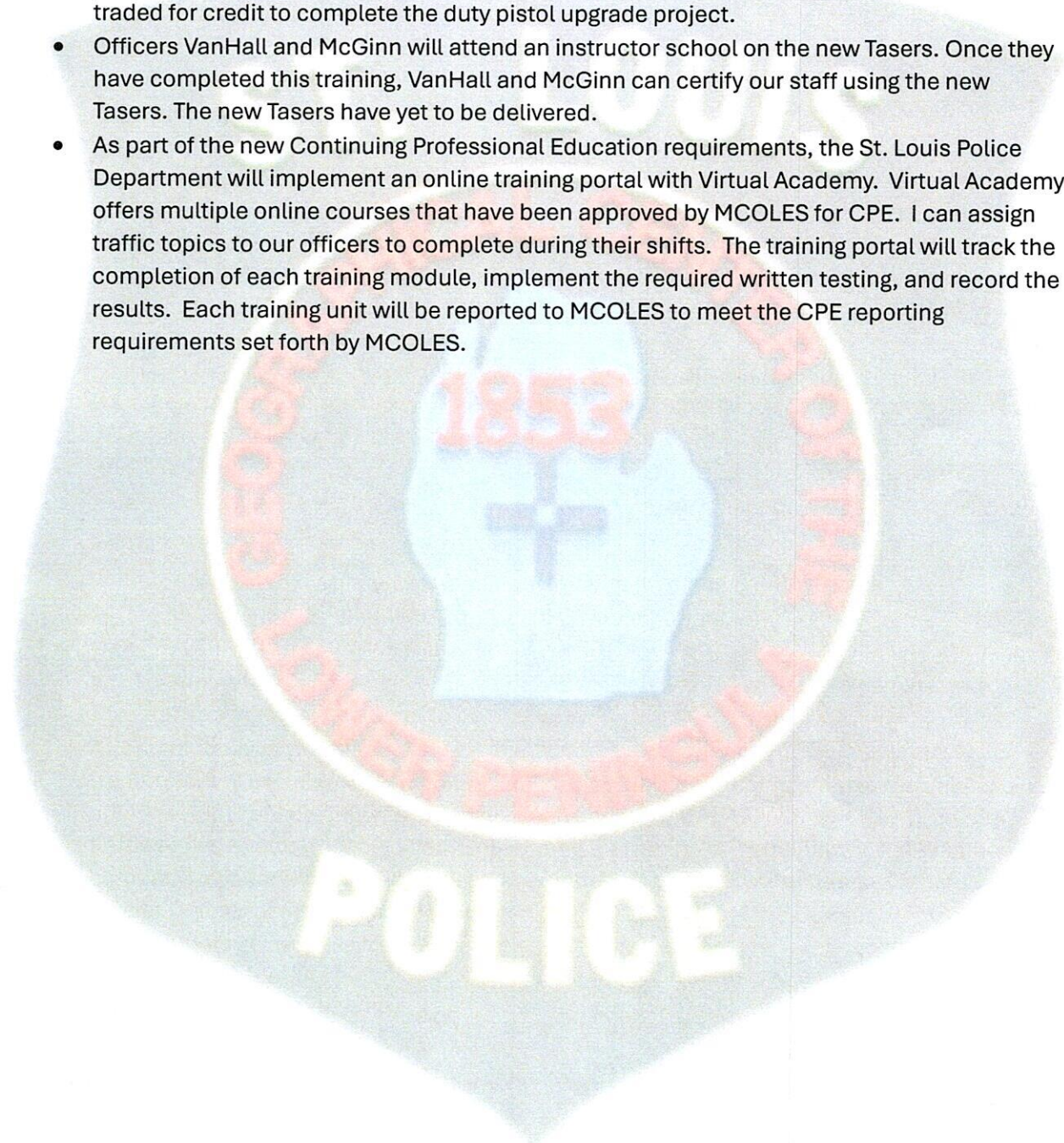
MISC:

- On 2/18/2025 I met with Logan Koutz (a former St. Louis resident), a student at Ferris State University, to assist with his Capstone Project on Law Enforcement. The project focused on

**ST. LOUIS POLICE DEPARTMENT
MONTHLY COUNCIL REPORT
02/01/2025 – 02/28/2025**

the direction of law enforcement and the challenges and obstacles faced by today's law enforcement professionals.

- The new duty pistols have been delivered, inspected, and are ready for the officers to undergo training to qualify with and implement for use on duty. This training will begin in March. After all offices have been trained and qualified, the current duty guns will be traded for credit to complete the duty pistol upgrade project.
- Officers VanHall and McGinn will attend an instructor school on the new Tasers. Once they have completed this training, VanHall and McGinn can certify our staff using the new Tasers. The new Tasers have yet to be delivered.
- As part of the new Continuing Professional Education requirements, the St. Louis Police Department will implement an online training portal with Virtual Academy. Virtual Academy offers multiple online courses that have been approved by MCOLES for CPE. I can assign traffic topics to our officers to complete during their shifts. The training portal will track the completion of each training module, implement the required written testing, and record the results. Each training unit will be reported to MCOLES to meet the CPE reporting requirements set forth by MCOLES.



City Of St. Louis

Police Department Monthly Report

	Feb-25 CURRENT <u>MONTH</u>	Jan-25 PREVIOUS <u>MONTH</u>	YEAR TO DATE	
			<u>CURRENT</u>	<u>PREVIOUS</u> 2024
TRAFFIC				
Traffic Stops	107	72	179	137
Verbal Warnings	148	86	234	126
Civil Infractions	2	8	10	14
Misdemeanor Citations	9	4	13	11
Accidents	3	8	11	11
TOTAL CITATIONS	11	12	23	25
ARRESTS				
Traffic	5	3	8	8
Criminal	7	4	11	7
Juvenile	0	1	1	0
COMPLAINTS				
Criminal	40	52	92	70
Non-Criminal	65	47	112	104
ASSIST OTHER AGENCY	14	8	22	39
VEHICLE USE				
Miles driven	3952	3399	7351	6218
Fuel (gallons)	481	359	840	579
COURT				
Processing	24	16	40	30
Hearings (Testimonial)	0	10	10	0

FEBRUARY 2025		
Month End Totals		
Total Ordinance Violations Issued	0	
42-4/B-232		Loud Noise Violation
42-33		Violation of Curfew
B-171		Dog at large
B-172		Noise from vehicle
B-173		Inoperable Vehicle
B-173		Blight
B-174		Barking Dog
B-175		MIP-Tobacco
B-176		Noxious Weeds
B-226/169		Fireworks
Sec 10-1		Farm Animals
B-219N		No ORV Sticker/Helmet
Sec 14-6		Fail to have Renters Inspection
Total \$ Paid @ Police Department	\$0.00	DISMISSED –
Total \$ Turned over to City Hall	\$0.00	OUTSTANDING -
Total Turned over to Dist. Court	0	
<hr/>		
Total Parking Violations Issued	2	OUTSTANDING – 1
		DISMISSED - 1
Total \$ paid @ Police Department	\$10.00	
Total \$ Turned Over to City Hall	\$10.00	
Total Turned Over to District Court		
	TOTAL \$ Turned Over to City Hall Ordinance Viol. 00.00 Parking Viol. <u>10.00</u> TOTAL \$10 .00	

Money Turned Over To City Hall	#	MONTH
DATE 2025		FEBRUARY
Accident Reports	2	\$23.00
Police Reports	9	\$45.00
PBT		
SOR Fees	1	\$50.00
OTHER: FOIA fees		
restitution		
Solicitor fee		
Total Amt Turned over To City		\$118.00



Type Total Report

Print Date: 01-Mar-25

Print Time: 08:15:04

User Name: eclerc

Incidents Created From: 01-Feb-25 00:00:00 To: 28-Feb-25 23:59:59; Unit Org: Gratiot.Law.St Louis Police Dept; Unit(s): All; Source: All; Community: All

Unit Org	Event	Event Description	Type Count
St Louis Police Dept	911HU	911 HANG UP/911 ONLY PHONE	1
St Louis Police Dept	ABAN	ABANDONED VEHICLE	1
St Louis Police Dept	ACCPDA	ACCIDENT PDA	3
St Louis Police Dept	ALRMFIRE	ALARM FIRE SMOKE CO CARBON MONOXIDE	1
St Louis Police Dept	ALRMHU	ALARM HOLD UP	1
St Louis Police Dept	ALRMIN	INTRUSION ALARM	5
St Louis Police Dept	ANIMAL	ANIMAL COMPLAINT EXCLUDING DOGS	1
St Louis Police Dept	ASLTAB	ASSAULT AND BATTERY	2
St Louis Police Dept	ASSTG	GENERAL ASSIST	9
St Louis Police Dept	ASSTMA	MOTORIST ASSIST	3
St Louis Police Dept	ASSTPD	ASSIST-OTHER PD AND COUNTIES	1
St Louis Police Dept	BOL	RECKLESS/CARELESS DRIVING	3
St Louis Police Dept	CIVIL	CIVIL COMP/CIVIL STANDBY	10
St Louis Police Dept	CSC	CRIMINAL SEXUAL CONDUCT	2
St Louis Police Dept	DISORD	DISORDERLY/UNWANTED PERSON	1
St Louis Police Dept	DOG	BARKING/BITE/UNLIC/VICIOUS/LOOSE DOG	2
St Louis Police Dept	DOMESTIC	DOMESTIC VIOLENCE/ASSAULT	4
St Louis Police Dept	EMS-ABDOMINAL PAIN (All Rescue)		1
St Louis Police Dept	EMS-BREATHING PROBLEMS (All Rescue)		2
St Louis Police Dept	EMS-CHEST PAINS (All Rescue)		1
St Louis Police Dept	EMS-DROWNING (All Rescue)		1
St Louis Police Dept	EMS-FALLS (All Rescue)		1
St Louis Police Dept	EMS-SEIZURES (All Rescue)		1
St Louis Police Dept	EMS-SICK PERSON (Ashley Rescue Only)		3

For Official Use Only



Type Total Report

Print Date: 01-Mar-25

Print Time: 08:15:04

User Name: eclerc

Incidents Created From: 01-Feb-25 00:00:00 To: 28-Feb-25 23:59:59; Unit Org: Gratiot.Law.St Louis Police Dept; Unit(s): All; Source: All; Community: All

Unit Org	Event	Event Description	Type Count
St Louis Police Dept	EMS-STROKE (CVA) (All Rescue)		2
St Louis Police Dept	EMS-TRAUMATIC INJURIES (All Rescue)		1
St Louis Police Dept	EMS-UNCONSCIOUS (All Rescue)		1
St Louis Police Dept	FAMD	FAMILT DISPUTE / NOT DOM	2
St Louis Police Dept	FIGHT	FIGHT IN PROGRESS	1
St Louis Police Dept	FIREOTHER	FIRE-OTHER	1
St Louis Police Dept	FIRESTRUCTURE (CHECK AUTO AID PLAN)	STRUCTURE FIRE	1
St Louis Police Dept	FOUND	FOUND PROPERTY	2
St Louis Police Dept	FRAUD	FRAUD/SCAM	2
St Louis Police Dept	FUNERAL	FUNERAL TRAFFIC CONTROL	1
St Louis Police Dept	IDTHEFT	IDENTITY THEFT	1
St Louis Police Dept	INVEST	FOLLOWUP/INVESTIGATION	28
St Louis Police Dept	JUV	JUVENILE COMPLAINT OR TRANSPORT	3
St Louis Police Dept	LARC	LARCENY/THEFT	2
St Louis Police Dept	MDOP	DESTRUCTION OF PROPERTY	1
St Louis Police Dept	MENTAL	MENTAL HEALTH ISSUE/EMOTIONALLY DISTURBED PERSON	1
St Louis Police Dept	NOISE	LOUD NOISE/MUSIC	6
St Louis Police Dept	PAPER	PAPER SERVICE	2
St Louis Police Dept	PARK	ILLEGAL PARKING	2
St Louis Police Dept	SCHOOL	SCHOOL DETAIL/LIASON	1
St Louis Police Dept	SUSP	SUSPICIOUS SITUATION/PERSON/VEHICLE	14
St Louis Police Dept	TRAHAZ	TRAFFIC HAZARD	2
St Louis Police Dept	TRESPASS	TRESPASSING/UNWANTED	3
St Louis Police Dept	TS	TRAFFIC STOP	107
St Louis Police Dept	UTILIT	UTILITIES/ROAD COMM/AFTER HRS	3

For Official Use Only



Type Total Report

Print Date: 01-Mar-25

Print Time: 08:15:04

User Name: eclerc

Incidents Created From: 01-Feb-25 00:00:00 To: 28-Feb-25 23:59:59; Unit Org: Gratiot.Law.St Louis Police Dept; Unit(s): All; Source: All; Community: All

Unit Org	Event	Event Description	Type Count
St Louis Police Dept	WARRANT	WARRANT PICKUP	3
St Louis Police Dept	WELFARE	WELFARE CHECK	13

Type Count -St Louis Police Dept: 266

Total Incidents: 266

COALITION MEETING AGENDA

Date : February 10, 2025

Time: 1:00pm-2:30pm

Location: Child Advocacy

Call to Order

- Member Introductions
- Review/Approval of January minutes and February agenda

10 Minutes

Chief Ramereiz

GCSSPP Director Report

- Program Updates

Emily Rayburn

Coalition Business

- Training and Events
 - Tuesday, March 4 - **Virtual Question, Persuade and Refer (QPR)**
 - 8:30am via Zoom
 - Registration: <https://us06web.zoom.us/meeting/register/YJclT9cyTqWirr-59wTPtw>
 - Monday, April 14 - **GCSSPP Coalition Meeting - MCRUD - Alcohol Policy Updates**
 - 1:00pm-2:30pm IN PERSON
 - Monday, May 12 - **GCSSPP Coalition Meeting - Alma Community Art Center - Telling Their Stories**
 - Location: Alma Community Art Center
 - 1:00pm - 2:30pm
 - Tuesday, May 13 - **Virtual Question, Persuade and Refer (QPR)**
 - 8:30am via Zoom
 - Registration: <https://us06web.zoom.us/meeting/register/lzgb6Z2RSbi77CzYaZt0sA>
 - **YOUTH PROGRAM - NOT on Tobacco Youth Community Group**
 - Beginning May 28, Ending June 25 - Tuesdays & Wednesday's from 4:00pm-5:00pm
 - Grades 7th - 12th Gratiot County Students
 - Registration: Rachel Molands at rachel@childadvocacy.net
 - Thursday, June 5 - **Child Advocacy Lunch & Learn** - Gwen Kapcia
 - 11:30am - 1:00pm IN PERSON
 - More Information Forthcoming

45-60 Minutes

Rachael Wakley

New Business

- Michigan's High Intensity Drug Trafficking Areas (HIDTA)

David Malloy, Deputy Director
Michigan High Intensity Drug
Trafficking Areas (HIDTA)

Coalition Member Updates

Coalition Members

REMINDERS:

Members should review: February Agenda and January Minutes.

Next Coalition Meeting:

Monday, March 10, 2025 at 1:00pm IN PERSON

Next Executive Committee Meetings:

March 10, 2025 at 12:00pm IN-PERSON

June 9, 2025 at 12:00pm IN-PERSON

September 8, 2025 at 12:00pm IN-PERSON

COALITION MEETING MINUTES

Date: January 13, 2025

Time: 1:00-2:30PM

Location: Child Advocacy

Call to Order: 1:05 PM by Rich Rameirez

Member Introductions: Tom Clark, Jen Rondy, Travis Rogers, Sydney Zuke, Child Advocacy Interns, Brian R. (MyMichigan Health), Jennifer Stambaugh, Michelle Zombeck, Rachel Molands, Rachael Wakely, Shana Dancer, Lori Teal, Brittany Stoneman, Ana'Lisa Bovee, Brian MacDonald, Beth LaFleche, Chris Stevens, Sara Andreotti, Darby Chaffin, Heather Zahn, Michelle Lucchesi, Rachelle Page-Lewis, Michelle Harrast, Tiffany LaBlance, Delicia Hill

Review/Approval of December Minutes & January Agenda:

- Motion to approve: Brittany Stoneman / Second: Lori Teal
 - Amendment to agenda: Add to new business, "Review funding request from Fulton High School Above the Influence program"
- Approved

GCSSPP Director Report:

Program Updates (Emily Rayburn)

- Approved to apply for funding through Mid-State Health Network for funding to replace SOAR funding dollars; Coalition members are encouraged to share partnership/funding ideas with Emily as she prepares to submit grant by February 3
- Working closely with GIHN and Health Department to reconvene Gratiot Opioid Taskforce
- Congratulations to Rachel Molands for earning her certification as a prevention specialist!
- Elks Lodge of Alma offered to write grant on behalf of GCSSPP to support Above the Influence (ATI)
- Emily invited to present to Mid-State Health Network to discuss how suicide prevention and substance misuse programming have been incorporated into one program

Coalition Business:

Training & Events (Rachel Molands) – visit childadvocacy.net/ or www.facebook.com/childadvocacy1422 for more information and registration details.

- Thursday, January 16 – Virtual Question, Persuade, and Refer (QPR)
 - 8:00AM via Zoom
- Tuesday, January 21 – Survivors of Suicide Support Group
 - 7:00PM at Child Advocacy
- Tuesday, January 21 – High Impact Dats
 - 6:00-8:00PM at Child Advocacy
- Monday, January 27 – Darkness to Light's Stewards of Children
 - 1:30-3:30PM at Child Advocacy
- Thursday, February 6 – Child Advocacy Lunch and Learn – virtual

COALITION MEETING MINUTES

- The Impact of Faith – Recognizing and Responding to the Spiritual Impact of Child Abuse
- 11:30AM-1:00PM – lunch provided
- Winter Class – 24/7 Dad
 - Begin February 4 from 6:00-8:00PM – Tuesday's through March 11

New Business:

- Child Advocacy Year in Review
 - Coalition members viewed video of agency highlights from 2024
- Surgeon General alcohol and cancer risk report
 - Coalition members reviewed data from the 2025 US Surgeon General's Advisory on Alcohol and Cancer Risk
- Review funding request from Fulton High School Above the Influence program
 - Focus of awareness night is drunk driving – sharing about not drinking and driving
 - Motion to approve \$600 in funding to Fulton High School for Above the Influence awareness night programming: Lori Teal / Support: Ana'Lisa Bovee
 - Approved

Coalition Member Updates:

- Tom Clark shared that the County had two officers graduate from training; 1 deputy away from being fully staffed
- Jen Cook shared that Commission on Aging will soon have new faces working with their agency, as a result of upcoming staff retirements
- Sydney Zuke shared that the community health survey closed and the team is reviewing data for next steps
- Jennifer Stambaugh shared that Heather Therrien is retiring from CA, and Darby Chaffin will be moving into her role; Champions for Child Advocacy Golf Outing will be July 24th
- Michelle Zombeck shared that CASA has a new intern, Delicia Hill
- Rachel Molands and Rachael Wakely will begin Too Good For Drugs curriculum in schools
- Emily Rayburn reminded Coalition members to complete and return an updated memorandum of commitment
- Shana Dancer shared that their new therapist at ZenLightenment is now fully authorized with major insurances within area; her schedule has evening and weekend hours available
- Brittany Stoneman shared an update on the United Way Coins for a Cause program - Gratiot & Isabella County schools raised \$11,803.75. With United Way's match, that means over \$23,000 will go directly to Gratiot County Hope House and Isabella County Restoration House, to support homelessness and housing efforts in our communities.

COALITION MEETING MINUTES

- Ana'Lisa Bovee shared that Gratiot County is down to 16 foster homes, with two closing after adoption complete. Reach out to Ana'Lisa with any interest in becoming a licensed foster home.
- Brian MacDonald shared resources for Alcoholics Anonymous
- Heather Zahn shared updates on MyMichigan classes and will share flyers
- Michelle Lucchesi shared that the MyMichigan partial psych. program is working on a celebration for their 30th year anniversary

Meeting adjourned at 2:24PM, Minutes submitted by: Brittany Stoneman, UWGIC

Next Meeting: Monday, February 10, 2025 @ Child Advocacy, 1:00-2:30PM

- I. Call to Order**
- II. Introductions**
- III. Action to Approve Agenda**
 - A. Minutes of Distribution Committee Meeting, October 29, 2024
 - B. Final Outcome Reports
 - C. Application Updates and Changes

Fall 2022

Alma Public Schools	Panther Pride Project	20230013
Seventh-Day Adventist Church	Basic Clothing Needs & My School Closet	20240008
Alma College	Rocks, Minerals, and Fossils in Gratiot County	20240012
Forest Hill Nature Area/GIRESD	Forest Hill Nature Area Adaptive Equipment	20240005
Michigan Arts Access (MiAAA)	Artists in Residence in Gratiot County	20240013

Spring 2024

St. Louis Public Schools	Larger Table Saw and Planer	20240060
Child Advocacy	Countering the Mental Health Crisis	20240045
St. Louis Public Schools	Festival of Steel 2024	20240052
Ashley Area Fire Authority	Thermal Imaging Camera Replacement	20240056
Village of Ashley	Village of Ashley 22kw Generator	20240055

Summer 2024

Alma Sports Boosters	Equipment Upgrade	20240105
Washington Township	Addition to Township Hall	20240112
Ithaca High School	Weight Room Update	20240111
Child Advocacy	Shop with a Hero 2024	20240116

- IV. Action to Award Grants – Spring 2025**
 - A. Identify Persons with Conflicts of Interest
 - B. Review Proposal Summary and Funding Criteria
 - C. Action to Allocate Funding
- V. Set Next Meeting Date – June 17, 2025**
- VI. Open Discussion**
- VII. Adjourn**

Gratiot County
community foundationsm

Meeting of the Board of Directors

Date: February 4, 2025
Time: 8:00a.m. to 9:00a.m.
Place: Zoom

Call to Order – Ali Barnes, President

I. Review of Audit and Financial Statements Presentation

- A. Lauren Denney & Adriane Schrauben, Hungerford CPAs + Advisors, to present: **Attachment**

II. Action Items

- A. Action to Approve Minutes of December 3, 2024 Board Meeting: **Attachment**
B. Action to Approve Draft Form 990- A. Barnes: **Attachment**
C. Action to Approve Grant Non-Discrimination Policy- C. Holmes Matz & A. Barnes: **Attachment**
D. Action to Approve Grant Application Updates- C. Holmes Matz and E. Steward: **Attachment**
E. Action to provide Executive Committee authority to create an Earned Sick Time policy, if needed- C. Holmes Matz and A. Barnes

III. Discussion Items

- A. Treasurer's Report- J. Wheeler: **Attachment**
B. Enter January 17, 2025 E-Vote into Record. 18 in favor of the following action:
1. Approval of Additional Committee Member:
a) Kim West for the Scholarship Selection Committee
C. Enter December 18, 2024 E-Vote into Record. 18 in favor of the following action:
1. Approval of Edward and Carol Hooper Donor Advised Fund Grant Suggestions:
a) \$1,000 to GAIN (Gratiot Animals in Need)
b) \$5,000 to Gratiot County Hope House, with Carolyn Studley abstaining
D. Updates on Scholarship Application for 2025- A. Bush
E. Executive Director Updates- C. Holmes Matz
1. Next Steps for Strategic Plan
2. Alma College Intern for Spring 2025
3. Dancing in Arts United: March 2025
F. Roundtable - Any Updates from Board Members?

IV. Meeting and Event Announcements

- A. GCCF Board Meeting: March 4, 2025, 8:00-9:00am on Zoom
B. Scholarship Selection Committee Meetings: February 19-26
C. Distribution Committee Meeting, February 27, 2025, Zoom, 3:30-5:00pm

V. Adjournment

Gratiot County Community Foundation
December 3, 2024
8:00am

Call to Order – Ali Barnes, President

Attendance: Ali Barnes, Tim Lambrecht, Traci Gavenda, Erin Steward, Renee Sopel, Joy O’Neill, Ben Peterson, John Pobanz, Marisa Bramer, Carolyn Studley, Dr. Stack, Jennifer Stambaugh, Rich Ramereiz

Absent: Jim Wheeler, Nora Colthorp, Els De Saegher, Laura Bever, and Paula Moeggenborg

Staff: Chelsea Homes Matz

I. Holiday Sharing

A. What is the most memorable gift you have given or received during the Holidays?

II. Action Items

A. Action to Approve Minutes of November 5, 2024 Board Meeting:

Motion was made by Ben and Support provided by Erin. All members in attendance were in favor.

B. Action to Approve the Healthy Pine River Designated Agency Endowment Fund-

Motion was made by Traci and support provided by Marisa. All members in attendance were in favor.

C. Action to Approve the Vestaburg Community Needs Fund- C. Holmes Matz:

Motion was made by Tim and support provided by Rich. All members in attendance were in favor.

D. Action to Approve the Leisure Lake Family Campground’s Hero Fund for Veterans and First Responders

Motion was made by Ben and support provided by Renee. All members in attendance were in favor.

III. Discussion Items

A. Treasurer’s Report- J. Wheeler- Chelsea noted that the Audit field work will be starting

B. Feedback on November 14th Foundation Breakfast Event, Masonic Pathways Chapel

C. Updates and Next Steps for Foundation Grantmaking Non-Discrimination Policy- A. Barnes Ali provided an update. The Executive Team is working on making updates that will be brought back to the full Board.

D. Updates on Scholarship Application for 2025- C. Holmes Matz provided update, deadline will be January 31, 2025. Encourage students to apply.

E. 2024 Annual Appeal Letter: Coming to your mailbox by the end of the week.

F. Next Steps for Strategic Plan- C. Holmes Matz

G. Roundtable - Any Updates from Board Members:

- Ben P shared a Martin Luther King Event at Alma College Chapel at 7:00pm- please share with the community. Additionally, the college as Vista students that have a specialty in grant writing-reach out if interested in assistance.
- 50th Anniversary Alma Hardware Event December 14th 11-3

H. End Meeting with Tour of Wright House- Sign Waiver Forms and Walk Over Together

IV. Meeting and Event Announcements Reminder: NO BOARD MEETING IN JANUARY 2025

A. Foundation Virtual Audit: December 9 and 10, 2024

B. Scholarship Application Deadline: January 31, 2025

C. GCCF Board Meeting: February 4, 2025, 8:00-9:00am on Zoom

D. Spring Grant Application Deadline: February 1, 2025

V. Adjournment- 8:45am Respectfully Submitted, *Jennifer Stambaugh, Secretary*



DUE DILIGENCE POLICY AND PROCEDURES

INTRODUCTION

Gratnot County Community Foundation (GCCF) is able to make grants from funds it administers to any charitable, educational, religious or public entities to address the Foundation's philanthropic objectives. Broadly stated, the Foundation's philanthropic objectives are to assist donors in optimizing their charitable interests and, in the case of unrestricted funds, to utilize resources consistent with the strategic intent established by the Board of Directors, on behalf of the community, within periodic strategic planning processes. The Foundation is committed to ensuring that all grant funds are used for charitable purposes that benefit the communities it serves.

While there is no comprehensive legal definition of the term "charitable", the IRS describes charitable purposes as follows: *"The term 'charitable' is used in its generally accepted legal sense and includes relief of the poor, the distressed, or the underprivileged; advancement of religion, advancement of education or science; erection of public buildings, monument, or works; lessening the burdens of government; lessening of neighborhood tensions; elimination of prejudice and discrimination; defense of human and civil rights secured by law; and combating community deterioration and juvenile delinquency."*

The IRS recognizes a far wider range of charitable organizations than is contained in the above definition, notably those in the areas of the arts and environmental groups. As a broad guideline, charitable activities generally are those that benefit whole classes or large groups of individuals or communities, involve no personal or private financial benefit and do not involve lobbying or electioneering.

To qualify for a grant distribution from GCCF, an applicant must be able to satisfy GCCF's due diligence requirements before a grant is made.

POLICY AND PROCEDURES

Due Diligence means that, prior to making a grant, GCCF has conducted an independent investigation of the prospective grantee and, using due diligence, has been able to establish that the prospective grantee qualifies to receive the grant.

GCCF is committed to the principles of good grantmaking and due diligence that include, but are not limited to, the following:

- Grants are only made for charitable purposes;
- Grants are only made to organizations that are well-managed, fiscally and programmatically;
- Grants are only made to organizations capable of fulfilling the terms of the grant and willing to furnish GCCF with any required evaluative reports;

- Competitive grants are only made to organizations that comply with GCCF's non-discrimination policy¹;
- No benefits shall accrue from any grant to any staff member, or staff member's family. Further, no benefit from any grant shall accrue to any advisor, volunteer or donor who is involved in the grant review or recommendation of a grant.²

Notes:

¹Consistent with its core value of inclusiveness, GCCF requires grantees applying for competitive grants to give evidence of non-discrimination in its hiring and services practices. The following is the GCCF non-discrimination policy: **The Gratiot County Community Foundation does not make discretionary grants to organizations that discriminate on the basis of ethnicity, race, age, gender identity, sexual orientation, religion, economic circumstance, physical/mental abilities and characteristics or marital status. This policy is not designed to deny grants to organizations that serve specifically defined populations in an effort to help those populations overcome historic discrimination. It is designed to deny grants to organizations that adopt policies and practices that single out particular groups to deny service, employment or participation to them.**

²On an annual basis, all staff, directors and advisory screening committee members complete a conflict of interest statement indicating the organizations with which they have potential conflicts. If a director, committee member or staff member has a conflict with a particular grant application, then the person does not participate in the proposal review process, nor do they vote on the grant recommendation.

In the case of donor advised grants, each donor advisor must indicate that they receive no benefit from each grant they recommend. The form used by GCCF for donor advisements contains language indicating that the grant recommendation will not provide benefit back to the donor advisor. By signing the form, the donor advisor certifies that there will be no benefit.

DUE DILIGENCE INVESTIGATION

A prospective grantee will be expected to provide information to serve as a basis for GCCF staff due diligence review prior to a grant award. Information required will vary depending on the size of the grant proposed and the nature of the grant (e.g., competitive or noncompetitive; general purpose or specific project). In all cases, it will be left to the discretion of staff to determine whether additional information may be needed from organizations in order to complete a funding analysis.

Designated Grants

Before creation of a designated fund agreement or upon notification of a bequest of a designated fund, the designated organization's charitable status is confirmed and documentation is gathered for the fund's file.

Donor Advised Grants

Upon signed recommendation from the appropriate donor advisor(s), the following documents are requested from each grantee: 501(c)(3) tax determination letter and list governing board

members. GCCF may also request a copy of the grantee's Form 990, financial audit, annual report and annual operating budget. These documents are reviewed by the Executive Director at the time a first DAF grant is made to a new grantee and then periodically thereafter.

Discretionary Grants from Unrestricted and Field of Interest Funds (*competitive*)

GCCF accepts applications for funding from its unrestricted and field of interest funds during its Spring and Fall grant cycles. The application form requests basic information about the organization and details about the proposed project. The application must be accompanied by a 501(c)(3) tax determination letter and list of applicant's governing board members. GCCF may also request a copy of the applicant's:

- Form 990;
- Financial Audit;
- Annual Report
- Annual Operating Budget.

Applicants must provide evidence of non-discrimination policy and statement of commitment to equal opportunity in hiring and services or the submission of a resolution approved by the organization's board of directors attesting to non-discrimination and equal opportunity.

ANALYSIS

Once the pertinent materials have been received, GCCF will review the materials and determine whether the prospective grantee qualifies for a grant distribution. If it is determined that the applicant has satisfied the requirements, then the application will be submitted to the Distribution Committee for consideration. If it is determined that the application does not qualify for funding, GCCF will inform the applicant of this decision and the application will be rejected.

GRANT TERMS AND REPORTING REQUIREMENTS

Once a decision is made to fund a proposal, grantees will express their commitment to grant terms in the form of an executive grant agreement. The grant agreement will outline the reporting requirements. It is the Executive Director's responsibility to review reports and confirm appropriate use of the grant funds as outlined in the approved application. If the funds were not applied as approved, or the program conducted differed from that approved in the original application without prior GCCF approval, the Executive Director will communicate with the applicant to obtain more information. GCCF's Board will be provided with the information and the grant may be canceled without payment.

EXERCISE OF EXPENDITURE RESPONSIBILITY

Effective for tax years beginning after August 17, 2006, the Pension Protection Act requires that expenditure responsibility is required for certain grants from donor advised funds. Specifically, grants to organizations other than those described in section 170(b)(1)(A), type III supporting organizations that are not "functionally integrated" and any supporting organization if the organization it supports is controlled by the donor or donor appointee.

Additionally, grants to the following types of organizations **require** expenditure responsibility:

1. Tax exempt organizations not classified under Section 501(c)(3);
2. Private non-operating foundations;
3. Private operating foundations;
4. For-profit companies;
5. New public charities that have not obtained Section 501(c)(3) status from the Internal Revenue Service;

6. Organizations formed outside of the United States (certain grants may be made to such entities outside the United States without the need for expenditure responsibility if the Foundation completes a procedure called "equivalency determination").

Expenditure responsibility has five basic steps:

1. Pre-grant inquiry. GCCF must make a reasonable investigation of the grantee to make sure that the grantee is capable of performing the charitable activity that is to be funded;
2. Written agreement. The grantee must sign a written agreement with the Foundation that specifically sets out what charitable activities are to be accomplished with the funds to be granted. The agreement must also contain certain limitations (such as prohibiting the use of any of the funds for lobbying);
3. Separate account. Unless the grantee is another private foundation or private foundation equivalent, the grantee must establish a separate account for the funds. Charitable dollars cannot be commingled with non-charitable funds.
4. Regular reports. The grantee must provide regular status reports (narrative and financial) on the expenditure of the funds and the progress made in fulfilling the charitable purpose for which the funds are granted.
5. Report to IRS on the tax return. When filing the form 990-PF tax return for any year in which a payment for an expenditure-responsibility grant is made, the foundation must indicate that expenditure responsibility payments were made and must add a schedule to the form with a brief description of each grant indicating the grantee, the amount, the charitable purpose and the current status of the grant.

GCCF's Current Grantmaking Non-Discrimination Policy

Competitive grants are only made to organizations that comply with GCCF's non-discrimination policy.

Notes:

Consistent with its core value of inclusiveness, GCCF requires grantees applying for competitive grants to give evidence of non-discrimination in its hiring and services practices. The following is the GCCF non-discrimination policy: **The Gratiot County Community Foundation does not make discretionary grants to organizations that discriminate on the basis of ethnicity, race, age, gender identity, sexual orientation, religion, economic circumstance, physical/mental abilities and characteristics or marital status. This policy is not designed to deny grants to organizations that serve specifically defined populations in an effort to help those populations overcome historic discrimination. It is designed to deny grants to organizations that adopt policies and practices that single out particular groups to deny service, employment or participation to them.**

GCCF's Updated Grantmaking Non-Discrimination Policy

Consistent with its core value of inclusiveness, the Gratiot County Community Foundation requires grantees applying for competitive grants to give evidence of non-discrimination in **its programs, operations, and services.**

The Gratiot County Community Foundation does not make discretionary grants to organizations that discriminate on the basis of ethnicity, race, age, gender identity, sexual orientation, religion, economic circumstance, physical/mental abilities and characteristics, marital status, **or membership in another legally protected group, all in accordance with applicable federal, state and local laws.** This policy is not designed to deny grants to organizations that serve specifically defined populations.

Eligible applicants include:

- 501(c)3 tax-exempt nonprofit organizations
- All units of government
- All educational institutions (preschool through college)
- Faith-based organizations*

*Proposals from faith-based organizations must:

1. Address Gratiot County community needs **AND**
2. Have a clearly demonstrated public benefit **AND**
3. Be fully accessible to all people regardless of religious beliefs and lifestyle choices **AND**
4. May NOT proselytize (i.e., require anything in return for services provided)



**Grant Application
Coversheet**

Date of Application: _____
Tax Exempt ID#: _____

Amount Requested: _____
Total Project Cost: _____

Name of Applying Organization: _____

Contact Information for Applying Non-Profit Organization	Contact Information for Fiscal Agent (if applicable*)
Contact Person:	Contact Person:
Title:	Title:
Address:	Address:
City/State/Zip:	City/State/Zip:
Phone:	Phone:
E-Mail Address:	E-Mail Address:

Project Name: _____

Purpose of Grant (one sentence only): _____

Project Beginning and Ending Dates (if applicable): _____

Select One Program Area
Arts/Culture
Educational
Health (Medical, Mental, Dental)
Public Safety
Food/Nutrition
Housing/Shelter
Sports/Leisure/Recreation
Youth Development
Human Service
Community Development
Other (define)

Non-Discrimination:
GCCF does not make discretionary grants to organizations that discriminate on the basis of ethnicity, race, age, gender identity, sexual orientation, religion, economic circumstance, physical/mental abilities and characteristics, marital status, or membership in another legally protected group, all in accordance with applicable federal, state and local laws. Our policy is not designed to deny grants to organizations that serve specifically defined populations.
Does your organization comply with this policy?
YES or NO

Signature of Applicant

Print Name and Title Above

Signature of Fiscal Agent (if applicable)

Print Name and Title Above

*Fiscal agent must accept responsibility for charitable use of grant dollars and accounting of the same.



Grant Application

Responses to the following sections must be provided in four pages or less. For your convenience, you may request this application be sent to you by e-mail in Word format: please contact the office at amaniez@gratiotfoundation.org or at (989)875-4222. Otherwise, the application may be typed or legibly hand printed. The Distribution Committee will give attention to the seriousness of the need, adequacy of the proposed action, degree of potential benefit to community, and capability of the organization and its personnel to achieve expected results.

1. **Mission Statement and Introduction** (Describe the general objectives of the applying organization and current operating budget.):

--

2. **Needs Statement** (Define and document the need or issue which the applicant seeks to address. Are you partnering and collaborating with other organizations on this project? Are you aware of other organizations providing the same or similar services? If so, how would your program differ or supplement those services?):

--

3. **Summarize the Project Proposal and Activities** (Identify the project's objectives and proposed plan for achieving them. Describe the sequence of activities needed to accomplish program objectives. Include a timeline or milestone chart if appropriate. Explain why this is the best approach to achieve program objectives.):

4. **Program Outcomes and Outcome Measurement** (Describe the predicted outcomes of the grant in measurable terms, including number of people served. Describe the methods you will use to measure the progress and ultimate success of the proposed project.):

5. Project Budget (Present a line-item budget of project costs.):	
Total Project Cost: \$	Total Amount Requested: \$

6. Funding Plan (Describe other funding sources available for this project and identify whether they are committed or potential sources. If this is an ongoing project, is funding available to continue this program? <i>If the Foundation awards less than the full amount requested, what impact will that have on the program as outlined?</i>):

The following must be provided for grant consideration*:

1. There are two options to submit your completed application:
 - a. Mail to Gratiot County Community Foundation, P.O. Box 248, Ithaca, MI, 48847, **postmarked** on or before the February 1st, June 1st or October 1st deadline;
 - b. **Email to Ashtyn Bush**, Senior Program Officer, at amaniez@gratiotfoundation.org. Ashtyn will send you a confirmation email to confirm we received your application. If you do not receive this within 2 business days, please call the Foundation Office at (989)875-4222.
2. The following **must** be attached to the application:
 - a. A membership list of the applying organization's governing board;
 - b. Letters of support for the program [Include at least one letter from another official (Department Head, Board President, Principal, etc.) within your organization and no more than three other letters to demonstrate community support.]; and
 - c. A copy of the IRS determination letter confirming 501(c)(3) tax status (if other than school, church or government agency).

A copy of the most recent audited financial statement for the applying organization **may be requested during the application review process.*

****Publicity of the Foundation:** *If your organization is awarded grant funding, please note you will be asked to acknowledge the Gratiot County Community Foundation in publicity releases and promotional materials associated with your project.*



Gratiot/Isabella County SSA Meeting
Gratiot-Isabella RESD (Mahoney)
February 5th, 2025
12:30-1:30
MINUTES
SSA Newsletter

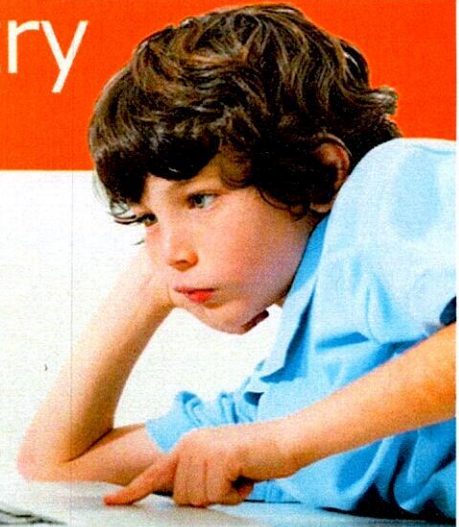
- I. **Call to Order**
 - A. Meeting called to order at 12:30
- II. **Sign-in sheet**
- III. **New Business**
 - A. Alisha Meneely- Protect MI Child Presentation
- IV. **Round Table Updates (If Time)**
 - A. Alma Public Schools is hosting a viewing of Screenagers in March for parents.
 - B. Isabella County Child Advocacy has reported an increase of 61% in forensics interviews this past year.
 - C. Gratiot County Central Dispatch: School officials please fill out the Rave Google Form that was sent via email.
- V. **Adjournment**
 - A. Meeting adjourned at 1:16

Next Meeting: Gratiot County March 11th from 11-12 (Lunch after) in the GIRESD Mahoney Building. Isabella County is March 5th @ 12:30-1:30 pm (Lunch at noon) in the GIRESD Winding Brook Building.



Child Protection Registry

Protecting Families from Predatory Marketing



"The state's interest in protecting the well-being, tranquility, and privacy of the home is certainly the highest order in a free and civilized society."

-Frisby v. Schultz, 487 U.S. 474

What is the Child Protection Registry?

The Child Protection Registry has been a success since 2005 in Utah and Michigan. Modeled after the national Do-Not-Call legislation it is a "Do-Not-Contact" program that allows families to prevent adult product solicitations to their electronic contact points. This registry blocks advertisements or promotions of products that minors are prohibited from purchasing, including alcohol, tobacco/vaping, gambling, pornography and illegal drugs/marijuana. The Michigan Child Protection Registry is administered under the Michigan Secretary of State Office.

Why is a registry like this important?

Children as young as two are spending more time on computers, tablets and cell phones than ever before. Marketers, selling adult-oriented products, are also using technology more and more to promote their brands and services. Unfortunately, the solicitations these companies are sending are falling in front of the eyes of minors through their email, text messages, and certain apps. We have laws in place to protect children from this kind of marketing in stores, in magazines, and on television—the registry would extend those protections to the digital world.

Who can register?

Any electronic contact point to which a minor may have access can register for this service free-of-charge, including parents, grandparents, care-givers, schools and institutions.

How does it work?

Individuals interested in not receiving adult product solicitations can register their email addresses, Snapchat, Instagram, Twitter, TikTok, Discord, Twitch, YouTube and cell phone numbers at www.ProtectMIChild.com. Adult-oriented solicitors will then scrub their contact lists against the registry. Registered emails and other "contact points" will then be removed. The marketers will NOT have access to the actual contact point information. The registry does not store in its database a list of identifiable subscribers.

Do children still use email?

Social media sites and mobile apps require an email address to register for their service. Many schools require children to have email addresses to correspond with their teachers. Email is still a preferred form of communication and will continue to be into the future.

How is the registry enforced?

Violations will be reported by recipients, at which point fines may be assessed. Marketers have 30 days to scrub registered contact points from their lists before complaints may be filed.

What's the fiscal impact?

The registry generates its revenue by charging adult product marketers a small fee based on the number of addresses they check against the registry, so there will be no fiscal impact to any state that participates. In fact, the Utah and Michigan registries have generated a nominal revenue for those states.

Does it work?

Today over one million contact points have been protected in both Utah and Michigan. Since going live, both states have generated over a combined \$1.25 Million in revenue to protect children online, and millions of adult content messages have been blocked from targeting children and families.

Information For Parents

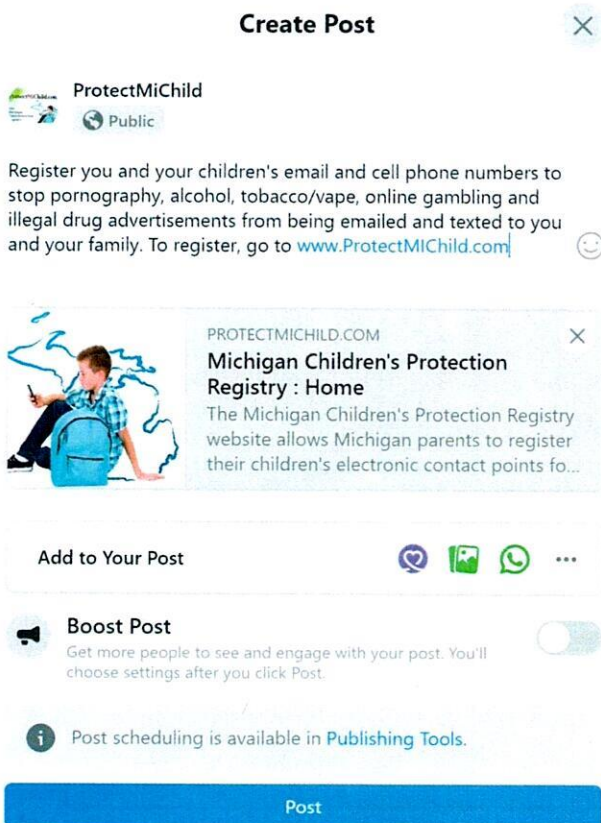
For Schools and Organizations to Use in Newsletters and on Social Media

Here is an example of what you could include in your parent newsletter:


Are your children safe while online? Michigan families, especially minors, are becoming inundated with advertisements from alcohol, tobacco, pornography, illegal drugs and gambling marketers through different internet and cell phone inboxes. Thankfully, the State of Michigan offers a free program to stop adult advertisements from reaching e-mails, text messages, Instagram, Snapchat, YouTube, Discord, TikTok, Twitch and Twitter. The Michigan Child Protection Registry, is a free do-not-contact service for Michigan's families and can be located at www.ProtectMiChild.com.

As a strong supporter of this Registry, I would like to encourage you to sign your entire family up for the Registry and inform your friends and colleagues about how they can protect children and families from unwanted adult advertising. To sign up only takes seconds. Just go to www.ProtectMiChild.com and keep your family safe.


Here is an example of what to post on social media:





Create Post [Close]


 **ProtectMiChild**
Public

Register you and your children's email and cell phone numbers to stop pornography, alcohol, tobacco/vape, online gambling and illegal drug advertisements from being emailed and texted to you and your family. To register, go to www.ProtectMiChild.com 😊

 **PROTECTMICHILD.COM** [Close]
Michigan Children's Protection Registry : Home
The Michigan Children's Protection Registry website allows Michigan parents to register their children's electronic contact points fo...

Add to Your Post 

 **Boost Post**
Get more people to see and engage with your post. You'll choose settings after you click Post.

 Post scheduling is available in [Publishing Tools](#).

Post

Testimonials

What People Are Saying About the Child Protection Registry



Jocelyn Benson, Michigan Secretary of State

"The ProtectMICHild Registry empowers parents to take charge against adult content, giving them peace of mind while kids use their phones, tablets, and computers. Adding these new options expands the protection of the registry and helps this resource more effectively respond to our kids' digital world today."



Dana Nessel, Michigan Attorney General

"Parents are the first line of defense in protecting our children, and it's important that we remain aware and engaged with our children's online activity. I strongly encourage concerned parents to register the accounts and devices their children are using with the newly expanded ProtectMICHild registry, and to report any complaints they have with advertisers who are in violation of Michigan law."



Representative Eric Hutchings, Salt Lake County, Utah

"Over the years that I have served in the legislature I have become increasingly concerned that we smother our youth with inappropriate and sometimes disturbing material from the internet, and then we stand back in wonderment and watch them acting out in ways that children a generation ago could not have even fathomed. From the first day that I was introduced to the Utah Kids Registry I have been an avid supporter. Finally, we have an effective way of keeping adult marketing a little further away from our children. Every year I am a little more impressed with how effective this program has been, and I am proud to have been involved early on."



Lane Beatty, Salt Lake Chamber of Commerce, President

"The Utah Child Protection Registry has given parents the ability to ensure our most precious resource; children, are protected from those marketing enticement that can be harmful to young minds. Not only has the impact on the local businesses been negligible, we consider the program to be a great asset to our members and their families."



Speaker Greg Hughes, Utah, House of Representatives

"It is rare that government can provide a service to families while not creating extra burden on taxpayers but the Child Protection Registry has been able to accomplish just that. As a legislator, I am constantly balancing the needs of my constituents with the cost involved. The Utah Child Protection Register has been able to provide a valuable service to families while bringing positive revenue to the state. A win-win for taxpayers and children in our state."



Jill Terrell, Michigan Teacher and Parent

"As a parent and public school teacher, I see how often our kids rely on their devices for educational and personal use. The ProtectMICHild Registry is a safe and secure way to help shield kids from harmful and inappropriate content on their phones and computers. I encourage my student's parents to be aware of and involved in what their children see and experience through the internet."

Keith W Risdon, PE

Director of Public Services

Monthly Report

February 2025 – March 2025

- Background prep and attendance at City/staff/project meetings.
- Worked with Rehmann and EIA to gain access to electric generation filings. Research previous submittals and completed the 2024 generation files prior to the deadline.
- Researching and updating DSSMP (maintenance plan for the dam per FERC requirements). Previous submittals were partial submittals based on annual revisions and upgrades. A recent FERC review requested a full submittal as last one was 2011 reporting years. Working with Todd regarding inspection reporting and information for inclusion in the quarterly and annual inspection reports. Filing of these documents is required by April 1.
- Assembling data for the annual water system Consumers Confidence Report due July 1. EGLE has modified some required verbiage based on recent EPA rulings. I have made changes to the base document. Also, additional reporting is required based on 2025 sampling at the two booster pump stations. As the latest CCR is for 2024, this additional testing information will need to be included in the 2025 reporting.
- DWSRF 24 Contract work will begin again soon now that the weather has started to improve. We are working with OHM and Malley to review the construction schedule. Working with OHM to make slight construction modifications to meet conditions found. We are also working with Consumers Energy staff to better communicate their operations to the City residents. Our City website has a notification and link to the Consumers Energy project page. The project will have two R.R. crossings (to replace older, undersized lines). I am working with Jackie to acquire the necessary insurance certificates to meet the R.R. company's requirements. Still having communications issue with the contractor regarding his intended schedules as to dates and locations. As the weather is clearing, the construction activities are starting to step-up so coordinating with the contractors, engineers, City staff and informing residents has been taking a considerable amount of time for all of us.
- Assisting Calvin and Josh with information regarding the proposed improvements at Lions Park. Researching information regarding ADA compliant and acceptable safety surfaces.
- Working with Calvin and Kurt with regards to a request to consider installing a guard rail along W. Prospect.
- Assisted Maria with a water customer regarding billing.

- Reviewing and processing right-of-permits for Consumers Energy gas main project as well as service line replacements to bring all gas services and mains up to the latest standards.
- Addressed designer request regarding AT&T equipment upgrades at Crawford Tower in the future.
- Reviewed and processed a driveway permit for EPA off Hebron so that their current burn pit access drive will have an asphalt approach onto Hebron once the burn pit work is finalized and the gravel access road is no longer needed.
- Assisting GAWA with background information regarding a residential well in the vicinity of the GAWA production wells.
- Processing paperwork and reporting requirements for the Commerce Department, Construction Progress status reporting for the DWSRF 24 grant project on a monthly basis.
- Assisting assessors with questions concerning property vacations on various parcels.
- Filed MDOT Form 2606 for Small Urban funding for N. Main Street in FY 26 with GCRC.

ADMINISTRATIVE WORK

- Review time sheets weekly.
- Assist my departments with labor and workload issues as they arise.
- Coordinate with Kurt, Jackie, Jamie, Todd, Calvin, Rich, Josh, and on various issues.
- Working with Electric Department personnel on staff and work schedules. Trying to “pick-up” the reporting elements of Mike’s job.
- Review vendor billings and clarification of invoices.
- Review purchases with DPW, Electric, Water and WWTP staff.
- Review water purchase vs sewer treatment monthly to track I&I.
- Track water purchase vs water sold for loss calculations.
- Working with the Billing Clerk on invoices and sewer meter flows.
- Reviewing and/or assembling information for purchases for all utility departments as well as future budget requests. Preparing Council Agenda requests.
- Continuing to look to increase staffing in DPW with one full time position to replace two seasonal and with the increase in work load dictated by EGLE and the additional demands being put on the 2-man Water Department over the next 2-3 years of water main construction, I will be looking to add one additional base level employee and follow up with trying to find a qualified individual with water system experience and the appropriate certifications for the Department.

Resident Calls/Issues:

Spoke with a resident who recently had her water service replaced by Malley as part of the DWSRF 24 project. Her service line was scheduled to be replaced as part of the installation of a new water main along her street. Unfortunately, her line broke prior to

the new construction which was initially scheduled for late summer 2025. The contractor was able to install a new water service to the existing curb box and will connect it to the new water main and service line this summer. Coordination of the yard restoration will be discussed with the contractor and a project meeting this week.

DPW personnel are continuing to perform inspection of the water service line materials in accordance with the CDSMI. This information must be collected reported annually to EGLE. Door hangers are being distributed to residents in this current cycle of inspections. Due to some issues with the telephone service at DPW, calls are being directed to City Hall to coordinate the inspections between the DPW personnel and the residents. City Hall staff and I are assisting with those calls.

General Assistance:

Departments:

DPW: DWAM location and investigation continuing for DPW personnel. We continue to identify those water services which had no materials identified or were assumed to be and are required to update our CDSMI report annually with these findings. DPW personnel have also been assisting the Water Department with water main breaks as needed. Personnel recently completed brush and tree cutting along the riverbank and City parks. Some areas were beyond the reach of the equipment so later this summer staff will perform some removal be hand where convenient and safe. Personnel are working on preparing the summer equipment for the season. Calvin has been busy coordinating with contractors and suppliers for both planned work for this budget year and for budgeting work for the next fiscal year.

Water Department: The Water Department continues to perform shut offs and turn-ons of water service as well as opening and closing graves for funerals. With Consumers Energy replacing gas mains within the City ahead of our water main project, all departments are extremely busy staying ahead of the contractors with the MISSDIG staking requests.

Electric Department: I have been working closely with staff to review scheduling and work efforts including upgrades and capital planning. As much of the information which has been included in Mike's report was also in my reports, I will be working with Todd and modifying the reports provided to the City Council under my submittal.

All Departments: Staff are busy staking utility lines for the large volume of MISSDIG requests which are coming in. Requests come from contractors working on the water main projects and the and gas main projects. We have multiple locations where this work is scheduled, and multiple contractors and their sub-contractors need this information. This location work needs to be accomplished within "short windows" so as not to impede the construction, oft times requiring our departments to adjust their planned work to perform this location work. Re-staking due to lost or damaged location markings also consumes much of their time. Departments are coordinating with each other very well.

MONTHLY ELECTRIC RETAIL SALES

Customer Report

Billing Month 1-Feb
Usage Month 12-21 to 1-20

RESIDENTIAL CONSUMERS RATE "A"

	1627 Customers
Total kWh	1,077,300 kWh
Accounts Receivable	\$ 148,538.18
Average Cost/kWh per Consumer	\$ 0.137880052

RURAL CONSUMERS RATE "A"

	69 Customers
Total kWh	45,697 kWh
Accounts Receivable	\$ 6,304.18
Average Cost/kWh per Consumer	\$ 0.137956102

RURAL CONSUMERS RATE "B"

	16 Customers
Total kWh	30,117 kWh
Account Receivable	\$ 4,789.81
Average Cost/kWh per Consumer	\$ 0.159040077

COMMERCIAL CONSUMERS RATE "B"

	254 Customers
Total kWh	402,418 kWh
Account Receivable	\$ 65,034.18
Average Cost/kWh per Consumer	\$ 0.161608526

COMMERCIAL CONSUMERS RATE "C"

	21 Customers
Total kWh	657,180 kWh
Accountable Receivable	\$ 78,908.68
Average Cost/kWh per Consumer	\$ 0.120071639

COMMERCIAL CONSUMERS RATE "D"

	2 Customers	CH2M
Total kWh	597,600 kWh	1,555,200 kWh
Accounts Receivable	\$ 69,273.22	\$ 160,208.82
Average Cost/kWh per Consumer	\$ 0.115919043	\$ 0.1030149

TOTAL USAGE - TOTAL COST

	<u>BILLING MONTH</u>	<u>LAST MONTH</u>	<u>SAME MONTH LAST YEAR</u>	
USAGE	4,365,512 kWh	4,616,107 kWh	2,782,725 kWh	(12,000 kWh - EPA, 2,770,725 kWh - City)
REVENUE	\$533,057.07	\$548,241.87	\$380,042.11	(\$2,169.15 - EPA, \$377,872.96 - City)
	<u>Revenue per kWh</u>		<u>Wholesale Cost per kWh</u>	
	\$ 0.122106		\$ 0.06822	

Wholesale (kWh)	5,014,198 kWh
Retail Sales (kWh)	4,365,512 kWh

12.94 % LOSS (downtown power line damaged by wind)

Year 2024/25

WATER LOSS REPORT - 2025

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	20,146,500	18,532,300	4	150,000	0	8.01%	
February	17,449,600	17,963,800		150,000	0	-2.95%	
March				150,000	0	#DIV/0!	
April				150,000	0	#DIV/0!	
May				150,000	0	#DIV/0!	
June				150,000	5000	#DIV/0!	
July				150,000	5000	#DIV/0!	
August				150,000	5000	#DIV/0!	
September				150,000	5000	#DIV/0!	
October				150,000	0	#DIV/0!	
November				150,000	0	#DIV/0!	
December				150,000	0	#DIV/0!	
	37,596,100	36,496,100	4	1,800,000	20,000	2.93%	

WATER LOSS REPORT - 2024

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	20,162,800	18,189,700	0	150,000	0	9.79%	
February	18,832,400	18,800,500	2	150,000	0	0.17%	
March	19,124,400	16,971,500	0	150,000	0	11.26%	
April	18,970,400	18,199,800	0	150,000	0	4.06%	
May	21,198,000	18,631,300	0	150,000	0	12.11%	
June	21,929,000	21,340,300	0	150,000	5000	2.68%	
July	22,100,700	19,873,600	0	150,000	5000	10.08%	
August	21,743,500	20,206,100	0	150,000	5000	7.07%	
September	20,713,100	20,037,300	0	150,000	5000	3.26%	
October	20,163,500	18,723,000	0	150,000	0	7.14%	
November	18,563,100	18,810,300	0	150,000	0	-1.33%	
December	20,614,000	18,088,800	0	150,000	0	12.25%	
	244,114,900	227,872,200	2	1,800,000	20,000	6.65%	

WATER LOSS REPORT - 2023

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	19,750,000	19,419,600	0	150,000	0	1.67%	
February	17,974,200	19,230,400	0	150,000	0	-6.99%	6000
March	19,712,600	17,783,900	0	150,000	0	9.78%	3500
April	19,118,300	17,966,500	0	150,000	0	6.02%	0
May	22,123,000	19,900,100	0	150,000	0	10.05%	0
June	22,800,300	22,103,100	0	150,000	5000	3.06%	0
July	21,777,500	20,694,300	0	150,000	5000	4.97%	4000
August	21,167,600	20,554,800	0	150,000	5000	2.89%	0
September	19,146,200	18,822,900	0	150,000	5000	1.69%	17,000
October	20,104,900	17,718,500	0	150,000	0	11.87%	0
November	20,464,600	18,362,800	0	150,000	0	10.27%	0
December	19,709,000	17,219,500	0	150,000	0	12.63%	16,000
	243,848,200	229,776,400	0	1,800,000	20,000	5.77%	46,500

WATER LOSS REPORT - 2022

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	19,958,500	20,837,400	0	150,000	0	-4.40%	0
February	19,481,500	20,215,400	0	150,000	0	-3.77%	0
March *	25,836,400	23,750,000	0	150,000	0	8.08%	0
April	19,004,100	21,614,600	0	150,000	0	-13.74%	0
May	20,761,200	20,070,300	0	150,000	0	3.33%	0
June	19,958,500	21,518,300	0	150,000	5000	-7.81%	0
July	22,737,500	21,464,900	0	150,000	5,000	5.60%	0
August	21,405,000	20,597,600	0	150,000	5,000	3.77%	0
September	19,266,500	19,878,200	3	150,000	5,000	-3.17%	0
October	19,092,500	18,823,500	0	150,000	0	1.41%	0
November	18,620,900	19,786,900	0	150,000	0	-6.26%	37,045
December	19,905,400	19,544,500	0	150,000	0	1.81%	0
	246,028,000	248,101,400	3	1,800,000	20,000	-0.84%	37,045

Line 19 % Loss is just purchased vs billed

* MDOC faulty water softener

WATER LOSS REPORT - 2021

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	19,714,200	19,425,200	1	150,000	0	1.47%	0
February	17,772,500	18,665,800	1	150,000	0	-5.03%	0
March	19,764,000	16,918,300	0	150,000	0	14.40%	0
April	19,560,400	19,078,100	1	150,000	0	2.47%	0
May	21,249,700	19,426,500	1	150,000	0	8.58%	0
June	21,856,200	23,126,300	0	150,000	5,000	-5.81%	0
July	22,953,600	19,645,600	1	175,000	5,000	10.51%	0
August	21,724,800	21,497,400	0	150,000	5,000	1.05%	0
September	19,967,200	20,690,000	0	150,000	5,000	-3.62%	0
October	20,169,800	19,135,400	0	150,000	0	5.13%	0
November	19,315,300	21,216,500	0	150,000	0	-9.84%	0
December	20,239,500	20,557,200	0	150,000	0	-1.57%	0
	243,287,200	239,382,300	5	1,825,000	20,000	1.61%	0

WATER LOSS REPORT - 2020

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	21,809,900	19,870,600	3	150,000	0	8.89%	0
February	20,392,200	21,229,700	1	150,000	0	-4.11%	0
March	21,123,000	19,367,000	1	150,000	0	8.31%	0
April	20,565,800	20,024,100	0	150,000	0	2.63%	18,800
May	22,696,300	20,363,900	0	170,000	0	10.28%	3400
June	23,730,200	23,126,300	0	150,000	5000	2.54%	79,500
July	24,154,500	22,493,300	2	150,000	5000	6.88%	42,650
August	23,685,900	23,340,600	0	150,000	5000	1.46%	7600
September	21,063,600	21,287,000	0	150,000	5000	-1.06%	0
October	21,037,900	19,068,800	0	150,000	0	9.36%	0
November	19,134,600	19,036,300	0	150,000	0	0.51%	0
December	19,501,800	17,613,400	0	150,000	0	9.68%	0
	258,895,700	246,821,000	7	1,820,000	20,000	4.66%	151,950

25,000 gal at Crawford - State St. Constr

20,000 at Crawford Tank in May

WATER LOSS REPORT - 2019

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	20,873,200	20,487,200	2	150,000	0	1.85%	0
February	19,586,000	19,540,400	1	150,000	0	0.23%	20,000
March	20,619,600	17,006,200	1	150,000	0	17.52%	4000
April	19,366,100	18,411,800	0	150,000	0	4.93%	5000
May	20,505,600	18,444,700	0	150,000	0	10.05%	5000
June	19,905,500	19,739,600	0	150,000	5,000	0.83%	4000
July	22,563,900	19,657,300	0	150,000	5,000	12.88%	51,000
August	22,351,600	21,572,000	0	150,000	5,000	3.49%	42,000
September	20,124,700	19,896,800	1	150,000	5,000	1.13%	0
October	21,747,000	19,990,800	0	150,000	0	8.08%	9,000
November	20,947,600	20,593,600	0	150,000	0	1.69%	60,500
December	21,885,800	20,163,700	2	150,000	0	7.87%	12,000
	250,476,600	235,504,700	7	1,800,000	20,000	5.98%	212,500

WATER LOSS REPORT - 2018

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	22,759,300	22,086,900	4	150,000	0	2.27%	6000
February	19,476,000	20,036,800	1	150,000	0	-3.67%	4500
March	22,068,200	16,979,800	0	150,000	0	22.36%	3200
April	21,394,900	22,361,300	0	150,000	0	-5.23%	2550
May *	23,035,400	22,942,500	0	150,000	5,000	-0.28%	7500
June **	24,873,500	23,653,400	1	150,000	5,000	12.32%	5000
July	24,873,300	23,653,200	0	150,000	5,000	4.24%	14,000
August	23,744,330	22,461,100	0	150,000	5,000	4.76%	2250
September	22,109,500	22,425,300	1	150,000	5,000	-2.13%	5000
October	22,563,600	20,619,500	1	150,000	0	7.91%	10,000
November	20,733,700	20,372,300	0	150,000	0	1.01%	2900
December	20,192,900	17,674,400	4	150,000	0	11.72%	1200
	267,822,630	253,266,500	12	1,800,000	25,000	5.43%	64,100

*ESTIMATED

** ADJUSTED

2018 - 2025 Running Ave.

Purchased	1,792,069,330
Sold	1,717,220,600
	74,848,730
	4.18%

WASTEWATER & WATER REPORT 2025

Calendar Year	TOTAL PLANT FLOW										WATER				
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2025	2024	2023	2022	2021
January	21.156	34.019	24.656	26.211	27.125	55.735	36.921	35.704	43.992	39.263	20.1465	20.1628	19.75	19.9585	19.7142
February	17.382	32.422	28.451	27.64	22.095	36.979	34.08	41.985	35.374	42.269	17.4496	18.8324	17.9742	19.4815	17.7725
March		36.58	44.937	45.423	33.516	38.233	44.408	38.895	47.284	67.905		19.124	19.7126	25.8364	19.764
April		30.88	55.339	47.037	28.529	35.503	39.963	47.049	63.918	53.996		18.9704	19.1183	19.0041	19.5604
May		24.708	27.428	33.902	24.722	52.566	50.246	40.306	46.716	47.302		21.198	22.123	20.7612	21.2497
June		20.5	21.324	24.117	27.83	29.47	44.919	34.283	45.189	27.556		21.929	22.8003	19.9585	21.8562
July		19.983	24.145	21.886	32.507	28.651	31.992	30.34	34.024	28.862		22.1007	21.7775	22.7375	21.9536
August		19.848	28.144	23.826	23.774	25.119	29.602	34.286	27.453	31.939		21.7435	21.1676	21.405	21.7248
September		16.647	21.911	21.708	25.167	25.597	29.745	37.099	24.168	30.985		20.7131	19.1462	19.2665	19.9672
October		17.475	23.149	21.497	38.301	25.888	55.464	39.247	32.725	34.864		20.1635	20.1049	19.0925	20.1698
November		18.357	22.489	20.718	31.638	25.128	45.554	36.771	34.679	31.28		18.5631	20.4646	18.6209	19.3153
December		20.138	24.761	21.841	32.0822	28.818	47.673	37.469	32.279	34.147		20.614	19.709	19.9054	20.2395
Year to Date Total	38.538	291.557	346.734	335.806	347.2862	407.687	490.567	453.434	467.801	470.368	37.5961	244.1145	243.8482	246.028	243.2872

(MDOC used over 7.6 million gal due to a faulty softener, ave. month is 2.8 million)

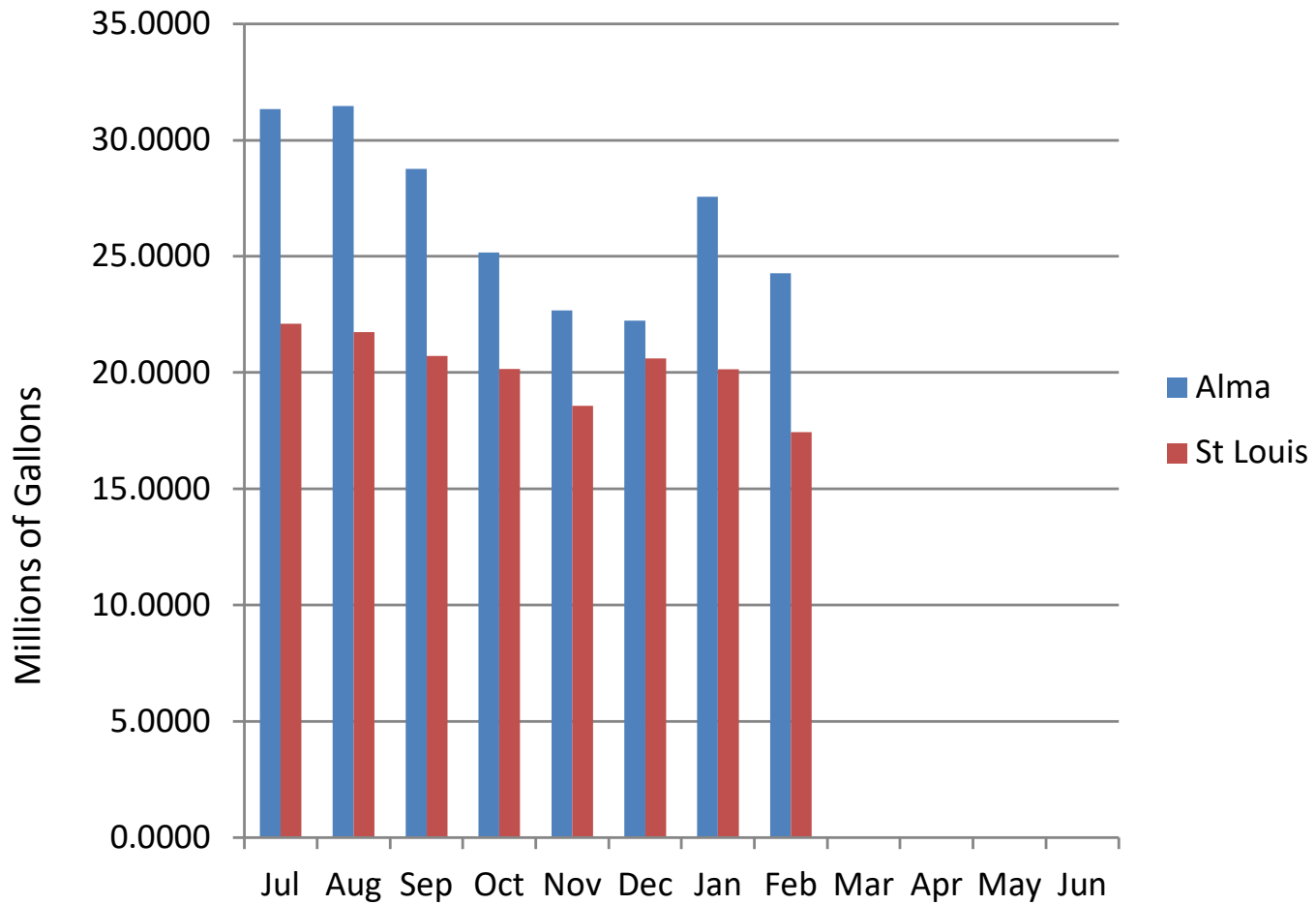
Excess Flow this Month	Same Month Last Year	CUSTOMERS - 2025							
		Pine River Twp		Bethany Twp	Country-Side	St. Louis	Country-Side WATER		
	-0.0676	13.5896	January	787,329	186,819	256,880	19,924,972	256,880	
Excess Flow YTD	0.9419		February	930,650	204,580	253,600	15,993,170	253,600	
			March						
			April						
Excess Flow Last Calendar Year	47.4425		May						
			June			190,000 *			
			July			190,000 *			
Excess Flow = I & I in sanitary sewer system			August			190,000 *			
			Sept			190,000 *			
			October						
			Nov						
			Dec						
All values are in million gallons (MG)			Total	1,717,979	391,399	1,270,480	35,918,142	510,480	Gallons
				1.7180	0.3914	1.2705	35.9181	0.5105	MG

	To Date										Ave. Year	* Country Side Summer Flow averaging (sewer) per September 2007 agreement (0.1900 ave.)
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016		
Sewer Flow	38.538	291.557	346.734	335.806	347.2862	407.687	490.567	453.434	467.801	470.368	----->	2972.9492
Water Flow	37.5961	244.1145	243.8482	246.028	243.2872	258.8957	250.4766	267.8216	276.0044	299.9572		
Excess Flow - Annual	0.9419	47.4425	102.8858	89.778	103.999	148.7913	240.0904	185.6124	191.7966	170.4108	----->	1130.4785
% Excess	2.44%	16.27%	29.67%	26.74%	29.95%	36.50%	48.94%	40.93%	41.00%	36.23%	----->	<u>38.03%</u>

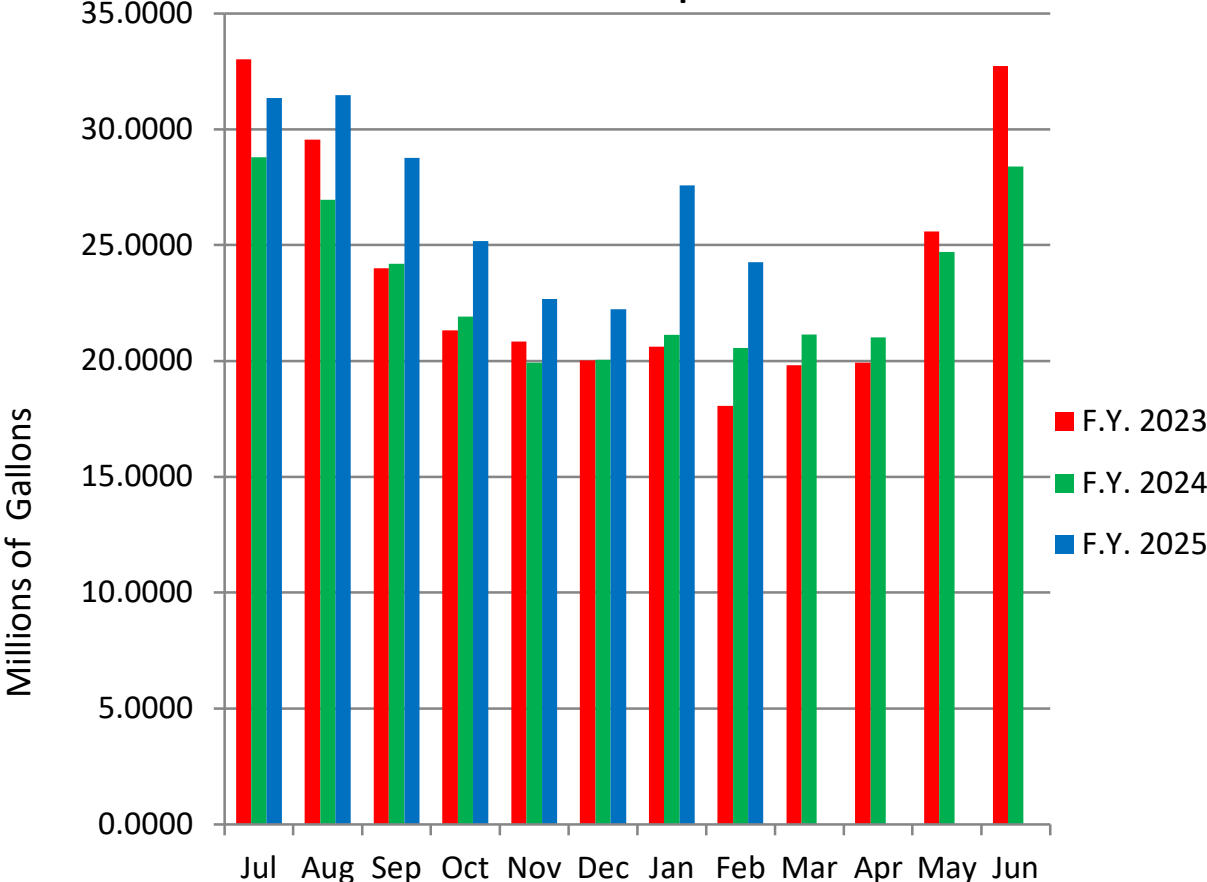
GAWA Water Production/Consumption Records - F.Y. 2025

	Water Authority Plant Production			St. Louis Water Consumption			Alma Water Consumption
	Water Pumpage (MG)	Internal Consumption (MG)	Water Production (MG)	Meter No. 1 (MG) Cheesman	Meter No. 2 (MG) Michigan	Total Consumption (MG)	Total Consumption (MG)
Jul	50.322	-3.127	53.449000	11.4496	10.6511	22.1007	31.3483
Aug	49.881	-3.333	53.213300	10.6392	11.1043	21.7435	31.4698
Sep	46.477	-2.988	49.464900	10.1713	10.5418	20.7131	28.7518
Oct	42.697	-2.645	45.341600	10.0664	10.0971	20.1635	25.1781
Nov	38.612	-2.629	41.241100	9.2517	9.3114	18.5631	22.6780
Dec	40.552	-2.300	42.851700	10.1796	10.4344	20.6140	22.2377
Jan	44.921	-2.795	47.715500	10.0581	10.0884	20.1465	27.5690
Feb	38.893	-2.829	41.722000	8.6065	8.8431	17.4496	24.2724
Mar		0.000				0.0000	0.0000
Apr		0.000				0.0000	0.0000
May		0.000				0.0000	0.0000
Jun		0.000				0.0000	0.0000
Total Year to Date	352.354	-22.645	374.999100	80.4224	81.0716	161.4940	213.5051
Avg. Monthly (MG)	46.87			20.187			26.688
Percent of Consumption	100.00%			43.07%			56.93%

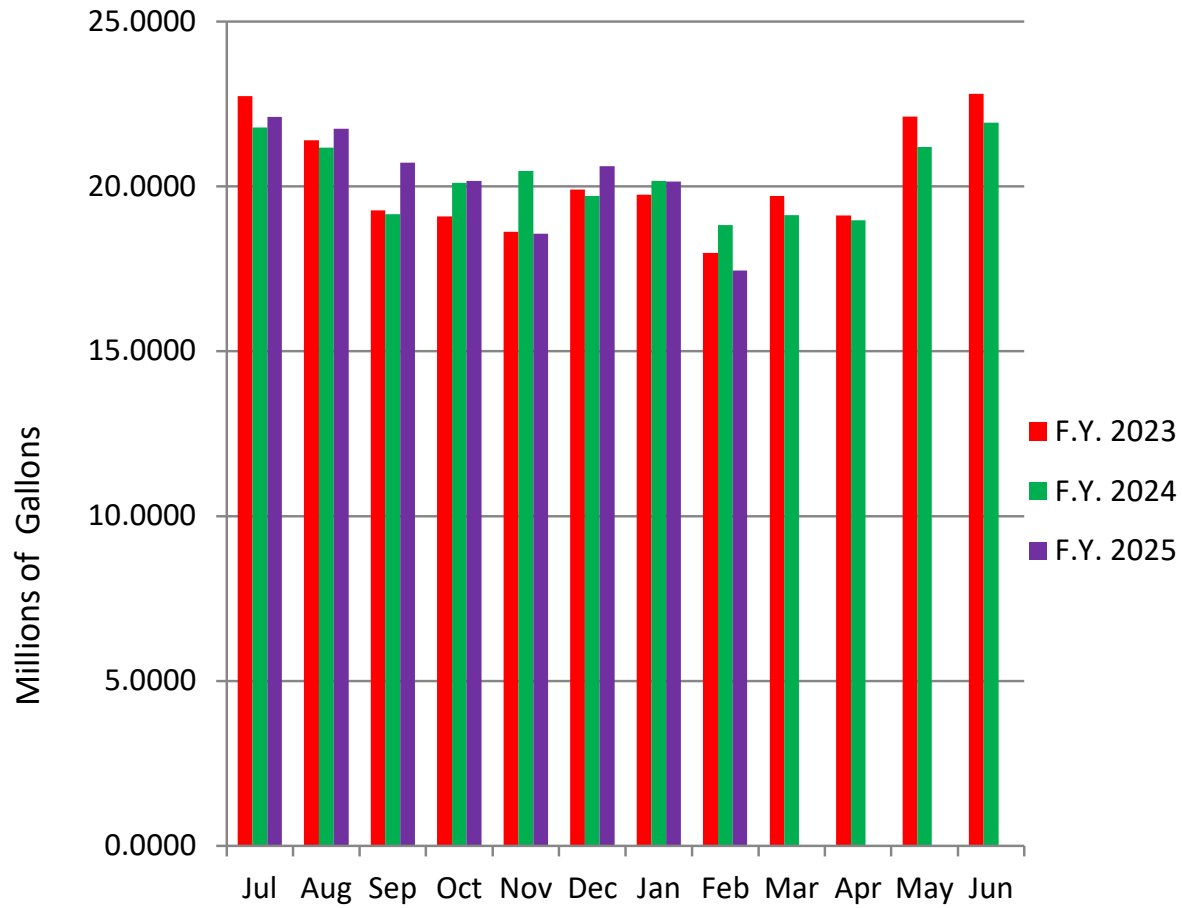
Alma-St. Louis Monthly Water Consumption



City of Alma Water Consumption



City of St. Louis Water Consumption



CONSENT AGENDA ITEM APPROVAL
St. Louis, Michigan - Agenda Statement

<p>City Hall Use Only</p> <p>Item No. 10a</p> <p>For Meeting of 3/18/2025</p>
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CONTRACTOR/VENDOR	OHM
CONTRACT #	182230040
CITY GL PROJECT # (if applicable)	456.901.000.801.000
CONTRACT DESCRIPTION	DWSRF Construction Engineering Phase Services - This is part of a \$20 million ARPA grant and loan to finance the water main replacements. The total project will replace approximately 4.5 miles of undersized and aged water main.

Agenda Item Description	Approval Date	Item #	Approval Amount
Construction Engineering Phase Services Task 1: Construction Observation/Testing	05/21/24	10B	2,250,000.00
Construction Engineering Phase Services Task 2: Construction Survey Layout	05/21/24	10B	150,000.00
Construction Engineering Phase Services Task 3: Contract Administration	05/21/24	10B	250,000.00

Total Construction Engineering Phase Services			2,650,000.00
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Consent Agenda Invoice Approvals

Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
79336	09/17/24	10a	09/18/24	71999	(27,771.50)
80685	10/15/24	10c	10/16/24	72134	(34,723.09)
81977	11/19/24	10d	11/20/24	72269	(38,635.75)
82845	12/17/2024	10b	12/18/24	72494	(35,723.00)
83970	1/21/2025	10c	01/22/25	72645	(13,320.50)
85009	2/18/2025	10c	02/19/25	72782	(17,725.00)
86070	3/18/2025	10a		For Approval	(16,491.50)

Total Payments					(184,390.34)
Remaining Contract Balance					2,465,609.66

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:

Approve payment to OHM for Construction Engineering Services for the DWSRF Project I, Phase II in the amount of \$ 16,491.50

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

City of St. Louis
Attn: Keith Risdon, Director of Public Works
300 North Mill Street
St. Louis, MI 48880

Invoice Date: 03/10/2025
Invoice #: 86070
Project: 0182240010

Project Name: St. Louis 2024 DWSRF Grant – Construction

Email invoices to:
Erin Mayle emayle@stlouismi.com
cc Keith Risdon krisdon@stlouismi.com

For Professional Services Rendered Through February 28, 2025

Professional Services

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Water System Improvements: Contract Administration	\$231,700.00	\$118,039.00	\$113,661.00	\$13,481.50
Water System Improvements: Plan Printing Fees	\$2,300.00	\$2,267.59	\$32.41	\$0.00
Water System Improvements: Construction Observation	\$2,106,000.00	\$32,653.00	\$2,073,347.00	\$3,010.00
Water System Improvements: Construction Staking	\$150,000.00	\$6,529.50	\$143,470.50	\$0.00
Road Improvements: Contract Administration	\$16,000.00	\$8,409.75	\$7,590.25	\$0.00
Road Improvements: Construction Observation	\$144,000.00	\$0.00	\$144,000.00	\$0.00
Totals	\$2,650,000.00	\$167,898.84	\$2,482,101.16	\$16,491.50

Invoice Total \$16,491.50

456,901,000.801,000

REMIT TO:
 OHM Advisors
 34000 Plymouth Road
 Livonia, MI 48150
 T 734.522.6711
 F 734.522.6427
 OHM-Advisors.com



INVOICE

City of St. Louis
Attn: Keith Risdon, Director of Public Works
300 North Mill Street
St. Louis, MI 48880

Invoice Date: 03/10/2025
 Invoice #: 86070
 Project: 0182240010

Project Name: St. Louis 2024 DWSRF Grant – Construction

Water System Improvements: Contract Administration

Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Graduate Engineer I	38.00	140.00	\$5,320.00
Graduate Engineer II	11.50	150.00	\$1,725.00
Professional Engineer I	8.00	160.00	\$1,280.00
Professional Engineer II	10.75	172.00	\$1,849.00
Project Specialist III	10.50	195.00	\$2,047.50
Technician I	8.00	105.00	\$840.00
Technician III	3.00	140.00	\$420.00
Professional Services Subtotal	89.75		\$13,481.50
Water System Improvements: Contract Administration	89.75		\$13,481.50
Total:			

Water System Improvements: Construction Observation

Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Graduate Engineer I	21.50	140.00	\$3,010.00
Professional Services Subtotal	21.50		\$3,010.00
Water System Improvements: Construction Observation	21.50		\$3,010.00
Total:			

Total Backup: 111.25 \$16,491.50

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

City of St. Louis
Attn: Keith Risdon, Director of Public Works
300 North Mill Street
St. Louis, MI 48880

Invoice Date: 03/10/2025
Invoice #: 86071
Project: 0182240020

Project Name: St. Louis 2025 DWSRF Loan – Design

For Professional Services Rendered Through: March 01, 2025

Professional Services

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Water Main: Task 1 - Fieldwork - OHM Survey	\$46,000.00	\$37,576.25	\$8,423.75	\$2,106.00
Water Main: Task 1 - Soil Borings - Subconsultant	\$3,900.00	\$0.00	\$3,900.00	\$3,900.00
Water Main: Task 2 - Preliminary Engineering	\$282,560.00	\$102,112.50	\$180,447.50	\$58,406.00
Water Main: Task 3 - Final Engineering	\$272,000.00	\$330.00	\$271,670.00	\$0.00
Water Main: Task 4 - Permitting/Bidding	\$32,471.00	\$1,170.00	\$31,301.00	\$1,774.00
Water Main: Task 5 - Grant Administration	\$59,948.00	\$11,752.50	\$48,195.50	\$2,133.00
Water Main: Task 5 - SHPO - Subconsultant	\$23,250.00	\$0.00	\$23,250.00	\$0.00
Road Improvements: Task 2 - Preliminary Engineering	\$70,664.00	\$9,347.50	\$61,316.50	\$11,926.50
Road Improvements: Task 3 - Final Engineering	\$67,904.00	\$0.00	\$67,904.00	\$0.00
Totals	\$858,697.00	\$162,288.75	\$696,408.25	\$80,245.50

Invoice Total \$80,245.50

457.901.000.801.000

REMIT TO:
 OHM Advisors
 34000 Plymouth Road
 Livonia, MI 48150
 T 734.522.6711
 F 734.522.6427
 OHM-Advisors.com



INVOICE

City of St. Louis
Attn: Keith Risdon, Director of Public Works
300 North Mill Street
St. Louis, MI 48880

Invoice Date: 03/10/2025
 Invoice #: 86071
 Project: 0182240020

Project Name: St. Louis 2025 DWSRF Loan – Design

Water Main: Task 1 - Fieldwork - OHM Survey
Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Technician IV	13.50	156.00	\$2,106.00
Professional Services Subtotal	13.50		\$2,106.00
Water Main: Task 1 - Fieldwork - OHM Survey Total:		13.50	\$2,106.00

Water Main: Task 1 - Soil Borings - Subconsultant
Outside Consultants

	<i>Qty</i>	<i>Cost Rate</i>	<i>Multiplier</i>	<i>Amount</i>
McDowell & Associates 132402	1.00	3,900.00	1.00	\$3,900.00
Outside Consultants Subtotal	1.00			\$3,900.00
Water Main: Task 1 - Soil Borings - Subconsultant Total:				\$3,900.00

Water Main: Task 2 - Preliminary Engineering
Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Graduate Engineer I	29.00	140.00	\$4,060.00
Graduate Engineer II	131.50	150.00	\$19,725.00
Principal	68.00	237.00	\$16,116.00
Professional Engineer I	50.00	160.00	\$8,000.00
Professional Engineer II	53.75	172.00	\$9,245.00
Technician I	12.00	105.00	\$1,260.00
Professional Services Subtotal	344.25		\$58,406.00
Water Main: Task 2 - Preliminary Engineering Total:		344.25	\$58,406.00

Water Main: Task 4 - Permitting/Bidding

Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Administrative Support I	2.00	80.00	\$160.00
Administrative Support II	2.00	105.00	\$210.00
Technician IV	9.00	156.00	\$1,404.00
Professional Services Subtotal	13.00		\$1,774.00
Water Main: Task 4 - Permitting/Bidding Total:	13.00		\$1,774.00

Water Main: Task 5 - Grant Administration

Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Principal	9.00	237.00	\$2,133.00
Professional Services Subtotal	9.00		\$2,133.00
Water Main: Task 5 - Grant Administration Total:	9.00		\$2,133.00

Road Improvements: Task 2 - Preliminary Engineering

Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Graduate Engineer II	65.75	150.00	\$9,862.50
Professional Engineer II	12.00	172.00	\$2,064.00
Professional Services Subtotal	77.75		\$11,926.50
Road Improvements: Task 2 - Preliminary Engineering Total:	77.75		\$11,926.50
Total Backup:	457.50		\$80,245.50

CONSENT AGENDA ITEM APPROVAL
St. Louis, Michigan - Agenda Statement

City Hall Use Only
 Item No. 10c
 For Meeting of 3/18/2025

CONTRACTOR/VENDOR Malley Construction, Inc.
 CONTRACT #
 CITY GL PROJECT # (if applicable)
 CONTRACT DESCRIPTION DWSRF Job #7549-01
 Water main replacement and road reconstruction of approximately 4.5 miles including water main valve replacements, lead service line replacements, curb and gutter, sidewalk and restoration.

Agenda Item Description	Approval Date	Item #	Approval Amount		
DWSRF-Water main replacement & road reconstruction	07/02/24	11C	13,960,962.71		
Total Contract			13,960,962.71		
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
Pay Application #1	11/19/24	10c	11/20/24	72261	(407,773.20)
Pay Application #2	01/21/25	10e	01/17/25	72595	(345,599.48)
Pay Application #3	01/21/25	10e	01/22/25	72637	(77,377.28)
Pay Application #4	03/04/25	10a	03/05/25	72832	(6,460.00)
Pay Application #5	03/18/25	10c		For Approval	(12,920.00)
Total Payments					(850,129.96)
Remaining Contract Balance					13,110,832.75

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:

Approve payment to Malley Construction, Inc. for services on the DWSRF project for water main replacements & road construction in the amount of \$ 12,920.00

Contractor's Application for Payment

Owner:	City of St. Louis	Owner's Project No.:	
Engineer:	OHM Advisors	Engineer's Project No.:	0182-23-0040
Contractor:	Malley Construction, Inc	Contractor's Project No.:	24-52
Project:	City -Wide Water Main and Road Improvements Contract #1		
Contract:	City -Wide Water Main and Road Improvements Contract #1		
Application No.:	5	Application Date:	3/3/2025
Application Period:	From 2/1/2025	to	2/28/2025

1. Original Contract Price	\$	13,960,962.71
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	13,960,962.71
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	894,873.64
5. Retainage		
a. 5% X \$ 894,873.64 Work Completed =	\$	44,743.68
b. X \$ - Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	44,743.68
6. Amount eligible to date (Line 4 - Line 5.c)	\$	850,129.96
7. Less previous payments (Line 6 from prior application)	\$	837,209.96
8. Amount due this application	\$	12,920.00
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	13,110,832.75

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Malley Construction, Inc.

Signature: [Handwritten Signature] Date: 3/3/2025

Recommended by Engineer		Approved by Owner	
By:	Alisha Busuttill	By:	
Title:	Project Manager	Title:	
Date:	3/10/2025	Date:	
Approved by Funding Agency			
By:		By:	
Title:		Title:	
Date:		Date:	

DWSRF - Pymt App # 5 - Grant
 456,901,000.801.000

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City Of St Louis
 Engineer: OHM Advisors
 Contractor: Malley Construction, Inc.
 Project: City-wide Water Main and Road Improvements Contract #1
 Contract: City-wide Water Main and Road Improvements Contract #1

Owner's Project No.:
 Engineer's Project No.: 0182-23-0040
 Contractor's Project No.: 24-52

Application No.: 5 Application Period: From 02/01/25 to 02/28/25 Application Date: 03/01/25

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Contract Information		Work Completed			Work Completed and Materials Stored to Date (H + I)	% of Value of Item (J / F)	Balance to Finish (F - J)
				Unit Price (\$)	Value of Bid Item (C X E)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G)	Materials Currently Stored (not in G)			
Miscellaneous Quantities											
Category 2 - LSLR											
1	Water Serv, Private	10.00	Ea	6,800.00	68,000.00	7.00	47,600.00		47,600.00	70%	20,400.00
Category 2 - LSLR Subtotal					68,000.00		47,600.00				
Category 3 - Water											
1	Mobilization, Max	1	LSUM	1,245,000.00	1,245,000.00	0.100	124,500.00		124,500.00	10%	1,120,500.00
2	Water Main Line Stop, 6 inch	4	Ea	8,250.00	33,000.00		-		-	0%	33,000.00
3	Water Main Line Stop, 8 inch	4	Ea	8,450.00	33,800.00		-		-	0%	33,800.00
4	Water Main Line Stop, 10 inch	4	Ea	10,700.00	42,800.00		-		-	0%	42,800.00
5	Water Main Line Stop, 12 inch	4	Ea	10,950.00	43,800.00		-		-	0%	43,800.00
6	Water Main Line Stop, 4 inch	4	Ea	8,050.00	32,200.00		-		-	0%	32,200.00
7	BL Sign	1	Ea	2,000.00	2,000.00	1.00	2,000.00		2,000.00	100%	-
8	Permit Allowance	1	LSUM	2,500.00	2,500.00		-		-	0%	2,500.00
Category 3 - Water Subtotal					1,435,100.00		126,500.00				
Subtotal for Miscellaneous Quantities					1,503,100.00		174,100.00				
Original Contract Totals					\$ 1,503,100.00		\$ 174,100.00	\$ -	\$ 174,100.00	12%	\$ 1,329,000.00
Change Orders											
Change Order Totals					\$ -		\$ -	\$ -	\$ -		\$ -
Original Contract and Change Orders					\$ 1,503,100.00		\$ 174,100.00	\$ -	\$ 174,100.00	12%	\$ 1,329,000.00
Project Totals					\$ 1,503,100.00		\$ 174,100.00	\$ -	\$ 174,100.00	12%	\$ 1,329,000.00

CONSENT AGENDA ITEM APPROVAL
 St. Louis, Michigan - Agenda Statement

City Hall Use Only Item No. 10d For Meeting of 3/18/2025

CONTRACTOR/VENDOR Border States
 CONTRACT #
 CITY GL PROJECT # (if applicable)
 CONTRACT DESCRIPTION Purchase of wire for the street lamp expansion.

Agenda Item Description	Approval Date	Item #	Approval Amount		
Purchase of wire for the street lamp expansion	03/18/25	For Approval	5,794.44		
Total Contract			5,794.44		
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
929985200	03/18/25	10d		For Approval	(5,794.44)
Total Payments					(5,794.44)
Remaining Contract Balance					0.00

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:

Approve purchase and payment to Border States for wire for the street lamp expansion in the amount of \$ (5,794.44)



Quote

Order States - LNG
300 S. Canal Rd
 Lansing MI 48917-9542
 Phone: 517-855-2000

Quote: 27787319
Sold-To Acct #: 254665
Valid From: 12/10/2024 To: 12/17/2024
PO No: ST LOUIS WIRE
PO Date: 12/10/2024
Payment Terms: NET 25TH PROX (31)

Created By: Jason M Mele
Tel No:
Fax No:

CITY OF ST LOUIS MICHIGAN
300 N MILL ST
SAINT LOUIS MI 48880-1545

Inco Terms:
PPA FREIGHT ALLOWED

Ship-to:
CITY OF ST LOUIS MICHIGAN
412 N MILL ST
SAINT LOUIS MI 48880-1525

Table with columns: Item, Material MFG - Description, Quantity, Price Per, UoM, Value. Row 1: 000010, - 4-04TCG-VN WIRE 4-4 GRD BC TC-ER THHN/THWN-2 M4 W/#8 BARE COPPER GROUND, 1,000 FT, 5,794.44 / 1,000 FT, FT EA, 5,794.44. Includes notes: 1 WEEK LEAD TIME, 1 REEL X 1000 FT, * FREIGHT ALLOWED *

Summary table with columns: Tax Type, Amount, Percentage, UoM, Total. Rows: Total \$ 5,794.44, State Tax \$ 0.000 % 0.00, County Tax \$ 0.000 % 0.00, Local Tax \$ 0.000 % 0.00, Other Tax1 \$ 0.000 % 0.00, Other Tax2 \$ 0.000 % 0.00, Other Tax3 \$ 0.000 % 0.00, Tax Subtotal \$ 0.000 % 0.00, Net Amount \$ 5,794.44

To access Border States Terms and Conditions of Sale, please go to
https://www.borderstates.com

The quoted sales tax is an estimate only based upon the information
provided in this quote and will be finalized at the time of Invoice
based upon the material purchased, quantity purchased, and delivery
location.

Shipping and handling fees in this quote are an estimate only and will
be finalized at the time of Invoice.

Handwritten signature: Jason M. Mele P.R.

All clerical errors contained herein are subject to correction. In the event of any cost or price
increases from manufacturers or other suppliers, caused by, but not limited to, currency fluctuations,
raw material or labor prices, fuel or transportation cost increases, and any import tariffs, taxes,
fees, or surcharges, Border States reserves the exclusive right to change its pricing at the time of
shipping and will provide notice of any such change to its customers prior to costs being incurred.

**INVOICE**

Invoice: 929985200 Date: 03/07/2025
 Cust Acct#: 254665
 P.O.#: EMAIL TODD STREET LIGHT EXP WIRE
 Sales Order#: 10671165
 Sales Doc Type: Sales Order
 Payment Terms: NET 25TH PROX (31)

Page 1 of 1

Border States - LNG
 4800 S. Canal Rd
 Lansing MI 48917-9542
 Phone: 517-855-2000

CITY OF ST LOUIS MICHIGAN
 300 N MILL ST
 SAINT LOUIS MI 48880-1545

Please remit to:
 Border States Industries Inc
 NW 7235
 PO Box 1450
 Minneapolis MN 55485-1450

Ship to:
 CITY OF ST LOUIS MICHIGAN
 701 WOODSIDE DR
 SAINT LOUIS MI 48880-1052

Cust Item	Item	Material MFG - Description	Order Qty	Ship Qty	Back Ordered	Price	Per	UoM	Total Value
	000010		1,000 FT	1,000		5,794.44 /1,000		FT	5,794.44
		- 4-04TCG-VN WIRE 4-4 GRD BC TC-ER THHN/THWN-2 M4 W/#8 BARE COPPER GROUND				1 FT =1		EA	
		1 WEEK LEAD TIME							
		1 REEL X 1000 FT							
		* FREIGHT ALLOWED *							

Total due by 04/25/2025	Shipping and Handling \$	0.00
Mail at least 7 business days before due date.	Total \$	5,794.44
	State Tax \$	0.000 % 0.00
	County Tax \$	0.000 % 0.00
	Local Tax \$	0.000 % 0.00
	Other Tax1 \$	0.000 % 0.00
	Other Tax2 \$	0.000 % 0.00
	Other Tax3 \$	0.000 % 0.00
	Tax Subtotal \$	0.00
	Net Invoice Amount \$	5,794.44

A finance charge of 1.5% per month or the maximum allowable by law whichever is greater, will be assessed if payment is not received by invoice due date.

To access Border States Terms and Conditions of Sale, please go to
<https://www.borderstates.com/termsAndConditions#>

Tray Cable w/Ground
 M46 Street Light Expansion
 582.901.000 721.000.0023

ORIGINAL

CONSENT AGENDA ITEM APPROVAL
St. Louis, Michigan - Agenda Statement

City Hall Use Only
Item No. 10e
For Meeting of 3/18/2025

CONTRACTOR/VENDOR Contractors Rental Corporation (AIS)
 CONTRACT #
 CITY GL PROJECT # (if applicable)
 CONTRACT DESCRIPTION Rental of specialized cutting equipment for riverbank clearing for infrastructure protection of the municipal dam and requirement for FERC licensing compliance with additional collaboration with MDNR regulations.

Agenda Item Description	Approval Date	Item #	Approval Amount		
Rental of specialized cutting equipment for riverbank clearing.	02/04/25	11G	17,575.00		
Total Contract			17,575.00		
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
364858	03/18/25	10e		For Approval	(17,909.00)
364892	03/18/25	10e		For Approval	5,518.20
Total Payments					(12,390.80)
Remaining Contract Balance					5,184.20

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:

Approve payment to Contractors Rental Corporation (AIS) for equipment rental for riverbank clearing in the amount of \$ 12,390.80

#01384



LANSING
3600 N. Grand River Ave.
Lansing, MI 48906
(517) 321-8000

SAGINAW
4600 AIS Drive
P.O. Box 253
Bridgeport, MI 48722
(989) 777-0090

GRAND RAPIDS
600 AIS Drive S.W.
Grand Rapids, MI 49548
(616) 538-2400

NORTHEAST DETROIT
65809 Gratiot Avenue
Lenox, MI 48050
(586) 727-7502

WEST DETROIT
56555 Pontiac Trail
New Hudson, MI 48165
(248) 437-8121

TRAVERSE CITY
8300 M-72 East
P.O. Box 190
Williamsburg, MI 4968
(231) 267-5080

10e

Ship To: City of St Louis
300 N Mill St
Saint Louis, MI 48880-1545

Job Site: St Louis

Invoice To: CITY OF ST LOUIS
108 W SAGINAW
ST LOUIS MI 48880

Branch L1 - LANSING RENTAL		
Date 02/26/2025	Time 10:01:00 (O)	Page 1
Account No 841660	Phone No 9896812631	Inv No 364858
Ship Via G	Purchase Order	
		Salesperson 162 / 162

DESCRIPTION

Description INVOICE #: 364858 For Contract #: 059988 Amount

Billing #: 1 Covering From 02/24/2025 to 03/23/2025

IT IS THE CUSTOMER'S RESPONSIBILITY TO PERFORM ALL DAILY MAINTENANCE, INCLUDING FLUID LEVEL CHECKS AND GREASING. PLEASE RETURN UNITS CLEANED AND REFUELED TO AVOID ADDITIONAL CHARGES. ALL FUEL REQUIRED TO REFILL UNITS WILL BE BILLED AT \$7.50/GALLON. ALL RENTAL RATES ARE SUBJECT TO CHANGE QUARTERLY!

245G LC EXCAVATOR, A Charge for usage of 1 MONTH 10750.00
Stock #: 802936 Serial #: 1FF245GXJNF802936
Date Out: 02/24/2025 09:37 Expected return date: 03/10/2025 09:37

UML/S/EX-150 FORESTR Charge for usage of 1 MONTH 5950.00
Stock #: A419 Serial #: 24-02462
Date Out: 02/24/2025 09:37 Expected return date: 03/10/2025 09:37

Miscellaneous Charges/Credits
=====

TRUCKING CHARGES HEAVY Qty: 2 Price: 437.50 875.00

ENVIRON. FEE: 334.00

Subtotal: 17909.00

TOTAL IBS CHARGE: 17909.00

FL5769 0918362918

REMIT PAYMENT TO:
INTERSTATE BILLING SERVICES, INC
P.O. BOX 2208
DECATUR, AL
35609-2208

Excavator Rental
FERC Compliance SLEDment
of Dam

~~Parks 101.770.000.943.001 - \$5969.67
Local - 203.463.000.943.001 - \$5969.67
Major - 202.463.000.943.001 - \$5969.67~~

582 582000.943 001

By signing below, Lessee specifically acknowledges that it has read and agrees to the Agreement, including the "Master Equipment Rental Agreement" on the reverse side hereof.

By initialing below, Lessee acknowledges that it has read and understands the following sections of the "Terms and Conditions of Master Equipment Rental Agreement":
INITIAL

X _____
Signature

_____ Section 5 (relating to Equipment Training)

X _____
Print Name and Title

_____ Section 9 (relating to Damage Waiver)

_____ Section 22 (relating to Arbitration)

EASE. Lessor may lease to Lessee, and Lessee may lease from Lessor, during the term of this Agreement, one or more units of machinery, equipment or other property (individually and collectively, the "Equipment"). All Equipment that, during the term of this Agreement, is requested by Lessee and received by Lessor or delivered to Lessee or Lessee's worksite, as evidenced by Lessor's records, is subject to and governed by this Agreement. Equipment subject to this Agreement may, but need not, be evidenced by one or more schedules or purchase orders (each, a "Schedule") listing the particular Equipment, the Lease Term for such Equipment, and the Lease Charges (in each case as defined below), which shall be deemed incorporated into and made part of this Agreement. Lessee will use and store the Equipment only at the worksite where such Equipment is delivered, unless otherwise agreed in writing.

EASE CHARGE. In consideration of the lease of the Equipment, Lessee shall pay to Lessor with respect to each piece of Equipment the amount set forth in the applicable Schedule or otherwise agreed upon in writing by Lessor and Lessee (the "Lease Charge"). The Lease Charge for each piece of Equipment is due and payable in full prior to the delivery or receipt of each piece of Equipment, unless otherwise agreed in writing by the parties. The standard Lease Charge is based on 8 hours (one shift) per day, 40 hours per week, 176 hours per four-week period. For any Equipment usage in excess of these amounts, Lessee will pay additional Lease Charges, computed on a prorated basis. The term of rental for each piece of Equipment shall be set forth in the applicable Schedule or otherwise agreed upon in writing by Lessee and Lessor, and shall begin on the time of receipt by, or delivery of the Equipment to, Lessee until the Equipment is returned to Lessor (the "Lease Term"). If Lessee does not return the Equipment immediately upon the expiration of the Lease Term, Lessee shall pay additional Lease Charges. If the Equipment is used on a two shift per day basis for any period(s) during the Lease Term, Lessee shall pay double the standard Lease Charge allocable to such period(s). If the Equipment is used on a three shift per day basis for any period(s) during the Lease Term, Lessee shall pay triple the standard Lease Charge allocable to such period(s). The number of hours the Equipment has been used will be determined by the standard hour meter attached to the Equipment. If the Equipment has an hour meter, the Lease Charge is due regardless of actual Equipment use, breakdown, downtime or acts of nature (including without limitation rain, snow etc.). Equipment damaged by Lessee, its agents, representatives or employees during the Lease Term will be assessed additional Lease Charges for the time required for repair and replacement. All Lease Charges or other amounts payable by Lessee to Lessor that are not paid within 30 days of the due date or that are due by acceleration shall, upon payment by Lessor, accrue interest until paid at a rate equal to one and one-half percent per month, or the maximum rate permissible by law, whichever is lower.

TRUCKING AND RUEL EXPENSES. All trucking expenses are in addition to the Lease Charge, unless otherwise agreed in writing by the parties. Lessee will pay the cost of trucking the Equipment to and from Lessor's premises or the premises where the Equipment is used, as applicable. Lessee is solely responsible for loading and unloading the Equipment. Upon termination of the applicable Lease Term, Lessee is also responsible for returning all Equipment to Lessor with full tanks of fuel. Any fuel required upon return will be charged to Lessee at the rate of Seven Dollars (\$7.00) per gallon.

TITLE TO EQUIPMENT. As between Lessor and Lessee, Lessor has sole title to the Equipment and under no circumstances shall title pass to Lessee. Lessee shall not change or remove any insignia or lettering that is on the Equipment indicating Lessor's ownership of the Equipment, and upon request of Lessor shall affix to the Equipment, in a prominent place, labels, plates or other markings supplied by Lessor indicating Lessor's ownership of the Equipment. Lessee shall protect and defend Lessor's title to the Equipment against all persons claiming an interest in the Equipment and shall keep the Equipment free from all liens and encumbrances. Furthermore, Lessee shall give Lessor immediate written notice of any such liens or encumbrances and shall fully and completely indemnify Lessor in any loss caused thereby. Lessee shall further take all actions necessary to prevent the Equipment from becoming part of the real property on which it is placed and agrees that the Equipment shall remain Lessor's personal property at all times during the term of this Agreement.

USE AND MAINTENANCE OF EQUIPMENT. INSPECTION. REPAIRS. Lessee agrees to keep the Equipment in good operating condition, repair and appearance and to furnish all labor, parts, mechanisms and devices required to do so at Lessee's sole expense. Lessee shall use and maintain the Equipment in accordance with the owner's manual accompanying the Equipment and any and all instructions communicated, verbally or in writing, by Lessor to Lessee. Lessee agrees to use the Equipment in the regular course of Lessee's only, within its normal capacity and without abuse, and to comply with all federal, state, local and foreign laws and regulations with respect to the possession, use, maintenance or operation of the Equipment and certifies that its operators are qualified to safely operate the Equipment. Lessee shall not make any modification, alteration or addition to the Equipment without Lessor's prior written consent. Lessor shall have the right, during the normal hours, upon reasonable prior notice to Lessee, to enter upon the premises where the Equipment is located in order to inspect, observe or remove the Equipment, or otherwise protect Lessor's interest. Lessee is solely responsible for all repairs to the Equipment made necessary by Lessee's use of the Equipment or other conduct, other than ordinary wear and tear. Repair costs will be charged at the same rate Lessor would charge other customers for similar repairs or at the rate paid by Lessor if a third party repairs the Equipment. Lessor reserves the right to charge Lessee for all repairs in excess of that resulting from Lessee's use of or damage to the Equipment or other conduct. Lessee acknowledges and consents to the installation or placement of a tracking device in any machine or attachment included in this rental and Lessor's tracking of same.

INSPECTION. TRAINING. NOTICE OF DEFECTS. Lessee acknowledges that (i) Lessee has had an opportunity to inspect the Equipment, (ii) Lessee finds the Equipment suitable for its needs and in good condition, and (iii) Lessee has received the owner's manual for the item of Equipment. Lessee represents and warrants to Lessor (a) that Lessee, its agents, representatives or employees in such proper use of the Equipment, Lessee acknowledges that Lessor may require Lessee, its agents, representatives or employees to complete a training program for the use of certain items of Equipment. Lessor makes no representation or warranty concerning the adequacy or completeness of such training and disclaims all liability arising from or relating to Lessee's possession, use, operation and maintenance of the Equipment and any other action or inaction of Lessee. Lessee acknowledges its duty to inspect each item of Equipment daily prior to use and to promptly notify Lessor of any defects or if the owner's manual for any item of Equipment is missing.

RISK OF LOSS. Lessee shall have the entire risk of loss, damage to, or destruction of the Equipment from all causes whatsoever during the Lease Term. In the event of loss, damage or destruction of any item of Equipment, Lessee at its expense, and at Lessor's option, shall, immediately upon Lessor's assessment of such loss, damage or destruction, (a) repair such item, returning it to its previous condition, (b) pay Lessor all unpaid Lease Charges as may be allocated to such item of Equipment and either (i) pay Lessor's cost to repair such item (in case of damage) or (2) pay the current market value of such item (in the case of loss or destruction), or (c) replace such item with like item acceptable to Lessor, in good condition and of equivalent value, which shall become the property Lessee. No loss or damage to Equipment shall relieve Lessee of its obligations pursuant to this Agreement, unless consented to in writing by Lessor.

INDEMNITY. Lessee agrees and promises that it shall indemnify Lessor and hold harmless Lessor and its officers, directors, agents, employees, successors and assigns from and for any and all claims, suits, proceedings, liability, damages, or loss, including reasonable attorneys' fees, arising out of the Equipment, Lessee's possession, use or operation of the Equipment or any other act or omission of Lessee or its affiliates, employees, or other agents or representatives, including any failure of the Equipment to comply with, or to operated in accordance with any and all health and safety standards promulgated by any federal, state, local or foreign governmental entity, including without limitation the standards prescribed under the Occupational Safety and Health Act of 1970. Lessee shall, at its own cost and expense, defend Lessor against any and all suits or other proceedings which may be brought against Lessor, alone or in conjunction with others, based in any way upon Lessee's possession, use or operation of the Equipment or other action or inaction, including without limitation claims involving property damage, personal injury or wrongful death. Upon any such liability or claim Lessee shall satisfy, pay and discharge any and all judgments and fines that may be recovered against Lessor in any such action or suit. The indemnities and obligations hereunder provided shall continue in full force and effect notwithstanding the termination of this Agreement.

INSURANCE. Lessee shall be the absolute insurer of the Equipment during the applicable Lease Term and until the Equipment is returned to Lessor pursuant to Paragraph 20 of this Agreement. Lessee agrees, during the Lease Term and while the Equipment is in Lessee's possession, use or operation, to obtain and maintain, at its own expense, for not less than the replacement value of the Equipment as of the commencement date of this Lease against fire and theft and from Lessee and until Lessee returns the Equipment to Lessor, to keep the Equipment fully insured and to pay all insurance premiums, at its own expense, for not less than the replacement value of the Equipment as of the commencement date of this Lease against fire, theft, including adequate public liability (bodily injury and property damage liability insurance), but not less than (a) \$1,000,000 per person and \$1,000,000 per occurrence for personal injury (including death) and (b) \$1,000,000 per occurrence for property damage. Lessee shall cause copies of the above-mentioned policy of insurance to be furnished promptly to Lessor. The duty of establishing any requisite safeguards for the full protection of Lessor against all risks shall be solely Lessee's. The proceeds of any insurance shall, at Lessee's option, be applied to the replacement or the repair of the Equipment or in reduction of Lessor's obligations due to or become due under this Lease, including without limitation obligations arising under Section 7 above.

DAMAGE WAIVER. With Lessor's written consent, Lessee may elect in writing to enter into a "Damage Waiver" with Lessor. Upon electing to enter into a Damage Waiver, Lessee shall not be required to reimburse Lessor for loss of or damage to the Equipment resulting from such Damage Waiver, except for the first \$1,000 (or such other amount as may be specified in the Damage Waiver). Notwithstanding the foregoing or anything to the contrary in any Damage Waiver, Lessee shall remain fully liable for all loss of or damage to the Equipment resulting from (a) mysterious disappearance or theft, (b) neglect, misuse, wrong application, or abuse of the Equipment, (c) sinking of the Equipment into mud or water, (d) submergence of the Equipment in water above the tracks (in the case of tracked machines) or above the tires (in the case of tire machines), (e) use of the Equipment in demolition activities, (f) fire damage, or (g) any damage to the Equipment during transportation of the Equipment by Lessee, its employees or subcontractors. This Damage Waiver, if elected by Lessee, does not apply in any way to damage to person or property other than the Equipment damage specifically set forth in this Section 10. No Damage Waiver shall apply in any way to damage to person or property other than the Equipment. No Damage Waivers will be available for items of Equipment used in demolition activities. Upon entering into a Damage Waiver, Lessee shall pay to Lessor, as additional Lease Charges an amount equal to ten percent (10%) of the aggregate Lease Charges applicable to the item(s) of Equipment covered by such Damage Waiver, or such greater amount as may be specified in the Damage Waiver.

WARRANTY. DISCLAIMER OF WARRANTIES. LESSEE ACKNOWLEDGES THAT THE EQUIPMENT IS LEASED "AS IS". LESSOR HAS NOT MADE AND DOES NOT MAKE ANY AGREEMENT, REPRESENTATION OR WARRANTY WITH RESPECT TO THE MERCHANTABILITY, CONDITION, FITNESS FOR PARTICULAR PURPOSE, QUALITY, DURABILITY OR SUITABILITY OF THE EQUIPMENT IN ANY CONNECTION OR FOR THE PURPOSES AND USES OF LESSEE, OR ANY OTHER AGREEMENT, REPRESENTATION OR WARRANTY OF ANY KIND OR CHARACTER, EXPRESS OR IMPLIED, IN CONNECTION WITH THE EQUIPMENT. LESSEE AGREES THAT Lessor shall not assume any liability for any representation or warranty of any kind or character, express or implied, with respect to the Equipment. Lessee shall assume all risks of claims, actions or lawsuits arising from the possession, use and operation of the Equipment and the parties acknowledge that Lessor shall not be liable for any direct, consequential and incidental damages with respect to the Equipment, including without limitation damages caused by any defect, failure or malfunction, whether any claim for such damages is based upon warranty, contract, negligence or otherwise.

ASSIGNMENT. LESSEE SHALL NOT ASSIGN ON THIS AGREEMENT, SUBLEASE THE EQUIPMENT, RELINQUISH CONTROL OF THE EQUIPMENT TO ANY PERSON OTHER THAN LESSOR, OR ALLOW ANY OTHER PERSON TO USE OR OPERATE THE EQUIPMENT. Lessor may, without Lessee's consent, assign or sell its interest in, grant a security interest in, or otherwise transfer, in whole or part, this Agreement, any or all of the Equipment or any of its rights, interests or obligations with respect thereto, including, without limitation, all Lease Charges and other sums due to or become due hereunder to one or more persons or entities. Lessee shall, upon receipt of notice of transfer from Lessor, be bound by such transfer. LESSEE SHALL NOT ASSERT AGAINST ANY ASSIGNEE ANY CLAIM, DEFENSE, REVERSE OR SET-OFF THAT LESSEE MAY AT ANY TIME HAVE AGAINST LESSOR. This Agreement shall be binding on the parties, their heirs, successors and permitted assigns.

TAXES AND MISCELLANEOUS CHARGES. Lessee shall be solely responsible for all taxes, washing, highway road services and towing charges or tolls and all fines incurred in connection with Equipment.

FAILURE OF CONDITIONS. If Lessee fails to maintain the Equipment, discharge all taxes, liens or other charges, pay all expenses or procure and maintain the insurance required by this Agreement, Lessor may do so at Lessor's option. Any expenses incurred by Lessor in doing so shall be added to the Lease Charge and shall be immediately paid to Lessor by Lessee.

DEFAULT. If Lessee fails to pay any Lease Charges or other charges when due or fails to perform any of its other obligations under this Agreement, breaches any provision of this Agreement, dissolves, suspends its usual business activities, files a voluntary or involuntary petition under any of the provisions of the United States Bankruptcy Code, applies for or is appointed a receiver or liquidator, or makes an assignment for the benefit of creditors, Lessor, at its option and in addition to any rights or remedies it may have, may (a) enter upon any premises where the Equipment is located and without court order or other process of law, and take possession of the Equipment without notice to Lessee; (b) terminate this Agreement; and/or (c) declare all Lease Charges and their sums due and payable. Lessor specifically reserves all rights and remedies available to Lessor under applicable law. Lessee agrees to pay any and all fuel surcharges added to individual invoices. LESSEE UNDERSTANDS THAT THERE IS A TIME PRICE DIFFERENTIAL between the time of purchase and the time of use of the Equipment. Failure to collect Lease Charges for any particular month is not a waiver of Lessor's right to collect such Lease Charges or any other amounts that are or may be due to Lessor. Future orders may, at Lessor's sole discretion, be subject to C.O.D. or Do Not Sell status if Lessee's account is delinquent.

ADDITIONAL AGREEMENTS AND DOCUMENTS. The parties acknowledge that the parties may enter into or exchange certain other agreements and documents with respect to the Equipment or the lease contemplated by this Agreement, including without limitation Schedules (collectively, the "Related Documents"). The parties acknowledge and agree that the terms of this Agreement will control over the terms of any and all Related Documents, and any conflicting or additional terms in such Related Documents will have no force and effect, unless such Related Documents are duly executed by both parties.

LESSEE'S WAIVERS. ABSOLUTE OBLIGATIONS. To the extent permitted by applicable law, Lessee hereby waives any and all rights and remedies conferred upon Lessee by Sections 2A-508 through 2A-522 of the Michigan Uniform Commercial Code, including without limitation Lessee's rights to (a) cancel this Agreement; (b) repudiate this Agreement; (c) reject the Equipment; (d) revoke acceptance of the Equipment; (e) recover damages from Lessor for any breach of warranty or for any other reason; (f) deduct all or any part of the amount of any damages resulting from Lessor's alleged default, if any, under this Agreement from the Lease Charges; (g) "cover" by leasing any similar piece of Equipment in substitution for the Equipment leased pursuant to this Agreement; (h) recover any general, special, incidental or consequential damages, for any reason whatsoever; or (i) claim any security interest in any item of Equipment. Lessee's obligations under this Agreement are absolute and unconditional, regardless of any alleged breach by Lessor of this Agreement, and shall not be subject to any abatement, reduction, set-off, defense, counterclaim or recoupment, for any reason whatsoever.

HOUR METER. An hour meter is attached to most items of Equipment to count the number of hours that the Equipment is used. Lessee shall not permit any tampering with the hour meter in any manner. In the event that an hour meter fails to function properly, Lessee shall immediately notify Lessor. LESSOR HAS NOT MADE AND DOES NOT MAKE ANY AGREEMENT, REPRESENTATION OR WARRANTY WITH RESPECT TO THE NUMBER OF HOURS ON THE EQUIPMENT AT THE TIME OF RENTAL OR INITIATION OF LEASE TERM.

ENVIRONMENTAL SITES. Lessee is responsible for informing Lessor before delivery of any item of Equipment to any site where Environmental Protection Agency decontamination procedures are required before the Equipment can be removed from such site. Upon expiration or earlier termination of this Agreement, Lessee shall at its own expense return the Equipment in the same condition as when delivered to Lessee, ordinary wear and tear excepted, to Lessor at the location specified by Lessor.

CLEANING, POINT, EDGES AND TEETH. Lessee will pay all cleaning charges on Equipment that is returned and undeneated. All tractors included in the Equipment leased by Lessee will be shipped with 50% minimum ground engaging tools. Lessee shall be responsible for the maintenance of all items of Equipment returned without same.

SECURITY DEPOSIT. Lessor may require Lessee to deposit with Lessor, as security for Lessee's performance of its obligations under this Agreement, a security deposit with respect to one or more pieces of Equipment (the "Security Deposit"). As promptly as practicable after the return of all of the items of Equipment to Lessor, Lessor shall determine whether Lessee has fully complied with its obligations under this Agreement and may deduct such amounts from the Security Deposit as are necessary to remedy any default by Lessee in the performance of its obligations hereunder. The remainder of the Security Deposit, if any, shall promptly be returned to Lessee.

CHOICE OF LAW. ARBITRATION. This Lease shall be governed by and interpreted according to Michigan law, without regard to conflict of laws principles. The parties hereby consent to the exclusive jurisdiction of the state or federal courts in the State of Michigan to adjudicate any dispute arising in connection with this Agreement ("Dispute"). Any Dispute shall be brought before the Circuit Court for Kent County, Michigan or the United States District Court for the Western District of Michigan, Southern Division. The parties hereby waive any objection based on inconvenient forum. Lessor may elect, in its sole discretion, that any Dispute be resolved by arbitration in Oakland, Ingham, or Kent County, Michigan, before one arbitrator. The arbitration shall be administered, at Lessor's option, under (a) by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures or (b) by the American Arbitration Association in accordance with its Commercial Arbitration Rules. Judgment on the award may be entered in any court having jurisdiction.

SECURITY INTEREST AND COLLATERAL ASSIGNMENT. Lessee hereby assigns and grants a security interest to Lessor in all of Lessee's right, title and interest in and to any proceeds to be paid to Lessee for Lessee's work on any job where the Equipment is used, with power to sue for, collect and discharge, or sell and assign the same. This assignment is made and given as collateral security for payment in full of all Lessee's obligations under this Agreement.

ACCESS AND RECLAIMATION. IN THE EVENT THAT PAYMENT WITH RESPECT TO ANY EQUIPMENT IS NOT MADE IN ACCORDANCE WITH THE TERMS OF THIS AGREEMENT, LESSOR RESERVES THE RIGHT TO RECLAIM ANY GOODS OR MATERIAL STILL ON LESSEE'S PREMISES. LESSEE SHALL BE RESPONSIBLE TO RECLAIM ANY SUCH GOODS OR MATERIALS. LESSEE AGREES TO PAY ALL COSTS AND EXPENSES, TIME PRICE DIFFERENTIAL CHARGES, APPLICABLE TREBLE DAMAGES, ACTUAL ATTORNEY FEES CONSULTANT AND EXPERT FEES, IN EACH CASE AS INCURRED BY Lessor IN EXERCISING ANY OF ITS RIGHTS AND/OR REMEDIES REGARDING THIS AGREEMENT, INCLUDING ANY ACTION TO FORCE COLLECTION OF ANY SUMS DUE.

MANAGEMENT OF ASSETS. Lessee acknowledges its fiduciary duty pursuant to the Michigan Building Contract Fund Act and its fiduciary duty to properly manage, oversee, supervise, control, preserve and prevent waste of any assets now or in the future owned or otherwise held by Lessee or by entities owned in whole or in part by Lessee ("Lessee's Assets"), and shall hold in trust, to and for the benefit of Lessor, any income generated or derived from the ownership, operation and management of Lessee's Assets, including but not limited to, management fees, administration fees, accounting fees, insurance disbursements, sales, sales commissions, incremental tax credits, tax refunds, and consulting fees, to be used by Lessee to repay, and to secure the repayment of, the indebtedness incurred by Lessor according to the terms of this Agreement including, without limitation, all amounts due Lessor under, arising out of, or in connection with this Agreement, any and all equipment and or material received from Lessor, and any proceeds received from the sale, use, or from jobs/projects on which the Equipment and or material is incorporated, is expressly held in trust by the Lessee's principals for the benefit of Lessor until Lessor has been paid for the materials. Use of any funds received from the sale, use, or from jobs/projects on which the material is incorporated, before Lessor has been paid for the materials, is a breach of the trust and the fiduciary duty of the Lessee's principals. Any debt that arises out of the breach of the trust and/or defalcation of the material m jobs/projects in trust is non-dischargeable in bankruptcy.

INSOLVENCY. Neither this Agreement nor any interest therein is assignable or transferable by operation of law. Lessor may exercise any one or more of the remedies set forth in this Agreement, and this Agreement shall, at the option of Lessor on notice to Lessee, be deemed to terminate and shall not be treated as an asset of Lessee after the exercise of such option, if any of the following occur: (a) any proceeding under federal bankruptcy law is commenced by Lessee or such an action is commenced against Lessee and is not resolved within 60 days after the commencement thereof; (b) Lessee makes any assignment for the benefit of its creditors; (c) a writ of attachment or execution is levied on any Equipment and is not released or satisfied within 10 days thereafter; or (d) if a receiver is appointed in any proceeding or action to which the Lessee is a party with authority to take possession or control of any Equipment.

CONFIDENTIALITY. Lessee shall hold in confidence (a) the terms of this Agreement and of any Schedules and (b) any nonpublic or proprietary information of or regarding Lessor that is provided to Lessee or of which Lessee becomes aware (collectively, "Confidential Information"). Lessee shall (i) not disclose the Confidential Information to any person, other than those employees of Lessee who have a need to know such information to perform its obligations under this Agreement or (ii) use the Confidential Information for any purpose other than to perform its obligations under this Agreement.

TERMINATION. This Agreement will become effective as of the Effective Date and will continue in effect until terminated by either party upon thirty (30) days' prior written notice to the other. Notwithstanding termination of this Agreement, the terms hereof shall remain in effect with respect to any Equipment then subject to this Agreement for the applicable Lease Term thereof. Further, the terms of this Agreement which would, naturally or by their express terms, survive termination of this Agreement shall so survive.

MISCELLANEOUS. This Agreement contains the entire agreement and understanding of the parties, and supersedes all prior negotiations, agreements and representations. This Agreement may not be modified except by an instrument in writing signed by both parties hereto. All notices hereunder shall be in writing and mailed by registered mail to the parties hereto at the address indicated on the reverse side for each. Should any provision, or part thereof, of this Agreement be declared illegal or unenforceable, such provision, or part thereof, shall be considered severable from this Agreement and the remaining provisions shall continue in full force and effect. No waiver of any provision of this Agreement shall be effective unless made by Lessor in writing, and the failure of Lessor to enforce performance by Lessee of any obligation pursuant to this Agreement shall not constitute a waiver of Lessor's rights to thereafter enforce such performance. This Agreement and any Schedule may be executed in one or more counterparts, all of which shall be considered one and the same document and shall become effective when one or more counterparts have been signed by each of the parties and delivered to the other party by facsimile or email.



BUSINESS OF THE CITY COUNCIL
ST. LOUIS, Michigan
Agenda Statement

City Hall Use Only
Item No. 11G
For the Meeting of February 4, 2025

ITEM TITLE: Equipment Rental for Riverbank Cleanup
SUBMITTED BY: Re-submittal for Calvin Martyn, DPW Superintendent

SUMMARY OF EXPLANATION

Periodic riverbank clearing is essential for infrastructure protection of the municipal dam and is required for FERC licensing compliance, with additional collaboration with MDNR regulations. These preventive measures reduce debris accumulation at the dam, lowering maintenance costs and operational risks. These areas also are roadsides which the clearing enhances the city's appearance and attractiveness.

Winter is the ideal time for this maintenance, as frozen ground prevents soil erosion, minimizes vegetation impact, and allows easier equipment access. It also reduces disruption to wildlife by avoiding nesting season.

City crews lack the specialized training and equipment for large-scale riverbank clearing. Doing this work by hand would be labor-intensive and pose safety risks, while also pulling staff away from essential duties. Therefore, specialized equipment is needed to minimize staffing requirements, or the work should be contracted out.

Bids were solicited from Carmen's Tree Service, Always There Tree Service, Flat River Tree Service, and Joe Butcher. Only Joe Butcher responded with a bid of \$32,000. In the past, city crews rented specialized cutting equipment from John Deere, but that option is no longer available. Rental quotes from Carleton Eq. and CRC Contractors AIS were obtained, showing that rental and internal labor is the most cost-effective approach at this time.

Even with current staffing constraints due to a staff members medical leave, we recommend proceeding with internal maintenance using rental equipment from CRC Contractors (AIS). AIS is also an approved State MIDEal vendor.

Budgeted? YES

G/L Account Code: 582.582.000.943.001

Budget Amendment needed? NO, but reclass from 930 to 943.001 in same budgetary level

Moved by:

Supported by:

To approve the rental of specialty excavator with forestry mulcher from CRC Contractors (AIS) for 4 weeks, not to exceed \$17,575



300 N. Mill Street
St. Louis, MI 48880

(989) 681-2137
Fax (989) 681-3842

To St Louis City Council

I'm going to recommend that we rent an excavator from CRC (AIS) out of Lansing for the price of 16700 plus 875 for delivery to clean up the riverbanks. There will also be a small additional cost of up to 1500 to have Butcher Exc. come in and move its location as we move along. This will be for a 4-week rental, which I believe is the amount of time it's going to take us to get it done.

I have three estimates, this being the best one for our needs, the other being from Carleton Eq for 16500 plus a delivery fee of 1500 for the same amount of time and the other is SC Farm Eq Rentals. The SC Farm Eq is a lot cheaper, but they don't have the correct attachment that we need to complete our job. I have also talked to 3 tree companies and none of them have even wanted to give me a bid to complete the riverbanks.

Thank you
Calvin Martyn
DPW Superintendent

River Bank Clearing 2025

Carleton Eq.

Delivery		16500	
man power (1 DPW Man, 1 month)		1500	
Moving cost	(Butchers Ex)	8270.4	
		<u>1500</u>	proably high
Total		27770.4	

Butchers Excavating	200 per/hr
Total	32000
	approximate
	4 week rate

CRC Contractors Rental Corp. (AIS)

Delivery		16700	
man power (1 DPW Man, 1 month)		875	
Moving cost	(Butchers Ex)	8270.4	
		<u>1500</u>	proably high
Total		27345.4	

Calvin Martyn

From: David Moore <dave.moore@carletonequipment.com>
Sent: Friday, January 3, 2025 10:58 AM
To: Calvin Martyn
Subject: RE: [EXTERNAL] RE: fecon mulcher

Caution: This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)
[Flag](#)

Could you call me at (888) 777-6666 ext 351 my name is Dave



David Moore | Rental/Asset Manager
Office: 888-380-6420 x 351
Location: Saginaw
7 Locations in Michigan
CarletonEquipment.com

From: Calvin Martyn <cmartyn@stlouism.com>
Sent: Friday, January 3, 2025 10:45 AM
To: David Moore <dave.moore@carletonequipment.com>
Subject: [EXTERNAL]: RE: fecon mulcher

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.
Does this have steel tracks and is this located in Saginaw? Would we have to have you transport it?

From: David Moore <dave.moore@carletonequipment.com>
Sent: Friday, January 3, 2025 10:24 AM
To: Calvin Martyn <cmartyn@stlouism.com>
CC: Luke Probst <lprobst@carleton.com>
Subject: fecon mulcher

Good Morning Calvin the monthly rate on the ds200 with forestry head would be 16,500 a month and trucking to St Louis would be 1600.00 that would be drop off and pick up

If you have any further questions, feel to contact me at (888) 777-6666 ext. 351 my name is Dave



David Moore | Rental/Asset Manager
Office: 888-380-6420 x 351
Location: Saginaw
7 Locations in Michigan
CarletonEquipment.com

Estimate

SC FARMS
EQUIPMENT LLC
7825 BRUCKER RD
HUBBARDSTON MI 48845

Estimate #	Date
ESTM 109	01/06/2025

Contact Us: Phone: 989 637 4731
Fax: 637 8741

Bill To:

City of St Louis

Ship To:

City of St Louis

Customer Contact: Calvin Martin Ph: 989 681 3644 Email: cmartyn@stlouismi.com

Est. Ship Dt		Terms				
		Due on Receipt				
Qty	Unit	Item #	Item Description	Rate	Amount	Tax
1	4 week	220E-1	2015 Volvo EC220E Excavator rental w/ fixed thumb ser. # 310042	6,000.00	6,000.00	T
1	4 week	diamond	Diamond Mulching head attach	3,000.00	3,000.00	T
1	ea	De	Delivery & Pickup	700.00	700.00	T
1	ea	gov.	MI Sales Tax exempt (government)	0.00%	0.00	
Customer Signature: _____						
Total:					\$ 9,700.00	

Thank You!

After further investigation this mulching head is not what we need. It's more of a "brush hog style".



Contractors Rental Corp.

YES WE CAN

Date: January 7, 2025

Kevin Toohey

EXPIRATION DATE:
30 Days

(517) 242-7614

ktoohey@aisequip.com

CUSTOMER: City of St. Louis

salesman	job	start date
Kevin Toohey		

machine	description	duration	price per unit
Deere 245G W/ Fecon	Excavator Forestry Mulcher	Monthly	\$16,700/ Month
Trucking	Round Trip Trucking to St. Louis		\$875

Quote does not include equipment tax
2% rental excise tax or 6% sales tax, if
applicable

Quote has been prepared by Kevin Toohey of Contractors Rental Corp. To agree to these terms, return a signed copy of this quote to Ktoohey@aisequip.com. Feel free to contact Kevin with questions. Thank you!

Customer Signature:

Thank you for your business!

01384

10e



LANSING
3600 N Grand River Ave.
Lansing, MI 48906
(517) 321-8000

SAGINAW
4600 AIS Drive
P.O. Box 253
Bridgeport, MI 48722
(989) 777-0090

GRAND RAPIDS
600 AIS Drive S.W
Grand Rapids, MI 49548
(616) 538-2400

NORTHEAST DETROIT
65809 Gratiot Avenue
Lenox, MI 48050
(586) 727-7502

WEST DETROIT
56555 Pontiac Trail
New Hudson, MI 48165
(248) 437-8121

TRAVERSE CITY
8300 M-72 East
P.O. Box 190
Williamsburg, MI 49690
(231) 287-5060

Ship To: City of St Louis
300 N Mill St
Saint Louis, MI 48880-1545

Job Site: St Louis

Invoice To: CITY OF ST LOUIS
108 W SAGINAW
ST LOUIS MI 48880

Branch L1 - LANSING RENTAL		
Date 03/10/2025	Time 10:02:00 (O)	Page 1
Account No 841660	Phone No 9896812631	Inv No 364892
Ship Via	Purchase Order	
G		
		Salesperson 162 / 162

DESCRIPTION

Description INVOICE #: 364892 For Contract #: 059988 Amount

Billing #: 2 Covering From 03/06/2025 to 03/23/2025

IT IS THE CUSTOMER'S RESPONSIBILITY TO PERFORM ALL DAILY MAINTENANCE, INCLUDING FLUID LEVEL CHECKS AND GREASING. PLEASE RETURN UNITS CLEANED AND REFUELED TO AVOID ADDITIONAL CHARGES. ALL FUEL REQUIRED TO REFILL UNITS WILL BE BILLED AT \$7.50/GALLON. ALL RENTAL RATES ARE SUBJECT TO CHANGE QUARTERLY!

245G LC EXCAVATOR, A Credit previously billed 1 WEEKL 3450.00-
Stock #: 802936 Serial #: 1FF245GXJNF802936
Date Out: 02/24/2025 09:37 Date Returned: 03/03/2025 09:37

UML/S/EX-150 FORESTR Credit previously billed 1 WEEKL 1960.00-
Stock #: A419 Serial #: 24-02462
Date Out: 02/24/2025 09:37 Date Returned: 03/03/2025 09:37

ENVIRON. FEE: 108.20-
Subtotal: 5518.20-
TOTAL IBS CHARGE: 5518.20-

0918362918 Credit

REMIT PAYMENT TO:
INTERSTATE BILLING SERVICES, INC
P.O. BOX 2208
DECATUR, AL
35609-2208

*Excavator Rental - Credit - Early Return
FERC Compliance - Electric Maint. of Dam
582-582-000. 943.001*

By signing below, Lessee specifically acknowledges that it has read and agrees to the Agreement, including the "Master Equipment Rental Agreement" on the reverse side hereof.

By initialing below, Lessee acknowledges that it has read and understands the following sections of the "Terms and Conditions of Master Equipment Rental Agreement":

INITIAL

- _____ Section 5 (relating to Equipment Training)
- _____ Section 9 (relating to Damage Waiver)
- _____ Section 22 (relating to Arbitration)

X _____
Signature

X _____
Print Name and Title

ITEM NO. 11A.
DATE 3-18-2025

RESOLUTION 2025-01
Resolution Approving Compensation for Elected officials

Minutes for the regular meeting of the Compensation Commission of the City of Saint Louis, County of Gratiot, State of Michigan, held in the City Hall Council Chambers on the 6th day of March 2025, at 6:00 p.m.

PRESENT: Honda Joe Fuentes, Melissa Hawley, Donna Kelley, Stan McMann and Dale Wolfe

ABSENT: None

The following preamble and resolution were offered by Commissioner Kelley and supported by Commissioner Hawley.

WHEREAS, the Compensation Commission of the City of St. Louis, County of Gratiot, State of Michigan recognizes the need to adjust the compensation for the Mayor and Council Members of the City of St. Louis;

WHEREAS, the Compensation Commission made a determination to adjust the Compensation of the Mayor and Council Members at a public meeting of the Commission held in compliance with Act No. 267 of the Public Acts of 1976, being Sections 15.261 through 15.275 of the Michigan Compiled Laws.

NOW THEREFORE BE IT RESOLVED, that the Saint Louis Compensation Commission hereby approves and authorizes the Mayor's compensation at One Thousand Six Hundred Seventy Dollars per year plus Fifty Dollars per attended City Council Meeting and the Council Member's Compensation at One Thousand Forty Dollars a year plus Fifty Dollars per attended City Council Meeting.

AYES: Donna Kelley, Melissa Hawley, Dale Wolfe, Honda Joe Fuentes and Stan McMann

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Compensation Commission of the City of Saint Louis, County of Gratiot, State of Michigan, at a regular meeting held on March 6, 2025.


Donna Kelley, Secretary

BUSINESS OF THE COUNCIL ITEM APPROVAL

St. Louis, Michigan - Agenda Statement

City Hall Use Only
 Item No. 11B
 For Meeting of 3/18/2025

CONTRACTOR/VENDOR Crafcoc Inc. (National Highway Maintenance)
 CONTRACT #
 CITY GL PROJECT # (if applicable)
 CONTRACT DESCRIPTION Purchase (2) pallets of crack seal bricks for mid-summer road preventative maintenance.

Agenda Item Description	Approval Date	Item #	Approval Amount		
Purchase crack seal bricks for mid-summer road maintenance	03/18/25	For Approval	5,455.00		
Total Contract			5,455.00		
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
					(0.00)
Total Payments					(0.00)
Remaining Contract Balance					5,455.00

SUMMARY EXPLANATION FOR BUSINESS OF THE COUNCIL ITEM APPROVAL:

Approve purchase of crack seal bricks for mid-summer road preventative maintenance in the amount of \$ 5,455.00



300 N. Mill Street
St. Louis, MI 48880

(989) 681-2137
Fax (989) 681-3842

Dear St. Louis City Council

With spring coming and summer not far behind road repairs are being needed to keep things looking good. I am recommending that we purchase two pallets of crack seal bricks for \$1.09 per pound. Each bricks weight being 30lbs and 75 brick per pallet that comes to a price of \$4905 and \$550 shipping for a total of \$5455. This purchase will be from Crafco Inc. (National Highway Maintenance)

When we purchase the rubber bricks, they provide us with a kettle and air compressor to complete the process of crack sealing. My plan is to complete this sometime mid-summer, but it takes a little time to get things in line. This will continue our program for preventive maintenance that we have been implementing in the last few years to maintain our local and major street for as long as possible.

Thank you.
Calvin Martyn
DPW Superintendent



QUOTE # BBBQ71408

Date Quoted 3/4/2025
EXPIRATION DATE 4/3/2025

Due to extreme market volatility of raw materials, quotes are reviewed and revised after 30 days. Products ordered for shipment after the expiration date on this quote will be adjusted to the price in the quote valid at the time of the shipment.

Quote To: Account Code 936757	Ship To: Account Code 936757
CITY OF ST LOUIS MI CALVIN MARTYN 300 N MILL ST ST LOUIS, MI 48880 US	CITY OF ST LOUIS MI 300 N MILL ST ST LOUIS, MI 48880 US
Mobile: Phone: 989-261-1445 Fax: Email: CMARTYN@STLOUISMI.COM	CALVIN MARTYN 989-261-1445 CMARTYN@STLOUISMI.COM

Project Title: City of St Louis Mi Crack Sealant Program 2025

Bid Date:	Terms: NET 30
Bid Number:	F.O.B.: PPD- ADD FREIGHT
Project Start Date:	Ship Via: Truck/Common Carrier
Ship Before: 4/3/2025	Sales Group:
Quote Effective Dates: 3/5/2025 TO 4/3/2025	Quoted By: Tim Lohmann
Estimated Time to Ship After Receipt of Order:	Sales Office: ER10- Tim Lohmann

Customer: CITY OF ST LOUIS MI	Quote Number	BBBQ71408
Project Title: City of St Louis Mi Crack Sealant Program 2025	Date	03-04-25

SALES TAX EXEMPT CERTIFICATE MUST BE PROVIDED AT THE TIME OF ORDER OR SALES TAX WILL BE ADDED TO YOUR ORDER

Part #	Description	Unit	Qty.	Quote Price	Ext. Price
34515T-3-OH50	ROADSAVER 515 T	LB	1	\$1.0900	\$1.0900

Due to extreme market volatility, all prices and availability are subject to change without notice, all quotes to be confirmed at time of order and subject to inventory status.

COMMENTS:
Sales contact: Tim Lohman 419-377-1690 or Tim.Lohmann@crafco.com

To place an order contact:
Tim Lohman 419-377-1690

***** Price includes use of SuperShot with air compressor**
***** Includes Training**

BUSINESS OF THE CITY COUNCIL
ST. LOUIS, Michigan
Agenda Statement

City Hall Use Only
Item No. 11C
For the Meeting of March 18, 2025

ITEM TITLE: Concrete Flatwork at SLED Standard Building
SUBMITTED BY: Keith W. Risdon

SUMMARY OF EXPLANATION

Todd Leslie and Calvin Martyn met with Jon Seifert today to review the need to replace cracked concrete and extend the existing driveway pad where material is stored at the Electric Department's Woodside Drive building. Currently some of our transformers are being stored on the ground.

Seifert Concrete has the time available to perform this work once the "Frost Laws" are lifted from the roads.

The proposed construction will consist of approximately 1326 square feet of 6" thick, reinforced concrete being placed.

We recommend that the City Council approve the proposal from Seifert Concrete in the amount of \$11,271.00 for the construction of additional driveway/storage areas and replace existing cracked concrete at the SLED Standard Building at 701 Woodside Drive.

Moved by:

Supported by:



PURCHASE ORDER

300 N. Mill Street
 St. Louis, Michigan 48880
 989-681-2137 * Fax 989-681-3842
www.stlouismi.com

P.O. NUMBER: ELE-2025-003

Date: 3/11/2025

Deliver to: City of St. Louis Electric Department
 701 Woodside Dr.
 St. Louis, MI 48880

Vendor: Seifert Concrete
 5951 S. State Rd
 Ithaca, MI 48847
 989-620-0158

Quantity	Unit	Description	Price	Total
1		Repair/Replace broken down concrete and add concrete driveway to building at 701 Woodside Dr.		\$11,271.00
TOTAL				\$11,271.00

FISCAL OFFICERS CERTIFICATE:

It is hereby certified that the amount required to meet the contract, agreement, obligation, payment or expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection to the credit of the required fund free from any obligation or certification now outstanding.

By: _____ (Department Head)

City Manager _____

Date: _____

SEIFERT CONCRETE
5951 S STATE RD
ITHACA MI 48847
(989) 620-0158

BID DATE: 3/11/25

CITY OF ST. LOUIS ELECTRICAL DEPARTMENT
ATTN: TODD

DESCRIPTION

11'X86'X6" REINFORCED DRIVEWAY

19'X20'X6" DRIVEWAY EXTENTION

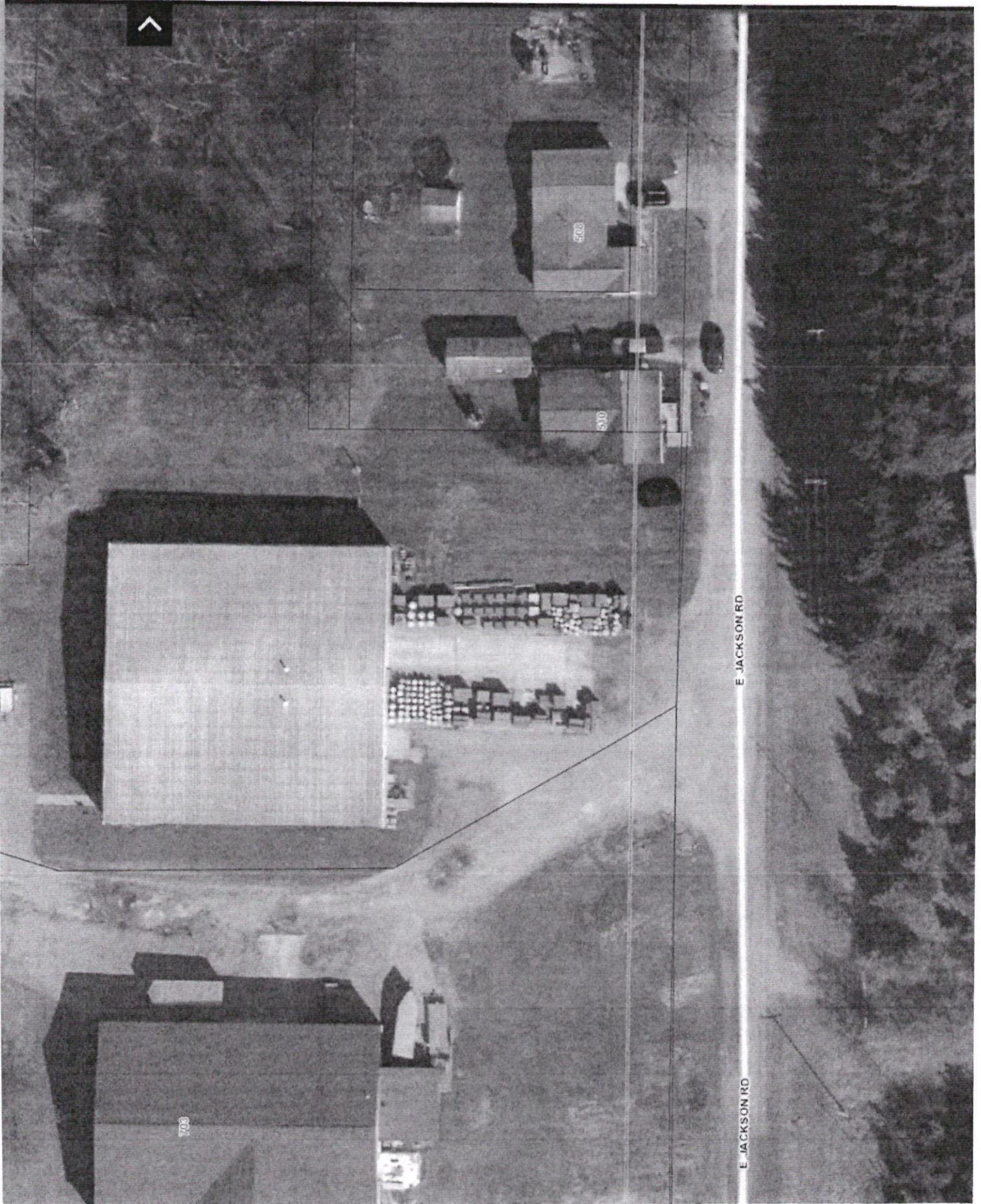
CONCRETE MIX DESIGN WILL CONSIST OF A 4000 PSI EXTERIOR BLEND
AND BE REINFORCED WITH #4 REBAR AT 4' ON CENTER GRID

ALL REMOVAL AND SITE PREP INCLUDED WITH SAND ON SITE

THANK YOU FOR THE OPPORTUNITY

TOTAL BID AMOUNT

\$11,271.00





Kurt Giles
City Manager

Email:
kgiles@stlouismi.com

300 North Mill Street
Saint Louis, Michigan 48880-1529
Telephone: (989) 681-2137 ext. 2
Fax: (989) 681-3842

MEMO

To: Mayor Echtenaw and City Council
From: Kurt Giles
Date: March 13, 2025
Subject: Michigan Energy Assistance Program Funding

Dear City Council,

In 2013, PA 95 was enacted to create Michigan’s Low-Income Energy Assistance Fund (LIEAF). This Act enabled electric utilities in Michigan to opt-in to a program to collect an annually prescribed surcharge, which was capped at \$1.00/meter-month from each electric customer and send the proceeds along to the State of Michigan to fund energy assistance programs for low-income customers. PA 95 also allowed utilities to opt-out of the program, however, utilities that chose to opt out were prevented from electric service shut-offs for non-payment of utility bills during the heating months. St. Louis opted in at that time and has continued to do so since PA 95 was enacted. Since 2017 the amount of the LIEAF surcharge has varied from \$0.87 to \$0.96/meter-month.

More recently, PA 105 of 2023 was enacted to amend provisions in PA 95. PA 105 eliminates the automatic sunseting of the Low-Income Energy Assistance Program, modifies eligibility criteria for recipients of LIEAF proceeds, increases the cap on the LIEAF surcharge amounts and eliminates the prohibition on heating season shut offs, provided the individual utility has its own low-income energy assistance program and submits certain reporting to the Michigan Public Service Commission (MPSC).

Starting with the State's fiscal year 2026, the annual LIEAF surcharge shall not increase by more than \$0.25/meter-month from one year to the next and shall not exceed a total of \$2.00/meter-month through 2029. Thereafter, PA 105 allows the MPSC to make inflationary adjustments for the upcoming year.

We believe the City of St. Louis electric utility and its customers have been well-served by opting in to the State's program in the past and believe continuing to opt in under the provisions of PA 105 is the best option for the foreseeable future. The development and implementation of the City's own low-income energy assistance program is cost-prohibitive for a utility of our size when reporting requirements and the potential for assistance with heating fuel costs is taken into consideration. Under PA 105, utilities that opt out can limit their annual investment to a maximum of what the surcharge payment to the State would have been by opting in, however, we do not expect that amount would be sufficient to adequately fund a program meeting the requirements of PA 105. Following this cover are exhibits depicting required steps for opting in or out of the program. We also believe the City's low-income customers have received a reasonably proportionate return from LIEAF funds administered by the State. For all these reasons, we strongly recommend opting in for the LIEAF program year beginning on October 1, 2025.

Thank you,
Kurt Giles

Opt Out

Opting out ensures your customer's money stays in your service territory and is only used for your customers.

By March 30, 2025

Report to MMEA your total # of retail billing meters (including commercial/industrial) and breakdown of meters per county. MMEA will file this with the state (e.g., 1000 total meters; 600 in county X and 400 in county Y or 1000 total meters; 1000 in county K).

Program Requirements

Establish & Fund an energy assistance program for residential customers for **both electricity & heat**

Fund must aid all eligible customers. Not required to spend more than what the utility would have collected under the State. It's recommended, but not required, that a utility adopt the state's surcharge amount for their first year, and based on the first year's need, determines what's best for future years.

Any unspent dollars carry over into the next year

May shut-off customers for non-payment

See *How to Run a Program* chart

Customers no longer qualify for MEAP beginning Oct. 1, 2025 (assistance is coming from utility's assistance fund).

Utility may decide to opt in or opt out each year, regardless of what they did the year prior.

Reporting Requirements

Beginning October 1, 2025
Utility must notify customers of program availability. Notice must include the following:

Description of Program

Application Information

Statement that utility assistance is offered instead of collecting under the state program

Eligibility Guidelines

Info Posted on Utility's Website

Beginning December 1, 2026
Submit an annual report to the Commission that includes the following:

Total amount of funds available for energy assistance for utility's customers

Total number of the utility's customers, by county, that received assistance

Total number of utility's customers, by county, who applied for assistance through the program

Total amount of assistance provided to the utility's customers, by county, including a description of the amount of assistance provided for each home heating commodity (see draft template on MMEA Hub)

How to Run Program*

Utility has the flexibility to determine which customer classes pay the surcharge. Charging a surcharge is optional, but utility must ensure there are funds available for eligible customers. The exact name of the surcharge and when it takes effect is up to the utility.

In-House

3rd Party

Utility's staff administer program

State MEAP Grantee

Local Non-Profit

Bureau of Community Action and Economic Opportunity

Society of St. Vincent de Paul of the Archdiocese of Detroit

United Way Ventures LLC/United Way of South-Central MI

Superior Watershed Partnership (U.P. counties & Northern-Lower counties)

The Salvation Army

Barry County United Way

The Heat and Warmth Fund

TrueNorth Community Services

United Way for Southeastern Michigan

* Still waiting on state for some major implementation questions including mechanics of how utility verifies eligibility, vulnerable population prioritization, and administrative cost adjustment.

Opt In

Note

Your payment goes to the State; there is no guarantee it stays in your region.

Utility may decide to opt in or opt out each year, regardless of what they did the year prior, but any payments beyond the needs of your customers will not be returned.

By March 30, 2025

Report to MMEA your total # of retail billing meters (including commercial/industrial) and breakdown of meters per county. MMEA will file this with the state (e.g., 1000 total meters; 600 in county X and 400 in county Y or 1000 total meters; 1000 in county K).

May 1

MPSC establishes surcharge. Historically, the surcharge was less than \$1.00/meter. Now, MPSC may increase tariff by \$0.25/year; capped at \$2.00

Sept '25 Billing Cycle

Utility charges all customer classes* the monthly tariff for the year using a separate line item labeled "LIEAF surcharge". E.g., 1000 meters X \$1.50 tariff X 12 months=\$18,000

Utility remits check, monthly, to the state (e.g., 1000 meters X \$1.50 tariff = \$1,500 each month to the state)

Utility may shut off customers for non-payment.

*TBD from MPSC

Michigan Energy Assistance Program Report to the Legislature — Fiscal Year 2024

History

On March 28, 2013, Public Act 615 of 2012 took effect creating the Michigan Energy Assistance Act that required the Michigan Department of Health and Human Services (MDHHS) to establish and administer the Michigan Energy Assistance Program (MEAP). The purpose of the MEAP is to establish and administer programs statewide that provide energy assistance to eligible low-income households. Energy assistance programs must include services that enable participants to become or move toward becoming self-sufficient, including assisting participants in paying their energy bills on time, assisting participants in budgeting for and contributing to their ability to provide for energy expenses, and assisting participants in utilizing energy services to optimize their energy efficiency. The Act requires that not more than 30% of the funds received for the program shall be spent outside the crisis season, which begins on November 1 and ends May 31 each year. Public Act 87 of 2019 extended the sunset of the Michigan Energy Assistance Program until September 30, 2023. On July 26, 2023, Public Act 105 was signed by Governor Whitmer eliminating the sunset provision for the Michigan Energy Assistance Program.

On July 1, 2013, Public Act 95 of 2013 was enacted creating the Low-Income Energy Assistance Fund (LIEAF) and charging the MDHHS with expending money from the fund as provided by the Michigan Energy Assistance Act. The Act allows the Michigan Public Service Commission (MPSC) to annually approve a low-income energy assistance funding factor, not to exceed \$50,000,000, to support the LIEAF. The funding factor is the same across all customer classes and the monthly customer charge shall not exceed \$1.00. The Act also tasks the MDHHS and MPSC with ensuring that all money collected for the fund from a geographic area is returned, to the extent possible, to that geographic area.

On July 26, 2023, in Case No. U-17377, the MPSC adopted a funding factor of 88 cents per meter per month for all Michigan electric utilities that have opted to participate in the funding of the LIEAF, effective for the September 2023 billing month. Table 6 (page 10) provides a list of the electric utilities that chose to participate in the LIEAF for fiscal year 2024, and Table 7 (page 11) provides a list of the

electric utilities that chose not to participate. The funding factor is dependent on the total number of electric meters of the utilities opting to participate in the LIEAF.

Table A provides a history of the monthly LIEAF surcharge and the number of participating electric utilities.

Table A								
LIEAF Surcharge and Number of Participating Electric Utilities (Case No. U-17377, Public Act 95 of 2013)								
Fiscal Year	FY2024	FY 2023	FY 2022	FY 2021	FY 2020	FY 2019	FY 2018	FY 2017
Monthly Surcharge Approved	\$0.88	\$0.90	\$0.87	\$0.91	\$0.92	\$0.93	\$0.93	\$0.96
Number of Participating Utilities	29	28	28	28	28	27	26	22

As set forth in PA 95 of 2013, “an electric utility, municipally owned electric utility, or cooperative electric utility that elects to not collect a low-income energy assistance funding factor shall not shut off service to any residential customer from November 1 to April 15 for nonpayment of a delinquent account.”

2024 Program Overview

The 2024 budget appropriated \$50,000,000 in LIEAF to MDHHS to operate the MEAP as well as additional funding for the operation of federal Assurance 16 (A16 funds), a portion of the Low-Income Home Energy Assistance Program (LIHEAP). MDHHS and the Michigan Department of Licensing and Regulatory Affairs (LARA) entered into an Interagency Agreement charging the MPSC with the administration of a low-income energy assistance grant process on behalf of MDHHS in the amount of \$55,000,000; \$50,000,000 collected through the LIEAF factor approved by the MPSC and \$5,000,000 from Federal LIHEAP Assurance 16 (A16) funds. The A16 funds were included to assist grantees in providing additional in-depth self-sufficiency services for eligible low-income households, a key goal of both the MEAP and LIHEAP programs.

Beginning in the 2020 program year, MEAP grantees were no longer providing initial crisis relief funded by the LIHEAP nor determining MEAP eligibility. Rather, these functions and program operations have been generally managed directly by MDHHS. Collaborating State agencies established a client-centered approach in 2020 to provide a more holistic distribution of LIHEAP and LIEAF, allowing the State to leverage federal funding while reducing the administrative burden for the MEAP grantees. The energy assistance model ensures that crisis assistance is administered consistently throughout the state

and affords MEAP grantees time to focus on self-sufficiency and the energy security needs of the household.

Households experiencing an energy crisis generally initially apply for the State Emergency Relief (SER) program funded through the federal LIHEAP, either directly with MDHHS or with assistance from a MEAP grantee or MI Bridges Navigator. MDHHS then determines eligibility for LIHEAP crisis assistance. SER recipients are eligible to receive self-sufficiency services, including case management through MEAP grantees. Households who qualify for SER energy services are also eligible for MEAP direct payment assistance, including enrollment in an affordable payment plan.

This program year, SER funds were exhausted as of June 15th due to the decrease in Low Income Home Energy Assistance Program (LIHEAP) funding the State of Michigan received for fiscal year 2024 and the increase in the number of households that received energy crisis assistance benefits. Once SER funds were exhausted, MDHHS also stopped verifying eligibility for MEAP. As a result, from mid-June through the end of September, MEAP grantees again began providing crisis assistance as well as determining MEAP eligibility, similar to what was in place prior to the 2020 program year. The increase in the amount of inquiries and applications impacted the grantees' processing time and ability to forecast how long their MEAP funding would last. Some administrative time-saving measures were put into place to allow for households to receive assistance sooner and for grantees to reserve as much of their funding as possible for direct payment assistance. For FY2025, MDHHS has put into place some additional safeguards to prevent the early exhaustion of funds moving forward.

2024 Proposal and Awards – Year One

On May 16, 2023, the MPSC invited proposals for MEAP grants from public or private entities or local units of government that will intervene in energy crisis situations and provide energy assistance program services. The Request for Proposals (RFP) offered a three-year grant program that runs through September 30, 2026. The services delivered by the grantees are designed to help eligible low-income households meet home energy costs for their primary residence to prevent future crisis situations through payment or partial payment of bills for one or more of the following: 1) electricity; 2) natural gas; 3) propane; 4) heating oil; or 5) any other deliverable fuel used to provide heat. The RFP required that proposed energy assistance programs include services that enable participants to become

or move toward becoming self-sufficient, including assisting participants in paying their energy bills on time, assisting participants in budgeting for and contributing to their ability to provide for energy expenses, and assisting participants in utilizing energy services to optimize on energy savings.

The MPSC, in conjunction with the MDHHS, approved the following MEAP grants for Year One totaling \$54,500,000 as listed below. The State Administrative Board approved the MEAP grant awards for a grant term beginning October 1, 2023, and ending September 30, 2024. The list also includes the territory served by the grantee.

- Barry County United Way: \$150,000, Barry County.
- Bureau of Community Action and Economic Opportunity: \$6 million, statewide.
- Society of St. Vincent de Paul of the Archdiocese of Detroit: \$4.85 million; multiple counties throughout Michigan.
- Superior Watershed Partnership: \$2.46 million, 15 Upper Peninsula counties and multiple Northern-Lower Peninsula counties.
- The Heat and Warmth Fund: \$6.8 million, statewide.
- The Salvation Army: \$11.8 million, statewide.
- TrueNorth Community Services: \$11.2 million, statewide.
- United Way for Southeastern Michigan: \$6.46 million, statewide.
- United Way of Jackson County: \$5.3 million, statewide.

Grantees may experience fluctuations in requests for assistance from year to year. In instances where requests for assistance are lower than a grantee originally anticipated, the grantee may reduce their award amount, voluntarily returning unneeded funds at the time of award notification or during the course of the program year for distribution to other grantees that may be experiencing higher than anticipated requests for assistance. No instances of this occurred during this program year.

2024 Expenditures

Grant funds totaling \$53,967,573.08 (\$49,127,425.09 State LIEAF and \$4,840,147.99 Federal LIHEAP) were spent by grantees during the term of the grant. Six grantees are returning funds at program year end totaling \$517,426.92 (\$372,574.91 State LIEAF and \$159,852.01 Federal LIHEAP). Grant funds totaling \$40,370,465.15 (State LIEAF) were spent assisting low-income households with energy bills; \$9,287,900.66 (\$4,413,701.77 State LIEAF and \$4,874,198.89 Federal LIHEAP) was spent on total energy assistance program expenses including low-income self-sufficiency programs; and \$4,309,207.27 (State LIEAF) was spent on administrative costs, including indirect costs. These are initial

numbers and may be adjusted slightly once all final reports are approved.

2024 Coordination and Collaboration

Michigan customers needing assistance benefited from the joint efforts of many people and organizations working together to ensure that low-income and temporarily unemployed customers did not experience service interruptions.

During FY24, MEAP Grantees utilized the lessons learned during prior program years and broadened their collaborations with established community partners and established new partnerships with non-traditional partners to provide a more holistic approach to self-sufficiency and energy security services. The MEAP Grantees and other community partners have been instrumental in helping customers complete the State Emergency Relief (SER) application. Grantees served households by providing self-sufficiency services, assisting households with SER co-payments and other one-time assistance, and enrolling customers in Affordable Payment Plans (APP). From June to September this program year, MEAP grantees also determined household eligibility and provided crisis assistance payments.

MPSC and MDHHS staff continue to meet regularly to coordinate and problem-solve as workflow and program implementation issues may arise. Additionally, the State MEAP team connects monthly with grantees and utilities through the MEAP workgroup. The MEAP workgroup continued two subcommittees in FY24 that focus on APP Alignment and A16 & Tiered Approach assessing household needs. The subcommittees held separate meetings throughout FY24 which increased the collaboration between the grantees, utilities, and State MEAP Team toward discovering workable solutions to new or previously identified barriers to assistance. The subcommittee work aims to continue to discover solutions to previously identified program challenges. MEAP grantees and State program administrators will continue to employ the best practices learned over the last few years, in preparation for the projected FY25, including working with the grantees to minimize the negative impact of challenges of having decreased funding available from other sources and expected increases in energy costs.

The APP Alignment subcommittee assisted in the implementation of a soft launch of the aligned modified APP budget. The group worked collaboratively to refine the program and ensure that program design became aligned across the utilities, including alignment of consumption guidelines, eligibility

guidelines, treatment of arrearages, and reconciliation cadence, as well as communication plans. The group has also begun discussions around re-enrollment guidelines and the tracking of outcomes.

The Assurance 16 subcommittee worked in the prior grant year to agree on a few standard questions for each grantee to implement during the application process to ensure customers were flagged if their household had a high usage risk. Each grantee was able to then report with their monthly client list both the Income Cohort (Fixed Income, No Income, and Other) as well as the propensity for the household to have higher usage. During the course of the program year, the Assurance 16 subcommittee also put together a summary report of progress. The MEAP State Team took information provided by the subcommittee into account and consulted with the subcommittee leadership to move forward to refine and train on a standardized needs assessment for implementation in FY2025.

2024 Program Data

Table 1 provides an overview of households served by various types of MEAP assistance in FY24, revealing an average of \$724 in payment assistance per household.

Table 1		
MEAP Assistance by Type (FY24)		
Assistance Type	Households Served*	Direct Payments Issued
Self-Sufficiency Services	40,644	N/A
Affordable Payment Plan	38,849	\$22,035,734.44
One-time/Other Payment Assistance	16,650	\$18,343,411.45
Any type*	55,732	\$40,379,175.89

**Households may have received more than one type of assistance.*

Table 2 provides Households Served with Assurance 16 services.

Table 2	
Assurance 16 – Self-sufficiency Services (FY24)	
Service Type	Households Served*
Needs Assessment (includes referrals)	24,699
Vendor Advocacy	23,851
Energy Education	27,262
Financial Counseling	15,286
Short-term Case Management	20,404
Long-term Case Management	4,362

**Households may have received more than one service.
A total of 40,644 households received some type of Assurance 16 service.*

Table 3 provides the number of unduplicated households served and MEAP funds spent broken down by Affordable Payment Plan Enrollment.

Table 3**			
Affordable Payment Plan Assistance (FY24)			
Program	Households Served	New Enrollments FY24	Total MEAP Funds Spent
Consumers Energy – CARE	10,275	4,262	\$8,706,010.19
DTE Energy – LSP	15,720	8,226	\$11,635,674.15
SEMCO Energy - MAP	3,751	2,002	\$1,037,172.32
UPPCO – EASE	385	198	\$367,889.78
Great Lakes Energy	267	73	\$288,986.57

***Table 3 may omit additional payments which are still being processed for reporting.*

Table 4 provides the total energy assistance payments (any type) and MEAP funds spent by energy type.

Table 4***		
Households Served by Energy Type & Total MEAP Funds Spent (FY24)		
Energy Type	Number of Households	Total MEAP Funds Spent
Non-Heat Electricity	37,125	\$26,444,198.05
Natural Gas	31,036	\$11,599,213.46
Propane/ LP Gas	1,285	\$1,198,990.50
Wood	341	\$488,554.32
Fuel Oil	139	\$145,712.81
Other	538	\$502,506.75

***Table 4 may omit additional payments which are still being processed for reporting.

Table 5 provides the number of unduplicated households receiving an energy assistance payment and the MEAP funds spent by county.

Table 5		
Unduplicated Households Served by County (FY24)		
County	Households Served	Total MEAP Funds Spent
Alcona	26	\$22,987.10
Alger	82	\$73,375.23
Allegan	256	\$252,292.20
Alpena	64	\$55,023.57
Antrim	60	\$72,668.87
Arenac	85	\$101,548.77
Baraga	79	\$58,595.73
Barry	161	\$146,006.57
Bay	307	\$191,408.60
Benzie	43	\$47,982.48
Berrien	341	\$179,256.57
Branch	47	\$40,616.31
Calhoun	1,588	\$761,132.58
Cass	169	\$76,249.89
Charlevoix	55	\$39,479.41
Cheboygan	118	\$97,414.50
Chippewa	110	\$58,852.45
Clare	240	\$255,408.62
Clinton	109	\$80,099.85

Crawford	55	\$60,539.79
Delta	260	\$215,046.53
Dickinson	63	\$43,953.26
Eaton	196	\$143,250.55
Emmet	62	\$55,155.12
Genesee	4,110	\$2,929,971.25
Gladwin	145	\$151,405.24
Gogebic	149	\$131,364.45
Grand Traverse	92	\$73,047.04
Gratiot	163	\$161,201.01
Hillsdale	188	\$203,242.71
Houghton	311	\$264,599.94
Huron	79	\$65,462.01
Ingham	568	\$345,788.36
Ionia	149	\$126,731.02
Iosco	111	\$118,639.53
Iron	153	\$147,037.57
Isabella	197	\$173,142.21
Jackson	935	\$678,580.84
Kalamazoo	1,040	\$700,967.51
Kalkaska	77	\$93,283.89
Kent	1,962	\$1,190,797.43
Keweenaw	22	\$20,291.07
Lake	157	\$193,040.18
Lapeer	132	\$116,046.10
Leelanau	12	\$15,626.20
Lenawee	222	\$178,525.56
Livingston	111	\$79,988.07
Luce	65	\$34,571.29
Mackinac	27	\$14,222.29
Macomb	2,925	\$1,663,420.04
Manistee	106	\$116,885.12
Marquette	578	\$344,097.47
Mason	162	\$157,422.33
Mecosta	192	\$204,183.18
Menominee	106	\$114,830.99
Midland	331	\$293,998.96
Missaukee	102	\$126,040.59
Monroe	357	\$231,818.66

Montcalm	301	\$236,311.23
Montmorency	23	\$25,493.92
Muskegon	1,045	\$820,381.44
Newaygo	351	\$417,812.77
Oakland	2,434	\$1,388,056.80
Oceana	178	\$188,265.95
Ogemaw	109	\$98,086.35
Ontonagon	85	\$72,768.56
Osceola	118	\$111,185.93
Oscoda	77	\$46,999.34
Otsego	71	\$62,590.49
Ottawa	553	\$187,548.18
Presque Isle	21	\$18,197.61
Roscommon	89	\$75,929.96
Saginaw	2,689	\$1,851,477.54
Saint Clair	1,204	\$529,743.00
Saint Joseph	174	\$90,493.08
Sanilac	234	\$126,800.60
Schoolcraft	99	\$51,792.42
Shiawassee	226	\$213,918.34
Tuscola	143	\$130,244.32
Van Buren	83	\$87,694.20
Washtenaw	778	\$426,270.31
Wayne	24,318	\$18,274,061.46
Wexford	244	\$256,722.59

Table 6 provides the list of Participating Electric Service Providers for FY2024.

Table 6		
FY2024 Participating Electric Service Providers	Estimated LIEAF Remittance	Number of Years Participating
Alger Delta Cooperative Electric Association	\$108,296.57	12
Alpena Power Company	\$172,149.89	11
City of Bay City	\$211,657.31	12
City of Crystal Falls	\$16,588.12	7
City of Dowagiac	\$28,792.31	5
City of Gladstone	\$30,291.80	9
City of Hart	\$11,235.77	8
City of Norway	\$22,159.14	12
City of Petoskey	\$49,431.14	12
City of St. Louis	\$20,711.72	12
Consumers Energy	\$19,576,874.63	12
Croswell Light & Power Department	\$11,100.40	5
DTE Energy	\$23,777,386.09	12
Great Lakes Energy Cooperative	\$1,292,321.68	8
Hillsdale Board of Public Utilities	\$63,520.10	12
HomeWorks Tri-County Electric Cooperative	\$280,113.24	8
Indiana Michigan Power Company (AEP)	\$1,365,942.52	12
Lansing Board of Water & Light	\$1,026,307.83	1
Marshall Electric Department	\$47,588.01	12
Midwest Energy Cooperative	\$348,277.60	12
Negaunee Department of Public Works	\$21,065.76	12
Newberry Water & Light Board	\$15,463.50	12
Niles Utilities Department	\$65,602.73	12
Northern States Power Company -Wisconsin (Xcel)	\$93,010.09	12
Presque Isle Electric & Gas Co-op	\$356,680.99	12
Thumb Electric Cooperative	\$124,218.25	12
Union City Electric Department	\$16,140.35	12
Upper Peninsula Power Company	\$555,936.26	8
Village of Baraga	\$8,247.20	12

Table 7 provides the list of Non-Participating Electric Service Providers for FY2024.

Table 7	
FY2024 Non-Participating Electric Service Providers	Number of Years Participating
Bayfield Electric Cooperative	0
Chelsea Department of Electric & Water	0
Cherryland Electric Cooperative	1
City of Charlevoix	0
City of Eaton Rapids	0
City of Escanaba	0
City of Harbor Springs	0
City of Portland	0
City of Sebewaing	0
City of South Haven	0
City of Stephenson	0
City of Sturgis	0
City of Wakefield	0
Cloverland Electric Cooperative	0
Coldwater Board of Public Utilities	0
Daggett Electric Department	0
Grand Haven Board of Light & Power	0
Holland Board of Public Works	0
Lowell Light & Power	6
Marquette Board of Light & Power	0
Ontonagon County Rural Electrification Association	0
Traverse City Light & Power	0
Upper Michigan Energy Resources Corporation (UMERC)	0
Village of Clinton	4
Village of L'Anse	0
Village of Paw Paw	0
Wisconsin Electric Power Company (We Energies)	0
Wyandotte Department of Municipal Services	0
Zeeland Board of Public Works	0

Conclusion

In FY24, more than 50,000 households engaged in some type of MEAP assistance with two-thirds of those households receiving longer term assistance that helps make their monthly payments more affordable. Nearly 75% of households receiving MEAP assistance engaged with a grantee on services to help the household become more self-sufficient. The average household received \$724 in payment

assistance. Rural households required higher amounts of assistance on average, with the highest household assistance averages being in the northern Lower and the Upper Peninsula, despite a lack of participation in the MEAP program from a number of the larger utilities serving these areas. The MEAP program continues to work to serve Michigan residents where they are throughout the State.

----- Forwarded message -----

From: dale wolfe [REDACTED]
To: jlong@saintlouismi.com
Cc:
Bcc:
Date: Wed, 5 Feb 2025 16:16:27 -0800
Subject: Board or commission vacancies
To whom it may concern

I received a St. Louis news letter recently and I see where there are city board and commission vacancies. I'm interested in filling any one of those areas.

I have lived in the St. Louis or St. Louis area since 1973. I currently reside at 133 W Essex Dr, St. Louis, MI 48880. I have been at this location since 1998.

I was in Local 85 plumbers and steamfitter Saginaw for 35 yrs. most as supervisor. my whole life has been in construction. I was a building contractor for many years in the area and have built 5 houses in the new west gate area alone, I am a graduate of Ferris State University in 72

I was active in all my 3 boys sports programs, as a coach, when they were young. I worked on a committee years ago when some of the gardens on M46 were being built and on the gazebo project in the main park of St. Louis.

I have recently retired and feel I would like to give back to the community in some meaningful capacity. I would like my name added to the list of people that have applied, for any of these positions, to help in any way I can.

Thank You for Your time

Dale Wolfe [REDACTED]

CITY OF ST. LOUIS
ELECTRIC DISTRIBUTION SYSTEM FIVE-YEAR CAPITAL IMPROVEMENT PLAN
FEBRUARY 2025

Substation Projects

Substation projects over the next five years will focus on replacement of Gibson Substation circuit reclosers & controllers, replacement of Gibson Substation voltage regulator controllers, preventative maintenance at Gibson Substation, jumper and bushing cover-up at the Main Substation, purchasing or retiring the Consumers Energy portion of the Main Substation, and retiring the 2.4kV delta bus & 4.16kV wye bus at Main Substation while installing a new 12.5kV transformer and bus with bays for four (4) 600A circuits. Completion of these substation projects will allow for a majority of the existing system to move to an operating voltage of 12,470V which will lower the circuits mainline amp loading, reduce voltage drop, allow for the creation of several new field tie points. These ties can be utilized on the peak loading day without loss to any customer's service and improve the reliability and robustness of the electrical distribution system. Upon completion, the generation owned by the City of St. Louis will be connected to the new Main Substation 12,470V bus.

2025

<u>Project #</u>	<u>Substation</u>	<u>Description</u>
#201	Gibson	Replacement of two Cooper VSA reclosers and Form 5 recloser controllers at Gibson Substation with new G&W Viper ST Vacuum Reclosers, new SEL-651R controllers, power & control cables, conduit modifications, covered wire jumpers, and wildlife guards. Estimated cost: \$104,000 Priority: High

<u>Project #</u>	<u>Substation</u>	<u>Description</u>
#202	Gibson	Replacement of three GE-2011 voltage regulator controllers with new SEL-2431 controllers at Gibson Substation. Estimated cost: \$10,000 Priority: Medium

<u>Project #</u>	<u>Substation</u>	<u>Description</u>
#203	Gibson	Maintenance and testing for substation power transformer, voltage regulators, 46kV gang-operated switch, and 15kV single-phase disconnect switches. Work to be completed during overnight/premium time hours. Estimated cost: \$40,000 Priority: High

2026

<u>Project #</u>	<u>Substation</u>	<u>Description</u>
#204	4.16kV	Replacement of bus PT fuse cutouts and jumpers to/from the bus PT's, station service transformer, and reclosers at the 4.16kV Substation. Includes new substation rated fuse holders, coated jumpers, and wildlife guards. Work to be completed during overnight/premium time hours. Estimated cost: \$23,000 Priority: High

2027

<u>Project #</u>	<u>Substation</u>	<u>Description</u>
#205	Main	Construction of a new main substation located at the generating plant with a 46kV:12.5kV 10/13.3/16.7MVA transformer with LTC and four underground circuit exits. Includes purchase of 2.4kV & 4.16kV substation assets from Consumers Energy and 46kV transmission line modifications outside the substation. Estimated cost: \$5,800,000 Priority: High

2028

<u>Project #</u>	<u>Substation</u>	<u>Description</u>
#206	4.16kV	Demolition & removal of old Consumers Energy 4.16kV Substation. Estimated cost: \$150,000 Priority: High

Distribution Line Projects

The primary concerns with the distribution circuits are lower operating voltage, undersized mainline conductor, lack of circuit tie points due to differing voltages, and direct buried unjacketed concentric neutral underground cable. Proposed distribution projects are organized based on voltage conversion projects which will allow for removal of the 2.4kV substation, increasing circuit capacity, providing additional circuit backup ties, replacement of aging system construction, and implementation of a GIS system.

2025

<u>Project #</u>	<u>Circuit</u>	<u>Description</u>
#301	GB-1	Purchase of a rebuilt spare 2500kVA 12.5kV:4.16kV step-down transformer. Transformer will be maintained as a spare for the existing 4.16kV Correctional Facility on Gibson Substation 12.5kV circuit GB-1 as well as future step-downs installed during the voltage conversion process. Install transformer on Enterprize Drive to create a circuit tie point between GB-2 and #3 Michigan Ave. Completion of this project solves the single-contingency point of failure for this top load and critical customer plus creates a circuit backup for Woodside Industrial Park. Estimated cost: \$175,000 Priority: High
#302	#1-6	Conversion of 2400V Circuit #1-6 to 2.4/4.16kV along North Street plus lines south to M-46 and Hazel Street. Shift load to #3 Michigan Ave Circuit and remove duplicate lines on Pine Street. Completion of this project eliminates the first of three remaining 2400V circuits. Estimated cost: \$142,000 Priority: High
#303	#5-6	Conversion of 2400V Circuit #5-6 to 2.4/4.16kV along River Court and Tyrell St east of Main Street. Shift load to #1 Old Industrial Park Circuit. Completion of this project eliminates the second of three remaining 2400V circuits. Estimated cost: \$100,000 Priority: High
#304	GB-1	Installation of a 900kVAR switched capacitor bank on GB-1 prior to the Woodside Industrial Park tap poles. Estimated cost: \$18,000 Priority: Medium
#305	N/A	Implementation of the initial phase of a GIS database and mapping for the electric system through purchase of WindMilMap and associated ESRI software licensing, iPads for field use, plus required staff training. Completion of this first phase will create the main GIS database and mapping for the electric system through exporting of the current system computer model which included primary features (i.e. conductors, transformers, capacitor banks, cabinets, and switches) plus the customer meters. Data and maps to be available on desktop and mobile devices.

Estimated cost: \$100,000
Priority: Low

2026

<u>Project #</u>	<u>Circuit</u>	<u>Description</u>
#306	#3-6	Conversion of 2400V Circuit #3-6 to 7.2/12.5kV along Prospect Street west to the Hidden Oaks Golf Course plus lines on Main Street & Gratiot Street. Replace aged underground cable to the WWTP and Shepley Apartments, rebuild circuit through backlot west of Clinton Street to #336.4 Hendrix, plus rebuild to three-phase along I&K Street and Olive Street then shift load to 12.5kV circuit GB-4. Completion of this project eliminates last remaining 2400V circuit along with alleviating the four overloaded line sections during peak conditions. Estimated cost: \$750,000 Priority: High
#307	N/A	Installation of a 3,750kVA 2400V:12.5kV step-up transformer and recloser. Transformer will be utilized to temporarily connect the Hydro generators plus units #1 & 7 to Gibson GB-4 12.5kV circuit until the new substation is constructed. Completion of this project is the final step allowing for the removal of the 2.4kV Substation. Estimated cost: \$254,000 Priority: High
#308	GB-1	Upgrade of the existing capacitor bank on circuit GB-1 along Croswell Road to a 900kVAR switched capacitor bank and relocation to a pole north of the main circuit riser pole. Estimated cost: \$18,000 Priority: Medium
#309	GB-2	Upgrade of the existing capacitor bank on circuit GB-2 east of Union Street to a 900kVAR switched capacitor bank and relocation to a pole west of the Central Michigan Correctional Facility west riser pole. Estimated cost: \$18,000 Priority: Medium
#310	N/A	Implementation of the second phase of a GIS database and mapping for the electric system. Completion of this second phase will add secondaries, services, and streetlights to the WindMilMap GIS database. Estimated cost: \$100,000 Priority: Low

2027

<u>Project #</u>	<u>Circuit</u>	<u>Description</u>
#311	#2	Conversion of 2.4/4.16kV Circuit #2 Bear Truss to 7.2/12.5kV along N. Union Road and M-46 east to Crosswell Road. Shift load to 12.5kV circuit MS-1. Installation of an underground tie on W. Saginaw Street from Main Street. Completion of this project moves this large load customer to the more reliable 12.5kV system and alleviates the overloaded line section during peak conditions. Estimated cost: \$296,000 Priority: Medium
#312	N/A	Completion of the third phase of a GIS database and mapping for the electric system including inventorying all poles, construction assemblies, and joint-use attachments. Estimated cost: \$80,000 Priority: Low

2028

<u>Project #</u>	<u>Circuit</u>	<u>Description</u>
#313	#1 & #3	Installation of a 1500kVA 12.5kV:4.16kV step-down transformer for Circuit #1 Old Industrial Park and a 2500kVA 12.5kV:4.16kV step-down transformer for Circuit #3 Michigan Ave at the new Main Substation. Connect transformers to new 12.5kV circuits MS-2 & MS-3, respectively. Completion of this project moves these two circuits to the more reliable 12.5kV system and prepares them for future voltage conversion. Estimated cost: \$246,000 Priority: Medium
#314	#3	Reconstruction of 1.25 miles of three-phase overhead to #336.4 ACSR along Pine Street & Michigan Avenue from the new Main Substation to Woodside Industrial Park. Installation of step-down transformer for Mobile Home Park and conversion of taps to 7.2/12.5kV. Completion of this project moves the remaining Woodside Industrial Park customers to the more reliable 12.5kV system, alleviates the four overloaded line sections during peak conditions, and provides for backup from another circuit. Estimated cost: \$680,000 Priority: Medium
#315	GB-1/MS-3	Installation of 600A three-phase gang operated switch between circuits GB-1 and MS-3. Switch will be located at Woodside & Enterprise Drive. Completion of this project creates a tie between the two distribution circuits providing full backup for both circuits. Estimated cost: \$10,000

Priority: Medium

2029

<u>Project #</u>	<u>Circuit</u>	<u>Description</u>
#316	#1	Reconstruction of 1.15 miles of three-phase overhead to #336.4 ACSR along Main Street from the new Main Substation to Woodside Industrial Park. Conversion of taps to 7.2/12.5kV. Completion of this project moves this circuit to the more reliable 12.5kV system, alleviates the overloaded line sections during peak conditions, and provides for backup from another circuit. Estimated cost: \$800,750 Priority: Medium
#317	GB-1/MS-2	Installation of 600A three-phase gang operated switch between circuits GB-1 and MS-2. Switch will be located on Main Street north of Woodside Drive. Completion of this project creates a tie between the two distribution circuits providing full backup for both circuits. Estimated cost: \$10,000 Priority: Medium
#318	MS-3	Installation of new #1/0 AL 15kV underground cable in pipe via directional boring, plus replacement of transformers at Evergreen Village. Completion of this project replaces the unreliable direct buried unjacketed cable and removes the unsafe transclosure installations. Estimated cost: \$250,000 Priority: Medium
#319	MS-3/MS-4	Installation of 600A three-phase gang operated switch between circuits MS-3 and MS-4. Switch will be located on M-46 east of Watson Street. Completion of this project creates a tie between the two distribution circuits providing full backup for both circuits. Estimated cost: \$10,000 Priority: Medium

SCADA and Technology Upgrades

<u>Project #</u>	<u>Circuit</u>	
#320		Expansion of Project #305 to include customer accessible outage system management system. Estimated cost: \$58,750 Priority: High
#321	N/A	Expand and upgrade City's fiber optic circuit to connect Standard Electric Building, Giddings Water Tower and Gibson Eastside Substation. Estimated cost: \$137,500 Priority: High

Potential Future Projects

Potential projects that are beyond the five-year range of this system study include continuation of circuit voltage conversion to 7.2/12.5kV, underground cable upgrades, and additional capacitor banks:

Circuit #3 Michigan Ave – Voltage Conversion Phase 2
Devon Drive & Essex Drive Subdivision – Conversion to Underground
Underground Cable Upgrade – Evergreen Village Phase 2
Circuit #2 Bear Truss – Underground Cable Upgrade
Circuit MS-3 - Capacitor Bank