

# CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

Ralph Echtenaw, Mayor

Fares Azzam, Council Member

Liz Upton, Council Member

Bill Leonard, Mayor Pro Tem

Kevin Palmer, Council Member

**\*Agenda\***

**Tuesday March 4, 2025**

**6:00 PM**

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Agenda.
5. Reserved for Public Hearing/Presentations
6. Approval of Minutes:
  - a. Regular Meeting of February 18, 2025.
7. Claims & Accounts.
8. Monthly Board Minutes
9. Audience Recognition

*“Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit.”*
10. Consent Agenda – Motion to Approve/Receive.
  - a. Payment to Malley Construction, Inc. for DWSRF Project.
  - b. Payment to OHM for Professional Services for the DWSRF Project II, Phase I.
  - c. Payment to Schults Equipment, LLC for a Salt Spreader for Truck #024.

11. Business of the Council.
  - A. Approve Quote for the Lions Park Playground Project.
  - B. 2025 Sanitary Sewer Manhole Rehabilitation.
  - C. Ordinance 10-1 Prohibition Against Keeping Certain Animals Discussion.
  - D. Guard Rail for Prospect-West of Penny Park Discussion.
  - E. Owner's Work Directive Change-Spicer Group.
12. City Manager's Report.
13. City Clerk's Report.
14. Police Chief's Report.
15. City Council Comments.
16. Public Comments.
17. Adjournment.

## CITY COUNCIL PROCEEDINGS

St. Louis, Michigan  
February 18, 2025

The regular meeting of the Saint Louis City Council was called to order by Mayor Ralph R. Echtenaw on Tuesday February 18, 2025, at 6:02 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor Ralph R. Echtenaw, Fares E. Azzam, Kevin D. Palmer, Elizabeth A. Upton.

Council Members Absent: Mayor Pro Tem, William R. Leonard joined the meeting at 6:15 p.m.

City Manager: Kurt Giles  
Clerk: Jamie Long  
Police Officer: Sergeant Forshee

Others in Attendance: Brian Buysse-resident, Josh Leppien- Economic Development Coordinator, Diane Russell-USEPA, Anna Nguyen-USEPA, Andrea Peak-AECOM, Aaron Michaels-AECOM, Chris Kaiser-AECOM, Kevin Kruskie-USACE, Jennifer Knoepfle-EPA, and two students.

Mayor Echtenaw led the Pledge of Allegiance.

### **Approval of Agenda.**

Moved by Azzam, supported by Upton to approve the agenda for February 18, 2025. All ayes carried the motion.

### **EPA Update.**

Dianne Russell from USEPA gave a brief presentation of the EPA's progress on the Velsicol Site Cleanup. Russell reported that the up-and-coming phases include a barrier wall that will run the entire length of the shoreline and OU3 which is the downstream area cleanup. Russell reported that once the projects are completed, there will be regular monitoring of the water to check for contamination.

### **City Council Minutes.**

Moved by Upton supported by Azzam to approve the minutes of the Regular Meeting held on February 4, 2025. All ayes carried the motion.

### **Claims & Accounts.**

City Council discussed the Claims & Accounts.

Moved by Azzam supported by Upton to approve the Claims & Accounts in the amount of \$583,624.80. All ayes carried the motion.

## **Monthly Reports.**

City Council discussed the January 2025 Monthly Reports.

Moved by Palmer, supported by Azzam, to receive the January 2025 Monthly Reports and place them on file. All ayes carried the motion.

## **Audience Recognition.** There were no comments. **Consent Agenda.**

Mayor Echtenaw requested approval/receipt of Consent Agenda items “a” through “f” as shown below:

- a. Payment to Border States for Victorian Lights Street Lamp Expansion.
- b. Payment to Detroit Pump for a High-Capacity Cornell Centrifugal Sludge Pump.
- c. Payment OHM for Consultant Construction Engineering Services for the DWSRF Grant Project I, Phase II.
- d. Payment to Rehmann for Purchase and Setup of 12 HP Desktops.
- e. Payment to Pat’s Auto for Repairs to 2020 Chevy Silverado (Truck #23).
- f. Receive Annual Vendor Conflict of Interest Disclosure & Summary of Vendor Purchases.

Moved by Upton, supported by Leonard, to approve Consent Agenda items “a” through “f.” All ayes carried the motion.

## **Appointment of Madalyne Houseman to the St. Louis Housing Commission.**

Manager Giles requested members to approve the appointment of Madalyne Houseman to the St. Louis Housing Commission.

Discussion was held.

Moved by Leonard, supported by Upton, to approve the appointment of Madalyne Houseman to the St. Louis Housing Commission. All ayes carried the motion.

## **Ratification of DDA’s Approval of Bench and Trash Receptacle Project.**

Manager Giles requested members to approve the ratification of the DDA’s Bench and Trash Receptacle Project in the amount of \$15,379.39.

Discussion was held. Josh Leppien informed the council of his research on replacing versus refinishing existing structures.

Moved by Azzam supported by Upton, to approve the ratification of the DDA’s Bench and Trash Receptacle Project in the amount of \$15,379.39. All ayes carried the motion.



**Appointment of Elected Officials Compensation Commission.**

Manager Giles requested members to approve the appointment of Donna Kelley, Stan McMann, Honda Joe Fuentes, Dale Wolfe and Melissa Hawley to the Elected Officials Compensation Committee.

Discussion was held.

Moved by Azzam, supported by Leonard, to approve the appointment of Donna Kelley, Stan McMann, Honda Joe Fuentes, Dale Wolfe and Melissa Hawley to the Elected Officials Compensation Committee. All ayes carried the motion.

**City Manager Report.**

Manager Giles reported that he received a call from Mark Craft from the Gratiot County Road Commission and Kraft informed him that they believe that they can fund the Small Urban Transportation Project sooner than planned. The plan was originally for 2027 but now funds may be available for 2026. This project would cover the area of North Main from M-46 to Center Street.

**City Clerk Report.** Nothing to report. **Police Report.**

Nothing to report.

**Council Comments.**

Nothing to report.

**Public Comments.** There were no comments. **Adjournment.**

Moved by Azzam, supported by Leonard, to adjourn 6:49 p.m. All ayes carried the motion.

Jamie Long, Clerk

## Deciphering Account Coding

Account Number String = **XXX-XXX-XXX-XXX-XXX-XXXX**

The first 3 digits of the account codes tell you what **fund** and then the next 6 digits indicate **cost activity categories** being coded to. Any remaining digits point off more specific line item details and specific grant or project coding

Code	Fund	Cost Category/Activity
101.101.000	General Fund	Legislative/Council
101.172.000	General Fund	Executive/Manager
101.215.000	General Fund	Clerk
101.247.000	General Fund	Board of Review
101.253.000	General Fund	Finance
101.257.000	General Fund	Assessing
101.262.000	General Fund	Elections
101.265.000	General Fund	City Hall/General Government
101.266.000	General Fund	Attorney
101.371.000	General Fund	Building/Code Enforcement
101.441.000	General Fund	Public Works
101.567.000	General Fund	Cemetery
101.701.000	General Fund	Planning
101.728.000	General Fund	Economic & Community Dev
101.729.000	General Fund	Industrial Park
101.732.000	General Fund	Blight Removal
101.735.000	General Fund	Community Promotion
101.758.000	General Fund	Pool
101.770.000	General Fund	Parks Maintenance
101.901.265	General Fund	Capital Outlay - City Hall
101.901.441	General Fund	Capital Outlay - Public Works
101.901.567	General Fund	Capital Outlay - Cemetery
101.901.758	General Fund	Capital Outlay - Pool
101.901.770	General Fund	Capital Outlay - Parks
101.906.000	General Fund	Debt Service
101.966.000	General Fund	Transfers Out
202.444.000	Major Streets	Sidewalk Maint
202.463.000	Major Streets	Routine Maint- Streets
202.473.000	Major Streets	Routine Maint - Bridges
202.474.000	Major Streets	Traffic Service - Maint
202.478.000	Major Streets	Winter Maint
202.480.487	Major Streets	MDOT Surface maint
202.480.488	Major Streets	MDOT Sweeping & Flushing
202.480.490	Major Streets	MDOT Trees & Shrubs
202.480.491	Major Streets	MDOT Drain & Ditches
202.480.494	Major Streets	MDOT Traffic Signals
202.480.497	Major Streets	MDOT Winter Maint
202.580.000	Major Streets	Admin/Engineering
202.901.444	Major Streets	Capital Improvements - Sidewalks
202.901.463	Major Streets	Capital Improvements - Streets
202.901.473	Major Streets	Capital Improvements - Bridges
202.966.000	Major Streets	Transfers Out
203.444.000	Local Streets	Sidewalk Maint
203.463.000	Local Streets	Routine Maint - Streets
203.474.000	Local Streets	Traffic Service - Maint

Code	Fund	Cost Category/Activity
203.478.000	Local Streets	Winter Maint
203.580.000	Local Streets	Admin/Engineering
203.901.444	Local Streets	Capital Improvements - Sidewalks
203.901.463	Local Streets	Capital Improvements - Streets
205.301.000	Public Safety	Police
205.336.000	Public Safety	Fire
205.901.301	Public Safety	Capital Outlay - Police
205.906.000	Public Safety	Debt Service
205.966.000	Public Safety	Transfers Out
248.728.000	Downtown Development	Operations
248.728.111	Downtown Development	Building Operations 111 Mill
248.906.000	Downtown Development	Debt Service
248.966.000	Downtown Development	Transfers Out
271.790.000	Library	Operations
271.901.790	Library	Capital Outlay - Library
271.966.000	Library	Transfers Out
431.966.000	Water Supply Replacement	Transfers Out
432.901.000	EPA-Water Supply Construction	Capital Improvements - Water
445.966.000	Public Improvement Fund	Transfers Out
455.901.000	Construction - W/S Bonds	Capital Improvements - Water
456.901.000	DWSRF Water Improvements	Capital Improvements - Water
582.582.000	Electric Fund	Electric Operations
582.901.000	Electric Fund	Capital Expenses/Projects
582.906.000	Electric Fund	Debt Service
582.966.000	Electric Fund	Transfers Out
590.537.000	Sewer	Sewer Plant Operations
590.538.000	Sewer	Sewer Main Maintenance
590.538.890	Sewer	Sewer Prison/Bar Screen Maint
590.538.891	Sewer	Sewer Pine River Maint
590.538.892	Sewer	Sewer Bethany Maint
590.901.000	Sewer	Capital Expenses/Projects
590.906.000	Sewer	Debt Service
590.966.000	Sewer	Transfers Out
591.536.000	Water	Water Operations/Maint
591.536.899	Water	Outside City Connection Projects
591.901.000	Water	Capital Expenses/Projects
591.906.000	Water	Debt Service
591.966.000	Water	Transfers Out
596.528.000	Solid Waste Fund	Operations
596.966.000	Solid Waste Fund	Transfers Out
661.443.000	Motor Pool	Operations
661.901.000	Motor Pool	Capital Expenses
662.301.000	Police Motor Pool	Operations
662.901.301	Police Motor Pool	Capital Expenses
715.000.000	Gratiot Downtown Art Banner	Operations
775.000.000	Michigan Public Power Rate Payers	Operations

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A - 1 TRUCK PARTS INC	346.52		
2. A & S REPAIR	2,263.80		
3. ADVANCED ENGINEERED PUMP INC.	202.10		
4. ALMA HARDWARE	41.74		
5. ALTEC INDUSTRIES INC	705.00		
6. AMAZON CAPITAL SERVICES	143.23		
7. AUTO VALUE ALMA	218.20		
8. BAKER & TAYLOR INC	75.98		
9. BLUE CROSS BLUE SHIELD OF MI	3,280.35		
10. BRODART COMPANY	67.11		
11. BUCHHOLZ, ROBERT	45.28		
12. BUTCHER EXCAVATING, LLC	2,350.00		
13. CARMAN'S STUMP REMOVAL	3,500.00		
14. CHARTER COMMUNICATIONS	219.97		
15. CINTAS	69.56		
16. CITY OF ST LOUIS, PAYROLL	139,026.08		
17. COMMERCIAL BANK	63,492.55		
18. CRYSTAL PURE WATER INC.	56.00		
19. DELTA DENTAL	130.38		
20. DEMCO, INC.	96.43		
21. DIGITAL ALLY, INC.	1,444.00		
22. FINAL TOUCH CO	771.50		
23. FREDRICKSON SUPPLY LLC	504.00		
24. GRATIOT AREA CHAMBER COMMERCE	125.00		
25. LANSING STATE JOURNAL	601.95		
26. LEAF CAPITAL FUNDING	423.56		
27. LINDSAY SOFT WATER COMPANY	81.00		
28. MALLEY CONSTRUCTION INC	6,460.00		
29. MEDLER ELECTRIC COMPANY	69.84		
30. MICHIGAN ASSOC OF CHIEFS OF POLICE	175.00		
31. MICHIGAN CAT	838.56		
32. MICHIGAN MUNICIPAL LEAGUE	5,279.00		
33. MICHIGAN PUBLIC POWER AGENCY	37,286.89		
34. MICHIGAN PUBLIC POWER AGENCY	47,388.17		
35. MICHIGAN TIRE AND WHEEL	66.45		
36. MID MICHIGAN AREA CABLE CONSORTIUM	3,379.77		
37. ORCHARD, HILTZ & MCCLIMENT INC	87,335.25		
38. PITNEY BOWES BANK, INC.	1,500.00		
39. PLUNKETT & COONEY, P.C.	542.50		
40. QUALITY ASSURANCE SERVICES LLC	210.00		
41. RIVER ROCK	1,749.50		
42. SCOTLAND OIL COMPANY, INC	1,237.50		
43. SELF SERVE LUMBER COMPANY	81.48		
44. SHEPHERD FRONT END LLC	500.00		
45. SHULTS EQUIPMENT, LLC	39,075.00		
46. SMART BUSINESS SOURCE, LLC	104.97		
47. SMITHSONIAN MAGAZINE	64.99		
48. SPICER GROUP, INC.	499.00		
49. SUMMIT FIRE PROTECTION CO.	1,244.25		
50. TREETOP PRODUCTS, LLC.	4,804.39		

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INVOICE APPROVAL BY VENDOR REPORT FOR CITY OF ST LOUIS  
EXP CHECK RUN DATES 03/04/2025 - 03/04/2025  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: 0001

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. USA BLUE BOOK	551.49		
52. VERIZON WIRELESS	411.78		
53. VISUAL EDGE IT, INC.	602.92		
***TOTAL ALL CLAIMS***	461,739.99		

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: A - 1 TRUCK PARTS INC</b>					
198-51196	N	BUBBA ROPE/GLOVES/GREASE- DPW	101.441.000.727.000	279.95	279.95
198-511369	N	DEF FLUID- STOCK	661.443.000.930.000	66.57	66.57
TOTAL VENDOR A - 1					346.52
<b>VENDOR NAME: A &amp; S REPAIR</b>					
107	N	VALVE ASSEMBLY/BATTERY/LABOR- 2001 BUCKE	661.443.000.930.000.9001		2,263.80
			1,543.80		
			661.443.000.930.000.9001		
			720.00		
TOTAL VENDOR A & S					2,263.80
<b>VENDOR NAME: ADVANCED ENGINEERED PUMP INC.</b>					
25-00090	N	HAND HOLE COVER GASKET/RING GASKET-UNION	590.538.000.930.000	202.10	202.10
TOTAL VENDOR ADVANC					202.10
<b>VENDOR NAME: ALMA HARDWARE</b>					
B371014	N	SCREWS/CAULK/CLAMPS/SUPER GLUE/LOTION- S	582.582.000.727.000	41.74	41.74
TOTAL VENDOR ALMA I					41.74
<b>VENDOR NAME: ALTEC INDUSTRIES INC</b>					
51598055	N	REPAIRS/LABOR- HYDRAULICS- #1-2012 POLE	661.443.000.930.000.9002		705.00
			705.00		
TOTAL VENDOR ALTEC					705.00
<b>VENDOR NAME: AMAZON CAPITAL SERVICES</b>					
1114-JWGY-FM7V	N	EMPLOYEE APPRECIATION SUPPLIES- VASE FIL	101.101.000.727.000	13.89	13.89
19MP-WPXN-H6H7	N	BOOKS- LIBRARY	271.790.000.745.001	23.75	23.75
1WJ4-QGQ4-W6DC	N	VACUUM CLEANER BAGS/BOOKS/SPONSOR BOOKS-	271.790.000.727.000	17.05	105.59
			271.790.000.745.001	45.97	
			271.790.000.746.001	42.57	
TOTAL VENDOR AMAZON					143.23
<b>VENDOR NAME: AUTO VALUE ALMA</b>					
217-840368	N	MINI LIGHT BULBS- #20	661.443.000.930.000.9020		3.98
			3.98		
217-840308	N	BATTERY/HANGERS- #17	661.443.000.930.000.9017		155.07
			155.07		
217-840756	N	OIL FILTER- #73	661.443.000.930.000.9073		8.81
			8.81		
217-840766	N	WIPERS FOR STOCK (#20/#62/#63)	661.443.000.930.000.9020		50.34
			16.78		
			661.443.000.930.000.9062		
			16.78		
			661.443.000.930.000.9063		
			16.78		

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COUNCIL APPROVAL FOR CITY OF ST LOUIS  
 EXP CHECK RUN DATES 03/04/2025 - 03/04/2025  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: AUTO VALUE ALMA</b>					
TOTAL VENDOR AUTO \					218.20
<b>VENDOR NAME: BAKER &amp; TAYLOR INC</b>					
2038872232	N	SPONSORED & SUMMER READING PROGRAM BOOKS	271.790.000.746.001	75.98	75.98
TOTAL VENDOR BAKER					75.98
<b>VENDOR NAME: BLUE CROSS BLUE SHIELD OF MI</b>					
200569362	N	RETIREE HEALTH INS.- M RYDER/M PARSONS-3	101.000.000.233.000	3,280.35	3,280.35
TOTAL VENDOR BLUE (					3,280.35
<b>VENDOR NAME: BRODART COMPANY</b>					
B6935367	N	BOOKS & MEMORIAL BOOKS- LIBRARY	271.790.000.745.001	20.40	67.11
			271.790.000.746.001	46.71	
TOTAL VENDOR BRODAF					67.11
<b>VENDOR NAME: BUCHHOLZ, ROBERT</b>					
02040YOR00-1	N	UB REFUND FOR ACCOUNT: 02040YOR00-1	582.000.000.040.000	45.28	45.28
TOTAL VENDOR BUCHHC					45.28
<b>VENDOR NAME: BUTCHER EXCAVATING, LLC</b>					
11556	N	REPLACEMENT OF WATER LINE- 220 CENTER ST	591.536.000.930.000	2,350.00	2,350.00
TOTAL VENDOR BUTCHI					2,350.00
<b>VENDOR NAME: CARMAN'S STUMP REMOVAL</b>					
5179426	N	TREE REMOVAL- CLINTON/DELAWARE/MAIN- LOC	203.463.000.801.000	2,900.00	3,500.00
			202.463.000.801.000	600.00	
TOTAL VENDOR CARMAN					3,500.00
<b>VENDOR NAME: CHARTER COMMUNICATIONS</b>					
005023501021425	N	INTERNET SVS- SLED- 701 WOODSIDE DR- 2/1	582.582.000.850.000	89.99	89.99
005249301020725	N	INTERNET SVS- CITY HALL- 2/11/25-3/10/25	101.265.000.850.000	129.98	129.98
TOTAL VENDOR CHARTI					219.97
<b>VENDOR NAME: CINTAS</b>					
4221302347	N	SHOP TOWELS/SANIS SCREEN SERVICE/ PAPERT	582.582.000.727.000	69.56	69.56
TOTAL VENDOR CINTAS					69.56
<b>VENDOR NAME: COMMERCIAL BANK</b>					
02062025	N	WATER SUPPLY BONDS- MARCH 2025	591.000.000.300.455	57,000.00	63,492.55
			591.906.000.993.000	6,492.55	
TOTAL VENDOR COMMEI					63,492.55
<b>VENDOR NAME: CRYSTAL PURE WATER INC.</b>					
17276	N	BOTTLED WATER- CITY HALL	101.265.000.727.000	56.00	56.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
<b>VENDOR NAME: CRYSTAL PURE WATER INC.</b>				
TOTAL VENDOR CRYST				56.00
<b>VENDOR NAME: DELTA DENTAL</b>				
02012025	N	RETIREE DENTAL INS-FISHER/LENTZ-FEB 2025	101.000.000.233.000 130.38	130.38
TOTAL VENDOR DELTA				130.38
<b>VENDOR NAME: DEMCO, INC.</b>				
7605148	N	BOOKMARKS & PROMOTIONAL SUPPLIES-LIBRARY	271.790.000.727.000 96.43	96.43
TOTAL VENDOR DEMCO,				96.43
<b>VENDOR NAME: DIGITAL ALLY</b>				
1126694-1	N	PYMT #1-SUBSCRIPTION FOR NEW BODY CAMERA	205.301.000.820.000 1,444.00	1,444.00
TOTAL VENDOR DIGIT				1,444.00
<b>VENDOR NAME: FINAL TOUCH CO</b>				
STL-#588B	N	CLEANING CITY BLDG- 2/21/25- EXTRA CLEAN	101.265.000.820.000 275.50	275.50
STL-#587B	N	CLEANING CITY BLDG- 2/11/25 & 2/14/25- E	101.265.000.820.000 496.00	496.00
TOTAL VENDOR FINAL				771.50
<b>VENDOR NAME: FREDRICKSON SUPPLY LLC</b>				
17786	N	GUTTER BRUSHES- #67	661.443.000.930.000.9067 504.00	504.00
TOTAL VENDOR FREDR				504.00
<b>VENDOR NAME: GRATIOT AREA CHAMBER COMMERCE</b>				
20721	N	GIFT CERTIFICATES- EMPLOYEE APPRECIATION	101.101.000.727.000 125.00	125.00
TOTAL VENDOR GRATI				125.00
<b>VENDOR NAME: LANSING STATE JOURNAL</b>				
02142025	N	SUBSCRIPTION RENEWAL- ACCT # SJ1007115-2	271.790.000.745.002 601.95	601.95
TOTAL VENDOR LANSI				601.95
<b>VENDOR NAME: LEAF CAPITAL FUNDING</b>				
17916242	N	COPIER LEASE- SLPD- PRINCIPAL & INTEREST	205.906.000.992.000 83.46 205.906.000.993.001 18.73	102.19
17924929	N	COPIER LEASE- CITY HALL- PRINCIPAL & INT	101.906.000.992.000 302.55 101.906.000.993.001 18.82	321.37
TOTAL VENDOR LEAF (				423.56
<b>VENDOR NAME: LINDSAY SOFT WATER COMPANY</b>				
20291	N	50# DURA CUBE- WWTP	590.537.000.727.000 81.00	81.00
TOTAL VENDOR LINDS				81.00
<b>VENDOR NAME: MALLEY CONSTRUCTION</b>				
PAY APP #4	N	DWSRF- PYMT APP #4- 01/01/25-01/31/25- G	456.901.000.801.000 6,460.00	6,460.00
TOTAL VENDOR MALLE				6,460.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: MEDLER ELECTRIC COMPANY</b>					
S5494170.002	N	STRIPPER/CUTTER- SLED	582.582.000.727.000	21.86	21.86
S5494170.001	N	STRIPPER/CUTTER- SLED	582.582.000.727.000	21.86	21.86
S5497706.001	N	LIGHT BULBS FOR CLAPP PARK	101.770.000.930.000	26.12	26.12
TOTAL VENDOR MEDLER					69.84
<b>VENDOR NAME: MICHIGAN ASSOCIATION</b>					
200014387	N	2025 ADMIN ASST CONF- A VELAZCO	205.301.000.832.002	175.00	175.00
TOTAL VENDOR MICHIGAN ASSOCIATION					175.00
<b>VENDOR NAME: MICHIGAN CAT</b>					
PD17025269	N	TYGER TAIL HOSE W/ROPE- #50	661.443.000.930.000.9050	48.03	48.03
PD17021003	N	TYGER TAIL HOSE W/ROPE & DIG PIG NOZZLE-	661.443.000.930.000.9050	790.53	790.53
TOTAL VENDOR MICHIGAN CAT					838.56
<b>VENDOR NAME: MICHIGAN MUNICIPAL LEAGUE</b>					
1968207	N	WORKERS COMP INSTAL #4-POLICY#5002040-24	101.000.000.231.014	5,279.00	5,279.00
TOTAL VENDOR MICHIGAN MUNICIPAL LEAGUE					5,279.00
<b>VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY</b>					
STLO20250218	N	ENERGY SERVICES PROJECT	582.582.000.921.000	37,286.89	37,286.89
STLO20250225	N	ENERGY SERVICES PROJECT	582.582.000.921.000	47,388.17	47,388.17
TOTAL VENDOR MICHIGAN PUBLIC POWER AGENCY					84,675.06
<b>VENDOR NAME: MICHIGAN TIRE AND WHEEL</b>					
148470	N	OIL CHANGE/TIRE ROTATION/LABOR- #47-201	662.301.000.930.000.9201	66.45	66.45
TOTAL VENDOR MICHIGAN TIRE AND WHEEL					66.45
<b>VENDOR NAME: MID MICHIGAN AREA CABLE CONSORTIUM</b>					
2024 4TH QTR- #120	N	4TH QTR FRANCHISE FEES- OCT-DEC 2024	101.265.000.477.000	3,379.77	3,379.77
TOTAL VENDOR MID MICHIGAN AREA CABLE CONSORTIUM					3,379.77
<b>VENDOR NAME: OHM ADVISORS</b>					
85039	N	DWSRF- 2025 LOAN- DESIGN- SVS RENDERED T	457.901.000.801.000	87,335.25	87,335.25
TOTAL VENDOR OHM ADVISORS					87,335.25
<b>VENDOR NAME: PLUNKETT &amp; COONEY</b>					
10942099	N	ATTORNEY FEES-SVS THROUGH 12/31/24- SLPD	205.301.000.802.000	105.00	105.00
10934976	N	ATTORNEY FEES- SVS THROUGH 10/31/24	101.441.000.802.000	43.75	437.50
TOTAL VENDOR PLUNKETT & COONEY					542.50
<b>VENDOR NAME: QUALITY ASSURANCE SERVICES, LLC</b>					
3142401	N	CLEAN/SERVICE/ADJUST BALANCES/TRAVEL- WW	590.537.000.930.000	210.00	210.00
TOTAL VENDOR QUALITY ASSURANCE SERVICES, LLC					210.00



INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: RESERVE ACCOUNT</b>					
02182025	N	POSTAGE FOR RESERVE ACCT #18406876	101.265.000.729.000	375.00	1,500.00
			590.537.000.729.000	375.00	
			591.536.000.729.000	375.00	
			582.582.000.729.000	375.00	
TOTAL VENDOR RESERV					1,500.00
<b>VENDOR NAME: RIVER ROCK</b>					
1220	N	EMPLOYEE APPRECIATION DINNER	101.101.000.956.000	1,749.50	1,749.50
TOTAL VENDOR RIVER					1,749.50
<b>VENDOR NAME: SCOTLAND OIL COMPANY, INC</b>					
229660	N	CUST #13775- KENDALL HP SYNTHETIC 5W30 O	661.443.000.930.000	1,237.50	1,237.50
TOTAL VENDOR SCOTL					1,237.50
<b>VENDOR NAME: SELF SERVE LUMBER COMPANY</b>					
SSL-1201-153338	N	PRUNING SHEERS & RECIPROCATING BLADES- S	661.443.000.727.000	81.48	81.48
TOTAL VENDOR SELF					81.48
<b>VENDOR NAME: SHEPHERD FRONT END LLC</b>					
02262025	N	TOW FOR EXCAVATOR FROM EDGE OF LIONS PAR	661.443.000.930.000	500.00	500.00
TOTAL VENDOR SHEPH					500.00
<b>VENDOR NAME: SHULTS EQUIPMENT, LLC</b>					
0109020-IN	N	INSTALL OF SPREADER ON 2015 DODGE 4500 D	661.901.000.977.000	34,199.98	39,075.00
			661.901.000.977.000	4,875.02	
TOTAL VENDOR SHULTS					39,075.00
<b>VENDOR NAME: SMART BUSINESS SOURCE, LLC</b>					
OE-92898-1	N	TOILET TISSUE- CITY HALL	101.265.000.727.000	104.97	104.97
TOTAL VENDOR SMART					104.97
<b>VENDOR NAME: SMITHSONIAN MAGAZINE</b>					
02242025	N	2 YR SUBSCRIPTION RENEWAL-#10012305744	271.790.000.745.002	64.99	64.99
TOTAL VENDOR SMITHS					64.99
<b>VENDOR NAME: SPICER GROUP, INC.</b>					
235872	N	MAIN STREET BRIDGE DESIGN (LAP)- SVS THR	202.901.473.801.000.0030	499.00	499.00
			499.00		
TOTAL VENDOR SPICE					499.00
<b>VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST</b>					
350	N	GROSS WAGES & BENEFITS- PERIOD ENDING 02	101.000.000.007.000	139,026.08	139,026.08
TOTAL VENDOR ST. LC					139,026.08
<b>VENDOR NAME: SUMMIT FIRE PROTECTION CO.</b>					
3047056	N	CUST# 667111-ANNUAL FIRE INSPECTION & MA	101.441.000.801.000	1,244.25	1,244.25

02/28/2025 10:01 AM  
 User: JAMIE  
 DB: St Louis

COUNCIL APPROVAL FOR CITY OF ST LOUIS  
 EXP CHECK RUN DATES 03/04/2025 - 03/04/2025  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
<b>VENDOR NAME: SUMMIT FIRE PROTECTION CO.</b>				
TOTAL VENDOR SUMMIT				1,244.25
<b>VENDOR NAME: TREETOP PRODUCTS, LLC.</b>				
INVTRE31287	N	STEEL WASTE RECEPTACLES W/RAIN BONNET/	P 101.728.000.956.000 4,804.39	4,804.39
TOTAL VENDOR TREETC				4,804.39
<b>VENDOR NAME: USA BLUE BOOK</b>				
INV00615458	N	GEARBOXES- WWTP	590.537.000.930.000 275.75 590.537.000.727.000 275.74	551.49
TOTAL VENDOR USA BI				551.49
<b>VENDOR NAME: VERIZON WIRELESS</b>				
6106186343	N	CELL PHONE CHARGES- SLPD/CITY MGR/K RISD	205.301.000.850.000 305.56 101.172.000.850.000 53.11 582.582.000.850.000 53.11	411.78
TOTAL VENDOR VERIZC				411.78
<b>VENDOR NAME: VISUAL EDGE IT, INC.</b>				
24AR2446884	N	COPIER SERVICE CONTRACT- CITY HALL	101.265.000.820.000 602.92	602.92
TOTAL VENDOR VISUAI				602.92
GRAND TOTAL:				461,739.99

# MINUTES OF THE BOARDS AND COMMISSIONS

## **Board of Review (Meets March, July, & Dec)**

Enclosed  
Not Available  
Did Not Meet

## **Library Board of Trustees (Meets every other Month)**

Enclosed  
Not Available  
Did Not Meet

## **Cemetery Committee (Meets as Called)**

Enclosed  
Not Available  
Did Not Meet

## **Middle of the Mitten (Meets Monthly)**

Enclosed  
Not Available  
Did Not Meet

## **Downtown Development Authority (Meets quarterly)**

Enclosed  
Not Available  
Did Not Meet

## **Mid-Mich Comm. Fire Board (Meets Feb, May, Aug, Nov)**

Enclosed  
Not Available  
Did Not Meet

## **GIS Authority (Meets Quarterly)**

Enclosed  
Not Available  
Did Not Meet

## **Mid-Mich. Area Cable Consortium (Meets monthly)**

Enclosed  
Not Available  
Did Not Meet

## **Gratiot Area Water Authority (Meets Every Other Month)**

Enclosed  
Not Available  
Did Not Meet

## **Parks & Recreation Commission (Meets Jan,Mar, May, July, Sept, Nov)**

Enclosed  
Not Available  
Did Not Meet

## **Gratiot County Central Dispatch Authority (Meets Monthly)**

Enclosed  
Not Available  
Did Not Meet

## **Planning Commision**

Enclosed  
Not Available  
Did Not Meet

## **Historical Society (Meets Monthly)**

Enclosed  
Not Available  
Did Not Meet

## **St. Louis Ithaca Pine River Transit Authority (Meets Annuall**

Enclosed  
Not Available  
Did Not Meet

## **Housing Commission (Meets Monthly)**

Enclosed  
Not Available  
Did Not Meet

## **Zoning Board of Appeals (Meets as Called)**

Enclosed  
Not Available  
Did Not Meet

## **Middle of the Mitten Meeting**

**February 11, 2025**

- 1) *Call to order/Sign Up/Introductions:*  
*Meeting called to order at 12:15 p.m. by Corey Bailey. Introductions were made around the room.*
- 2) *Approval of January 14, 2025 minutes by Gary Rayburn, seconded by Jen McKittrick. All Ayes, motion carried.*
- 3) *Financial report, reviewed through January 31, 2025. Motion to accept by Lyle McCoon, seconded by Shana Dancer. All Ayes, motion carried.*
- 4) *Events/Committees/Volunteers*
  - a. *Event Planning Committee – First Meeting was held February 6<sup>th</sup>; additional meetings will be held on a need's basis.*
  - b. *St. Louis Easter – Saturday, April 19 – First Baptist Church of St. Louis will be hosting Easter this year in Clapp Park from 11:00 a.m. to 2:00 p.m. with snacks, games and activities.*
  - c. *Middle of the Mitten Community Golf Outing – June 5*
- 5) *Old Business*
  - a. *Pride and New Business Awards – Breakfast was held January 30 at the Doig Chapel, had a great turnout representing St. Louis; Winner information is available on the City Hall Facebook.*
  - b. *A Friend for Frosty Contest – Contest winners were selected and announced January 31, winner pictures are posted on the City Hall Facebook.*
- 6) *New Business*
  - a. *Spirit of St. Louis Awards Nominations – Elsie Burton reports that nominations are now being accepted via the form provided, at the City hall reception desk, or on the website; Submissions are due March 14 at 4:00 p.m.*
  - b. *Gratiot Downtown Art Expo – Burton reports that the expo is underway; all sponsorships have been filled; Art submissions are now open and due by March 3 and turned in to City Hall St. Louis.*
- 7) *Reports/Announcements*
  - a. *Gratiot Area Chamber of Commerce – Sara Bonacci reported that the awards breakfast went well; She Leads Summit will be held on March 6; Community celebration will be May 1; All cities are now opening their citizen of the year awards nominations.*

- b. *Schools – McKittrick reported that the school-based health center ribbon cutting went well and they have officially opened serving children ages three to twenty-one.*
- c. *City of St. Louis/Downtown Development Authority – Josh Leppien reported that the DDA meeting was delayed and will be meeting on Thursday; The city is in the works to be granted over \$30,000 towards Lions Park for new pavement and play equipment.*
- d. *Event Planning Committee – Burton reported that they will be regularly sharing event information as it is decided.*
- e. *Historical Society – No report.*
- f. *Greater Gratiot Development – No report.*
- g. *Churches – No report.*
- h. *Gratiot Market – Sara Piaskowski reported that construction is going well; They are now scheduling events; Sponsorship walkthrough will be held March 17; New hydroponic wall/tank installed, supplied by LOL Pet Shop.*
- i. *St. Louis Campground – Nancy Beecher and Sandy Turk reported that the campground is set to open on May 1; The first weekend of June will host nearly one-thousand Native Americans for a public event; Michigan Bluegrass will have two festivals, one in early June and the other in September; Set to host five gospel concerts this summer.*
- j. *Healthy Pine River – Gary Rayburn reported that they are currently communicating with local farmers and encouraging them to properly dispose of manure and waste; Currently concentrating on the creek that runs into the Pine River nearest St. Louis.*

8) *Other Business*

- a. *Randall Mead expressed concerns about the Exxon gas station being under construction; Leppien reported that EGLE is investigating the situation.*
- b. *Shana Dancer reported for RedBloom; They will host the next community ed yoga for three weeks beginning Thursday at 5:30 p.m.*
- c. *Next meeting – Tuesday, March 11, 2025, Council Chambers, City Hall*

**CONSENT AGENDA ITEM APPROVAL**  
**St. Louis, Michigan - Agenda Statement**

<b>City Hall Use Only</b> Item No. 10a For Meeting of 3/4/2025
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CONTRACTOR/VENDOR Malley Construction, Inc.  
 CONTRACT #  
 CITY GL PROJECT # (if applicable)  
 CONTRACT DESCRIPTION DWSRF Job #7549-01  
 Water main replacement and road reconstruction of approximately 4.5 miles including water main valve replacements, lead service line replacements, curb and gutter, sidewalk and restoration.

Agenda Item Description	Approval Date	Item #	Approval Amount		
DWSRF-Water main replacement & road reconstruction	07/02/24	11C	13,960,962.71		
<b>Total Contract</b>			13,960,962.71		
<b>Consent Agenda Invoice Approvals</b>					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
Pay Application #1	11/19/24	10c	11/20/24	72261	(407,773.20)
Pay Application #2	01/21/25	10e	01/17/25	72595	(345,599.48)
Pay Application #3	01/21/25	10e	01/22/25	72637	(77,377.28)
Pay Application #4	03/04/25	10a		For Approval	(6,460.00)
<b>Total Payments</b>					(837,209.96)
<b>Remaining Contract Balance</b>					13,123,752.75

**SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:**  
 Approve payment to Malley Construction, Inc. for services on the DWSRF project for water main replacements & road construction in the amount of \$ 6,460.00



Contractor's Application for Payment

<b>Owner:</b> <u>City of St. Louis</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>OHM Advisors</u>	<b>Engineer's Project No.:</b> <u>0182-23-0040</u>
<b>Contractor:</b> <u>Malley Construction, Inc</u>	<b>Contractor's Project No.:</b> <u>24-52</u>
<b>Project:</b> <u>City -Wide Water Main and Road Improvements Contract #1</u>	
<b>Contract:</b> <u>City -Wide Water Main and Road Improvements Contract #1</u>	
<b>Application No.:</b> <u>4</u>	<b>Application Date:</b> <u>2/10/2025</u>
<b>Application Period:</b> <b>From</b> <u>1/1/2025</u> <b>to</b> <u>1/31/2025</u>	

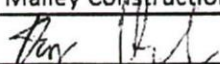
1. Original Contract Price	\$ 13,960,962.71
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 13,960,962.71
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 881,273.64
5. Retainage	
a. <u>5%</u> X \$ <u>881,273.64</u> Work Completed =	\$ 44,063.68
b. _____ X \$ _____ Stored Materials =	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 44,063.68
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 837,209.96
7. Less previous payments (Line 6 from prior application)	\$ 830,749.96
8. Amount due this application	\$ 6,460.00
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 13,123,752.75

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Malley Construction, Inc.

**Signature:**  **Date:** 2/10/2025

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u>Alisha Busutti</u> <small>Digitally signed by Alisha Busutti DN: c=US, e=Alisha.busutti@ohm-advisors.com, ou=OHM Advisors, ou=EWING, cn=Alisha Busutti Date: 2025.02.12 15:28:18 -05'00'</small>	<b>By:</b> _____
<b>Title:</b> <u>Project Manager</u>	<b>Title:</b> _____
<b>Date:</b> <u>2/12/2025</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____

2024 DWSRF - Pay App #4 (Grant)

456,901,000 - 501,000

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City Of St. Louis  
 Engineer: CH2M Advisors  
 Contractor: Maley Construction, Inc.  
 Project: City-wide Water Main and Road Improvements Contract #1  
 Contract: City-wide Water Main and Road Improvements Contract #1

Owner's Project No.:  
 Engineer's Project No.: 0152-21-0040  
 Contractor's Project No.: 24 52

Application No.: 4 Application Period: From 01/01/25 to 01/31/25 Application Date: 02/10/25

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C x E) (\$)	G Work Completed			I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (M + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
						Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E x G) (\$)					
<b>Original Contract</b>												
Miscellaneous Quantities												
Category 2 - LSLR												
1	Water Serv Private	10.00	Ea	6,800.00	68,000.00	5.00	34,000.00			34,000.00	50%	34,000.00
	Category 2 - LSLR Subtotal				68,000.00		34,000.00					
Category 1 - Water												
1	Mobilization, Max	1	LSUM	1,245,000.00	1,245,000.00	0.100	124,500.00			124,500.00	10%	1,120,500.00
2	Water Main Line Stop, 6 inch	4	Ea	8,250.00	33,000.00						0%	33,000.00
3	Water Main Line Stop, 8 inch	4	Ea	8,450.00	33,800.00						0%	33,800.00
4	Water Main Line Stop, 10 inch	4	Ea	10,700.00	42,800.00						0%	42,800.00
5	Water Main Line Stop, 12 inch	4	Ea	10,950.00	43,800.00						0%	43,800.00
6	Water Main Line Stop, 4 inch	4	Ea	8,050.00	32,200.00						0%	32,200.00
7	Bill Sign	1	Ea	2,000.00	2,000.00	1.00	2,000.00			2,000.00	100%	-
8	Permit Allowance	1	LSUM	2,500.00	2,500.00						0%	2,500.00
	Category 1 - Water Subtotal				1,495,500.00		126,500.00					
	Subtotal for Miscellaneous Quantities				1,503,100.00		160,500.00					
					Original Contract Totals	\$ 1,503,100.00	\$ 160,500.00	\$ -	\$ 160,500.00	11%	\$ 1,342,600.00	
<b>Change Orders</b>												
Change Order Totals												
					Change Order Totals	\$ -	\$ -	\$ -	\$ -			
					Original Contract and Change Orders	\$ 1,503,100.00	\$ 160,500.00	\$ -	\$ 160,500.00	11%	\$ 1,342,600.00	
					Project Totals	\$ 1,503,100.00	\$ 160,500.00	\$ -	\$ 160,500.00	11%	\$ 1,342,600.00	



CONSENT AGENDA ITEM APPROVAL  
 St. Louis, Michigan - Agenda Statement

**City Hall Use Only**  
 Item No. 10b  
 For Meeting of 3/4/2025

CONTRACTOR/VENDOR	OHM
CONTRACT #	
CITY GL PROJECT # (if applicable)	457.901.000.801.000
CONTRACT DESCRIPTION	Professional Services -DWSRF Project II - Second consecutive round of funding for improvements to the city's water system. This is part of a \$13.34 million loan with a 5.336M loan forgiveness and option to finance the balance over a 40-year period at 1% interest. This project is to replace water mains and 570 valves.

Agenda Item Description	Approval Date	Item #	Approval Amount
Project II - Phase I Fieldwork/Prelim Eng/Final Eng/Permit-Bid/Grant App	10/15/24	11A	858,697.00
Project II - Phase II Construct Observation/Construct Layout/Contract Admin	10/15/24	11A	1,738,892.00

<b>Total Construction Engineering Phase Services</b>	2,597,589.00
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**Consent Agenda Invoice Approvals**

Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
82833 (Project II - Phase I)	12/17/24	10a	12/18/24	72494	(47,856.00)
83973 (Project II - Phase I)	02/04/25	10a	02/05/25	72707	(27,097.50)
85039	03/04/25	10b		For Approval	(87,335.25)

<b>Total Payments</b>	(162,288.75)
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<b>Remaining Contract Balance</b>	2,435,300.25
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**SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:**

Approve payment to OHM for Professional Services for Project II of the DWSRF project  
 in the amount of \$ 87,335.25

106

**REMIT TO:**

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
T 734.522.6711  
F 734.522.6427  
OHM-Advisors.com



**INVOICE**

**City of St. Louis**  
**Attn: Keith Risdon, Director of Public Works**  
**300 North Mill Street**  
**St. Louis, MI 48880**

Invoice Date: 02/10/2025  
Invoice #: 85039  
Project: 0182240020

**Project Name:** St. Louis 2025 DWSRF Loan – Design

**For Professional Services Rendered Through: February 01, 2025**

**Professional Services**

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Water Main: Task 1 - Fieldwork - OHM Survey	\$46,000.00	\$37,576.25	\$8,423.75	\$0.00
Water Main: Task 1 - Soil Borings - Subconsultant	\$3,900.00	\$0.00	\$3,900.00	\$0.00
Water Main: Task 2 - Preliminary Engineering	\$282,560.00	\$36,579.75	\$245,980.25	\$65,532.75
Water Main: Task 3 - Final Engineering	\$272,000.00	\$0.00	\$272,000.00	\$330.00
Water Main: Task 4 - Permitting/Bidding	\$32,471.00	\$0.00	\$32,471.00	\$1,170.00
Water Main: Task 5 - Grant Administration	\$59,948.00	\$0.00	\$59,948.00	\$11,752.50
Water Main: Task 5 - SHPO - Subconsultant	\$23,250.00	\$0.00	\$23,250.00	\$0.00
Road Improvements: Task 2 - Preliminary Engineering	\$70,664.00	\$797.50	\$69,866.50	\$8,550.00
Road Improvements: Task 3 - Final Engineering	\$67,904.00	\$0.00	\$67,904.00	\$0.00
<b>Totals</b>	<b>\$858,697.00</b>	<b>\$74,953.50</b>	<b>\$783,743.50</b>	<b>\$87,335.25</b>

**Invoice Total**

**\$87,335.25**

457,901,000.801,000

**REMIT TO:**

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
T 734.522.6711  
F 734.522.6427  
OHM-Advisors.com



**INVOICE**

**City of St. Louis**  
**Attn: Keith Risdon, Director of Public Works**  
**300 North Mill Street**  
**St. Louis, MI 48880**

Invoice Date: 02/10/2025  
Invoice #: 85039  
Project: 0182240020

**Project Name:** St. Louis 2025 DWSRF Loan – Design

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**Water Main: Task 2 - Preliminary Engineering**

*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Design Technician III	29.25	145.00	\$4,241.25
Graduate Engineer I	45.00	140.00	\$6,300.00
Graduate Engineer II	177.75	150.00	\$26,662.50
Principal	29.00	237.00	\$6,873.00
Professional Engineer I	53.00	160.00	\$8,480.00
Professional Engineer II	73.00	172.00	\$12,556.00
Technician III	3.00	140.00	\$420.00
<b>Professional Services Subtotal</b>	<b>410.00</b>		<b>\$65,532.75</b>
<b>Water Main: Task 2 - Preliminary Engineering Total:</b>	<b>410.00</b>		<b>\$65,532.75</b>

**Water Main: Task 3 - Final Engineering**

*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Design Technician I	3.00	110.00	\$330.00
<b>Professional Services Subtotal</b>	<b>3.00</b>		<b>\$330.00</b>
<b>Water Main: Task 3 - Final Engineering Total:</b>	<b>3.00</b>		<b>\$330.00</b>

**Water Main: Task 4 - Permitting/Bidding**

*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Technician IV	7.50	156.00	\$1,170.00
<b>Professional Services Subtotal</b>	<b>7.50</b>		<b>\$1,170.00</b>
<b>Water Main: Task 4 - Permitting/Bidding Total:</b>	<b>7.50</b>		<b>\$1,170.00</b>

**Water Main: Task 5 - Grant Administration**

*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Principal	49.00	237.00	\$11,613.00
Professional Engineer III	.75	186.00	\$139.50
<b>Professional Services Subtotal</b>	<b>49.75</b>		<b>\$11,752.50</b>
<b>Water Main: Task 5 - Grant Administration Total:</b>	<b>49.75</b>		<b>\$11,752.50</b>

**Road Improvements: Task 2 - Preliminary Engineering**

*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Graduate Engineer II	57.00	150.00	\$8,550.00
<b>Professional Services Subtotal</b>	<b>57.00</b>		<b>\$8,550.00</b>
<b>Road Improvements: Task 2 - Preliminary Engineering Total:</b>	<b>57.00</b>		<b>\$8,550.00</b>
<b>Total Backup:</b>	<b>527.25</b>		<b>\$87,335.25</b>



**CONSENT AGENDA ITEM APPROVAL**  
 St. Louis, Michigan - Agenda Statement

<b>City Hall Use Only</b> Item No. 10c For Meeting of 3/4/2025
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CONTRACTOR/VENDOR	Shults Equipment, LLC
CONTRACT #	
CITY GL PROJECT # (if applicable)	
CONTRACT DESCRIPTION	Purchase of a new Swenson EVA salt spreader to include reprogramming to accept new technology as well as installation of a new GPS system from Skyhawk. This is equipment to put onto truck #024.

Agenda Item Description	Approval Date	Item #	Approval Amount
Purchase of a new Swenson EVA salt spreader including upfit	08/06/24	11E	42,985.00
<b>Total Contract</b>			42,985.00

Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
0109020-IN	03/04/25	10c		For Approval	(39,075.00)
<b>Total Payments</b>					(39,075.00)
<b>Remaining Contract Balance</b>					3,910.00

**SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:**

Approve payment to Shults Equipment, LLC for salt spreader in the amount of \$ 39,075.00

# Invoice

Shults Equipment LLC  
PO Box 127  
Ithaca, MI 48847  
(989) 875-4570

Invoice Number: 0109020-IN  
Invoice Date: 2/24/2025

Order Number: 0008767  
Order Date: 10/23/2024  
Salesperson: JPV  
Customer Number: 0017011

**Sold To:**  
CITY OF ST. LOUIS  
300 N. MILL STREET  
ST. LOUIS, MI 48880

**Ship To:**  
CITY OF ST. LOUIS, D.P.W.  
320 EAST PROSPECT  
Saint Louis, MI 48880

# 24

**Confirm To:**  
CALVIN

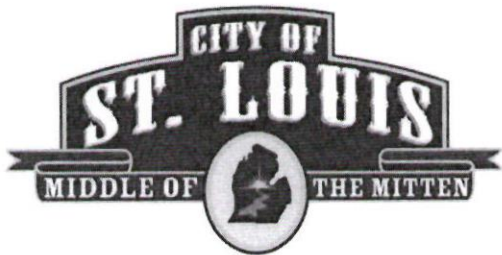
<b>Customer P.O.</b>	<b>Ship VIA</b>	<b>F.O.B.</b>	<b>Terms</b>
	CUSTOMER PICKUP	ITHACA	NET 10 DAYS

Item Code	Ordered	Shipped	Back Ordered	Price	Amount
THE FOLLOWING ITEMS WILL BE INSTALLED ON YOUR 2018 DODGE RAM:					
PASJSTLRAM	1.00	1.00	0.00	12,790.62	12,790.62
ST.LOUIS RAM TRUCK					
PAEVAF	1.00	1.00	0.00	19,089.00	19,089.00
EVAF SPREADER					
PASH4-63	4.00	4.00	0.00	57.67	230.68
NIPPLE					
PASH4-62	4.00	4.00	0.00	128.42	513.68
COUPLER					
PAH4-65M	4.00	4.00	0.00	2.50	10.00
PLUG					
PAH4-66M	4.00	4.00	0.00	2.50	10.00
CAP					
PA1903005LH	2.00	2.00	0.00	39.00	78.00
WELD ON WINCH					
PA1903070	2.00	2.00	0.00	39.00	78.00
4" X 27' STRAP					
LA	1.00	1.00	0.00	4,875.02	4,875.02
LABOR					

2016 DODGE RAM 4500 VIN #: 3C7WRLBL0FG630990  
SWENSON EVA-100-10' SPREADER SERIAL #: 0623-17920

# 24  
2015 Dodge 4500 Dump Truck  
~~661-443-000-930-000-9024~~  
661-901-000-977-000

Net Invoice:	37,675.00
Freight:	1,400.00
Sales Tax:	0.00
<b>Invoice Total:</b>	<b>39,075.00</b>



300 N. Mill Street

St. Louis, MI 48880

(989) 681-2137

Fax (989) 681-3842

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The Dpw is looking at updating our small salter (24B) and have decided to go to Shultz Eq in Ithaca. The cost at Shultz Eq will be \$39,985 and this will cover the new salter and its installation. There will be an additional cost to reprogram truck 24 to accept the new technology of 1000 which will be done at a Chrysler dealership. It will also cost 2000 for the new Gps system from "Skyhawk by Telus" to be installed by Shultz Eq. The total cost will be \$42,985 which we included in the 2024/2025 budget.

By upgrading our small salter (24B), it will allow us to track all the winter salt use down to the pound. This will match what we already have on our large salter. This will take the guess work out of how much salt we used and where we use it. The state wants to know all of this as closely as we can, and this will help. Plus, this will also help us in getting a better understanding of where we use our salt so that we can better predict the amount for future use and purchase.

When we have the update done, we plan on selling our old salter by auction as it is still in good shape. In the upcoming years when we look at replacing truck 24 this equipment will be able to be moved to the new truck.

Thank you  
Calvin Martyn  
DPW Superintendent



**SHULTS EQUIPMENT, LLC.**

P.O. Box 127  
Ithaca, MI 48847  
PH: (989) 875-4570 FAX: (989) 875-2922

July 29, 2024

To: City of St. Louis  
Attn: Calvin Martyn

We would like to quote the following for your consideration.

00002-542-03, Swenson EVA-100-10' x 84"W x 46"H (4.6 cu. yd.) hydraulic drive spreader with the following standard features: mfg'ed of 201 stainless steel with 45 degree side slope, bolt in beam and Drop N Loc top screens, 7" diameter hard surfaced auger with 3 pitch lengths, 12" adjustable in height spinner extension, 1 internal spinner baffle, 4 baffle (3 adjustable, front fixed) lower spinner assembly with bottom mounted motor, 18" poly spinner disc and fins, inverted vee shield over auger, swing-up spinner assembly, not installed

Installation of the above spreader with Certified Power live hydraulic system. An electronic spreader controller will be installed in cab. A new dump body hoist control lever will be installed, as the hoist will be operated hydraulically. Hydraulic valve will be installed in a stainless steel enclosure along the truck frame rail behind the cab. Spreader will be secured to cab via a stainless steel tailgate latch bar at the rear and 4" ratchet straps at the front of the spreader. Installed price includes all necessary items for complete operation; hydraulic oil, nut & bolts, hose and fittings, stainless steel quick disconnects at the rear, and labor:

**Price per unit: \$ 39,985.00**

F.O.B.: Ithaca, MI  
Warranty: 1 year, materials & workmanship.  
Terms: Net 30 days

Thank you for the opportunity to be of service.

Shults Equipment, LLC.

*Joe Vernon*

Joe Vernon

QEVA100.STL1



**BUSINESS OF THE COUNCIL ITEM APPROVAL**  
**St. Louis, Michigan - Agenda Statement**

**City Hall Use Only**  
 Item No. 11A  
 For Meeting of 3/4/2025

CONTRACTOR/VENDOR Multiple Vendors  
 CONTRACT #  
 CITY GL PROJECT # (if applicable)  
 CONTRACT DESCRIPTION Lions Park playground project of \$90,489.26 to include playground equipment from Sinclair Recreation and asphalt paving by Rite-Way Asphalt to make the parking lot ADA compliant. Gratiot County to reimburse \$39,061.31 per approved grant agreement.

Agenda Item Description	Approval Date	Item #	Approval Amount		
Lions Park playground project to purchase & install playground equipment and an ADA compliant asphalt parking lot	03/04/25	For Approval	90,489.26		
<b>Total Contract</b>			90,489.26		
<b>Consent Agenda Invoice Approvals</b>					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
					(0.00)
<b>Total Payments</b>					(0.00)
<b>Remaining Contract Balance</b>					90,489.26

**SUMMARY EXPLANATION FOR BUSINESS OF THE COUNCIL ITEM APPROVAL:**

Approve quote for the Lions Parks Playground Project in the amount of \$ 90,489.26

The total quote for the Lions Park playground project is \$90,489.26. Approved grant funding of \$39,061.31 will be reimbursed by Gratiot County upon completion.

The current estimate for safety surface materials, 33.41 bags for 2573 sq ft, is \$25,024.09. Playground equipment from Sinclair Recreation will cost \$16,428.17. The quote from Rite-Way Asphalt Paving is \$14,037.00 for the parking lot. \$35,000 is also included to cover estimated Department of Public Works costs.

As described in the grant agreement, the existing gravel lot on the south end of Lions Park will become an ADA-compliant parking lot. An area on the north-end of the park will have safety surface and playground equipment installed. Lions Park currently has no playground equipment.



Award number: 2025-3

Gratiot County Parks Millage 214 E Center St. Ithaca, MI  
48847

Recipient Name: City of St. Louis

Address: 300 North Mill Street, St. Louis, MI 48880

Phone Number: 989-681-4377 Federal Tax ID: \_\_\_\_\_

Type of Entity: Municipality

Authorized Representative: Kurt Giles Title: City Manager

Board Approved Amount: \$39,061.31 Period to be spent: May 1st 2026

Quarterly Reports Required: No Submit to: jrayburn@gratiotmi.com

Description of Goods or Services to be provided:

Add playground equipment on North side of Lions Park along with adding an ADA compliant paved parking lot on the southern end.

Payment method: Reimbursement

Primary Place of Performance: See location on next page

**OVERVIEW OF PROJECT**

Please Describe the Conceptual, Beneficial, and Community Related Aspects of the Project (Technical Details Addressed in Later Section):

The City of St. Louis plans to install playground equipment on the northern side of Lions Park and add an ADA compliant paved parking lot on the southern end. Lions Park is located near the City Library and several residences on Michigan Avenue and Crawford Street. The City would like to provide recreational playground amenities alongside expanded parking access for families and visitors. Providing ADA compliant parking for Lions Park is one goal of the City of St. Louis Recreation Master Plan for 2023 – 2027.

Lions Park currently serves local families but lacks recreational activities for children and has limited access due to parking availability. The surrounding area includes the City Library and residential neighborhoods, making the park an ideal location for visitors and family enjoyment. The playground equipment will increase the quality of Lions Park and better service the community.

The City of St. Louis owns and maintains the lot that will serve as the location for this Lions Park Recreational Enhancement. The Lions Park site is a relatively level strip between Michigan Ave. and the Pine River, encompassing both the parking lot and playground. Photos are attached of:

- the two lots containing the playground and parking lot (GIS printout, showing City ownership)
- a current photo of the playground field
- a conceptual drawing of the playground layout:
  - The proposed configuration of the playground incorporating “#1, 3, 4, 8”

There is also attached, as required, a map of the area showing a ¼ mile radius around the project site.

The facility will provide a direct benefit to our Gratiot County residents and will be available to the public. As mentioned elsewhere, as part of our Parks system, this area will continue to be maintained by our City staff.

Also attached are letters from the St. Louis Public Schools, Middle of the Mitten Association (Gratiot Area Chamber), and the St. Louis Parks & Recreation Commission in support of this project.

Recipient’s Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

County’s Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Attached are the grant requirements as provided to Gratiot County. By signing this agreement, you are accepting these requirements as a subrecipient of these County millage funds. Funds spent that do not meet the requirements approved by the Board of Commissioners will not be reimbursed. Money spent that does not have supporting documents will not be refunded.



# BUSINESS OF THE COUNCIL ITEM APPROVAL

St. Louis, Michigan - Agenda Statement

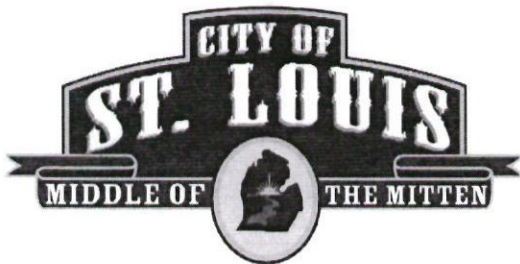
**City Hall Use Only**  
 Item No. 11B  
 For Meeting of 3/4/2025

CONTRACTOR/VENDOR                      Advanced Rehabilitation Technology  
 CONTRACT #  
 CITY GL PROJECT # (if applicable)  
 CONTRACT DESCRIPTION                Rehabilitation of 42 linear feet of sanitary sewer manhole linings in the North Street and Franklin Street areas.

Agenda Item Description	Approval Date	Item #	Approval Amount		
Rehabilitation of 42 linear feet of sanitary sewer linings	03/04/25	For Approval	11,550.00		
<b>Total Contract</b>			11,550.00		
<b>Consent Agenda Invoice Approvals</b>					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
					(0.00)
<b>Total Payments</b>					(0.00)
<b>Remaining Contract Balance</b>					11,550.00

**SUMMARY EXPLANATION FOR BUSINESS OF THE COUNCIL ITEM APPROVAL:**

Approve quote from Advanced Rehabilitation Technology for 42 linear feet of sanitary sewer manhole linings in the amount of \$ 11,550.00



300 N. Mill Street  
St. Louis, MI 48880

(989) 681-2137  
Fax (989) 681-3842

Dear St Louis City Council

Again, this year I would like to have Advanced Rehabilitation Technology come into our city and use their sewer manhole lining technology to repair some of our manholes. I recommend that we do up to 42 linear feet at the cost of 275 per foot for a total cost of 11,550.00. We have been doing this for the past several years to help improve our sewer manhole construction and reduce infiltration of ground water. Any time we can reduce water infiltration into our system is a good thing. This is a yearly thing and is in the budget.

We have had this done for several years now and have had particularly good luck with their product and it really does not take much labor from the DPW to complete. I have yet to pick the manholes to do, but I expect that we will continue in the North St and Franklin St areas where we left off last spring. I have been working to have all our brick-built structures be lined with A. R. T. layers and this will continue to get us to that goal.

Thank You!  
Calvin Martyn  
DPW Superintendent



# St Louis 2025 Lining

## Job Location: St Louis Mi

**St Louis MI**  
300 North Mill Street  
St Louis, MI 48880  
United States

**Advanced Rehabilitation Technology**  
525 Winzeler Drive  
Bryan, Ohio 43506  
United States

**Calvin Martyn**  
DPW Superintendent  
cmartyn@stlouismi.com  
989-681-3644

**Prepared by:**  
**Alex Lantz**  
**Business Development | Michigan & Northern Indiana**  
alex@artcoatingtech.com  
+14197991308

**Reference:** 20250224-102038047  
Quote created February 24, 2025  
Quote valid till March 26, 2025

PRODUCTS & SERVICES	UNIT QUANTITY	UNIT PRICE	TOTAL
OBIC Multi Layer System 4 DIA Manhole	42	\$275.00	\$11,550.00
<b>Total</b>			<b>\$11,550.00</b>

The OBIC Multi Layer Liner System Provides a 10 Year Labor & Material Limited Warranty  
Lining of Manholes of Approximately 42 Vertical Feet.  
@ \$275.00 per vertical Foot.  
Total: \$11,550.00

**Notes**

- Owner/Contractor to provide Application Truck access within 100' of the structure.
- This proposal is based on one mobilization. If additional mobilizations are required, an additional \$5,000 may be added for each.
- Off road locations may require assistance from the owner/contractor to access.
- Grout costs \$125.00 per gallon and \$250.00 per hour after first 2 gallons used.
- DOT traffic control to be supplied by others if needed. Our crews will supply cones for immediate area.
- By-pass pumping is not included.
- Owner/Contractor must provide a water supply near the work site via hydrant or spigot (with water meter use free of charge).

**General Terms and Conditions:**

- The quoted prices are exclusive of applicable state and local sales taxes.
- Payment terms: Net 30 days. Interest may be added to balances outstanding after 30 days.
- Pricing is contingent on the work as stated in this proposal. Advanced Rehabilitation Technology (ART) reserves the right to adjust unit rate and/or overall bid proposal accordingly to account for any changes (increase or decrease) from this scope.
- ART's bid proposal shall be incorporated into the subcontract agreements. ART will initiate this project upon receipt of this signed proposal as well as, receipt of a subcontract or purchase order agreeing to this proposal.
- Pricing does not include working nights, holidays, or weekends. Additional cost will be required for these situations.
- Non-weather-related delays (may include job site not prepared to allow ART to begin; road closures due to community, city, or private events; traffic control not ready or any work stoppages outside the control of ART) may result in a \$5,000/day mobilization fee.

Purchase Order Number: \_\_\_\_\_

Signature

Signature

Date

Printed name

Download



**ARTICLE I. IN GENERAL****Sec. 10-1. Prohibition against keeping certain animals.**

(a) It shall be unlawful for any person to keep any horses, cattle, swine, sheep, ponies, goats, rabbits, poultry, or other animals and fowl within the city.

(b) The provisions of subsection (a) shall not be construed or interpreted as applying to the keeping of any dog, cat, canary, parakeet, or similar bird kept as a pet within any dwelling house, or place of business within the city.

(c) Violation. Any person who shall violate the provisions of this section shall be deemed to be responsible for a municipal civil infraction. Each day that such violation continues shall constitute a separate municipal civil infraction. A person found responsible shall be subject to a civil fine in accordance with the schedule of civil fines appearing at section 2-221.

(Ord. No. B-229, § 1, 5-20-14)

**Editor's note**—Ord. No. B-229, § 1, adopted May 20, 2014, amended § 10-1 in its entirety to read as set out herein. Former § 10-1 pertained to permit required to keep certain animals; exceptions and derived from Ord. No. A-71, §§ 1, 6, adopted April 20, 1970.

**Sec. 10-2. Barking or howling or other disturbance.**

(a) No person shall keep or harbor any dog, cat, fowl, or other animal which barks, howls or acts such as to disturb any person or persons within the neighborhood.

(b) Violation of this section shall constitute a civil infraction subjecting the violator to the penalties enumerated in sections 2-216 through 2-221 of this Code.

(Ord. No. A-71, § 2, 4-20-70; Ord. No. B-65, § 1, 1-5-87; Ord. No. B-174, §§ 1, 2, 9-7-04; Ord. No. B-230, § 2, 4-7-15)

**Editor's note**—Ord. No. B-230, § 2, adopted April 4, 2015, renumbered § 10-5 as § 10-2.

**Cross reference**—Nuisances generally, § 38-1 et seq.

**Sec. 10-3. Running at large.**

(a) It shall be unlawful for any persons to remit any fowl or animal owned by him, including dogs and cats, to run at large down any street, alley or public place within the city, or upon the premises of another without permission of the owner or occupant of the premises.

(b) Violation of this section shall constitute a civil infraction subjecting the violator to the fines and penalties enumerated in sections 2-216 through 2-221 of this Code.

(Ord. No. A-71, § 2, 4-20-70; Ord. No. B-171, §§ 1, 2, 9-7-04; Ord. No. B-230, § 2, 4-7-15)

**Editor's note**—Ord. No. B-230, § 2, adopted April 4, 2015, renumbered § 10-6 as § 10-3.

**Secs. 10-4—10-16. Reserved.**

**Editor's note**—Ord. No. B-230, § 1, adopted April 7, 2015, repealed §§ 10-2—10-4 in their entirety. Former § 10-2 pertained to application for permit to keep certain animals; contents;





Permt for chickens, needed?

Single family residence or double? Who is allowed.

Where they are kept-coop or chicken house, fenced or covered enclosure

Size restrictions

Distance from property lines and or structures

Predator resistant coops

Roosters? Allowed or not

How many chickens allowed?

Where they can be kept? Rear yard etc

Written permission from neighbors that they are ok with the chickens

Will trash company pick up the waste

Will the residence be selling the eggs? Running a business out of the home? Will there be a stand in the yard slling them?

How long can the chicken waste be on the property before the smell is out of control?

Butchering of the chickens in plain view or allowed?

## *Suggestions for* **ORDINANCES**



# *Allowing* **Backyard POULTRY**

*Authors:*

Darrin M. Karcher, Ph.D., Poultry Extension Specialist, Department of Animal Science, Michigan State University  
Paul Wylie, MSU Extension Agricultural and Natural Resources Educator, Retired  
R. M. "Mick" Fulton, D.V.M., Ph.D., Avian Pathologist, Diagnostic Center for Population and Animal Health

**K**eeping small flocks of chickens in cities is dramatically increasing. Unfortunately, there is a large gap between these new urban audiences and their knowledge of poultry husbandry. Numerous websites, books and Michigan State University Extension (MSUE) publications can provide materials to educate individuals on proper poultry management. Issues of animal welfare, neighbor annoyance concerns and environmental impacts must be considered before legislation is passed allowing these small poultry flocks to exist. The following suggestions will provide guidance on creating an environment, urban or rural, where it is reasonable for any individual to produce his or her own food or enjoy a new hobby.

- Limit the raising of chickens to single or two-family residences only and the number of chickens to 4 to 6 per site.
- No roosters (male adult chickens) may be kept.
- Poultry should not be allowed in a residence, porch or attached garage. Chickens must be confined in a house or coop in the backyard of the residence with a minimum of 1 square foot per bird (144 square inches). An outside, enclosed run may or may not be allowed. The run should be no larger than 8 feet by 8 feet, and it should be attached to the coop. The facilities should be built to keep dogs, cats and wildlife from gaining entry.
- The poultry facility should be 5 to 10 feet from any property line and at least 10 to 20 feet from a neighboring residence.
- The owner should dispose of waste materials (feed, manure and litter) in an environmentally responsible manner. The materials can be composted or bagged and disposed of in the trash. Piling waste materials on the property is not acceptable.
- Both the process of weeding out inferior animals known as culling and mortality (death) are common occurrences when raising live animals. Poultry owners will need to deal with unwanted males, old hens or sick birds. An animal care program involving euthanasia of birds should be made available. Owners should bag and dispose of dead birds in the trash.



## SUGGESTIONS FOR ORDINANCES ALLOWING BACKYARD POULTRY



- The coop should be designed to discourage rodents and wild birds from entering. Owners should store all feed supplies in rodent-proof containers. They should take steps to avoid the buildup of flies and maggots by keeping litter and feed dry and promptly disposing of dead birds or waste eggs.
- The owner should control rodents by eliminating nearby hiding places (trash, weeds, and debris), trapping and baiting rats and mice on a regular basis.
- The owner must feed and water the chickens on a daily basis.
- Sales of eggs should not be allowed. Keeping hens should be for personal use and not for running a business.
- The ordinance may simply allow the keeping of laying hens if the conditions are met. A permit may be required depending on the municipality. If a permit is required, any fees should be nominal.
- The impact and spread of a disease can be reduced if households with poultry can be identified. A permit requirement will generate a list of all households with poultry allowing for a quicker response to a disease outbreak.
- For the protection of Michigan's commercial poultry industry, no such poultry holdings should be allowed within four miles of a commercial poultry operation.
- Contact Michigan Department of Agriculture to investigate the proximity to the commercial poultry industry.
- To review ordinances that have been passed in Michigan related to keeping poultry in urban and suburban settings, contact the Michigan Department of Agriculture at 517-335-5713.

**MICHIGAN STATE**  
UNIVERSITY

**Extension**

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CITY OF ALBION  
ORDINANCE #2015-02

AN ORDINANCE TO AMEND SECTION 14-1

Purpose and Finding:

Chapter 14 regulates Animals. 14-1 regulates non-domestic female chickens in non-agricultural areas. There is a growing public interest in wanting female chickens in residential areas on a limited basis. Gaining public interest warrants review of the ordinance.

THE CITY OF ALBION ORDAINS:

Sec 14-1. Location Restrictions.

(a) Keeping of animals. No livestock, animals or fowl, other than customary household pets, may be housed in any residential district within 100 feet of any residential property except as provided in Section 14-1(a)(1-4).

(b) Keeping of Female Chickens.

- (1) Any person who keeps female chickens in the City of Albion shall obtain a permit from the City prior to acquiring the female chickens. Application must be made by the property owner and shall be made to the City Clerk and the fee from the permit shall be as determined by Council resolution.

Permits expire and become invalid two (2) years after the date of issuance. Person who wishes to continue keeping female chickens shall have obtained a new permit on or before the expiration date of the previous permit. Application for a new permit shall be pursuant to the procedures and requirements that are applicable at the time the person applies for a new permit.

- (2) Notwithstanding the issuance of a permit by the City, private restrictions on the use of property shall remain enforceable and take precedence over a permit. Private restrictions include, but are not limited to, deed restriction, condominium master deed restrictions, neighborhood association by-laws and covenant deeds. A permit issued to a person whose property is subject to interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.
- (3) A person who keeps or houses female chickens on his or her property shall comply with all the following requirements:



- a. Have been issued the permit required under subsection (1) of this section.
- b. If the lot is less than one acre, keep no more than five (5) female chickens. If the lot is larger than one acre, keep no more than seven (7) female chickens.
- c. The principal use of the person's property is for a single-family dwelling or two-family dwelling.
- d. No person shall keep any rooster.
- e. No person shall slaughter any female chickens.
- f. The female chickens shall be provided with a covered enclosure and must be kept in the covered enclosure or a fenced enclosure at all times. The fenced enclosure shall be no larger than eleven (11) square feet per female chicken in area. The coop and enclosure shall be constructed in such a manner as to prevent access by dogs, cats and wildlife. Fenced enclosures are subject to all provisions of Article VII, Sections 18-296, et seq., of the Albion Code of Ordinances.
- g. A person shall not keep female chickens in any location of the property other than in the backyard. For purposes of this section, "backyard" means that portion of a lot enclosed by the property's rear lot line and the side lot lines to the points where the side lot lines intersect with an imaginary line established by the rear of the single-family or two-family structure and extending to the side lot lines.
- h. No covered enclosure or fenced enclosure shall be located closer than ten (10) feet to any property line of an adjacent property.
- i. All enclosures for the keeping of female chickens shall be so constructed or repaired as to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure. A covered enclosure or fenced enclosure shall not be located closer than 20 feet to any residential structure on an adjacent property provided, however, this requirement can be waived as follows:
  - (i) If the principal use of applicant's property is for a single-family dwelling, to obtain such a waiver the applicant shall present at the time of applying for a permit the written statements of all adjacent landowners that there is no objection to the issuance of the permit.

- j. All feed and other items associated with the keeping of female chickens that are likely to attract or to become infested shall be protected so as to prevent rats, mice, or other rodents from gaining access to or coming into contact with them.
- k. If the above requirements are not complied with, the City may revoke any permit granted under this section and/or initiate prosecution for a civil infraction violation.
- l. Female chickens shall be kept humanely.
- m. Female chickens waste shall be removed in an environmentally responsible manner. Waste can be composted or bagged and removed. Dead female chickens shall be immediately removed and disposed of properly. Piling waste on the property is not allowed.

(4) A person who has been issued a permit shall submit it for examination upon demand by any Public Safety Officer or Code Enforcement Officer.

This Ordinance shall take effect after publication in a newspaper of general circulation in the City of Albion and on July 1, 2015.

First Reading: May 18, 2015

Second Reading & Adoption: June 1, 2015

Ayes: \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Jill Domingo, City Clerk

\_\_\_\_\_  
Joseph V. Domingo, Mayor



CITY OF ANN ARBOR PERMIT TO KEEP BACKYARD CHICKENS

**\$20.00 FEE REQUIRED**

Please return Permit Application and \$20 Fee to:  
City Clerk's Office  
100 N. Fifth Ave  
Ann Arbor MI 48104

**Applicant Name:** \_\_\_\_\_  
**(Print or Type)**

**Phone Number:** \_\_\_\_\_

**Permit Address (where backyard chickens will be housed):** \_\_\_\_\_

**Single-Family Dwelling**       **Two-Family Dwelling**

**Number of backyard chickens to be kept at the permit address (4 maximum):** \_\_\_\_\_

No permit shall be issued to a person, by the City, and no chickens shall be allowed to be kept unless the owners of all residentially zoned adjacent properties (see 9:42(3)(j)) consent in writing to the permit. **Please attach the Adjacent Neighbor Consent Form to this application and check the box that you understand and have complied with the terms of this ordinance requirement.**

If the requirements of Chapter 107 are not complied with, the City may revoke any permit granted and/or initiate prosecution for a civil infraction violation. A person who has been issued a permit shall submit it for examination upon demand by any police officer or code enforcement officer. Fenced enclosures are subject to all provisions of Chapter 104 (Fences). Notwithstanding the issuance of a permit by the City, private restrictions on the use of property shall remain enforceable and take precedence over a permit. Private restrictions include but are not limited to deed restrictions, condominium master deed restrictions, neighborhood association by-laws, and covenant deeds. A permit issued to a person whose property is subject to private restrictions that prohibit the keeping of chickens is void. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.

**I understand the above restrictions on the permit and am submitting this application in compliance with Chapter 107 (Animals) of the Code of the City of Ann Arbor.**

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

<p>For Office Use Only</p> <p style="text-align: right;">Expiration Date: _____</p> <p>Approved by City Clerk Office: _____</p> <p>Comments: _____</p> <p>Copy: Applicant/Planning and Development/City Clerk Office (retains original)</p>
---

All Permits Expire Five (5) Years from Date of Issuance.  
Permits are non-transferable and may not be sold or assigned.





CITY OF ANN ARBOR PERMIT TO KEEP BACKYARD CHICKENS

ADJACENT NEIGHBOR CONSENT FORM

Applicant Name: \_\_\_\_\_

Permit Address (where backyard chickens will be housed): \_\_\_\_\_

No permit shall be issued to a person, by the City, and no chickens shall be allowed to be kept unless the owners of all residentially zoned adjacent properties (see 9:42(3) (j)) consent in writing to the permit. For purposes of this permit, adjacent property means all parcels of property that the applicant's property comes into contact with at one or more points, except for parcels that are legally adjacent to but in fact are separated from the applicant's property by a public or private street.

A covered enclosure or fenced enclosure shall not be located closer than ten (10) feet from a property line of an adjacent property nor shall it be located closer than forty (40) feet to any residential structure on an adjacent property. The forty (40) foot requirement, only, can be waived with written statements of all occupants of the building (two-family dwelling) and all adjacent landowners. Please attach a drawing of the property, including the distances to neighboring structures and the proposed location(s) of all enclosures that will be used to keep backyard chickens.

Are you requesting a waiver of the 40 feet requirement? YES  NO

If Yes: Distance to residential structure on adjacent property: \_\_\_\_\_ feet.

Instruct Property Owners and Occupants (if applicable) to initial their consent to this waiver as well.

Please list all adjacent properties and obtain consent signatures.

Instructions to Adjacent Property Owners and to Occupants of Two-Family Dwellings:

- (1) Your neighbor is applying for a permit to keep backyard chickens. A maximum of four chickens may be kept under this permit. If you are an adjacent property owner, your consent to this permit is required for issuance. If your neighbor occupies a two-family dwelling and you occupy one of the units in that dwelling, your consent to this permit is also required for issuance. Do not sign the form if you are NOT giving consent to the issuance of a permit.
(2) If your neighbor has checked the box above, your permission is also required to allow enclosures for housing chickens to be kept closer than 40 feet to a residential structure. Do not write your initials below if you are NOT giving your consent to waive this distance requirement. (If you are an occupant of a two-family dwelling and have given your written consent to issuance of the permit you have automatically waived the 40 foot requirement).

By signing this form, you are providing written consent for the issuance of the permit. By initialing this form, you are additionally providing your written consent to waive the 40 foot distance requirement.

Street Address Owner Name Signature (consent to issue permit) Initial (consent to distance waiver)

Blank lines for signature and initial collection.

For Two-Family Dwellings (all occupants must sign):

Street Address Owner Name Signature (consent to issue permit)

Blank lines for signature and initial collection for two-family dwellings.



## Chapter 107 (Animals) - 9:42. Keeping of Chickens

- (1) Any person who keeps chickens in the City of Ann Arbor shall obtain a permit from the City prior to acquiring the chickens. No permit shall be issued to a person, by the City, and no chickens shall be allowed to be kept unless the owners of all residentially zoned adjacent properties (as defined below in subsection 3 (j)) consent in writing to the permit and this consent is presented along with an application for a permit. Written statements waiving the distance requirement in subsection (3) below shall also be submitted at the time of application and become a part of the permit if issued. Application shall be made to the City Clerk and the fee for the permit shall be as determined by Council resolution.

Permits expire and become invalid five (5) years after the date of issuance. A person who wishes to continue keeping chickens shall have obtained a new permit on or before the expiration date of the previous permit. Application for a new permit shall be pursuant to the procedures and requirements that are applicable at the time the person applies for a new permit.

- (2) Notwithstanding the issuance of a permit by the City, private restrictions on the use of property shall remain enforceable and take precedence over a permit. Private restrictions include but are not limited to deed restrictions, condominium master deed restrictions, neighborhood association by-laws, and covenant deeds. A permit issued to a person whose property is subject to private restrictions that prohibit the keeping of chickens is void. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.
- (3) A person who keeps or houses chickens on his or her property shall comply with all of the following requirements:
  - a. Have been issued the permit required under subsection (1) of this section.
  - b. Keep no more than four (4) chickens.
  - c. The principal use of the person's property is for a single-family dwelling or two-family dwelling.
  - d. No person shall keep any rooster.
  - e. No person shall slaughter any chickens.
  - f. The chickens shall be provided with a covered enclosure and must be kept in the covered enclosure or a fenced enclosure at all times. Fenced enclosures are subject to all provisions of Chapter 104 (Fences).
  - g. A person shall not keep chickens in any location on the property other than in the backyard. For purposes of this section, "backyard" means that portion of a lot enclosed by the property's rear lot line and the side lot lines to the points where the side lot lines intersect with an imaginary line established by the rear of the single-family or two family structure and extending to the side lot lines.
  - h. No covered enclosure or fenced enclosure shall be located closer than ten (10) feet to any property line of an adjacent property;
  - i. All enclosures for the keeping of chickens shall be so constructed or repaired as to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure. A covered enclosure or fenced enclosure shall not be located closer than forty (40) feet to any residential structure on an adjacent property provided, however, this requirement can be waived as follows:
    - (i) If the principal use of applicant's property is for a single-family dwelling, to obtain such a waiver the applicant shall present at the time of applying for a permit the written statements of all adjacent landowners that there is no objection to the issuance of the permit.
    - (ii) If the principal use of the applicant's property is for a two-family dwelling, to obtain such a waiver the applicant shall present at the time of applying for a permit the written statements of all adjacent landowners and of the occupants of the other dwelling stating that there is no objection to the issuance of the permit.
  - j. For purposes of this section, adjacent property means all parcels of property that the applicant's property comes into contact with at one or more points, except for parcels that are legally adjacent to but are in fact separated from the applicant's property by a public or private street.
  - k. All enclosures for the keeping of chickens shall be so constructed or repaired as to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure.
  - l. All feed and other items associated with the keeping of chickens that are likely to attract or to become infested with or infected by rats, mice, or other rodents shall be protected so as to prevent rats, mice, or other rodents from gaining access to or coming into contact with them.
  - m. If the above requirements are not complied with, the City may revoke any permit granted under this section and/or initiate prosecution for a civil infraction violation.
- (4) A person who has been issued a permit shall submit it for examination upon demand by any police officer or code enforcement officer.



## **Chapter 4 ANIMALS\***

**\*Cross references:** Environment, ch. 14.

Sec. 4-1. Cruelty to animals.

Sec. 4-2. Poisoning animals.

Sec. 4-3. Birds and birds' nests.

Sec. 4-4. Keeping domestic animals and fowl; feeding stray cats; leashes for dogs.

Sec. 4-5. Removal of dog droppings.

Sec. 4-6. Penalty; citations.

### **Sec. 4-1. Cruelty to animals.**

No person shall cruelly treat or abuse any animal or bird.

(Code 1994, ch. 107, § 9.91)

### **Sec. 4-2. Poisoning animals.**

No person shall throw or deposit any poisonous substance on any exposed public or private place where it endangers, or is likely to endanger, any animal or bird.

(Code 1994, ch. 107, § 9.92)

### **Sec. 4-3. Birds and birds' nests.**

No person, except a police officer acting in his/her official capacity, shall molest, injure, kill, or capture any wild bird, or molest or disturb any wild bird's nest or the contents thereof.

(Code 1994, ch. 107, § 9.93)

Sec. 4-4. Keeping domestic animals and fowl; feeding stray cats; leashes for dogs.

- (a) Except as provided in this section, no person shall keep or house any animal, bird, or reptile within the city except dogs, cats, canaries, or other animals which are commonly kept and housed inside dwellings as household pets, and in all cases with regard to dogs or cats no person or persons shall keep or house more than four dogs or four cats or a combination making a total of four of both within any dwelling within the city. No dog shall be kept, restrained, confined, or housed in the front yard unless attended by a person who is present in the front yard of any single-family or two-family residence. Horses may be kept for private use in those areas of the city zoned agricultural.

- e. No person shall slaughter any chickens.
  - f. The chickens shall be provided with a covered enclosure and must be kept in the covered enclosure or an adjoining fenced enclosure at all times. Fenced and covered enclosures are subject to all provisions of chapter 50 (zoning).
  - g. A person shall not keep chickens in any location on the property other than in the backyard as defined by the zoning code.
  - h. No covered enclosure or fenced enclosure shall be located closer than 10 feet to any property line of an adjacent property.
  - i. All enclosures for the keeping of chickens shall be so constructed or repaired as to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure. A covered enclosure or fenced enclosure shall not be located closer than 40 feet to any residential structure on an adjacent property.
  - j. All feed and other items associated with the keeping of chickens that are likely to attract or to become infested with or infected by rats, mice, or other rodents shall be protected so as to prevent rats, mice, or other rodents from gaining access to or coming into contact with them.
- (5) If the above requirements are not complied with, the city may revoke any permit granted under this section and/or initiate prosecution for a civil infraction violation. Each day a violation exists shall constitute a separate offense.
- (6) A person who has been issued a permit shall submit it for examination upon demand by any police officer or code enforcement officer.
- (7) This section shall not regulate the keeping of chickens in those areas zoned residential agricultural district, RA, or agricultural-A, where the raising of poultry is a permitted principal use when conducted in compliance with the Michigan Right to Farm Act and the Generally Accepted Agricultural and Management Practices promulgated thereunder.

(Code 1994, ch. 107, § 9.95; Ord. No. 1141, 12-5-2006; Ord. No. 1169, 2-20-2007; Ord. No. 1217, 3-3-2009)



#### **Sec. 4-5. Removal of dog droppings.**

No person owning, harboring, keeping, or in charge of any dog shall cause, suffer, or allow such dog to soil, defile, defecate, or to commit any nuisance on any public thoroughfare, sidewalk, passageway, bypass, play area, park, or any place where people congregate or walk, or upon any public property whatsoever, or upon any private property without permission of the owner of said property unless:

- (1) The person who so owns, harbors, keeps, or is in charge of such dog shall immediately remove all droppings deposited by such dog by a sanitary method. The person shall possess a container of sufficient size to collect and remove above-mentioned dog droppings and exhibit the container, if requested by any official empowered to enforce this section.
- (2) The droppings removed from the afore-mentioned areas shall be disposed of by the person owning, harboring, keeping, or in charge of such dog in a sanitary method on the property of the person owning, harboring or in charge of said dog or in an appropriate container provided and maintained in a city park designated for such purpose.

(Code 1994, ch. 107, § 9.95; Ord. No. 1141, 12-5-2006)

#### **Sec. 4-6. Penalty; citations.**

- (a) Any person found responsible for a violation of this chapter shall be responsible for a municipal civil infraction as defined by MCL 600.113, punishable by a civil fine of not less than \$25.00 for the first offense, \$50.00 for the second offense or \$250.00 for a third or subsequent offense, plus costs, damages, expenses, and further orders as provided by section 1-13 of this Code.
- (b) Cases commenced under this chapter shall, to the extent applicable be commenced by the issuance of a citation to the alleged violator as in the manner provided by MCL 600.8707 and shall contain the information required and be processed under the provisions of MCL 600.8709 and MCL 600.8711. Limited duty parking and property maintenance officers appointed by the city manager and assigned to enforcement of the provisions of this chapter under the supervision of the chief of police shall be authorized to issue and serve appearance tickets with respect to any violation of this chapter.

(Code 1994, ch. 107, § 9.96)



## Conditions For Keeping Chickens Within The City of Davison

200 E. Flint Street

Davison, MI 48423

Telephone: 810-653-2191

1. This application for a permit with the City of Davison for the raising of chickens shall include a sketch of the location and basic design of the proposed coop. The cost of this permit will be determined by resolution of Council, and the permit will be effective for a period of two (2) years.
2. Chickens should be carded for following Generally Accepted Agricultural Management Practices (GAAMPS).
3. No more than four (4) hens may be kept.
4. No roosters may be kept.
5. No person shall slaughter any chickens outside on any residential property.
6. Chickens must be kept in a fully enclosed structure with a cover at all times.
7. Structures housing chickens shall be located in the rear yard or no less than 40 feet from the front property line on a side lot of any residential structure.
8. Structures housing chickens shall be located no closer than five (5) feet from any property line of an adjacent property.
9. An enclosure housing chickens shall not be located closer than twenty (20) feet from any residential structure on an adjacent property.
10. All enclosures for the keeping of chickens shall be constructed or repaired to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure and to prevent access by predatory animals.
11. All feed and other items associated with the keeping of chickens that are likely to attract or become infested with or infected by rats, mice or other rodents shall be properly contained to prevent the same from gaining access to or coming into contact with them.
12. Chickens kept under this permit shall be kept only for non-commercial, food-product purposes.
13. Chicken coops must be cleaned to control for odor created by accumulation of waste. Collected waste shall be contained and placed in waste bins for curbside pickup.
14. Violation of any terms specified in this permit may result in the revocation of the permit and/or a citation at the discretion of the City.

**I have received a copy of these rules for keeping chickens within the City of Davison.**

**I understand that I must have an inspection of the chicken coop before getting any chickens.** \_\_\_\_\_

(Initial)

**Date:** \_\_\_\_\_

**Number of Chickens to be raised:** \_\_\_\_\_

**Name (Print) :** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**BUILDING DEPARTMENT  
CITY OF DAVISON**

200 E. FLINT ST. SUITE 2  
DAVISON, MI. 48423

Phone: 810-653-2191 - Fax: 810-653-9621

[www.cityofdavison.org](http://www.cityofdavison.org)

**APPLICATION FOR PLAN EXAMINATION  
BUILDING/ZONING COMPLIANCE PERMIT**

**INSTRUCTIONS:** Applicants must complete all sections, including the Site Plan. Please note page three is for department use only.

Application Date	<b>Permit Type:</b>						<b>Permit No.</b>	
	Circle One:	Building	Rehab	Demo	Sign	Other	Is Owner Applicant	
							Yes	No

**Note:** Permits for Electrical, Mechanical, and Plumbing must be obtained thru the State of Michigan.

**1. PROPERTY INFORMATION (Location where permit is being issued)**

Street Address	Zoning	Parcel Type (Circle One)	
		Residential	Industrial
Legal Description	Parcel No.	Commercial	Other
	52-		

**2. OWNER(S) INFORMATION**

Owner(s) Name	Business Name		Phone
Street Address	City	State	Zip Code

**3. CONTRACTORS INFORMATION**

Business Name	Builder's License No.	Phone	
Owner(s) Name	Federal Employer ID No.		
Address	City	State	Zip Code
Workers Comp Insurance Carrier	MESC Employer Number		
Architect/Engineer of Project	License No.	Phone	
Address	City	State	Zip Code

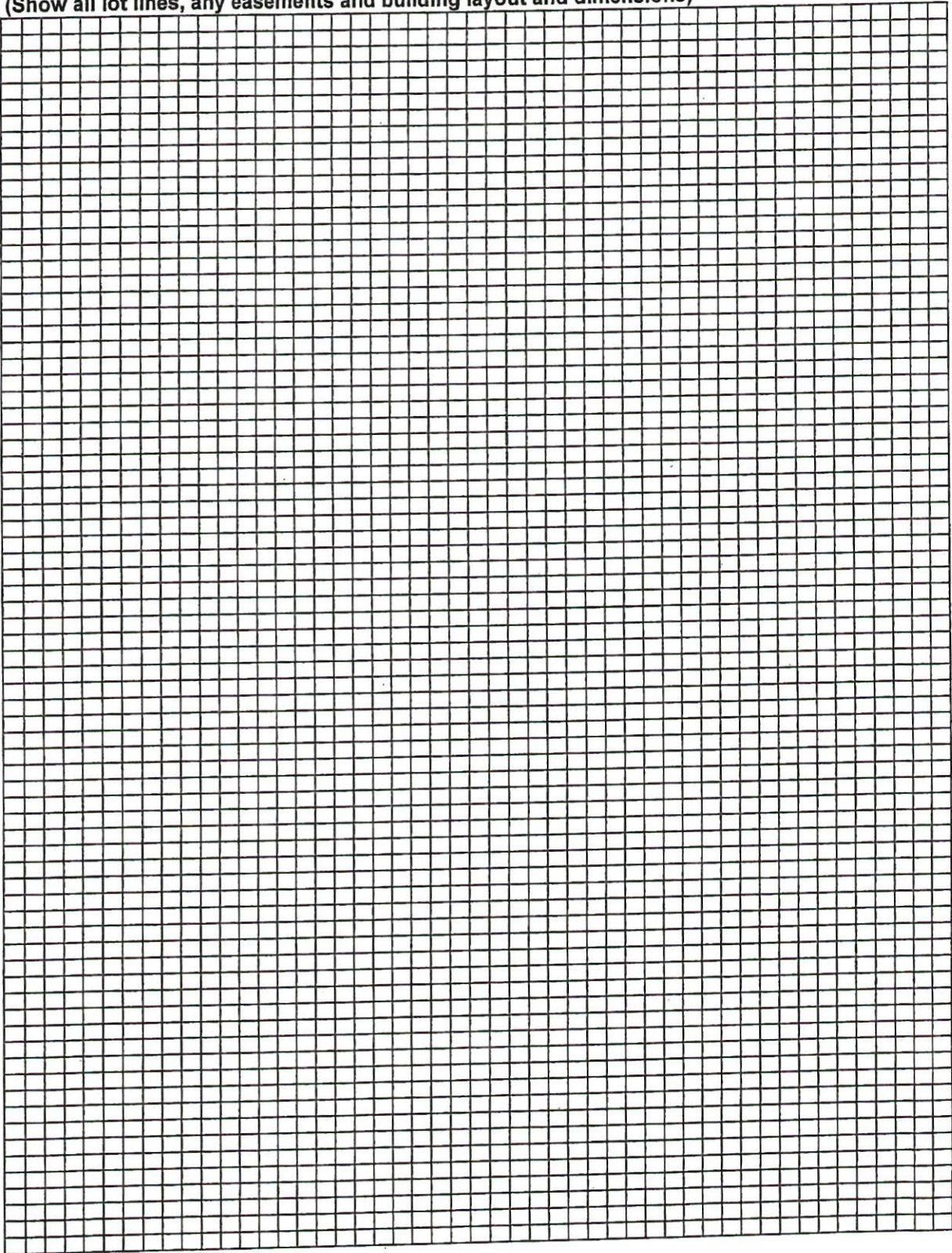
**4. CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his or her authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official or the Code Official's authorized representative shall have the authority to enter the area covered by such permit at any reasonable hour to enforce the provision(s) of the Code(s) applicable to such permit.

Signature of Applicant	Address	Phone
Responsible Person in Charge of Work	Title	Phone



**9. SITE OR PLOT PLAN - For Applicant Use**  
(Show all lot lines, any easements and building layout and dimensions)





- (b) No person shall place outdoors, or in any other place readily accessible by stray cats, more than one-half pound per day of cat food or food intended for consumption by cats.
- (c) No person shall have at any time outdoors on their property or property leased by them, or in any other place readily accessible by stray cats, more than one-half pound of cat food or food intended for consumption by cats.
- (d) No person owning or in control of any dog shall allow the dog to enter upon any public sidewalk, street, or any other public property unless the dog is being held by a person with a leash or electric leash except as may be otherwise permitted by park rules.
- (e) Notwithstanding paragraph (a) of this section, persons may keep chickens if done so in conformity with all of the following:
  - (1) Any person who keeps chickens in the city shall obtain a permit from the city prior to acquiring the chickens. Application shall be made to the city clerk with a fee as determined by council resolution.
  - (2) Permits expire and become invalid five years after the date of issuance. A person who wishes to continue keeping chickens shall obtain a new permit on or before the expiration date of the previous permit. Application for a new permit shall be pursuant to the procedures and requirements that are applicable at the time the person applies for a new permit.
  - (3) Notwithstanding the issuance of a permit by the city, private restrictions on the use of property shall remain enforceable and take precedence over a permit. Private restrictions include but are not limited to deed restrictions, condominium master deed restrictions, neighborhood association by-laws, and covenant deeds. A permit issued to a person whose property is subject to private restrictions that prohibit the keeping of chickens is void. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.
  - (4) A person who keeps or houses chickens on his or her property shall comply with all of the following requirements:
    - a. Have been issued the permit required under subsection (1) of this section.
    - b. Keep no more than four chickens.
    - c. The principal use of the person's property is for a single-family dwelling.
    - d. No person shall keep any rooster.

BUSINESS OF THE CITY COUNCIL  
ST. LOUIS, Michigan  
Agenda Statement

City Hall Use Only  
Item No. 11E  
For the Meeting of March 4, 2025

ITEM TITLE: Main Street Bridge – Spicer Work Directive No. 3  
SUBMITTED BY: Keith W. Risdon

SUMMARY OF EXPLANATION

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Recently MDOT notified the City and Spicer Group that a re-review of the NEPA (National Environmental Policy Act of 1966) approval would be required and a SHPO (State Historic Preservation Office) review performed prior to moving ahead with this project. Due to the mineral springs, bath house and other historical activities and uses of the lands along the river (between the Main Street Bridge and the Dam), the State Historic Preservation Officer is requiring an archaeological survey and tribal coordination review be performed before the project can move forward.

Spicer Group is coordinating with a qualified sub-contractor to assist in performing this work.

As the Bridge Project is utilizing Federal funds (90% Fed, 5% State, %% City), the NEPA Act of 1966 requires this clearance be obtained prior to moving ahead.

We are recommending that the City Council approve this Work Directive No. 3 for the Main Street Bridge project.

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Moved by:

Supported by:



## **OWNER'S WORK DIRECTIVE CHANGE**

### **NO. 3 TO PROFESSIONAL SERVICES**

**OWNER -** CITY OF ST. LOUIS

**PROJECT -** MAIN STREET BRIDGE DESIGN

**DATE OF ORIGINAL AGREEMENT -** April 20, 2021

**PROFESSIONAL'S WORK ORDER -** 130236SG2021

In order to help permit the PROFESSIONAL to meet the OWNER'S needs for the referenced project, the OWNER hereby directs the PROFESSIONAL to revise the PROFESSIONAL'S contracted responsibilities (scope of work) according to the following items:

The following items represent Spicer's proposed additional services for this project.

The purpose of this work directive change is to re-obtain approval for the NEPA process that MDOT is now requiring an archaeological survey and Tribal coordination.

This scope of work includes items listed in the paragraph below which will be provided by the sub-contractor (Rescom):

Based on archival research, this area is sensitive and requires an archaeological survey and tribal coordination. The sub-contractor will be required to call MDOT to discuss the project in detail, as there are potential ruins that must be evaluated for the NRHP. The sub-contractor will develop a testing strategy in coordination with MDOT LAP archaeologist that is specific and appropriate for a project of this nature. The sub-contractor will prepare a scope of work/testing strategy/Area of Potential Effects (APE) to be approved by the MDOT LAP archaeologist prior to the start of the survey that includes guidance for performing the archaeological survey. Archaeological surveys can take months to complete, so a timely initiation of the survey and submitting the survey results to the MDOT LAP Archaeologist is necessary to avoid project delays. Please be aware that coordination with the MDOT LAP Archaeologist may require alterations to the design/APE. The applicant is required to make any necessary alterations to avoid and/or minimize impacts to any archaeological resources. The project requires archaeological survey, and tribal coordination and is required under the programmatic agreement. Coordination with Tribal Governments will be required as part of the Section 106 process.

Payment for this additional work shall be based on our Standard Hourly Rates and is estimated to total \$9,000.

The PROFESSIONAL'S receipt of the fully signed copy of this work directive change from the OWNER shall be the PROFESSIONAL'S notice to proceed with the changes. This document shall be attached to the Letter Agreement and made part of it.

Approved by Owner:

**CITY OF ST. LOUIS**

By: \_\_\_\_\_  
Authorized Signature

Date: \_\_\_\_\_

Prepared by Engineer

**SPICER GROUP, INC.**

By: *Alan A. Votaw*  
Principal In Charge

By: *Richard D. Kuttman*  
Project Manager

Date: February 25, 2025

Instructions to Owner: Please have both copies signed and dated by an authorized representative.  
Return one completed copy to Spicer Group, Inc.