

# Minutes May 21, 2024

Board of Trustees  
T. A. Cutler Memorial Library  
312 Michigan Ave.  
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Robin Hart, Mary Reed, Sue Vibber

Members absent: Cheryl Lombard

Also present: Library Director Jessica Little

**Call to Order:** Meeting was called to order at 5:00 pm

**Minutes:** Minutes of the March 19, 2024 meeting were reviewed, a request was made to correct a typo, changing the word “member” to “members”. Sue Vibber made a motion to accept the minutes with requested change, motion was supported by Holly Brannan Harris

**Public Comment:** None

## Reports

Librarian's Report:

Jessica announced that the library will continue to host the VITA program during tax season 2025. The STEM Staycation was a success. 250 pairs of eclipse glasses were distributed to patrons. The Friends of the Library book sale in April raised over \$900. The April activities boosted registrations of new patrons. The screens on the library windows have been repaired. The Summer Reading Program is set to run from June 1 through August 16 and the Soaring Eagle Water Park donated passes for the grand

prize. The library will have a booth at the St Louis Farmers Market to sign up participants for the Summer Reading program

Financial Report: The funds from the State of Michigan and the Gratiot County Library Board have been received.

Statistical Report: There were 8 WiFi hot spots checked out during March and April. Program participation was high during March. The library received over 100 phone calls regarding eclipse glasses on April 6. Michigan Activity passes

**Old Business:** The library expansion project plans have been submitted to the city. The project quotes from Green Side Up for the landscape and sign lighting upgrade were reviewed and discussed.

**New Business:** Library goals list was discussed. The board looked into Blackstone Unlimited Hoopla services. Revisions were made to the 2023-2024 budget, a motion was made by Robin Hart to approve these revisions and the motion was supported by Sue Vibber, motion passed. The budget for the 2024-2025 fiscal were reviewed; a motion was made by Sue Vibber to approve the budget, the motion was supported by Robin Hart, motion passed.

**Announcements:** The library will be hosting a Foam Party on June 13.

**Adjournment:** Meeting was adjourned at 6:00

Minutes respectfully submitted

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Mary Reed, President

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Holly Brannan-Harris, Secretary