

CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

Ralph Echtenaw, Mayor

Bill Leonard, Mayor Pro Tem

Fares Azzam, Council Member

Kevin Palmer, Council Member

Liz Upton, Council Member

Agenda

Tuesday March 5, 2024

6:00 PM

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Agenda.
5. Approval of Minutes:
 - a. Regular Meeting of February 20, 2024.
 - b. Executive Session of February 20, 2024. (e-mailed separately)
6. Claims & Accounts.
7. Monthly Board Minutes
8. Audience Recognition

"Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit."
9. Consent Agenda – Motion to Approve/Receive.
 - a. Payment to Tri Terra for Asbestos Abatement-Building Demolition-Closeout Doc for 410 S. East Street, 216 S. East Street, 403 S. Clinton Street, and 413 S. Mill Street.
 - b. Payment to Gratiot Area Chamber of Commerce for the St. Louis Farmers Market Manager Contribution/DDA.

- c. Payment to Michigan Municipal Electric Association for 2024 Annual Membership Dues.
- 10. Business of the Council.
 - A. Approve Quote from T.H. Eifert for WWTP Grit Unit Rebuild.
 - B. Audit Engagement from Berthiaume & Company.
- 11. City Manager's Report.
- 12. City Clerk's Report.
- 13. Police Chief's Report.
- 14. City Council Comments.
- 15. Public Comments.
- 16. Adjournment.

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
February 20, 2024

The regular meeting of the Saint Louis City Council was called to order by Mayor Ralph R. Echtenaw on Tuesday February 20, 2024, at 6:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor Ralph R. Echtenaw, Fares E. Azzam, Mayor Pro Tem William R. Leonard, Kevin D. Palmer, Elizabeth A. Upton.

Council Members Absent: None

City Manager: Kurt Giles
City Clerk: Jamie Long
Police Chief: Richard Ramereiz

Others in Attendance: Max Clever-Spicer Group, Phil Hansen-DDA Director, Keith Risdon-Utilities Director and Adam Musselman.

Mayor Echtenaw led the Pledge of Allegiance.

Approval of Agenda.

Moved by Azzam, supported by Leonard to approve the agenda with the addition of a closed session meeting immediately following regarding property acquisition and labor negotiations. All ayes carried the motion.

City Council Minutes.

Moved by Upton, supported by Palmer, to approve the minutes of the Regular Meeting held on February 6, 2024. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Azzam, supported by Upton, to approve the Claims & Accounts in the amount of \$540,222.71. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the January 2024 Monthly Reports.

Moved by Leonard, supported by Palmer, to receive the January 2024 Monthly Reports and place on file. All ayes carried the motion.

Audience Recognition.

There were no comments.

Consent Agenda.

Mayor Echtenaw requested approval/receipt of Consent Agenda item “a” through “b” as shown below:

- a. Payment to Spicer for Drinking Water Assessment Management.
- b. Payment to OHM for DWSRF Phase 1 Engineering.

Moved by Upton, supported by Azzam, to approve Consent Agenda item “a” through “b”. All ayes carried the motion.

Municipal Pool Heater Replacement.

Manager Giles requested approval of the quote for the pool heater replacement from S&L of Alma in the amount of \$19,600.59.

Discussion was held.

Moved by Palmer, supported by Leonard, to approve quote for the pool heater replacement from S&L of Alma in the amount of \$19,600.59.

Ayes: Palmer, Leonard, Upton, Echtenaw
Nays: Azzam

Resolution 2024-07-Joe Sholtz Memorial Fishing Derby.

The following preamble and resolution were offered by Member Azzam, and supported by Member Leonard:

WHEREAS, Event founder and former Mayor Joe Scholtz began organizing a free fishing derby in 1999 which has been held annually on the second Saturday of June to coincide with free fishing weekend in Michigan; and

WHEREAS, Following Joe Scholtz’ passing in 2011, the annual event was renamed the Joe Scholtz Memorial Free Fishing Derby and his work was continued by volunteer organizers to hold the event nearly every year since that time; and

WHEREAS, the City Council of the City of St. Louis understands Joe Scholtz’ motivation for organizing the event was to raise awareness of the condition of the Pine River and the necessity for the highest quality environmental remediation of the River and adjacent lands in the St. Louis area and to promote outdoor sporting activities, especially among our youth; and

WHEREAS, Over the years, the City Council and Staff have been continually supportive of the

free fishing derby and the ideals and goals that Founder Joe Scholtz had when the event was started; and

WHEREAS, In recent years, there have been concerns over water quality of the Pine River in and around St. Louis and Alma. E-coli levels have occasionally exceeded the safe threshold for human contact as determined by the Michigan Department of Health and Human Services; and

WHEREAS, While the St. Louis City Council takes concerns over River water contact very seriously, they also believe members of the public should have appropriate information available to them and make their own decisions regarding participation.

NOW, THEREFORE, BE IT HEREBY RESOLVED: The St. Louis City Council supports the implementation of appropriate messaging and signage regarding best practices for use of the Pine River for recreational purposes such as fishing and, since the Pine River is a waterway of the State of Michigan, any posted notice must be issued by the Michigan Department of Health and Human Services and/or the Mid-Michigan District Health Department; and

BE IT FURTHER RESOLVED that the City Council of the City of St. Louis is supportive of a decision to continue the Joe Scholtz Memorial Free Fishing Derby including the event which was tentatively scheduled to be held on June 8, 2024.

Upon roll call vote, the following voted as follows:

“Aye:” Azzam, Palmer, Leonard, Echtenaw

“Nay:” Upton

Absent: None

Resolution Declared Adopted

White Tail Solar Energy Project Participation.

Manager Giles requested members to approve the Power Purchase Commitment Authorization Agreement for the White Tail Solar Energy Project.

Motion by Palmer, supported by Azzam to approve the Power Purchase Commitment Authorization Agreement for the White Tail Solar Energy Project.

Ayes: Palmer, Azzam, Leonard, Echtenaw

Nays: Upton

City Manager Report.

Manager Giles reported that Monday, February 26th, there would be a meet and greet at 10:00 a.m. in the Multipurpose room with Representative Jerry Neyer and Senator Roger Hauck for anyone who would like to attend.

Manager Giles reported that Padnos will be holding a recycling drive to raise funds for the Healthy Pine River on April 20th in the City Hall parking lot, and the 21st would be the annual “Love My City” day.

City Clerk Report.

City Clerk Long reminded the council of the Employee Appreciation Dinner on March 20.

Police Chief Report.

Nothing to report.

Council Comments.

Member Azzam questioned the \$5,000 threshold that is set for purchases without council prior approval.

Member Palmer requested that if another member gives a “nay” on a vote, the member share the reasoning for discussion.

Public Comments.

Max Clever from Spicer was available for any questions regarding DWAM. Two hundred and fifty-five home water services out of two hundred eighty have been inspected.

Closed Session

Motion by Azzam, supported by Leonard to go into a closed session for regarding property acquisition and strategy for the Police Labor Union contract negotiations at 6:41 p.m.

Roll Call:

Ayes: Azzam, Leonard, Palmer, Upton, Echinaw

Nays: None

Motion Carried.

Return to Open Session.

Council returned to open session at 7:47 p.m.

Adjournment.

Moved by Palmer, supported by Azzam, to adjourn at 7:47 p.m. All ayes carried the motion.

Jamie Long, City Clerk

Deciphering Account Coding

Account Number String = XXX-XXX-XXX-XXX-XXXX

The first 3 digits of the account codes tell you what fund and then the next 6 digits indicate cost activity categories being coded to. Any remaining digits point off more specific line item details and specific grant or project coding

Code	Fund	Cost Category/Activity
101.101.000	General Fund	Legislative/Council
101.172.000	General Fund	Executive/Manager
101.215.000	General Fund	Clerk
101.247.000	General Fund	Board of Review
101.253.000	General Fund	Finance
101.257.000	General Fund	Assessing
101.262.000	General Fund	Elections
101.265.000	General Fund	City Hall/General Government
101.266.000	General Fund	Attorney
101.371.000	General Fund	Building/Code Enforcement
101.441.000	General Fund	Public Works
101.567.000	General Fund	Cemetery
101.701.000	General Fund	Planning
101.728.000	General Fund	Economic & Community Dev
101.729.000	General Fund	Industrial Park
101.732.000	General Fund	Blight Removal
101.735.000	General Fund	Community Promotion
101.758.000	General Fund	Pool
101.770.000	General Fund	Parks Maintenance
101.901.265	General Fund	Capital Outlay - City Hall
101.901.441	General Fund	Capital Outlay - Public Works
101.901.567	General Fund	Capital Outlay - Cemetery
101.901.758	General Fund	Capital Outlay - Pool
101.901.770	General Fund	Capital Outlay - Parks
101.906.000	General Fund	Debt Service
101.966.000	General Fund	Transfers Out
202.444.000	Major Streets	Sidewalk Maint
202.463.000	Major Streets	Routine Maint - Streets
202.473.000	Major Streets	Routine Maint - Bridges
202.474.000	Major Streets	Traffic Service - Maint
202.478.000	Major Streets	Winter Maint
202.480.487	Major Streets	MDOT Surface maint
202.480.488	Major Streets	MDOT Sweeping & Flushing
202.480.490	Major Streets	MDOT Trees & Shrubs
202.480.491	Major Streets	MDOT Drain & Ditches
202.480.494	Major Streets	MDOT Traffic Signals
202.480.497	Major Streets	MDOT Winter Maint
202.580.000	Major Streets	Admin/Engineering
202.901.444	Major Streets	Capital Improvements - Sidewalks
202.901.463	Major Streets	Capital Improvements - Streets
202.901.473	Major Streets	Capital Improvements - Bridges
202.966.000	Major Streets	Transfers Out
203.444.000	Local Streets	Sidewalk Maint
203.463.000	Local Streets	Routine Maint - Streets
203.474.000	Local Streets	Traffic Service - Maint

Code	Fund	Cost Category/Activity
203.478.000	Local Streets	Winter Maint
203.580.000	Local Streets	Admin/Engineering
203.901.444	Local Streets	Capital Improvements - Sidewalks
203.901.463	Local Streets	Capital Improvements - Streets
205.301.000	Public Safety	Police
205.336.000	Public Safety	Fire
205.901.301	Public Safety	Capital Outlay - Police
205.906.000	Public Safety	Debt Service
205.966.000	Public Safety	Transfers Out
248.728.000	Downtown Development	Operations
248.728.111	Downtown Development	Building Operations 111 Mill
248.906.000	Downtown Development	Debt Service
248.966.000	Downtown Development	Transfers Out
271.790.000	Library	Operations
271.901.790	Library	Capital Outlay - Library
271.966.000	Library	Transfers Out
431.966.000	Water Supply Replacement	Transfers Out
432.901.000	EPA-Water Supply Construction	Capital Improvements - Water
445.966.000	Public Improvement Fund	Transfers Out
455.901.000	Construction - W/S Bonds	Capital Improvements - Water
456.901.000	DWSRF Water Improvements	Capital Improvements - Water
582.582.000	Electric Fund	Electric Operations
582.901.000	Electric Fund	Capital Expenses/Projects
582.906.000	Electric Fund	Debt Service
582.966.000	Electric Fund	Transfers Out
590.537.000	Sewer	Sewer Plant Operations
590.538.000	Sewer	Sewer Main Maintenance
590.538.890	Sewer	Sewer Prison/Bar Screen Maint
590.538.891	Sewer	Sewer Pine River Maint
590.538.892	Sewer	Sewer Bethany Maint
590.901.000	Sewer	Capital Expenses/Projects
590.906.000	Sewer	Debt Service
590.966.000	Sewer	Transfers Out
591.536.000	Water	Water Operations/Maint
591.536.899	Water	Outside City Connection Projects
591.901.000	Water	Capital Expenses/Projects
591.906.000	Water	Debt Service
591.966.000	Water	Transfers Out
596.528.000	Solid Waste Fund	Operations
596.966.000	Solid Waste Fund	Transfers Out
661.443.000	Motor Pool	Operations
661.901.000	Motor Pool	Capital Expenses
662.301.000	Police Motor Pool	Operations
662.901.301	Police Motor Pool	Capital Expenses
715.000.000	Gratiot Downtown Art Banner	Operations
775.000.000	Michigan Public Power Rate Payers	Operations

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EXP CHECK RUN DATES 03/05/2024 - 03/05/2024

DB: St Louis

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: 0001

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ABC FASTENER GROUP, INC.	15.78		
2. ALMA HARDWARE	6.47		
3. AMAZON CAPITAL SERVICES	265.33		
4. AMERICAN WATER WORKS ASSOC	263.00		
5. BAKER & TAYLOR INC	533.66		
6. BLUE CROSS BLUE SHIELD OF MI	881.32		
7. BORDER STATES	6,029.89		
8. BUTCHER EXCAVATING, LLC	2,200.00		
9. CAPITAL ONE-WALMART	299.04		
10. CHARTER COMMUNICATIONS	165.50		
11. CINTAS	88.21		
12. CITY OF ST LOUIS, PAYROLL	117,043.79		
13. CITY OF ST LOUIS, PAYROLL	2,788.91		
14. CONSUMERS ENERGY	7.47		
15. CRYSTAL PURE WATER INC.	56.00		
16. DBI BUSINESS INTERIORS	510.77		
17. DOUG'S SMALL ENGINE	200.78		
18. E & S GRAPHICS, INC	1,981.00		
19. ETNA SUPPLY COMPANY	247.88		
20. FAMILY FARM & HOME	23.98		
21. FINAL TOUCH CO	633.00		
22. GILBERT SALES & SERVICE, INC	93.00		
23. GRAINGER INC	89.70		
24. GRATIOT AREA CHAMBER COMMERCE	5,000.00		
25. GRATIOT AREA WATER AUTHORITY	66,133.98		
26. GRATIOT COUNTY CENTRAL DISPATCH	45.00		
27. HUTSON INC OF MICHIGAN	82.88		
28. JACK DOHENY COMPANY INC	502.90		
29. JACK DOHENY COMPANY INC	267.70		
30. JACK DOHENY COMPANY INC	(267.70)		
31. LEAF CAPITAL FUNDING	418.38		
32. MCDONALD APPRAISAL COMPANY	2,500.00		
33. MCMASTER - CARR SUPPLY COMPANY	91.49		
34. MICHIGAN MUNICIPAL ELECTRIC	8,617.00		
35. MICHIGAN MUNICIPAL LEAGUE	7,645.00		
36. MICHIGAN PUBLIC POWER AGENCY	30,299.13		
37. MICHIGAN PUBLIC POWER AGENCY	31,079.77		
38. MID MICHIGAN AREA CABLE CONSORTIUM	3,758.42		
39. MISS DIG 811	1,993.16		
40. NORTHERN SAFETY CO INC	364.49		
41. POWELL'S SERVICE INC	1,027.68		
42. STATE OF MICHIGAN	75.00		
43. THE ROSSOW GROUP, LLC.	195.00		
44. TIMAC AGRO USA, INC	88.00		
45. TRITERRA LLC	33,500.00		
46. U.S. POST OFFICE	320.00		
47. UNITED STATES OF AMERICA	24,495.32		
48. VERIZON WIRELESS	704.18		
49. VISUAL EDGE IT, INC.	524.28		
50. WINN TELECOM	615.60		

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INVOICE APPROVAL BY VENDOR REPORT FOR CITY OF ST LOUIS

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EXP CHECK RUN DATES 03/05/2024 - 03/05/2024

DB: St Louis

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

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Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. WORTHY ELECTRIC, INC	466.05		
TOTAL ALL CLAIMS	354,967.19		

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COUNCIL APPROVAL FOR CITY OF ST LOUIS
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INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: ABC FASTENER GROUP, INC.					
A538368	N	U-TYPE NUTS- CLAPP PARK MERRY GO ROUND	101.441.000.930.000	15.78	15.78
TOTAL VENDOR ABC F					15.78
VENDOR NAME: ALMA HARDWARE					
B359457	N	NUTS/BOLTS/SCREWS & HEX BUSHINGS- UNION	590.538.000.930.000	6.47	6.47
TOTAL VENDOR ALMA					6.47
VENDOR NAME: AMAZON CAPITAL SERVICES					
1D4C-MMXV-CVWP	N	PICTURE HANGERS- CITY HALL	101.265.000.727.000	31.95	31.95
1WP1-4TY7-X7D3	N	LEATHER BADGE HOLDERS X 8- CITY HALL	101.265.000.727.000	53.68	53.68
1VH6-3GHW-9NTG	N	STORAGE BAGS- LIBRARY	271.790.000.727.000	1.99	1.99
1RDL-HQHV-KHDW	N	DVDS/ SUMMER READING PROGRAM SUPPLIES/	271.790.000.727.000	17.41	148.67
			271.790.000.745.003	30.94	
			271.790.000.746.000	73.69	
			271.790.000.746.001	26.63	
1DFF-N4RR-1GD4	N	DVD'S- WONKA/ PAW PATROL: JUNGLE PUPS-	271.790.000.745.003	29.04	29.04
TOTAL VENDOR AMAZO					265.33
VENDOR NAME: AMERICAN WATER WORKS ASSOC					
SO148692	N	MEMBERSHIP DUES- C MARTYN-#PFY-03723588	591.536.000.960.000	263.00	263.00
TOTAL VENDOR AMERI					263.00
VENDOR NAME: BAKER & TAYLOR INC					
2038111364	N	BOOKS & MEMORIAL BOOKS- LIBRARY	271.790.000.745.001	77.38	210.13
			271.790.000.746.001	132.75	
2038083956	N	BOOKS/ GIFT & MEMORIAL BOOKS/ GIFT FUND	271.790.000.745.001	164.37	323.53
			271.790.000.746.001	134.64	
			271.790.000.746.003	24.52	
TOTAL VENDOR BAKER					533.66
VENDOR NAME: BLUE CROSS BLUE SHIELD OF MI					
178773370	N	RETIREE HEALTH INS.- M RYDER-3/1-3/31/2	101.000.000.233.000	881.32	881.32
TOTAL VENDOR BLUE					881.32
VENDOR NAME: BORDER STATES					
927890477	N	SERVICE ENTRANCE SLEEVES- ACCT #254665	582.582.000.727.000	172.82	172.82
927852612	N	DIE TAP POWER COVERS- ACCT #254665- ELE	582.582.000.727.000	338.29	338.29
927860467	N	SERVICE ENTRANCE SLEEVE- ACCT# 254665-	582.582.000.727.000	150.41	150.41
927860475	N	ROADWAY REPLACEMENT LED LIGHTS- ACCT #2	582.582.000.727.000	1,063.87	1,063.87
927860464	N	ROADWAY REPLACEMENT LED LIGHTS- ACCT #	582.582.000.727.000	1,160.90	1,160.90
927919522	N	ALUMINUM OVERHEAD DUPLEX CABLE- ELEC DE	582.582.000.727.000	418.39	418.39
927919553	N	ALUMINUM SERVICE WEDGE CLAMPS- ELEC DEP	582.582.000.727.000	398.16	398.16
927919540	N	ALUMINUM PARALLEL GROOVE SINGLE CENTER	582.582.000.727.000	766.49	766.49
927898601	N	MILWAUKEE LITHIUM BATTERY PACK X 2/ S&H	582.582.000.727.000	428.87	428.87
927905491	N	SNAP ON BOLT TAP COVERS X 200/ S&H- ELE	582.582.000.727.000	1,131.69	1,131.69

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COUNCIL APPROVAL FOR CITY OF ST LOUIS
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INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: BORDER STATES					
TOTAL VENDOR BORDE					6,029.89
VENDOR NAME: BUTCHER EXCAVATING, LLC					
11041	N	WATER LINE REPAIR- 503 S MAIN ST	591.536.000.930.000	2,200.00	2,200.00
TOTAL VENDOR BUTCH					2,200.00
VENDOR NAME: CAPITAL ONE-WALMART					
1653966848	N	ACCT # 611382- PLASTIC UTENSILS/ WATER/	101.265.000.727.000	75.99	299.04
			101.441.000.727.000	201.13	
			662.301.000.930.000.9201		
			10.96		
			662.301.000.930.000.9202		
			10.96		
TOTAL VENDOR CAPIT					299.04
VENDOR NAME: CHARTER COMMUNICATIONS					
005249201022124	N	CABLE SERVICES- ELECTRIC DEPT- 2/24/24-	582.582.000.850.000	75.51	75.51
005023501021424	N	INTERNET SERVICES- 2/15/24-3/14/24- ELE	582.582.000.850.000	89.99	89.99
TOTAL VENDOR CHART					165.50
VENDOR NAME: CINTAS					
4183794954	N	SHOP TOWELS/ SANIS SCREEN SERVICE/ PAPE	582.582.000.727.000	88.21	88.21
TOTAL VENDOR CINTA					88.21
VENDOR NAME: CONSUMERS ENERGY					
206881200627	N	GAS- WELL- 299 W STATE ST- FINAL BILL-	591.536.000.920.000	7.47	7.47
TOTAL VENDOR CONSU					7.47
VENDOR NAME: CRYSTAL PURE WATER INC.					
13786	N	BOTTLED WATER- CITY HALL	101.265.000.727.000	56.00	56.00
TOTAL VENDOR CRYST					56.00
VENDOR NAME: DBI BUSINESS INTERIORS					
321656-1	N	BACKUP BATTERY-SLPD/ SOAP- CITY	205.301.000.727.000	98.86	132.84
			101.265.000.727.000	33.98	
321656-0	N	TONER/ POST IT NOTES	101.215.000.727.000	122.99	140.98
			101.265.000.727.000	17.99	
320930-0	N	CORRECTION TAPE/ TRASH LINERS/ TOILET P	101.265.000.727.000	236.95	236.95
TOTAL VENDOR DBI B					510.77
VENDOR NAME: DEPT OF AGRICULTURE&RURAL DEVELOPME					
02232024	N	PESTICIDE APPLICATOR CERTIFICATION- #00	101.441.000.832.002	75.00	75.00
TOTAL VENDOR DEPT					75.00
VENDOR NAME: DOUG'S SMALL ENGINE					

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INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: DOUG'S SMALL ENGINE					
359026	N	FILTERS/ CHAIN SAW SERVICE KIT/ PICK-UP	661.443.000.930.000	200.78	200.78
TOTAL VENDOR DOUG'					200.78
VENDOR NAME: E & S GRAPHICS, INC					
82229	N	GRATIOT DOWNTOWN ART EXPO VINYL BANNERS	715.000.000.727.000	1,981.00	1,981.00
TOTAL VENDOR E & S					1,981.00
VENDOR NAME: ETNA SUPPLY COMPANY					
S105473348.001	N	REPAIR CLAMP- WATER DEPT	591.536.000.727.000	247.88	247.88
TOTAL VENDOR ETNA					247.88
VENDOR NAME: FAMILY FARM & HOME					
022957/5	N	CUST #500045- FLUID FILM LUBRICANT- MOT	661.443.000.727.000	23.98	23.98
TOTAL VENDOR FAMIL					23.98
VENDOR NAME: FINAL TOUCH CO					
STL-#536B	N	CLEANING CITY BLDG- 2/23/2024	101.265.000.820.000	211.00	211.00
STL-#535B	N	CLEANING CITY BLDG- 2/13/24 & 2/16/24	101.265.000.820.000	422.00	422.00
TOTAL VENDOR FINAL					633.00
VENDOR NAME: GILBERT SALES & SERVICE, INC					
83641	N	AD 2000 5 GALLONS- DPW POWERWASHER	101.441.000.727.000	93.00	93.00
TOTAL VENDOR GILBE					93.00
VENDOR NAME: GRAINGER INC					
9019117606	N	REDUCING COUPLINGS- WWTP	590.537.000.727.000	89.70	89.70
TOTAL VENDOR GRAIN					89.70
VENDOR NAME: GRATIOT AREA CHAMBER COMMERCE					
19959	N	2024 ST LOUIS FARMER'S MARKET SPONSORSH	248.728.000.956.000	5,000.00	5,000.00
TOTAL VENDOR GRATI					5,000.00
VENDOR NAME: GRATIOT AREA WATER AUTHORITY					
24-0003245	N	JAN 2024 METERED WATER SALES- 20162.80	591.536.000.921.000	66,133.98	66,133.98
TOTAL VENDOR GRATI					66,133.98
VENDOR NAME: GRATIOT COUNTY CENTRAL DISPATCH					
JAN 2024	N	AVL COST SHARE- JANUARY 2024	205.301.000.820.000	45.00	45.00
TOTAL VENDOR GRATI					45.00
VENDOR NAME: HUTSON INC OF MICHIGAN					
10292988	N	FILTERS/SPARK PLUGS/ PICK UP BODY- SMAL	661.443.000.930.000	54.90	54.90
10294889	N	BLOWER SERVICE KIT/ PICK UP BODY- SMALL	661.443.000.930.000	27.98	27.98
TOTAL VENDOR HUTSO					82.88
VENDOR NAME: JACK DOHENY COMPANY INC					
220111	N	HOSE ENDS- TRUCK #50-CUST CODE #STLO000	661.443.000.930.000.9050	502.90	502.90

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COUNCIL APPROVAL FOR CITY OF ST LOUIS
EXP CHECK RUN DATES 03/05/2024 - 03/05/2024
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 0001

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INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: JACK DOHENY COMPANY INC					
219993	N	HOSE ENDS/ SHIPPING- TRUCK #50- CUST #S	661.443.000.930.000.9050		267.70
			267.70		
220054	N	CREDIT- RETURN OF HOSE ENDS- TRUCK #50	661.443.000.930.000.9050		(267.70)
			(267.70)		
TOTAL VENDOR JACK					502.90
VENDOR NAME: LEAF CAPITAL FUNDING					
16056554	N	COPIER LEASE- PD- MAR 2024	205.906.000.992.000	88.89	97.01
			205.906.000.993.001	8.12	
16069856	N	COPIER LEASE- CITY HALL- MARCH 2024	101.906.000.992.000	295.09	321.37
			101.906.000.993.001	26.28	
TOTAL VENDOR LEAF					418.38
VENDOR NAME: MCDONALD APPRAISAL COMPANY					
1635	N	APPRAISAL FOR 137 N MILL ST	101.728.000.967.000	2,500.00	2,500.00
TOTAL VENDOR MCDON					2,500.00
VENDOR NAME: MCMASTER - CARR SUPPLY COMPANY					
22050112	N	ACCT #261825900- PIPE FITTINGS- WWTP	590.537.000.727.000	91.49	91.49
TOTAL VENDOR MCMAS					91.49
VENDOR NAME: MICHIGAN MUNICIPAL ELECTRIC					
3857	N	2024 MMEA MEMBERSHIP DUES	582.582.000.960.000	8,617.00	8,617.00
TOTAL VENDOR MICH1					8,617.00
VENDOR NAME: MICHIGAN MUNICIPAL LEAGUE					
10000206	N	WORKER'S COMP INSTALLMENT #4- POLICY #5	101.000.000.231.014	7,645.00	7,645.00
TOTAL VENDOR MICH1					7,645.00
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY					
20240220STLO	N	ENERGY SERVICES PROJECT	582.582.000.921.000	30,299.13	30,299.13
20240227STLO	N	ENERGY SERVICES PROJECT	582.582.000.921.000	31,079.77	31,079.77
TOTAL VENDOR MICH1					61,378.90
VENDOR NAME: MID MICHIGAN AREA CABLE CONSORTIUM					
2023 4TH QTR	N	4TH QUARTER FRANCHISE FEES- OCT-DEC 202	101.265.000.477.000	3,758.42	3,758.42
TOTAL VENDOR MID M					3,758.42
VENDOR NAME: MISS DIG 811					
20240434	N	2024 MISS DIG MEMBERSHIP FEES- #200STL-	590.538.000.960.000	664.39	1,993.16
			591.536.000.960.000	664.39	
			582.582.000.960.000	664.38	
TOTAL VENDOR MISS					1,993.16

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COUNCIL APPROVAL FOR CITY OF ST LOUIS
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INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: NORTHERN SAFETY CO INC					
906036132	N	CUST #274720- HARD HATS/ EAR PLUGS/ SAF	101.441.000.727.000	364.49	364.49
TOTAL VENDOR NORTH					364.49
VENDOR NAME: POWELL'S SERVICE INC					
338839	N	WATER HEATER INSTALLATION- WWTP	590.537.000.930.000	849.55	1,027.68
			590.537.000.930.000	178.13	
TOTAL VENDOR POWEL					1,027.68
VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST					
323	N	GROSS WAGES & BENEFITS PERIOD ENDING 2/	101.000.000.007.000	117,043.79	117,043.79
FEBRUARY 2024	N	ADDITIONAL MERS- FEBRUARY 2024	101.000.000.007.000	2,788.91	2,788.91
TOTAL VENDOR ST. L					119,832.70
VENDOR NAME: THE ROSSOW GROUP, LLC.					
02142024	N	SLPD ADV FOIA TRAINING- RAMEREIZ/VELAZC	205.301.000.832.002	195.00	195.00
TOTAL VENDOR THE R					195.00
VENDOR NAME: TIMAC AGRO USA, INC					
65877	N	TORDON RTU X 4- ELEC DEPT	582.582.000.727.000	88.00	88.00
TOTAL VENDOR TIMAC					88.00
VENDOR NAME: TRITERRA, LLC					
08572	N	ASBESTOS ABATEMENT/DEMOLITION-413 S MIL	101.732.000.967.000.0081		11,000.00
			11,000.00		
08571	N	ASBESTOS ABATEMENT/DEMOLITION-403 S CLI	101.732.000.967.000.0081		7,500.00
			7,500.00		
08570	N	ASBESTOS ABATEMENT/DEMOLITION-216 S EAS	101.732.000.967.000.0081		7,500.00
			7,500.00		
08569	N	ASBESTOS ABATEMENT/DEMOLITION-410 S EAS	101.732.000.967.000.0081		7,500.00
			7,500.00		
TOTAL VENDOR TRITE					33,500.00
VENDOR NAME: U.S. POST OFFICE					
02202024	N	FIRST CLASS PRESORT ANNUAL PERMIT FEE	582.582.000.729.000	103.50	320.00
			591.536.000.729.000	103.50	
			590.537.000.729.000	87.40	
			101.253.000.729.000	16.00	
			101.257.000.729.000	9.60	
TOTAL VENDOR U.S.					320.00
VENDOR NAME: UNITED STATES OF AMERICA					
02012024	N	USDA LOAN 97-03- CITY HALL- INTEREST	101.906.000.993.000	24,495.32	24,495.32
TOTAL VENDOR UNITE					24,495.32
VENDOR NAME: VERIZON WIRELESS					

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COUNCIL APPROVAL FOR CITY OF ST LOUIS
EXP CHECK RUN DATES 03/05/2024 - 03/05/2024
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INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: VERIZON WIRELESS					
9956313201	N	IPAD DATA PLAN- 01/11/24-02/10/24	590.538.000.850.000	122.93	292.75
			591.536.000.850.000	45.34	
			582.582.000.850.000	84.14	
			590.537.000.850.000	20.17	
			101.371.000.850.000	20.17	
9956840186	N	CELL PHONE CHARGES- POLICE/ELECTRIC/CIT	205.301.000.850.000	305.31	411.43
			582.582.000.850.000	53.06	
			101.172.000.850.000	53.06	
TOTAL VENDOR VERIZ					704.18
VENDOR NAME: VISUAL EDGE IT, INC.					
2AR1537936	N	COPIER SERVICE CONTRACT- CITY HALL- 2/2	101.265.000.820.000	524.28	524.28
TOTAL VENDOR VISUA					524.28
VENDOR NAME: WINN TELECOM					
POOL MARCH 2024	N	PHONE SERVICE- POOL- MARCH 2024	101.758.000.850.000	82.25	82.25
WATER/WW MARCH 202	N	FAX LINE CHARGES- WATER/WWTP- MARCH 202	590.537.000.850.000	36.51	73.02
			591.536.000.850.000	36.51	
LIBRARY MARCH 2024	N	PHONE SERVICE- LIBRARY- MARCH 2024	271.790.000.850.000	66.22	66.22
SWITCHBOARD MARCH	N	PHONE SERVICE- SWITCHBOARD- MARCH 2024	101.172.000.850.000	17.49	237.13
			101.215.000.850.000	5.83	
			101.253.000.850.000	5.83	
			101.257.000.850.000	5.83	
			101.265.000.850.000	91.22	
			101.371.000.850.000	11.66	
			101.728.000.850.000	5.83	
			205.301.000.850.000	73.49	
			101.265.000.850.000	19.95	
BARSCREEN MARCH 20	N	PHONE SERVICE- BETHANY/BARSCREEN- MARCH	590.538.892.850.000	78.14	156.98
			590.538.890.850.000	78.84	
TOTAL VENDOR WINN					615.60
VENDOR NAME: WORTHY ELECTRIC, INC					
15421	N	REPLACE EXTERIOR LIGHT- DPW- SUPPLIES/L	101.441.000.930.000	266.05	466.05
			101.441.000.930.000	200.00	
TOTAL VENDOR WORTH					466.05
GRAND TOTAL:					354,967.19

Minutes of the Boards and Commissions

Meets Monthly

Historical Society

☐ Enclosed

☐ Not Available

☒ Did Not Meet

Housing Commission

☐ Enclosed

☒ Not Available

☐ Did Not Meet

Parks & Recreation Commission

☐ Enclosed

☐ Not Available

☒ Did Not Meet

Planning Commission

☐ Enclosed

☐ Not Available

☒ Did Not Meet

Safety Committee

☐ Enclosed

☐ Not Available

☒ Did Not Meet

Meets March, July & December

Board of Review

☐ Enclosed

☐ Not Available

☒ Did Not Meet

Meets Every other Month:

Library Board of Trustees

☐ Enclosed

☐ Not Available

☒ Did Not Meet

Mid-Mich. Comm. Fire Department

☐ Enclosed

☐ Not Available

☒ Did Not Meet

Downtown Development Authority

☒ Enclosed Middle of Month

☐ Not Available

☐ Did Not Meet

Meets on Call:

Cemetery Committee

☐ Enclosed

☐ Not Available

☒ Did Not Meet

Board of Special Assessors

☐ Enclosed

☐ Not Available

☒ Did Not Meet

Housing Code Board of Appeals

☐ Enclosed

☐ Not Available

☒ Did Not Meet

Zoning Board of Appeals

☐ Enclosed

☐ Not Available

☒ Did Not Meet

Middle of the Mitten Meeting

February 13, 2024

- 1) *Call to order/Sign In/Introductions:*
Meeting called to order at 12:15 p.m. by Corey Bailey. Introductions were made around the table. St. Louis Campground was presented with their Pride Award.
- 2) *Approval of January 9, 2024 minutes by Gary Rayburn, seconded by Rich Ramereiz. All Ayes, motion carried.*
- 3) *Financial Report, reviewed through January 31, 2024. Motion to accept by Ryan Tice, seconded by Rich Ramereiz. All Ayes, motion carried.*
- 4) *Events/Committees/Volunteers*
 - a. *Downtown Easter Egg Scavenger Hunt – Saturday, March 30; Parkside Assembly of God again managing this event; flyer available; Pastor Ryan described the event and the fact that they're prepared for 275 this year*
 - b. *Spirit of St. Louis Award – process beginning; awarded in May at the Chamber's annual community celebration; nomination forms available; also can nominate online; deadline March 15 and committee makes decision March 21*
 - c. *Middle of the Mitten Community Golf Outing – Thursday, June 6; Bailey reported; first meeting was today; brainstorming towards offering additional sponsorship opportunities for businesses; initial mailing going out soon*
- 5) *Old Business*
 - a. *Pride and New Business Awards – excellent St. Louis turnout at Opera House in Alma; over 20 businesses attended from the St. Louis area*
- 6) *New Business*
 - a. *2024 Events and Fundraising/Sponsorships – examine how we fundraise beyond the Golf Outing fundraiser; will be setting a date SOON to discuss this*
 - b. *2024 St. Louis Promotional Brochures – in process; SLHS students working on cover design; Shada Biabani done with first draft which was passed around*
 - c. *Gratiot Downtown Art Expo banner project – deadline March 1; brochures with entry forms available*
- 7) *Reports/Announcements*
 - a. *Gratiot Area Chamber ~ Chamber Director Sara Bonacci reported; Lunch & Learn tomorrow with topic being "Chamber 101" providing information on advantages of being a Chamber member, how to make use of your membership, etc.; annual Community Celebration coming up May 2 at Youth for Christ in Alma at 6 PM; Chamber is moving from their current location to the former Highland Blush location in Downtown Alma*
 - b. *School Updates ~ Superintendent Jen McKittrick reported; Bond Issue work continues; school will be having a millage renewal vote soon and brochures were provided; also handed out a flyer showing many of the schools' recent projects; SLHS wrestling team was District Champs for the ninth straight year and is headed to Regionals tomorrow; girls basketball team is in first place in the conference; BPA group also went to Regionals and Pom Pon team went to States*

- c. City of St Louis/DDA ~ Phil Hansen reported; Land Bank Grant for house demolition continues as teardowns are happening this week; Rebound Therapies now located at 224 North Mill Street in GIHN building; JLR Auto will be opening before long at 502 West Washington (M-46); Shop St. Louis First! bookmarks coming in soon, sample shown; DDA continues with Façade Grant Program for 2024; City SLHS interns have begun work on short videos promoting individual local businesses
- d. Historical Society ~ President Judy Root in AZ but sent a report; Society looking to do a program this year recognizing the history of local businesses, in particular those who have been here for many years
- e. Greater Gratiot Development ~ Kasey Zehner was not able to attend but reported main project right now is the County-wide Master Plan
- f. Churches ~ Pastor Ryan reported; I Love My City Sunday (the annual "cleanup day") is set for Sunday, April 21 which is the day before Earth Day and several area churches will be collaborating in that effort; Parkside Assembly continues The COVE program focus on people with recovery needs – this has been very well received so far
- g. St. Louis Farmers Market – Sara Piaskowski was not able to attend but has begun the work for the 2024 Market; Facebook posts have begun and calls going out to vendors
- h. St. Louis Campground – Nancy Beecher reported; planning several events for this season; looking to do Friday night free movies for kids; music groups in May and September; working towards Youth Tabernacle improvements and starting fundraising for that; hoping to complete by August Camp Meeting; local churches helping with cleanup at the campground in April with a May 1 opening date
- i. Healthy Pine River – Gary Rayburn reported; planning a scrap metal drive again this spring; membership is up; looking forward to 2024

8) Other Business

- a. Next Meeting **March 12, 2024** at St. Louis City Hall Council Chambers
- b. Bret Hyble reported for the Heroes Center that the last free Veterans Breakfast attracted 82 people!; 4th Thursdays they host the Lansing Food Bank and are planning free lunches inside those days too; thanked the Alma College Dance team for their help with the Veterans Breakfast
- c. Shana Dancer from RedBloom mentioned they continue to plan their June yoga retreat and that she and her husband will take part in the March 7 Arts United fundraiser
- d. Chief Ramereiz mentioned the Blood Drive being held at St. Louis City Hall on February 29 from 3:30-5:30 PM

Meeting adjourned at 12:57 PM

GREAT turnout today – need to print more flyers next time! ☺

CONSENT AGENDA ITEM APPROVAL St. Louis, Michigan - Agenda Statement

City Hall Use Only
Item No. 9a
For Meeting of 3/5/2024

CONTRACTOR/VENDOR Land Bank-Multiple Vendors
CONTRACT #
CITY GL PROJECT # (if applicable) all costs to go to GL# 101.732.000.967.000.0081
CONTRACT DESCRIPTION State Land Bank blight elimination activities for:
* 216 South East Street
* 410 South East Street
* 403 South Clinton Street
* 413 South Mill Street

Agenda Item Description	Approval Date	Item #	Approval Amount
State Land Bank Blight Elimination Activities	08/15/23	9A	108,040.00
Total Contract			108,040.00

Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
23-417560 (410 S. East Street)	10/17/23	8e	10/11/23	70090	(10,710.00)
23-417562 (216 S. East Street)	10/17/23	8e	10/11/23	70091	(10,710.00)
23-417564 (403 S. Clinton Street)	10/17/23	8e	10/13/23	70102	(10,710.00)
23-417556 (413 S. Mill Street)	10/17/23	8e	10/13/23	70189	(10,710.00)
Tri Terra-08517 (410 S. East Street)	N/A	N/A	02/21/24	70689	(2,500.00)
Tri Terra-08518 (216 S. East Street)	N/A	N/A	02/21/24	70686	(2,500.00)
Tri Terra-08519 (403 S. Clinton Street)	N/A	N/A	02/21/24	70688	(3,500.00)
Tri Terra-08520 (413 S. Mill Street)	N/A	N/A	02/21/24	70687	(2,500.00)
Tri Terra-08569 (410 S. East Street)	03/05/24	9a		For Approval	(7,500.00)
Tri Terra-08518 (216 S. East Street)	03/05/24	9a		For Approval	(7,500.00)
Tri Terra-08519 (403 S. Clinton Street)	03/05/24	9a		For Approval	(7,500.00)
Tri Terra-08520 (413 S. Mill Street)	03/05/24	9a		For Approval	(11,000.00)
Total Payments					(87,340.00)
Remaining Contract Balance					20,700.00

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:

Approve payment to Tri Terra for Asbestos Abatement-Building Demolition-Closeout Docs for 410 S. East Street, 216 S. East Street, 403 S. Clinton & 413 S. Mill Street in the amount of \$ 33,500.00

9a



1375 S. Washington Ave., Ste. 100
Lansing, MI 48910

BROWNFIELD DEVELOPMENT | ENVIRONMENTAL CONSULTING
NATURAL RESOURCES

City of St. Louis
300 N Mill St
St. Louis, MI 48880

Invoice number 08569
Date 02/15/2024

Project 23-3581-01 410 S East, St Louis

Professional Services Completed through February 15, 2024

Description	Current Billed
Asbestos Abatement - Building Demolition - Closeout Doc	7,500.00
Total	7,500.00
Invoice total	7,500.00

Due on receipt. Please make all checks payable to Triterra. A finance charge of 1 1/2% per month (18% annually) will be charged on all amounts not paid within 30 days. For your convenience, we also accept all major credit cards. If you have any question regarding this invoice or would like to pay via credit card, please contact Carrie Feher at 517.853.2153 or accounting@triterra.us.

We Appreciate Your Business!

SLBG - Blight Removal
101.732.000.967.000.0081

9a



1375 S. Washington Ave., Ste. 100
Lansing, MI 48910

BROWNFIELD DEVELOPMENT | ENVIRONMENTAL CONSULTING
NATURAL RESOURCES

City of St. Louis
300 N Mill St
St. Louis, MI 48880

Invoice number 08570
Date 02/15/2024

Project 23-3581-02 216 S East, St Louis

Professional Services Completed through February 15, 2024

Description	Current Billed
Asbestos Abatement - Building Demolition - Closeout Doc	7,500.00
Total	7,500.00

Invoice total 7,500.00

Due on receipt. Please make all checks payable to Triterra. A finance charge of 1 1/2% per month (18% annually) will be charged on all amounts not paid within 30 days. For your convenience, we also accept all major credit cards. If you have any question regarding this invoice or would like to pay via credit card, please contact Carrie Feher at 517.853.2153 or accounting@triterra.us.

We Appreciate Your Business!

SLBG - Blight Removal
101.732.000.967.000.0081

9a



1375 S. Washington Ave., Ste. 100
Lansing, MI 48910

BROWNFIELD DEVELOPMENT | ENVIRONMENTAL CONSULTING
NATURAL RESOURCES

City of St. Louis
300 N Mill St
St. Louis, MI 48880

Invoice number 08571
Date 02/15/2024

Project 23-3581-03 403 S Clinton, St Louis

Professional Services Completed through February 15, 2024

Description	Current Billed
Asbestos Abatement - Building Demolition - Closeout Doc	7,500.00
Total	7,500.00
Invoice total	7,500.00

Due on receipt. Please make all checks payable to Triterra. A finance charge of 1 1/2% per month (18% annually) will be charged on all amounts not paid within 30 days. For your convenience, we also accept all major credit cards. If you have any question regarding this invoice or would like to pay via credit card, please contact Carrie Feher at 517.853.2153 or accounting@triterra.us.

We Appreciate Your Business!

SUBG - Blight Removal
101.732.000.967.000.0081

9a



1375 S. Washington Ave., Ste. 100
Lansing, MI 48910

BROWNFIELD DEVELOPMENT | ENVIRONMENTAL CONSULTING
NATURAL RESOURCES

City of St. Louis
300 N Mill St
St. Louis, MI 48880

Invoice number 08572
Date 02/15/2024

Project 23-3581-04 413 S Mill, St. Louis

Professional Services Completed through February 15, 2024

Description	Current Billed
Asbestos Abatement - Building Demolition - Closeout Doc	11,000.00
Total	11,000.00

Invoice total 11,000.00

Due on receipt. Please make all checks payable to Triterra. A finance charge of 1 1/2% per month (18% annually) will be charged on all amounts not paid within 30 days. For your convenience, we also accept all major credit cards. If you have any question regarding this invoice or would like to pay via credit card, please contact Carrie Feher at 517.853.2153 or accounting@triterra.us.

We Appreciate Your Business!

SLB - Blight Removal
101,732.000 - 967,000.0081

CONSENT AGENDA ITEM APPROVAL
St. Louis, Michigan - Agenda Statement

City Hall Use Only
Item No. 9b
For Meeting of 3/5/2024

CONTRACTOR/VENDOR Gratiot Area Chamber of Commerce
CONTRACT #
CITY GL PROJECT # (if applicable)
CONTRACT DESCRIPTION St. Louis Farmers Market Manager Contribution/DDA

Agenda Item Description		Approval Date	Item #	Approval Amount	
St. Louis Farmers Market Manager Contribution/DDA		03/05/24	9b	5,000.00	
Total Contract				5,000.00	
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
19959	03/05/24	9b		For Approval	(5,000.00)
Total Payments					(5,000.00)
Remaining Contract Balance					0.00

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:

Approve payment to Gratiot Area Chamber of Commerce for the St. Louis Farmers Market Manager Contribution/DDA in the amount of \$ 5,000.00

96

Gratiot Area Chamber of Commerce
110 W. Superior Street - P.O. Box 516
Alma, Michigan 48801
(989) 463-5525 • Fax (989) 463-6588

— INVOICE —

Jamie Long
City of St. Louis
300 N. Mill St.
St. Louis, MI 48880

Date: 02/13/2024
Account #: 1056
Invoice #: 19959
Amount Due: \$5,000.00

Amount Remitted: _____

Gratiot Area Chamber of Commerce

2024 St. Louis Farmer's Market sponsorship

5,000.00

Total: \$5,000.00

Philip M. Hansh
2/14/24
248-728-000-956-000

CONSENT AGENDA ITEM APPROVAL
St. Louis, Michigan - Agenda Statement

City Hall Use Only
Item No. 9c
For Meeting of 3/5/2024

CONTRACTOR/VENDOR Michigan Municipal Electric Association
CONTRACT #
CITY GL PROJECT # (if applicable)
CONTRACT DESCRIPTION 2024 Annual MMEA Membership Dues

Agenda Item Description		Approval Date	Item #	Approval Amount	
2024 Annual MMEA Membership Dues		03/05/24	9c	8,617.00	
Total Contract				8,617.00	
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
3857	03/05/24	9c		For Approval	(8,617.00)
Total Payments					(8,617.00)
Remaining Contract Balance					0.00

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:
Approve payment to Michigan Municipal Electric Association for 2024 annual membership dues in
the amount of \$ 8,617.00

EFT - 2/23/24

90



Michigan Municipal Electric Association
809 Centennial Way
Lansing, MI 48917
(517) 323-8346
browland@mpower.org

Invoice 3857

BILL TO

Kurt Giles
City of St. Louis
300 N. Mill Street
St. Louis, MI -- Michigan
48880

DATE
01/12/2024

PLEASE PAY
\$8,617.00

DUE DATE
02/11/2024

ACTIVITY

AMOUNT

2024 Membership Dues

8,617.00

Banking Instructions for Remittances

TOTAL DUE

\$8,617.00

Beneficiary: Michigan Municipal Electric Association

Financial Institution: Fifth Third Bank N.A., G.R., MI

Account Number: 7905355942 (Checking)

ABA for ACH: 072400052

ABA for Wire: 042000314

THANK YOU.

EFT# 3402749627
582.582.000.960.000 - \$ 8,617.00

BUSINESS OF THE CITY COUNCIL
ST. LOUIS, Michigan
Agenda Statement

City Hall Use Only
Item No. 10A
For the Meeting of March 5, 2024

ITEM TITLE: WWTP Grit Unit Rebuild
SUBMITTED BY: Keith W. Risdon

SUMMARY OF EXPLANATION

The Grit Chamber Unit at the WWTP was scheduled to be rebuilt and part of our normal maintenance operations this past Fall (FY23/24 Budget). Due to long lead times on some parts, we placed orders for them in the fall and anticipated that we would begin the rebuilding efforts this Spring/Summer.

T.H. Eifert Mechanical has provided a quote for the mechanical service work to rebuild this unit. Eifert has been working with the WWTP personnel in providing the necessary equipment service work for many years and is familiar with both the plant and the staff. They have provided valuable assistance when called upon by WWTP staff over the years.

WWTP Operator-in-Charge, P.J. McGillis, estimated this total project would cost \$75,000 for the FY23/24 budget. Last Fall the City purchased approximately \$10,000 worth of parts for this project so with the Eifert quote, this project is expected to total around \$65,000, putting it approximately \$10,000 under budget.

We are recommending that the City Council approve the quote from T. H. Eifert Mechanical for a Not-to-Exceed amount of \$54,620 to perform the mechanical service work on the WWTP Grit Unit Rebuild project.

Keith W. Risdon

Director of Public Services

Moved by:

Supported by:



City of St. Louis

Wastewater Treatment Plant

Purchase Order Requisition

Date: February 29, 2024

P.O. #: 590

Submitted By: PJM

Vendor: T.H. Eifert, Mechanical
3302 W St. Joseph St.
Lansing, MI 48917

Ship to: City of St. Louis
Wastewater Treatment Plant
404 E. Prospect St.
Saint Louis, MI 48880
989-681-3567



1.00	Mechanical service work to rebuild (fabricate) grit lift pump, gearbox, replace gear motor, replace all air distribution and supply lines with stainless steel, powder coat gear box, re-paint and re-label all air piping. Replace and re-paint all electrical wiring and conduit.	\$	54,620.00	\$	54,620.00
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*We will place our own order.

Subtotal \$ 54,620.00

Total \$ 54,620.00

Authorized by

Date

BERTHIAUME
& COMPANY

Certified Public Accountants



ITEM NO. 10 B
DATE 3-5-2024

60 Harrow Lane
Saginaw, Michigan 48638

(989) 791-1555
Fax (989) 791-1992

January 29, 2024

City of St. Louis
300 N. Mill Street
St. Louis, MI 48880

SINGLE AUDIT ENGAGEMENT LETTER

We are pleased to confirm our understanding of the services we are to provide for the City of St. Louis for the years ended June 30, 2024, 2025 and 2026.

Audit Scope and Objective

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information, including the disclosures which collectively comprise the basic financial statements, of the City of St. Louis as of and for the years ended June 30, 2024, 2025 and 2026. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of St. Louis's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of St. Louis's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited.

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules
- 3) MERS Agent Multiple-Employer Defined Benefit Pension Plan: Schedule of Changes in Net Pension Liability and Related Ratios and Schedule of Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the City of St. Louis's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation the financial statements as a whole, in a separate written report accompanying our auditor's report on the financial statements OR in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards (to be issued under separate cover)
- 2) Non-major funds combining statements

In connection with our audit of the basic financial statements, we will read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.



We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will or may include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- None yet identified. We will advise you later if needed and as required.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.



Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of St. Louis's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of St. Louis's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City of St. Louis's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.



Other Services

We will assist the City with the preparation and submission of the Annual Act 51 Street Report.

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City of St. Louis in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. The non audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary



to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws; regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls and prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud, affecting the government received in communications from employees, former employees, grantors, regulators or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings, if any, should be available for our review at the start of the audit.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable), in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information,



including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Michigan Treasury Department, however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Berthiaume & Company, Certified Public Accountants, and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State of Michigan or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Berthiaume & Company personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of Michigan. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit findings for guidance prior to destroying the audit documentation.

Kenneth A. Berthiaume is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.



Our fees for these services are as follow:

	<u>Regular Audit</u>	<u>Single Audit</u>
For The Year Ended June 30, 2024.....	\$16,500	\$4,900
For The Year Ended June 30, 2025.....	\$17,100	\$5,100
For The Year Ended June 30, 2026.....	\$17,700	\$5,300

Our fees include an annual presentation of the audit to the City Council.

The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the City Council of the City of St. Louis. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of St. Louis and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Sincerely,



Kenneth A. Berthiaume, President
Certified Public Accountant
Berthiaume & Company

KAB / ceb



Response:

This letter correctly sets forth the understanding of the City of St. Louis.

Signature: _____ Governance Date: _____

Signature: _____ Finance Director Date: _____

