

# CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

James Kelly, Mayor  
Jerry Church, Council Member  
Tom Reed, Council Member

Melissa Allen, Mayor Pro-Tem  
George Kubin, Council Member

**\*Agenda\***  
**Tuesday**  
**October 4, 2016**

**6:00 p.m.**

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Minutes:
  - a. Regular Meeting September 20, 2016.
5. Claims & Accounts.
6. Monthly Board Minutes.
7. Audience Recognition

*"Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit."*
8. Consent Agenda – Motion to Approve/Receive and Place on File.
  - a. Payment No. 2 to Peerless-Midwest for Wells 10 & 11.
  - b. Payment to MECA for 2017 Safety Dues.
  - c. Payment to Spicer for SAW Grant Services.
  - d. Payment to Top Cat for Painting Fire Hydrants.
  - e. ISO Public Protection Classification Information – Receive.
  - f. Thank you from American Legion Post 256 – Receive.

9. Business of the Council.
  - A. Set Goal Setting Meeting for October 18, 2016 following the regular Council Meeting.
  - B. Proposal from OHM for Engineering Services for Union Street Lift Station Repairs.
  - C. Purchase of Service Agreement – Matt Schooley, Alma Transportation.
  - D.
  - E.
  - F.
10. City Manager's Report.
11. City Clerk's Report.
12. Police Chief's Report.
13. City Council Comments.
14. Public Comments.
15. Adjournment.

## CITY COUNCIL PROCEEDINGS

St. Louis, Michigan  
September 20, 2016

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Tuesday, September 20, 2016 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, Thomas L. Reed

Council Members Absent: George T. Kubin, excused  
City Manager: Kurt Giles  
City Clerk: Mari Anne Ryder  
Police Chief: Richard Ramereiz, Jr.

Others in Attendance:

Keith Risdon – Public Services Director, Phil Hansen – DDA Director, Mike Parsons – Electric Foreman, Dori Foster – Community Services Coordinator, Matt Baltusis - MDEQ

Member Allen led the Pledge of Allegiance to the flag.

### **City Council Minutes.**

#### **Regular Meeting Minutes.**

City Council discussed the Regular Meeting Minutes of September 6, 2016.

Moved by Allen, supported by Reed, to approve the minutes of the Regular Meeting held on September 6, 2016. All ayes carried the motion.

#### **Claims & Accounts.**

City Council discussed the Claims & Accounts.

Moved by Reed, supported by Allen, to approve the Claims & Accounts in the amount of \$323,623.44. All ayes carried the motion.

#### **Monthly Reports.**

City Council discussed the Monthly Reports.

Moved by Allen, supported by Church, to receive the July, 2016 Monthly Reports and place on file. All ayes carried the motion.

**Audience Recognition.**

Matt Baltusis from MDEQ gave an update on the following items:  
Velsicol Plant Site cleanup.  
ANP Project.  
Pine River Sampling  
Water Main Project – Arcada Township.

**Consent Agenda.**

Mayor Kelly requested approval of Consent Agenda items “a” through “b” as shown below:

- a. Payment No. 10 to Maguire Iron for Giddings Water Tower.
- b. Payment to FTC&H for Water Supply Project.

Moved by Allen, supported by Church, to approve Consent Agenda items “a” through “b”. All ayes carried the motion.

**New Business.**

**Election of MML Liability & Property Pool Board of Directors.**

Manager Giles requested Council Members cast ballots the two Incumbent Directors to the MML Liability & Property Pool Board.

Moved by Allen, supported by Reed to elect the two incumbent Directors, Penny Hill and Jean Stegeman, to the MML Liability & Property Pool Board of Directors. All ayes carried the motion.

**Letter of Authorization to Purchase Power.**

Manager Giles requested approval of the Letter of Authorization between the City of St. Louis and Michigan Public Power Agency (MPPA) for the calendar year 2019 at \$45.00 per MWh in the maximum commitment amount \$118,260.00.

Discussion was held.

Moved by Allen, supported by Church, to approve the Letter of Authorization to purchase power in a maximum commitment amount of \$118,260.00. All ayes carried the motion.

**City Manager Report.**

Manager Giles stated it is time to set the Goal Setting Session meeting date.

Discussion was held on possible dates. The City Clerk will make contact with Member Kubin for his availability and then a date will be set.

Manager Giles also stated he has not been able to contact Matt Schooley, Alma Transportation Director, regarding the DART Services agreement as of yet.

**City Clerk Report.**

None.

**Police Chief Report.**

Chief Ramereiz updated Council Members on the following items:

Gas Station gas spill.

Police Car Incident.

Autism Training.

Hiring a Part-Time Officer.

**Council Comments.**

Member Allen inquired on the following:

Location of speed trailer. Chief Ramereiz stated it is now located on the South side of town.

MDOT Project on Main Street. – Public Services Director Risdon stated MDOT would be back in two weeks to put a second coat of pavement markings on.

City Assessor. Manager Giles stated Teresa Ward is now the Assessor and David Kirwin will stay on until after March Board of Review to help with the transition. Member Allen commended Teresa for passing the Assessors Test.

**Public Comments.**

Dori Foster, Community Services Director, informed Council Members that the Arnold Building has been sold and permits for remodeling have been obtained by the new owner.

**Adjournment.**

Moved by Reed, supported by Church, to adjourn at 8:25 a.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A - 1 TRUCK PARTS INC	15.54		
2. ALEX VELAZCO	32.99		
3. ALMA HARDWARE	9.98		
4. AMAZON.COM	140.51		
5. BADER & SONS CO.	155.31		
6. BAKER & TAYLOR INC	224.89		
7. BOBBIE MARR	169.56		
8. BOLAND TIRE, INC	222.00		
9. BRODART COMPANY	47.59		
10. CHARTER COMMUNICATIONS	260.00		
11. CHROUCH COMMUNICATIONS, INC.	45.00		
12. CITY OF ALMA	240.00		
13. CITY OF ST LOUIS, PAYROLL	99,974.12		
14. DBI BUSINESS INTERIORS	171.92		
15. DELTA DENTAL	35.97		
16. DETROIT SALT COMPANY	3,264.52		
17. DISCOUNT DUMPSTER LLC	560.00		
18. EJ USA, INC	335.44		
19. ELECTION SOURCE	53.00		
20. ETNA SUPPLY COMPANY	122.47		
21. FAMILY FARM & HOME	34.99		
22. FASTENAL COMPANY	188.22		
23. FINAL TOUCH CO	780.00		
24. FISHER SCIENTIFIC	1,290.83		
25. GALE/CENGAGE LEARNING	10.79		
26. GRATIOT AREA -SOLID WASTE	13,625.60		
27. GRATIOT AREA WATER AUTHORITY	57,159.48		
28. GRATIOT COUNTY EQUALIZATION	125.00		
29. HALITSKY, TED	100.00		
30. HISTORICAL SOCIETY OF MICHIGAN	31.90		
31. HOWELL, TRISTAN	164.39		
32. JACK DOHENY SUPPLIES INC	62.86		
33. JUNIOR LIBRARY GUILD	258.00		
34. K & H CONCRETE CUTTING INC	295.00		
35. KEN'S CULLIGAN	24.24		
36. MARIA ROBERSON	54.00		
37. MCMASTER - CARR SUPPLY COMPANY	169.04		
38. MECA	9,777.00		
39. MEDLER ELECTRIC COMPANY	244.46		
40. MELVIN KANINE	10.00		
41. MICHIGAN CAT	21.40		
42. MICHIGAN PIPE & VALVE	129.00		
43. MICHIGAN PUBLIC POWER AGENCY	134,377.68		
44. MILLENNIA TELECOM	703.60		
45. NEXT LEVEL GRAPHIC & DESIGN, LLC.	65.00		
46. NORTHERN SAFETY CO INC	1,157.68		
47. PARAGON LABORATORIES, INC	10.00		
48. PEERLESS MIDWEST, INC	88,766.80		
49. PEOPLELINK, LLC	744.61		
50. PETER'S HARDWARE	657.50		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. PINE RIVER AUTOMOTIVE	613.19		
52. POWDER COAT OF CENTRAL MI	185.25		
53. POWELL'S SERVICE INC	197.30		
54. PROBUILD COMPANY LLC	63.06		
55. RENT RITE INC	11.32		
56. REX'S FRAME & AXLE SERVICE INC	4,029.39		
57. SELF SERVE LUMBER COMPANY	14.28		
58. SHERWIN WILLIAMS COMPANY	144.17		
59. SPICER GROUP	12,866.00		
60. SURESHINE AUTO DETAILING LLC	250.00		
61. TOPCAT IMPROVEMENT SERVICES INC	6,650.00		
62. USA BLUE BOOK	418.14		
63. VERIZON WIRELESS	375.98		
64. WALMART COMMUNITY/RFCSLLC	58.50		
65. WHITMORE, JODY AND NICOLE	454.75		
66. WINN TELECOM	1,491.74		
***TOTAL ALL CLAIMS***	444,942.95		

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: AA - 1 TRUCK PARTS INC</b>					
198-305013	N	WASHER SOLVENTS	661.442.930.582	15.54	15.54
TOTAL VENDOR AA -					15.54
<b>VENDOR NAME: AALMA HARDWARE</b>					
C219929	N	3/8" COVER	582.582.726.000	9.98	9.98
TOTAL VENDOR AALMA					9.98
<b>VENDOR NAME: AMAZON.COM</b>					
09222016	N	FLAG/BOOKS/SUBSCRIPTION RENEWAL/VIDEOS	271.790.726.000	31.10	140.51
			271.790.745.000	42.19	
			271.790.747.000	20.00	
			271.790.748.000	47.22	
TOTAL VENDOR AMAZO					140.51
<b>VENDOR NAME: BADER &amp; SONS CO.</b>					
284539	N	MOWER BELT #43	661.442.930.000.9043	92.11	92.11
278517	N	GAL BAR & CHAIN	582.582.726.000	63.20	63.20
TOTAL VENDOR BADER					155.31
<b>VENDOR NAME: BAKER &amp; TAYLOR INC</b>					
2032281755	N	BOOKS	271.790.745.000	45.76	75.74
			271.790.746.000	29.98	
2032302609	N	BOOKS	271.790.745.000	74.08	149.15
			271.790.746.000	75.07	
TOTAL VENDOR BAKER					224.89
<b>VENDOR NAME: BOLAND TIRE, INC</b>					
5038123	N	TIRES-LEAF TRAILER	661.442.930.000.9059	222.00	222.00
TOTAL VENDOR BOLAN					222.00
<b>VENDOR NAME: BRODART COMPANY</b>					
B4681199	N	BOOKS	271.790.745.000	10.44	47.59
			271.790.746.000	37.15	
TOTAL VENDOR BRODA					47.59
<b>VENDOR NAME: CHARTER COMMUNICATIONS</b>					
09192016	N	CABLE-ELECTRIC	582.582.850.000	47.67	47.67

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: CHARTER COMMUNICATIONS</b>					
09142016	N	INTERNET SERVICES	101.265.850.000	35.39	212.33
			582.582.850.000	35.39	
			101.172.850.000	35.39	
			592.590.850.000	35.39	
			101.728.850.000	35.38	
			101.301.850.000	35.39	
TOTAL VENDOR CHART					260.00
<b>VENDOR NAME: CHROUCH COMMUNICATIONS, INC.</b>					
120001177-1	N	PORTABLE RADIO REPAIRS	101.301.930.000	45.00	45.00
TOTAL VENDOR CHROU					45.00
<b>VENDOR NAME: CITY OF ALMA</b>					
2017-00000038	N	BAC-T ANALYSIS	592.591.818.000	240.00	240.00
TOTAL VENDOR CITY					240.00
<b>VENDOR NAME: DBI BUSINESS INTERIORS</b>					
03JG6201	N	PAPER/FANFOLD NOTES/CLIPS	101.265.726.000	98.79	98.79
03JG7979	N	1/2" LABELS	101.265.726.000	73.13	73.13
TOTAL VENDOR DBI B					171.92
<b>VENDOR NAME: DELTA DENTAL</b>					
RIS0001228971	N	RETIREE DENTAL INSURANCE 10/01-10/31/16	101.000.264.000	35.97	35.97
TOTAL VENDOR DELTA					35.97
<b>VENDOR NAME: DETROIT SALT COMPANY</b>					
56821	N	ROAD SALT	661.000.110.000	3,264.52	3,264.52
TOTAL VENDOR DETRO					3,264.52
<b>VENDOR NAME: DISCOUNT DUMPSTER LLC</b>					
5281	N	CODE ENFORCEMENT-MOWING 220 W WASHINGTO	101.371.818.000	75.00	75.00
5294	N	CODE ENFORCEMENT-MOWING 53-650-022-01	101.371.818.000	50.00	50.00
5295	N	CODE ENFORCEMENT-MOWING-311 EUCLID	101.371.818.000	60.00	60.00
5296	N	CODE ENFORCEMENT-MOWING SANDERS WEST GA	101.371.818.000	50.00	50.00
5277	N	CODE ENFORCEMENT-MOWING 53-010-246-00	101.371.818.000	150.00	150.00
5278	N	CODE ENFORCEMENT-MOWING 53-010-098-00	101.371.818.000	50.00	50.00
5279	N	CODE ENFORCEMENT-MOWING 53-010-236-00	101.371.818.000	25.00	25.00
5280	N	CODE ENFORCEMENT-MOWING-510 S. LINCOLN	101.371.818.000	100.00	100.00
TOTAL VENDOR DISCO					560.00
<b>VENDOR NAME: EJ USA, INC</b>					
110160067122	N	ROMAC XR501(PIPE COUPLING)	592.591.726.000	335.44	335.44
TOTAL VENDOR EJ US					335.44
<b>VENDOR NAME: ELECTION SOURCE</b>					
34160	N	BALLOT TEST CHART	101.262.726.000	53.00	53.00
TOTAL VENDOR ELECT					53.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: ETNA SUPPLY COMPANY</b>					
S101939630.002	N	CIRCLE CLAMPS	592.591.930.000	122.47	122.47
TOTAL VENDOR ETNA					122.47
<b>VENDOR NAME: FAMILY FARM &amp; HOME</b>					
11379/5	N	20LB PROPANE TANK-LG PROPANE TRUCK	592.591.726.000	34.99	34.99
TOTAL VENDOR FAMIL					34.99
<b>VENDOR NAME: FASTENAL COMPANY</b>					
MIALM28236	N	12.6" MEASURING WHEEL	101.441.726.000	69.99	69.99
MIALM28134	N	ANGLE GRINDER	582.582.726.000	65.99	65.99
MIALM28171	N	2-3/4"KNT CUP BRUSH/2-3/4" KNOT CUP	582.582.726.000	52.24	52.24
TOTAL VENDOR FASTE					188.22
<b>VENDOR NAME: FINAL TOUCH CO</b>					
STL-#146B	N	CLEANING OF OFFICES 09/13/16 & 09/18/16	101.265.930.000	390.00	390.00
STL-#147B	N	CLEANING OF OFFICES 09/20/16 & 09/25/16	101.265.930.000	390.00	390.00
TOTAL VENDOR FINAL					780.00
<b>VENDOR NAME: FISHER SCIENTIFIC</b>					
6402392	N	LAB SUPPLIES-IODIDE, ETHYL ALCOHOL/PETR	592.590.726.000	857.24	857.24
6470866	N	EPPENDORF REFERENCE	592.590.930.000	433.59	433.59
TOTAL VENDOR FISHE					1,290.83
<b>VENDOR NAME: GALE</b>					
58995889	N	BOOKS	271.790.746.000	25.59	25.59
57960655	N	CREDIT MEMO FOR BOOKS	271.790.745.000	(14.80)	(14.80)
TOTAL VENDOR GALE					10.79
<b>VENDOR NAME: GRATIOT AREA -SOLID WASTE</b>					
2017-00000003	N	AUGUST 2016 SOLID WASTE SERVICES	596.596.818.000	13,625.60	13,625.60
TOTAL VENDOR GRATI					13,625.60
<b>VENDOR NAME: GRATIOT AREA WATER AUTHORITY</b>					
2017-00000003	N	WATER SALES	592.591.921.000	57,159.48	57,159.48
TOTAL VENDOR GRATI					57,159.48
<b>VENDOR NAME: GRATIOT COUNTY EQUALIZATION</b>					
09162016	N	BS&A TRAINING-TERESA WARD	101.257.860.000	125.00	125.00
TOTAL VENDOR GRATI					125.00
<b>VENDOR NAME: HALITSKY, TED</b>					
01290DAV00-2	N	UB refund for account: 01290DAV00-2	592.000.202.002	100.00	100.00
TOTAL VENDOR HALIT					100.00
<b>VENDOR NAME: HISTORICAL SOCIETY OF MICHIGAN</b>					
09212016	N	HISTORIC MICHIGAN TRAVEL GUIDE/MICH HIS	271.790.746.000	31.90	31.90
TOTAL VENDOR HISTO					31.90

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: HOWELL, TRISTAN</b>					
07130FAW0D-10	N	UB refund for account: 07130FAW0D-10	582.000.202.002	164.39	164.39
TOTAL VENDOR HOWEL					164.39
<b>VENDOR NAME: JACK DOHENY SUPPLIES INC</b>					
A96636	N	TRUCK #50 VALVE PACKING	661.442.930.000.9050	62.86	62.86
TOTAL VENDOR JACK					62.86
<b>VENDOR NAME: JUNIOR LIBRARY GUILD</b>					
331488	N	AUDIOBOOKS	271.790.748.000	258.00	258.00
TOTAL VENDOR JUNIO					258.00
<b>VENDOR NAME: K &amp; H CONCRETE CUTTING INC</b>					
176626	N	12" GSS-6"ASPHALT OVER 6" CONCRETE/MILE	592.591.818.000	295.00	295.00
TOTAL VENDOR K & H					295.00
<b>VENDOR NAME: KEN'S CULLIGAN</b>					
254913	N	UPS SHIPPING	592.591.729.000	11.37	11.37
255063	N	UPS SHIPPING	592.590.729.000	12.87	12.87
TOTAL VENDOR KEN'S					24.24
<b>VENDOR NAME: MARR BOBBIE</b>					
09232016	N	MILEAGE REIMBURSEMENT-MIGFOA CONFERENCE	101.260.860.000	145.80	145.80
09152016	N	MILEAGE REIMBURSEMENT-CABLE MEETING	101.260.860.000	23.76	23.76
TOTAL VENDOR MARR					169.56
<b>VENDOR NAME: MCMASTER - CARR SUPPLY COMPANY</b>					
80230792	N	POLE-STYLE RETRIEVER WITH HOOK	592.590.726.000	169.04	169.04
TOTAL VENDOR MCMAS					169.04
<b>VENDOR NAME: MECA</b>					
4119192	N	2017 SAFETY DUES	582.582.728.000	9,777.00	9,777.00
TOTAL VENDOR MECA					9,777.00
<b>VENDOR NAME: MEDLER ELECTRIC COMPANY</b>					
S4027134.001	N	PHOTO CTRL KNUCKLE/HAL LAMP	582.582.726.000	57.94	57.94
S4027342.001	N	PLASTIC TAPE/SCREWDRIVER	592.591.726.000	56.68	56.68
S4021023.002	N	600 MCGILL-UTILITY LIGHT WITH GLASS GLO	592.590.930.000	33.59	33.59
S40022601.001	N	LED BULBS	592.591.930.000	43.90	43.90
S4026556.001	N	PHILLIPS SCREW DRIVER	592.590.726.000	18.23	18.23
S4023846.001	N	MCG 600 MCGILL LIGHT FIXTURE WITH GLOBE	592.591.930.000	34.12	34.12
TOTAL VENDOR MEDLE					244.46
<b>VENDOR NAME: MELVIN KANINE</b>					
4698	N	CHAIN SAW BLADE SHARPENING	582.582.726.000	10.00	10.00
TOTAL VENDOR MELVI					10.00
<b>VENDOR NAME: MICHIGAN CAT</b>					
PD6748798	N	CATERPILLAR KEY	661.442.930.000.9056	21.40	21.40

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: MICHIGAN CAT</b>					
TOTAL VENDOR MICH					21.40
<b>VENDOR NAME: MICHIGAN PIPE &amp; VALVE</b>					
S007805	N	PLUG/BOLT AND GASKET PACK	592.591.726.000	129.00	129.00
TOTAL VENDOR MICH					129.00
<b>VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY</b>					
20160913STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	80,248.70	80,248.70
20160908012	N	LANDFILL ENERGY PROJECT	582.582.921.000	9,900.52	9,900.52
20160919010	N	ENERGY SERVICES PROJECT	582.582.921.000	3,819.06	3,819.06
20160910013	N	MPAA COMMITTEE INVOICE	582.582.728.000	642.69	642.69
20160915014	N	ENERGY EFFICIENCY SERVICE COMMITTEE INV	582.582.818.018	2,809.89	2,809.89
20160920STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	36,956.82	36,956.82
TOTAL VENDOR MICH					134,377.68
<b>VENDOR NAME: MILLENNIA TELECOM</b>					
11589	N	SHORECARE YEARLY SUPPORT 02/08/16-02/07	101.265.850.000	703.60	703.60
TOTAL VENDOR MILLE					703.60
<b>VENDOR NAME: NEXT LEVEL GRAPHIC &amp; DESIGN, LLC.</b>					
10619	N	CODE ENFORCEMENT LOGO ON POLOS	101.371.726.000	45.00	45.00
10592	N	DRAWSTRING BACKPACKS(USED FOR TOWER TOO	592.590.726.000	20.00	20.00
TOTAL VENDOR NEXT					65.00
<b>VENDOR NAME: NORTHERN SAFETY CO INC</b>					
902094021/10119079	N	LENS CLEANERS/FULL BODY TONGUE BUCKLES	592.591.726.000	93.60	93.60
902113683	N	HARD HATS/VESTS/GLOVES/SAFETY GLASSES/S			1,064.08
TOTAL VENDOR NORTH					1,157.68
<b>VENDOR NAME: PARAGON LABORATORIES, INC</b>					
4255895090	N	EPA 200.8W SELENIUM, ICP-MS	592.590.818.000	10.00	10.00
TOTAL VENDOR PARAG					10.00
<b>VENDOR NAME: PEERLESS MIDWEST, INC</b>					
APP#2	N	WATER SUPPLY WELLS 10 & 11	492.900.801.000.4005	88,766.80	88,766.80
TOTAL VENDOR PEERL					88,766.80
<b>VENDOR NAME: PEOPLELINK, LLC</b>					
854015	N	WORKWEEK ENDED 09/18/16-KENNETH CENA &	101.276.804.000	43.44	744.61
			596.596.804.000	235.79	
			101.276.804.000	186.15	
			596.596.804.000	279.23	
TOTAL VENDOR PEOPL					744.61
<b>VENDOR NAME: PETER'S HARDWARE</b>					
A131708	N	TAPE/WIRE BRUSHES/LOCKS/GRINDER	582.582.726.000	284.00	284.00
A131825	N	WIRE BRUSHES/PRIMER/PAINT BRUSHES/ROLLE	582.582.726.000	188.00	188.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: PETER'S HARDWARE</b>					
A131950	N	VALVE/PIPE	592.590.930.000	51.00	51.00
A131895	N	2 SCREWDRIVERS/4 KEYS	592.591.726.000	14.00	14.00
A131961	N	TOILET REPAIR	592.591.930.000	20.00	20.00
A131951	N	TOILET GASKET/SPRAY PAINT #19	592.591.726.000	4.50	24.50
			661.442.930.000	20.00	
A134564	N	8 FAUCET AERATORS	592.591.726.000	16.00	16.00
A134579	N	PROPANE TORCH TRUCK #17	592.591.726.000	60.00	60.00
TOTAL VENDOR PETER					657.50
<b>VENDOR NAME: PINE RIVER AUTOMOTIVE</b>					
1-630552	N	24 BRAKE CLEANER	661.442.726.000	54.00	54.00
1-630548	N	OIL FILTER TRUCK #62	661.442.930.000.9062	10.92	10.92
1-630549	N	3 OIL FILTER TRUCK #28	661.442.930.000.9028	10.92	10.92
1-630543	N	3 OIL FILTERS TRUCK #30	661.442.930.000.9030	95.79	95.79
1-630544	N	3 OIL FILTERS TRUCK #32	661.442.930.000.9032	95.79	95.79
1-630545	N	OIL AND FUEL FILTERS TRUCK #31	661.442.930.000.9031	74.61	74.61
1-630546	N	OIL AND FUEL FILTERS TRUCK #35	661.442.930.000.9035	87.82	87.82
1-630541	N	3 OIL FILTERS TRUCK #65	661.442.930.000.9065	9.33	9.33
1-630536	N	OIL AND FUEL FILTERS TRUCK #24	661.442.930.000.9024	94.56	94.56
1-630542	N	FUEL FILTER TRUCK #22	661.442.930.000.9022	5.99	5.99
1-630686	N	OIL FILTER TRUCK #71	661.442.930.000.9071	9.33	9.33
1-630844	N	FLASHER FOR #54	661.442.930.000.9054	19.18	19.18
1-630858	N	OIL FILTERS #59 AND #22	661.442.930.000.9059	38.97	44.95
			661.442.930.000.9022	5.98	
TOTAL VENDOR PINE					613.19
<b>VENDOR NAME: POWDER COAT OF CENTRAL MI</b>					
09092016	N	MAIN STREET BRIDGE REPAIRS	202.473.801.000	185.25	185.25
TOTAL VENDOR POWDE					185.25
<b>VENDOR NAME: POWELL'S POWELL'S SERVICE INC</b>					
329837	N	PLUMBING REPAIRS/PARTS WATER DEPT	592.591.818.000	197.30	197.30
TOTAL VENDOR POWEL					197.30
<b>VENDOR NAME: PROBUILD COMPANY LLC</b>					
2025598	N	STAKES	582.582.726.000	25.50	25.50
20255328	N	FOUNDATIONS	101.276.726.000	37.56	37.56
TOTAL VENDOR PROBU					63.06
<b>VENDOR NAME: RENT RITE INC</b>					
220707-1	N	20LB PROPANE FILL FOR LG PROPANE TRUCK	592.591.726.000	11.32	11.32
TOTAL VENDOR RENT					11.32
<b>VENDOR NAME: REX'S FRAME &amp; AXLE SERVICE INC</b>					
10073	N	REPAIRS DODGE 1500	661.442.930.000.9024	4,029.39	4,029.39
TOTAL VENDOR REX'S					4,029.39

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: ROBERSON MARIA</b>					
09232016	N	MILEAGE FOR BS&A TRAINING IN BATH	582.582.860.000	18.00	54.00
			592.590.860.000	18.00	
			592.591.860.000	18.00	
TOTAL VENDOR ROBER					54.00
<b>VENDOR NAME: SELF SERVE LUMBER COMPANY</b>					
112145	N	PAINT ROLLER AND PAINT TRAY	582.582.726.000	14.28	14.28
TOTAL VENDOR SELF					14.28
<b>VENDOR NAME: SHERWIN WILLIAMS COMPANY</b>					
5354-7	N	PAINT BRUSHES	582.582.726.000	39.71	39.71
5795-1	N	PAINT	101.770.726.000	104.46	104.46
TOTAL VENDOR SHERW					144.17
<b>VENDOR NAME: SPICER GROUP</b>					
182172	N	SAW GRANT IMPLEMENTATION	592.592.801.000.0029	1,782.50	1,782.50
182618	N	SAW GRANT IMPLEMENTATION	592.592.801.000.0029	10,723.00	10,723.00
182835	N	2016 BRIDGE INSPECTIONS	202.473.801.000	360.50	360.50
TOTAL VENDOR SPICE					12,866.00
<b>VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST</b>					
09112016	N	GROSS WAGES PAY ENDING 09/11/2016	101.000.001.056	99,974.12	99,974.12
TOTAL VENDOR ST. L					99,974.12
<b>VENDOR NAME: SURESHINE AUTO DETAILING LLC</b>					
062X242	N	DEGREASE AND CLEAN #65(2008 DODGE RAM)	661.442.930.000.9065	250.00	250.00
TOTAL VENDOR SURES					250.00
<b>VENDOR NAME: TOPCAT IMPROVEMENT SERVICES INC</b>					
09192016	N	BLAST, PRIME, PAINT FIRE HYDRANTS	592.591.930.000	6,650.00	6,650.00
TOTAL VENDOR TOPCA					6,650.00
<b>VENDOR NAME: USA BLUE BOOK</b>					
057950	N	S.S BANDING/BAND-IT TOOL/S.S. BAND-IT B	592.591.726.000	418.14	418.14
TOTAL VENDOR USA B					418.14
<b>VENDOR NAME: VELAZCO ALEX</b>					
#0	N	REPAIR OF KITCHEN SINK WITH PARTS@1110	101.265.930.000	32.99	32.99
TOTAL VENDOR VELAZ					32.99
<b>VENDOR NAME: VERIZON WIRELESS</b>					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: VERIZON WIRELESS</b>					
9772117599	N	CELL SERVICES ACCT 38673252-00001	101.301.850.000	158.74	375.98
			101.172.850.000	102.07	
			101.257.850.000	40.01	
			582.582.850.000	55.07	
			101.371.850.000	20.09	
TOTAL VENDOR VERIZ					375.98
<b>VENDOR NAME: WALMART COMMUNITY/RFCSLLC</b>					
08222016	N	NAPKINS/UTENSILS/CUPS/TISSUE	101.301.726.000	58.50	58.50
TOTAL VENDOR WALMA					58.50
<b>VENDOR NAME: WHITMORE, JODY AND NICOLE</b>					
050900LI00-17	N	UB refund for account: 050900LI00-17	582.000.202.002	454.75	454.75
TOTAL VENDOR WHITM					454.75
<b>VENDOR NAME: WINN TELECOM</b>					
2030085B1	N	TELEPHONE SERVICE 681-3644	101.441.850.000	142.14	555.50
2030065B1	N	TELEPHONE SERVICE 681-2137	101.172.850.000	68.77	
			101.257.850.000	19.06	
			101.260.850.000	19.40	
			101.265.850.000	270.09	
			101.301.850.000	115.92	
			101.371.850.000	37.20	
			101.728.850.000	25.06	
2030086B1	N	TELEPHONE SERVICE-LIBRARY 681-5141	271.790.850.000	110.21	110.21
2030087B1	N	TELEPHONE SERVICE-POOL	101.758.850.000	54.10	54.10
230090B1	N	TELEPHONE SERVICE- WATER DEPT 681-4583	592.590.850.000	162.69	345.75
			592.591.850.000	183.06	
2030097B1	N	TELEPHONE SERVICE ELECTRIC DEPT 681-335	582.582.850.000	176.50	176.50
2031212B1	N	TELEPHONE SERVICE-BAR SCREEN	592.890.850.001	54.48	107.54
			592.590.850.000	53.06	
TOTAL VENDOR WINN					1,491.74
GRAND TOTAL:					444,942.95

## Deciphering Account Coding

The first 3 digits of the account codes tell you what fund and then department/activity being coded to. Any remaining digits point off more specific categories.

Code	Fund	Department/Activity
101.101	General Fund	Legislative/Council
101.172	General Fund	Executive/Manager
101.215	General Fund	Clerk
101.257	General Fund	Assessor
101.260	General Fund	Finance
101.262	General Fund	Elections
101.265	General Fund	City Hall/General Government
101.276	General Fund	Cemetery
101.301	General Fund	Police
101.336	General Fund	Fire
101.371	General Fund	Building/Code Enforcement
101.441	General Fund	Public Works
101.721	General Fund	Planning
101.728	General Fund	Economic & Community Dev
101.735	General Fund	Community Promotion
101.758	General Fund	Pool
101.770	General Fund	Parks Maintenance
101.860	General Fund	Extra Pension Contr/retirements
101.906	General Fund	Debt Service
101.966	General Fund	Transfers Out
202.463	Major Streets	Routine Maint- Streets
202.473	Major Streets	Routine Maint - Bridges
202.474	Major Streets	Traffic Service - Maint
202.478	Major Streets	Winter Maint
202.482	Major Streets	Admin/Engineering
202.487	Major Streets	MDOT Surface maint
202.488	Major Streets	MDOT Sweeping & Flushing
202.490	Major Streets	MDOT Trees & Shrubs
202.491	Major Streets	MDOT Drain & Ditches
202.494	Major Streets	MDOT Traffic Signals
202.495	Major Streets	MDOT Pavement Markings

Code	Fund	Department/Activity
202.497	Major Streets	MDOT Winter Maint
203.463	Local Streets	Routine Maint - Streets
203.474	Local Streets	Routine Maint - Bridges
203.478	Local Streets	Winter Maint
203.482	Local Streets	Admin/Engineering
248.728	Downtown Development	Operations
248.906	Downtown Development	Debt Service
248.966	Downtown Development	Transfers Out
271.790	Library	Operations
271.966	Library	Transfers Out
301.906	General Obligation	Debt Service
386.906	Building Authority	Debt Service
450.265	New City Hall Construction	
491.536	Water Supply Construction	Settlement/Trust Funds
492.900	Water Supply Construction	EPA Grant
582.582	Electric Fund	Electric Operations
582.900	Electric Fund	Capital Expenses/Projects
582.966	Electric Fund	Transfers Out
592.590	Sewer/Water Fund	Sewer Operations
592.591	Sewer/Water Fund	Water Operations
592.890	Sewer/Water Fund	Sewer Prison/Bar Screen Maint
592.891	Sewer/Water Fund	Sewer Pine River Maint
592.892	Sewer/Water Fund	Sewer Bethany Maint
592.900	Sewer/Water Fund	Capital Expenses/Projects
592.901	Sewer/Water Fund	Wastewater Plant Imp (SRF)
592.906	Sewer/Water Fund	Debt Service
592.966	Sewer/Water Fund	Transfers Out
596.596	Solid Waste Fund	Operations
596.966	Solid Waste Fund	Transfers Out
661.442	Motor Pool	Operations
661.900	Motor Pool	Capital Expenses/Projects

## Minutes of the Boards and Commissions

Meets Monthly

Historical Society

- Enclosed  
 Not Available  
 Did Not Meet

Housing Commission

- Enclosed  
 Not Available  
 Did Not Meet

Parks & Recreation Commission

- Enclosed  
 Not Available  
 Did Not Meet

Planning Commission

- Enclosed  
 Not Available  
 Did Not Meet

Safety Committee

- Enclosed  
 Not Available  
 Did Not Meet

Meets March, July & December

Board of Review

- Enclosed  
 Not Available  
 Did Not Meet

Meets Every other Month:

Library Board of Trustees

- Enclosed  
 Not Available  
 Did Not Meet

Mid-Mich. Comm. Fire Department

- Enclosed  
 Not Available  
 Did Not Meet

Downtown Development Authority

- Enclosed  
 Not Available  
 Did Not Meet

Meets on Call:

Cemetery Committee

- Enclosed  
 Not Available  
 Did Not Meet

Board of Special Assessors

- Enclosed  
 Not Available  
 Did Not Meet

Housing Code Board of Appeals

- Enclosed  
 Not Available  
 Did Not Meet

Zoning Board of Appeals

- Enclosed  
 Not Available  
 Did Not Meet

## **St. Louis Area Historical Society Minutes**

**August 23, 2016**

The meeting was called to order at 7:00 by President Judy Root. The meeting was held in the City Hall training room. There were 28 people in attendance for the meeting and the evening's program. A motion to accept July's meeting minutes ( as reported in July's newsletter ) was made by Don Burch and seconded by Jim Kelly. The motion passed unanimously.

Treasurer's report for July, 2016, was given by Jo Ward. Expenses were \$415.61. Income was \$350 for advertising, \$100 for a book sale, and \$1 miscellaneous donation for a total of \$451. The balance for July was \$6,871.20.

### **Unfinished Business:**

The tool room dry wall and painting is complete! Work is ongoing to set up the displays.

The next meeting on September 20 will be to celebrate the 20th anniversary of the St. Louis Area Historical Society. All members past and present are encouraged to attend to help celebrate this milestone.

### **New Business:**

Please submit any suggestions you might have for 2017 programs to any of the officers. A motion to adjourn was made by Jo Ward and seconded by Mary Reichard. The motion passed unanimously.

### **The Program:**

David Kemler spoke about working 18 years as an engineer operating trains in the St. Louis area for the railroad. He shared stories about his experiences while working his 12 hour shifts. The work was demanding because of weather changes, the terrain on his routes, the many stops, and the number of cars being hauled. His love for his job was shown in his stories and the paintings he brought with him as examples of his job. Thank you David for getting us interested in learning more about the influence of trains on St. Louis.

Respectfully submitted by Ruth Gibbs

St. Louis Housing Commission  
Meeting Minutes  
September 15, 2016

Chairman Taylor, 300 Oakridge Drive, Saint Louis, MI 48880, called the September Board Meeting to Order at 6:31 P.M., on September 15, 2016.

MEMBERS PRESENT: Wright, Leonard, Burch and Taylor

MEMBERS EXCUSED: Rusch

VISITORS PRESENT: See Attached List

Vice Chairman Burch, supported by Commissioner Leonard, moved to approve the Agenda.

VOTE: ALL AYES.

Chairman Taylor, declared the Agenda Approved.

Vice Chairman Burch, supported by Commissioner Leonard, moved to place on file the Minutes of the August Meeting.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

Vice Chairman Burch, supported by Commissioner Leonard, moved to approve and place on file the Claims and Accounts for September as submitted.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

Vice Chairman Burch, supported by Commissioner Leonard, moved to approve the Financial Reports for June and July as submitted.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

There was No New Business.

Chairman Taylor, called for Old Business.

The Board was informed that the Final Design House invoice has been paid.

Vice Chairman Burch, supported by Commissioner Leonard, moved to approve of the Director's Report as submitted.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

Chairman Taylor, called for Public Comment.

Judy Fulk, gave a report on Kidz Klub and the activities that the children have been doing. She thanked maintenance for cleaning out a closet for additional storage space for the supplies. She also stated that her church is making a donation of \$25.00 each month.

The Executive Director, informed Judy Revard, that the Chemical Bank donation of \$2000 has been awarded to Kidz Klub again this year.

Chairman Taylor, supported by Vice Chairman Burch, moved to adjourn the meeting.

VOTE: ALL AYES.

Chairman Taylor, adjourned the meeting at 6:55 P.M.

Kerry Marsh, Executive Director  
(Recording Secretary)

SAINT LOUIS PARKS & RECREATION COMMISSION  
REGULAR MEETING  
MONDAY, SEPTEMBER 12<sup>TH</sup>, 2016

The Regular Meeting of the Saint Louis Parks & Recreation Commission was called to Order by Chairman, Kevin Palmer at 4:16 P.M.

ROLL CALL:

Members Present: Kevin Palmer; Sally Church; Steve Larsen; Dorothy Trgina and Amanda Kelly

Members Absent: Melissa Allen, Excused and Mary Reed, Excused.

Others Present: Kurt Giles, City Manager; Mark Abbott, DPW; Gary Smith; Kathy Larsen; Sue Sanderson; Jan Sanderson; Becky Childs and Dan Childs.

Minutes of the August 8<sup>th</sup>, 2016 Parks & Recreation Commission Meeting. Motion by Steve Larsen, Seconded by Amanda Kelly to accept the Minutes as presented. Discussion. Motion Carried.

**CHANGES TO AGENDA:** No changes to the Agenda. However, for all future Meeting Agendas, will be an item for public comment.

**PUBLIC COMMENT:** Jan Sanderson inquired about the hours that Leppien Park are open. Mr. Sanderson said that boats are in the water after dark with large lights on and are bow hunting fish. These boats are very noisy and along with the lights disrupt residents of Westgate Subdivision. Gary Smith said that there should be a posted fish consumption guidelines document at the Park. The boats are being launched at the Leppien Boat Launch

Dan Childs inquired the possibility of a boat launch on the North side of Highway M-46 bridge. Kurt Giles indicated that may be included in the 2017 Update of the Parks & Recreation Plan.

Steve Larsen suggested a gate at the Leppien Park Boat Launch.

**FINANCIAL REPORT:** Motion by Sally Church, Seconded by Steve Larsen to place the Financial Report, as prepared on file. Discussion. Motion Carried.

Lincoln Park: What amenities are needed at Lincoln Park? Gary Smith discussed various items. Mark Abbott reported that he has quotes from a Playground Company. The current playground is 50 x 90 feet.

General contentious is Lincoln Park needs a pavilion with a picnic table; play structure(s); and a basketball court.

The priority of needs for Lincoln Park is:

Pavillion with a steel roof and 2 picnic tables; Basketball Court, 50 x 80 feet; and a play structure.

City Manager, Kurt Giles and DPW Director, Mark Abbott will get quotes.

b. Swimming Pool: The members present indicated that the report prepared by Lizette Shirely, Pool Director for 2016 was awesome.

There being no further business to come before the Commission, the Meeting was Adjourned at 5:57 P.M.

The next Parks & Recreation Commission Meeting will be held on Monday, October 10<sup>th</sup>, 2016 at 4:15 P.M.

Respectfully submitted,

Dorothy Trgina  
Secretary, Parks & Recreation Commission  
City of Saint Louis, Michigan

September 12<sup>th</sup>, 2016 Parks & Recreation Commission Meeting Minutes

# City of St. Louis Planning Commission

## Minutes of September 14, 2016 Meeting

A regular meeting of the St. Louis Planning Commission was called to order by Chairman Doepker at 5:30 p.m.

Zoning Administrator/Member Giles acted as recording secretary for the meeting and began by calling the roll.

Members Present: Doepker, D. Kelley, J. Kelly, S. Kelly, Giles, Palmer, Whitford

Members Absent: Smith, Reed

The Pledge of Allegiance was led by Dan Doepker.

Planning Commission members welcomed new member Sean Kelly to his first meeting and thanked him for volunteering to serve.

### **Approval of Meeting Minutes**

Motion was made by D. Kelley and supported by Palmer to approve the minutes of the prior meeting held on August 10<sup>th</sup>, 2016. All ayes, Motion carried.

### **New Business**

Giles provided a brief summary and background of the proposed land division and combination associated with the Apex Marine Expansion Project.

A brief discussion was followed by a motion by D. Kelley and support by J. Kelly to approve a land division of the parcel directly north of Woodside Industrial Center East - Lots 3, 4 and 5 and combining westerly portion of said divided parcel with Lots 3, 4 and 5 as depicted and described in the attached Exhibits A and B. All ayes, Motion carried.

### **Other Business**

There were no other business items to come before the Planning Commission at this time, however, Giles mentioned the GREAT Plan (County-wide master plan) update. Members took a few minutes to review the drawing of the draft future land use mapping.

Moved by Palmer and supported by J. Kelly to adjourn at 6:10 p.m. All ayes carried the Motion.

Kurt Giles, Acting Recording Secretary

# Minutes July 19, 2016

Board of Trustees  
T. A. Cutler Memorial Library  
312 Michigan Ave.  
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Michelle Kelly, Dave McMacken, Mary Reed, Linda Roberson

Members absent: None

Also present: Library Director Jessica Little and City of St. Louis Finance Director, Bobbie Marr

**Call to Order:** Meeting was called to order at 5:10 pm

**Minutes:** Minutes from the May 17, 2016 meeting were read and reviewed. Mary Reed made a motion to accept the minutes as accepted; the motion was supported by Linda Roberson; motion passed.

**Public Comment:** None

## Reports:

City Finance Director Bobbie Marr explained the new IRS rules affecting salaried workers. She presented different scenarios, including moving Jessica Little up to the beginning salary level for federal standards to be met, changing Jessica to an hourly worker and paying her overtime or supplementing her hours with additional part-time staff. A decision would be required by the board in time for the board of trustees meeting scheduled for November 15, 2016.

Librarians Report The summer reading program is half way to it's conclusion; registration was slightly higher in 2016. Helen Travis is stepping down from leadership of the Rabbit Trails Book club; a formal note of thanks will be sent to her from the board. The White Pine Library Co-op is still pending a decision on e-book services.

Financial Report Budgets were reviewed, the financial status of the library is sound as expected.

Statistical Report Library activity is typical for the time of year.

**Old Business:** The need to fill the vacancy on the board was discussed, and some individuals who have expressed interest will be approached.

Jessica explained two possible solutions to the operating system choices for the public computers. One uses Linux as an operating system, which represents certain drawbacks for the user, while the other is a Windows operating system which has apps that can also be used offline. Michelle Kelly made a motion to authorize expenditure of up to \$10,000, the motion was supported by Holly Brannan-Harris; motion was passed.

**New Business:** The board was presented with the schedule of meetings for the 2016/2017 fiscal year. The scheduled meeting dates are: September 20 2016, November 15, 2016, January 17, 2017, March 21, 2017 and May 16, 2017. A motion was made by Holly Brannan-Harris to approve the schedule; the motion was supported by Michelle Kelly; motion passed.

The board held their election of officers. Holly Brannan-Harris nominated Mary Reed as board President to take over for the position left open by Dave McMacken. No other nominations were made and current officers; Holly Brannan-Harris as Secretary and Linda Roberson as Treasurer agreed to remain in their current offices. A vote was taken and officers were approved.

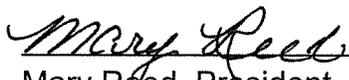
Jessica proposed some changes of fees currently charged by the library. The new charges for printed copies, per page in black and white will be ten cents; per page cost for color copies will be 25 cents per page. The fees for videos will also be discontinued, with late fees for new videos set to \$1 per day, older videos subject to the standard late fees for borrowed materials and check-out of videos limited to 4 per patron. A motion was made by Mary Reed to updated the video rental policies, the motion was supported by Michelle Kelly; motion passed.

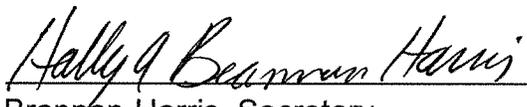
The board discussed the value of continuing to stock print encyclopedias in the reference section. It was decided that the newest edition of World Book would be purchased for the reference collection as soon as it became available.

**Announcements:** None

**Adjournment:** The meeting was adjourned at 6:58 by Dave McMacken

Minutes respectfully submitted

  
Mary Reed, President

  
Holly Brannan-Harris, Secretary

# *City of St. Louis Downtown Development Authority*

Minutes of Regular Meeting: July 28, 2016

Present: Lewis, Coty, Near, Bailey, Peterman, Moore, Kubin, Giles also Hansen  
Absent/Excused: McCloskey, Morrow, Worden, Saurman, Anderson

Meeting called to order by Vice-Chairman Peterman at 12:15 p.m.

Minutes of meeting of June 23, 2016 were reviewed.

Moved by Moore, supported by Coty to approve the minutes of June 23, 2016 and place them on file.  
All Ayes/Motion Carried.

Hansen reviewed financial statement with board through June 30, 2016.

Moved by Giles, supported by Moore to approve the financial report through June 30, 2016. All  
Ayes/Motion Carried.

Hansen gave report on downtown properties and project activities.

GREAT Plan work ongoing; St. Louis to put together a brief section focusing on our features

111 North Mill Street update – Rhonda Clark will consider purchasing the building but asked that we  
put together an appraisal to determine a fair market value price; board agreed to proceed with this

24-unit senior housing project by DeShano Construction; closing on property next week; one year to  
complete; Hansen provided copies of drawings to show DDA board

Sarah Lee Photography – up and running at 131 North Mill across from Peters Hardware; off to a good  
start; has other artistic abilities too

Apartments next to Post Office – continue to go through condemnation procedure

Former Church on South Main Street – condemned;

St. Louis Variety – Jim and Susan have their business for sale; Morning Sun did nice article recently

Sunshine Resale Store building; siding replaced on back wall as DDA requested; Dori Foster

Frosty Cone – added fencing and kids play items; looks good

Central Michigan Rehab – nice new awning; lighted at night

Hansen gave report on Streetscape Improvements/Maintenance/Signage:

M-46 and South Main Street/State Road Project – copies of work schedule distributed; one lane each  
way will always be open; reconfiguring South Main/State Road to be only one lane each direction with a  
left turn lane in the middle; hopefully will clear up confusion at M-46 intersection

Flower Planters/Urns on North Mill Street – St. Louis Garden Club will continue to solicit donations in  
order to add six more per block; Near and Lewis going to combine to do one next spring

State Champions Sign – Next Level Graphics working on design; for Subway west wall

Hansen gave report on Promotion/Advertising/Events:

St. Louis Farmers Market – open on Thursdays from 3-7 p.m.; make it a point to stop down to the market that day and pick up a few things; Worden will help get restaurant menus, etc. together to hand out at Market; Hansen will contact those businesses;

2016 St. Louis Promotional Brochures – continue to be distributed

Near asked if we could consider replacing the large billboard on US-127 just south of the M-46 St. Louis exit; Hansen will check into costs

Downtown Classic Car Cruise-In #3 – Wednesday, August 10 from 5-8 p.m.; will close North Mill Street entrances again at M-46 and Center Street; seemed to work well last time; continue to work on getting helpers, etc. SLYFO Carnival again

Pet-a-Palooza – Saturday, August 13 in Clapp Park

Old US-27 Motor Tour – Thursday, August 25 from 3:15-5:15; cars facing North this year; Farmers Market the same day; first SLHS Varsity football game that night with tailgate party beforehand

Labor Day Bridge Walk – Monday, September 5

SLHS Homecoming – Friday, September 16 vs. Hemlock

Gratiot Quilt Trail Project – brochure is available; in this first year, there will be FIFTY quilt blocks on the trail; hopefully this will attract people to our area as well as have people IN Gratiot County excited about getting around to see the blocks and stop to shop and eat downtown; Saturday, October 15 planned as an Open House throughout the county to celebrate the first year; need ideas for Downtown St. Louis for that day; Common Threads will coordinate; Worden volunteered to help get quilts displayed in downtown businesses

St. Louis Campground – annual meeting August 4-12; lots of attendees; also have had a lot of people pick up camp brochures this year so far

St. Louis Historic Site project – list of potential sites to be designated by Gratiot County Historical Society; looking to set up a walking trail in/around downtown

Meeting adjourned at 12:55 p.m.:

**NEXT REGULAR MEETING DATE IS  
THURSDAY, AUGUST 25, 2016  
AT 12:15 PM IN COUNCIL CHAMBERS IN CITY HALL**

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No 8a

For Meeting of October 4, 2016

ITEM TITLE: Wells 10 & 11  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

## SUMMARY EXPLANATION:

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Approve Payment No. 2 to Peerless -Midwest for Wells 1- & 11 in the amount of \$88,766.80.

---

Moved by:

Supported by:

Approve Payment No. 2 to Peerless -Midwest for Wells 1- & 11 in the amount of \$88,766.80.



# TRANSMITTAL

Mr. Keith Risdon  
Director of Public Services  
City of Saint Louis  
108 West Saginaw Street  
Saint Louis, MI 48880

September 21, 2016

Re: City of St. Louis - St. Louis Water Supply Replacement -  
Type I Water Supply Wells 10 and 11

Project No. G120617HG

- FOR REVIEW
- FOR YOUR USE
- AS REQUESTED

Sent By: John A. Willemin, PE/nes

COPIES	DATE	DESCRIPTION
1	9/21/2016	Payment Application No. 2

## COMMENTS

Application for Payment No. 2 from Peerless-Midwest, Inc. is attached. The application is in the amount of \$88,766.80.

Based on our review of the application and our knowledge of the work completed, we recommend payment in the amount of \$88,766.80 to Peerless-Midwest, Inc. Please retain a copy of the application for your file and return a copy to the Contractor along with payment for this work. If you have any questions or require additional information, please call.

## By Email

cc/enc Mr. Kurt Giles – City of Saint Louis  
Mr. Ron Turner – City of Alma  
Mr. Phillip Moore – City of Alma

APPLICATION AND RECOMMENDATION FOR PAYMENT

TO: City of Saint Louis  
 In Care of: Fishbeck, Thompson, Carr & Huber, Inc. (FTCH)  
 1515 Arboretum Drive, SE  
 Grand Rapids, MI 49546

FROM (Contractor): Peerless-Midwest, Inc.

Application No: 4 2 Project: Saint Louis Well 10 & 11  
 Period From: 03/02/16 FTCH Project Number: G120617HG4  
 To: 07/22/16

APPLICATION FOR PAYMENT:

Application for Payment is made, as indicated below, in connection with the Contract. Schedule of Values sheet is attached as page 3 of 3.

1.	Original Contract Price		\$128,804.00
2.	Net change by Change Orders		\$52,304.00
3.	Current Contract Price (1 plus 2)		\$181,108.00
4.	Gross Amount Due (From Unit Price Schedule		\$127,751.00
5.	Retainage (Per Agreement)	5 % of Work Completed: \$6,440.20	
		0 % of Stored Material: \$0	
	Total Retainage		\$6,440.20
6.	Amount Eligible to Date (4 minus 5)		121,310.80
7.	Less Previous Payments		\$32,544.00
8.	Amount Due This Application (6 minus 7)		\$88,766.80
9.	Balance to Finish, Plus Retainage (3 - 7 - 8)		\$59,797.20

CHANGE ORDER SUMMARY:

Change Orders Approved by Owner	ADDITIONS	DEDUCTIONS
Change Order No. 1	\$52,057.00	
Change Order No. 2	\$247.00	
Change Order No. 3		
Change Order No. 4		
Net Change by Change Orders	\$52,304.00	

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8b

For Meeting of October 4, 2016

ITEM TITLE: 2017 Safety Dues  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

---

Approve Payment to MECA for 2017 Safety Dues in the amount of \$9,777.00.

---

Moved by:

Supported by:

Approve Payment to MECA for 2017 Safety Dues in the amount of \$9,777.00.



**MECA**

7973 E. Grand River Ave.  
Portland, MI 48875

**INVOICE:** 4119192

Invoice Date: 09/19/2016  
Terms: Net 10  
Due Date: 12/01/2016  
Amount Due: \$ 9,777.00

CITY OF ST LOUIS  
ATTN: MICHAEL PARSONS  
108 W SAGINAW  
SAINT LOUIS MI 48880

*582 582 728 000*

Account: 200945  
Description: 2017 SAFETY DUES Page 1 of 1

DESCRIPTION	QUANTITY	UOM	UNIT PRICE	AMOUNT	TAX
DEFFERED - MUNI/IOU	1.000	EACH	9,777.0000	9,777.00	

MESSAGES

Subtotal:	\$ 9,777.00
Tax:	\$ 0.00
Total:	\$ 9,777.00
Amount Paid:	\$ 0.00
Amount Due:	\$ 9,777.00

RETURN BOTTOM PORTION WITH PAYMENT



**MECA**

7973 E. Grand River Ave.  
Portland, MI 48875

Account:	200945
Invoice:	4119192
Due Date:	12/01/2016
Amount Due:	\$ 9,777.00

Amount Of Payment: \_\_\_\_\_

Remit To:

MICHIGAN ELECTRIC COOPERATIVE ASSOC  
7973 E GRAND RIVER AVE  
PORTLAND MI 48875

CITY OF ST LOUIS  
ATTN: MICHAEL PARSONS  
108 W SAGINAW  
SAINT LOUIS MI 48880

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8 C

For Meeting of October 4, 2016

ITEM TITLE: SAW Grant  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

---

Approve Payment to Spicer for Professional Services for SAW Grant in the amount of \$10,723.00.

---

Moved by:

Supported by:

Approve Payment to Spicer for Professional Services for SAW Grant in the amount of \$10,723.00.

**Invoice**



**REMIT PAYMENT TO:**  
 230 S. Washington Avenue  
 Saginaw, MI 48607  
 Phone (989) 754-4717  
 Fax (989) 754-4440

KEITH RISDON  
 CITY OF ST. LOUIS  
 DIRECTOR OF PUBLIC WORKS  
 300 N MILL STREET  
 ST LOUIS, MI 48880

September 07, 2016

Invoice No: 182618

**Total Due This Invoice \$10,723.00**

Project Manager MAX CLEVER

PROJECT 120708SG2013 ST. LOUIS SAW GRANT

Professional engineering services related to SAW implementation

**Professional Services Rendered July 31, 2016 through August 27, 2016**

PHASE SWAMP STORMWATER ASSET MANAGEMENT PLAN

Sub-Task TASK02 CONDITION ASSESSMENT

**Professional Charges**

	Hours	Rate	Amount
Designer II	10.00	108.00	1,080.00
Project Assistant	.25	78.00	19.50
Project Manager II	8.00	148.00	1,184.00
Totals	18.25		2,283.50
<b>Phase Total</b>			<b>2,283.50</b>

**Sub-Total \$2,283.50**

Sub-Task TASK03 METERING/MODELING

**Professional Charges**

	Hours	Rate	Amount
Administrative Assistant	.25	64.00	16.00
Designer III	.25	118.00	29.50
Totals	.50		45.50
<b>Phase Total</b>			<b>45.50</b>

**Sub-Total \$45.50**

**Sub-Total \$2,329.00**

PHASE WWAMP WASTEWATER ASSET MANAGEMENT PLAN

Sub-Task TASK02 CONDITION ASSESSMENT

**Professional Charges**

	Hours	Rate	Amount
Intern Engineer	19.50	66.00	1,295.25
Project Manager II	10.00	148.00	1,480.00

Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.

Project	120708SG2013	ST. LOUIS SAW GRANT	Invoice	182618
Project Manager III		36.25	155.00	5,618.75
Totals		65.75		8,394.00
Phase Total				8,394.00
			Sub-Total	\$8,394.00
			Sub-Total	\$8,394.00
			<b>TOTAL DUE THIS INVOICE</b>	<b>\$10,723.00</b>

**Outstanding Invoices**

Number	Date	Balance
182172	8/4/2016	1,782.50
<b>Total Outstanding Invoices</b>		<b>1,782.50</b>

---

Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8d

For Meeting of October 4, 2016

ITEM TITLE: Painting Fire Hydrants  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

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Approve Payment to Top Cat for Painting 105 Fire Hydrants in the amount of \$6,650.00.

---

Moved by:

Supported by:

Approve Payment to Top Cat for Painting 105 Fire Hydrants in the amount of \$6,650.00.





1000 Bishops Gate Blvd. Ste 300  
Mt. Laurel, NJ 08054-5404

t1.800.444.4554 Opt.2  
f1.800.777.3929

September 26, 2016

Mr. Kurt Giles, City Manager, Village Manager and Superin  
St Louis FPSA  
300 N Mill St  
St Louis, Michigan, 48880

RE: St Louis Fpsa, Gratiot, Midland Counties, Michigan  
Public Protection Classification: 05/5Y  
Effective Date: January 01, 2017

Dear Mr. Kurt Giles,

We wish to thank you Mr. Richard Apps and Mr. Keith Risdon for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision- making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new classifications will improve the predictive value for insurers while benefiting both commercial and residential property owners. We've published the new classifications as "X" and "Y" — formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently graded as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9."
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B."

- Communities graded with single “9” or “8B” classifications will remain intact.
- Properties over 5 road miles from a recognized fire station would receive a class 10.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

*Dominic Santanna*

Dominic Santanna  
Manager -National Processing Center

cc: Mr. Richard Apps, Chief, St Louis Area Fire Department  
Mr. Mark Duflo, Director, Gratiot County Central Dispatch  
Mr. Keith Risdon, Water Superintendent, St Louis Water Department



ISO's Public Protection Classification (PPC™) Program

Fire Suppression Rating Schedule

Your Community's PPC Survey

Selected Technical Subjects

Access to Technical Documents

## ISO's Public Protection Classification (PPC™) Program

To help establish appropriate fire insurance premiums for residential and commercial properties, insurance companies need reliable, up-to-date information about a community's fire-protection services. ISO provides that information through the Public Protection Classification (PPC™) program.

### What is the PPC program?

ISO collects information on municipal fire-protection efforts in communities throughout the United States. In each of those communities, ISO analyzes the relevant data using our Fire Suppression Rating Schedule (FSRS). We then assign a Public Protection Classification from 1 to 10. Class 1 represents exemplary public protection, and Class 10 indicates that the area's fire-suppression program doesn't meet ISO's minimum criteria.

By classifying communities' ability to suppress fires, ISO helps the communities evaluate their public fire-protection services. The program provides an objective, countrywide standard that helps fire departments in planning and budgeting for facilities, equipment, and training. And by securing lower fire insurance premiums for communities with better public protection, the PPC program provides incentives and rewards for communities that choose to improve their firefighting services.

ISO has extensive information on more than 44,000 fire-response jurisdictions.

### How this website can help you

This website contains a wealth of information about the PPC program and the Fire Suppression Rating Schedule (FSRS). The website can also lead you to specific information about your community's PPC code and what you can do to get a better code. Some of the technical information in the site is available to registered customers and fire officials only. Find out how to register.

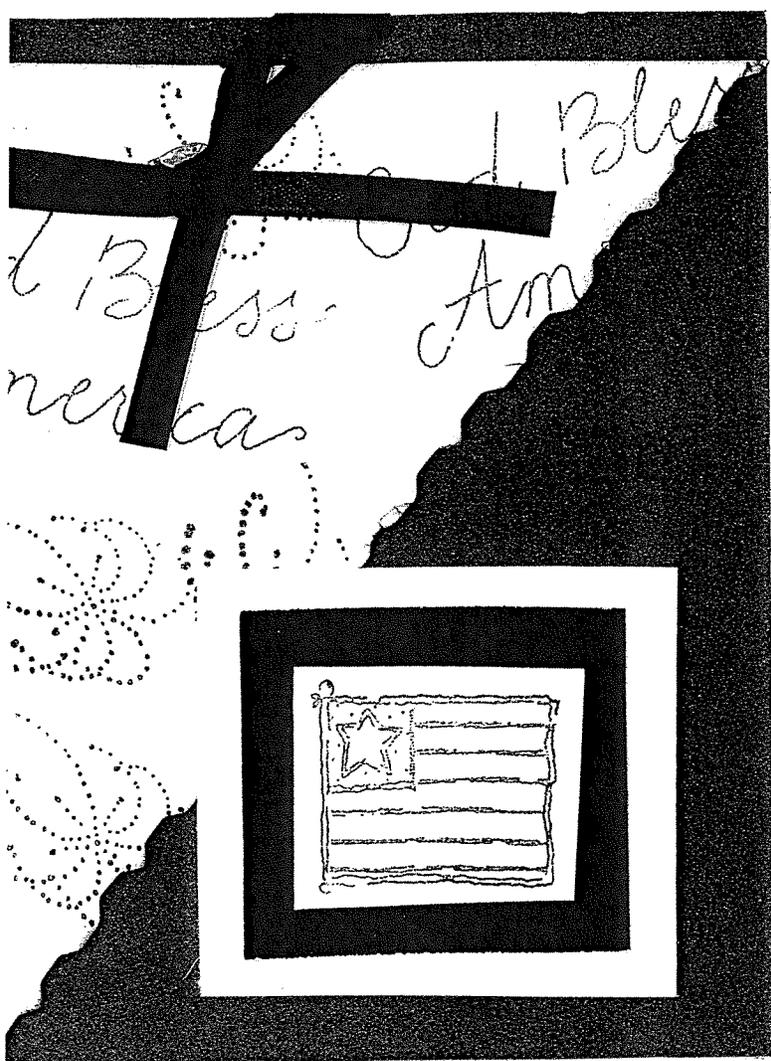
Follow the links for:

#### Public Protection Classification program

- Origins of public protection grading
- How the PPC program works
- Benefits of the PPC program for communities
- ISO's PPC Program: Helping to Build Effective Fire-Protection Services (text of an ISO study)
- Effective Fire Protection: A National Concern (text of an ISO study)
- How PPC info affects individual insurance policies
- Scope of the PPC evaluation
- ISO's Community Outreach Program
- Community Outreach Questionnaire
- PPC evaluation process
- What if our PPC gets worse?
- Can one fire affect our community's PPC?
- Split classifications
- Facts and figures about PPC codes around the country
- Presentations and classes for fire department personnel

#### Fire Suppression Rating Schedule

- FSRS overview
- Minimum facilities and practices to get a PPC rating

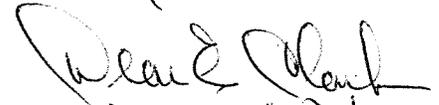


# Thank You

Kurt:

Our sincere appreciation for you & St. Louis Council's Cooperation for our annual 5K-Run/walk-

It was a huge success!  
Thanks Again

  
 MSG USA Ret  
 Commander  
 Post 256  
 American Legion

# BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 9B

For Meeting of October 4, 2016

ITEM TITLE: Union Street Lift Station  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

## SUMMARY EXPLANATION:

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Approve Proposal from OHM for Design Engineering Services for Union Street Lift Station Repairs in the amount of \$12,968.00.

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Moved by:

Supported by:

Approve Proposal from OHM for Design Engineering Services for Union Street Lift Station Repairs in the amount of \$12,968.00.

September 14, 2016

Mr. Keith Risdon, Public Services Director  
City of St. Louis  
300 North Mill Street  
St. Louis, MI 48880

RE: Design Engineering Services proposal for Union St Lift Station Repairs

Dear Mr. Risdon:

We would like to thank you for the opportunity to submit a proposal for professional design services to create a temporary by-pass for the Union Street Lift Station to complete repairs on Pump #1 for the City of St. Louis. We have prepared the following project understanding based on our knowledge of the proposed project.

**PROJECT UNDERSTANDING**

1. Conduct preliminary field review of project location to identify project specific issues and collect background data.
2. Complete a partial topographic survey on above identified location for use in the design of the proposed project.
3. Prepare bidding documents and review with the city for creation of a temporary by-pass for the Union Street Lift Station to complete repairs on Pump #1. Plans will be prepared per MDEQ and City of St. Louis requirements, and will include:
  - a) Plan and profile sheets at 1: 20 scale horizontal and 1: 5 scale vertical
  - b) Details and typical sections
  - c) Temporary Lift Station By-Pass Design and repairs on Pump #1
  - d) Project Specifications
  - e) Engineer's opinion of construction cost
4. Coordination with MDEQ and other agencies.
5. Attend Preliminary Plan Meeting with City of St. Louis staff.
6. Submit plans to affected utility agencies such as gas, electric, cable and phone Company.
7. Prepare and submit permit applications for MDEQ and Soil Erosion, all fees to be paid by the city.

**OHM Advisors**

1005 Corporate Drive  
Mount Pleasant, Michigan 48858

T 989.956.2020  
F 734.522.6427

OHM-Advisors.com

8. Revise plans per MDEQ/City preliminary plan reviews and submit final plans to the City for bidding purposes.

**SCHEDULE**

We would anticipate that the data collection and topographical survey could be completed within 2 weeks after receipt of notice to proceed. The construction plans and specifications could be ready for bidding in an additional 2 to 3 weeks.

**COMPENSATION**

Our fees for these services will be a lump sum of \$13,000 for the project. This will be billed on a monthly percentage complete basis, until the project is complete. Any additional work requested, not included in the scope of services, will be provided on a time and materials basis.

Thank you for giving us the opportunity to be of service to the City of St. Louis. We look forward to working with you on this project.

Sincerely,  
OHM Advisors



John Tanner, P.E., Project Manager



Craig Schripsema, P.E., Managing Director

Acceptance of proposal by Owner:

---

Name, Title

Date

Encl: Exhibit A (OHM Standard Terms and Conditions)

## STANDARD TERMS and CONDITIONS

1. THE AGREEMENT – These Standard Terms and Conditions and the attached Proposal or Scope of Services, upon their acceptance by the Owner, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and the Owner. The Agreement shall supersede all prior negotiations or agreements, whether written or oral, with respect to the subject matter herein. The Agreement may be amended only by mutual agreement between OHM ADVISORS and the Owner and said amendments must be in written form.

2. SERVICES TO BE PROVIDED – OHM ADVISORS will perform the services as set forth in the attached proposal or scope of services which is hereby made a part of the Agreement.

3. SERVICES TO BE PROVIDED BY OWNER – The Owner shall at no cost to OHM ADVISORS:

- a) Provide OHM ADVISORS personnel with access to the work site to allow timely performance of the work required under this Agreement.
- b) Provide to OHM ADVISORS within a reasonable time frame, any and all data and information in the Owners possession as may be required by OHM ADVISORS to perform the services under this Agreement.
- c) Designate a person to act as Owners representative who shall have the authority to transmit instructions, receive information, and define Owner policies and decisions as they relate to services under this Agreement.

4. PERIOD OF SERVICE – The services called for in this Agreement shall be completed within the time frame stipulated in the Proposal or Scope of Services, or if not stipulated shall be completed within a time frame which may reasonably be required for completion of the work. OHM ADVISORS shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this agreement resulting from any cause beyond OHM ADVISORS reasonable control.

5. COMPENSATION – The Owner shall pay OHM ADVISORS for services performed in accordance

with the method of payment as stated in the Proposal or Scope of Services. Method of compensation may be lump sum, hourly; based on a rate schedule, percentage of the construction cost, or cost plus a fixed fee. The Owner shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental or other special project related items at a rate of 1.15 times the invoice amount.

6. TERMS OF PAYMENT – Invoices shall be submitted to the Owner not more often than monthly for services performed during the preceding period. Owner shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a charge at the rate of one percent per month from said thirtieth day.

7. LIMIT OF LIABILITY – OHM ADVISORS shall perform professional services under this Agreement in a manner consistent with the degree of care and skill in accordance with applicable professional standards of services of this type of work. To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability in the aggregate, of OHM ADVISORS and its Officers, Directors, Partners, employees, agents, and subconsultants, and any of them, to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages of any nature whatsoever arises out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of OHM ADVISORS or OHM ADVISORS' Officers, Directors, employees, agents or subconsultants, or any of them shall not exceed the amount of \$25,000 or OHM ADVISORS fee, whichever is greater.

8. ASSIGNMENT – Neither party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other party.

9. NO WAIVER – Failure of either party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either party at any time to avail themselves of such remedies as either may have for any breach or breaches of such provisions.

10. GOVERNING LAW – The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.

11. DOCUMENTS OF SERVICE – The Owner acknowledge OHM ADVISORS' reports, plans and construction documents as instruments of professional services. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the Owner upon completion of the work and payment in full of all monies due OHM ADVISORS, however, OHM ADVISORS shall have the unlimited right to use such drawings, specifications and reports and the intellectual property therein. The Owner shall not reuse or make any modifications to the plans and specifications without prior written authorization by OHM ADVISORS. In accepting and utilizing any drawings or other data on any electronic media provided by OHM ADVISORS, the Owner agrees that they will perform acceptance tests or procedures on the data within 30 days of receipt of the file. Any defects the Owner discovers during this period will be reported to OHM ADVISORS and will be corrected as part of OHM ADVISORS' basic Scope of Services.

12. TERMINATION – Either party may at any time terminate this Agreement upon giving the other party 7 calendar days prior written notice. The Owner shall within 45 days of termination, pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.

13. OHM ADVISORS' RIGHT TO SUSPEND ITS SERVICES – In the event that the Owner fails to pay OHM ADVISORS the amount shown on any invoice within 60 days of the date of the invoice, OHM ADVISORS may, after giving 7 days notice

to the Owner, suspend its services until payment in full for all services and expenses is received.

14. OPINIONS OF PROBABLE COST – OHM ADVISORS preparation of Opinions of Probable Cost represent OHM ADVISORS' best judgment as a design professional familiar with the industry. The Owner must recognize that OHM ADVISORS has no control over costs or the prices of labor, equipment or materials, or over the contractor's method of pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.

15. JOB SITE SAFETY – Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the General Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions. The Owner agrees that the General Contractor is solely responsible for jobsite safety, and warrants that this intent shall be made clear in the Owners agreement with the General Contractor. The Owner also agrees that OHM ADVISORS shall be indemnified and shall be made additional insureds under the General Contractors general liability insurance policy.

16. DISPUTE RESOLUTION – In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and OHM ADVISORS agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the parties mutually agree otherwise.

Union St LS Repair Design  
Sanitary Sewer

Staff	Rate	Preliminary Design Hours	100% Bid Docs Hours	Permits & Approvals Hours	Project Management Hours	QA/QC Hours	Review Final Hours	Hours	Hours	TOTALS
Principal	\$ 185.00									\$ -
Sr. Associate	\$ 175.00									\$ -
Associate	\$ 165.00					2				\$ 330.00
PE IV	\$ 160.00									\$ -
PE III	\$ 140.00	4	16	4	8		4			\$ 5,040.00
PE II	\$ 129.00									\$ -
PE I	\$ 116.00									\$ -
GE III	\$ 119.00									\$ -
GE II, Tech IV	\$ 113.00	4	16	16						\$ 4,068.00
GE I, Tech 3 (Survey Office)	\$ 103.00	8								\$ 824.00
Tech 2	\$ 89.00									\$ -
Admin Support	\$ 57.00		8							\$ 456.00
Survey Crew (2 person)	\$ 225.00	10								\$ 2,250.00
<b>TOTAL</b>										<b>\$ 12,968.00</b>

ITEM NO. 9C  
DATE 10/4/16

## PURCHASE OF SERVICE AGREEMENT

THE CITY OF ALMA TRANSPORTATION DEPARTMENT (hereinafter referred to as "City"), 525 East Superior, Alma, MI 48801, and City of St. Louis, (hereinafter referred to as "Purchaser"), 300 N. Mill St., St. Louis, MI 48880, in consideration of the mutual promises contained herein, do hereby agree as follows:

### 1. TERM

The term of this Agreement is a twelve month period, October 1, 2016 through September 30, 2017.

### 2. SERVICE PROVIDED

2.1 The City will provide public transit, demand response service, according to the maps, schedules, and fare rates listed in Exhibit #1, and made part hereof. Said schedules may be modified by the City, at its discretion, for reasons including but not limited to Section 3 below.

2.2 The City will supply the Purchaser with quarterly service reports that will include boarding information for demand responsive service.

### 3. FINANCIAL MANAGEMENT

#### 3.1 Payments by Purchaser

The Purchaser agrees to pay the City a sum of \$5,000 per year for provided service. The City shall send billing invoices to the Purchaser on a quarterly basis in the amount of \$1,250 beginning October 1, 2016.

#### 4.2 Financial Assumptions, Power of Authority to Modify Services

It is expressly understood by the parties that the charges to the Purchaser are based on the City's Annual Operating Budget including the projected level of expenses and revenues necessary to implement the Annual Service Plan. The annual service hours and expenses and the calculation of the projected revenues to meet these fixed-route and demand-response expenses are attached as Exhibit #2. In the event that variances in costs or revenues render it impossible, in the reasonable judgment of the Authority, to provide the number of service hours at the local costs indicated in Exhibit #2 without undue financial loss, the parties will renegotiate such hours and charges.

#### 4.3 Mutual Cooperation Among Governmental Units

It is further understood and agreed that the other governmental units or entities have entered or are expected to enter into similar contracts with the City. Transit services covered by this and other contracts are interdependent such that if any purchaser breaches its contract, fails to enter into a contract, or terminates its agreement, the City may modify, reduce, or cancel schedules or hours of service covered under this Agreement subject to the procedures contained in Exhibit #1.

#### 4.4 Fares

It is expressly understood that determination of fare levels and all policies relating to fare collection and administration will be the responsibility of the City and may be modified during this agreement.

#### 5. EQUIPMENT

The City will provide all hardware and vehicles necessary for the service to be rendered hereunder, will maintain said equipment and will retain ownership of said equipment.

#### 6. PERSONNEL

The City will provide the personnel necessary to fulfill its obligation hereunder, and retains complete authority in hiring, regulation and termination of said personnel.

#### 7. INDEMNIFICATION

The City will indemnify Purchaser and hold Purchaser harmless from all claims, suits, actions and damages resulting from operation of vehicles conducted by the City under this Agreement except to the extent that such damages are caused by the Purchaser. It is not the intent of the City to waive any governmental immunity otherwise available to it. Purchaser, subject to any governmental immunity available to it, will indemnify and hold the City harmless from all claims, suits, actions, and damages caused by its officers, agents, or employees except to the extent caused by the City.

#### 8. ASSIGNMENT

This Agreement will not be assigned by either party without the written consent of the other.

#### 9. EXTENSION

It is the intent of the parties to engage in this service for a period longer than that cited in Paragraph 1, providing that the service is satisfactory to the parties. Therefore, the parties agree that this Contract shall be extended for successive periods of one year each unless a party notifies the other of its intent not to renew no less than 90 days before the end of the prior period, the same terms and conditions provided. In the event that the parties fail to reach agreement on any or all of these items, then this extension will be null and void and of no effect.

#### 10. TERMINATION

Either party may cancel its participation in this agreement or terminate any services provided under this agreement at any time without further liability upon providing 120 days-notice in writing to the

other party of intent to cancel.

**11. EQUAL EMPLOYMENT OPPORTUNITY**

In connection with the execution of this Contract, the City will not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, age, or national origin, other than as a bonafide occupational qualification. The City represents that it has taken and will continue to take affirmative actions to ensure that applicants are selected, and that employees are treated during their employment, without regard to their race, religion, color, sex, handicap, age or national origin.

**12. MODIFICATION OF AGREEMENT**

This contract may be modified in writing by mutual agreement of the parties.

**13. EVIDENCE OF INSURANCE**

The CITY will be obligated to maintain public liability, vehicle, unemployment and worker's compensation insurance in accordance with federal and state laws and regulations.

Executed in duplicate this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kurt Giles  
City Manager – St. Louis

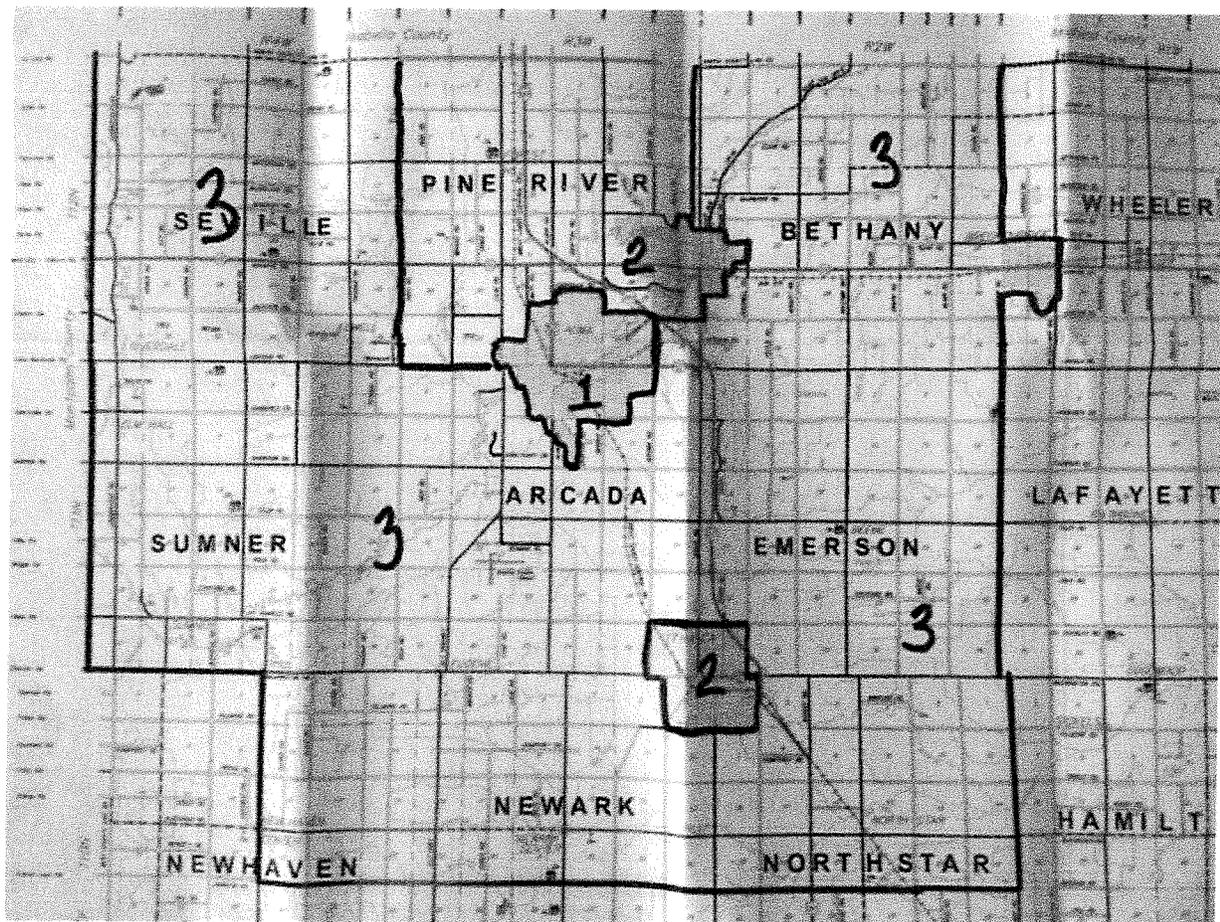
\_\_\_\_\_  
Phillip Moore  
City Manager - Alma

Exhibit #1

## Service Areas

Service are for the ATC would be split into 3 distinct zones:

- Zone 1: City of Alma – 1,2,3, Priority Service Open 6am-8pm
- Zone 2: Cities of St. Louis and Pine River Township – 1,2,3, Priority Service from 9:00 am – 6:00pm.
- Zone 3: All other areas within the 10-mile service radius, including to and from Gratiot County Court and Commerce Drive (8:30 am, 11:00 am, 1:00pm, 4:00 pm) or other Zone 3 areas. Other than to and from Ithaca, 24 hour advance calls required, including Breckenridge.



## Fares

### Zone 1 - City of Alma

Adult	\$2.00
Junior	\$1.50
Senior and Reduced Fare	\$1.00
Gold Card	Free

### ZONE 2 – 2 Mile Radius of Alma (including to and from St. Louis) In City Service for St. Louis and Ithaca

Adult	\$3.00 (\$5.00 round trip: paid on initial ride)
Junior	\$3.00 (\$5.00 round trip: paid on initial ride)
Senior and Reduced Fare	\$1.50
Gold Card	\$1.00

### ZONE 3 – All other areas within the 10 mile radius, including service to and from Ithaca

Adult	\$4.00 (\$7.00 round trip: paid on initial ride)
Junior	\$4.00 (\$7.00 round trip: paid on initial ride)
Senior and Reduced Fare	\$2.00
Gold Card	\$1.50

**Exhibit #2**

**OUT OF CITY COST ANALYSIS**

**Calculating Operating Costs:**

Operating Costs include salaries, fringe benefits, and internal service costs. These costs are divided by the revenue hours for the buses to get a per hour rate.

- FY2017 Budgeted Salaries (Operations + 2 PT) = \$261,000
- FY 2017 Budgeted Fringe (Operations) = \$114,500
- FY2017 Budgeted Internal (+5,000 Media) = \$43,000
- **Total 2017 Budgeted Operating** \$418,500

- FY2017 Budgeted Vehicle Hours (includes mental health) = 8188 hours

**TOTAL PER HOUR OPERATING COST: \$418,500/8188 = \$51.11/hour**

**Calculating Maintenance Costs:**

Maintenance Costs include fuel, materials, parts, utilities, insurance, leases and rentals. These costs are divided by the vehicle mileage to get a per mile rate.

- FY2017 Budgeted Maintenance costs = \$108,600
  
- FY2017 Budgeted Vehicle Miles = 100,000

**TOTAL PER MILE MAINTENANCE COST: \$108,600/100,000 = \$1.08**

**Operating Costs: Based on \$51.11/hour**

- Operate 5 hours per day
- 25hrs per week x \$51.11                      \$1277.75 per week
- 52 weeks x \$1277.75                              \$66443 per year
- Subtract State Funding @ 35.7650%        \$23,763.33
- Subtract Federal Funding @ 18.5%          \$12,291.95
- **Total Yearly Operating**                      **\$30,387.72 per year**

**Maintenance Costs: Based on \$1.08/mile**

- 55 miles per day x 5 days =                  275 miles per week
- 275 miles x \$1.08 =                              \$297 per week
- **Total Yearly Maintenance:**                  **\$15,444 (297 x 52)**

TOTAL ADDITIONAL COST TO PROVIDE SERVICE TO THE OUT COUNTY AREAS FOR ONE YEAR:

**\$45,831.72**