

**City of St. Louis**  
**Building Department**  
**300 N. Mill Street**  
**St. Louis, MI 48880**  
**(989) 681-4621**

<b>FOR OFFICE USE ONLY</b>	
Date: _____	
Fee: _____	
Approved By: _____	

**FENCE/POOL/ZONING APPLICATION**

ESTIMATED COST OF PROJECT:\$ \_\_\_\_\_

<b>I. PROJECT LOCATION</b>		
Street Address: _____		
Description of Work: _____		
<b>II. OWNER INFORMATION</b>		
Owner Name: _____	Owner Telephone: _____	
Owner Address: _____	Mobile Phone: _____	
<b>III. APPLICANT INFORMATION</b>		
Applicant Name: _____	Applicant Telephone: _____	
Applicant Address: _____	Mobile Phone: _____	
<b>IV. CONTRACTOR INFORMATION</b>		
Contractor Name: _____	Contractor Phone: _____	
Contractor Address: _____	Mobile Phone: _____	
Builder's License Number: _____	License Expiration Date: _____	
Workers Compensation Insurance Carrier or Reason for Exemption: _____		
MESC Employee Number or Reason for Exemption: _____		
Liability Insurance Carrier: _____	Expiration Date: _____	
<b>V. FENCE (up to 6'0" in height)</b>		
Please draw proposed location of fence on site plan on back side of _____ of page. (Note: Fence must be on your property.)		
Fencing Material: _____	Post Material: _____	Post Dimensions: _____
Depth of Posts in Ground: _____	Finished Height of Fence: _____	
<b>VI. RETAINING WALLS (Up to 4 ft. in height)</b>		
Please draw proposed location of fence on site plan (see reverse side)		
Wall Material: _____	Finished Height of Wall: _____	
Type of Foundation: _____	Depth of Foundation: _____	
<b>VII. WINDOW AWNINGS (Projecting not more than 54")</b>		
Number of Awnings: _____	Projection (in inches): _____	
<b>VII. STORAGE BUILDINGS (Residential 36-200 sq. ft.)</b>		
Please draw proposed location of storage building on site plan (see reverse side). Include property set-backs and other buildings with dimensions on the property.		
Type of Building: _____	Dimensions: _____	Type of Ret Wall Used: _____

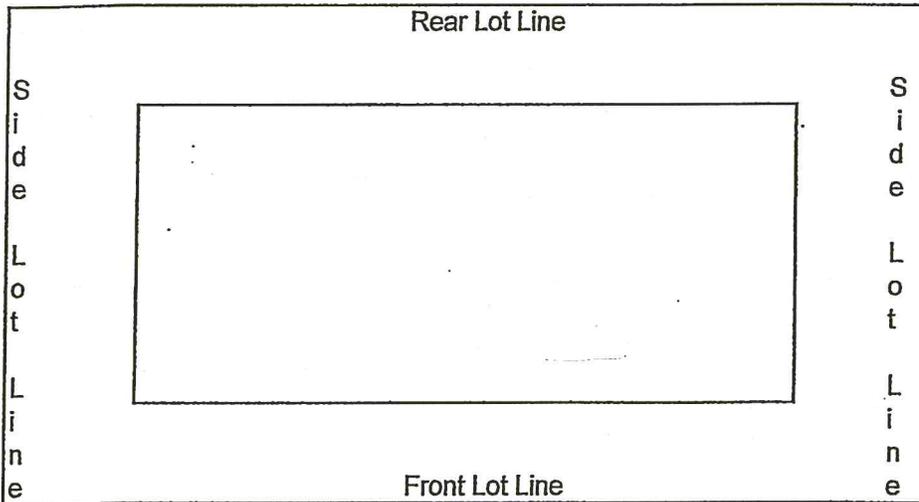
**IX. POOLS**

All pools with the capacity of more than 300 gallons and less than 24 inches in depth shall comply with the City zoning standards. Pools having a depth of 24 inches or more shall comply with the State Construction Code. Please provide copy of specifications for pool proposed placement on site plan (below). To meet requirements, pool must:

- Be equipped with a filtration system
- May not discharge water into sanitary sewer
- Must be completely enclosed with a permanent, substantial barrier no less than 4' in 6' in height.
- May not be in the front yard or in the side street side yard of a corner lot.
- May not be located under lighting or electrical wiring.

Dimensions of pool:                      Capacity(gallons):                      Height above grade:

Proposed barrier(describe):



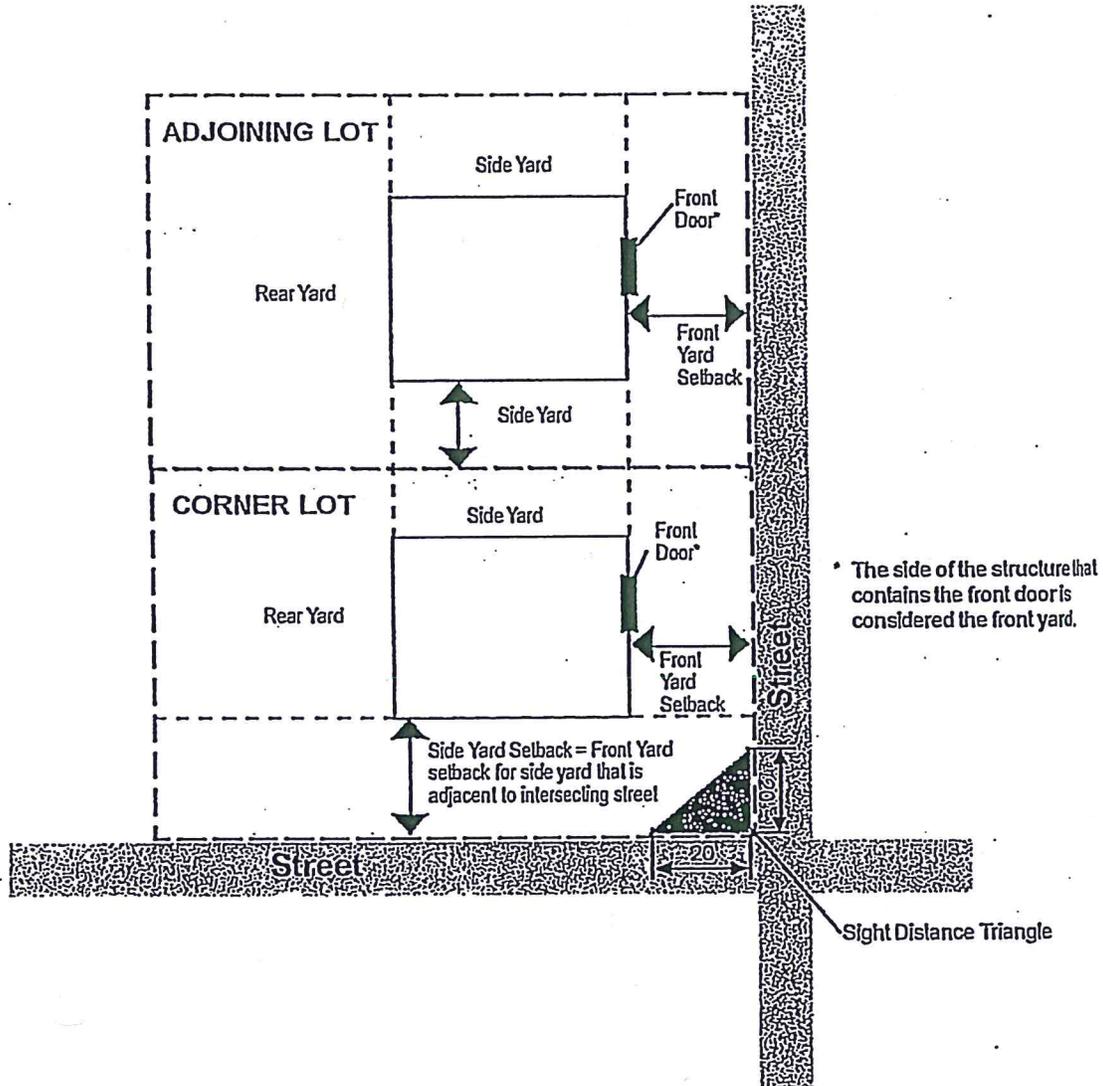
I have read this application and hereby certify it to be correct, and I agree to comply with all laws and ordinances governing the proposed work, to secure all necessary permits, to pay any fees and assessments that pertain, and that if I am not the owner of record, the proposed work has been authorized by such owner and I have been authorized to act as his/her Agent for the proposed work. I also agree the structure will not be occupied or used until authorized by the Building Department.

Section 23a of the state construction codes act of 1972, Act No. 230 of Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Owner/Agent (Required for Issuance)

Date

EXAMPLE C



Sec. 3.16. Fences

Location

No fence shall be located within a street right-of-way. Fences may be located up to any property line abutting a side or rear yard.

Design

The smooth finished side of the fence must face outward with the support posts on the inside toward the subject property.

**Sight Distance Triangle**

The sight distance triangle must be kept free of fences that would obstruct a motorist's views of oncoming traffic. See Example C.

**Residential Districts Fences**

- (1) Fences shall be made of wood, stone, brick, wrought iron, vinyl, and chain link. Chain link is not allowed in a front yard or street side yard.
- (2) Residential fences shall not exceed 3 feet in height when located within a required front yard or street side yard, and shall not exceed 6 feet in height when located in any other yard.

**Non-Residential District Fences**

- (1) Fences shall be made of wood, stone, brick, wrought iron, vinyl, and chain link.
- (2) Non-residential fences shall not exceed 8 feet in height. Barbed wire is allowable in the I-1 District (General Industrial) when used as security fencing on top of chain link fencing that is six feet high.

**Sec. 3.17. Front Yards on Lots Running Through the Block**

In any district where a lot runs through a block from street to street and where a front yard is required, the front yard shall be provided along each street lot line. (See Example D).

**Sec. 3.18. Mobile Homes and Trailers**

Individual mobile homes or trailers, whether attached or detached from wheels, are not considered accessory buildings to a permitted use and are allowed only in mobile home districts subject to the provisions of this Ordinance and any applicable rules and regulations of the State of Michigan or City of St. Louis relating to mobile homes and trailer occupancy.

**(42) SWIMMING POOLS**

- (a) For permanent above or below ground swimming pools, and for portable pools with a diameter exceeding twenty-four (24) feet or an area exceeding two hundred (200) square feet, a permit must be obtained for its alteration, erection and construction. The application for such permit shall include the name of the owner, the manner of supervision of the pool, a plot plan showing the dimensions and site location of the pool plus nearby buildings, fences, gates, septic tanks, tile fields, public utilities and easements. The application for a below ground pool shall be accompanied by plans and specifications to scale of the pool walls, slope, bottom, walkway, diving boards, type and rating of auxiliary equipment, piping and valve layout. Any other information affecting construction and safety features deemed necessary by the City or the County Health Department shall also be submitted. Any swimming pool of a depth of twenty-four (24) inches or more shall be considered an accessory structure and be subject to the requirements of Sections 3.10 and 3.11.
- (b) No portion of the swimming pool or associated structures shall be permitted to encroach upon any easement or right-of-way which has been granted for public utility use.
- (c) Minimum side yard setback shall comply with required side yard spaces specified for the zoning district wherein the pool is located. Furthermore, the pool fence must not be built within the required front yard of a required corner lot side yard. Rear or side yard setback shall not be less than ten (10) feet between the pool outside wall and the side or rear property line, or less than five (5) feet between pool wall and any building on the lot.
- (d) All swimming pools shall be completely enclosed by a chainlink fence or a fence of comparable safety not less than six (6) feet nor more than eight (8) feet in height, and set at a distance of not less than six (6) feet from the outside perimeter of the pool wall, except for swimming pools above grade (i.e., portable) which have a side wall with a smooth surface of not less than four (4) feet in height and with all means of access being secured, raised and/or locked to prevent unauthorized use. Except, that if a building is located on a lot not leaving any means of public access, a fence shall not be required on any such side. All openings in any such fence or building shall be equipped with a self-closing, self-latching gate or door which shall be securely locked with a tamper-proof lock when the pool is not in use, provided, that if the entire premises is enclosed by fence or wall, the fence requirement may be waived by zoning officer, after due inspection and approval.
- (e) All electrical installations or wiring in connection with below ground swimming pools shall conform to the provisions of the National Electrical Code or equivalent. If service drop conductors or other utility wires cross under or over the proposed pool area, the applicant shall make satisfactory arrangements with the utility involved for the relocation thereof before a permit shall be issued for the construction of the swimming pool.



# NOTICE TO HOMEOWNERS

*MCL 339 2401 et seq; MSA 18.245 (2401) et seq. (Michigan Public Act 299 of 1980) States the following:*

*The person or company who applies and obtains a building permit from this office ASSUMES SOLE RESPONSIBILITY for work that is done pursuant to that permit and is SOLELY RESPONSIBLE for compliance with laws enforced by this office.*

*Any revisions to the building permit application or plan must be submitted to this office before changes are made to the structure.*

*The total cost of labor and materials for any work conducted pursuant to a building permit issued by this office MAY NOT EXCEED SIX HUNDRED DOLLARS (\$600.00) unless a licensed residential builder or licensed maintenance or alteration contractor is doing the work. For residential buildings, the homeowner may do the building himself/herself as long as the person owns the home.*

*This office cannot and will not design or assist in the designing of your project, so please do not call with these types of questions. Refer questions regarding structural compliance to your builder, product manufacturer or supplier.*

*PLEASE VERIFY THAT YOUR BUILDER IS LICENSED. Ask your builder to display his State Builders License, be sure to check the expiration date. If you have any doubts you may contact the Michigan Department of Licensing at [www.cis.state.mi.us](http://www.cis.state.mi.us).*

*Section R110.1 of the Michigan Residential Code 2009 Edition States: A building or structure shall not be used or occupied, and a change in existing occupancy classification of a building or structure or portion thereof shall not be made until a certificate of occupancy has been issued in accordance with the act.*

## ACKNOWLEDGEMENT OF RECEIPT

I \_\_\_\_\_ do hereby acknowledge that I have received and understand any and all language in the Notice to Homeowners.

