

The February meeting was changed to March 5, 2008

MINUTES OF THE MID-MICHIGAN COMMUNITY FIRE BOARD

St. Louis, Michigan
March 5, 2008

A Regular Meeting of the Mid-Michigan Community Fire Board was called to order by Chairman Daniel Sagle at 5:30 p.m., on Wednesday, March 5, 2008.

Members Present: Chairman Daniel Sagle, David Bailey, Kevin Beeson, Robert McConkie, Nancy Roehrs

Members Absent: None

Others in Attendance: Fire Chief Rich Apps, Assistant Fire Chief Richard Prestage, and Captain Jim Smith

Minutes.

Moved by Member Bailey, supported by Member Beeson, to approve the minutes of the regular meeting held on Tuesday, November 27, 2007. Motion carried.

Public Comments. None

Claims & Accounts.

The Fire Board reviewed the Claims & Accounts.

Moved by Member Beeson, supported by Member McConkie, to approve the Claims & Accounts in the amount of \$40,719.43. Motion carried.

Financial Statements.

The Fire Board reviewed the Financial Statements for October, November and December of 2007.

Moved by Member Bailey, supported by Member Beeson, to approve the Financial Statements for October, November and December of 2007. Motion carried.

Election of Officers.

Moved by Member McConkie, supported by Member Bailey to nominate and elect Daniel Sagle as Chair, and Kevin Beeson as Vice-Chair. Motion carried.

Fire Chief's Report.

- There have been 4 fires and 3 mutual aid fires, 19 rescue runs, 0 dive rescues and 0 Jaws-of-Life run.
- The 2007 Runs were 45 fires, 19 mutual aid fires, 0 dive rescues, 4 Jaws-of Life runs and 272 rescue runs.
- During 2007 15 smoke detectors were tested in homes and 8 were found non-functional and 3 had no batteries. Eight new batteries were installed and 28 new smoke detectors were installed. The 15 homes housed 52 people with 5 being senior citizens and one being disabled.
- Trevor Allen has stepped down as Acting Second-Lieutenant.
- Brandon Scott is in Fire Academy at Homer Township. He fell in the parking lot resulting in a leg injury with medical costs being paid through Workmen's Comp.
- Matt Ross has resumed the role of Fire Fighter after having taken a four month leave of absence.
- Twenty fire fighters have had their annual physicals and all were approved to work without restrictions.
- All of the Fire Apparatus are working well and have been serviced.
- D. Childs, B. Coty, J. Henry, S. Muscott and C. Williams attended Incident Safety Officer training.
- The 2007 Assistance to Fire Fighters Grant Application was denied.
- Received a DNR grant for \$1,700 to purchase fire hose and pagers and it is a 50/50 grant. Purchase 6 – 1 ¾” hoses, 10 – 2 ½” hoses and 3 new pagers.
- One thermal imaging camera was repaired at a cost of \$1,200. A committee will begin to evaluate thermal imagers and new technologies available.
- Looking at commercial ceiling fans for the apparatus bays to improve hat flow and drying during cold weather.
- Ron Salladay obtained a number of SCBA masks from Dow Chemical. The head harnesses need to be replaced with nomex so they are safe for fire fighting. These may permit us to begin issuing individual masks to each fire fighter.

Chief Apps stated that the fire department received a \$1,000 from Resurrection Life Church to use for undesignated equipment purchase.

Approve Authorization to Apply for Firefighters Grant.

Fire Chief Apps requested Cemetery Board approval to apply for Assistance to Firefighters Grant totaling \$100,000 for turnout gear and SCBA. The 5% match of funds would come from money budgeted for “Uniforms and Turnout Gear” and “Equipment”.

Moved by Member Sagle, supported by Member Bailey, to approve authorization for Fire Chief Apps to submit an application for Assistance to Firefighters Grant in the amount of \$100,000 for turnout gear and SCBA with a 5% match of local funds. Motion carried.

Discussion on Proposed 2008-2009 Budget.

The Fire Board discussed the proposed Budget for Fiscal Year 2008-2009.

Moved by Member McConkie, supported by Member Sagle, to approve the Budget for Fiscal Year 2008-2009. Motion carried.

Other Business.

Member Beeson wanted to know what the scheduled dates were for the Fire Board Meeting so he arrange his schedule for the meetings.

Member Roehrs stated that the Fire Board Meetings are the third Thursday in February, May, August and November.

Moved by Member Sagle, supported by Member McConkie, to approve to adjourn the meeting at 6:30 p.m. Motion carried.

Nancy L. Roehrs
City Clerk

Due to conflicting schedules, the May Fire Board Meeting has been changed to June 5, 2008. Minutes will be posted following the meeting.

MINUTES OF THE MID-MICHIGAN COMMUNITY FIRE BOARD

St. Louis, Michigan

June 5, 2008

A Regular Meeting of the Mid-Michigan Community Fire Board was called to order by Chairman Daniel Sagle at 5:30 p.m., on Thursday, June 5, 2008.

Members Present: Chairman Daniel Sagle, Robert McConkie, Nancy Roehrs, Duane Sherwood

Members Absent: Kevin Beeson (excused)

Others in Attendance: Fire Chief Rich Apps, Assistant Fire Chief Richard Prestage, and Captain Jim Smith

Minutes.

Moved by Member Sherwood, supported by Member McConkie, to approve the minutes of the regular meeting held on Wednesday, March 5, 2008, subject to the following corrections on page 20 under the Fire Chief's Report should read "to improve heat flow", 2nd paragraph should read "Fire Board" and last paragraph should read "he arranged". Motion carried.

Public Comments. None

Claims & Accounts.

The Fire Board reviewed the Claims & Accounts.

Chief Apps stated that at the last meeting Member Beeson asked why Fire Truck E-621 had to be repaired twice for body work at Rex's Frame & Axle Service. When talking with Fire Fighter Dickman he reported that the second repair was for body erosion repair not seen the first time on a different location of the vehicle.

Moved by Member Roehrs, supported by Member Sherwood, to approve the Claims & Accounts in the amount of \$40,111.15. Motion carried.

Financial Statements.

The Fire Board reviewed the Financial Statements for February, March, and April of 2008.

Member Roehrs told the Fire Board that \$30,000 was transferred to reserve cash in February but does not show up on the expense report because it was done as transfer from cash account to reserve cash account.

Moved by Member McConkie, supported by Member Roehrs, to approve the Financial Statements for February, March, and April of 2008. Motion carried.

Fire Chief's Report.

- There have been 14 fires and 10 mutual aid fires, 114 rescue runs, 0 dive rescues and 1 Jaws-of-Life run.
- Brandon Scott will complete Fire Academy June 7th. Hugo Gomez will test for Fire Fighter I-11 certification June 4th. Matt Ross resigned due to time demands of his work and Alex Velazco resigned because he is working out of state. Taking applications because there are three openings for fire fighters.
- All of the Fire Apparatus are working well.
- Coty, Henry, Muscott, Dickman, Gomez, Dill, Long, Scott, Prestage and Hawley attended "Street Smart Building Construction" training.
- Allen, Brush, Coty, Dickman, Gomez, Hawley and Salladay attended "Scared Straight Fire Fighter" training.
- Case, McJilton, Coty, Muscott, Hawley Childs, Allen and Henry attended "Pump School" training.
- The emergency siren appears to have been struck by lightning damaging the control circuit board and was out of service for several weeks.
- Received a DNR grant for application for 2008. Will apply for pagers and hose.
- The city needs to expand their electronic equipment room. We are working together to build a new chief's office attached to the meeting room in the basement as well as a storage closet and a conference room. This will give space in my current office for expansion of the electronics room. Hope to have this completed by mid-summer. Will be purchasing construction materials and office equipment.

Other Business.

Member Sagle stated that he is not receiving fax information on fire and rescue runs.

Chief Apps stated that he has been faxing the information.

Member Sagle stated that someone else must be getting the information and would check on the matter.

Member Roehrs stated that she and Member McConkie have been reviewing the rescue runs to evaluate what the type of medical runs that have the fire department has been responding to.

Member Roehrs stated that the current Fiscal Year Budget 2007-2008 will not have to be amended.

Moved by Member Sagle, supported by Member Roehrs, to approve to adjourn the meeting at 5:44 p.m. Motion carried.

Nancy L. Roehrs
City Clerk

MINUTES OF THE MID-MICHIGAN COMMUNITY FIRE BOARD

St. Louis, Michigan
August 20, 2008

A Regular Meeting of the Mid-Michigan Community Fire Board was called to order by Chairman Daniel Sagle at 5:30 p.m., on Wednesday, August 20, 2008.

Members Present: Chairman Daniel Sagle, Kevin Beeson, Robert McConkie, Nancy Roehrs, Duane Sherwood

Members Absent: None

Others in Attendance: Fire Chief Rich Apps, and Captain Jim Smith

Minutes.

Moved by Member Sherwood, supported by Member McConkie, to approve the minutes of the regular meeting held on Thursday, June 5, 2008. Motion carried.

Public Comments. None

Claims & Accounts.

The Fire Board reviewed the Claims & Accounts.

Moved by Member McConkie, supported by Member Sherwood, to approve the Claims & Accounts in the amount of \$37,678.34. Motion carried.

Financial Statements.

The Fire Board reviewed the Financial Statements for May and June of 2008.

Moved by Member McConkie, supported by Member Sherwood, to approve the Financial Statements for May and June of 2008. Motion carried.

Member Beeson joined the meeting at 5:36 p.m..

Fire Chief's Report.

- There have been 25 fires and 15 mutual aid fires, 153 rescue runs, 0 dive rescues and 1 Jaws-of-Life run.
- Brandon Scott and Hugo Gomez have received Fire Fighter II Certification.
- Fire Fighter Coty has been promoted to Acting Second Lieutenant.
- Chad Williams experienced heat exhaustion at a structure fire but returned to duty after 24 hours with medical clearance.

- Have three openings for fire fighters and interviews were August 13th.
- Pump Tanker 671 was serviced, Pump Tanker 621 was serviced with minor repairs and found leak in transmission will schedule repair in Grand Rapids, Pump Tanker 622 was serviced and found a problem with the transfer case repair cost could be \$500 or if more extensive then could be as high as \$5,000.00. The rescue vehicle and DNR Grass Rig were serviced.
- Best, Coty Muscott, Gomez and Scott attended a cargo tank training class.
- Childs, Gomez, Muscott and Scott plan to take a Medical First Responder class being offered in Midland County starting in September.
- The fire fighters donated 200 smoke detectors to the Youth Group Work Camp to install during the week of home repairs.
- Annual hose testing has been completed with three lengths of 1 ¾” hose failing the test and two of 1 ½” hose failing.
- Construction of the new office and conference room has progressed slowly.
- Our M.F.R. license has been renewed to September 30, 2009.
- The price of turn out gear is expected to increase 35 to 50% due to the increase of oil. Talked with Member Roehrs about the finances and found out there were funds available to purchase five turnout gear suits before the price increases.
- Jerry and Carol Freed had a fire in one of their rental homes and they sent a letter commending the fire department on their excellent response to the fire.

Other Business.

Member Sagle wanted to know what vehicle Chief Apps was looking to replace in the future.

Chief Apps stated that the DNR Grass Rig should be replaced next.

The consensus of the board was to have Chief Apps obtain bids on Ford, GM and Chrysler one ton pickup truck with four wheel drive to replace the DNR Grass because the prices for that type of truck have dropped because they are not selling right now due to gas increases.

Member Beeson stated that a special meeting could be scheduled if Chief Apps needs to get approval to purchase a vehicle before the board meets again.

Member Roehrs discussed the letter from Gratiot Medical Center along with the reimbursement for the fire fighter physicals in the amount of \$3,627.50 with the Fire Board.

Chief Apps stated that he would gather information on calculating run costs for the next meeting.

Chief Apps stated that they are still having problems with Central Dispatch sending the rescue unit on runs that on not life threatening. The matter was discussed with Mr. Duflo.

The Fire Board discussed charging home owners insurance companies for fire runs and billing individuals for rescue runs. Jasper Township already charges \$500.00 for fire runs and \$125.00 for rescue runs.

Member McConkie stated that each jurisdiction should look at adopting the same rate structure for billing purposes for the fire and rescue runs.

Chair Sagle requested that the meeting in November be changed to the 13th instead of the 20th. Also the meeting on the 13th of November will be his last meeting because he was eliminated in the August Primary Election.

The consensus of the Fire Board was to change the meeting scheduled for November 20th to the 13th.

Moved by Member Sagle, supported by Member Roehrs, to approve to adjourn the meeting at 6:10 p.m. Motion carried.

Nancy L. Roehrs
City Clerk

MINUTES OF THE MID-MICHIGAN COMMUNITY FIRE BOARD

St. Louis, Michigan
November 13, 2008

A Regular Meeting of the Mid-Michigan Community Fire Board was called to order by Chairman Daniel Sagle at 5:30 p.m., on Thursday, November 13, 2008.

Members Present: Chairman Daniel Sagle, Kevin Beeson, Robert McConkie, Nancy Roehrs, Duane Sherwood

Members Absent: None

Others in Attendance: Fire Chief Rich Apps, and Assistant Chief Richard Prestage

Minutes.

Moved by Member Sherwood, supported by Member Beeson, to approve the minutes of the special meeting held on Thursday, August 28, 2008. Motion carried.

Moved by Member McConkie, supported by Member Sherwood, to approve the minutes of the regular meeting held on Wednesday, August 20, 2008, subject to the following correction on page 25 should read 2
2 1/2 inch hose failing and five turn out coats. Motion carried.

Public Comments. None

Claims & Accounts.

The Fire Board reviewed the Claims & Accounts.

Moved by Member McConkie, supported by Member Roehrs, to approve the Claims & Accounts in the amount of \$77,064.53. Motion carried.

Financial Statements.

The Fire Board reviewed the Financial Statements for May and June of 2008.

Moved by Member Sagle, supported by Member Sherwood, to approve the Financial Statement for September of 2008. Motion carried.

Fire Chief's Report.

- There have been 41 fires and 20 mutual aid fires, 234 rescue runs, 0 dive rescues and 1 Jaws-of-Life run.

- Tyler Davidson, Casey Scott and Brian Wood have been appointed Probationary Fire Fighters. They will begin Fire Academy in December.
- Annual physicals have been done, awaiting reports.
- Luverne Pumper was leaking transmission fluid and was repaired, E One Pumper repaired the transfer case, the GMC Grass Rig has been put into service, and the old Grass Rig had been returned to the DNR.
- Childs, Gomez, Muscott, Scott and Dickman are enrolled in Medical First Responder Class.
- Allen, Coty, and Gomez attended a command and leadership seminar.
- Allen, Apps, Coty, Henry, B. Scott, C. Scott and Wood attended a Roadway Incident Safety Class.
- Construction of the new office and conference room are progressing.
- Received a laptop computer under a homeland security grant from Gratiot County Emergency Management.
- Best, Henry and McJilton represented the fire department at the first annual Breckenridge Chili Cook-Off and they won three prizes for Best Chili, Peoples Choice and Best Decorated Booth. During the event they distributed fire safety information to the public.
- The furnace in the basement had to be repaired.

Discussion on Calculating Costs for Fire Runs.

Fire Chief Apps presented some information on how to calculate the cost of fires runs.

Member Roehrs will review the information and prepare fire run costs for the next meeting.

Other Business.

Member McConkie presented Chair Sagle a Resolution of Recognition from the Saint Louis City Council for his 12 years of dedicated service to the Mid Michigan Community Fire Board.

Chair Sagle thanked the City Council for the acknowledgement and stated that he has enjoyed working with the fire board members.

Member Roehrs stated that Member Sherwood and Member Sagle will be missed on the Fire Board and have been good ambassadors for the fire department.

Moved by Member Sherwood, supported by Member Sagle, to approve to adjourn the meeting at 6:05 p.m. Motion carried.

Nancy L. Roehrs
City Clerk