

# CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

James Kelly, Mayor  
Jerry Church, Council Member  
Tom Reed, Council Member

Melissa Allen, Mayor Pro-Tem  
George Kubin, Council Member

**\*Agenda\***  
**Tuesday**  
**February 2, 2016**

**6:00 p.m.**

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Minutes:
  - a. Regular Meeting January 19, 2016.
5. Claims & Accounts.
6. Monthly Board Minutes.
7. Audience Recognition

*"Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit."*
8. Consent Agenda – Motion to Approve.
  - a. Payment No. 16 to RCL for SRF Project – Approve.
  - b. Payment No. 8 to Dunigan Bros. for South Transmission Main–Phase II & Giddings Place Reconstruction – Approve.
  - c. Payment No. 9 to Dunigan Bros. for South Transmission Main–Phase II & Giddings Place Reconstruction Release of Retainage – Approve.
  - d. Payment to Spicer Group for SAW Grant Implementation – Approve.
  - e. Payment to FTC&H for Water Supply Project – Approve.
  - f. Payment to GAWA for Water Supply Project – Approve.
  - g. MMEA Annual Membership Dues.

9. Business of the Council.
  - A. Electric Capacity Purchase Letter of Authorization.
  - B. Purchase of Diesel Engine Oil.
  - C. Authorization for Diesel Fuel Purchase.
  - D. Appointment to DDA Board.
10. City Manager's Report.
11. City Clerk's Report.
12. Police Chief's Report.
13. City Council Comments.
14. Public Comments.
15. Adjournment.

## CITY COUNCIL PROCEEDINGS

St. Louis, Michigan  
January 19, 2016

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Tuesday, January 19, 2016 at 7:30 a.m. in the City Hall Council Chambers

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None  
City Manager: Kurt Giles  
City Clerk: Mari Anne Ryder  
Police Chief: Richard Ramereiz Jr.

Others in Attendance:

Keith Risdon – Public Services Director, Bobbie Marr – Finance Director, Mark Abbott – Public Works Supervisor, Mike Parsons – Electric Foreman, Dori Foster – Community Services Coordinator, Phil Hansen – DDA Director, Mark Rochford – Umbaugh & Associates.

Council Member Kubin led in the Pledge of Allegiance to the flag.

### **City Council Minutes.**

City Council discussed the Regular Meeting Minutes of January 4, 2016.

Moved by Allen, supported by Church, to approve the minutes of the Regular Meeting held on January 4, 2016. All ayes carried the motion.

### **Claims & Accounts.**

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Allen, to approve the Claims & Accounts in the amount of \$603,687.02. All ayes carried the motion.

### **Monthly Board Reports.**

City Council discussed the December, 2015 Monthly Reports.

Moved by Kubin, supported by Church, to receive the December, 2015 Monthly Reports and place on file. All ayes carried the motion.

**Audience Recognition.**

None

**Umbaugh & Associates – Long Term Investing Presentation.**

Mark Rochford of Umbaugh & Associates reviewed the services that are available such as, offering guidance and assistance from inception to project completion, financial analysis and long-term planning.

Discussion was held.

Council members thanked Mr. Rochford.

**Consent Agenda.**

Mayor Kelly requested approval of Consent Agenda items “a” through “e” as shown below:

- a. Payment to FTC&H for 2015 Water Supply Projects – Approve.
- b. Payment to MDOT for Main Street Project – Approve.
- c. Payment to Falcon for Asphalt Trailer – Approve.
- d. Payment to Rowe for Prospect/Corinth Design Project – Approve.
- e. Approve Payment to Fairbanks Morse for RICE Compliance – Approve.

Moved by Reed, supported by Allen, to approve Consent Agenda items “a” through “e.” All ayes carried the motion.

**Consent Agenda Continued.**

- a. Final Payment to RCL for City Hall Project – Approve.

Moved by Kubin, supported by Church, to final payment to RCL Construction in the amount of \$10,000.00. All ayes carried the motion.

**New Business.**

**Ratify Diesel Engine Oil Purchase.**

City Manager Giles stated the Diesel Engine oil purchase is needed for Engines #1 and #7 as they are near completion. A future purchase will need to be made for Engines #8 & #9 plus anti-freeze will also need to be purchased.

Manager Giles recommended City Council Members ratify the purchase of ten 55 Gallon Drums of Diesel Engine Oil from Scotland Oil in the amount of \$5,775.00.

Moved by Allen, supported by Reed, to ratify the purchase of Diesel Engine Oil from Scotland Oil in the amount of \$5,775.00. All ayes carried the motion.

**Approve Long Term Investment Advisors/Depository.**

Finance Director Marr requested Council Members approve to designate Umbaugh & Associates as Long Term Investment Advisors/Depositories.

Discussion was held.

Moved by Allen, supported by Reed, to approve to designate Umbaugh and Associates as Long Term Investment Advisors/Depositories and enter into an agreement.

Roll call vote:

Ayes: Allen, Reed, Church, Kubin, Kelly

Nays: None

Motion Carried.

**Resignation from Housing Commission.**

City Manager Giles requested City Council Members accept the resignation of Housing Commission Member Judy Fulk.

Moved by Kubin, supported by Allen, to accept the resignation of Housing Commission Member Judy Fulk with regret. All ayes carried the motion.

**Obsolete Property Rehabilitation Act (OPRA) Update.**

DDA Director Hansen stated OPRA provides for a tax incentive to encourage the redevelopment of obsolete buildings and there is interest from our downtown businesses.

Discussion was held.

DDA Director Hansen will continue to pursue the program.

**City Manager Report.**

Manager Giles informed Council Members of the following items:

- The Wastewater Treatment Plant Project punch list items are not complete, final payment is pending.

- A few people have shown interest in old City Hall.
- The Police Department overhead door project should start next week. Discussion was held on whether to replace the current doors with less expensive raised panel doors.

It was the consensus of the Council to stay with the current design.

### **City Clerk Report.**

City Clerk Mari Anne Ryder informed Council Members on the following:

- January 28, 2016 is the Annual Chamber Dinner, with social hour at 5:30 and dinner at 6:30 at the Masonic Chapel and need to know how many tickets will be needed.
- Congressman John Moolenaar's Aid, Karen Ruth, is scheduled to use the Multi-Purpose room on February 24, 2016 from 11:30 a.m. to 12:30 a.m. The Public is welcome to attend.

### **Police Chief Report.**

Chief Ramereiz stated there is an upcoming conference regarding Marijuana Dispensaries that he is checking into attending. There will also be information available on line and he will keep Council informed.

### **Council Comments.**

Member Church inquired on the use of City wells and the water use from the Authority.

Manager Giles stated there are six available and the issue with metered water usage is not yet resolved.

Member Reed inquired on the status of the property on the corner of Hidden Oaks Drive and M-46.

Manager Giles stated there is still interest in the property purchase and details are still being worked out.

Member Allen inquired on the status of the DeShano Project.

Director Hansen stated DeShano Construction received their grant and the project is expected to start sometime in 2016.

Mayor Kelly inquired on the apartment building next to the Post Office.

Community Services Coordinator Dori Foster stated there has been no activity, but the owner still seems interested in selling the building.

**Public Comments.**

None

**Adjournment.**

Moved by Kubin, supported by Allen, to adjourn at 8:58 a.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 21ST CENTURY MEDIA-MICHIGAN	144.00		
2. A - 1 TRUCK PARTS INC	83.83		
3. ABC FASTENER GROUP, INC.	26.43		
4. ALMA CHRYSLER JEEP DODGE	124.51		
5. ALMA CITY CLEANERS	176.50		
6. AMAZON.COM	259.96		
7. BADER & SONS CO.	59.18		
8. BAKER & TAYLOR INC	582.34		
9. BC RV & AUTO SALES LLC	47.05		
10. BELL EQUIPMENT COMPANY	583.32		
11. BLUETARP FINANCIAL	39.99		
12. BRODART COMPANY	28.26		
13. C & S STEEL SERVICE CO., INC.	10.00		
14. CAPITAL ONE COMMERCIAL	41.94		
15. CHARTER COMMUNICATIONS	245.00		
16. CITY OF ALMA	155,801.83		
17. CITY OF ST LOUIS, PAYROLL	117,236.70		
18. CRYSTAL PURE WATER INC.	44.00		
19. DBI BUSINESS INTERIORS	230.20		
20. DUNIGAN BROS, INC	190,573.64		
21. ETNA SUPPLY COMPANY	2,051.87		
22. EXTREME CLEAN 24/7	107.10		
23. FAMILY FARM & HOME	118.84		
24. FASTENAL COMPANY	35.08		
25. FINAL TOUCH CO	780.00		
26. FISHBECK, THOMPSON, CARR & HUBER	6,771.70		
27. FISHER SCIENTIFIC	121.52		
28. GALE/CENGAGE LEARNING	50.03		
29. GILBERT SALES & SERVICE, INC	16.50		
30. GRAINGER INC	275.15		
31. GRATIOT AREA CHAMBER COMMERCE	240.00		
32. GRATIOT AREA -SOLID WASTE	12,419.76		
33. HALL'S AUTO, INC	35.30		
34. KEN'S CULLIGAN	12.89		
35. MAURER'S TEXTILE RENTAL INC.	53.17		
36. MEDLER ELECTRIC COMPANY	261.00		
37. MICHIGAN CAT	750.00		
38. MICHIGAN MUNICIPAL ELECTRIC	7,161.00		
39. MICHIGAN MUNICIPAL LEAGUE	4,517.00		
40. MICHIGAN PUBLIC POWER AGENCY	62,158.03		
41. MIDMICHIGAN URGENT CARE ALMA	500.00		
42. MISENHELDER WELDING, INC	463.50		
43. NEW PIG CORPORATION	177.78		
44. NEWKIRK ELECTRIC ASSOCIATES, INC	955.09		
45. NORTHERN SAFETY CO INC	233.75		
46. PARAGON LABORATORIES, INC	10.00		
47. PETER'S HARDWARE	485.50		
48. PINE RIVER AUTOMOTIVE	91.45		
49. PITNEY BOWES GLOBAL FINANCIAL	231.91		
50. POWER LINE SUPPLY	607.51		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. PURCHASE POWER	44.43		
52. QUILL CORPORATION	107.32		
53. RCL CONSTRUCTION CO INC	57,827.14		
54. READER'S DIGEST	20.00		
55. RELIANCE STANDARD LIFE INS. CO	3,421.77		
56. RENT RITE INC	11.32		
57. SCIENTIFIC BRAKE & EQUIP CO	28.80		
58. SCOTLAND OIL COMPANY, INC	5,775.00		
59. SOUTHEASTERN LIBRARIES COOP	79.95		
60. SPICER GROUP	23,973.26		
61. THEKA ASSOCIATES, INC	179.03		
62. TRIVALENT GROUP, INC.	1,467.00		
63. USA BLUE BOOK	70.57		
64. VARNUM ATTORNEY AT LAW	205.00		
65. WALMART COMMUNITY/RFCSLLC	122.59		
66. WINN TELECOM	475.20		
67. WINN TELECOM	107.48		
68. WINN TELECOM	176.14		
69. WINN TELECOM	137.34		
70. WINN TELECOM	110.69		
71. WINN TELECOM	53.19		
72. WINN TELECOM	345.11		
***TOTAL ALL CLAIMS***	662,769.44		

CUSTOM INVOICE REPORT FOR CITY OF ST LOUIS  
 EXP CHECK RUN DATES 02/02/2016 - 02/02/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: 21ST CENTURY MEDIA-MICHIGAN					
01022016	N	DISPLAY ADS-COUNIL MINUTES/LEGAL	101.265.900.000	144.00	144.00
TOTAL VENDOR 21ST					144.00
VENDOR NAME: AA - 1 TRUCK PARTS INC					
198-289952	N	DIESEL ADD 80OZ/TOTAL POWER 32OZ/MOTOR	661.442.930.000.9030	9.68	58.09
			661.442.930.000.9031	9.68	
			661.442.930.000.9032	9.68	
			661.442.930.000.9033	9.68	
			661.442.930.000.9035	9.68	
			661.442.930.000.9024	9.69	
198-291814	N	WINDSHIELD WASHING FLUID	661.442.726.000	25.74	25.74
TOTAL VENDOR AA -					83.83
VENDOR NAME: AABC FASTENER GROUP, INC.					
A248119	N	HEX NUTS/WASHERS/SCREWS	661.442.726.000	26.43	26.43
TOTAL VENDOR AABC					26.43
VENDOR NAME: ALMA CHRYSLER JEEP DODGE					
117070	N	HEATING & AIR CONDITIONING REPAIR	661.442.930.000.9065	90.72	90.72
80299	N	TOUCH UP PAINT FOR #28	661.442.930.000.9028	16.35	16.35
80326	N	TOUCH UP PAINT-#28	661.442.930.000.9028	17.44	17.44
TOTAL VENDOR ALMA					124.51
VENDOR NAME: ALMA CITY CLEANERS					
12312015	N	UNIFORM CLEANING	101.301.820.000	176.50	176.50
TOTAL VENDOR ALMA					176.50
VENDOR NAME: AMAZON.COM					
01102016	N	BOOKS	271.790.745.000	169.73	259.96
			271.790.746.000	19.27	
			271.790.747.000	19.99	
			271.790.748.000	50.97	
TOTAL VENDOR AMAZO					259.96
VENDOR NAME: BADER & SONS CO.					
160959	N	FITTINGS-TRACTOR # 47	661.442.930.000.9047	23.40	23.40
162373	N	CLAMP ON COUPLER-TRACTOR# 47	661.442.930.000.9047	35.78	35.78
TOTAL VENDOR BADER					59.18
VENDOR NAME: BAKER & TAYLOR INC					
2031573644	N	BOOKS	271.790.745.000	25.97	41.23
			271.790.746.000	15.26	

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: BAKER & TAYLOR INC					
2031604299	N	BOOKS	271.790.745.000	250.12	541.11
			271.790.746.000	14.71	
			271.790.748.000	276.28	
TOTAL VENDOR BAKER					582.34
VENDOR NAME: BC RV & AUTO SALES LLC					
194810	N	100 LBS PROPANE	203.463.787.000	47.05	47.05
TOTAL VENDOR BC RV					47.05
VENDOR NAME: BELL EQUIPMENT COMPANY					
0116135	N	SWEEPER PARTS	661.442.930.000.9067	583.32	583.32
TOTAL VENDOR BELL					583.32
VENDOR NAME: BLUETARP FINANCIAL					
34662621	N	ANNUAL SUBSCRIPTION	582.582.726.000	39.99	39.99
TOTAL VENDOR BLUET					39.99
VENDOR NAME: BRODART COMPANY					
B4232329	N	BOOK	271.790.745.000	9.34	9.34
B4233270	N	BOOKS	271.790.745.000	18.92	18.92
TOTAL VENDOR BRODA					28.26
VENDOR NAME: C & S STEEL SERVICE CO., INC.					
9507	N	1/8X3X60	661.442.726.000	10.00	10.00
TOTAL VENDOR C & S					10.00
VENDOR NAME: CHARTER COMMUNICATIONS					
01062016	N	INTERNET SERVICES	101.265.850.000	33.00	197.33
			582.582.850.000	33.00	
			101.172.850.000	33.00	
			592.590.850.000	33.00	
			101.728.850.000	33.00	
			101.301.850.000	32.33	
01142016	N	CABLE	582.582.850.000	47.67	47.67
TOTAL VENDOR CHART					245.00
VENDOR NAME: CITY OF ALMA					
2016-00000010WA	N	WATER AUTHORITY REIMBURSEMENT	491.536.801.000	155,801.83	155,801.83
TOTAL VENDOR CITY					155,801.83
VENDOR NAME: CRYSTAL PURE WATER INC.					
67582	N	WATER-POLICE DEPT	101.301.726.000	11.00	11.00
67581	N	WATER	101.265.726.000	33.00	33.00
TOTAL VENDOR CRYST					44.00

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VENDOR NAME: DBI BUSINESS INTERIORS					
03JA6546	N	RIBBONS/NOTEPADS/CARTRIDGE	101.265.726.000	22.94	56.93
			101.260.726.000	33.99	
03JA8320	N	TONER/FILE JACKETS	101.728.726.000	103.99	173.27
			101.265.726.000	69.28	
TOTAL VENDOR DBI B					230.20
VENDOR NAME: DUNIGAN BROS, INC					
01222016	N	WATER SUPPLY REPLACEMENT PAY APP NO 9	492.900.818.000.4002	49,360.44	49,360.44
01252016	N	WATER SUPPLY REPLACEMENT-APPLICATION 8	492.900.818.000.4002	141,213.20	141,213.20
TOTAL VENDOR DUNIG					190,573.64
VENDOR NAME: ETNA SUPPLY COMPANY					
S101699211.001	N	FLARE CORP STOP NO LEAD/FLX X FIP CURB	592.591.726.000	833.13	833.13
S101697293.001	N	MTR 3/4" IPERL 100 GAL ECR & 2 FLANGE M	592.591.726.000	1,077.50	1,077.50
S101668801.001	N	2 FLANGE METER DROP IN GASKET/SENSUS PL	592.591.930.000	141.24	141.24
TOTAL VENDOR ETNA					2,051.87
VENDOR NAME: EXTREME CLEAN 24/7					
01052016	N	CAR WASHES	101.301.930.000	107.10	107.10
TOTAL VENDOR EXTRE					107.10
VENDOR NAME: FAMILY FARM & HOME					
010355/5	N	HEATER ELECTRIC MILKHOUSE BLK	592.590.726.000	31.98	31.98
010216/5	N	BATTERY/TERMINAL PROTECTOR/STARTING FLU	661.442.930.000	86.86	86.86
TOTAL VENDOR FAMIL					118.84
VENDOR NAME: FASTENAL COMPANY					
MIALM25928	N	123 3V LI BTRY 12 CT	101.301.726.000	35.08	35.08
TOTAL VENDOR FASTE					35.08
VENDOR NAME: FINAL TOUCH CO					
STL-#111B	N	CLEANING OF 1/19-1/23/16	101.265.930.000	390.00	390.00
STL-#110B	N	CLEANING OF OFFICES 1/12 & 1/16/16	101.265.930.000	390.00	390.00
TOTAL VENDOR FINAL					780.00
VENDOR NAME: FISHBECK, THOMPSON, CARR & HUBER					
343974	N	ENGINEERING EPA	492.900.801.000.4003	1,624.70	6,771.70
			492.900.801.000.4012	808.00	
			492.900.801.000.4006	1,828.00	
			492.900.801.000.4004	1,798.50	
			492.900.801.000.4005	712.50	
TOTAL VENDOR FISHB					6,771.70

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VENDOR NAME: FISHER SCIENTIFIC					
0753266	N	POTASSIUM PERSULFATE ACS 500G	592.590.726.000	121.52	121.52
TOTAL VENDOR FISHE					121.52
VENDOR NAME: GALE					
57017169	N	BOOKS	271.790.746.000	50.03	50.03
TOTAL VENDOR GALE					50.03
VENDOR NAME: GILBERT SALES & SERVICE, INC					
61199	N	FITTINGS FOR POWER WASHER # 74	661.442.930.000	16.50	16.50
TOTAL VENDOR GILBE					16.50
VENDOR NAME: GRAINGER INC					
9006035662	N	MANUAL MOTOR STARTER/THERMAL UNIT/CONDE	592.590.930.000	275.15	275.15
TOTAL VENDOR GRAIN					275.15
VENDOR NAME: GRATIOT AREA CHAMBER COMMERCE					
16322	N	6 ANNUAL DINNER TICKETS	101.101.956.000	180.00	180.00
16331	N	2 ANNUAL DINNER TICKETS			60.00
TOTAL VENDOR GRATI					240.00
VENDOR NAME: GRATIOT AREA -SOLID WASTE					
2016-00000007	N	SOLID WASTE SERVICES	596.596.818.000	12,419.76	12,419.76
TOTAL VENDOR GRATI					12,419.76
VENDOR NAME: HALL'S AUTO, INC					
D477683	N	SANDING DISCS-FLAG DISPOSAL BOX	101.265.726.000	35.30	35.30
TOTAL VENDOR HALL'					35.30
VENDOR NAME: KEN'S CULLIGAN					
249052	N	UPS SHIPPING	592.590.729.000	12.89	12.89
TOTAL VENDOR KEN'S					12.89
VENDOR NAME: MAURER'S TEXTILE RENTAL INC.					
1365734	N	SHOP TOWELS/LINEN/COVERALLS	582.582.726.000	53.17	53.17
TOTAL VENDOR MAURE					53.17
VENDOR NAME: MEDLER ELECTRIC COMPANY					
S3898512.001	N	8 FT LAMPS	592.591.726.000	99.79	99.79
S3897307.001	N	PWR SUPPLY/F32T8/ADV850/ALTO/SCR-DRVR/N	592.591.726.000	161.21	161.21
TOTAL VENDOR MEDLE					261.00
VENDOR NAME: MENARDS					
01072016	N	OUTDOOR PHOTOCELL TIMER	101.265.726.000	41.94	41.94
TOTAL VENDOR MENAR					41.94
VENDOR NAME: MICHIGAN CAT					

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VENDOR NAME: MICHIGAN CAT					
ES5982024	N	CATERPILLER WORK TOOLS	661.442.930.000.9056	750.00	750.00
TOTAL VENDOR MICH					750.00
VENDOR NAME: MICHIGAN MUNICIPAL ELECTRIC					
28148	N	2016 MEMBERSHIP DUES & SPECIAL ASSESSME	582.582.728.000	7,161.00	7,161.00
TOTAL VENDOR MICH					7,161.00
VENDOR NAME: MICHIGAN MUNICIPAL LEAGUE					
1980204	N	WORKERS' COMP FUND PREMIUM 7-1-15 TO 7-	101.000.232.000	4,517.00	4,517.00
TOTAL VENDOR MICH					4,517.00
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY					
20160119STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	30,623.23	30,623.23
20160126STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	31,534.80	31,534.80
TOTAL VENDOR MICH					62,158.03
VENDOR NAME: MIDMICHIGAN URGENT CARE ALMA					
11332763	N	ON SITE FLU CLINIC	582.582.710.000	75.00	500.00
			101.441.710.000	125.00	
			101.215.710.000	25.00	
			101.265.710.000	25.00	
			592.591.710.000	50.00	
			592.590.710.000	50.00	
			101.301.710.000	75.00	
			101.371.710.000	50.00	
			101.172.710.000	25.00	
TOTAL VENDOR MIDMI					500.00
VENDOR NAME: MISENHELDER WELDING, INC					
01212016	N	MOUNT HOOKS ON V-PLOW	661.442.930.000.9056	463.50	463.50
TOTAL VENDOR MISEN					463.50
VENDOR NAME: NEW PIG CORPORATION					
21837095-00	N	USED OIL DRUM/USED ANTIFREEZE DRUM/NO S	101.441.726.000	177.78	177.78
TOTAL VENDOR NEW P					177.78
VENDOR NAME: NNEWKIRK ELECTRIC ASSOCIATES					
96411	N	PANEL CREATION & MODIFICATION FOR SWITC	582.582.818.000	955.09	955.09
TOTAL VENDOR NNEWK					955.09
VENDOR NAME: NORTHERN SAFETY CO INC					
901755498	N	EYE CUPS/EYE WASH/LATEX GLOVES/VISORS	592.590.726.000	233.75	233.75
TOTAL VENDOR NORTH					233.75
VENDOR NAME: PARAGON LABORATORIES, INC					
42558-90130	N	EPA 200.8W SELENIUM, ICP-MS	592.590.818.000	10.00	10.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: PARAGON LABORATORIES, INC					
TOTAL VENDOR PARAG					10.00
VENDOR NAME: PETER'S HARDWARE					
A132897	N	SPRAY PAINT-FLAG DISPOSAL BOX	101.265.726.000	6.00	6.00
A132866	N	HAND LOTION	101.441.726.000	14.00	14.00
A132959	N	1/2 TAP	661.442.726.000	4.50	4.50
A132882	N	GALV ELBOWS #47 TRACTOR	661.442.930.000.9047	4.00	4.00
A132879	N	PIPE FITTINGS FOR POWER WASHER # 74	661.442.930.000	12.00	12.00
A133002	N	SNOW SHOVEL/DROP CORD	592.590.726.000	125.00	125.00
A132910	N	HAND CLEANER/SHOPVAC/'ALLEN WRENCH SET/	592.590.726.000	195.00	195.00
A132983	N	ROOM HEATER	592.590.726.000	35.00	35.00
A132931	N	DROP CORDS	592.590.726.000	20.00	20.00
A132986	N	DROP CORD/CORD REEL	592.590.726.000	70.00	70.00
TOTAL VENDOR PETER					485.50
VENDOR NAME: PINE RIVER AUTOMOTIVE					
1-609577	N	OIL/APPLICATOR PAD/MICROFIBER PAD/START	661.442.726.000	28.51	28.51
1-609677	N	AIR FILTERS	661.442.930.000	11.97	11.97
1-609797	N	BELT-VACTOR #50	661.442.930.000.9056	45.79	45.79
1-609799	N	HITCH PIN & CLIP	661.442.930.000.9020	2.59	2.59
1-609700	N	HITCH PIN & CLIP-STOCK SPARE	661.442.930.000	2.59	2.59
TOTAL VENDOR PINE					91.45
VENDOR NAME: PITNEY BOWES GLOBAL FINANCIAL					
7060882-JA16	N	POSTAGE METER RENTAL	101.265.943.000	231.91	231.91
TOTAL VENDOR PITNE					231.91
VENDOR NAME: POWER LINE SUPPLY					
56000902	N	ELBOW LOADBREAK/FUELINK/CABLE POSITIONE	582.582.726.000	607.51	607.51
TOTAL VENDOR POWER					607.51
VENDOR NAME: PURCHASE POWER					
01052016	N	POSTAGE	101.262.729.000	22.22	44.43
			101.265.729.000	22.21	
TOTAL VENDOR PURCH					44.43
VENDOR NAME: QUILL CORPORATION					
2336617	N	INK CARTRIDGE/INDEX CARDS/CANON CALCULA	101.276.726.000	86.34	107.32
			592.591.726.000	20.98	
TOTAL VENDOR QUILL					107.32
VENDOR NAME: RCL CONSTRUCTION CO INC					
12/15/15	N	PMT NO 16 BOOSTER PUMP-EPA	492.900.818.000.4003	57,827.14	57,827.14
TOTAL VENDOR RCL C					57,827.14

CUSTOM INVOICE REPORT FOR CITY OF ST LOUIS  
 EXP CHECK RUN DATES 02/02/2016 - 02/02/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: READER'S DIGEST					
01212016	N	BOOKS	271.790.745.000	20.00	20.00
TOTAL VENDOR READE					20.00
VENDOR NAME: RELIANCE STANDARD LIFE INS. CO					
01691-0001-	N	LTD-STD	101.301.710.000	3,421.77	3,421.77
TOTAL VENDOR RELIA					3,421.77
VENDOR NAME: RENT RITE INC					
209925	N	PROPANE	582.582.930.014	11.32	11.32
TOTAL VENDOR RENT					11.32
VENDOR NAME: SCIENTIFIC BRAKE & EQUIP CO					
4260050014	N	SPRAY PAINT	661.442.726.000	28.80	28.80
TOTAL VENDOR SCIEN					28.80
VENDOR NAME: SCOTLAND OIL COMPANY, INC					
011816W01	N	DIESEL FUEL	582.582.930.018	5,775.00	5,775.00
TOTAL VENDOR SCOTL					5,775.00
VENDOR NAME: SOUTHEASTERN LIBRARIES COOP					
041608	N	POSTERS/BOOKMARKS/MAGNETS/TUMBLERS/CALE	271.790.726.000	79.95	79.95
TOTAL VENDOR SOUTH					79.95
VENDOR NAME: SPICER GROUP					
179484	N	SAW GRANT IMPLEMENTATION	592.592.801.000.0029	23,973.26	23,973.26
TOTAL VENDOR SPICE					23,973.26
VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST					
JAN 15 MERS	N	ADDITIONAL MERS AMOUNT DUE-JANUARY	101.000.001.056	21,319.09	21,319.09
01182016	N	GROSS WAGES PAY ENDING 1/17/16	101.000.001.056	95,917.61	95,917.61
TOTAL VENDOR ST. L					117,236.70
VENDOR NAME: THEKA ASSOCIATES, INC					
96410	N	ENGINEERING FOR RICE STANDARDS & POWER	582.900.970.000.0024	179.03	179.03
TOTAL VENDOR THEKA					179.03
VENDOR NAME: TRIVALENT GROUP, INC.					
PR18797	N	BARRACUDA WEB FILTER 310 - 1 YEAR RENEW	101.265.818.000	365.56	481.00
			582.582.818.000	38.48	
			101.441.818.000	38.48	
			592.591.818.000	38.48	
PS65850	N	INSTALL BATTERY OLD HALL FOR RELAY	101.265.801.000	225.00	225.00

CUSTOM INVOICE REPORT FOR CITY OF ST LOUIS  
 EXP CHECK RUN DATES 02/02/2016 - 02/02/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: TRIVALENT GROUP, INC.					
MS65915	N	SAFEVAULT 2--STEP BACKUP - DECEMBER 201	101.265.818.000	369.36	486.00
			582.582.818.000	38.88	
			101.441.818.000	38.88	
			592.591.818.000	38.88	
PS66829	N	UPDATE MONITORS/CABLES/ADD VIDEO CARD	101.265.801.000	275.00	275.00
TOTAL VENDOR TRIVA					1,467.00
VENDOR NAME: USA BLUE BOOK					
837365	N	COREPRO SR 15' SAMPLER-3 SECTIONS	592.590.726.000	70.57	70.57
TOTAL VENDOR USA B					70.57
VENDOR NAME: VARNUM ATTORNEY AT LAW					
963579	N	LEGAL SERVICES-AUDIT LETTER RESPONSE	582.582.801.000	51.25	205.00
			592.590.801.000	51.25	
			592.591.801.000	51.25	
			101.260.801.000	51.25	
TOTAL VENDOR VARNU					205.00
VENDOR NAME: WALMART COMMUNITY/RFCSLLC					
01162016	N	PLATES/BOWLS/HOOKS/TISSUE/FORKS/PAPER T	101.265.726.000	122.59	122.59
TOTAL VENDOR WALMA					122.59
VENDOR NAME: WINN TELECOM					
1902161B1	N	TELEPHONE SERVICE-MAIN SWITCH BOARD	101.265.850.000	109.55	475.20
			101.371.850.000	85.18	
			101.728.850.000	48.90	
			101.172.850.000	73.16	
			101.260.850.000	48.90	
			101.301.850.000	109.51	
1903299B1	N	TELEPHONE SERVICE-LIFT STATION 681-5830	592.890.850.001	54.48	107.48
			592.590.850.000	53.00	
1902193B1	N	TELEPHONE SERVICE-ELECTRIC DEPT 681-335	582.582.850.000	176.14	176.14
1902181B1	N	TELEPHONE SERVICES 681-3644	101.441.850.000	137.34	137.34
1902182B1	N	TELEPHONE SERVICE-LIBRARY 681-5141	271.790.850.000	110.69	110.69
1902183B1	N	TELEPHONE SERVICE-POOL 681-2377	101.758.850.000	53.19	53.19
1902186B1	N	TELEPHONE SERVICE -WATER DEPT 681-4583	592.590.850.000	161.76	345.11
			592.591.850.000	183.35	
TOTAL VENDOR WINN					1,405.15
					662,769.44

## Deciphering Account Coding

The first 3 digits of the account codes tell you what fund and then department/activity being coded to. Any remaining digits point off more specific categories.

Code	Fund	Department/Activity
101.101	General Fund	Legislative/Council
101.172	General Fund	Executive/Manager
101.215	General Fund	Clerk
101.257	General Fund	Assessor
101.260	General Fund	Finance
101.262	General Fund	Elections
101.265	General Fund	City Hall/General Government
101.276	General Fund	Cemetery
101.301	General Fund	Police
101.336	General Fund	Fire
101.371	General Fund	Building/Code Enforcement
101.441	General Fund	Public Works
101.721	General Fund	Planning
101.728	General Fund	Economic & Community Dev
101.735	General Fund	Community Promotion
101.758	General Fund	Pool
101.770	General Fund	Parks Maintenance
101.860	General Fund	Extra Pension Contr/retirements
101.906	General Fund	Debt Service
101.966	General Fund	Transfers Out
202.463	Major Streets	Routine Maint- Streets
202.473	Major Streets	Routine Maint - Bridges
202.474	Major Streets	Traffic Service - Maint
202.478	Major Streets	Winter Maint
202.482	Major Streets	Admin/Engineering
202.487	Major Streets	MDOT Surface maint
202.488	Major Streets	MDOT Sweeping & Flushing
202.490	Major Streets	MDOT Trees & Shrubs
202.491	Major Streets	MDOT Drain & Ditches
202.494	Major Streets	MDOT Traffic Signals
202.495	Major Streets	MDOT Pavement Markings

Code	Fund	Department/Activity
202.497	Major Streets	MDOT Winter Maint
203.463	Local Streets	Routine Maint - Streets
203.474	Local Streets	Routine Maint - Bridges
203.478	Local Streets	Winter Maint
203.482	Local Streets	Admin/Engineering
248.728	Downtown Development	Operations
248.906	Downtown Development	Debt Service
248.966	Downtown Development	Transfers Out
271.790	Library	Operations
271.966	Library	Transfers Out
301.906	General Obligation	Debt Service
386.906	Building Authority	Debt Service
450.265	New City Hall Construction	
491.536	Water Supply Construction	Settlement/Trust Funds
492.900	Water Supply Construction	EPA Grant
582.582	Electric Fund	Electric Operations
582.900	Electric Fund	Capital Expenses/Projects
582.966	Electric Fund	Transfers Out
592.590	Sewer/Water Fund	Sewer Operations
592.591	Sewer/Water Fund	Water Operations
592.890	Sewer/Water Fund	Sewer Prison/Bar Screen Maint
592.891	Sewer/Water Fund	Sewer Pine River Maint
592.892	Sewer/Water Fund	Sewer Bethany Maint
592.900	Sewer/Water Fund	Capital Expenses/Projects
592.901	Sewer/Water Fund	Wastewater Plant Imp (SRF)
592.906	Sewer/Water Fund	Debt Service
592.966	Sewer/Water Fund	Transfers Out
596.596	Solid Waste Fund	Operations
596.966	Solid Waste Fund	Transfers Out
661.442	Motor Pool	Operations
661.900	Motor Pool	Capital Expenses/Projects

## Minutes of the Boards and Commissions

Meets Monthly  
Historical Society

Enclosed  
 Not Available  
 Did Not Meet

Housing Commission

Enclosed  
 Not Available  
 Did Not Meet

Parks & Recreation Commission

Enclosed  
 Not Available  
 Did Not Meet

Planning Commission

Enclosed  
 Not Available  
 Did Not Meet

Safety Committee

Enclosed  
 Not Available  
 Did Not Meet

Meets March, July & December

Board of Review  
 Enclosed  
 Not Available  
 Did Not Meet

Meets Every other Month:  
Library Board of Trustees

Enclosed  
 Not Available  
 Did Not Meet

Mid-Mich. Comm. Fire Department

Enclosed  
 Not Available  
 Did Not Meet

Downtown Development Authority

Enclosed  
 Not Available  
 Did Not Meet

Meets on Call:

Cemetery Committee

Enclosed  
 Not Available  
 Did Not Meet

Board of Special Assessors

Enclosed  
 Not Available  
 Did Not Meet

Housing Code Board of Appeals

Enclosed  
 Not Available  
 Did Not Meet

Zoning Board of Appeals

Enclosed  
 Not Available  
 Did Not Meet



## Saint Louis Housing Commission

308 S. Delaware Street • P.O. Box 117  
Saint Louis, Michigan 48880.  
(989) 681-5100 • Fax (989) 681-5374

Chairman Taylor, 308 S. Delaware, Saint Louis, MI 48880, called the November Board Meeting to Order at 6:40 P.M., on November 19, 2015.

**MEMBERS PRESENT:** Rusch, Fulk, Leonard, Burch and Taylor

**MEMBERS EXCUSED:** None

**VISITORS PRESENT:** See Attached List

Commissioner Rusch, supported by Vice Chair Burch, moved to approve the Agenda.

**VOTE: ALL AYES.**

Chairman Taylor, declared the Agenda Approved.

The auditor gave the Board the FYE 2015 Audit Report presentation.

Commissioner Rusch, supported by Vice Chair Burch, moved to place on file the 2015 Audit Report as submitted, with no comments or recommendations.

**VOTE: ALL AYES.**

Chairman Taylor, declared the Motion Carried.

Commissioner Rusch, supported by Commissioner Leonard, moved to place on file the Minutes of the October Meeting.

**VOTE: ALL AYES.**

Chairman Taylor, declared the Motion Carried.

Commissioner Rusch, supported by Vice Chair Burch, moved to approve and place on file the Claims and Accounts as submitted.

**VOTE: ALL AYES.**

Chairman Taylor, declared the Motion Carried.

Commissioner Rusch, supported by Commissioner Fulk, moved to approve and place on file the Financial Reports as submitted.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

The Section 8 Voucher Report was presented to the board.

Commissioner Burch, supported by Commissioner Fulk, moved to accept the report as presented.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

There was No New Business.

Chairman Taylor, called for Old Business.

Commissioner Leonard, gave the board an update on the Denali Project. The workmanship on the project was done poorly at best and possibly not to contract or code. He reported that he will be meeting with Mr. Steere, to discuss the workmanship and other issues, before a final payout will be authorized by the board.

The Rose Canine division was on site and did an inspection of the Oakridge units. At this point in time no bed bug units were detected. A couple of units were advised to be watched, dogs alerted but bugs were not found.

Commissioner Burch, supported by Commissioner Leonard, moved to place on file the Director's Report as submitted.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

There was No Public Comment.

The Board recommended that the December Board Meeting be cancelled.

Commissioner Rusch, supported by Commissioner Burch, moved to cancel the December Board Meeting as recommended.

**VOTE: ALL AYES.**

**Chairman Taylor, declared the Motion Carried.**

**Commissioner Rusch, supported by Commissioner Fulk, moved to adjourn the meeting.**

**VOTE: ALL AYES.**

**Chairman Taylor, adjourned the meeting at 8:30 P.M.**

**Kerry Marsh, Executive Director  
(Recording Secretary)**

# NOVEMBER BOARD MEETING

308 S. DELAWARE

## SIGN IN SHEET

1. Gunda Ward
2. Henry Van Horn
3. Thomas Wright
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_



# Saint Louis Housing Commission

308 S. Delaware Street • P.O. Box 117  
Saint Louis, Michigan 48880  
(989) 681-5100 • Fax (989) 681-5374

Chairman Taylor, 200 Oakridge Drive, Saint Louis, MI 48880, called the January Board Meeting to Order at 6:35 P.M., on January 21, 2016.

**MEMBERS PRESENT:** Rusch, Leonard, Burch and Taylor

**MEMBERS EXCUSED:** None

**VISITORS PRESENT:** See Attached List

Vice Chairman Burch, supported by Commissioner Leonard, moved to approve the Agenda.

**VOTE: ALL AYES.**

Chairman Taylor, declared the Agenda Approved.

Chairman Taylor, called for nominations for the positions of Chairman and Vice Chairman.

Vice Chairman Burch, supported by Commissioner Leonard, moved to continue with the current Chairman and Vice Chairman for 2016.

**VOTE:** Commissioner Rusch, Yea  
Commissioner Leonard, Yea  
Vice Chairman Burch, Yea  
Chairman Taylor, Yea

**NAYS:** None

**ABSENT:** None

Chairman Taylor, declared the Motion Carried.

Vice Chairman Burch, supported by Commissioner Rusch, moved to place on file the Minutes of the November Meeting.

**VOTE: ALL AYES.**

Chairman Taylor, declared the Motion Carried.

Commissioner Rusch, supported by Vice Chairman Burch, moved to approve and place on file the Claims and Accounts as submitted.

**VOTE: ALL AYES.**

**Chairman Taylor, declared the Motion Carried.**

**Commissioner Rusch, supported by Commissioner Leonard, moved to approve and place on file the Financial Reports as submitted.**

**VOTE: ALL AYES.**

**Chairman Taylor, declared the Motion Carried.**

**The Maintenance Report was given to the Board.**

**The Section 8 Voucher Report was presented to the Board.**

**Chairman Taylor, called for New Business.**

**Commissioner Rusch, supported by Vice Chairman Burch, moved to accept, with regret, the resignation of Judy Fulk, effective immediately.**

**VOTE: ALL AYES.**

**Chairman Taylor, declared the Motion Carried.**

**Commissioner Rusch, supported by Vice Chairman Burch, moved to accept the Section 8 Voucher Payment Standards as submitted.**

**VOTE: ALL AYES.**

**Chairman Taylor, declared the Motion Carried.**

**The Director recommended that the Part-time Maintenance position hours be increased to 32 hours per week effective for January 2016.**

**Vice Chairman Burch, supported by Commissioner Leonard, moved to increase the Part-time Maintenance position from the current 30 hours to 32 hours per week, effective January 2016.**

**VOTE: ALL AYES.**

**Chairman Taylor, declared the Motion Carried.**

**Chairman Taylor, called for Old Business.**

# January Meeting Sign In Sheet

1. Amy VanAren
2. Linda Ware
3. Ama Douglas
4. Judy S. Fulk
5. Josh Wickelom
6. Sara Wright
- 7.
- 8.
- 9.
- 10.

Commissioner Leonard, gave the board an update on the Denali Project. The workmanship on the project was done poorly at best and possibly not to contract or code. He reported that he met with Mr. Erskin, at Oakridge and inspected the workmanship of the project and other issues. Mr. Erskin, will be putting together a report of his findings and will get that to the housing commission.

The Board did not approve payment of the final invoice submitted by Denali.

Vice Chairman Burch, supported by Commissioner Leonard, moved to place on file the Director's Report as submitted.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

There was No Public Comment.

Commissioner Rusch, supported by Vice Chairman Burch, moved to adjourn the meeting.

VOTE: ALL AYES.

Chairman Taylor, adjourned the meeting at 7:22 P.M.

Kerry Marsh, Executive Director  
(Recording Secretary)

**Denali Construction & Engineering, Inc.**  
**1301 N. Kinney Ave**  
**Mt. Pleasant, MI 48858**

# Invoice

Phone & Fax #	(989)773-0048
---------------	---------------

Date	Invoice #
12/28/2015	255-958

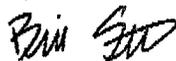
<b>Bill To</b>
St. Louis Housing Commission P.O. Box 117 St. Louis., MI 48880

<b>Job Name &amp; Location</b>
Oakridge Apartments

Description	Sub-Total Amount	Amount
Purchase Order Amount	104,851.00	
Total Completed To Date		104,851.00
Total Previously Paid		-99,608.00

<b>Total</b>	<b>\$5,243.00</b>
--------------	-------------------

Thank You,



Denali Construction & Engineering, Inc.  
 Project Manager

OCTOBER 2015  
Hud FMR's and  
Payment Standards

The Saint Louis Housing Commission has reviewed the 2016 Hud approved FMR documentation. After reviewing the current SLHC payment standards and SLHC established policies governing the payment standards, the Commission has determined that the best action for the upcoming 2016 year will be to maintain 2, 3 and 4 bedroom payment standards at 90% of the Fair Market Rent Schedule.

The exception will be to the one bedroom units. One bedroom units will be set at 99% of the FMR. The determining factors include: that most one bedroom participants are rent-burdened as the one bedroom rents are increasing at an alarming rate. The FMR's increased substantially for all bedroom sizes in 2013 except the one bedroom units. This gave all participants a much higher payment standard, except for one bedroom participants.

The following payment standards will become effective: January 1, 2016.

<u>2015</u>	<u>2016</u>
1 Bedroom = \$470.00	1 Bedroom = \$487.00
2 Bedroom = \$579.00	2 Bedroom = \$592.00
3 Bedroom = \$741.00	3 Bedroom = \$766.00
4 Bedroom = \$927.00	4 Bedroom = \$961.00

\_\_\_\_\_  
Linda Ward/Assistant Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Marsh/Executive Director

\_\_\_\_\_  
Date

Board Approval Date: \_\_\_\_\_

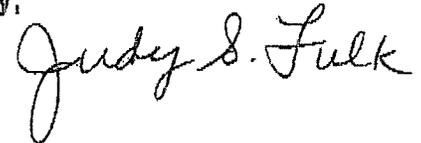
1/11/2016

Fellow St. Louis Housing Commission Board Members,  
Kerry Marsh, Executive Director,  
Linda Ward, Section 8 Program Director,

It has been my real pleasure to serve the community on the St Louis Housing Commission Board and I thank you for having had the opportunity to make a real difference for the residents at Oakridge and River Ridge Apartments as well as those receiving Section 8.

This letter is to inform you I will be vacating my seat on the St. Louis Housing Commission Board effective immediately. I have really have enjoyed working with all of you and I've learned so much, so that the decision to leave has been difficult. I do still plan on attending Board meetings on occasion to give you an update on Kid's Club.

Sincerely,

A handwritten signature in cursive script that reads "Judy S. Fulk". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

**St. Louis Parks & Recreation Commission**  
**Regular Meeting**  
**January 11, 2016**

The regular meeting of the Saint Louis Parks & Recreation Commission was called to order by Chair Kevin Palmer at 4:16 p.m.

**Roll Call**

Members Present: Sally Church, Melissa Allen, Kevin Palmer, Steve Larson, Amanda Kelly, Mary Reed

Members Absent: Dorothy Trgina (excused)

Others Present: Kurt Giles, City Manager, Mark Abbott, DPW

**Secretary's Report**

Minutes of the last meeting were read. A motion was made by Melissa Allen, seconded by Sally Church, to approve the minutes as corrected here:

- Minutes of the August 10, 2015 meeting to correct the *word*, "meeting."
- From the Minutes of the September 14, 2015 meeting, "...to accept the bid of *Heystek Contracting...*"
- The next Parks *and* Recreation Commission Meeting will be held on..."

There were no changes to the Agenda, but a question from Steve Larson about the planters along M-46 (planted by the St. Louis Garden Club) prompted Mary Reed (of the Garden Club) to respond that all 26 of the planters purchased last year have been/will be "purchased" by donors, so there was no cost to the City other than filling the planters with flowers. Six additional planters were purchased by the City last year, and Reed agreed to work with the City to determine placement of those planters on Mill Street this summer and offering them "for sale" to interested residents and shop owners.

**Financial Report**

The motion was made by Melissa Allen, seconded by Amanda Kelly, to accept and place on file the financial report for the month.

**New Business**

In the commission packet was the Park Shelter Reservation Application and Policies of the City of Alma. Preliminary discussion ensued concerning possible policies for the St. Louis Clapp, Leppien, and Penny Parks, as prompted by the addition of a large shelter recently added in Leppien Park. It was decided to make an effort to keep the policies simple. The discussion was tabled until the next meeting, when Kurt Giles will find and share, via email, current-use policies for City shelters.

There being no further business, the meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Mary Reed  
Acting Secretary  
Parks & Recreation Commission  
City of St. Louis, Michigan

## Minutes January 19, 2016

Board of Trustees

T. A. Cutler Memorial Library

312 Michigan Ave.

St. Louis, MI 48880

Members present: Holly Brannan-Harris, Michelle Kelly, Dave McMacken, Mary Reed, Linda Roberson

Members absent: none

Also present: Library Director Jessica Little

**Call to Order:** Meeting was called to order at 5:00 p.m.

**Minutes:** The minutes from the November 17 meeting were reviewed; Michelle Kelly made a motion to accept the minutes as presented. Motion was supported by Linda Roberson, motion passed.

**Public Comment:** None

### **Reports:**

**Librarian's Report:** The new three week lend period has been well received by library patrons; and the Free DVD December. The library has received positive feedback on their entry in the Christmas parade; over 600 items were distributed. The Christmas open house was well attended with the average of 65 to 70 people. The federal tax forms are expected to arrive the week of January 25<sup>th</sup>, Michigan forms have been ordered and still awaiting shipment. The water cooler has been put in place; a motion was made by Holly Brannan-Harris to purchase the water cooler, the motion was supported by Mary Reed; motion passed.

**Financial Report:** Budget was reviewed by board and found in good standing.

**Statistical Report:** November and December of 2015 showed a higher number of patrons using library services than the same period from 2014. The number of interlibrary loans, program attendees and use of e-books increased for the same period.

**New Business:**

The library network Zinio Group can provide e-magazine subscription services for a total cost of \$1,500 per year (depending on the number of participants; the cost would be less if more libraries join in the cost sharing) which would allow library patrons electronic access to 270 magazines.

The conversion of library cards to a 14 digit bar code will begin in the first two weeks of May, 2016.

Library policies were reviewed. Changes to the wording were discussed. A motion to make the approved amendments was made by Mary Reed and supported by Michelle Kelly; motion passed.

There was discussion of moving to a more efficient computer system that would eliminate the need for individual tower computers at each work station by using interface; two new computers will be needed for this conversion.

**Announcements:** None

**Adjournment:** Motion made by Dave McMacken to adjourn, meeting adjourned at 6:09

Minutes respectfully submitted

---

Dave McMacken, President

---

Holly Brannan-Harris, Secretary

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8 a

For Meeting of February 2, 2016

ITEM TITLE: SRF Project  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

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Approve Payment No. 16 to RCL Construction for SRF Project in the amount of \$57,827.14.

---

Moved by:

Supported by:

Approve Payment No. 16 to RCL Construction for SRF Project in the amount of \$57,827.14.

**AIA Type Document**  
Application and Certification for Payment

TO (OWNER): CITY OF ST LOUIS  
108 W SAGINAW ST  
ST LOUIS, MI 48880

PROJECT: ST LOUIS WATER SUPPLY REPLACE  
CITY OF ST LOUIS  
108 W SAGINAW ST  
ST LOUIS, MI 48880

APPLICATION NO: 16  
PERIOD TO: 11/30/2015

DISTRIBUTION  
TO:  
\_ OWNER  
\_ ARCHITECT  
\_ CONTRACTOR

FROM (CONTRACTOR): RCL Construction Co. Inc.  
777 W. Maynard Rd.  
Sanford, MI 48657

VIA (ARCHITECT): FISHBECK, THOMPSON, CARR, HUB  
1515 ARBORETUM DRIVE SE  
GRAND RAPIDS, MI 49546

ARCHITECT'S  
PROJECT NO: G120617BDF

CONTRACT FOR: 201407-ST LOUIS WTR SUPPLY/BSTR

CONTRACT DATE: 6/4/2014

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	2,014,700.00
2. Net Change by Change Orders	\$	-50,665.50
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	1,964,034.50
4. TOTAL COMPLETED AND STORED TO DATE	\$	1,940,510.55
5. RETAINAGE:		
a. 2.02% of Completed Work	\$	39,280.69
b. 0.00% of Stored Material	\$	0.00
Total retainage (Line 5a + 5b)	\$	39,280.69
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	1,901,229.86
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	1,843,402.72
8. CURRENT PAYMENT DUE	\$	57,827.14
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	62,804.64

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	25,694.00	-76,359.50
Total approved this Month	0.00	0.00
<b>TOTALS</b>	25,694.00	-76,359.50
NET CHANGES by Change Order		-50,665.50

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: RCL Construction Co. Inc.  
777 W. Maynard Rd. Sanford, MI 48657

By: [Signature] Date: 12/10/15  
RODNEY E. BAUER / PRESIDENT

State of: MI

County of: MIDLAND

Subscribed and Sworn to before me this 10th Day of Dec. 20 15

Notary Public: [Signature]

My Commission Expires: 7-14-17

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 57,827.14

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: [Signature] Date: 12/16/2015

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8 b

For Meeting of February 2, 2016

ITEM TITLE: South Transmission Main – Phase II & Giddings Reconstruction  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

---

Approve Payment No. 8 to Dunigan Bros. for South Transmission Main – Phase II & Giddings Reconstruction in the amount of \$141,213.20.

---

Moved by:

Supported by:

Approve Payment No. 8 to Dunigan Bros. for South Transmission Main – Phase II & Giddings Reconstruction in the amount of \$141,213.20.



January 25, 2016  
Project No. G120617SF2

Mr. Keith Risdon, PE  
Director of Public Service  
City of Saint Louis  
108 West Saginaw Street  
St. Louis, MI 48880-1529

ST. LOUIS WATER SUPPLY REPLACEMENT – SOUTH TRANSMISSION MAIN – PHASE II AND GIDDINGS  
PLACE RECONSTRUCTION

We have reviewed the contractor's Application and Recommendation for Payment No. 8 for the period ending December 31, 2015, and find it in compliance with the work completed to date. There are two Pay estimates attached, Pay Estimate No. 8 is to pay for line items of work, and Pay Estimate No. 9 is to release retainage down to the amount discussed on January 21, 2016.

An executed copy of Application and Recommendation for Payment No. 8 is attached.

Please forward a copy, with payment, to the contractor.

If you have any questions or require additional information, please contact us.

Sincerely,

FISHBECK, THOMPSON, CARR & HUBER, INC.

Thomas L. Gray II, PE

nac

Attachments

By email

cc: Mr. Patrick Dunigan II - Dunigan Bros., Inc.  
Mr. John A. Willemin, PE - FTCH  
Mr. Jeremy J. Schrot, PE - FTCH

APPLICATION AND RECOMMENDATION FOR PAYMENT  
 PAGE 1 OF 2

TO: City of Saint Louis  
 In Care of: Fishbeck, Thompson, Carr & Huber, Inc. (FTCH)  
 39500 MacKenzie Drive, Suite 100  
 Novi, MI 48377

FROM (Contractor): Dunigan Bros., Inc.  
 911 East South Street  
 Jackson, MI 49203

Application No: 8  
 Period From: December 1, 2015  
 To: December 31, 2015

Project: St. Louis Water Supply Replacement  
 FTCH Project Number: G120617SF2

APPLICATION FOR PAYMENT:

Application for Payment is made, as indicated below, in connection with the Contract.

1.	Original Contract Price			\$3,774,417.70
2.	Net change by Change Orders			\$14,964.94
3.	Current Contract Price (1 plus 2)			\$3,789,382.64
4.	Gross Amount Due (From Unit Price Schedule)			\$3,404,759.88
5.	Retainage (Per Agreement)	10% of Work Completed:	\$ 188,720.88	
		Reduction in Retainage	<u>\$ -143,720.88</u>	
		Total Retainage		\$45,000.00
6.	Amount Eligible to Date (4 minus 5)			\$3,359,759.88
7.	Less Previous Payments			\$3,218,546.68
8.	Amount Due This Application (6 minus 7)			<u>\$141,213.20</u>

CHANGE ORDER SUMMARY:

Change Orders Approved by Owner	ADDITIONS	DEDUCTIONS
Change Order No. 1 Change Order No. 2 Change Order No. 3 Change Order No. 4 Change Order No. 5	\$19,073.60 \$69,370.54	\$73,476.21
Net Change by Change Orders	\$14,964.94	

APPLICATION AND RECOMMENDATION FOR PAYMENT  
PAGE 2 OF 2

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of its knowledge (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Dated January 25th, 2016

Dunigan Bros., Inc.  
Contractor

By Patrick Dunigan II  
(Signature)

Patrick Dunigan II, Project Manager  
Name and Title of Signatory

ENGINEER'S RECOMMENDATION:

To: City of Saint Louis

In accordance with the Contract, the undersigned recommends payment to Contractor.

AMOUNT RECOMMENDED: .....\$141,213.20  
(Attach explanation if amount recommended differs from the amount applied for.)

ENGINEER: Fishbeck, Thompson, Carr & Huber, Inc.

Dated January 22, 2016

By Thomas L. Gray II  
(Signature)

Thomas L. Gray II, PE - Vice President  
Name and Title of Signatory

This Recommendation is not negotiable. The AMOUNT RECOMMENDED is payable only to Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of Owner or Contractor under this Contract.

This recommendation for payment is based on a review of the Work performed as compared to the amount of the application. This recommendation does not imply that Engineer is reviewing construction lien documents nor does it imply that Engineer is acting as a guarantor of the property. Any review of construction lien documents by Engineer is for information purposes only.



## Construction Pay Estimate Report

**Contract: \_G120617SF2, GAWA Mich Ave & Griddings Place**

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
01/19/2016	8	Mary Lou Hussey	Semi-Monthly	No		
<b>Prime Contractor</b> Dunigan Bros, Inc.				<b>Managing Office</b> Fishbeck, Thompson, Carr and Huber, Inc.		

### Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
_ Contaminated Material Disposal Fees	1027060	0893	Part_A	A	0410	SA	006	23,213.870	\$23,213.87
_ Sanitary Sewer Delay Claim	8507060	0903	Part_A	A	0415	SA	006	18,597.000	\$18,597.00
Clearing	_2015911	0011	Part_A	A	0055	00	000	1.000	\$11,000.00
Dewatering	_2015804	0804	Part_B	B	0390	00	000	1.000	\$5,500.00
Lawn Restoration	_2015852	0852	Part_B	B	0630	00	000	0.210	\$103.95
Lawn Restoration	_2015972	0072	Part_A	A	0360	00	000	43.300	\$21,433.50
Potentially Contaminated Material Storage, and Handling	_2015973	0073	Part_A	A	0365	00	000	404.190	\$12,004.44
<b>Total Estimated Item Payment:</b>									<b>\$91,852.76</b>

### Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	Overall Contract Site	Completion Date		\$0
<b>Total Liquidated Damages:</b>				<b>\$0</b>

### Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
Part_A, Michigan Ave. S. Transition Main Ph II	0008	\$86,248.81	\$0.00	\$86,248.81
Part_B, Griddings Place Reconstruction	0006	\$5,603.95	\$0.00	\$5,603.95
<b>Voucher Total:</b>				<b>\$91,852.76</b>



# Construction Pay Estimate Report

## Summary

Current Voucher Total:	\$91,852.76	Earnings to date:	\$3,404,759.88
-Current Retainage:	\$0.00	- Retainage to date:	\$94,360.44
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
<b>Total Estimated Payment:</b>	<b>\$91,852.76</b>	<b>Net Earnings to date:</b>	<b>\$3,310,399.44</b>
		- Payments to date:	\$3,218,546.68
		<b>Net Earnings this period:</b>	<b>\$91,852.76</b>

## Estimate Certification

*Thomas L. Gray II*

Thomas L. Gray, II (Project Engineer) and/or

1/19/2016

(Date)

City of St. Louis

(Date)

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8 c

For Meeting of February 2, 2016

ITEM TITLE: South Transmission Main – Phase II & Giddings Reconstruction  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

---

Approve Payment No. 9 to Dunigan Bros. for South Transmission Main – Phase II & Giddings Reconstruction to Release Retainage in the amount of \$49,360.44.

---

Moved by:

Supported by:

Approve Payment No. 9 to Dunigan Bros. for South Transmission Main – Phase II & Giddings Reconstruction to Release Retainage in the amount of \$49,360.44.



January 25, 2016  
Project No. G120617SF2

Mr. Keith Risdon, PE  
Director of Public Service  
City of Saint Louis  
108 West Saginaw Street  
St. Louis, MI 48880-1529

ST. LOUIS WATER SUPPLY REPLACEMENT – SOUTH TRANSMISSION MAIN – PHASE II AND GIDDINGS PLACE RECONSTRUCTION

We have reviewed the contractor's Application and Recommendation for Payment No. 8 for the period ending December 31, 2015, and find it in compliance with the work completed to date. There are two Pay estimates attached, Pay Estimate No. 8 is to pay for line items of work, and Pay Estimate No. 9 is to release retainage down to the amount discussed on January 21, 2016.

An executed copy of Application and Recommendation for Payment No. 8 is attached.

Please forward a copy, with payment, to the contractor.

If you have any questions or require additional information, please contact us.

Sincerely,

FISHBECK, THOMPSON, CARR & HUBER, INC.

A handwritten signature in cursive script that reads "Thomas L. Gray II".

Thomas L. Gray II, PE

nac

Attachments

By email

cc: Mr. Patrick Dunigan II - Dunigan Bros., Inc.  
Mr. John A. Willemin, PE - FTCH  
Mr. Jeremy J. Schrot, PE - FTCH



# Construction Pay Estimate Report

Michigan Department of Transportation

1/22/2016 3:03 PM

FieldManager 5.1a

Contract: \_G120617SF2, GAWA Mich Ave & Griddings Place

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
01/22/2016	9	Mary Lou Hussey	Semi-Monthly	No		
Prime Contractor Dunigan Bros, Inc.				Managing Office Fishbeck, Thompson, Carr and Huber, Inc.		
Comments						

## Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	Overall Contract Site	Completion Date	3	\$0
<b>Total Liquidated Damages:</b>				<b>\$0</b>

## Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
Part_A, Michigan Ave. S. Transition Main Ph II	0009	\$0.00	\$0.00	\$0.00
Part_B, Griddings Place Reconstruction	0007	\$0.00	\$0.00	\$0.00
<b>Voucher Total:</b>				<b>\$0.00</b>

## Summary

Current Voucher Total:	\$0.00	Earnings to date:	\$3,404,759.88
-Current Retainage:	(\$49,360.44)	- Retainage to date:	\$45,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
<b>Total Estimated Payment:</b>	<b>\$49,360.44</b>	<b>Net Earnings to date:</b>	<b>\$3,359,759.88</b>
		- Payments to date:	\$3,310,399.44
		<b>Net Earnings this period:</b>	<b>\$49,360.44</b>

## Estimate Certification

*Thomas L. Gray II*

\_\_\_\_\_  
Thomas L. Gray, II (Project Engineer) and/or

1/22/2016

(Date)

\_\_\_\_\_  
City of St. Louis

\_\_\_\_\_  
(Date)

# Consent of Surety to Final Payment

OWNER  
ARCHITECT  
CONTRACTOR   
SURETY  
OTHER



AIA DOCUMENT G707

Bond Number 929540847

TO OWNER: City of Saint Louis  
*(Name and address)* 108 West Saginaw Street  
Saint Louis, MI 48880

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:  
Saint Louis Water Supply Replacement

PROJECT: Saint Louis Water Supply Replacement  
*(Name and address)* South Transmission Main - Phase II and  
Giddings Place Reconstruction  
Saint Louis, Michigan

CONTRACT DATED:  
March 18, 2015

In accordance with the provisions of the Contract between the Owner and the Contractor as included above, the  
Western Surety Company, 101 S. Reid Street, Suite 300, Sioux Falls, SD 57103  
*(Insert name and address of Surety)*

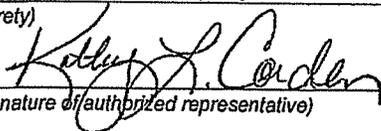
SURETY, on bond of Dunigan Bros. Inc., 911 E. South Street, Jackson, MI 49203  
*(Insert name and address of Contractor)*

\_\_\_\_\_, CONTRACTOR,  
hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the  
Surety of any of its obligations to City of Saint Louis, 108 West Saginaw Street, Saint Louis, MI 48880  
*(Insert name and address of Owner)*

\_\_\_\_\_, OWNER,  
as set forth in the said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: January 22, 2016  
*(Insert in writing the month followed by the numeric date and year.)*

Attest:   
(Seal):

Western Surety Company  
(Surety)  
  
(Signature of authorized representative)  
Kathy L. Corden, Attorney in Fact  
(Printed name and title)

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Eric B Walton, Pamela K Bacon, Kathy L Corden, Kathleen G Delaney, Individually**

of Jackson, MI, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

**- In Unlimited Amounts -**

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 1st day of July, 2015.



WESTERN SURETY COMPANY

*Paul T. Bruflat*

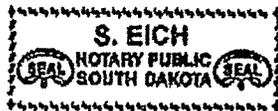
Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 1st day of July, 2015, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

February 12, 2021



*S. Eich*

S. Eich, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 22nd day of January, 2016



WESTERN SURETY COMPANY

*L. Nelson*

L. Nelson, Assistant Secretary

**Authorizing By-Law**

**ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY**

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8d

For Meeting of February 2, 2016

ITEM TITLE: SAW Grant  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

## SUMMARY EXPLANATION:

---

Approve Payment to Spicer Group for SAW Grant Implementation through December 19, 2015 in the amount of \$23,973.26.

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Moved by:

Supported by:

Approve Payment to Spicer Group for SAW Grant Implementation through December 19, 2015 in the amount of \$23,973.26.

# COPY

**Invoice**



**REMIT PAYMENT TO:**  
 230 S. Washington Avenue  
 Saginaw, MI 48607  
 Phone (989) 754-4717  
 Fax (989) 754-4440

KEITH RISDON, P.E.  
 CITY OF ST. LOUIS  
 DIRECTOR OF PUBLIC WORKS  
 300 N MILL STREET  
 ST LOUIS, MI 48880

January 05, 2016  
 Invoice No: 179484  
**Total Due This Invoice \$23,973.26**

Project Manager TIMOTHY INMAN

PROJECT 120708SG2013 ST. LOUIS SAW GRANT

Professional engineering services related to SAW implementation

**PAID**

Professional Services Rendered November 22, 2015 through December 19, 2015

PHASE SWAMP STORMWATER ASSET MANAGEMENT PLAN

Sub-Task TASK01 INVENTORY

**Professional Charges**

	Hours	Rate	Amount	
Administrative Assistant Co-Op	16.00	39.00	624.00	
Construction Services Technician	17.75	93.00	1,755.38	
Crew Chief	21.00	103.00	2,163.00	
Design Engineer III	.50	112.00	56.00	
Project Assistant	.50	76.00	38.00	
Project Engineer III	17.00	131.00	2,227.00	
Project Manager I	5.00	136.00	680.00	
Survey Project Manager	8.00	136.00	1,088.00	
Totals	85.75		8,631.38	
Phase Total			8,631.38	
		<b>Sub-Total</b>	<b>\$8,631.38</b>	

Sub-Task TASK10 RATE STRUCTURE DEVELOPMENT COSTS

**Consultant Charges**

REIMB CONSULTING FEES

12/15/2015	BURTON & ASSOCIATES	Professional fees	919.00	
	<b>Sub-Total Consultants</b>		<b>919.00</b>	<b>919.00</b>
		<b>Sub-Total</b>		<b>\$919.00</b>
		<b>Sub-Total</b>		<b>\$9,550.38</b>

PHASE WWAMP WASTEWATER ASSET MANAGEMENT PLAN

Sub-Task TASK01 INVENTORY

Project	120708SG2013	ST. LOUIS SAW GRANT	Invoice	179484
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**Professional Charges**

	Hours	Rate	Amount	
Administrative Assistant Co-Op	16.00	39.00	624.00	
Construction Services Technician	17.75	93.00	1,708.88	
Design Engineer II	42.50	108.00	4,590.00	
Design Engineer III	.50	112.00	56.00	
Project Assistant	1.50	76.00	114.00	
Project Engineer III	17.00	131.00	2,227.00	
Project Manager I	26.50	136.00	3,604.00	
Totals	121.75		12,923.88	
Phase Total				12,923.88
			Sub-Total	\$12,923.88

-----  
 Sub-Task      TASK10      RATE STRUCTURE DEVELOPMENT COSTS

**Professional Charges**

	Hours	Rate	Amount	
Project Manager III	4.00	150.00	600.00	
Totals	4.00		600.00	
Phase Total				600.00

**Consultant Charges**

REIMB CONSULTING FEES

12/15/2015	BURTON & ASSOCIATES	Professional fees	899.00	
	Sub-Total Consultants		899.00	899.00
		Sub-Total		\$1,499.00
		Sub-Total		\$14,422.88

**TOTAL DUE THIS INVOICE**      \$23,973.26

**Outstanding Invoices**

Number	Date	Balance
177254	7/23/2015	15,605.50
178751	11/12/2015	3,309.75
178920	11/30/2015	1,661.00
Total Outstanding Invoices		20,576.25

INVOICE

Support  
Spicer's Invoice  
179484

**BURTON & ASSOCIATES**

**Bill To:**  
City of St. Louis  
Spicer Group  
Attn: Tim Inman, P.E.  
4488 Hold Road  
Holt, MI 48842

**From:**  
200 Business Park Circle, Suite 101  
St. Augustine, FL 32095  
Telephone: (813) 443-5138  
Facimile: (813) 443-8289  
www.burtonandassociates.com

**Burton & Associates Invoice**

Invoice #: 01463  
Date created: 12/15/2015  
Client: City of St. Louis  
Project: Stormwater Funding/Rate Structure Analysis  
Project #: 00350

Term: Net 30  
Date due: 01/14/2016  
Status: Outstanding  
Total: \$919.00  
Payments: \$0.00  
Balance: \$919.00

**Description**

This is an invoice for professional services rendered for the time period ending in 12/15/15. If you have any questions regarding this invoice, please contact Brooke Precourt at (813) 443-5138. A summary of project invoices showing all invoices issued and their payment status is attached for your information.

**Details**

Name	Description	Qty	Rate	Amount
Total Fees Billed (through current billing period)	4.14% Complete through 12/15/15			\$919.00
<i>Subtotal</i>				\$919.00
<b>Total Amount Payable</b>				<b>\$919.00</b>

**Contract Status Summary:**

Contract Amount \$22,210  
Less: Total Billings to date (\$919)  
Contract Amount Remaining \$21,291

For more information regarding our services, please visit our website at [www.burtonandassociates.com](http://www.burtonandassociates.com)

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8E

For Meeting of February 2, 2016

ITEM TITLE: Water Supply Project  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

---

Approve Payment to FTC&H for Water Supply Project in the amount of \$6,771.70.

---

Moved by:

Supported by:

Approve Payment to FTC&H for Water Supply Project in the amount of \$6,771.70.



Fishbeck, Thompson, Carr & Huber, Inc.  
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp  
OHIO Cincinnati

**Headquarters**

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
p 616.575.3824 | f 616.464.3994

**Payment Options**

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829  
Remit email to Accounts.Receivable@ftch.com  
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
Major credit cards accepted

JANUARY 25, 2016  
INVOICE SUMMARY  
ACCOUNT NO: 190764

INVOICE NO: 343974

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

COPY

INVOICE SUMMARY THROUGH 01/15/2016. DETAILED CHARGES ARE ATTACHED.

<u>PROJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
G140454BCA	ST LOUIS/WSR BST STA CONST	\$1,624.70
G140454GW	ST LOUIS/WSR GRND WTR LVL MON	808.00
G140454R9C	ST LOUIS/WSR W9-RWTM CONST	1,828.00
G140454TCN	ST LOUIS/WSR GID TANK CONST	1,798.50
G140454W9C	ST LOUIS/WSR WELL 9 CONST	712.50
<b>GRAND TOTAL</b>		<b>\$6,771.70</b>

Handwritten notes: 492,900.80 1,000.4003  
442,900.80 1,000.4012  
492,900.80 1,000.4001  
492,900.80 1,000.4001



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Major credit cards accepted

JANUARY 25, 2016  
G140454BCA JW  
ACCOUNT NO: 190764

INVOICE NO: 343974

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR BST STA CONST

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 01/15/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
SENIOR ASSOCIATE	8.50	\$180.00	\$1,530.00
PRODUCTION SUPPORT	0.50	69.00	34.50
			<u>1,564.50</u>
 <u>REIMBURSABLE EXPENSES:</u>			
MILEAGE			\$60.20
		<b>TOTAL</b>	<u><u>\$1,624.70</u></u>

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



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Major credit cards accepted

JANUARY 25, 2016  
G140454GW JW  
ACCOUNT NO: 190764

INVOICE NO: 343974

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR GRND WTR LVL MON

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 01/15/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
SENIOR GEOLOGIST	4.50	\$142.00	\$639.00
ENVIRONMENTAL SPECIALIST	1.00	100.00	100.00
PRODUCTION SUPPORT	1.00	69.00	69.00
			808.00
		<b>TOTAL</b>	<b>\$808.00</b>



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JANUARY 25, 2016  
G140454R9C JW  
ACCOUNT NO: 190764

INVOICE NO: 343974

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR W9-RWTM CONST

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 01/15/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
SENIOR ASSOCIATE	1.00	\$180.00	\$180.00
ENGINEER	12.00	117.00	1,404.00
TECHNICIAN	1.00	92.00	92.00
STAFF ENGINEER	2.00	76.00	152.00
			<u>1,828.00</u>
		TOTAL	<u><u>\$1,828.00</u></u>



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Remit email to Accounts.Receivable@ftch.com  
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
Major credit cards accepted

JANUARY 25, 2016  
G140454TCN JW  
ACCOUNT NO: 190764

INVOICE NO: 343974

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR GID TANK CONST

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 01/15/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PRINCIPAL	1.00	\$210.00	\$210.00
SENIOR ASSOCIATE	2.50	180.00	450.00
SENIOR ENGINEER	1.00	159.00	159.00
SENIOR ENGINEER	3.00	134.00	402.00
STAFF ENGINEER	4.00	84.00	336.00
PRODUCTION SUPPORT	3.50	69.00	241.50
			1,798.50
		<b>TOTAL</b>	<b>\$1,798.50</b>

**Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829**



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engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

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OHIO Cincinnati

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Major credit cards accepted

JANUARY 25, 2016  
G140454W9C JW  
ACCOUNT NO: 190764

INVOICE NO: 343974

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR WELL 9 CONST

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 01/15/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
SENIOR ASSOCIATE	2.00	\$180.00	\$360.00
SENIOR ENGINEER	2.00	159.00	318.00
PRODUCTION SUPPORT	0.50	69.00	34.50
			<u>712.50</u>
		TOTAL	<u><u>\$712.50</u></u>

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8f

For Meeting of February 2, 2016

ITEM TITLE: Water Supply Project  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

## SUMMARY EXPLANATION:

---

Approve Payment to Gratiot Area Water Authority for Water Supply Project in the amount of \$155,801.83.

---

Moved by:

Supported by:

Approve Payment to Gratiot Area Water Authority for Water Supply Project in the amount of \$155,801.83.

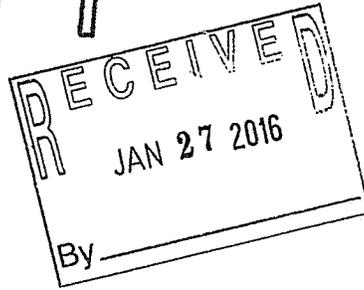


INVOICE

COPY

Remit to: City of Alma
525 East Superior
Alma, MI 48801

Customer #: 88
City of St Louis
300 N Mill St



Invoice #: 2016-00000010
Billing Date: 01/25/2016
Due Date: 02/25/2016
Invoice Total: \$155,801.83

St Louis, MI 48880

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

PLEASE RETAIN BOTTOM PORTION FOR YOUR RECORDS

Customer #: 88
City of St Louis
300 N Mill St

Water Authority

St Louis, MI 48880

Table with 4 columns: Description, Qty, Unit Price, Total Cost. Rows include RCL Construction Pay application #20, FTC&H pay request #41, and RCL Construction Pay application #21.

Summary box: Total Invoice \$155,801.83

Summary table with columns: CUSTOMER #, BILLING DATE, DUE DATE, INVOICE #



# TRANSMITTAL

Mr. Ron Turner  
Public Services Director  
City of Alma  
525 East Superior Street  
Alma, MI 48801

December 29, 2015

Re: Gratiot Area Water Authority - St. Louis Water Supply Replacement -  
Water Treatment Plant Expansion

Project No. G120617PCA

- FOR REVIEW
- FOR YOUR USE
- AS REQUESTED

Sent By: Brian D. Phillips, P.E., LEED AP/nes

---

COPIES	DATE	DESCRIPTION
1	12/16/2015	Payment Application No. 20
1	12/09/2015	Sworn Statement
1	12/09/2015	Partial Conditional Waiver

## COMMENTS

Application for Payment No. 20 from RCL Construction Co., Inc. is attached. The application is in the amount of \$95,392.50.

Based on our review of the application and our knowledge of the work completed, we recommend payment in the amount of \$95,392.50 to RCL Construction Co., Inc. Please retain a copy of the application for your file and return a copy to the Contractor along with payment for this work. If you have any questions or require additional information, please call.

## By Email

cc/enc Mr. Kurt Giles – City of St. Louis  
Mr. Phillip Moore – City of Alma  
Mr. John A. Willemin, P.E. – FTCH

## Gratiot Area Water Authority Request for Payment

Purchase Order # \_\_\_\_\_

Vendor Address

RCL Construction Co., Inc.  
777 W Maynard Rd.  
Sanford MI 48657  
Vendor Telephone \_\_\_\_\_  
Vendor Fax \_\_\_\_\_

Ship To

Public Services Director  
525 E. Superior  
Alma, MI 48801

Date: 05-Jan-16

Mail Attachments

Special Instructions

Terms

Account	Quantity	Units	Unit Price	Description	Stock #	Total
493-901-522-801-000				Gratiot Area Water Authority St Louis Water Supply Replacement Water Treatment Plant Expansion  Pay Applicaton #20		95,392.50
						-
						-
						-
				Total		\$ 95,392.50

Comparative Prices

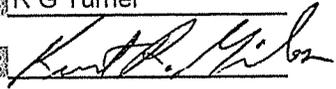
Vendor/City

Price

Material/Service Usage

Contract with RCL Costruction was approved by GAWA Board on 02/14/14 in the amount of \$9,712,000.00. CO #1 approved 07/11/14; new amount \$9,743,786.00. CO #2 contract amount approved 09/12/14 changed to \$9,818,175.00. CO #3 approved 12/12/14 contract amount \$9,834,084.00. CO #4 approved 1/9/15 contract amount 9,880,673.00. Change Order #5 contract amount now \$9,968,058.00. Change Order #6 contract amount \$ 10,010,808.00. CO#7 change to \$10,016,796.00. CO#8 change to \$10,039,889.00

Requested By: R G Turner

Approved By: 

Approved By: \_\_\_\_\_

City Commission Approval

Budgeted Amount: \_\_\_\_\_

Purchase Order to be sent by: \_\_\_\_\_

Delivered using: \_\_\_\_\_

TO (OWNER): GAWA  
GRATIOT AREA WTR AUTHORITY  
525 E. SUPERIOR, PO BOX 278  
ALMA, MI 48801-0278

PROJECT: GAWA-ST LOUIS WTR TMT PLANT E  
200 N. LINCOLN  
ALMA, MI 48801

APPLICATION NO: 20  
PERIOD TO: 11/30/2015

DISTRIBUTION  
TO:  
- OWNER  
- ARCHITECT  
- CONTRACTOR

FROM (CONTRACTOR): RCL Construction Co. Inc.  
777 W. Maynard Rd.  
Sanford, MI 48657

VIA (ARCHITECT): FISHBECK THOMPSON CARR &  
HUB  
1515 ARBORETUM DR SE  
GRAND RAPIDS, MI 49546

ARCHITECT'S  
PROJECT NO: G120617PFD

CONTRACT FOR: 201405-GAWA-ST LOUIS WTP EXP

CONTRACT DATE: 2/14/2014

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	9,712,000.00
2. Net Change by Change Orders	\$	327,889.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	10,039,889.00
4. TOTAL COMPLETED AND STORED TO DATE	\$	9,906,583.28
5. RETAINAGE:		
a. 4.86 % of Completed Work	\$	481,038.03
b. 0.00 % of Stored Material	\$	12,995.62
Total retainage (Line 5a + 5b)	\$	494,033.65
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	9,412,549.63
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	9,317,157.13
8. CURRENT PAYMENT DUE	\$	95,392.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	627,339.37

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	335,123.00	-7,234.00
Total approved this Month	0.00	0.00
<b>TOTALS</b>	<b>335,123.00</b>	<b>-7,234.00</b>
NET CHANGES by Change Order	327,889.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: RCL Construction Co. Inc.  
777 W. Maynard Rd. Sanford, MI 48657

By: *Rodney E. Bauer* Date: 12/9/15  
RODNEY E. BAUER - PRESIDENT

State of: MI

County of: MIDLAND

Subscribed and Sworn to before me this 9th Day of Dec. 2015

Notary Public: *Sherry J. Harris*  
My Commission Expires: 7-14-17

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 95,392.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: *Sherry J. Harris* Date: 12/16/2015

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

*Approved for Payment \$95,392.50  
RCL 12/30/15*

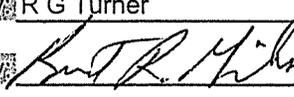
## Gratiot Area Water Authority Request for Payment

Purchase Order #: \_\_\_\_\_

Vendor Address	
Fishbeck, Thompson, Carr & Huber, Inc	
1515 Arboretum Dr SE	
Grand Rapids MI 49546	
Vendor Telephone	
Vendor Fax	

Ship To:	Date: 05-Jan-16
Public Services Director 525 E. Superior Alma, MI 48801	Mail Attachments:
	Special Instructions:
Terms:	

Account	Quantity	Units	Unit Price	Description	Stock #	Total
493-901-522-801-000 20103-2				Gratiot Area Water Authority St Louis Water Supply Replacement		
493-901-522-801-000 20103-11				GAWA St. Louis WSR HYDGEO T4		1,822.33
493-901-522-801-000 20103-11				GAWA St. Louis WSR CONSTADM		12,963.50
				GAWA St. Louis WSR CONSTOBS		1,134.00
						-
						-
						-
						-
Total						\$ 15,919.83

Comparative Prices			
Vendor/City	Price	Material/Service Usage	Requested By: R G Turner
		Payment Request #41	Approved By: 
			Approved By: _____
			Approved By: _____

Budgeted Amount: \_\_\_\_\_

Purchase Order to be sent by: \_\_\_\_\_  
Delivered using: \_\_\_\_\_



Fishbeck, Thompson, Carr & Huber, Inc.  
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp  
OHIO Cincinnati

**Headquarters**

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
p 616.575.3824 | f 616.464.3994

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Major credit cards accepted

DECEMBER 29, 2015  
G120617HG4 JW  
ACCOUNT NO: 70724

INVOICE NO: 342397

MR RON TURNER PROJECT MANAGER  
GRATIOT AREA WATER AUTHORITY  
525 EAST SUPERIOR STREET  
PO BOX 278  
ALMA MI 48801-0278

PROJECT: GAWA/ST LOUIS WSR HYDGEO T4

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 12/18/2015

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
SENIOR GEOLOGIST	11.00	\$142.00	\$1,562.00
 <u>REIMBURSABLE EXPENSES:</u>			
MILEAGE			\$60.20
REPRODUCTION			200.13
			<u>260.33</u>
		<b>TOTAL</b>	<u><u>\$1,822.33</u></u>

493-901-522-801-000-20183-2  
RKH 1/5/16

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



Fishbeck, Thompson, Carr & Huber, Inc.  
engineers | scientists | architects | constructors

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MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp  
OHIO Cincinnati

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Major credit cards accepted

DECEMBER 29, 2015  
G120617PCA JW  
ACCOUNT NO: 70724

INVOICE NO: 342397

MR RON TURNER PROJECT MANAGER  
GRATIOT AREA WATER AUTHORITY  
525 EAST SUPERIOR STREET  
PO BOX 278  
ALMA MI 48801-0278

PROJECT: GAWA/ST LOUIS WSR WTP CONSTADM

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 12/18/2015

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PRINCIPAL	2.00	\$210.00	\$420.00
SENIOR ASSOCIATE	10.50	180.00	1,890.00
SENIOR ARCHITECT	1.00	165.00	165.00
SENIOR ENGINEER	8.50	159.00	1,351.50
SENIOR ENGINEER	21.50	134.00	2,881.00
SENIOR ENGINEERING SPECIALIST	21.00	125.00	2,625.00
PROJECT SUPERINTENDENT	21.00	108.00	2,268.00
TECHNICIAN	1.00	100.00	100.00
PRODUCTION SUPPORT	7.50	69.00	517.50
			<u>12,218.00</u>
 <u>REIMBURSABLE EXPENSES:</u>			
COMPANY VEHICLE USE			\$444.50
MILEAGE			<u>301.00</u>
			745.50
		<u>TOTAL</u>	<u><u>\$12,963.50</u></u>

PREVIOUSLY INVOICED	\$325,707.37
THIS INVOICE	<u>12,963.50</u>
INVOICED TO DATE	338,670.87
PAID TO DATE	<u>315,222.27</u>
TOTAL AMOUNT OUTSTANDING	<u><u>\$23,448.60</u></u>

493-901-522-801-000  
R.T. 1/5/14

20103-11

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



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engineers | scientists | architects | constructors

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DECEMBER 29, 2015  
G120617PCI JW  
ACCOUNT NO: 70724

INVOICE NO: 342397

MR RON TURNER PROJECT MANAGER  
GRATIOT AREA WATER AUTHORITY  
525 EAST SUPERIOR STREET  
PO BOX 278  
ALMA MI 48801-0278

PROJECT: GAWA/ST LOUIS WSR WTP CONSTOBS

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 12/18/2015

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PROJECT SUPERINTENDENT	10.50	\$108.00	\$1,134.00
TOTAL			<u>\$1,134.00</u>

PREVIOUSLY INVOICED	\$395,823.46
THIS INVOICE	<u>1,134.00</u>
INVOICED TO DATE	396,957.46
PAID TO DATE	<u>383,593.26</u>
TOTAL AMOUNT OUTSTANDING	<u>\$13,364.20</u>

493-901-522 801-000 20103-11  
RA 1/5/14

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



# TRANSMITTAL

Mr. Ron Turner  
Public Services Director  
City of Alma  
525 East Superior Street  
Alma, MI 48801

January 4, 2016

Re: Gratiot Area Water Authority - St. Louis Water Supply Replacement -  
Water Treatment Plant Expansion

Project No. G120617PCA

- FOR REVIEW
- FOR YOUR USE
- AS REQUESTED

Sent By: Brian D. Phillips, P.E., LEED AP/nes

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COPIES	DATE	DESCRIPTION
1	01/04/2016	Payment Application No. 21
1	01/04/2016	Sworn Statement
1	01/04/2016	Partial Conditional Waiver

## COMMENTS

Application for Payment No. 21 from RCL Construction Co., Inc. is attached. The application is in the amount of \$44,489.50.

Based on our review of the application and our knowledge of the work completed, we recommend payment in the amount of \$44,489.50 to RCL Construction Co., Inc. Please retain a copy of the application for your file and return a copy to the Contractor along with payment for this work. If you have any questions or require additional information, please call.

## By Email

cc/enc Mr. Kurt Giles – City of St. Louis  
Mr. Phillip Moore – City of Alma  
Mr. John A. Willemin, P.E. – FTCH

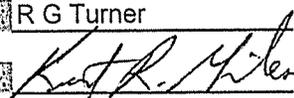
## Gratiot Area Water Authority Request for Payment

Purchase Order #:

Vendor Address	
RCL Construction Co., Inc.	
777 W Maynard Rd.	
Sanford MI 48657	
Vendor Telephone:	
Vendor Fax:	

Ship To:	Date:	05-Jan-16
Public Services Director 525 E. Superior Alma, MI 48801	Mail Attachments:	
Terms:	Special Instructions:	

Account	Quantity	Units	Unit Price	Description	Stock #	Total
493-901-522-801-000				Gratiot Area Water Authority St Louis Water Supply Replacement Water Treatment Plant Expansion  Pay Applicaton #21		44,489.50
						-
						-
						-
				Total		\$ 44,489.50

Comparative Prices			Requested By: R G Turner
Vendor/City	Price	Material/Service Usage	Approved By: 
		Contract with RCL Costruction was approved by GAWA Board on 02/14/14 in the amount of \$9,712,000.00. CO #1 approved 07/11/14; new amount \$9,743,786.00. CO #2 contract amount approved 09/12/14 changed to \$9,818,175.00. CO #3 approved 12/12/14 contract amount \$9,834,084.00. CO #4 approved 1/9/15 contract amount 9,880,673.00. Change Order #5 contract amount now \$9,968,058.00. Change Order#6 contract amount \$ 10,010,808.00. CO#7 change to \$10,016,796.00. CO#8 change to \$10,039,889.00	Approved By:
			Approved By:
			City Commission Approval
Budgeted Amount:			Purchase Order to be sent by:
		Delivered using:	

TO (OWNER): GAWA  
GRATIOT AREA WTR AUTHORITY  
525 E. SUPERIOR, PO BOX 278  
ALMA, MI 48801-0278

PROJECT: GAWA-ST LOUIS WTR TMT PLANT E  
200 N. LINCOLN  
ALMA, MI 48801

APPLICATION NO: 21  
PERIOD TO: 12/31/2015

DISTRIBUTION  
TO:  
- OWNER  
- ARCHITECT  
- CONTRACTOR

FROM (CONTRACTOR): RCL Construction Co. Inc.  
777 W. Maynard Rd.  
Sanford, MI 48657

VIA (ARCHITECT): FISHBECK THOMPSON GARR &  
HUB  
1515 ARBORETUM DR SE  
GRAND RAPIDS, MI 49546

ARCHITECT'S  
PROJECT NO: G120617PFD

CONTRACT FOR: 201405-GAWA-ST LOUIS WTP EXP

CONTRACT DATE: 2/14/2014

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 9,712,000.00

2. Net Change by Change Orders ..... \$ 327,889.00

3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 10,039,889.00

4. TOTAL COMPLETED AND STORED TO DATE ..... \$ 9,951,072.78

5. RETAINAGE:

a. 4.83 % of Completed Work ..... \$ 481,038.03

b. 0.00 % of Stored Material ..... \$ 12,995.62

Total retainage (Line 5a + 5b) ..... \$ 494,033.65

6. TOTAL EARNED LESS RETAINAGE ..... \$ 9,457,039.13  
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
(Line 6 from prior Certificate) ..... \$ 9,412,549.63

8. CURRENT PAYMENT DUE ..... \$ 44,489.50

9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 6) ..... \$ 582,849.87

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	335,123.00	-7,234.00
Total approved this Month	0.00	0.00
<b>TOTALS</b>	<b>335,123.00</b>	<b>-7,234.00</b>
NET CHANGES by Change Order	327,889.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: RCL Construction Co. Inc.  
777 W. Maynard Rd. Sanford, MI 48657

By: [Signature] Date: 1/4/16  
RODNEY E. BAUER / PRESIDENT

State of: MI  
County of: MIDLAND  
Subscribed and Sworn to before me this 4th Day of January 2016  
Notary Public: [Signature]  
My Commission Expires: 7-1-17

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 44,489.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:  
By: [Signature] Date: 1/4/2016

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Approved for Payment \$ 44,489.50  
RCL 1/5/16

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 89

For Meeting of February 2, 2016

ITEM TITLE: MMEA  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

---

Approve Payment to MMEA for 2016 Annual Membership Dues and Special Assessment in the amount of \$7,161.00.

---

Moved by:

Supported by:

Approve Payment to MMEA for 2016 Annual Membership Dues and Special Assessment in the amount of \$7,161.00.

# MMEA

## MICHIGAN MUNICIPAL ELECTRIC ASSOCIATION

809 CENTENNIAL WAY, LANSING, MI 48917-9277 (517) 323-8346 FAX (517) 323-8373

St. Louis Electric Utilities

Invoice Number 28148

KURT GILES  
300 N. Mill Street

Date 01/04/2016

St. Louis MI 48880-

EIN #38-2493237

DESCRIPTION	AMOUNT
2016 Membership Dues	\$6,860.00
2016 Special Assesment:	\$301.00
<b>PLEASE PAY THIS AMOUNT</b>	<b>\$7,161.00</b>

ENTERED

According to bylaws, dues may be paid annually, semiannually or quarterly.  
If you choose not to pay annually, please contact Andrea at MMEA.

Dues Payments may be deductible in part as ordinary and necessary business expenses for Federal Income Tax purposes. Dues and similar payments are not, however, deductible as charitable contributions.

Payable on Receipt

Questions? Call Andrea at MMEA



January 12, 2016

Subject: Letter of Authorization

The City of St Louis, through its Member Authorized Representative, hereby authorizes a purchase of Capacity from June 1, 2020 through May 31, 2030 by Michigan Public Power Agency on behalf of St Louis in the Amount and Term(s) of:

<u>Planning Year</u>	<u>Up to Capacity, KW</u>
Jun 1, 2020 to May 31, 2030	1,500

Maximum Authorized Purchase Price = \$4.00 per KW-Month

Maximum commitment = \$6,000 per Month or \$720,000 for the entire 10-year term.

Member Authorized Representative:

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 9B

For Meeting of February 2, 2016

ITEM TITLE: Diesel Engine Oil  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

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Approve Purchase of 12 – 55 Gallon Barrels of Diesel Engine Oil from Scotland Oil in the amount of \$6,930.00.

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Moved by:

Supported by:

Approve Purchase of 12 – 55 Gallon Barrels of Diesel Engine Oil from Scotland Oil in the amount of \$6,930.00.



**Scotland OIL COMPANY, INC.**

[www.scotlandoilcompany.com](http://www.scotlandoilcompany.com)

114 GRANT STREET • P.O. BOX 185 • ALMA, MICHIGAN 48801 • TELEPHONE (989) 463-4242  
(800) 722-4146

FAX (989) 463-3473

1/28/16

Re: Purchase of Diesel lube oil R-24

City of St.Louis  
412 N. Mill St.  
St.Louis, Mi. 48880

Per our quote 1/28/16 Scotland Oil agrees to sell the City Of St.Louis agrees to purchase 12 - 55 gallon drums of Conoco Diesel lube oil R-25 @ \$10.50 per gallon. ( \$577.50 per drum )

Thank you for your business,

Rich Sommerville  
Scotland Oil Co.  
Alma, Mi. 48801

# BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 9C

For Meeting of February 2, 2016

ITEM TITLE: Diesel Fuel Purchase  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

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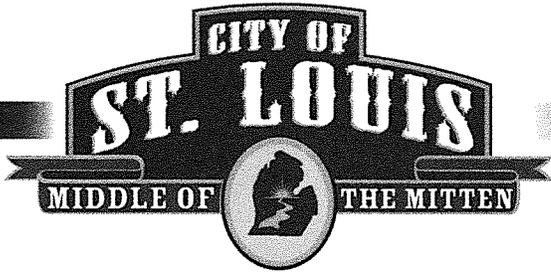
Authorization to purchase approximately 8,000 Gallons of Diesel Fuel in an amount not to exceed \$16,000.00.

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Moved by:

Supported by:

Authorization to purchase approximately 8,000 Gallons of Diesel Fuel in an amount not to exceed \$16,000.00.



ITEM NO. 9D

DATE 2/2/14

108 West Saginaw Street • St. Louis, Michigan 48880  
(989) 681-2137 • Fax (989) 681-3842 • www.stlouismi.com

## MEMO:

DATE: January 29, 2016  
TO: **St. Louis City Council**  
FROM: Phil Hansen, DDA Director  
RE: **appointment to DDA Board**

The St. Louis DDA Board voted yesterday at its regular meeting to appoint Corey Bailey to the open DDA Board position.

We'd appreciate Council approval for this at your next meeting.

This is the only open spot on the board, and we would now have a full complement of 13 members total.

Thanks so much for your continued support of the DDA's efforts.

If you have any questions, I'll be glad to answer them of course.