

CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

James Kelly, Mayor
Jerry Church, Council Member
Tom Reed, Council Member

Melissa Allen, Mayor Pro-Tem
George Kubin, Council Member

Agenda
Tuesday
December 15, 2015

7:30 a.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Minutes:
 - a. Special Meeting December 1, 2015.
 - b. Regular Meeting December 1, 2015.
5. Claims & Accounts.
6. Monthly Reports.
7. Audience Recognition

"Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit."
8. Audit Presentation – Berthiaume & Company (separate on web page).
9. Consent Agenda - Motion to Approve.
 - a. Payment to Etna Supply for Annual Fee/Maintenance – Approve.
 - b. Payment to GAWA for 2015 Water Supply Projects – Approve.
 - c. Payment to FTC&H for 2015 Water Supply Projects – Approve.
 - d. Final Payment to Isabella Corp. for South Transmission Main Phase I – Approve.
 - e. Final Payment to Crawford Contracting for North Transmission Main Phase IB – Approve.

- f. Payment No. 7 to Dunigan Bros. for South Transmission Main Phase II and Giddings Place Reconstruction – Approve.
 - g. Payment to Berthiaume & Company for Audit for Year Ended June 30, 2015 – Approve.
 - h. Payment to Haworth for Officer Furniture – Approve.
- 10. Business of the Council.
 - A. Bid Award for Water Supply Wells 10 and 11 subject to Agency Approvals.
 - B. Resolution 2015-15 Approval of Michigan Department of Transportation State Trunk Line Maintenance Contract.
 - C. Change Order No. 8 to Davis Construction for SRF Project.
 - D. Final Payment No. 20 to Davis Construction for SRF Project.
 - E. Police Department Overhead Doors.
 - 11. City Manager's Report.
 - 12. City Clerk's Report.
 - 13. Police Chief's Report.
 - 14. City Council Comments.
 - 15. Public Comments.
 - 16. Adjournment.

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
December 1, 2015

The Special Meeting of the St. Louis City Council and the St. Louis Public School Board was called to order by Mayor James C. Kelly on Tuesday, December 1, 2015 at 5:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, Thomas L. Reed

Council Members Absent: George T. Kubin

City Manager: Kurt Giles

City Clerk: Mari Anne Ryder

Police Chief: Richard Ramereiz, Jr.

Others in Attendance:

Jeff Baxter – School Board President, Don Kelley – School Board Member, John Pavlik– School Board Member, Kristi Teall – School Superintendent, Jennifer McKittrick – High School Principal, Shane Brooks – Middle School Principal, Phil Hansen – DDA Director, Keith Risdon – Public Services Director.

Mayor Kelly welcomed the St. Louis School Board Members.

Member Reed led in the Pledge of Allegiance to the Flag.

The following topics were discussed:

- a. St. Louis Virtual Learning Center
- b. Open Campus
- c. Summer Feeding Program
- d. School Bond Issue Construction Projects
- e. Students of Influence program
- f. Gratiot County Community Foundation Grant – needy families
- g. State Champions signs, water tower, promotion, advertising, events, newsletters
- h. City Construction Projects
- i. other

Next Meeting Date – Tuesday, June 7, 2016 at 5:00 p.m.

The Special Meeting was adjourned at 6:03 p.m.

Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
December 1, 2015

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Tuesday, December 1, 2015 at 6:10 p.m. in the City Hall Council Chambers at 300 North Mill Street.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church,
Thomas L. Reed

Council Members Absent: George T. Kubin
City Manager: Kurt Giles
City Clerk: Mari Anne Ryder
Police Chief: Rich Ramereiz

Others in Attendance:

Keith Risdon – Public Services Director, Bobbie Marr – Finance Director, Jan Bunting – County Commissioner, five high school students, Katie Orr - Interpreter

Member Church led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of November 17, 2015.

Moved by Allen, supported by Church, to approve the minutes of the Regular Meeting held on November 17, 2015. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Allen, supported by Reed, to approve the Claims & Accounts in the amount of \$1,192,913.91. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the November, 2015 Monthly Board Minutes.

Moved by Reed, supported by Allen, to receive the November, 2015 Monthly Board Minutes and place on file. All ayes carried the motion.

Audience Recognition.

Gratiot County Commissioner Bunting informed Council Members that the County Chair, Laura McCollum, has resigned her position on the County Board due to moving out of the district she represented.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “d” as shown below:

- a. Payment No. 2 to Heystek Contracting for Leppien Park Project – Approve.
- b. Payment to Gilboe’s Lock and Safe – Approve.
- c. Payment No. 6 to Dunigan Bros. for S. Transmission Main Phase II and Giddings Place Reconstruction – Approve.
- d. Payment to H.J. Umbaugh for Preparation and Sale of Electric System Revenue Bonds – Approve.

Moved by Allen, supported by Church, to approve Consent Agenda items “a” through “d.” All ayes carried the motion.

New Business.

Repairs/Payment for Chlorine Injector.

Manager Giles stated that Wastewater staff sent the Chlorine Injector Pump to Hamilton Electric for a repair quote and Hamilton Electric sent the pump back repaired.

Discussion was held.

Moved by Reed, supported by Church, to approve repairs and payment for the Chlorine Injector Pump by Hamilton Electric in the amount of \$5,600.00.

Resolution 2015-14 Establishing 2016 Council Meeting Schedule.

Mayor Kelly requested approval of Resolution 2015-14 Establishing 2016 City Council Meeting Schedule.

The following preamble and resolution were offered by Member Allen, and supported by Member Reed:

WHEREAS, The City Council of the City of Saint Louis, Gratiot County, Michigan, pursuant to Act 261 Michigan Public Acts of 1968, and in accordance with Section 5.1 of the Saint Louis City Charter, hereby gives notice to the public of the regular meeting schedule for the calendar year 2016.

WHEREAS, The City Council, in accordance with Section 5.1 of the Saint Louis City Charter, is required to hold meetings, on the first Monday following the first Sunday of January following the

regular City election, for the purpose of installation of newly elected Council Members. Regular meetings shall be held at least twice each month.

NOW THEREFORE BE IT RESOLVED, the dates for holding said regular meetings shall be as follows:

January 4	April 5	July 5	October 4
January 19	April 19	July 19	October 18
February 2	May 3	August 2	November 1
February 16	May 17	August 16	November 15
March 1	June 7	September 6	December 6
March 15	June 21	September 20	December 20

BE IT FURTHER RESOLVED, the City Council hereby establishes as its place and time for holding aforesaid regular meetings as the City Council Chambers, City Office Building, 300 North Mill Street, Saint Louis, Michigan at 6:00 o'clock P.M. except the second meeting of each month shall be held at 7:30 o'clock A.M.

AYES: Allen, Reed, Church, Kelly

NAYS: None

Resolution declared adopted this 1st day of December, 2015.

Discuss Police Department Overhead Doors.

City Council Members discussed the Change Order Request from RCL Construction regarding the Police Department overhead doors.

It was the consensus of the Council to choose Option #3, replace three existing overhead doors with three 10x10 overhead doors and relocate the entry door to the north side of the building.

Manager Giles will make contact with Rob Eggers from Spicer Group and negotiate Spicer Group's contribution to the project.

City Manager Report.

Manager Giles informed Council Members of the following:

The Fire Department is now occupying their new building and plan to invite board members to tour the new facility.

Due to equipment issues with the leaf truck last week, leaf pickup has been extended thru Friday, December 4th.

Manager Giles gave Council Members a City Manager Evaluation form and requested when complete, members return the evaluations to the Mayor by the December 15th Council Meeting.

City Clerk Report.

None.

Police Chief Report.

None.

Council Comments.

Member Church inquired on the possibility of retiring the leaf truck.

Member Allen commented on the amount of money that was spent in the past year between the school and the City for the betterment of the community.

Member Allen also requested a friendly note be sent to Hamilton Electric, for future reference, regarding repairing the Chlorine Injector.

Mayor Kelly commented on other communities empty store fronts and commended DDA Director Hansen for his efforts in keeping St. Louis store fronts full.

Public Comments.

County Commissioner Bunting stated the Gratiot County Drain Commission office is relocating from the Court House to a County owned building on Center Street.

Moved by Church, supported by Allen, to adjourn the meeting at 7:15 p.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

User: TERESA

POST DATES 12/02/2015 - 12/15/2015

DB: St Louis

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: 0001

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 21ST CENTURY MEDIA-MICHIGAN	2,059.46		
2. ABC FASTENER GROUP, INC.	54.75		
3. ADVANCE AUTO PARTS	21.92		
4. AIS CONSTRUCTION	1,911.00		
5. ALEXANDER CHEMICAL CORPORATION	994.00		
6. ALMA CHRYSLER JEEP DODGE	275.15		
7. AMAZON.COM	38.74		
8. APEX SOFTWARE	340.00		
9. APX, INC	31.84		
10. ARCADIA TOWNSHIP	4,428.18		
11. B & C JANITORIAL	727.56		
12. BADER & SONS CO.	687.18		
13. BAKER & TAYLOR INC	12.01		
14. BALDWIN COOKE COMPANY	60.88		
15. BEAR FERTILIZER, LLC	864.00		
16. BERTHIAUME & COMPANY	17,205.00		
17. BLARNEY CASTLE FLEET PROGRAM	2,981.45		
18. BLUE CROSS BLUE SHIELD OF MI	759.15		
19. BLUE SHAMROCK BAR	154.01		
20. BOLAND TIRE, INC	399.00		
21. BRODART COMPANY	13.53		
22. CENTER POINT LARGE PRINT	266.04		
23. CHEMICAL BANK	3,780.75		
24. CHROUCH COMMUNICATIONS, INC.	836.03		
25. CITY OF ST LOUIS, AGENCY	1,422.58		
26. CITY OF ST LOUIS, PAYROLL	88,727.97		
27. CITY OF ST. LOUIS	12,491.98		
28. CLAGG, SHARON	165.96		
29. CONSUMERS ENERGY	3,186.94		
30. CORNELIUS ENVIRONMENTAL CONSULTING	612.50		
31. CRAWFORD CONTRACTING INC	5,000.00		
32. DAVIS CONSTRUCTION, INC	64,884.64		
33. DBI BUSINESS INTERIORS	555.95		
34. DISCOUNT TIRE & BATTERY	1,187.44		
35. DOLLAR GENERAL	11.65		
36. DUNIGAN BROS, INC	28,254.40		
37. ETNA SUPPLY COMPANY	29,200.77		
38. EXTREME CLEAN 24/7	117.30		
39. FARABEE MECHANICAL INC	3,814.20		
40. FASTENAL COMPANY	23.98		
41. FINAL TOUCH CO	390.00		
42. FISHBECK, THOMPSON, CARR & HUBER	51,802.31		
43. FORTINO PLAXTON COSTANZO PC	28.00		
44. GALE/CENGAGE LEARNING	50.03		
45. GILBOE'S LOCK & SAFE LLC	289.75		
46. GRATIOT AREA WATER AUTHORITY	195,447.34		
47. GRATIOT COUNTY TREASURER	6,276.66		
48. GREATAMERICA LEASING CORP	935.23		
49. HAWORTH, INC.	17,557.39		
50. JANSON EQUIPMENT COMPANY	46.11		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. MADAGAME, STEPHANIE	97.76		
52. MAURER'S TEXTILE RENTAL INC.	106.54		
53. MCMASTER - CARR SUPPLY COMPANY	140.33		
54. MEDLER ELECTRIC COMPANY	130.95		
55. MGFOA	110.00		
56. MICHIGAN ASSOCIATION OF CPAS	199.00		
57. MICHIGAN PUBLIC POWER AGENCY	72,987.39		
58. MICROSOFT ONLINE	578.00		
59. MIDLAND CHEMICAL CO INC.	114.77		
60. MILLER CANFIELD PADDOCK & STONE	13,800.00		
61. MISS DIG SYSTEM, INC	1,259.33		
62. NYE UNIFORM	1,339.69		
63. O'REILLY AUTO PARTS	38.99		
64. PARAGON LABORATORIES, INC	175.00		
65. PEOPLELINK, LLC	975.80		
66. PETER'S HARDWARE	307.50		
67. PINE RIVER AUTOMOTIVE	370.25		
68. PINE RIVER TOWNSHIP	1,039.11		
69. PRO-VISION, INC	38.77		
70. QUIDORT SALES & SERVICE	45.00		
71. REPUBLIC SERVICES #239	413.20		
72. RICHARD KUNKEL	60.00		
73. SHEPLEY APARTMENTS	46.82		
74. SHRED-IT USA INC	128.59		
75. SHULTS EQUIPMENT, LLC	233.03		
76. SNAP-ON	84.60		
77. SPICER GROUP	2,642.50		
78. STAPLES	128.75		
79. STATE OF MICHIGAN	1,897.16		
80. STATE OF MICHIGAN	7,531.96		
81. STEVE FLICEK	421.42		
82. THE ISABELLA CORPORATION	20,000.00		
83. TRIVALENT GROUP, INC.	2,169.22		
84. UPS	15.26		
85. VERIZON WIRELESS	74.71		
86. WIELAND TRUCKS	85.03		
87. WILSON, LAURIE	55.13		
88. WIRE GUYZ	2,741.43		
TOTAL ALL CLAIMS	683,965.70		

User: TERESA

POST DATES 12/02/2015 - 12/15/2015

DB: St Louis

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 00049 ABC FASTENER GROUP, INC.					
BANK CODE: 0001					
A245659	N	BOLTS, HEAT SHRINK RING AND FLANGE	661.442.726.000	54.75	54.75
TOTAL BANK CODE: 0					54.75
TOTAL VENDOR 00049					54.75
VENDOR CODE: 00073 MILLER CANFIELD PADDOCK & STONE					
BANK CODE: 0001					
1300029	N	PROFESSIONAL SERVICES-BOND COUNSEL	582.582.801.000	13,800.00	13,800.00
TOTAL BANK CODE: 0					13,800.00
TOTAL VENDOR 00073					13,800.00
VENDOR CODE: 00111 JANSON EQUIPMENT COMPANY					
BANK CODE: 0001					
438168	N	INSPECT BOX AND PIVOTS	661.442.930.000.9032	46.11	46.11
TOTAL BANK CODE: 0					46.11
TOTAL VENDOR 00111					46.11
VENDOR CODE: 00113 BADER & SONS CO.					
BANK CODE: 0001					
145933	N	REPAIR ON SNOW BLOWER	661.442.930.000	104.41	104.41
147445	N	VAVE	661.442.930.000.9047	10.92	10.92
148514	N	SAW, CHAIN, 2.5 GAL CAN & OIL	582.582.726.000	571.85	571.85
TOTAL BANK CODE: 0					687.18
TOTAL VENDOR 00113					687.18
VENDOR CODE: 00115 BAKER & TAYLOR INC					
BANK CODE: 0001					
002744501	N	CREDIT ON RETURN	271.790.745.000	(14.69)	(14.69)
2031403696	N	BOOKS, MEMORIAL BOOKS & MEDIA	271.790.745.000	26.70	26.70
TOTAL BANK CODE: 0					12.01
TOTAL VENDOR 00115					12.01
VENDOR CODE: 00116 BALDWIN COOKE COMPANY					
BANK CODE: 0001					
136183	N	EXECUTIVE PLANNER	101.215.726.000	60.88	60.88
TOTAL BANK CODE: 0					60.88
TOTAL VENDOR 00116					60.88
VENDOR CODE: 00156 BOLAND TIRE, INC					
BANK CODE: 0001					
030362	N	TRUCK TIRE REPAIR	661.442.930.000.9031	117.00	117.00
030226	N	DISMOUNT AND MOUNT OF TIRES	661.442.930.000.9047	232.00	232.00

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 00156 BOLAND TIRE, INC					
BANK CODE: 0001					
5030379	N	SNOW TIRES MOUNT	101.301.930.000	50.00	50.00
TOTAL BANK CODE: 0					399.00
TOTAL VENDOR 00156					399.00
VENDOR CODE: 00161 FASTENAL COMPANY					
BANK CODE: 0001					
MIALM25732	N	CLEAN CHOICE WIPES	592.590.726.000	23.98	23.98
TOTAL BANK CODE: 0					23.98
TOTAL VENDOR 00161					23.98
VENDOR CODE: 00251 CITY OF ST. LOUIS					
BANK CODE: 0001					
11302015	N	OCT/NOV 2015 UTILITIES	101.265.920.000	1,857.52	12,491.98
			101.441.920.000	481.50	
			101.770.920.000	359.03	
			101.758.920.000	23.30	
			101.276.920.000	170.39	
			582.582.920.000	1,097.09	
			582.582.926.000	2,180.98	
			582.582.926.000	1,564.34	
			592.590.920.000	751.89	
			592.590.923.000	2,650.45	
			592.591.920.000	238.20	
			592.591.923.000	616.30	
			271.790.920.000	363.08	
			101.770.920.000	63.94	
			248.728.920.000	73.97	
TOTAL BANK CODE: 0					12,491.98
TOTAL VENDOR 00251					12,491.98
VENDOR CODE: 00255 CITY OF ST LOUIS, PAYROLL					
BANK CODE: 0001					
12102015	N	GROSS WAGES FOR WEEK ENDING 12/06/2015	101.000.001.056	88,727.97	88,727.97
TOTAL BANK CODE: 0					88,727.97
TOTAL VENDOR 00255					88,727.97
VENDOR CODE: 00258 CITY OF ST LOUIS, AGENCY					
BANK CODE: 0001					
1015WINTER	N	2015 WINTER TAXES-710 MICHIGAN AVE	592.590.956.000	561.54	561.54
1015 WINTER	N	2015 WINTER TAXES-1110 WILSON BLVD	101.265.956.000	861.04	861.04
TOTAL BANK CODE: 0					1,422.58

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INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 00258 CITY OF ST LOUIS, AGENCY					
TOTAL VENDOR 00258					1,422.58
VENDOR CODE: 00287 CONSUMERS ENERGY					
BANK CODE: 0001					
203228746789	N	GAS CHARGES-412 N MILL ST	582.582.920.000	193.09	193.09
205364607273	N	ELECTRIC CHARGES-2075 MI AVE PUMP	592.591.920.000	414.51	414.51
206966249197	N	ELECTRIC CHARGES-1869 CHEESMAN RD	592.591.920.000	712.97	712.97
201715841186	N	GAS CHARGES-229 W STATE ST	592.591.920.000	24.59	24.59
201715841170	N	GAS CHARGES-404 E PROSPECT ST	592.590.920.000	188.14	188.14
202516789633	N	GAS CHARGES-312 MICHIGAN AVE	271.790.920.000	86.31	86.31
201626838894	N	GAS CHARGES-701 WOODSIDE DR	582.582.920.000	421.87	421.87
207143860935	N	GAS CHARGES-108 W SAGINAW ST	101.265.920.000	511.78	511.78
201982826865	N	GAS CHARGES-320 W PROSPECT	101.441.920.000	412.58	412.58
201982826859	N	GAS CHARGES-401 W PROSPECT	592.591.920.000	208.60	208.60
204563654638	N	GAS CHARGES-400 N MILL ST	101.758.920.000	12.50	12.50
TOTAL BANK CODE: 0					3,186.94
TOTAL VENDOR 00287					3,186.94
VENDOR CODE: 00295 DISCOUNT TIRE & BATTERY					
BANK CODE: 0001					
58648	N	BATTERY	661.442.930.000.9022	104.95	104.95
58882	N	OIL CHANGE	101.301.930.000	28.95	28.95
58878	N	OIL CHANGE, FILTER, THERMOSTATE, WATER	101.301.930.000	110.84	110.84
58741	N	STARTER REPAIR ON TRUCK 22	661.442.930.000.9022	219.95	219.95
58793	N	DOOR LOCK ACTUATOR	661.442.930.000.9022	159.95	159.95
59149	N	STRUT/SPRING, STRUT MOUNT AND ALINMENT	661.442.930.000.9021	562.80	562.80
TOTAL BANK CODE: 0					1,187.44
TOTAL VENDOR 00295					1,187.44
VENDOR CODE: 00304 CRAWFORD CONTRACTING INC					
BANK CODE: 0001					
12032015	N	PYMT 7 PHASE IB-EPA	492.900.818.000.4001	5,000.00	5,000.00
TOTAL BANK CODE: 0					5,000.00
TOTAL VENDOR 00304					5,000.00
VENDOR CODE: 00311 FISHBECK, THOMPSON, CARR & HUBER					
BANK CODE: 0001					
140807	N	ENGINEERING-EPA	492.900.801.000.4003	4,155.50	4,155.50
			492.900.801.000.4006	19,369.80	19,369.80
			492.900.801.000.4008	18,980.77	18,980.77
			492.900.801.000.4004	7,599.00	7,599.00
			492.900.801.000.4005	1,697.24	1,697.24
TOTAL BANK CODE: 0					51,802.31
TOTAL VENDOR 00311					51,802.31

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INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 00372 CHROUCH COMMUNICATIONS, INC.					
BANK CODE: 0001					
112001683-2	N	AMPLIFIER, CEILING SPEAKER, WIRE AND IN	101.301.967.000	836.03	836.03
TOTAL BANK CODE: 0					836.03
TOTAL VENDOR 00372					836.03
VENDOR CODE: 00389 ETNA SUPPLY COMPANY					
BANK CODE: 0001					
S101653013.001	N	SMITHBLR REP CLAMP	592.591.930.000	110.47	110.47
S101644630.001	N	C BOTTOM PLATE, METER GASKETS AND METER	592.591.726.000	1,191.35	1,191.35
S100834303.009	N	SENSUS LOGIC ANNUAL HOSTING FEE & BASE	582.582.801.000	9,000.00	27,000.00
			592.590.801.000	9,000.00	
			592.591.801.000	9,000.00	
S101651651.001	N	METER IDLER AND 1" METER	592.591.726.000	898.95	898.95
TOTAL BANK CODE: 0					29,200.77
TOTAL VENDOR 00389					29,200.77
VENDOR CODE: 00416 FORTINO PLAXTON COSTANZO PC					
BANK CODE: 0001					
3421	N	AUDITOR'S LETTER	101.260.801.000	28.00	28.00
TOTAL BANK CODE: 0					28.00
TOTAL VENDOR 00416					28.00
VENDOR CODE: 00447 STATE OF MICHIGAN					
BANK CODE: 0001					
551-456478	N	REG FEE/PROTECTING THE INNOCENT	101.301.860.000	25.00	25.00
TOTAL BANK CODE: 0					25.00
TOTAL VENDOR 00447					25.00
VENDOR CODE: 00449 STAPLES					
BANK CODE: 0001					
3730567342	Y	W-2, 1099 AND ENVELOPES	101.260.726.000	128.75	128.75
TOTAL BANK CODE: 0					128.75
TOTAL VENDOR 00449					128.75
VENDOR CODE: 00466 GRATIOT COUNTY TREASURER					
BANK CODE: 0001					
12012015	N	DRAIN SPECIAL ASSESSMENT	203.463.819.000	3,366.98	4,809.96
			202.463.819.000	1,442.98	

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INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 00466 GRATIOT COUNTY TREASURER					
BANK CODE: 0001					
12082015	N	BROWNFIELD CAPTURE	101.000.404.000	1,413.98	1,466.70
			271.000.404.000	52.72	
TOTAL BANK CODE: 0					6,276.66
TOTAL VENDOR 00466					6,276.66
VENDOR CODE: 00470 MAURER'S TEXTILE RENTAL INC.					
BANK CODE: 0001					
134220	N	SHOP TOWELS, LINEN, COVERALL	582.582.726.000	53.27	53.27
1334209	N	SHOP TOWELS	582.582.726.000	53.27	53.27
TOTAL BANK CODE: 0					106.54
TOTAL VENDOR 00470					106.54
VENDOR CODE: 00679 MEDLER ELECTRIC COMPANY					
BANK CODE: 0001					
33874412.001	N	125V DECORA RCP WHT	582.582.726.000	10.95	10.95
33878007.001	N	PHIL 12T/48-5000 IF LED	101.441.726.000	120.00	120.00
TOTAL BANK CODE: 0					130.95
TOTAL VENDOR 00679					130.95
VENDOR CODE: 00694 MGFOA					
BANK CODE: 0001					
11232015	N	MGFOA MEMBERSHIP FEE-BOBBIE MARR	101.260.728.000	110.00	110.00
TOTAL BANK CODE: 0					110.00
TOTAL VENDOR 00694					110.00
VENDOR CODE: 00712 STATE OF MICHIGAN					
BANK CODE: 0001					
12032015	N	NOVEMBER 2015 SALES TAX	582.000.228.023	7,531.96	7,531.96
TOTAL BANK CODE: 0					7,531.96
TOTAL VENDOR 00712					7,531.96
VENDOR CODE: 00782 MISS DIG SYSTEM, INC					
BANK CODE: 0001					
10160687	N	ANNUAL MAINTENANCE AND MEMBERSHIP FOR 2	592.590.895.000	419.78	1,259.33
			592.591.895.000	419.78	
			582.582.728.000	419.77	
TOTAL BANK CODE: 0					1,259.33

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 00782 MISS DIG SYSTEM, INC					
TOTAL VENDOR 00782					1,259.33
VENDOR CODE: 00894 PETER'S HARDWARE					
BANK CODE: 0001					
A129866	N	AIR FILTER	661.442.726.000	17.00	17.00
A129796	N	SNAPS	592.590.930.000	20.00	20.00
A129823	N	DOUBLE SWITCH FOR BATHROOM	592.590.930.000	10.00	10.00
A129768	N	FLEX TUBE, LIGHTER	592.590.726.000	20.00	20.00
A129703	N	BUTANE LIGHTER FLUID	592.591.726.000	4.50	4.50
A129684	N	HEAT TAPE AND PIPE WRAP FOR WATER TOWER	592.591.930.000	116.00	116.00
A129697	N	PIPE WRAP FOR WATER TOWER	592.591.930.000	14.00	14.00
A129669	N	PIPE PASTE AND PLUG	592.591.930.000	16.00	16.00
A129131	N	LEVEL, BATTERIES, OUTLETS, SCREWS	582.582.726.000	79.00	79.00
A129130	N	DRILL BIT, WALL ANCHOR	582.582.726.000	11.00	11.00
TOTAL BANK CODE: 0					307.50
TOTAL VENDOR 00894					307.50
VENDOR CODE: 00898 PINE RIVER AUTOMOTIVE					
BANK CODE: 0001					
1-606342	N	GEAR OIL	661.442.930.000.9035	25.47	25.47
1-606170	N	BRAKE PARTS	661.442.930.000.9021	268.89	268.89
1-606094	N	SHOP GLOVES	661.442.726.000	16.09	16.09
1-606422	N	GREASE GUN	592.590.726.000	22.69	22.69
1-606502	N	TIRE REPAIR SUPPLIES	661.442.726.000	37.11	37.11
TOTAL BANK CODE: 0					370.25
TOTAL VENDOR 00898					370.25
VENDOR CODE: 00944 QUIDORT SALES & SERVICE					
BANK CODE: 0001					
4663	N	CHAIN SAW GEARS	582.582.726.000	45.00	45.00
TOTAL BANK CODE: 0					45.00
TOTAL VENDOR 00944					45.00
VENDOR CODE: 01054 SHULTS EQUIPMENT, LLC					
BANK CODE: 0001					
0101577-IN	N	TENSIONER CROSS BOW AND TARP BOW	661.442.930.000.9030	233.03	233.03
TOTAL BANK CODE: 0					233.03
TOTAL VENDOR 01054					233.03
VENDOR CODE: 01079 SPICER GROUP					
BANK CODE: 0001					
179007	N	LEPPIEN PARK IMPROVEMENTS	101.770.801.000.0025	2,467.50	2,467.50
178975	N	RESEARCH ZONING ISSUE	101.371.801.000	175.00	175.00
TOTAL BANK CODE: 0					2,642.50

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 01079 SPICER GROUP					
TOTAL VENDOR 01079					2,642.50
VENDOR CODE: 01374 MCMASTER - CARR SUPPLY COMPANY					
BANK CODE: 0001					
44550781	N	AIR FILTER AND TOGGLE SWITCH	592.590.726.000	140.33	140.33
TOTAL BANK CODE: 0					140.33
TOTAL VENDOR 01374					140.33
VENDOR CODE: 01384 AIS CONSTRUCTION					
BANK CODE: 0001					
S37468	N	FP4000 PLATE COMPACTOR SERIAL# 31500017	661.442.967.000	1,911.00	1,911.00
TOTAL BANK CODE: 0					1,911.00
TOTAL VENDOR 01384					1,911.00
VENDOR CODE: 01655 FARABEE MECHANICAL INC					
BANK CODE: 0001					
112515-01	N	OIL FILTERS	582.582.930.000	3,814.20	3,814.20
TOTAL BANK CODE: 0					3,814.20
TOTAL VENDOR 01655					3,814.20
VENDOR CODE: 01726 ALEXANDER CHEMICAL CORPORATION					
BANK CODE: 0001					
SLA10039952	N	CHLORINE	592.590.726.000	994.00	994.00
TOTAL BANK CODE: 0					994.00
TOTAL VENDOR 01726					994.00
VENDOR CODE: 01868 AMAZON.COM					
BANK CODE: 0001					
11022015	Y	TRANSACTION CHARGES	101.265.726.000	0.25	0.25
112-4353311-913783	Y	BUSINESS CARD PAGES, KEY TAG RACK	101.265.726.000	38.49	38.49
TOTAL BANK CODE: 0					38.74
TOTAL VENDOR 01868					38.74
VENDOR CODE: 01901 NYE UNIFORM					
BANK CODE: 0001					
533770	N	TIE BAR-SILVER	101.301.780.000	49.50	49.50
525474	N	TWO NAVY CARRIERS AND VEST	101.301.780.000	894.87	894.87
533772	N	BLACK LETTER	101.301.780.000	11.00	11.00
533767	N	CARGO PANT, SOFT SHELL JACKET AND BADGE	101.301.780.000	205.32	205.32
533766	N	POLY/WOOL CARGO PANT	101.301.780.000	89.50	89.50
533765	N	POLY/WOOL CARGO PANTS	101.301.780.000	89.50	89.50
TOTAL BANK CODE: 0					1,339.69

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 01901 NYE UNIFORM					
TOTAL VENDOR 01901					1,339.69
VENDOR CODE: 01952 STEVE FLICEK					
BANK CODE: 0001					
NOV2015	N	NOVEMBER 2015 CLEANING-LIBRARY	271.790.818.000	421.42	421.42
TOTAL BANK CODE: 0					421.42
TOTAL VENDOR 01952					421.42
VENDOR CODE: 01992 BRODART COMPANY					
BANK CODE: 0001					
B4190959	N	SPONSORED BOOKS	271.790.746.000	13.53	13.53
TOTAL BANK CODE: 0					13.53
TOTAL VENDOR 01992					13.53
VENDOR CODE: 02030 STATE OF MICHIGAN					
BANK CODE: 0001					
12152015	N	PA 95 FUNDS	582.000.228.024	1,872.16	1,872.16
TOTAL BANK CODE: 0					1,872.16
TOTAL VENDOR 02030					1,872.16
VENDOR CODE: 02052 GALE/CENGAGE LEARNING					
BANK CODE: 0001					
56806828	N	BOOKS	271.790.745.000	50.03	50.03
TOTAL BANK CODE: 0					50.03
TOTAL VENDOR 02052					50.03
VENDOR CODE: 02060 MIDLAND CHEMICAL CO INC.					
BANK CODE: 0001					
508151	N	PAPER PRODUCTS	271.790.726.000	114.77	114.77
TOTAL BANK CODE: 0					114.77
TOTAL VENDOR 02060					114.77
VENDOR CODE: 02069 APEX SOFTWARE					
BANK CODE: 0001					
290872	N	MAINTENANCE RENEWAL	101.257.801.000	340.00	340.00
TOTAL BANK CODE: 0					340.00
TOTAL VENDOR 02069					340.00
VENDOR CODE: 03004 TRIVALENT GROUP, INC.					
BANK CODE: 0001					

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 03004 TRIVALENT GROUP, INC.					
BANK CODE: 0001					
MS65916	N	FOUNDATION AGREEMENT & SUPPORT-DEC 2015	101.265.801.000	389.87	2,169.22
			101.301.801.000	321.56	
			271.790.801.000	96.06	
			582.582.801.000	389.87	
			592.590.801.000	389.87	
			592.591.801.000	389.87	
			596.596.801.000	96.06	
			661.442.801.000	96.06	
TOTAL BANK CODE: 0					2,169.22
TOTAL VENDOR 03004					2,169.22
VENDOR CODE: 03091 WIELAND TRUCKS					
BANK CODE: 0001					
165710S	N	DIESEL TREATMENT	661.442.726.000	85.03	85.03
TOTAL BANK CODE: 0					85.03
TOTAL VENDOR 03091					85.03
VENDOR CODE: 03118 CENTER POINT LARGE PRINT					
BANK CODE: 0001					
1343345	N	BOOKS	271.790.745.000	266.04	266.04
TOTAL BANK CODE: 0					266.04
TOTAL VENDOR 03118					266.04
VENDOR CODE: 03266 VERIZON WIRELESS					
BANK CODE: 0001					
9755696766	N	CELL PHONE SVC	101.257.850.000	40.01	74.71
			101.371.850.000	19.99	
			101.301.850.000	(141.97)	
			101.172.850.000	101.84	
			582.582.850.000	54.84	
TOTAL BANK CODE: 0					74.71
TOTAL VENDOR 03266					74.71
VENDOR CODE: 03303 PINE RIVER TOWNSHIP					
BANK CODE: 0001					
2015WINTER	N	2015 WINTER TAXES-CHEESMAN	592.591.956.000	1,039.11	1,039.11
TOTAL BANK CODE: 0					1,039.11
TOTAL VENDOR 03303					1,039.11

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 03313 MICHIGAN PUBLIC POWER AGENCY					
BANK CODE: 0001					
20151208STLO	N	CONTRACT POWER	582.582.921.000	37,239.51	37,239.51
20151201STLO	N	CONTRACT POWER	582.582.921.000	35,747.88	35,747.88
TOTAL BANK CODE: 0					72,987.39
TOTAL VENDOR 03313					72,987.39
VENDOR CODE: 03529 B & C JANITORIAL					
BANK CODE: 0001					
8810	N	MAT RENTAL-NOVEMBER	101.265.818.000	201.73	201.73
8811	N	MAT RENTAL-DECEMBER	101.265.818.000	201.73	201.73
8812	N	GATEKEEPER AND MATS	101.265.818.000	324.10	324.10
TOTAL BANK CODE: 0					727.56
TOTAL VENDOR 03529					727.56
VENDOR CODE: 03531 CHEMICAL BANK					
BANK CODE: 0001					
11302015	N	EQUIPMENT LOAN	661.000.300.000	3,451.47	3,780.75
			661.906.995.000	329.28	
TOTAL BANK CODE: 0					3,780.75
TOTAL VENDOR 03531					3,780.75
VENDOR CODE: 03595 PARAGON LABORATORIES, INC					
BANK CODE: 0001					
42558-89331	N	MERCURY TESTING	592.590.818.000	165.00	165.00
42558-89248	N	SELENIUM, ICP-MS	592.590.818.000	10.00	10.00
TOTAL BANK CODE: 0					175.00
TOTAL VENDOR 03595					175.00
VENDOR CODE: 03643 DBI BUSINESS INTERIORS					
BANK CODE: 0001					
03126110	N	FOLDERS, CALENDAR AND PAPER TOWEL	101.265.726.000	299.81	299.81
03124342	N	FINGERPRINT PAD	101.301.726.000	7.73	7.73
03124228	N	STAMP PAD RETURNED	101.301.726.000	(3.79)	(3.79)
03126108	N	GLUE STICK AND PAPER	271.790.726.000	41.62	41.62
03128045	N	POCKET FOLDERS, INK, PAPER	101.301.726.000	26.99	210.58
			101.371.726.000	31.99	
			101.265.726.000	151.60	
TOTAL BANK CODE: 0					555.95
TOTAL VENDOR 03643					555.95

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 03645 APX, INC					
BANK CODE: 0001					
2889	N	MIRECS LOAD BASED QUARTERLY FEE	582.582.818.018	31.84	31.84
TOTAL BANK CODE: 0					31.84
TOTAL VENDOR 03645					31.84
VENDOR CODE: 03649 PEOPLELINK, LLC					
BANK CODE: 0001					
816928	N	CONTRACTED SERVICES-WEEK END 11-22-15	101.276.804.000	523.60	714.00
			101.770.804.000	71.40	
			596.596.804.000	95.20	
			101.265.804.000	23.80	
817773	N	CONTRACTED SERVICES-WEEK ENDING 11-15-1	101.276.804.000	95.20	261.80
			596.596.804.000	166.60	
TOTAL BANK CODE: 0					975.80
TOTAL VENDOR 03649					975.80
VENDOR CODE: 03733 GILBOE'S LOCK & SAFE LLC					
BANK CODE: 0001					
89070	N	5 BATTERIES AND LABOR	101.265.930.000	289.75	289.75
TOTAL BANK CODE: 0					289.75
TOTAL VENDOR 03733					289.75
VENDOR CODE: 03743 BLUE CROSS BLUE SHIELD OF MI					
BANK CODE: 0001					
12282015	N	RETIREE HEALTH INS 01-01-16 TO 01-31-16	101.000.264.000	759.15	759.15
TOTAL BANK CODE: 0					759.15
TOTAL VENDOR 03743					759.15
VENDOR CODE: 03768 DOLLAR GENERAL					
BANK CODE: 0001					
03881534	Y	MEETING SUPPLIES	101.262.726.000	11.65	11.65
TOTAL BANK CODE: 0					11.65
TOTAL VENDOR 03768					11.65
VENDOR CODE: 03842 BERTHIAUME & COMPANY					
BANK CODE: 0001					

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 03842 BERTHIAUME & COMPANY					
BANK CODE: 0001					
12082015	N	AUDIT FOR YEAR END JUNE 30, 2015	101.260.801.000	3,044.00	15,220.00
			592.590.801.000	3,044.00	
			592.591.801.000	3,044.00	
			582.582.801.000	3,044.00	
			596.596.801.000	3,044.00	
					17,205.00
TOTAL BANK CODE: 0					
					17,205.00
TOTAL VENDOR 03842					
VENDOR CODE: 03872 GREATAMERICA LEASING CORP					
BANK CODE: 0001					
17909722	N	COPIER LEASE & COPIES	101.265.943.000	555.00	935.23
			101.728.726.000	29.61	
			101.301.726.000	17.71	
			592.591.726.000	33.18	
			101.257.726.000	6.36	
			101.371.726.000	1.45	
			101.441.726.000	43.91	
			101.172.726.000	0.27	
			101.265.726.000	245.72	
			101.276.726.000	0.37	
			582.582.726.000	1.65	
					935.23
TOTAL BANK CODE: 0					
					935.23
TOTAL VENDOR 03872					
VENDOR CODE: 03979 EXTREME CLEAN 24/7					
BANK CODE: 0001					
12012015	N	CAR WASH TRANSACTIONS	101.301.930.000	117.30	117.30
					117.30
TOTAL BANK CODE: 0					
					117.30
TOTAL VENDOR 03979					
VENDOR CODE: 03983 ARCADA TOWNSHIP					
BANK CODE: 0001					
2015WINTER	N	2015 WINTER TAXES-N LUCE	491.536.956.000	2,795.30	2,795.30
2015 WINTER	N	2015 WINTER TAXES-N LUCE/VAN BUREN	491.536.956.000	1,632.88	1,632.88
					4,428.18
TOTAL BANK CODE: 0					

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 03983 ARCADE TOWNSHIP					
TOTAL VENDOR 03983					4,428.18
VENDOR CODE: 04023 ALMA CHRYSLER JEEP DODGE					
BANK CODE: 0001					
115888	N	REPLACE KEY	661.442.930.000.9021	108.99	108.99
79716	N	RETURN OF BEACON SWITCH	661.442.930.000.9062	(85.84)	(85.84)
115268	N	PERFORM MULTI POINT INSPECTION	661.442.930.000.9021	252.00	252.00
TOTAL BANK CODE: 0					275.15
TOTAL VENDOR 04023					275.15
VENDOR CODE: 04088 DAVIS CONSTRUCTION, INC					
BANK CODE: 0001					
11302015	N	SRF CONTRACT 1-PAY APP NO 20	592.901.818.000	64,884.64	64,884.64
TOTAL BANK CODE: 0					64,884.64
TOTAL VENDOR 04088					64,884.64
VENDOR CODE: 04092 SHRED-IT USA INC					
BANK CODE: 0001					
9408482995	N	SHREDDING SERVICES	101.265.726.000	128.59	128.59
TOTAL BANK CODE: 0					128.59
TOTAL VENDOR 04092					128.59
VENDOR CODE: 04094 PRO-VISION, INC					
BANK CODE: 0001					
273599	N	ROTATING CAMERA MOUNTING CLIP	101.301.967.000	38.77	38.77
TOTAL BANK CODE: 0					38.77
TOTAL VENDOR 04094					38.77
VENDOR CODE: 04100 MICROSOFT ONLINE					
BANK CODE: 0001					
E02000HSHN	Y	OFFICE 365 SUBSCRIPTION	101.265.801.000	128.00	578.00
			271.790.801.000	18.00	
			101.301.801.000	72.00	
			582.582.801.000	108.00	
			592.590.801.000	108.00	
			592.591.801.000	108.00	
			596.596.801.000	18.00	
			661.442.801.000	18.00	
TOTAL BANK CODE: 0					578.00
TOTAL VENDOR 04100					578.00

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 04105 GRATIOT AREA WATER AUTHORITY					
BANK CODE: 0001					
2016-00000007	N	WATER AUTHORITY REIMBURSEMENT	491.536.801.000	195,447.34	195,447.34
TOTAL BANK CODE: 0					195,447.34
TOTAL VENDOR 04105					195,447.34
VENDOR CODE: 04125 21ST CENTURY MEDIA-MICHIGAN					
BANK CODE: 0001					
11082015	N	HELP WANTED AD-CLERICAL	101.265.900.000	2,016.46	2,059.46
			101.257.900.000	43.00	
TOTAL BANK CODE: 0					2,059.46
TOTAL VENDOR 04125					2,059.46
VENDOR CODE: 04143 CORNELIUS ENVIRONMENTAL CONSULTING					
BANK CODE: 0001					
11012015	N	EPA PREPARATION	101.721.801.000	612.50	612.50
TOTAL BANK CODE: 0					612.50
TOTAL VENDOR 04143					612.50
VENDOR CODE: 04154 REPUBLIC SERVICES #239					
BANK CODE: 0001					
0239-001540120	N	DUMPSTER SERVICE	592.590.818.000	206.79	413.20
			592.890.930.001	206.41	
TOTAL BANK CODE: 0					413.20
TOTAL VENDOR 04154					413.20
VENDOR CODE: 04189 MICHIGAN ASSOCIATION OF CPAS					
BANK CODE: 0001					
347004	Y	REGISTRATION-BOOBIE MARR	101.260.860.000	199.00	199.00
TOTAL BANK CODE: 0					199.00
TOTAL VENDOR 04189					199.00
VENDOR CODE: 04204 BLARNEY CASTLE FLEET PROGRAM					
BANK CODE: 0001					

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 04204 BLARNEY CASTLE FLEET PROGRAM					
BANK CODE: 0001					
12062015	N	GAS CHARGES	661.442.730.000.9047	7.21	2,981.45
			661.442.730.000.9001	15.83	
			661.442.730.000.9011	65.71	
			661.442.730.000.9012	21.59	
			661.442.730.000.9023	81.54	
			661.442.730.000.9053	57.02	
			661.442.730.000.9054	39.05	
			661.442.730.000.9020	65.92	
			661.442.730.000.9017	92.10	
			661.442.730.000.9021	46.49	
			661.442.730.000.9024	156.70	
			661.442.730.000.9028	59.21	
			661.442.730.000.9030	74.53	
			661.442.730.000.9031	151.10	
			661.442.730.000.9033	32.97	
			661.442.730.000.9035	75.03	
			661.442.730.000.9036	101.43	
			661.442.730.000.9056	223.35	
			661.442.730.000.9059	360.00	
			661.442.730.000.9062	38.12	
			661.442.730.000.9065	53.75	
			661.442.730.000.9037	76.09	
			661.442.730.000.9071	28.85	
			661.442.730.000.9022	31.63	
			661.442.730.000.9076	39.42	
			101.301.730.000	46.02	
			101.301.730.000	154.26	
			101.301.730.000	351.13	
			101.301.730.000	198.39	
			661.442.730.276	133.30	
			661.442.730.441	97.20	
			661.442.730.591	6.51	
TOTAL BANK CODE: 0					
TOTAL VENDOR 04204					2,981.45
VENDOR CODE: 04221 BEAR FERTILIZER, LLC					
BANK CODE: 0001					
448	N	FREEZEGUARD 50 LB BAGS	101.265.726.000	432.00	864.00
			271.790.726.000	432.00	
TOTAL BANK CODE: 0					864.00
TOTAL VENDOR 04221					864.00
VENDOR CODE: 04229 THE ISABELLA CORPORATION					
BANK CODE: 0001					
11302015	N	PYMT NO 7-PHASE I SOUTH TRANS MAIN	492.900.818.000.4008	20,000.00	20,000.00

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 04229 THE ISABELLA CORPORATION					
BANK CODE: 0001					
TOTAL BANK CODE: 0					20,000.00
TOTAL VENDOR 04229					
					20,000.00
VENDOR CODE: 04233 DUNIGAN BROS, INC					
BANK CODE: 0001					
11302015	N	WATER SUPPLY REPLACEMENT-PAY APP NO 7	492.900.818.000.4002	28,254.40	28,254.40
TOTAL BANK CODE: 0					28,254.40
TOTAL VENDOR 04233					
					28,254.40
VENDOR CODE: 04246 UPS					
BANK CODE: 0001					
11122015	Y	SHIP ELEC BOND PAPERWORK	582.582.729.000	15.26	15.26
TOTAL BANK CODE: 0					15.26
TOTAL VENDOR 04246					
					15.26
VENDOR CODE: 04261 WIRE GUYZ					
BANK CODE: 0001					
STLOUISADD	N	INSTALLED WIRE TO INTERROGATION ROOMS	450.265.801.000	2,741.43	2,741.43
TOTAL BANK CODE: 0					2,741.43
TOTAL VENDOR 04261					
					2,741.43
VENDOR CODE: 04278 FINAL TOUCH CO					
BANK CODE: 0001					
STL-#104B	N	CLEANING 12/01 & 12/06/2015	101.265.930.000	390.00	390.00
TOTAL BANK CODE: 0					390.00
TOTAL VENDOR 04278					
					390.00
VENDOR CODE: 04281 RICHARD KUNKEL					
BANK CODE: 0001					
1131573	N	RESIDENTIAL ENERGY SMART PROGRAM	582.582.818.018	60.00	60.00
TOTAL BANK CODE: 0					60.00
TOTAL VENDOR 04281					
					60.00
VENDOR CODE: 04282 O'REILLY AUTO PARTS					
BANK CODE: 0001					
1967-181144	Y	RIVET TOOL	661.442.726.000	38.99	38.99
TOTAL BANK CODE: 0					38.99
TOTAL VENDOR 04282					
					38.99

SPECIAL INVOICE LIST FOR CITY OF ST LOUIS
 POST DATES 12/02/2015 - 12/15/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR CODE: 04283 BLUE SHAMROCK BAR					
BANK CODE: 0001					
11052015	Y	MANAGER MEETING FOOD	101.172.726.000	77.27	77.27
11032015	Y	FOOD FOR ELECTION WORKERS	101.262.726.000	76.74	76.74
TOTAL BANK CODE: 0					154.01
TOTAL VENDOR 04283					154.01
VENDOR CODE: 04284 ADVANCE AUTO PARTS					
BANK CODE: 0001					
5236	Y	SNOW BRUSH WITH POLE, CLEANING SUPPLIES	101.301.726.000	21.92	21.92
TOTAL BANK CODE: 0					21.92
TOTAL VENDOR 04284					21.92
VENDOR CODE: 04285 SNAP-ON					
BANK CODE: 0001					
12081515793	N	TAPS, DIES AND IMPACT SOCKETS	661.442.726.000	84.60	84.60
TOTAL BANK CODE: 0					84.60
TOTAL VENDOR 04285					84.60
VENDOR CODE: 04286 HAWORTH, INC.					
BANK CODE: 0001					
3000618488	N	NEW OFFICE FURNITURE	450.265.726.000	6,140.27	6,140.27
3000618487	N	NEW OFFICE FURNITURE	450.265.726.000	11,391.18	11,391.18
3000619469	N	OFFICE FURNITURE	450.265.726.000	25.94	25.94
TOTAL BANK CODE: 0					17,557.39
TOTAL VENDOR 04286					17,557.39
VENDOR CODE: REFUND UB CLAGG, SHARON					
BANK CODE: 0001					
07190FAW0D-15	N	UB refund for account: 07190FAW0D-15	582.000.202.002	165.96	165.96
07210FAW0C-14	N	UB refund for account: 07210FAW0C-14	582.000.202.002	97.76	97.76
07110FAW0C-20	N	UB refund for account: 07110FAW0C-20	582.000.202.002	9.89	9.89
07250FAW0B-18	N	UB refund for account: 07250FAW0B-18	582.000.202.002	15.23	15.23
07270FAW0D-15	N	UB refund for account: 07270FAW0D-15	582.000.202.002	13.75	13.75
07330FAW0D-17	N	UB refund for account: 07330FAW0D-17	582.000.202.002	7.95	7.95
0303NPIN00-2	N	UB refund for account: 0303NPIN00-2	592.000.202.002	55.13	55.13
TOTAL BANK CODE: 0					365.67
TOTAL VENDOR REFUN					365.67
					683,965.70

Deciphering Account Coding

The first 3 digits of the account codes tell you what fund and then department/activity being coded to. Any remaining digits point off more specific categories.

Code	Fund	Department/Activity
101.101	General Fund	Legislative/Council
101.172	General Fund	Executive/Manager
101.215	General Fund	Clerk
101.257	General Fund	Assessor
101.260	General Fund	Finance
101.262	General Fund	Elections
101.265	General Fund	City Hall/General Government
101.276	General Fund	Cemetery
101.301	General Fund	Police
101.336	General Fund	Fire
101.371	General Fund	Building/Code Enforcement
101.441	General Fund	Public Works
101.721	General Fund	Planning
101.728	General Fund	Economic & Community Dev
101.735	General Fund	Community Promotion
101.758	General Fund	Pool
101.770	General Fund	Parks Maintenance
101.860	General Fund	Extra Pension Contr/retirements
101.906	General Fund	Debt Service
101.966	General Fund	Transfers Out
202.463	Major Streets	Routine Maint- Streets
202.473	Major Streets	Routine Maint - Bridges
202.474	Major Streets	Traffic Service - Maint
202.478	Major Streets	Winter Maint
202.482	Major Streets	Admin/Engineering
202.487	Major Streets	MDOT Surface maint
202.488	Major Streets	MDOT Sweeping & Flushing
202.490	Major Streets	MDOT Trees & Shrubs
202.491	Major Streets	MDOT Drain & Ditches
202.494	Major Streets	MDOT Traffic Signals
202.495	Major Streets	MDOT Pavement Markings

Code	Fund	Department/Activity
202.497	Major Streets	MDOT Winter Maint
203.463	Local Streets	Routine Maint - Streets
203.474	Local Streets	Routine Maint - Bridges
203.478	Local Streets	Winter Maint
203.482	Local Streets	Admin/Engineering
248.728	Downtown Development	Operations
248.906	Downtown Development	Debt Service
248.966	Downtown Development	Transfers Out
271.790	Library	Operations
271.966	Library	Transfers Out
301.906	General Obligation	Debt Service
386.906	Building Authority	Debt Service
450.265	New City Hall Construction	
491.536	Water Supply Construction	Settlement/Trust Funds
492.900	Water Supply Construction	EPA Grant
582.582	Electric Fund	Electric Operations
582.900	Electric Fund	Capital Expenses/Projects
582.966	Electric Fund	Transfers Out
592.590	Sewer/Water Fund	Sewer Operations
592.591	Sewer/Water Fund	Water Operations
592.890	Sewer/Water Fund	Sewer Prison/Bar Screen Maint
592.891	Sewer/Water Fund	Sewer Pine River Maint
592.892	Sewer/Water Fund	Sewer Bethany Maint
592.900	Sewer/Water Fund	Capital Expenses/Projects
592.901	Sewer/Water Fund	Wastewater Plant Imp (SRF)
592.906	Sewer/Water Fund	Debt Service
592.966	Sewer/Water Fund	Transfers Out
596.596	Solid Waste Fund	Operations
596.966	Solid Waste Fund	Transfers Out
661.442	Motor Pool	Operations
661.900	Motor Pool	Capital Expenses/Projects

MONTHLY REPORTS

BUILDING INSPECTOR REPORT:

Enclosed
 Not Available

CODE ENFORCEMENT REPORT:

Enclosed
 Not Available

DEPARTMENT OF PUBLIC WORKS:

Enclosed
 Not Available

DOWNTOWN DEVELOPMENT AUTHORITY:

Enclosed
 Not Available

ELECTRIC DEPARTMENT REPORT:

Enclosed
 Not Available

FINANCE DIRECTOR REPORT:

Enclosed
 Not Available

POLICE DEPARTMENT REPORT:

Enclosed
 Not Available

WASTEWATER REPORT:

Enclosed
 Not Available

WATER & SEWER REPORT

Enclosed
 Not Available

TO: Mayor and City Council Members

FROM: Dori Foster - Building Department

Building

Date Issue	Permit #	Parcel Number	Type	Finaled	Job Address
11/11/15	PB150072	53-650-069-00	ROOF	12/07/2015	312 S FRANKLIN ST
11/19/15	PB150073	53-350-019-00	Res. Add/Alter/Repair		117 S EAST ST
11/23/15	PB150074	53-250-031-00	Res. Add/Alter/Repair		532 TEMAN ST
11/30/15	PB150075	53-200-012-00	ROOF		621 CORINTH ST

To: Mayor and City Council Members
From: Dori Foster

12/10/2015

Monthly Code Enforcement List

Date	Type	Address	Owner	Status
11/04/15	BLIGHT	105 S DELAWARE ST	HITCHCOCK DALIS M	RESOLVED

Total Enforcements 1

St. Louis Public Works

Monthly Report

December 8, 2015

Completed loose leaf pickup
Removed yard waste bags and some concrete
Completed Cemetery fall cleanup
Completed Parks fall cleanup
Assisted Contractor with misc. issues at Leppein Park
Began snow removal
Began leaf trailer repairs
Patched potholes
Misc. assistance at City Hall
Investigated storm drain complaint
Assisted Water Dept. with water leak
Performed service and repairs to trucks
Took new dump truck to Janson's for warrantee work
Winterized watering and spraying equipment
Serviced and stored all mowers
Ripped and regraded gravel streets
Marked Miss Dig requests
Inspected alleys and out lawns in ANP project area
Worked on list of hazardous trees for removal
Organized and prepared DPW lot for winter

Respectfully submitted by

Mark Abbott

City of St. Louis DDA/Economic Development Work Log for Phil Hansen: 2015-2016

October 26-30:

Constant Contact e-newsletter
Farmers Market planning
Gratiot Quilt Trail work
½ Day Sick Time
Sign for Industrial Park lots for sale 40
Chamber e-newsletter written
Gratiot County Community Foundation grant meeting
Small Town Family Christmas prep
Old City Hall prospect
Met with D-Tails pet grooming
Chamber Annual Booklet information and ad

November 2-6:

Constant Contact e-newsletter
Farmers Market meeting prep
Gratiot Quilt Trail work
½ Day Sick Time
Chamber ad creation
Small Town Family Christmas prep 32/8
Industrial Park Lots for Sale signs
State Champions signs
DDA planning
Mitten meeting reminder and prep for next week
Downtown prospect
½ Day Sick Time
City Limits sign repair
4-Way-Stop project finished

City of St. Louis DDA/Economic Development Work Log for Phil Hansen: 2015-2016

November 9-13:

Constant Contact e-newsletter

½ day Sick Time

Mitten meeting prep, meeting and minutes

Farmers Market prep and meeting

Christmas event prep

Art Banners returned

32/8

Gratiot Quilt Trail work

½ day Sick Time

Gratiot Downtown Art Expo banner project windup

November 16-20:

Constant Contact e-newsletter

Industrial Lots For Sale signs

Gratiot Downtown Art Expo banner project windup

City Council meeting

Farmers Market work

Gratiot Quilt Trail work

2016 Events list and flyer finalized

40

Mercantile Bank property

Clark Gas Station property

Small Town Family Christmas event prep

PRIDE and New Business Award work

Medallion project for Spirit of St. Louis winners

St. Louis ad with schools for Chamber publication

Downtown prospect

Monthly Chamber Board meeting

Monthly Greater Gratiot meeting

MUNICIPAL ELECTRIC UTILITY
MONTH OF: July 2015

PRODUCTION (KWH)	This Month	Last Month	Same Month Last Year	TO DATE	
				This Year	Last Year
Total Purchased Power 1.	3,390,730	3,072,932	3,323,502	3,390,730	3,323,502
Generation 2.	39,510	135,140	19,510	39,510	19,510
Station-Power Exciter 3.	2,247	4,214	2,084	2,247	2,084
Net Production 4.	3,427,993	3,203,858	3,340,928	3,427,993	3,340,928
Metered Consumption 5.	2,795,644	3,266,838	3,030,627	2,795,644	3,030,627
Line Loss 6.	632,349	(62,980)	310,301	632,349	310,301
Percent of Line Loss in Distribution	18.45%	-1.97%	9.29%	18.45%	9.29%
Peak KVA (Billing Demand)	7,162	6,107	6,843	6,441	6,636
Cost Pre Purchased KWH	0.0674	0.0659	0.0687	0.0668	0.0693
Hydro-Generation (Hours)	480	899	142	480	142
NO. 5	480	717	142	480	142
NO. 6	0:00	183	0:00	0:00	0:00
DISTRIBUTION (KWH)					
Residential - Rate A (1575) Customers	925,675	853,316	948,709	925,675	948,709
Rural - Rate A (63) Customers	40,685	38,684	39,047	40,685	39,047
Secondary - Rate B (200) Customers	333,108	503,158	341,979	333,108	341,979
Secondary - Rate C (20) Customers	753,313	954,800	856,440	753,313	856,440
Secondary - Rate D (2) Customers	580,200	742,800	686,400	580,200	686,400
Municipal Uses:					
Light Plant Usage	3,981	3,954	4,006	3,981	4,006
Lighting - City Buildings	13,406	13,546	13,054	13,406	13,054
Metered Street, Park & Alley Lights	14,025	15,031	13,987	14,025	13,987
Unmetered Street, Park & Alley Lights	1,867	1,922	1,802	1,867	1,802
Water Pumping	13,954	14,298	12,057	13,954	12,057
Swimming Pool	2,000	1,400	1,900	2,000	1,900
Christmas Decorations	0	0	0	0	0
Disposal Unit	99,587	109,645	98,562	99,587	98,562
Sewage Pumping Stations	13,843	14,284	12,684	13,843	12,684
Total Consumption (KWH)	2,795,644	3,266,838	3,030,627	2,795,644	3,030,627
WORK REPORT					
New Street Lights Installed	0	0	0	0	0
Street Lamps Replaced	2	3	3	2	3
Service Calls (After Hours)	1	0	3	1	3
Line Troubles	1	0	1	1	1
Customer Troubles	0	0	2	0	2
New Customer Services	0	0	0	0	0
Customer Services Modernized	0	0	0	0	0
New Transformer Location Installed	0	0	0	0	0
Transformer Location Enlarged	0	0	0	0	0
MAN HOURS WORKED					
Line Work - New	230	240	218	230	218
Line Work - Maintenance	168	132	184	168	184
Building & Plant Maintenance	98	132	104	98	104
Vehicle Maintenance	48	40	38	48	38
Other Jobs (Christmas Decorations)	0	0	0	0	0
Total Manhours	544	544	544	544	544
Employed: Hourly Regular	4	4	4	4	4
Hourly Temporary	0	0	0	0	0

STREET LIGHTING & WATER PUMPING REPORT
MONTH OF: July 2015

NUMBER OF LAMPS	SIZE IN LUMENS	COST EACH PER MONTH	TOTAL COST	
			MONTH	YEAR
309 100HPS	100	\$ 6.02	\$ 1,860.18	\$1,860.18
45 400HPS	400	8.71	391.95	391.95
97 250HPS	250	7.42	719.74	719.74
ALL AT 0.0526				
TOTAL COSTS OF ALL LAMPS FOR THE MONTH			\$ 2,971.87	\$ 2,971.87

KILOWATT HOURS

CONSUMED		COST PER KILOWATT HOUR	TOTAL COST	
MONTH	YEAR		MONTH	YEAR
13,954	13,954	Water Pumping 0.0907	\$ 1,265.63	\$ 1,265.63
99,587	99,587	Sewage Pumping 0.0907	\$ 9,032.54	\$ 9,032.54
0	0	Softball Field Lights 0.0907	\$ -	\$ -
0	0	Ice Skating Rinks 0.0907	\$ -	\$ -
0	0	Decorations & Other 0.0907	\$ -	\$ -

Submitted By: Mike Parsons
Electric Utility Foreman

City of St. Louis - Finance Department

Monthly Report – December 11, 2015

Submitted by: Bobbie Marr, Finance Director/Treasurer

Page 1 of 1

Sensus Upgrade

We did a live run on sensus this month. It was for the most part uneventful which was great. A couple of wrinkles to work out and we will have the regular processing in place. Now to learn all the fancy things they said we could do with it.

City Hall

We continue to tweak things and get them to work how we would like them. The workstations for the Police Department and finance office will be here next week. So there will be some living out of boxes for a few more days as those are installed.

Fiscal Year End & Audit

The auditor's were in and out and all reports are filed with the State. I just have to do some qualifying reports and forward on to some grant agencies. The auditor's did bill us extra for the implementation of GASB 68. This will be a one-time charge to get that up and going. If you compare to last year you will see that the pension disclosure is a bit intense, having them do all the research and get the format set up in my opinion is well worth the charge and saved me a couple of weeks of messing with it. Ken Berthiaume should be at the meeting on Tuesday to present the audit.

Misc

I am ready for things to calm down some so I can get back to putting things in order. Have felt a bit like I am flying by the seat of my pants the past few months and am looking forward to getting a better handle on where we stand and getting the budget going.

Hope everyone enjoys a Merry Christmas and Happy New Year!!!

Additional Pages:

- Utility Shut-Off Statistics
- Web-Site & Credit Card Use
- Cash Summary- Operating Vs Restricted
- Cash Summary – Banking Institution

UTILITY SHUT OFF STATISTICS

Month	2015-2016				2014-2015				2013-2014			
	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers Issued	Electric Shut off	Payment Extensions Granted
July	9	30	6	15	14	32	12	9	10	72	3	8
Aug	none due to main breaks	34	11	12	5	24	13	17	5	44	11	9
Sept	10	28	14	10	12	41	10	17	21	44	12	12
Oct	15	35	11	10	15	34	16	15	13	38	8	7
Nov	14	36	10	14	16	43	13	19	17	66	33	27
Dec	in process				15	45	1	21	13	56	none due to cold temp	16
Jan					15	35	6	26	7	52	15	23
Feb					15	40	None due to cold temp	16	none due to main breaks	68	12	20
Mar					none due to main breaks	45	13	15	9	44	13	17
Apr					13	43	14	15	6	28	13	27
May					14	37	12	7	10	58	16	17
June					16	46	11	15	6	45	12	8
Average	12.0	32.6	10.4	12.2	13.6	38.8	11.0	16.0	10.6	51.3	13.5	15.9

Month
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
June

Average

2012-2013			
Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted
18	76	8	12
17	80	19	17
21	66	15	33
26	66	12	15
15	45	13	9
14	46	9	8
17	48	14	14
12	42	4	10
21	71	7	10
19	45	14	8
12	40	12	5
17	56	22	12

17.4 56.8 12.4 12.8

WEB-SITE & CREDIT CARD USE STATISTICS

2015-2016							
	BS&A Web Views of Records				Web Payments		Credit Card use at City
	Utility	Misc Rec	Property & Tax	Total	Utility	Taxes	
June /July	237	4	149	390	70	1	34
July /Aug	208	1	97	306	43	0	22
Aug /Sept	651	13	102	766	49	4	28
Sept /Oct	242	6	185	433	88	6	44
Oct /Nov	201	8	196	405	38	0	33
Nov /Dec	197	6	188	391	62	0	27
Dec /Jan				0			
Jan /Feb				0			
Feb /Mar				0			
Mar /Apr				0			
Apr /May				0			
May /June				0			

2014-2015							
	BS&A Web Views of Records				Web Payments		Credit Card use at City
	Utility	Misc Rec	Property & Tax	Total	Utility	Taxes	
June /July	131	8	140	279	21	0	28
July /Aug	238	9	199	446	41	0	32
Aug /Sept	240	11	162	413	29	2	21
Sept /Oct	309	6	133	448	50	2	38
Oct /Nov	200	1	134	335	37	0	20
Nov /Dec	233	12	137	382	35	1	31
Dec /Jan	269	3	1866	2138	71	1	30
Jan /Feb	186	6	178	370	32	5	32
Feb /Mar	238	6	115	359	56	4	39
Mar /Apr	275	8	169	452	69	0	39
Apr /May	229	2	102	333	47	0	39
May /June	196	3	102	301	47	0	35

Dec/Jan Student research project, they viewed all accounts

2013-2014							
	BS&A Web Views of Records				Web Payments		Credit Card use at City
	Utility	Misc Rec	Property & Tax	Total	Utility	Taxes	
June /July	130	7	115	252	15	1	15
July /Aug	128	12	120	260	16	0	23
Aug /Sept	106	7	163	276	6	2	11
Sept /Oct	208	11	217	436	18	1	13
Oct /Nov	269	9	173	451	29	0	17
Nov /Dec	202	15	190	407	29	0	22
Dec /Jan	174	4	92	270	29	3	18
Jan /Feb	215	14	189	418	28	2	27
Feb /Mar	135	3	183	321	37	2	26
Mar /Apr	207	21	218	446	34	0	20
Apr /May	233	6	216	455	60	0	31
May /June	128	2	92	222	32	0	24

PERIOD ENDING 11/30/2015

OPERATING VS RESTRICTED CASH/INVESTMENT LISTING

FUND ACCOUNT	DESCRIPTION	PREVIOUS MONTH BALANCE	DR ACTIVITY FO MONTH 11/30/2015	CR ACTIVITY FO MONTH 11/30/2015	PERIOD BALANCE DR (CR)
OPERATING CASH					
101 001.005	GENERAL FUND OPERATING CASH (P)	564,844.85	174,728.97	211,198.73	528,375.09
101 001.009	CASH -PURCHASE CARDS	11,635.02	1,878.34	1,878.34	11,635.02
101 001.056	PAYROLL ACCOUNT	8,370.11	216,457.15	230,517.20	(5,689.94)
101 004.000	CITY HALL CHANGE DRAWERS	100.00	0.00	0.00	100.00
101 004.003	CIVIL INFRAC-PETTY CASH	50.00	0.00	0.00	50.00
202 001.005	MAJOR STREETS OPERATING CASH (P)	507,151.94	28,302.21	6,657.57	528,796.58
203 001.005	LOCAL STREETS OPERATING CASH (P)	228,396.15	27,286.99	5,948.56	249,734.58
248 001.005	DDA OPERATING CASH (P)	9,504.35	413.48	73.13	9,844.70
271 001.005	LIBRARY OPERATING CASH (P)	142,539.87	753.06	14,860.02	128,432.91
271 004.000	LIBRARY PETTY CASH	50.00	0.00	0.00	50.00
271 004.002	LIBRARY CHANGE BOX	30.00	0.00	0.00	30.00
582 001.005	ELECTRIC FUND OPERATING CASH (P)	(35,089.41)	353,800.22	183,901.29	134,809.52
592 001.005	WATER/SEWER OPERATING CASH (P)	2,188,732.22	234,723.71	112,361.16	2,311,094.77
596 001.005	SOLID WASTE FUND OPERATING CASH (P)	115,631.47	28,571.14	36,984.85	107,217.76
661 001.005	MOTORPOOL OPERATING CASH (P)	(6,148.95)	21,845.85	24,853.66	(9,156.76)
	OPERATING CASH	3,735,797.62	1,088,761.12	829,234.51	3,995,324.23
RESTRICTED FOR CURRENT PROJECTS OR DEBT					
101 003.050	CD - GENERAL FUND INVESTMENT	52,117.07	0.00	0.00	52,117.07
271 016.000	LIBRARY GIFTS & MEMORIALS (P)	686.12	0.00	0.00	686.12
271 017.008	LIBRARY RESTRICTED GIFTS & MEM (P)	32,758.55	336.61	0.00	33,095.16
301 001.005	G.O. DEBT CASH	12,730.00	0.00	350.00	12,380.00
369 006.000	BLDG AUTH DEBT CASH	41,659.20	0.00	0.00	41,659.20
450 001.005	NEW CITY HALL CASH (P)	(81,679.29)	0.00	10,645.67	(92,324.96)
450 001.006	CITY HALL RD PROJECT FUNDS (MC)	20,123.69	0.00	0.00	20,123.69
491 001.005	WATER SUPPLY CASH (P)	(529,663.49)	0.00	341,101.31	(870,764.80)
491 001.006	WATER SUPPLY REPLACE CASH (MC)	2,341,332.00	0.00	0.00	2,341,332.00
491 001.007	WATER SUPPLY REP CASH	520,030.89	0.00	0.00	520,030.89
492 001.005	EPA WATER SUPPLY PROJ CASH (P)	(2,755,463.34)	2,860,489.72	1,009,366.78	(904,340.40)
492 001.006	EPA PROJECT CASH (MC)	620.26	2,860,489.72	2,632,072.31	229,037.67
582 001.075	CUSTOMER DEPOSITS (P)	28,635.50	0.00	0.00	28,635.50
582 017.007	BOND RESERVE (MC)	0.00	111,000.00	0.00	111,000.00
592 001.075	CUSTOMER DEPOSITS (P)	10,312.50	0.00	0.00	10,312.50
592 016.001	CASH SET ASIDE DEBT SRF LOAN (P)	385,026.72	0.00	0.00	385,026.72
661 001.007	EQUIPMENT LOAN CASH	39,651.00	0.00	0.00	39,651.00
	RESTRICTED FOR CURRENT PROJECTS OR DEBT	118,877.38	5,832,316.05	3,993,536.07	1,957,657.36
FUND STABILIZATION/SAVINGS FUTURE PROJECTS					
101 016.000	CASH SET ASIDE - POOL IMPROVEMENTS (30,063.35	0.00	0.00	30,063.35
101 017.000	GENERAL FUND INVESTMENT/SAVINGS	191,786.70	0.00	0.00	191,786.70
101 017.276	RESTRICTED CASH - CEMETERY ROADS	22,576.06	0.00	0.00	22,576.06
150 001.005	CEMETERY PERPETUAL CARE (P)	8,113.74	0.00	87.50	8,026.24
150 003.000	CD - CEMETERY PERPETUAL CARE	182,900.13	0.00	0.00	182,900.13
150 017.000	CEMETERY PERPETUAL CARE CASH	18,520.64	0.00	0.00	18,520.64
245 001.005	PUBLIC IMPROVEMENTS CASH (P)	448,663.44	0.00	0.00	448,663.44
582 001.007	ELECTRIC RESERVES (MC)	389,255.23	950,000.00	111,000.00	1,228,255.23
582 001.010	ELECTRIC RESERVES	863,571.24	0.00	0.00	863,571.24
592 001.007	BOND & INT REDEMPTION FUND	103,081.00	0.00	0.00	103,081.00
592 003.000	CD REPLACEMENT RESERVE-SEWER	8,693.04	0.00	0.00	8,693.04
592 003.001	CD REPLACEMENT RESERVE-WATER	7,507.83	0.00	0.00	7,507.83
592 017.001	CD - WATER/SEWER REPLACEMENT RESERVE	124,561.48	0.00	0.00	124,561.48
592 017.005	WATER/SEWER RESERVES (MC)	1,300,363.46	0.00	0.00	1,300,363.46
661 016.000	MOTORPOOL CASH SET ASIDE FOR EQUIP (112,545.40	0.00	0.00	112,545.40
	FUND STABILIZATION/SAVINGS FUTURE PROJECT	3,812,202.74	950,000.00	111,087.50	4,651,115.24
FIDUCIARY - MAINTAINED FOR OTHERS					
101 005.000	CASH - GARDEN CLUB (P)	351.13	0.00	0.00	351.13
206 001.005	FIRE CASH	430,953.37	3,659.97	17,411.73	417,201.61
206 001.056	FIRE PAYROLL ACCOUNT	1,451.21	7,259.34	5,920.25	2,790.30
206 016.000	FIRE RESTRICTED CASH EQUIP/BLDG	92,328.37	0.00	0.00	92,328.37
206 017.006	FIRE RESTRICTED CASH EQUIP	19,542.50	0.00	0.00	19,542.50
701 001.005	TAX COLLECTION/DISTRIBUTION CASH	6,059.01	8,804.09	10,854.75	4,008.35
715 001.005	CASH - DOWNTOWN BANNER PROJ (P)	1,145.63	0.00	0.00	1,145.63
775 001.020	RATE PAYERS CHECKING	7,536.60	0.00	0.00	7,536.60
775 001.021	RATE PAYERS SAVINGS	201,405.47	0.00	0.00	201,405.47
	FIDUCIARY - MAINTAINED FOR OTHERS	760,773.29	19,723.40	34,186.73	746,309.96
Total - All Funds:					
		8,427,651.03	7,890,800.57	4,968,044.81	11,350,406.79

PERIOD ENDING 11/30/2015

CASH & INVESTMENT LISTING BY BANKING INSTITUTION

FUND ACCOUNT	PREVIOUS MONTH BALANCE	DR ACTIVITY FOR MONTH 11/30/2015	CR ACTIVITY FOR MONTH 11/30/2015	END BALANCE 11/30/2015
CASH ON HAND				
101 004.000	100.00	0.00	0.00	100.00
101 004.003	50.00	0.00	0.00	50.00
271 004.000	50.00	0.00	0.00	50.00
271 004.002	30.00	0.00	0.00	30.00
CASH ON HAND	230.00	0.00	0.00	230.00
COMMERCIAL BANK				
101 001.005	564,844.85	174,728.97	211,198.73	528,375.09
101 001.056	8,370.11	216,457.15	230,517.20	(5,689.94)
101 016.000	30,063.35	0.00	0.00	30,063.35
150 001.005	8,113.74	0.00	87.50	8,026.24
202 001.005	507,151.94	28,302.21	6,657.57	528,796.58
203 001.005	228,396.15	27,286.99	5,948.56	249,734.58
245 001.005	448,663.44	0.00	0.00	448,663.44
248 001.005	9,504.35	413.48	73.13	9,844.70
271 001.005	142,539.87	753.06	14,860.02	128,432.91
271 016.000	686.12	0.00	0.00	686.12
271 017.008	32,758.55	336.61	0.00	33,095.16
301 001.005	12,730.00	0.00	350.00	12,380.00
450 001.005	(81,679.29)	0.00	10,645.67	(92,324.96)
491 001.005	(529,663.49)	0.00	341,101.31	(870,764.80)
492 001.005	(2,755,463.34)	2,860,489.72	1,009,366.78	(904,340.40)
582 001.005	(35,089.41)	353,800.22	183,901.29	134,809.52
582 001.010	863,571.24	0.00	0.00	863,571.24
582 001.075	28,635.50	0.00	0.00	28,635.50
592 001.005	2,188,732.22	234,723.71	112,361.16	2,311,094.77
592 001.075	10,312.50	0.00	0.00	10,312.50
592 016.001	385,026.72	0.00	0.00	385,026.72
592 017.001	124,561.48	0.00	0.00	124,561.48
596 001.005	115,631.47	28,571.14	36,984.85	107,217.76
661 001.005	(6,148.95)	21,845.85	24,853.66	(9,156.76)
661 016.000	112,545.40	0.00	0.00	112,545.40
COMMERCIAL BANK	2,414,794.52	3,947,709.11	2,188,907.43	4,173,596.20
CHEMICAL BANK				
101 001.009	11,635.02	1,878.34	1,878.34	11,635.02
101 003.050	52,117.07	0.00	0.00	52,117.07
101 017.276	22,576.06	0.00	0.00	22,576.06
150 003.000	182,900.13	0.00	0.00	182,900.13
150 017.000	18,520.64	0.00	0.00	18,520.64
491 001.007	520,030.89	0.00	0.00	520,030.89
592 003.000	8,693.04	0.00	0.00	8,693.04
592 003.001	7,507.83	0.00	0.00	7,507.83
661 001.007	39,651.00	0.00	0.00	39,651.00
CHEMICAL BANK	863,631.68	1,878.34	1,878.34	863,631.68
MICHIGAN CLASS				
101 017.000	191,786.70	0.00	0.00	191,786.70
450 001.006	20,123.69	0.00	0.00	20,123.69
491 001.006	2,341,332.00	0.00	0.00	2,341,332.00
492 001.006	620.26	2,860,489.72	2,632,072.31	229,037.67
582 001.007	389,255.23	950,000.00	111,000.00	1,228,255.23
582 017.007	0.00	111,000.00	0.00	111,000.00
592 001.007	103,081.00	0.00	0.00	103,081.00
592 017.005	1,300,363.46	0.00	0.00	1,300,363.46
MICHIGAN CLASS	4,346,562.34	3,921,489.72	2,743,072.31	5,524,979.75
MERCHANTILE BANK				
369 006.000	41,659.20	0.00	0.00	41,659.20
MERCHANTILE BANK	41,659.20	0.00	0.00	41,659.20
FIDUCIARY ACCOUNTS MAINTAINED FOR OTHERS				
101 005.000	351.13	0.00	0.00	351.13
206 001.005	430,953.37	3,659.97	17,411.73	417,201.61
206 001.056	1,451.21	7,259.34	5,920.25	2,790.30
206 016.000	92,328.37	0.00	0.00	92,328.37
206 017.006	19,542.50	0.00	0.00	19,542.50
701 001.005	6,059.01	8,804.09	10,854.75	4,008.35
715 001.005	1,145.63	0.00	0.00	1,145.63
775 001.020	7,536.60	0.00	0.00	7,536.60
775 001.021	201,405.47	0.00	0.00	201,405.47
FIDUCIARY ACCOUNTS	760,773.29	19,723.40	34,186.73	746,309.96

PERIOD ENDING 11/30/2015

CASH & INVESTMENT LISTING BY BANKING INSTITUTION

FUND ACCOUNT	PREVIOUS MONTH BALANCE	DR ACTIVITY FOR MONTH 11/30/2015	CR ACTIVITY FOR MONTH 11/30/2015	END BALANCE 11/30/2015
Total - All Funds:	8,427,651.03	7,890,800.57	4,968,044.81	11,350,406.79

interest not booked for Nov yet

**ST. LOUIS POLICE DEPARTMENT
MONTHLY CITY COUNCIL REPORT
10-14-2015 THROUGH 11-15-2015**

MEETINGS ATTENDED:

- City Council
- City Department Managers Meeting
- Gratiot County Chief's Association
- Gratiot County Substance Abuse Coalition
- New City Hall Building Progress Meeting
- Middle of the Mitten Association
- Michigan Ave construction planning meeting
- Prison Community Liaison meeting

TRAINING:

- OCT 16TH – Ofc. Chamberlain and Crowther attended a Motor Vehicle Code update training put on by the Michigan State Police traffic unit. Training covered recent changes in motor vehicle law and traffic court case outcomes.
- Oct 23rd – Ofc. Chamberlain and Crowther attended a Legal Update training put on by the Michigan State Police legal department. This training covered recent updates in the Michigan Penal Code, State/Supreme court rulings and procedures on the various laws that we enforce.
- Oct 26th – Sgt. Forshee attended a training on “Protecting the Innocent” which covered abuse/exploitation of children and the elderly. This is specific training for Sgt. Forshee since she investigates these types of crimes for our department.
- Nov 12th – Sgt. Forshee attended another intensive training on investigating crimes against children with special needs. This again is specific to her duties with the St. Louis Police Department.
- All officers participated in a traffic crash reporting update. This was an online training that was required as multiple changes were made to our traffic crash reporting system.

INVESTIGATIONS:

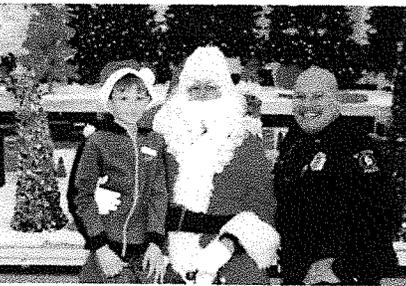
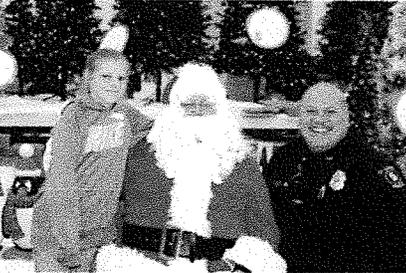
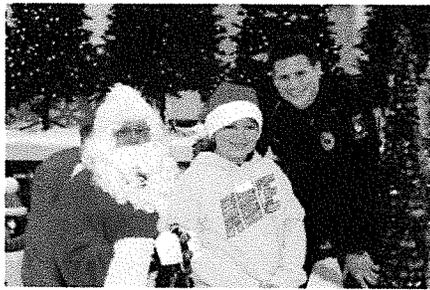
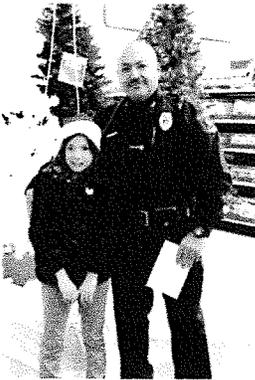
- Sgt. Forshee has two CSC complaints and two Fraud/Embezzlement complaints that occupy a majority of her time. We also have two other officers actively working on Identity theft and Fraud complaints.

MISC:

- The St. Louis Police Department again partnered with the St. Louis First Baptist Church to host the annual Halloween Candy Check. This event went well and was very well attended despite the weather.
- On November 2nd, I met with Dan Catlin of the Wildlife Galleries at the St. Louis Police Department to film a commercial for the upcoming hunting season. The commercial was in regards to help promote hunters in making sure all of their valuable hunting equipment was

properly inventoried in the event it is stolen or lost. The commercial was aired on their Facebook page. Dan was also a former Reserve Officer with the St. Louis Police Department before becoming a full time police officer with the Mt. Pleasant Police Department.

- On Dec 5th, our department participated in the county wide annual Shop With a Hero event. During this event “at risk” kids are identified with the help of the schools to be partnered with a Hero to go shopping for Christmas gifts. Each child gets \$100 to shop for gifts for themselves and their immediate family if they choose to. Many officers paid for gifts out of their own pocket to get additional items for the kids they were partnered with. There was a total of 52 kids that participated in this event. 36 “Heroes” volunteered their time. The children who participated also received a goody bag and a shopping cart of groceries to take home.
 - This event was sponsored by the Gratiot County Child Advocacy. The “Heroes” were comprised of police, fire, EMS and military personnel from Gratiot County. All of the heroes volunteered their time to participate in this. The St. Louis Police Department had eight (8) of our officer volunteer their time to this event.
 - We had two locations for this event, WalMart and Meijer in Alma. Each store donated \$2500 to the event.
 - The Optimist club donated \$250 and the Gratiot County Community Foundation gave a grant of \$4000 towards the event.
- This is one of the most “feel good” events that we get to participate in all year.
- Below are just a few of the photos



City Of St. Louis

Police Department Monthly Report

	Nov-15 <u>CURRENT</u> <u>MONTH</u>	Oct-15 <u>PREVIOUS</u> <u>MONTH</u>	<u>YEAR TO DATE</u>	
			<u>CURRENT</u>	<u>PREVIOUS</u>
TRAFFIC				
Traffic Stops	196	137	1482	1677
Verbal Warnings	161	115	1217	1291
Civil Infractions	35	19	284	354
Misdemeanor Citations	11	7	104	124
Accidents	6	6	65	80
TOTAL CITATIONS	46	26	388	478
ARRESTS				
Traffic	4	6	59	47
Criminal	9	8	104	71
Juvenile	0	2	6	2
COMPLAINTS				
Criminal	41	42	677	558
Non-Criminal	65	77	764	778
ASSIST OTHER AGENCY	22	19	285	248
VEHICLE USE				
Miles driven	4125	8948	50187	45284
Fuel (gallons)	494	464	5043	4820
COURT				
Processing	26	28	326	211
Hearings (Testimonial)	4	8	76	26
OTHER ACTIVITY				
Foot Patrol (hours)	32	39	381	299
Liquor Inspections (hours)	12	10	110	141

	November 2015	
	Month End Totals	
Total Ordinance Violations Issued	0	
42-33		Violation of Curfew
B-171		Dog at large
B-172		Noise from vehicle
B-173		Inoperable Vehicle
B-173		Blight
B-174		Barking Dog
B-175		MIP-Tobacco
B-176		Noxious Weeds
B-226/169		Fireworks
Sec 10-1		Farm Animals
B-219N		No ORV Sticker
Sec 14-6		Fail to have Renters Inspection
Total \$ Paid @ Police Department	\$0.00	DISMISSED - 0
Total \$ Turned over to City Hall	\$0.00	OUTSTANDING - 0
Total Turned over to Dist. Court	0	
Total Parking Violations Issued	0	OUTSTANDING - 0
Total \$ paid @ Police Department	\$0.00	
Total \$ Turned Over to City Hall	\$0.00	
Total Turned Over to District Court		
	TOTAL \$ Turned Over to City Hall	
	Ordinance Viol. - \$0.00	
	Parking Viol. - <u>\$0.00</u>	
	TOTAL \$0.00	

Money Turned Over To City Hall		
DATE	2015	MONTH
		November
Accident Reports	3	\$13.00
Police Reports	7	\$35.00
PBT		
Dog Impound		
SOR Fees		
Total Amt Turned over To City		\$48.00

Type Total Report - By Department

For Period of Time from 11/1/2015 to 11/30/2015; Law Department: 05.

Department	Event Code	Event Description	Responses
ST LOUIS PD	911HU	911 HANG UP	1
ST LOUIS PD	911INV	911 INVESTIGATION	3
ST LOUIS PD	ACCHR	ACCIDENT HIT & RUN	1
ST LOUIS PD	ACCOR	ACC- OFF ROAD/P-LOT	2
ST LOUIS PD	ACCPDA	ACCIDENT - PDA	4
ST LOUIS PD	ALRMHO	ALARM - HOLD UP/PANIC	1
ST LOUIS PD	ALRMIN	ALARM - INTROUSION / MOTION	4
ST LOUIS PD	AMB	AMBULANCE - EMS	5
ST LOUIS PD	ANIMAL	ANIMAL - (NON DOG)COMPLAINT	1
ST LOUIS PD	ASLTAB	ASSAULT & BATTERY (A&B)	1
ST LOUIS PD	ASSTG	ASSIST - GENERAL	6
ST LOUIS PD	ASSTMA	MOTORIST ASSIST	1
ST LOUIS PD	ASSTPD	ASSIST - OTHER PD & COUNTIES	5
ST LOUIS PD	BOLO	RECKLESS/CARELESS DRIVER	6
ST LOUIS PD	CIVIL	CIVIL COMP/CIVIL STAND-BY	8
ST LOUIS PD	DEER	CAR/DEER ACC	1
ST LOUIS PD	DISORD	DISORDERLY/UNWANTED	1
ST LOUIS PD	DOG	BARKING/BITE/@ LRG/UNLIC/VISCI	5
ST LOUIS PD	DOM	DOMESTIC VIOLENCE/ASSAULT	5
ST LOUIS PD	DOOR	OPEN DOOR/WINDOW	4
ST LOUIS PD	FIREB	FIRE-BRUSH/WOODS/WILDLAND	1
ST LOUIS PD	FIREIN	FIRE INVEST/ILL BURN/SMOK/ODOR	2
ST LOUIS PD	FIRES	FIRE - STRUCTURE	1
ST LOUIS PD	FRAUD	FRAUD/BAD CHECK COMPLAINT	1
ST LOUIS PD	FUNRAL	FUNRAL TRAFFIC	2
ST LOUIS PD	HARRAS	HARASMENT/THREATS	5
ST LOUIS PD	INVEST	INVESTIGATION	2
ST LOUIS PD	JUV	JUVENILE COMPLAINT/TRANSPORT	2
ST LOUIS PD	LI	LIQUOR INSPECTION	43
ST LOUIS PD	MAKEYS	LOCKOUT	6
ST LOUIS PD	MDOP	PROPERTY/MAILBOX/TURFING	2
ST LOUIS PD	MISS	MISSING/ENDANGERED	1
ST LOUIS PD	NOISE	LOUD NOISE/MUSIC	2
ST LOUIS PD	OUID	OPER WHILE UNDER VCSA	1
ST LOUIS PD	OWI	OWI/UBAL	2
ST LOUIS PD	OWLS	OWLS/OWLR/NO OPS	5
ST LOUIS PD	PAPER	PAPER SERVICE	1
ST LOUIS PD	PARK	ILLEGAL PARKING	3
ST LOUIS PD	PPOVIO	PPO / CONDITIONAL BOND VIOL	1
ST LOUIS PD	PRPISN	PROPERTY / ABSENT OWNER CHECK	61
ST LOUIS PD	RESC	RESCUE CALL	10
ST LOUIS PD	SCHOOL	SCHOOL DETAIL/LIASON	7
ST LOUIS PD	SUICID	SUICIDE/ATTEMPT SUCIDE	1

Department	Event Code	Event Description	Responses
ST LOUIS PD	SUSP	SUSPICIOUS SIT/PERSON./VEHICLE	19
ST LOUIS PD	TRAHAZ	TRAFFIC HAZARD	3
ST LOUIS PD	TRESPA	TRESPASSING/UNWANTED	1
ST LOUIS PD	TS	TRAFFIC STOP (CLI)	196
ST LOUIS PD	VCSA	POSSES 3500/ILLEGAL DRUGS	3
ST LOUIS PD	WARR	WARRANT PICKUP	4
ST LOUIS PD	WLFCHK	WELFARE CHECK	2
CAD INCIDENT:	455	TOTAL EVENT RESPONSE:	455
TOTAL CAD INCIDENTS INCLUDED: 455		RESPONSE TOTAL: 455	

ST. LOUIS WASTEWATER REPORT

November	2015
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Plant flow: Design Max. 5.0MGD
 Design Avg. 1.60 MGD

PLANT STATISTICS	This month	Last month	Same month	To Date	
	Nov. 2015	Oct. 2015	Nov. 2014	This year	Last year
Plant Total Flow MG	30.803	29.202	32.433	155.076	161.371
Plant Avg. Flow MG/D	1.027	0.942	1.046	1.014	1.054
Mich Ave. Total Flow MG	8.186	7.533	8.239	40.529	39.411
Bethany Total Flow MG	0.243	0.296	0.466	1.370	2.019
Pine River Total Flow MG	1.253	1.328	1.250	6.187	6.912
C'try Side-water pumpage	0.109	0.242	0.289	1.782	1.854
Sewer MG	0.109	0.242	0.289	0.921	0.978
Adjusted plant flow	29.198	27.336	30.428	146.598	151.462
Plant% Design Cap.	20.54%	18.84%	20.92%	20.28%	21.08%
Plant% Design Avg.	64.19%	58.88%	65.38%	63.38%	65.88%
Prison P. St. Flow-MG	9.641	10.752	9.828	52.703	47.962

** Country Side flow reflecting summer flows beginning Sept 2007
 0.190MG (June-July-August-September)

Bethany Daily Average- Gallons	8,087			
Country Side Park Daily Average	3,617	***		
Pine River Daily Average- Gallons	41,766	***	***% of Mich. Ave Flow =	16.98%
Michigan Ave. Average-Gallons/day	267,286			
Prison Pump St.- Daily Avg. Gallons	321,350			

1.094/ 1	1.094		July.
2.074/2	1.037		Aug.
3.099/3	1.033		Sept.
4.041/4	1.010		Oct.
5.068/5	1.014		Nov.
			Dec.
			Jan.
			Feb.
			Mar.
			Apr.
			May.
			Jun.

WATER REPORT

Date: Nov 2015

Water Department : Well Pumpage

Well #:	Million Gallons		Jun. 15	Jul. 15	Aug. 2015	Sep. 15	Oct. 2015	Nov. 2015
			gpm.	gpm.	gpm.	gpm.	gpm.	gpm.
1	0.000	To waste	344	343	340	341	342	0
4	0.000		261	244	236	229	264	0
5	0.000		367	367	367	367	367	0
6	0.000		355	355	354	354	357	0
7	0.000		231	231	231	231	232	0
8	0.000		395	455	400	414	463	0

TOTAL PRODUCTION: 0.000 Mil. Gal. *Pumpage through Oct 21, 2015*
GAWA water supply after 21st.
Daily Average 0.000 Mil. Gal. *of October*
Water Loss (Per 12 month): 4.77% Through October. 2015

Misc. Water usage--City

Misc. Consumption / Flushing	100,000	Estimate
Pool	0	Estimate
System metered flushing		*****
System unmetered flushing	200,000	Hydrants
Residential flushing		Metered
Flower beds ::	Wash.Ave	removed Metered
	Westgate	0 Estimate
	Lions	0 Estimate
	Clapp	0 Estimate
	Library	0 Estimate
	S. Main	removed Metered
	S. Main	removed Metered
Pop-offs :: 4		1,000 Estimate
Contractor flushing ::		0 Estimate
Water Main leaks ::	Jackson Rd	5,000 Estimate
		Estimate
		Estimate
		Estimate
		Estimate
Service line leaks::		Estimate
		Estimate
EST. TOTAL	307,100	Gallons

Hydrants

Bulk sales	0	
Cemetery ::		
Grounds	Radio	Metered
Chapel	100	Estimate
Fires		Station/ truck washing
DPW ::		
Flush trucks -Est.	1,000	
Ice ponds	0	Estimate
WWTP	0	Estimate
sec.tanks- flushing sand filter		
Prison		
fire flow testing	Supplied	Estimate
Flow test	by city hall	Estimate
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> Figures supplied by City Hall add to Total </div>		

Water loss worksheet

well pumpage MG			Excess pumpage MG	
1	24.803	Nov. 14	3.02	
2	22.422	Dec. 14	-0.049	
3	24.410	Jan. 15	4.415	
4	23.389	Feb. 15	-0.046	
5	23.389	Mar. 15	-1.194	
6	25.655	Apr. 15	2.705	
7	26.514	May. 15	2.482	
8	26.018	Jun. 15	0.691	
9	28.389	Jul. 15	3.846	
10	28.633	Aug. 15	0.164	
11	25.842	Sept. 15	-2.523	
12	23.093	Oct. 15	0.932	
TOTAL	302.557		TOTAL	14.443

% LOSS

4.77%

FUNERALS:

		Res.	Non-Res.	Ashes	
1.	2nd	McClintic	X		
2.	12th	Johnson	X		
3.					
4.					
5.					
6.					
7.					
8.					
		Monthly Total	1	1	0
		Yearly Total	10	10	10

Burial Total

20

GRAVES SOLD:

Resident: _____ Monthly Total: 0 Yearly Total: 0

Non-Resident: _____ Monthly Total: 0 Yearly Total: 4

Total graves sold: 4

FOUNDATIONS:

Mapped: 0 Poured: 11/11/11

Monthly Total: 12 Yearly Total: 23

Miscellaneous:

1. P.P.W. Mowed - Trimmed
2. Picked up sticks
3. Cleaned leaves
4. WATER Installed Water System
5. Caulked window seam in Chapel
6. Request for genealogical info
7. Request for Gov Marker form Signed
8. Request for grave location
9. Request for grave & burial Prices
10. Request for permission for interment to a.m
- 11.
- 12.

COMPLAINTS or REQUESTS:

WATER & SEWER REPORT

DECEMBER 2015 BILLING-October 20, 2015 THRU November 20, 2015 USAGE

CUSTOMER	CONSUMPTION USAGE	AMOUNT BILLED
Water Metered Customers	1374	21,836,700
Unmetered Customers-Est.	3	46,500
City Government Metered Water	12	103,900
	<u>21,987,100</u>	<u>\$511.55</u>
Consumption Metered		
City Wells		
#1	0	
#4	0 (to waste)	
#5	0	(GAWA water supply started October 21, 2015)
#6	0	NO NUMBERS OR CHARGES HAVE COME IN
#7	0	FROM ALMA AS OF WHEN THE REPORT
#8	0	WAS COMPLETED
TOTAL PRODUCTION	<u>0</u>	
DAILY AVERAGE: 0		
Water Loss: (per 12 month)	4.77 Thru OCTOBER 2015	(Pumpage through 10/21/15-GAWA water supply after the 21st)
Government Metered Flushing	0	
Government Non-metered Flushing	200,000	
Government DPW Tankers	1,000	
Misc Consumption - Flushing	100,000	
WWTP- Flushing Sand Filter	0	
Pool	0	
Residential Flushing -	0	
Contractor Flushing	0	
Contractor Testing	0	
Water Main Leak: Jackson	5,000	
	0	
Waste Water Construction	0	
Prison Fire Flow Test	0	
Flow Test	0	
Flowers	0	
Service Line Leaks:	0	
	0	
MISC: Frost Prevention	0	
MISC Location:	0	
	0	
Test	0	
Pop-offs - 4	1,000	
Chapel	100	
Fire	28,030	
Total Consumption	<u>335,130</u>	
Excess Production	<u>-22,322,230</u>	
Sewage Flow in Million Gallons		
City Water Flow	29,198,000	
Bethany	243,000	
Pine River	1,253,000	
Pine River (Country Side Park) Est.	109,000	
Total	<u>30,803,000</u>	
Sewer Metered Customers	1267	***
Unmetered Sewer Customers	8	***
City Government Meters	9	***
Bethany Township	26	***
		\$120,674.10
		\$340.66
		\$538.66
		\$2,568.00

*0 to waste, not included in Total Production.

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. *9a*

For Meeting of December 15, 2015

ITEM TITLE: Sensus Annual Fee
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Payment to Etna Supply for Annual Hosting Fee and Maintenance in the amount of \$29,200.77.

Moved by:

Supported by:

Approve Payment to Etna Supply for Annual Hosting Fee and Maintenance in the amount of \$29,200.77.



ETNA SUPPLY - GRAND RAPIDS
 529 32ND ST SE
 GRAND RAPIDS MI 49548
 616 241 5414 Fax 616 241 4786

INVOICE

TO VIEW ONLINE GO TO:	etna.billtrust.com
USE THIS ENROLLMENT TOKEN:	PDK PRW TRQ
USE THIS ACCOUNT NUMBER:	6664

INVOICE DATE	INVOICE NUMBER
11/24/15	S100834303.009
REMIT TO:	
ETNA SUPPLY 529 32nd St SE PO BOX 897 GRAND RAPIDS MI 49548-2392	
PAGE	1 of 1

BILL TO:

SHIP TO:

CITY OF ST LOUIS
 300 N MILL STREET
 SAINT LOUIS MI 48880-1545

CITY OF ST LOUIS
 401 PROSPECT ST
 ST LOUIS MI 48880

CUSTOMER NUMBER	PURCHASE ORDER NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
6664	ANNUAL HOSTING		Tony Wawiernia	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Al Weber	DIRECT	NET 25TH	11/24/15	08/26/13
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
2	1	^SENSUS LOGIC ANNUAL HOSTING FEE W/E	24000.000E	24000.00
2	1	***** WATER / ELECTRIC ***** SENSUS FLEXNET BASE STATION MAINTENANCE - PER YEAR *Nonstock - Restock Policy Applies*	3000.000E	3000.00
<p>582.582.801.000 - 8000.⁰⁰</p> <p>592.590.801.000 - 8000.⁰⁰</p> <p>592.591.801.000 - 8000.⁰⁰</p>				

THANK YOU FOR YOUR BUSINESS

Invoice is due by 12/25/15.

All sales are subject to our Terms and Conditions, which are incorporated herein and can be found at www.etnasupply.com/tcsale

Past due invoices may be subject to a 1.70% Time Price Differential.

	SUBTOTAL	27,000.00
	S&H CHARGES	0.00
	TAX	0.00
	PAYMENTS	0.00
	AMOUNT DUE	27,000.00



ETNA SUPPLY - GRAND RAPIDS
 529 32ND ST SE
 GRAND RAPIDS MI 49548
 616 241 5414 Fax 616 241 4786

INVOICE

TO VIEW ONLINE GO TO:	etna.billtrust.com
USE THIS ENROLLMENT TOKEN:	PDK PRW TRQ
USE THIS ACCOUNT NUMBER:	6664

INVOICE DATE	INVOICE NUMBER
12/02/15	S101644630.001
REMIT TO:	PAGE
ETNA SUPPLY 529 32nd St SE PO BOX 897 GRAND RAPIDS MI 49548-2392	1 of 1

BILL TO:

SHIP TO:

CITY OF ST LOUIS
 300 N MILL STREET
 SAINT LOUIS MI 48880-1545

CITY OF ST LOUIS
 401 PROSPECT ST
 ST LOUIS MI 48880

CUSTOMER NUMBER	PURCHASE ORDER NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
6664	VERBAL BRIAN		Tony Wawiernia	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Melissa Gale	UPS GR ONLY ADD	NET 25TH	12/02/15	11/23/15
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
12	12	SENSUS SR2 5/8" 23A CI BOTTOM PLATE FOR 5/8 5/8X3/4. **57505-004-06001**	7.360E	88.32
100	100	GT-114 - 3/4 RUBBER METER GASKET	0.400E	40.00
8	8	MTR 3/4" IPERL 100 GAL ECR (SB); SHORT BODY (7-1/2") LENGTH 100 GAL ECR REG L/CONN *** I2S3GGXX ***	130.000E	1040.00

THANK YOU FOR YOUR BUSINESS

Invoice is due by 01/25/16.

All sales are subject to our Terms and Conditions, which are incorporated herein and can be found at www.etnasupply.com/tcsale

Past due invoices may be subject to a 1.70% Time Price Differential.

	SUBTOTAL	1,168.32
	S&H CHARGES	23.03
	TAX	0.00
	PAYMENTS	0.00
	AMOUNT DUE	1,191.35



ETNA SUPPLY - FLINT
 2395 LAPEER RD.
 FLINT MI 48503-4220
 810 232 4760 Fax

INVOICE

TO VIEW ONLINE GO TO:	etna.billtrust.com
USE THIS ENROLLMENT TOKEN:	PDK PRW TRQ
USE THIS ACCOUNT NUMBER:	6664

INVOICE DATE	INVOICE NUMBER
12/04/15	S101653013.001
REMIT TO:	PAGE
ETNA SUPPLY 529 32nd St SE PO BOX 897 GRAND RAPIDS MI 49548-2392	1 of 1

BILL TO:

SHIP TO:

CITY OF ST LOUIS
 300 N MILL STREET
 SAINT LOUIS MI 48880-1545

CITY OF ST LOUIS
 401 PROSPECT ST
 ST LOUIS MI 48880

CUSTOMER NUMBER	PURCHASE ORDER NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
6664	VERBAL BRIAN		Tony Wawiernia	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Melissa Gale	UPS GR ONLY ADD	NET 25TH	12/04/15	12/02/15
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1	1	SMITHBLR 226 REP CLMP 7.24X7 1/2 SS	98.098E	98.10

THANK YOU FOR YOUR BUSINESS

Invoice is due by 01/25/16.

All sales are subject to our Terms and Conditions, which are incorporated herein and can be found at www.etnasupply.com/tcsale

Past due invoices may be subject to a 1.70% Time Price Differential.

	SUBTOTAL	98.10
	S&H CHARGES	12.37
	TAX	0.00
	PAYMENTS	0.00
	AMOUNT DUE	110.47



ETNA SUPPLY - GRAND RAPIDS
 529 32ND ST SE
 GRAND RAPIDS MI 49548
 616 241 5414 Fax 616 241 4786

INVOICE

TO VIEW ONLINE GO TO:	etna.billtrust.com
USE THIS ENROLLMENT TOKEN:	PKD PRW TRQ
USE THIS ACCOUNT NUMBER:	6664

INVOICE DATE	INVOICE NUMBER	
12/09/15	S101651651.001	
REMIT TO:		PAGE
ETNA SUPPLY 529 32nd St SE PO BOX 897 GRAND RAPIDS MI 49548-2392		1 of 1

BILL TO:

SHIP TO:

CITY OF ST LOUIS
 300 N MILL STREET
 SAINT LOUIS MI 48880-1545

CITY OF ST LOUIS
 401 PROSPECT ST
 ST LOUIS MI 48880

CUSTOMER NUMBER	PURCHASE ORDER NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
6664	VERBAL BRIAN		Tony Wawiernia	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Melissa Gale	UPS GR ONLY ADD	NET 25TH	12/09/15	12/02/15
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
2	2	IDLER-4-NL -1 X 10-3/4 METER IDLER NO LEAD FORD	40.171E	80.34
4	4	*Nonstock - Restock Policy Applies* MTR 1" IPERL 100 GAL ECR; 100 GAL ECR REG L/CONN *** I4S3GGXX ***	200.000E	800.00

THANK YOU FOR YOUR BUSINESS

Invoice is due by 01/25/16.

All sales are subject to our Terms and Conditions, which are incorporated herein and can be found at www.etnasupply.com/tcsale

Past due invoices may be subject to a 1.70% Time Price Differential.

	SUBTOTAL	880.34
	S&H CHARGES	18.61
	TAX	0.00
	PAYMENTS	0.00
	AMOUNT DUE	898.95

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9b

For Meeting of December 15, 2015

ITEM TITLE: Gratiot Area Water Authority
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Payment to GAWA for 2015 Water Supply Projects in the amount of \$195,447.34.

Moved by:

Supported by:

Approve Payment to GAWA for 2015 Water Supply Projects in the amount of \$195,447.34.



INVOICE

Remit to: City of Alma
525 East Superior
Alma, MI 48801

Customer #: 88
City of St Louis
300 N Mill St

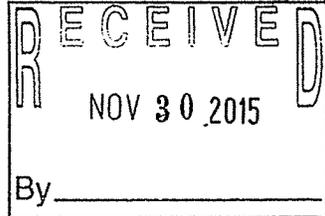
Invoice #: 2016-00000007
Billing Date: 11/25/2015
Due Date: 12/28/2015
Invoice Total: \$195,447.34

St Louis, MI 48880

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

PLEASE RETAIN BOTTOM PORTION FOR YOUR RECORDS

Customer #: 88
City of St Louis
300 N Mill St



Gratiot Area Water Authority

St Louis, MI 48880

Description	Qty	Unit Price	Total Cost
Gratiot Area Water Authority FTC&H Pay request #39	1	\$41,361.6400	\$41,361.64
Gratiot Area Water Authority RCL Construction Pay App# 19	1	\$154,085.7000	\$154,085.70

Total Invoice
\$195,447.34

CUSTOMER #	BILLING DATE	DUE DATE	INVOICE #
88	11/25/2015	12/28/2015	2016-00000007

AIA Type Document
Application and Certification for Payment

TO (OWNER): GAWA
GRATIOT AREA WTR AUTHORITY
525 E. SUPERIOR, PO BOX 278
ALMA, MI 48801-0278

PROJECT: GAWA-ST LOUIS WTR TMT PLANT E
200 N. LINCOLN
ALMA, MI 48801

APPLICATION NO: 19
PERIOD TO: 10/31/2015

DISTRIBUTION
TO:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM (CONTRACTOR): RCL Construction Co. Inc.
777 W. Maynard Rd.
Sanford, MI 48657

VIA (ARCHITECT): FISHBECK THOMPSON CARR &
HUB
1515 ARBORETUM DR SE
GRAND RAPIDS, MI 49546

ARCHITECT'S
PROJECT NO: G120617PFD

CONTRACT FOR: 201405-GAWA-ST LOUIS WTP EXP

CONTRACT DATE: 2/14/2014

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>9,712,000.00</u>
2. Net Change by Change Orders	\$	<u>327,889.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2).....	\$	<u>10,039,889.00</u>
4. TOTAL COMPLETED AND STORED TO DATE	\$	<u>9,811,190.78</u>
5. RETAINAGE:		
a. <u>4.90</u> % of Completed Work	\$	<u>481,038.03</u>
b. <u>0.00</u> % of Stored Material	\$	<u>12,995.62</u>
Total retainage (Line 5a + 5b)	\$	<u>494,033.65</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>9,317,157.13</u>
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		
(Line 6 from prior Certificate)	\$	<u>9,163,071.43</u>
8. CURRENT PAYMENT DUE	\$	<u>154,085.70</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE		
(Line 3 less Line 6)	\$	<u>722,731.87</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	335,123.00	-7,234.00
Total approved this Month	0.00	0.00
TOTALS	335,123.00	-7,234.00
NET CHANGES by Change Order	327,889.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: RCL Construction Co. Inc.
777 W. Maynard Rd. Sanford, MI 48657

By: *Rodney E. Bauer* Date: 11/9/15
RODNEY E. BAUER, PRESIDENT

State of: MI
County of: MIDLAND
Subscribed and Sworn to before me this 9th Day of NOV 2015
Notary Public: *Sherry J. Harris*
My Commission Expires: 7-14-17

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 154,085.70

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: *Don Phelps* Date: 11/10/2015

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Approved for Payment # 154,085.70
D.P.H. 11/11/15



Fishbeck, Thompson, Carr & Huber, Inc.
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp
OHIO Cincinnati

Headquarters

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
p 616.575.3824 | f 616.464.3994

Payment Options

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
Remit email to Accounts.Receivable@ftch.com
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
Major credit cards accepted

NOVEMBER 2, 2015
G120617HG4 JW
ACCOUNT NO: 70724

INVOICE NO: 339143

MR RON TURNER PROJECT MANAGER
GRATIOT AREA WATER AUTHORITY
525 EAST SUPERIOR STREET
PO BOX 278
ALMA MI 48801-0278

PROJECT: GAWA/ST LOUIS WSR HYD GEO T4

THIS INVOICE IS FOR SERVICES RENDERED
FOR THE BILLING PERIOD THROUGH 10/23/2015

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PRINCIPAL	2.50	\$210.00	\$525.00
SENIOR GEOLOGIST	27.50	142.00	3,905.00
			<u>4,430.00</u>
		<u>TOTAL</u>	<u>\$4,430.00</u>

493-901-522-801-000 20103-2
A.T.
11/10/15

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



Fishbeck, Thompson, Carr & Huber, Inc.
 engineers | scientists | architects | constructors
 Federal I.D. No. 38-1841857 | Incorporated

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 OHIO Cincinnati

Headquarters
 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
 p 616.575.3824 | f 616.464.3994

Payment Options
 Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
 Remit email to Accounts.Receivable@ftch.com
 Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
 Major credit cards accepted

NOVEMBER 2, 2015
 G120617PCA JW
 ACCOUNT NO: 70724

INVOICE NO: 339143

MR RON TURNER PROJECT MANAGER
 GRATIOT AREA WATER AUTHORITY
 525 EAST SUPERIOR STREET
 PO BOX 278
 ALMA MI 48801-0278

PROJECT: GAWA/ST LOUIS WSR WTP CONSTADM

THIS INVOICE IS FOR SERVICES RENDERED
 FOR THE BILLING PERIOD THROUGH 10/23/2015

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PRINCIPAL	3.00	\$210.00	\$630.00
SENIOR ASSOCIATE	13.50	180.00	2,430.00
SENIOR ARCHITECT	12.50	165.00	2,062.50
SENIOR ENGINEER	30.00	159.00	4,770.00
SENIOR ENGINEER	35.00	134.00	4,690.00
SENIOR ENGINEERING SPECIALIST	10.00	125.00	1,250.00
CONSTRUCTION COORDINATOR	1.50	84.00	126.00
STAFF ARCHITECT	12.00	84.00	1,008.00
PRODUCTION SUPPORT	8.00	69.00	552.00
			<u>17,518.50</u>
 <u>REIMBURSABLE EXPENSES:</u>			
COMPANY VEHICLE USE			\$178.60
MILEAGE			427.00
REPRODUCTION			6.00
TRAVEL & SUBSISTENCE			24.84
			<u>636.44</u>
		TOTAL	<u><u>\$18,154.94</u></u>

PREVIOUSLY INVOICED	\$297,067.33
THIS INVOICE	<u>18,154.94</u>
INVOICED TO DATE	315,222.27
PAID TO DATE	<u>297,067.33</u>
TOTAL AMOUNT OUTSTANDING	<u><u>\$18,154.94</u></u>

493-901-522-801-000 20103-11
RECEIVED
11/10/15

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



Fishbeck, Thompson, Carr & Huber, Inc.
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp
OHIO Cincinnati

Headquarters

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
p 616.575.3824 | f 616.464.3994

Payment Options

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
Remit email to Accounts.Receivable@ftch.com
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
Major credit cards accepted

NOVEMBER 2, 2015
G120617PCI JW
ACCOUNT NO: 70724

INVOICE NO: 339143

MR RON TURNER PROJECT MANAGER
GRATIOT AREA WATER AUTHORITY
525 EAST SUPERIOR STREET
PO BOX 278
ALMA MI 48801-0278

PROJECT: GAWA/ST LOUIS WSR WTP CONSTOBS

THIS INVOICE IS FOR SERVICES RENDERED
FOR THE BILLING PERIOD THROUGH 10/23/2015

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PROJECT SUPERINTENDENT	143.50	\$108.00	\$15,498.00
TECHNICIAN	3.50	92.00	322.00
			<u>15,820.00</u>
 <u>REIMBURSABLE EXPENSES:</u>			
COMPANY VEHICLE USE			\$975.10
MILEAGE			180.60
REPRODUCTION			44.30
TRAVEL/LODGING			1,234.20
TRAVEL & SUBSISTENCE			522.50
			<u>2,956.70</u>
		TOTAL	<u><u>\$18,776.70</u></u>

PREVIOUSLY INVOICED	\$364,816.56
THIS INVOICE	<u>18,776.70</u>
INVOICED TO DATE	383,593.26
PAID TO DATE	<u>364,816.56</u>
TOTAL AMOUNT OUTSTANDING	<u><u>\$18,776.70</u></u>

493-901-522-801-000 20103-11
RA
11/10/15

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9C

For Meeting of December 15, 2015

ITEM TITLE: 2015 Water Supply Project
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Payment to FTC&H for 2015 Water Supply Project in the amount of \$51,802.31.

Moved by:

Supported by:

Approve Payment to FTC&H for 2015 Water Supply Project in the amount of \$51,802.31.



Fishbeck, Thompson, Carr & Huber, Inc.
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp
OHIO Cincinnati

Headquarters

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
p 616.575.3824 | f 616.464.3994

Payment Options

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
Remit email to Accounts.Receivable@ftch.com
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
Major credit cards accepted

DECEMBER 1, 2015
INVOICE SUMMARY
ACCOUNT NO: 190764

INVOICE NO: 340807

MR KURT GILES
CITY MANAGER
CITY OF ST LOUIS
300 N MILL STREET
ST LOUIS MI 48880

INVOICE SUMMARY THROUGH 11/20/2015. DETAILED CHARGES ARE ATTACHED.

<u>PROJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
G140454BCA	ST LOUIS/WSR BST STA CONST	\$4,155.50
G140454R9C	ST LOUIS/WSR W9-RWTM CONST	19,369.80
G140454S2C	ST LOUIS/WSR STM PH 2 CONST	18,980.77
G140454TCN	ST LOUIS/WSR GID TANK CONST	7,599.00
G140454W9C	ST LOUIS/WSR WELL 9 CONST	1,697.24
GRAND TOTAL		<u>\$51,802.31</u>

OKAY TO
PAY
D.W. Hudson
11-15



Fishbeck, Thompson, Carr & Huber, Inc.
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp
OHIO Cincinnati

Headquarters

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
p 616.575.3824 | f 616.464.3994

Payment Options

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
Remit email to Accounts.Receivable@ftch.com
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
Major credit cards accepted

DECEMBER 1, 2015
G140454BCA JW
ACCOUNT NO: 190764

INVOICE NO: 340807

MR KURT GILES
CITY MANAGER
CITY OF ST LOUIS
300 N MILL STREET
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR BST STA CONST

*BANKING
INFORMATION*

THIS INVOICE IS FOR SERVICES RENDERED
FOR THE BILLING PERIOD THROUGH 11/20/2015

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
SENIOR ASSOCIATE	10.00	\$180.00	\$1,800.00
SENIOR ENGINEER	7.00	159.00	1,113.00
SENIOR ENGINEER	8.50	134.00	1,139.00
PRODUCTION SUPPORT	1.50	69.00	103.50
			<u>4,155.50</u>
		TOTAL	<u><u>\$4,155.50</u></u>

TRANSMITTED

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



Fishbeck, Thompson, Carr & Huber, Inc.
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp
OHIO Cincinnati

Headquarters

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
p 616.575.3824 | f 616.464.3994

Payment Options

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
Remit email to Accounts.Receivable@ftch.com
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
Major credit cards accepted

DECEMBER 1, 2015
G140454R9C JW
ACCOUNT NO: 190764

INVOICE NO: 340807

MR KURT GILES
CITY MANAGER
CITY OF ST LOUIS
300 N MILL STREET
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR W9-RWTM CONST

PAID 11/20/2015

THIS INVOICE IS FOR SERVICES RENDERED
FOR THE BILLING PERIOD THROUGH 11/20/2015

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
SENIOR ASSOCIATE	7.00	\$180.00	\$1,260.00
ASSOCIATE	0.50	155.00	77.50
ENGINEER	20.00	117.00	2,340.00
TECHNICIAN	165.50	92.00	15,226.00
STAFF ENGINEERING SPECIALIST	4.00	76.00	304.00
PRODUCTION SUPPORT	1.50	69.00	103.50
			19,311.00
 <u>REIMBURSABLE EXPENSES:</u>			
MILEAGE			\$58.80
		TOTAL	\$19,369.80

*Produced by
E. J. ...*



Fishbeck, Thompson, Carr & Huber, Inc.
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp
OHIO Cincinnati

Headquarters

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
p 616.575.3824 | f 616.464.3994

Payment Options

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
Remit email to Accounts.Receivable@ftch.com
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
Major credit cards accepted

DECEMBER 1, 2015
G140454S2C JW
ACCOUNT NO: 190764

INVOICE NO: 340807

MR KURT GILES
CITY MANAGER
CITY OF ST LOUIS
300 N MILL STREET
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR STM PH 2 CONST

Handwritten: FROM: Paul
DATE: 11/20/2015

THIS INVOICE IS FOR SERVICES RENDERED
FOR THE BILLING PERIOD THROUGH 11/20/2015

PROFESSIONAL PERSONNEL:

	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
SENIOR ASSOCIATE	26.50	\$180.00	\$4,770.00
ENGINEER	6.00	117.00	702.00
TECHNICIAN	53.50	92.00	4,922.00
STAFF ENGINEER	65.00	76.00	4,940.00
PRODUCTION SUPPORT	0.50	69.00	34.50
			<u>15,368.50</u>

REIMBURSABLE EXPENSES:

COMPANY VEHICLE USE	\$1,218.80
MILEAGE	321.31
TRAVEL/LODGING	1,851.30
TRAVEL & SUBSISTENCE	220.86
	<u>3,612.27</u>

TOTAL \$18,980.77

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



Fishbeck, Thompson, Carr & Huber, Inc.
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp
OHIO Cincinnati

Headquarters

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
p 616.575.3824 | f 616.464.3994

Payment Options

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
Remit email to Accounts.Receivable@ftch.com
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
Major credit cards accepted

DECEMBER 1, 2015
G140454TCN JW
ACCOUNT NO: 190764

INVOICE NO: 340807

MR KURT GILES
CITY MANAGER
CITY OF ST LOUIS
300 N MILL STREET
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR GID TANK CONST

*Goodman Place
Water Tank*

THIS INVOICE IS FOR SERVICES RENDERED
FOR THE BILLING PERIOD THROUGH 11/20/2015

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
SENIOR ASSOCIATE	15.00	\$180.00	\$2,700.00
ASSOCIATE	1.50	165.00	247.50
SENIOR ENGINEER	5.00	159.00	795.00
ENGINEER	12.00	100.00	1,200.00
TECHNICIAN	24.00	92.00	2,208.00
PRODUCTION SUPPORT	4.00	69.00	276.00
STAFF ARCHITECT	2.50	69.00	172.50
			<u>7,599.00</u>
		<u>TOTAL</u>	<u>\$7,599.00</u>

*Goodman Place
Water Tank*



Fishbeck, Thompson, Carr & Huber, Inc.
 engineers | scientists | architects | constructors
 Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp
 OHIO Cincinnati

Headquarters
 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
 p 616.575.3824 | f 616.464.3994

Payment Options
 Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
 Remit email to Accounts.Receivable@ftch.com
 Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
 Major credit cards accepted

DECEMBER 1, 2015
 G140454W9C JW
 ACCOUNT NO: 190764

INVOICE NO: 340807

MR KURT GILES
 CITY MANAGER
 CITY OF ST LOUIS
 300 N MILL STREET
 ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR WELL 9 CONST

WELL 9 WSR House

THIS INVOICE IS FOR SERVICES RENDERED
 FOR THE BILLING PERIOD THROUGH 11/20/2015

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
SENIOR ASSOCIATE	4.50	\$180.00	\$810.00
SENIOR ENGINEER	2.50	134.00	335.00
SENIOR ENGINEERING SPECIALIST	1.00	125.00	125.00
PROJECT SUPERINTENDENT	2.00	108.00	216.00
TECHNICIAN	1.00	92.00	92.00
PRODUCTION SUPPORT	1.50	69.00	103.50
			<u>1,681.50</u>
 <u>REIMBURSABLE EXPENSES:</u>			
POSTAGE			\$15.74
		TOTAL	<u><u>\$1,697.24</u></u>

*Power City
 Professional Services*

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9d

For Meeting of December 15, 2015

ITEM TITLE: South Transmission Main Phase I
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Final Payment to Isabella Corp. for South Transmission Main Phase I in the amount of \$20,000.00.

Moved by:

Supported by:

Approve Final Payment to Isabella Corp. for South Transmission Main Phase I in the amount of \$20,000.00.

ARCHITECTS. ENGINEERS. PLANNERS.



December 7, 2015

Kurt Giles
City Manager
City of St. Louis
300 North Mill Street
St. Louis, MI 48880

RE: South Transmission Phase I – Final Acceptance

Dear Mr. Giles:

Based on observations and final inspections, the work associated with the above mentioned project has been completed in accordance with the terms and conditions of the Contract Documents. The entire balance, as shown on the attached Final Request for Payment, is due and payable.

Please note that the Isabella Corporation provided a letter of warranty to fix areas of restoration in the spring that did not completely establish this fall.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Chris Schafer". The signature is written over a solid horizontal line.

Chris Schafer, PE

Encl: Final Pay Application
cc: File

Contractor's Application For Payment No. 7

To (Owner): City of St. Louis	Application Period: December-15	Application Date: November 30, 2015
Project: St. Louis Water Supply Replacement - South Transmission Main, Phase 1	From (Contractor): The Isabella Corporation	Via (Engineer) OHM
Owner's Contract No.: 0906-12-0021	Contract: Phase 1	Contractor's Project No.: 454
		Engineer's Project No.: 0906-12-0021

Application for Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
Change Order #1		\$ 437.00
Change Order #2	\$ 9,600.00	
Change Order #4	\$ 10,000.00	
Change Order #5	\$ 7,675.00	
Change Order #6		\$ 63,130.25
TOTALS		
	\$27,275.00	\$63,567.25
NET CHANGE BY CHANGE ORDERS		(\$36,292.25)

1. ORIGINAL CONTRACT PRICE.....	\$ 2,127,696.90
2. Net change by Change Orders.....	\$ (36,292.25)
3. CURRENT CONTRACT PRICE (Line 1 ± 2).....	\$ 2,091,404.65
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$ 2,091,404.65
5. RETAINAGE:	
a. <u>0.0</u> % x <u>\$2,091,404.65</u> Work Completed.....	\$ -
b. <u>50</u> % x <u>\$0.00</u> Stored Material.....	\$ -
c. Total Retainage (Line 5a + Line 5b).....	\$ -
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ 2,091,404.65
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 2,071,404.65
8. AMOUNT DUE THIS APPLICATION.....	\$ 20,000.00
9. BALANCE TO FINISH, PLUS RETAINAGE	\$ (0.00)

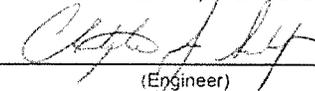
Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: James A. Zalud Date: 11/30/2015

James A. Zalud, President

Payment of: \$ 20,000.00
(Line 8 or other - attach explanation of other amount)

is recommended by: 
(Engineer)

12/7/15
(Date)

Payment of: \$ 20,000.00
(Line 8 or other - attach explanation of other amount)

is approved by: _____
(Owner)

(Date)

Approved by: _____
Funding Agency (if applicable)

(Date)

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9e

For Meeting of December 15, 2015

ITEM TITLE: North Transmission Main Phase IB
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Final Payment to Crawford Contracting for North Transmission Main Phase IB
in the amount of \$5,000.00.

Moved by:

Supported by:

Approve Final Payment to Crawford Contracting for North Transmission Main Phase IB
in the amount of \$5,000.00.

ARCHITECTS. ENGINEERS. PLANNERS.



December 7, 2015

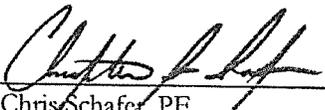
Kurt Giles
City Manager
City of St. Louis
300 North Mill Street
St. Louis, MI 48880

RE: North Transmission Phase IB – Final Acceptance

Dear Mr. Giles:

Based on observations and final inspections, the work associated with the above mentioned project has been completed in accordance with the terms and conditions of the Contract Documents. The entire balance, as shown on the attached Final Request for Payment, is due and payable.

Sincerely,
OHM Advisors



Chris Schafer, PE

Encl: Final Pay Application
cc: File

Contractor's Application For Payment No. 7

To (Owner): City of St. Louis	Application Period: 11/11/15 - 12/3/15	Application Date: December 3, 2015
Project: North Transmission Main - Phase 1B	From (Contractor): Crawford Contracting, Inc.	Via (Engineer) OHM
Owner's Contract No.:	Contract:	Contractor's Project No.: 14-08
		Engineer's Project No.: 0906-14-0011

Application for Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$1,500.00	
2	\$2,750.00	
3		2032.48
4	\$10,482.00	
5	\$3,060.65	
6	\$0.00	
7	\$15,400.00	
8	(\$596,622.53)	
TOTALS	(\$565,426.58)	\$2,032.48
NET CHANGE BY CHANGE ORDERS		(\$567,462.36)

1. ORIGINAL CONTRACT PRICE.....	\$ 3,864,215.94
2. Net change by Change Orders.....	\$ (567,462.36)
3. CURRENT CONTRACT PRICE (Line 1 ± 2).....	\$ 3,296,753.58
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	<u>\$3,296,753.58</u>
5. RETAINAGE:	
a. ____ % x _____ Work Completed.....	\$ -
b. ____ % x _____ Stored Material.....	\$ -
c. Total Retainage (Line 5a + Line 5b).....	\$ -
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ 3,296,753.58
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 3,291,753.58
8. AMOUNT DUE THIS APPLICATION.....	<u>\$ 5,000.00</u>
9. BALANCE TO FINISH, PLUS RETAINAGE	\$ -

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Jeffery O. Horn Date: 12-3-15
Contractor

Payment of: \$ _____
(Line 8 or other - attach explanation of other amount)

is recommended by: [Signature] 12/3/15
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9 f

For Meeting of December 15, 2015

ITEM TITLE: South Transmission Main Phase II and Giddings Place Reconstruction
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Payment No. 7 to Dunigan Brothers for South Transmission Main Phase II and Giddings Place Reconstruction in the amount of \$28,254.40.

Moved by:

Supported by:

Approve Payment No. 7 to Dunigan Brothers for South Transmission Main Phase II and Giddings Place Reconstruction in the amount of \$28,254.40.



December 8, 2015
Project No. G120617SF2

Mr. Keith Risdon, PE
Director of Public Service
City of Saint Louis
108 West Saginaw Street
St. Louis, MI 48880-1529

ST. LOUIS WATER SUPPLY REPLACEMENT – SOUTH TRANSMISSION MAIN – PHASE II AND GIDDINGS
PLACE RECONSTRUCTION

We have reviewed the contractor's Application and Recommendation for Payment No. 7 for the period ending November 30, 2015, and find it in compliance with the work completed to date.

An executed copy of Application and Recommendation for Payment No. 7 is attached.

Please forward a copy, with payment, to the contractor.

If you have any questions or require additional information, please contact us.

Sincerely,

FISHBECK, THOMPSON, CARR & HUBER, INC.

A handwritten signature in black ink, reading "Thomas L. Gray II".

Thomas L. Gray II, PE

nac

Attachments

By email

cc: Mr. Patrick Dunigan II - Dunigan Bros., Inc.
Mr. John A. Willemin, PE - FTCH
Mr. Jeremy J. Schrot, PE - FTCH

APPLICATION AND RECOMMENDATION FOR PAYMENT

TO: City of Saint Louis
 In Care of: Fishbeck, Thompson, Carr & Huber, Inc. (FTCH)
 39500 MacKenzie Drive, Suite 100
 Novi, MI 48377

FROM (Contractor): Dunigan Bros., Inc.
 911 East South Street
 Jackson, MI 49203

Application No: 7
 Period From: November 14, 2015
 To: November 30, 2015

Project: St. Louis Water Supply Replacement
 FTCH Project Number: G120617SF2

APPLICATION FOR PAYMENT:

Application for Payment is made, as indicated below, in connection with the Contract.

1.	Original Contract Price		\$3,774,417.70
2.	Net change by Change Orders		\$14,964.94
3.	Current Contract Price (1 plus 2)		\$3,789,382.64
4.	Gross Amount Due (From Unit Price Schedule)		\$3,312,907.13
5.	Retainage (Per Agreement)	10% of Work Completed:	\$188,720.88
		Reduction in Retainage	<u>\$ -94,360.44</u>
		Total Retainage	\$94,360.44
6.	Amount Eligible to Date (4 minus 5)		\$3,218,546.69
7.	Less Previous Payments		\$3,190,292.29
8.	Amount Due This Application (6 minus 7)		<u>\$28,254.40</u>

CHANGE ORDER SUMMARY:

Change Orders Approved by Owner	ADDITIONS	DEDUCTIONS
Change Order No. 1	\$19,073.60	\$73,476.21
Change Order No. 2		
Change Order No. 3	\$69,370.54	
Change Order No. 4		
Change Order No. 5		
Net Change by Change Orders	\$14,964.94	

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 99

For Meeting of December 15, 2015

ITEM TITLE: Audit
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Payment to Bertiaume & Company for Audit for year ended June 30, 2015 in the amount of \$17,205.00.

Moved by:

Supported by:

Approve Payment to Bertiaume & Company for Audit for year ended June 30, 2015 in the amount of \$17,205.00.

INVOICE/STATEMENT

BERTHIAUME & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

60 HARROW LANE

SAGINAW, MICHIGAN 48638

FAX: 1
(989) 791-1992

TELEPHONE:
(989) 791-1555

City of St. Louis
108 W. Saginaw Street
St. Louis, MI 48880

December 8, 2015

FOR PROFESSIONAL SERVICES

INVOICE

Audit For Year Ended June 30, 2015, Including Preparation of Act 51 & F-65 Reports.....	\$ 12,685
Single Audit For Year Ended June 30, 2015.....	\$ 2,535
Total	<u>\$ 15,220</u>

Thank You!

INVOICE/STATEMENT

BERTHIAUME & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

60 HARROW LANE

SAGINAW, MICHIGAN 48638

FAX:1
(989) 791-1992

TELEPHONE:
(989) 791-1555

City of St. Louis
108 W. Saginaw Street
St. Louis, MI 48880

December 8, 2015

FOR PROFESSIONAL SERVICES

INVOICE

GASB No. 68 Pension Standard Implementation &
Required Additional Work on the Audited Financial Statements
For Year Ended June 30, 2015..... \$ 1,985

Thank You!

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. *9h*

For Meeting of December 15, 2015

ITEM TITLE: Office Furniture
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Payment to Haworth for Office Furniture in the amount of \$17,557.39.

Moved by:

Supported by:

Approve Payment to Haworth for Office Furniture in the amount of \$17,557.39.

Purchase Order Number 2015-1007		
Payer	ID	8813G
City of St Louis 300 N Mill St SAINT LOUIS MI 48880		
Bill To	ID	8813G
City of St Louis 300 N Mill St SAINT LOUIS MI 48880		
Sold To	ID	8813G
City of St Louis 300 N Mill St SAINT LOUIS MI 48880		

RECEIVED
 DEC 09 2015
 By _____

Invoice Number 3000618488		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498779	Order Date 2015-10-19	Pricing Date 2015-10-19
Price Agreement Number and Option 10393.0042/AA		GSA Contract Number
Sales Organization Haworth Inc		Haworth DUNS Number
Haworth Project Number		Dealer Project Number 15374-PO
Freight Terms CPT Carriage Paid to		
Risk of Loss Transfer Point Delivered to Carrier		
Payment Terms 1% 15 Days, Net 30 Days		Payment Currency US Dollar
Customer Registration Number		Seller Registration No. 1 386053093
Customer Tax Exemption Number		Seller Registration No. 2

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
10/100	2	EA	1,037.000	71.000 %	Normal	300.730	601.46
LFSS-236-LDCF,TR-R,TR-R 2-Hi Lateral File,Square Case 36In.,1 Lock Customer PO Line #: 100							
20/200	2	EA	0.000		Normal	0.000	0.00
LSET-2,LX-BP HW,Lock Set, Keyed Alike,Lock Plug And Key, Qty Of 2 Customer PO Line #: 200							
30/300	1	EA	0.000		Normal	0.000	0.00
LSET-3,LX-BP HW,Lock Set, Keyed Alike,Lock Plug And Key, Qty Of 3 Customer PO Line #: 300							
40/400	1	EA	0.000		Normal	0.000	0.00
LSET-5,LX-BP HW,Lock Set, Keyed Alike,Lock Plug And Key, Qty Of 5 Customer PO Line #: 400							
50/500	2	EA	652.000	80.500 %	Normal	127.140	254.28
E2AG-416-F,SK-1C,TR-R Add-On Panel,Glazed,48In.W X 16In.H Customer PO Line #: 500							

Purchase Order Number 2015-1007		
Payer City of St Louis 300 N Mill St	ID	8813G

Invoice Number 3000618488		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498779	Order Date 2015-10-19	Pricing Date 2015-10-19

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
60/600	3	EA	16.000	80.500 %	Normal	3.120	9.36
E2EC-1,TR-R Panel, Top Cap End Plug							
Customer PO Line #: 600							
70/700	1	EA	74.000	80.500 %	Normal	14.430	14.43
E2FC-38,C1-AH,TR-R,TR-R 90Deg Finish Post,Fabric,40In.H							
Customer PO Line #: 700							
80/800	2	EA	86.000	80.500 %	Normal	16.770	33.54
E2FC-62,C1-AH,TR-R,TR-R 90Deg Finish Post,Fabric,64In.H							
Customer PO Line #: 800							
90/900	1	EA	466.000	80.500 %	Normal	90.870	90.87
E2MN-238-B,C1-AH,C1-AH,TR-R,TR-R Mono Panel,Sq Top Cap,No-Power,24In.W X 40In.H							
Customer PO Line #: 900							
100/1000	2	EA	502.000	80.500 %	Normal	97.890	195.78
E2MN-262-B,C1-AH,C1-AH,TR-R,TR-R Mono Panel,Sq Top Cap,No-Power,24In.W X 64In.H							
Customer PO Line #: 1000							
110/1100	2	EA	627.000	80.500 %	Normal	122.270	244.54
E2MN-438-B,C1-AH,C1-AH,TR-R,TR-R Mono Panel,Sq Top Cap,No-Power,48In.W X 40In.H							
Customer PO Line #: 1100							
120/1200	4	EA	703.000	80.500 %	Normal	137.090	548.36
E2MN-462-B,C1-AH,C1-AH,TR-R,TR-R Mono Panel,Sq Top Cap,No-Power,48In.W X 64In.H							
Customer PO Line #: 1200							
130/1300	2	EA	18.000	80.500 %	Normal	3.510	7.02
EC-10-B,TR-R Elec Comp, Base Raceway End Cap, PLCS/UnGrp/UnGrp Too (10 pk)							
Customer PO Line #: 1300							

Purchase Order Number 2015-1007	
Payer City of St Louis 300 N Mill St	ID 8813G

Invoice Number 3000618488		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498779	Order Date 2015-10-19	Pricing Date 2015-10-19

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
140/1400	3	EA	436.000	80.500 %	Normal	85.020	255.06

FDRV-4,HC-EC,TR-R,TR-R
UniGroup,Upper Storage,Flipper Door,48"W,Laminate

Customer PO Line #: 1400

150/1500	2	EA	133.000	80.500 %	Normal	25.940	51.88
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HTB-4805,3A-28
Tackstrip 48In. X 5In.

Customer PO Line #: 1500

ISO-FSC Program: FSC Mix 70%
Certificate Code: SCS-COC-001218

160/1600	3	EA	190.000	80.500 %	Normal	37.050	111.15
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HTB-4816,3A-28
Tackboard 48In. X 16In.

Customer PO Line #: 1600

ISO-FSC Program: FSC Mix 70%
Certificate Code: SCS-COC-001218

170/1700	9	EA	0.000		Normal	0.000	0.00
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JFLA-0003
Lat File, Label Holder Kit, X/V Series/Premise, Svc

Customer PO Line #: 1700

180/1800	2	EA	503.000	71.000 %	Normal	145.870	291.74
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JPAH-24-SG,TR-R,LR-BP
X Series,Pedestal,Attached,B/B/F,24"D,PtdDrwFrt, Stl Lkrl,Integral Pull

Customer PO Line #: 1800

90/1900	2	EA	472.000	71.000 %	Normal	136.880	273.76
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JPAJ-24-SG,TR-R,LR-BP
X Series,Pedestal,Attached,F/F,24"D,PtdDrwFrt, Stl Lkrl,Integral Pull

Customer PO Line #: 1900

00/2000	3	EA	185.000	80.500 %	Normal	36.080	108.24
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LUTS-0042-16UEP
Adaptable, Task Light, 42In., 72In. Cord, Stl, Prismatic

Customer PO Line #: 2000

Purchase Order Number 2015-1007		
Payer City of St Louis 300 N Mill St	ID	8813G

Invoice Number 3000618488		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498779	Order Date 2015-10-19	Pricing Date 2015-10-19

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
210/2100	1	EA	230.000	80.500 %	Normal	44.850	44.85

SD-12,TR-R
Shelf Divider (Box Of 8)

Tag 1: ONLY NEED (6)

Customer PO Line #: 2100

220/2200	3	EA	219.000	80.500 %	Normal	42.710	128.13
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SR-4,V-34,TR-R,TR-R
REGULAR SHELF 48"

Customer PO Line #: 2200

230/2300	1	EA	33.000	80.500 %	Normal	6.440	6.44
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WUAR-4700-PH
Worksurface Reinforcement Channel 47In.L

Customer PO Line #: 2300

240/2400	1	EA	227.000	80.500 %	Normal	44.270	44.27
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WUCC-0004,TR-R
Casegoods, Convergent Support Column

Customer PO Line #: 2400

250/2500	1	EA	231.000	80.500 %	Normal	45.050	45.05
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WURA-2442-LTSA,H-EC,HP-34
Worksurface, Rect,24Dx42W,Lam,TMold,Std Core,Notched

Customer PO Line #: 2500

260/2600	1	EA	295.000	80.500 %	Normal	57.530	57.53
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WURA-2448-LTSA,H-EC,HP-34
Worksurface, Rect,24Dx48W,Lam,TMold,Std Core,Notched

Customer PO Line #: 2600

270/2700	2	EA	454.000	80.500 %	Normal	88.530	177.06
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WURA-2484-LTSA,H-EC,HP-34
Worksurface, Rect,24Dx84W,Lam,TMold,Std Core,Notched

Customer PO Line #: 2700

280/2800	2	EA	485.000	80.500 %	Normal	94.580	189.16
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WURA-2496-LTSA,H-EC,HP-34
Worksurface, Rect,24Dx96W,Lam,TMold,Std Core,Notched

Customer PO Line #: 2800

Purchase Order Number 2015-1007		
Payer City of St Louis 300 N Mill St	ID	8813G

Invoice Number 3000618488		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498779	Order Date 2015-10-19	Pricing Date 2015-10-19

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
290/2900	1	EA	406.000	80.500 %	Normal	79.170	79.17
WURD-2472-LTSC,H-EC,HP-34 Worksurface,D-Shape Convergent,24Wx72L,Lam,TMold,Std Core,No Cbl Mgt Customer PO Line #: 2900 SO-FSC Program: FSC Mix 70% Certificate Code: SCS-COC-001218							
300/3000	2	EA	100.000	80.500 %	Normal	19.500	39.00
ZEBS-1900-PP,TR-R Worksurface, Cntlvr Brkt, 19in (pair), Adaptable/if, Svc Customer PO Line #: 3000							
310/3100	5	EA	281.000	80.500 %	Normal	54.800	274.00
ZEFS-2400-LNET,H-34,HP-34 Support Pnl,Ws,Unigroup/Too/Places,24In.D Customer PO Line #: 3100 SO-FSC Program: FSC Mix 70% Certificate Code: SCS-COC-001218							
320/3200	8	EA	19.000	80.500 %	Normal	3.710	29.68
ZUBF-0000-PN Flush Mount Plate Customer PO Line #: 3200							
330/3300	4	EA	215.000	80.500 %	Normal	41.930	167.72
ZZFJ-0101-PNFG,TR-R Compose Worksurface Support Post Customer PO Line #: 3300							
340/3400	1	EA	63.000	80.500 %	Normal	12.290	12.29
SPLG-1243,TR-R KIT,END PNLSVRT,30/36 W/MOD Customer PO Line #: 3400							
350/3500	1	EA	2,834.000	71.000 %	Normal	821.860	821.86
SPLR-2628,TR-R,TR-R FILE,5X42,SQCASE,12" DRAWERS,LOCK,W/CWT Customer PO Line #: 3500							
360/3600	1	EA	1.000		ZNPO Normal	589.850	589.85
1-0229 Installation Non-Haworth Provided							

Purchase Order Number 2015-1007		
Payer City of St Louis 300 N Mill St	ID	8813G

Invoice Number 3000618488		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498779	Order Date 2015-10-19	Pricing Date 2015-10-19

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
370/3700	1	EA	1.000	ZNPO	Normal	342.740	342.74

1-0010

Design Provided by Haworth

Purchase Order Number 2015-1007		
Payer	ID	8813G
City of St Louis 300 N Mill St		

Invoice Number 3000618488		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498779	Order Date 2015-10-19	Pricing Date 2015-10-19

Bill of Lading 80719576	Ship To DBI Warehouse 500 N Larch Lansing MI 48912	ID C6012	Install At	ID
Delivery Date 2015-12-04				

Shipment List Total 23,364.00

Net Product	5,207.68
Net Charges	
Installation Non-Haworth Provided	589.85
Design Provided by Haworth	342.74
Subtotal Charges	932.59
Net Shipment Total (US Dollar)	6,140.27

Purchase Order Number 2015-1007		
Payer	ID	8813G
City of St Louis 300 N Mill St SAINT LOUIS MI 48880		
Bill To	ID	8813G
City of St Louis 300 N Mill St SAINT LOUIS MI 48880		
Sold To	ID	8813G
City of St Louis 300 N Mill St SAINT LOUIS MI 48880		
Please Explain Any Payment Deductions _____		

Invoice Number 3000618488		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498779	Order Date 2015-10-19	Pricing Date 2015-10-19
Price Agreement Number and Option 10393.0042/AA		
Sales Organization Haworth Inc		
Haworth Project Number		Dealer Project Number 15374-PO
Freight Terms CPT Carriage Paid to		
Risk of Loss Transfer Point Delivered to Carrier		
Payment Terms 1% 15 Days, Net 30 Day		Payment Currency US Dollar
Customer Registration Number		Seller Registration No. 1 386053093
Customer Tax Exemption Number		Seller Registration No. 2

Please Remit To	Haworth, Inc. PO Box 93237 Chicago IL 60673
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Net Product Total	5,207.68
Credit Total	0.00
Charges Total	932.59
Tax Total	0.00
Invoice Total	6,140.27

The products and services identified in this document are subject to Haworth's standard Terms and Conditions as published in the applicable Haworth Price List. Any exceptions to or deviations from Haworth's standard Terms and Conditions must be manually agreed to in writing by all parties in advance of the publication of this document. All goods covered by this invoice were produced in compliance with applicable requirements of the Fair Labor Standards Act as mentioned, and all regulations and orders issued under it. Product containing composite wood is compliant with California's CARB 93120.2A Phase 2 formaldehyde limits.

Haworth Contacts		
Invoice Inquiries	Rodriguez, Janie	616.393.3294 janie.rodriguez@haworth.com
Haworth Sales Offices	Haworth Inc	214.231.7100
Dealer of Record	DBI Business Interiors	517.485.3200

Invoice Total **6,140.27**

Note: Accounts past due are subject to a finance charge of 1 1/2% monthly. This is an annual percentage rate of 18%. Any taxes hereafter imposed upon the seller to this transaction involved herein shall be for the account of the buyer or end user of the material.

Purchase Order Number 2015-1007	
Payer	ID 8813G
City of St Louis 300 N Mill St SAINT LOUIS MI 48880	
Bill To	ID 8813G
City of St Louis 300 N Mill St SAINT LOUIS MI 48880	
Sold To	ID 8813G
City of St Louis 300 N Mill St SAINT LOUIS MI 48880	

Invoice Number 3000618487		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498412	Order Date 2015-10-19	Pricing Date 2015-10-19
Price Agreement Number and Option 10393.0042/AA		GSA Contract Number
Sales Organization Haworth Inc		Haworth DUNS Number
Haworth Project Number		Dealer Project Number 15374-MUN
Freight Terms CPT Carriage Paid to		
Risk of Loss Transfer Point Delivered to Carrier		
Payment Terms 1% 15 Days, Net 30 Days		Payment Currency US Dollar
Customer Registration Number		Seller Registration No. 1 386053093
Customer Tax Exemption Number		Seller Registration No. 2

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
10/100	5	EA	1,037.000	71.000 %	Normal	300.730	1,503.65
LFSS-236-LDCF,TR-R,TR-R 2-Hi Lateral File,Square Case 36In.,1 Lock							
Customer PO Line #: 100							
20/200	1	EA	0.000		Normal	0.000	0.00
LSET-2,LX-BP HW,Lock Set, Keyed Alike,Lock Plug And Key, Qty Of 2							
Customer PO Line #: 200							
30/300	3	EA	0.000		Normal	0.000	0.00
LSET-3,LX-BP HW,Lock Set, Keyed Alike,Lock Plug And Key, Qty Of 3							
Customer PO Line #: 300							
40/400	1	EA	0.000		Normal	0.000	0.00
LSET-5,LX-BP HW,Lock Set, Keyed Alike,Lock Plug And Key, Qty Of 5							
Customer PO Line #: 400							
50/500	10	EA	652.000	80.500 %	Normal	127.140	1,271.40
E2AG-416-F,SK-1C,TR-R Add-On Panel,Glazed,48In.W X 16In.H							
Customer PO Line #: 500							

Purchase Order Number 2015-1007			
Payer		ID	8813G
City of St Louis 300 N Mill St			

Invoice Number 3000618487		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498412	Order Date 2015-10-19	Pricing Date 2015-10-19

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
60/600	10	EA	16.000	80.500 %	Normal	3.120	31.20
E2EC-1,TR-R Panel, Top Cap End Plug							
Customer PO Line #: 600							
70/700	2	EA	74.000	80.500 %	Normal	14.430	28.86
E2FC-38,C1-AH,TR-R,TR-R 90Deg Finish Post,Fabric,40In.H							
Customer PO Line #: 700							
80/800	2	EA	86.000	80.500 %	Normal	16.770	33.54
E2FC-62,C1-AH,TR-R,TR-R 90Deg Finish Post,Fabric,64In.H							
Customer PO Line #: 800							
90/900	3	EA	66.000	80.500 %	Normal	12.870	38.61
E2FS-38,C1-AH,TR-R,TR-R 180Deg Finish Post,Fabric,40In.H							
Customer PO Line #: 900							
100/1000	8	EA	466.000	80.500 %	Normal	90.870	726.96
E2MN-238-B,C1-AH,C1-AH,TR-R,TR-R Mono Panel,Sq Top Cap,No-Power,24In.W X 40In.H							
Customer PO Line #: 1000							
110/1100	2	EA	502.000	80.500 %	Normal	97.890	195.78
E2MN-262-B,C1-AH,C1-AH,TR-R,TR-R Mono Panel,Sq Top Cap,No-Power,24In.W X 64In.H							
Customer PO Line #: 1100							
120/1200	10	EA	627.000	80.500 %	Normal	122.270	1,222.70
E2MN-438-B,C1-AH,C1-AH,TR-R,TR-R Mono Panel,Sq Top Cap,No-Power,48In.W X 40In.H							
Customer PO Line #: 1200							
130/1300	4	EA	703.000	80.500 %	Normal	137.090	548.36
E2MN-462-B,C1-AH,C1-AH,TR-R,TR-R Mono Panel,Sq Top Cap,No-Power,48In.W X 64In.H							
Customer PO Line #: 1300							

Purchase Order Number 2015-1007		
Payer City of St Louis 300 N Mill St	ID	8813G

Invoice Number 3000618487		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498412	Order Date 2015-10-19	Pricing Date 2015-10-19

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
140/1400	2	EA	18.000	80.500 %	Normal	3.510	7.02
EC-10-B,TR-R Elec Comp, Base Raceway End Cap, PLCS/UnGrp/UnGrp Too (10 pk)							
Customer PO Line #: 1400							
150/1500	2	EA	436.000	80.500 %	Normal	85.020	170.04
FDRV-4,HC-EC,TR-R,TR-R UniGroup,Upper Storage,Flipper Door,48"W,Laminate							
Customer PO Line #: 1500							
160/1600	7	EA	133.000	80.500 %	Normal	25.940	181.58
HTB-4805,3A-28 Tackstrip 48In. X 5In.							
Customer PO Line #: 1600							
SO-FSC Program: FSC Mix 70%							
Certificate Code: SCS-COC-001218							
170/1700	2	EA	190.000	80.500 %	Normal	37.050	74.10
HTB-4816,3A-28 Tackboard 48In. X 16In.							
Customer PO Line #: 1700							
SO-FSC Program: FSC Mix 70%							
Certificate Code: SCS-COC-001218							
180/1800	10	EA	0.000		Normal	0.000	0.00
JFLA-0003 Lat File, Label Holder Kit, X/V Series/Premise, Svc							
Customer PO Line #: 1800							
190/1900	5	EA	503.000	71.000 %	Normal	145.870	729.35
JPAH-24-SG,TR-R,LR-BP X Series,Pedestal,Attached,B/B/F,24"D,PtdDrwFrnt, Stl Lkrl,Integral Pull							
Customer PO Line #: 1900							
200/2000	4	EA	472.000	71.000 %	Normal	136.880	547.52
JPAJ-24-SG,TR-R,LR-BP X Series,Pedestal,Attached,F/F,24"D,PtdDrwFrnt, Stl Lkrl,Integral Pull							
Customer PO Line #: 2000							
210/2100	2	EA	185.000	80.500 %	Normal	36.080	72.16
LUTS-0042-16UEP Adaptable, Task Light, 42In., 72In. Cord, Stl, Prismatic							
Customer PO Line #: 2100							

Purchase Order Number 2015-1007	
Payer City of St Louis 300 N Mill St	ID 8813G

Invoice Number 3000618487		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498412	Order Date 2015-10-19	Pricing Date 2015-10-19

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
220/2200	1	EA	230.000	80.500 %	Normal	44.850	44.85

SD-12,TR-R
Shelf Divider (Box Of 8)

Tag 1: ONLY NEED (4)

Customer PO Line #: 2200

230/2300	2	EA	219.000	80.500 %	Normal	42.710	85.42
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SR-4,V-34,TR-R,TR-R
REGULAR SHELF 48"

Customer PO Line #: 2300

240/2400	1	EA	102.000	80.500 %	Normal	19.890	19.89
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WMK-62,TR-R
Wall Mount Kit 64In.

Customer PO Line #: 2400

250/2500	1	EA	33.000	80.500 %	Normal	6.440	6.44
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WUAR-5400-PH
Worksurface Reinforcement Channel 54In.L

Customer PO Line #: 2500

260/2600	1	EA	227.000	80.500 %	Normal	44.270	44.27
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WUCC-0004,TR-R
Casegoods, Convergent Support Column

Customer PO Line #: 2600

270/2700	4	EA	231.000	80.500 %	Normal	45.050	180.20
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WURA-2442-LTSA,H-EC,HP-34
Worksurface, Rect,24Dx42W,Lam,TMold,Std Core,Notched

Customer PO Line #: 2700

280/2800	1	EA	379.000	80.500 %	Normal	73.910	73.91
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WURA-2466-LTSA,H-EC,HP-34
Worksurface, Rect,24Dx66W,Lam,TMold,Std Core,Notched

Customer PO Line #: 2800

290/2900	9	EA	485.000	80.500 %	Normal	94.580	851.22
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WURA-2496-LTSA,H-EC,HP-34
Worksurface, Rect,24Dx96W,Lam,TMold,Std Core,Notched

Customer PO Line #: 2900

Purchase Order Number 2015-1007	
Payer City of St Louis 300 N Mill St	ID 8813G

Invoice Number 3000618487		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498412	Order Date 2015-10-19	Pricing Date 2015-10-19

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
300/3000	1	EA	406.000	80.500 %	Normal	79.170	79.17
WURD-2472-LTSC,H-EC,HP-34 Worksurface,D-Shape Convergent,24Wx72L,Lam,TMold,Std Core,No Cbl Mgt							
Customer PO Line #: 3000 SO-FSC Program: FSC Mix 70% Certificate Code: SCS-COC-001218							
310/3100	9	EA	100.000	80.500 %	Normal	19.500	175.50
ZEBS-1900-PP,TR-R Worksurface, Cntlvr Brkt, 19in (pair), Adaptable/if, Svc							
Customer PO Line #: 3100							
320/3200	1	EA	246.000	80.500 %	Normal	47.970	47.97
ZEFS-1200-LNET,H-34,HP-34 Support Pnl,Ws,Unigroup/Too/Places,12In.D							
Customer PO Line #: 3200 SO-FSC Program: FSC Mix 70% Certificate Code: SCS-COC-001218							
330/3300	10	EA	281.000	80.500 %	Normal	54.800	548.00
ZEFS-2400-LNET,H-34,HP-34 Support Pnl,Ws,Unigroup/Too/Places,24In.D							
Customer PO Line #: 3300 SO-FSC Program: FSC Mix 70% Certificate Code: SCS-COC-001218							
340/3400	20	EA	19.000	80.500 %	Normal	3.710	74.20
ZUBF-0000-PN Flush Mount Plate							
Customer PO Line #: 3400							
350/3500	2	EA	215.000	80.500 %	Normal	41.930	83.86
ZZFJ-0101-PNFG,TR-R Compose Worksurface Support Post							
Customer PO Line #: 3500							
360/3600	1	EA	63.000	80.500 %	Normal	12.290	12.29
SPLG-1243,TR-R KIT,END PNLSPRT,30/36 W/MOD							
Customer PO Line #: 3600							
370/3700	1	EA	1.000	ZNPO	Normal	1,070.960	1,070.96
1-0229 Installation Non-Haworth Provided							

Purchase Order Number 2015-1007		
Payer City of St Louis 300 N Mill St	ID	8813G

Invoice Number 3000618487		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498412	Order Date 2015-10-19	Pricing Date 2015-10-19

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
380/3800	1	EA	1.000	ZNPO	Normal	610.200	610.20

1-0228

Design Non-Haworth Provided

Purchase Order Number 2015-1007		
Payer City of St Louis 300 N Mill St	ID	8813G

Invoice Number 3000618487		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498412	Order Date 2015-10-19	Pricing Date 2015-10-19

Bill of Lading 80719569	Ship To DBI Warehouse 500 N Larch Lansing MI 48912	ID C6012	Install At	ID
Delivery Date 2015-12-04				

Shipment List Total 45,122.00

Net Product	9,710.02
Net Charges	
Installation Non-Haworth Provided	1,070.96
Design Non-Haworth Provided	610.20
Subtotal Charges	1,681.16
Net Shipment Total (US Dollar)	11,391.18

Purchase Order Number 2015-1007		
Payer	ID	8813G
City of St Louis 300 N Mill St SAINT LOUIS MI 48880		
Bill To	ID	8813G
City of St Louis 300 N Mill St SAINT LOUIS MI 48880		
Sold To	ID	8813G
City of St Louis 300 N Mill St SAINT LOUIS MI 48880		
Please Explain Any Payment Deductions _____		

Invoice Number 3000618487		Invoice Date (YYYY-MM-DD) 2015-12-04
Order Number 200498412	Order Date 2015-10-19	Pricing Date 2015-10-19
Price Agreement Number and Option 10393.0042/AA		
Sales Organization Haworth Inc		
Haworth Project Number		Dealer Project Number 15374-MUN
Freight Terms CPT Carriage Paid to		
Risk of Loss Transfer Point Delivered to Carrier		
Payment Terms 1% 15 Days, Net 30 Day		Payment Currency US Dollar
Customer Registration Number		Seller Registration No. 1 386053093
Customer Tax Exemption Number		Seller Registration No. 2

Please Remit To	Haworth, Inc. PO Box 93237 Chicago IL 60673
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Net Product Total	9,710.02
Credit Total	0.00
Charges Total	1,681.16
Tax Total	0.00
Invoice Total	11,391.18

The products and services identified in this document are subject to Haworth's standard Terms and Conditions as published in the applicable Haworth Price List. Any exceptions to or deviations from Haworth's standard Terms and Conditions must be manually agreed to in writing by all parties in advance of the publication of this document. All goods covered by this invoice were produced in compliance with applicable requirements of the Fair Labor Standards Act as mentioned, and all regulations and orders issued under it. Product containing composite wood is compliant with California's CARB 93120.2A Phase 2 formaldehyde limits.

Haworth Contacts		
Invoice Inquiries	Rodriguez, Janie	616.393.3294 janie.rodriguez@haworth.com
Haworth Sales Offices	Haworth Inc	214.231.7100
Dealer of Record	DBI Business Interiors	517.485.3200

Invoice Total **11,391.18**

Note: Accounts past due are subject to a finance charge of 1 1/2% monthly. This is an annual percentage rate of 18%. Any taxes hereafter imposed upon the seller to this transaction involved herein shall be for the account of the buyer or end user of the material.

RECEIVED

DEC 11 2015

Purchase Order Number 2015-1007	
Payer City of St Louis 300 N Mill St SAINT LOUIS MI 48880	By _____ ID _____ 8813G
Bill To City of St Louis 300 N Mill St SAINT LOUIS MI 48880	ID 8813G
Sold To City of St Louis 300 N Mill St SAINT LOUIS MI 48880	ID 8813G

Invoice Number 3000619469		Invoice Date (YYYY-MM-DD) 2015-12-07
Order Number 200498412	Order Date 2015-10-19	Pricing Date 2015-10-19
Price Agreement Number and Option 10393.0042/AA		GSA Contract Number
Sales Organization Haworth Inc		Haworth DUNS Number
Haworth Project Number		Dealer Project Number 15374-MUN
Freight Terms CPT Carriage Paid to		
Risk of Loss Transfer Point Delivered to Carrier		
Payment Terms 1% 15 Days, Net 30 Days		Payment Currency US Dollar
Customer Registration Number		Seller Registration No. 1 386053093
Customer Tax Exemption Number		Seller Registration No. 2

Line Item	Quantity	UOM	List Price	Net Effect Discount	Program	Net Price	Extended Net
160/1600	1	EA	133.000	80.500 %	Normal	25.940	25.94

HTB-4805,3A-28
Tackstrip 48In. X 5In.

Customer PO Line #: 1600
SO-FSC Program: FSC Mix 70%
Certificate Code: SCS-COC-001218

Purchase Order Number 2015-1007		
Payer City of St Louis 300 N Mill St	ID	8813G

Invoice Number 3000619469		Invoice Date (YYYY-MM-DD) 2015-12-07
Order Number 200498412	Order Date 2015-10-19	Pricing Date 2015-10-19

Bill of Lading 80730111	Ship To DBI Warehouse 500 N Larch Lansing MI 48912	ID C6012	Install At	ID
Delivery Date 2015-12-04				

Shipment List Total	133.00	Net Product	25.94
		Net Charges	0.00
		Subtotal Charges	0.00
		Net Shipment Total (US Dollar)	25.94

HAWORTH®

Invoice

3000619469

Purchase Order Number

2015-1007

City of St Louis
300 N Mill St
SAINT LOUIS MI 48880

ID

8813G

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 10A

For Meeting of December 15, 2015

ITEM TITLE: Water Supply Wells 10 and 11
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Bid Award to Peerless-Midwest, Inc. for Water Supply Wells 10 and 11 in the amount of \$128,804.00.

Moved by:

Supported by:

Approve Bid Award to Peerless-Midwest, Inc. for Water Supply Wells 10 and 11 in the amount of \$128,804.00.

City of Saint Louis
Type I Water Supply Wells 10 and 11
Gratiot County, Michigan
Project Number G120617HG4

Notice of Award
Section 00 51 00

SECTION 00 51 00 - NOTICE OF AWARD

Dated: December 15, 2015

TO: Peerless-Midwest, Inc.
505 Apple Tree Drive
Ionia, MI 48838

CONTRACT: Type I Water Supply Wells 10 and 11
Gratiot County, Michigan
Project Number G120617HG4

You are notified that your Bid dated December 1, 2015 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for the Type I Water Supply Wells 10 and 11.

The Contract Price of your Contract is One Hundred and Twenty Eight Thousand Eight Hundred and Four Dollars (\$128,804.00). Two copies of the proposed Contract Documents as identified in the Agreement accompany this Notice of Award.

You must comply with the following conditions precedent within 15 days of the date of this Notice of Award, that is by December 30, 2015.

1. Deliver to the Owner two fully executed counterparts of the Contract Documents which accompany this Notice of Award, each of which must bear your signature at the designated location.
2. Deliver with the Executed Contract Documents the Contract security (bonds) as specified in the Instructions to Bidders (Article 20), the General Conditions (Paragraph 5.01), and the Supplementary Conditions (Paragraph SC-5.01).
3. Deliver with the Executed Contract Documents the insurance documents as specified in the General Conditions (Article 5) and the Supplementary Conditions (Article SC-5).

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

City of Saint Louis

By: _____
(Authorized Signature)

(Name and Title)

*Typed or printed in ink

Copy to Engineer

END OF SECTION 00 51 00

- (4) "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following unit prices:

Unit Bid Price Schedule					
Item No.	Item Description	Total Estimated Quantity	Unit	Unit Price	Bid Price
1	Well 10 Mobilization/Demobilization	1	Lump Sum		\$4,500.00
2	Well 10 Pilot Borehole Drilling	300	Feet	\$6.00	\$1,800.00
3	Well 10 Drilling	280	Feet	\$45.00	\$12,600.00
4	Well 10 Screen	30	Feet	\$300.00	\$9,000.00
5	Well 10 Casing	252	Feet	\$76.00	\$19,152.00
6	Well 10 Development	1	Lump Sum	30hrs@\$185	\$5,550.00
7	Well 10 Plumbness and Alignment Testing	1	Lump Sum		\$250.00
8	Well 10 Disinfection	1	Lump Sum		\$150.00
9	Well 10 Step-Drawdown Capacity Test	1	Lump Sum		\$1,600.00
10	Well 10 Aquifer Performance Test	1	Lump Sum		\$3,500.00
11	Abandon Former Peska North Supply Well	1	Lump Sum		\$4,600.00
12	Well 10 Site Restoration	1	Lump Sum		\$400.00
13	Well 11 Mobilization/Demobilization	1	Lump Sum		\$2,500.00
14	Well 11 Pilot Borehole Drilling	300	Feet	\$6.00	\$1,800.00
15	Well 11 Drilling	280	Feet	\$45.00	\$12,600.00
16	Well 11 Screen	30	Feet	\$300.00	\$9,000.00
17	Well 11 Casing	252	Feet	\$76.00	\$19,152.00
18	Well 11 Development	1	Lump Sum	30hrs@\$185	\$5,550.00
19	Well 11 Plumbness and Alignment Testing	1	Lump Sum		\$250.00
20	Well 11 Disinfection	1	Lump Sum		\$150.00
21	Well 11 Step-Drawdown Capacity Test	1	Lump Sum		\$1,600.00
22	Well 11 Aquifer Performance Test	1	Lump Sum		\$3,500.00
23	Abandon Former Peska South Supply Well	1	Lump Sum		\$4,500.00
24	Well 11 Site Restoration	1	Lump Sum		\$400.00
25	Abandon Former Fredrickson South Supply Well	1	Lump Sum		\$4,200.00
26	Former Fredrickson South Well Site Restoration	1	Lump Sum		\$500.00
				TOTAL OF ALL BID PRICES	\$128,804.00

Unit Prices have been computed in accordance with Paragraph 11.03.B of the General Conditions.

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

Peerless-Midwest, Inc.

Bidder (Firm or Corporation Name)

- (4) "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following unit prices:

Unit Bid Price Schedule					
Item No.	Item Description	Total Estimated Quantity	Unit	Unit Price	Bid Price
1	Well 10 Mobilization/Demobilization	1	Lump Sum	4000.00	4000.00
2	Well 10 Pilot Borehole Drilling	300	Feet	25.00	7500.00
3	Well 10 Drilling	280	Feet	84.00	23520.00
4	Well 10 Screen	30	Feet	390.00	11700.00
5	Well 10 Casing	252	Feet	79.00	19908.00
6	Well 10 Development	1	Lump Sum	4000.00	4000.00
7	Well 10 Plumbness and Alignment Testing	1	Lump Sum	1250.00	1250.00
8	Well 10 Disinfection	1	Lump Sum	500.00	500.00
9	Well 10 Step-Drawdown Capacity Test	1	Lump Sum	4500.00	4500.00
10	Well 10 Aquifer Performance Test	1	Lump Sum	3540.00	3540.00
11	Abandon Former Peska North Supply Well	1	Lump Sum	4200.00	4200.00
12	Well 10 Site Restoration	1	Lump Sum	500.00	500.00
13	Well 11 Mobilization/Demobilization	1	Lump Sum	4000.00	4000.00
14	Well 11 Pilot Borehole Drilling	300	Feet	25.00	7500.00
15	Well 11 Drilling	280	Feet	84.00	23520.00
16	Well 11 Screen	30	Feet	390.00	11700.00
17	Well 11 Casing	252	Feet	79.00	19908.00
18	Well 11 Development	1	Lump Sum	4000.00	4000.00
19	Well 11 Plumbness and Alignment Testing	1	Lump Sum	1250.00	1250.00
20	Well 11 Disinfection	1	Lump Sum	500.00	500.00
21	Well 11 Step-Drawdown Capacity Test	1	Lump Sum	4500.00	4500.00
22	Well 11 Aquifer Performance Test	1	Lump Sum	3540.00	3540.00
23	Abandon Former Peska South Supply Well	1	Lump Sum	4200.00	4200.00
24	Well 11 Site Restoration	1	Lump Sum	500.00	500.00
25	Abandon Former Fredrickson South Supply Well	1	Lump Sum	4200.00	4200.00
26	Former Fredrickson South Well Site Restoration	1	Lump Sum	500.00	500.00
TOTAL OF ALL BID PRICES				174936.00	174936.00

Unit Prices have been computed in accordance with Paragraph 11.03.B of the General Conditions. 174,936.00

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

Ed Birtmeier Well Drilling Ltd.
 Bidder (Firm or Corporation Name)

Resolution 2015-15**MICHIGAN DEPARTMENT OF TRANSPORTATION
STATE TRUNK LINE MAINTENANCE CONTRACT
CITY OF SAINT LOUIS**

Minutes of the regular meeting of the City of St. Louis held on December 15, 2015, in the Council Chambers, 300 N. Mill Street, St. Louis, Michigan at 7:30 a.m.

MEMBERS PRESENT: Mayor James C. Kelley, George T. Kubin, Melissa A. Allen, Jerry Church, Thomas L. Reed

MEMBERS ABSENT: None

The following preamble and resolution were offered by Member _____, and supported by Member _____:

WHEREAS, The City of Saint Louis recognizes the need to have a contract with the State of Michigan Department of Transportation for the construction, improvements, and/or maintenance of the State trunk line highways; and

WHEREAS, 1925 PA 17 Section 2, MCL 250.61 et seq; authorizes the Department of Transportation to contract with the Municipality, subject to the approval of State Administrative Board, will do all acts or things necessary to carry out the purpose of 1925 PA 17 supra; and

WHEREAS, the City of Saint Louis designates the City Manager as Contract Administrator on state trunk line highways, who will supervise all work covered under the Contract, and

WHEREAS, the City of Saint Louis agrees to all of the conditions of the Michigan Department of Transportation State Trunk Line Maintenance Contract; and

THEREFORE BE IT RESOLVED, that the City Council of Saint Louis, Michigan, County of Gratiot, hereby approves the Michigan Department of Transportation State Trunk Line Maintenance Contract and authorizes the Mayor and City Clerk to sign the Contract on behalf of the City of Saint Louis.

Yeas:

Nays:

RESOLUTION DECLARED ADOPTED.

Mari Anne Ryder, City Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of St. Louis, County of Gratiot, Michigan, at a regular meeting held on December 15, 2015, at 7:30 a.m.

Mari Anne Ryder, City Clerk

MICHIGAN DEPARTMENT OF TRANSPORTATION
STATE TRUNKLINE MAINTENANCE CONTRACT
CITY OF ST. LOUIS

THIS CONTRACT is made and entered into this date of _____ by and between the Michigan Department of Transportation, hereinafter referred to as "MDOT," and the CITY OF ST. LOUIS, a Michigan municipal corporation, hereinafter referred to as the "MUNICIPALITY."

RECITALS:

MDOT has affirmatively found that contracting with this MUNICIPALITY for the maintenance of state trunklines and bridges within its jurisdiction is in the best public interest; and

1925 PA 17 Section 2, MCL 250.61 et seq; authorizes MDOT to contract with the MUNICIPALITY for the construction, improvement, and/or maintenance of state trunkline highways. MDOT, subject to the approval of State Administrative Board, will do all acts or things necessary to carry out the purpose of 1925 PA 17 supra; and

MDOT has so advised the State Transportation Commission and the Appropriations Committee of the Senate and House of Representatives in accordance with 1951 PA 51 Section 11(c), MCL 247.661(c).

It is agreed as follows:

Section 1. ORGANIZATION, EQUIPMENT, AND FACILITIES

The MUNICIPALITY will provide personnel, equipment, and facilities to maintain the state trunkline highways and provide the services required under the terms of this Contract. The MUNICIPALITY will furnish MDOT, upon request, with an organizational chart showing garage locations, names of supervisory personnel, and any other information incidental to the performance under this Contract.

Section 2. SCOPE OF WORK

- a. The MUNICIPALITY will perform maintenance work at the direction of MDOT'S Region Engineer or a designee of the REGION ENGINEER

hereinafter referred to as the "REGION ENGINEER" or, acting under the general direction of the ENGINEER OF OPERATIONS FIELD SERVICES DIVISION, hereinafter referred to as the "ENGINEER OF OPERATIONS". Work for the Operations Division, including permit issuance and inspection, under this Contract will be performed in accordance with accepted maintenance practices on those sections of state trunkline highway as identified in a written Letter of Understanding.

- i. A written Letter of Understanding shall be drafted by MDOT and signed by both MDOT and the designated representative of the MUNICIPALITY. The letter shall remain in effect until either replaced or modified by the REGION ENGINEER and approved by the MUNICIPALITY. The letter will outline the number and type of maintenance activities to be performed under this Contract (A sample Letter of Understanding is attached as Appendix F). The Letter of Understanding shall provide sufficient detail of the work activities to be performed, expectations or outcomes from the performance of this work, and identification of budget line items for budgeting and billing purposes.
 - ii. The executed Letter of Understanding and all subsequent approved revisions thereto, is incorporated herein by reference as if the same were repeated in full herein.
 - iii. If the MUNICIPALITY is unable to perform any of the services outlined in the Letter of Understanding on a twenty-four (24) hour, seven (7) day-a-week basis, the MUNICIPALITY will immediately notify MDOT. MDOT will work with the MUNICIPALITY to ensure that the services defined in the Letter of Understanding are performed.
- b. Whenever the MUNICIPALITY performs permit assistance and inspection on behalf of MDOT:
- i. MDOT will require as a condition of the issuance of all permits as to which the MUNICIPALITY will perform services for MDOT, pursuant to this Contract, that the Permittee save harmless the State of Michigan, the Transportation Commission, the Department of Transportation and all officers, agents and employees thereof and the MUNICIPALITY, its officials, agents and employees against any and all claims for damages arising from operations covered by the permit.
 - ii. MDOT, for all permit activities for which it wishes the MUNICIPALITY to perform permit services for the DEPARTMENT pursuant to this Contract, will further require that

the Permittee, except as to permits issued to governmental entities and public utilities or unless specifically waived by the MUNICIPALITY in writing, provide comprehensive general liability insurance, including coverage for contractual liability, completed operations, and/or product liability, X, C, & U, and contractor's protective liability with a blasting endorsement when blasting is involved or commercial general liability insurance that includes all the above, naming as additional parties insured on all such policies the State of Michigan, the Michigan Transportation Commission, MDOT and all offices, agents and employees thereof, the MUNICIPALITY, its officials, agents and employees and that the Permittee provide to MDOT written proof of said insurance.

iii. The amounts of such insurance will be no less than the following:

Comprehensive General Liability:

Bodily Injury	--	\$500,000 each occurrence
	--	\$500,000 each aggregate
Property Damage	--	\$250,000 each occurrence
	--	\$250,000 each aggregate

Commercial General Liability Insurance:

\$500,000 each occurrence and aggregate

c. Special maintenance work, work not covered by the Line Item Budget, and work for any other Division of MDOT (non-maintenance work) may be performed under the terms of this Contract only upon written authorization approved by the REGION ENGINEER. Emergency work may be performed based on verbal approval given by the REGION ENGINEER and subsequently supported in writing. Work performed by the MUNICIPALITY for any Division other than the Maintenance Division will be supervised by the Division issuing a state Transportation Work Authorization (TWA).

Transportation Work Authorizations (TWA's) may be issued by the REGION ENGINEER for special maintenance work (work not covered by the Line Item Budget) and non-maintenance work. This work may be performed by the MUNICIPALITY or a subcontractor as set forth in Section 9. TWA's will be performed in accordance with MDOT'S accepted maintenance practices and specifications as specified on the TWA. The MUNICIPALITY will provide the necessary supervision or inspection to assure that the work is performed in accordance with the TWA.

The MUNICIPALITY and MDOT may agree to include additional maintenance items to be covered under this Contract. Such items may include, but are not limited to, maintenance of traffic control devices (signals), freeway lighting and intelligent traffic system (ITS). All such work will be listed in the Letter of Understanding, included in the line item budget and defined in a supplemental scope which will become an attachment to this contract.

The MUNICIPALITY shall be responsible for providing all traffic control necessary to complete the work as outlined in this Contract unless otherwise agreed to by MDOT.

The MUNICIPALITY and MDOT may also enter into separate agreements for the shared payment of installation, maintenance, and energy costs for traffic control devices.

- d. The REGION ENGINEER is authorized to issue written orders, as are necessary, for the performance of maintenance work under the provisions of this Contract.

Section 3. INTEGRATION OF STATE AND MUNICIPAL WORK

The MUNICIPALITY will furnish sufficient personnel, equipment, and approved material as needed to perform maintenance on state trunkline highways. Personnel and equipment will be used on municipal streets and state trunkline highways as conditions warrant.

Section 4. CONTRACT ADMINISTRATOR

The MUNICIPALITY hereby designates City Manager as Contract Administrator on state trunkline highways, who will be responsible for budget and the administration of the contract. In the event the MUNICIPALITY desires to replace the Contract Administrator, the MUNICIPALITY will notify MDOT in writing.

Section 5. MAINTENANCE SUPERINTENDENTS AND CONTACTS

The MUNICIPALITY hereby designates, where applicable, the following:

Maintenance Superintendent (Streets): DPW Superintendent

Signal/electrical Superintendent: Electric Superintendent

Storm Sewer Superintendent: DPW Superintendent

Other (Specify): Utilities Director

who will supervise all work covered by this contract. In the event the MUNICIPALITY desires to replace the designated contacts, the MUNICIPALITY will notify MDOT in writing.

Section 6. WAGE SCHEDULE

Wages paid by the MUNICIPALITY for work on state trunkline highways will be the same as on street work for the MUNICIPALITY.

Premium Pay and Overtime Pay (specify under what conditions and percentage of regular rate paid if not specified in the attached labor agreement).

See Labor Agreements Attached

Pay for "show-up time" (Specify under what conditions and number of hours, if a minimum number is used and is not specified in the attached labor agreement).

No "stand by at home" pay will be included in charges for work on state trunkline highways.

MDOT will reimburse the MUNICIPALITY for Direct Labor Overhead costs on all labor costs properly chargeable to MDOT, including but not limited to, vacation, sick leave, holiday pay, workers' compensation, retirement, social security, group life insurance, hospitalization, longevity, unemployment insurance, and military leave, hereinafter referred to as "EMPLOYEE BENEFITS," in accordance with Section 16.

Section 7. MATERIALS TO BE ACQUIRED AND MATERIAL SPECIFICATIONS

Material necessary for the performance of this Contract may, at the option of the MUNICIPALITY, be purchased by the MUNICIPALITY unless otherwise directed by the REGION ENGINEER. The MUNICIPALITY shall advertise and receive competitive bids when such purchases exceed Ten Thousand Dollars (\$10,000.00) or if required by federal or state law.

The MUNICIPALITY shall retain documentation that such bids were taken for at least three (3) years following final payment made for such purchases. Failure to retain documentation that such bids were taken may result in denial of reimbursement of the costs of such materials.

The following materials: bituminous pre-mixed materials, bituminous materials, aggregates (except ice control sand), and traffic control devices used on state trunkline highways by the MUNICIPALITY will conform to current or supplemental specifications approved by MDOT, unless otherwise approved in advance by the REGION ENGINEER. The REGION ENGINEER may require approval by MDOT'S Construction Field Services Division or by a laboratory approved by that MUNICIPALITY and the REGION ENGINEER. If MDOT-owned materials are stored jointly with MUNICIPALITY-owned materials, proper and adequate inventory records must be maintained by the MUNICIPALITY, clearly indicating the portion that is MDOT-owned.

Section 8. PRICE SCHEDULE OF MATERIALS AND SERVICES

Materials supplied by the MUNICIPALITY, including aggregates and bituminous materials using raw materials either partially or wholly obtained from municipally-owned property, municipally-leased (in writing) property, or by written permit from state or privately-owned property, may be furnished at a firm unit price, subject to approval of source and price by the REGION ENGINEER. Firm unit prices are not subject to unit price adjustment by audit.

MDOT may audit all records necessary to confirm accuracy of quantities for which reimbursement is requested. Reimbursement for all materials supplied by the MUNICIPALITY that are not included in the firm unit price schedule will be in accordance with Subsection 16(d). Firm unit prices may be changed, added, or deleted upon written request by the MUNICIPALITY and approval by the REGION ENGINEER at least sixty (60) days prior to the effective date of the change, addition, or deletion.

FIRM UNIT PRICES

ITEM KIND	ITEM LOCATION	PRICE UNIT	PRICE INCLUDES*	PER UNIT

Insert above, the following applicable number(s):

*Firm Unit Price Includes:

<u>Item Kind</u>	<u>Item Locations</u>
1. Processing/or Mixing Costs	1. Pit Site
2. Stockpiling/or Hauling to Stockpile Costs	2. Yard 3. Other (Describe)
3. Royalty Costs	
4. Municipal Supplied Salt or Calcium Chloride (when used in a winter salt/sand mixture)	
5. Winter Sand	
6. Bituminous Costs	
7. Other (Describe)	

MDOT may audit all records necessary to confirm the accuracy of the material quantities for all materials on the Firm Unit Price List for which the MUNICIPALITY requests reimbursement.

Listed items purchased from a vendor source or vendor stockpile for direct use on the trunklines are not eligible for firm unit price consideration and should be billed at vendor cost.

Section 9. SUBCONTRACTS

The MUNICIPALITY may subcontract any portion of the work to be performed under this contract. Bid/price solicitation and subcontracts will be in conformance with the MUNICIPALITY's contracting process, and applicable state laws, except as modified herein. All subcontracted work will require the MUNICIPALITY to submit a Quotation Request for Services or Equipment (Form 426) along with relevant bid and contract documents, and bid or quote tabulation.

All subcontracted work will be performed in accordance with the established Scope of Work outlined on Form 426 and any specifications developed by the MUNICIPALITY and/or MDOT for said subcontracted work. The scope of work and specifications (if any) must be approved by the REGION ENGINEER. The MUNICIPALITY will provide the necessary supervision or inspection to assure the subcontracted work is performed in accordance with the scope of work and specifications. At no time will the MUNICIPALITY pay for subcontracted work until the work has been inspected and approved for compliance with the scope of work and specifications.

Emergency work will be subcontracted based on a verbal approval given by the REGION ENGINEER. The work must be supported by the subsequent submission of Form 426 upon completion of work. State Administrative Board approval is required within thirty

(30) days of completion of emergency work for contracts of \$250,000 or greater. Work will be completed according to MDOT Emergency Guidelines.

It is the intent of the parties to extend the terms of the Contract if the subcontract work is in progress at the conclusion of the Contract term. This provision shall not apply if this Contract is terminated by the MUNICIPALITY or MDOT.

Failure to obtain the necessary approvals or to retain the documentation that the bids, prices, or rate quotations were solicited as required under this Section, may result in a denial of the reimbursement of the costs.

For subcontracts involving the items of Cleaning Drainage Structures, Roadway Sweeping and Flushing or Grass and Weed Control, the MUNICIPALITY will include a cancellation clause that will allow the MUNICIPALITY to cancel the subcontract if funds are not made available by MDOT.

County and/or Municipality-based advantage programs (CBA Process) or any type of preference program that awards contracts based on criteria other than low bid through the competitive bidding process, will not be used for MDOT-funded projects.

The term of the subcontract will not exceed five (5) years, said term will include any time extensions.

The subcontract solicitation and approval process will be as follows:

- a. **Subcontracts \$24,999 or less:** The MUNICIPALITY will solicit either a bid price, or rate quotation from three or more qualified sources. Documentation of solicitation from all qualified sources must be retained for at least three (3) years following final payment made for each subcontract. REGION ENGINEER approval of Form 426 is required.
- b. **Subcontracts \$25,000 or greater:** The MUNICIPALITY will advertise and award by competitive bid. Advertisements must clearly define contract term and location of work. Documentation of the solicitation from all qualified sources must be retained for at least three (3) years following final payment made for each subcontract. REGION ENGINEER approval of Form 426 is required.

State Administrative Board approval is required prior to the execution of contracts that are \$250,000 or greater.

State Administrative Board requirements for Amendments (previously referred to as overruns, extra work and adjustments), are outlined in Appendix E, attached hereto and made a part hereof.

Section 10. NON-DISCRIMINATION

- a. In connection with the performance of maintenance work under this Contract, the MUNICIPALITY (hereinafter in Appendix C referred to as the “contractor”) agrees to comply with the State of Michigan provisions for “Prohibition of Discrimination in State Contracts,” as set forth in Appendix C, dated June 2011, attached hereto and made a part hereof. This provision will be included in all subcontracts related to this Contract.
- b. During the performance of this Contract, the MUNICIPALITY, for itself, its assignees, and its successors in interest (hereinafter in Appendix G referred to as the “contractor”) agrees to comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6, and the Regulations of the Department of Transportation (49 CFR Part 21) issued pursuant to said Act, including Appendix G, dated June 2011, attached hereto and made a part hereof. This provision will be included in all subcontracts relating to this Contract.
- c. The MUNICIPALITY will carry out the applicable requirements of MDOT’s Disadvantaged Business Enterprise (DBE) program and 49 CFR Part 26, including, but not limited to, those requirements set forth in Appendix H, dated October 1, 2005, attached hereto and made a part hereof.

Section 11. ANTI-KICKBACK

No official or employee of the MUNICIPALITY or of the State of Michigan will receive direct or indirect remuneration from purchases of materials, supplies, equipment, or subcontracts required for trunkline highway maintenance purposes.

Section 12. JURISDICTION OF STATE TRUNKLINE HIGHWAY

It is declared that the work performed under this Contract is a governmental function that the MUNICIPALITY performs for MDOT. This Contract does not confer jurisdiction upon the MUNICIPALITY over the state trunkline highways encompassed by this contract or over any other state trunkline highways. This Contract may not be construed to confer temporary or concurrent jurisdiction in the MUNICIPALITY over a state trunkline highway. Nothing inconsistent with the underlying statutory jurisdiction, duties, prerogatives, and obligations of MDOT is herein intended. The parties hereto further declare that this Contract is not made for the benefit of any third party.

Section 13. INSURANCE

- a. The MUNICIPALITY will furnish MDOT with a certificate of automobile liability insurance, which complies with the No-Fault Automobile Insurance laws of the State of Michigan. Insurance coverage shall include owned, non-owned, and hired motor vehicles. Such insurance shall be not less than Two Hundred

Fifty Thousand Dollars (\$250,000.00) for bodily injury or death of any one person. Coverage for public liability, property damage, and combined single limit shall also comply with Michigan No-Fault Automobile Insurance laws. The MUNICIPALITY shall also provide thirty (30) days notice to MDOT prior to cancellation, termination, or material change of the policy. The certificate of said insurance shall be submitted to MDOT on DEPARTMENT Form 428 (Certificate of Insurance for State Highway Maintenance Contract) covering public liability and property damage, indicating thereon the policy number, and the aforesaid thirty (30) days notice provisions and the limits of liability.

In the event the MUNICIPALITY is self-insured, a copy of the Secretary of State's certificate of self-insurance shall be submitted to MDOT.

- b. In the event that the MUNICIPALITY receives a Notice of Intent to File Claim and/or any complaint filed by a person seeking to recover damages from the MUNICIPALITY for its alleged acts or omissions on a state trunkline highway, the MUNICIPALITY shall provide a copy of such notice within fifteen (15) days of receipt of said notice or complaint to the Assistant Attorney General in Charge, hereinafter referred to as the "ASSISTANT ATTORNEY GENERAL," Van Wagoner Building, 4th Floor, 425 West Ottawa Street, Lansing, Michigan, 48909. Thereafter, the MUNICIPALITY shall provide copies of pleadings and other information regarding the claims or lawsuits when requested by the ASSISTANT ATTORNEY GENERAL and shall comply with all the obligations, duties and requirements of the general liability policy provided herein.

Section 14. WORKERS' DISABILITY COMPENSATION

The MUNICIPALITY will comply with the Michigan Workers' Disability Compensation Law as to all employees performing work under this Contract.

Section 15. BUDGET MANAGEMENT FOR MUNICIPALITIES WITH A BUDGET OF \$200,000 OR MORE (OPTIONAL FOR OTHER MUNICIPALITIES)

Each MDOT fiscal year, for Municipalities with a budget of \$200,000 or more, a winter and non-winter maintenance budget will be prepared separately. These budgets will be established by the Region Engineer within guidelines established by MDOT.

Prior to the development of an annual budget by the REGION ENGINEER, the MUNICIPALITY and REGION ENGINEER will meet and develop a proposed work plan which will include a schedule for routine maintenance and the associated cost of the work plan for the coming year. This proposed work plan will be broken down by month, and form the basis of the non-winter maintenance budget for the MUNICIPALITY for the next fiscal year. The non-winter budget will be balanced over all twelve months of the fiscal year. The budget will be adjusted each month to address budget overruns and under-runs to ensure that total MUNICIPALITY budget is not exceeded. The REGION ENGINEER will work with the MUNICIPALITY to reach agreement on the components

of this annual work plan, taking into consideration the features and conditions of the state trunkline system within the MUNICIPALITY's contract area, as well as the size of the MUNICIPALITY's staff that is available for state trunkline Highway maintenance. The REGION ENGINEER and the MUNICIPALITY will identify maintenance activities that can be performed in the winter months when not performing winter maintenance.

The MUNICIPALITY will work with the REGION ENGINEER to develop an annual priority plan for scheduling work over the term of this Contract consistent with MDOT'S road preservation objectives.

MDOT will establish the winter maintenance budget based on a five (5)-year average of winter expenditures which includes the costs for labor, fringe benefits, equipment, State Salt Stores, MUNICIPALITY-supplied road salt, winter sand, other de-icing chemicals and overhead.

The REGION ENGINEER and the MUNICIPALITY will review the non-winter maintenance budget together at least every other month. This review will cover work planned and conducted, work planned and not conducted, and the current status of the non-winter maintenance budget. Any adjustments to the proposed work plan to curtail or expand operations to meet budget limitations will be covered in this budget review. During winter operations, the winter budget will be reviewed monthly by the REGION ENGINEER and the MUNICIPALITY.

The REGION ENGINEER and MUNICIPALITY will meet between March 1 and May 15 of each budget year to discuss a supplemental non winter program. The supplemental non winter program will be funded by the remainder of the winter budget. During this meeting, participants will estimate the remainder of the winter budget; review the status of current and future bills for winter maintenance and propose a supplemental non winter program. The proposed work activities will be prioritized to support MDOT'S preservation strategy (APPENDIX I).

Section 16. REQUEST FOR REIMBURSEMENT

MDOT will reimburse the MUNICIPALITY for the following costs incurred in the performance of routine maintenance, non-maintenance, and all other work covered by this Contract, except as set forth in Sections 18, 19, 20, and 21. To be eligible for reimbursement under this Section, costs must be submitted to MDOT prior to the start of the audit for each respective year of the Contract period.

- a. MDOT'S share of the actual cost of all direct labor employed in the performance of this Contract, including the expense of permit inspection, field and office engineering, and including audit expenses in connection with projects on force account work by subcontractors.
- b. MDOT'S share of the cost of EMPLOYEE BENEFITS as referred to in Section 6 as a percentage of payroll. The percentage shall be developed

using MDOT Form 455M (Report of Employee Benefit Costs for the Municipality) and shall conform with the general accounts of the MUNICIPALITY on the MUNICIPALITY'S previous fiscal years' experience. These charges are subject to audit in accordance with Section 25.

- c. MDOT'S share of the actual cost of MUNICIPALITY owned or purchased energy.
- d. MDOT will reimburse the MUNICIPALITY for the cost of purchased bulk (measured by volume or weight) materials and Non-Bulk (measured by area or count) material used in the performance of this contract. The MUNICIPALITY shall deduct all discounts or rebates in excess of two percent (2%), to establish the reimbursed cost.
- e. MDOT will reimburse the MUNICIPALITY for the cost of handling materials furnished by the MUNICIPALITY and materials furnished by MDOT as follows:
 - i. **Bulk Items (measured by volume or weight):**
The direct expenses of handling, such as unloading, processing, stockpiling, heating or loading of materials measured by volume or weight in bulk, bags or drums such as aggregates, bituminous materials and chemicals, on condition that reimbursement of such expenses is not provided elsewhere herein, provided that these costs can be identified within the records of the MUNICIPALITY.
 - ii. **Non-Bulk Items (measured by area or count):**
A five percent (5%) handling and storage charge may be added to the purchase price of all materials measured by area or count provided such materials are stocked in and distributed from approved storage facilities. When reported by the MUNICIPALITY, charges for handling and storage in excess of five percent (5%) will be reimbursed to the MUNICIPALITY upon audit, provided that these charges can be identified and supported within the records of the MUNICIPALITY.
- f. Equipment owned by the MUNICIPALITY will be reimbursed at the established rental rates found in Schedule C, Report 375 Equipment Rental Rates, issued annually by MDOT. Rented equipment will be reimbursed at actual cost for the equipment rental.
- g. The amounts paid by the MUNICIPALITY to a subcontractor, as provided for in Section 9.

- h. The cost to the MUNICIPALITY for labor, materials, and equipment rental incurred in connection with engineering, supervision, and inspection of subcontract work.
- i. Overhead in Accordance with Attached Overhead Schedule.

MDOT will reimburse the MUNICIPALITY for overhead costs at the appropriate percentage rate as indicated in Appendix B. The overhead rate shall be based upon the original annual budget established for the MUNICIPALITY and shall not change.

The overhead amount payable under Section 16(i) is reimbursement to the MUNICIPALITY for all costs and expenses arising out of the performance of this Contract not specifically described in other sections of this Contract. This reimbursement includes salary and expenses (including transportation) of the Maintenance Superintendent (except as noted in Section 16(k)), salaries of clerical assistants, including radio communication staff, office expense, storage rentals on MUNICIPALITY owned property, and the cost of small road tools. Work tools without a power assist and used in a road or a bridge maintenance activity, are considered small road tools. Small road tools do not have an equipment rental rate listed in Schedule C, Report 375, Equipment Rental Rates. Small road tools are reimbursed as an overhead cost.

- j. MDOT will reimburse the MUNICIPALITY for MDOT'S pro-rata share of the cost to maintain chemical storage facilities as provided for in the chemical storage facility contracts between the MUNICIPALITY and MDOT.
- k. Requests for reimbursement to be made quarterly on the basis of certified statement of charges prepared and submitted by the MUNICIPALITY within thirty (30) days from the end of each quarter on forms furnished by MDOT or using an equivalent approved alternative format. Costs submitted beyond sixty (60) days from the end of each quarter will include written justification for the delay and will be paid only upon approval of the REGION ENGINEER. Upon written request to the REGION ENGINEER, payment may be made to the MUNICIPALITY on a monthly basis, after submission to MDOT of certified statements of costs for each monthly payment period. MUNICIPALITIES with a line item budget contract of \$200,000 or greater **shall** submit request for reimbursement on a **monthly** basis through MDOT'S Local Agency Payment System (LAPS).
- l. The MUNICIPALITY will be reimbursed as a direct cost for work performed by the Maintenance Superintendent making regular inspections

of state trunkline highways in accordance with written instructions from the REGION ENGINEER. This time shall be specifically recorded on daily time sheets and reported as a direct labor charge.

It is further agreed that in smaller municipalities, the Maintenance Superintendent designated above may at times be engaged in tasks other than those of a strictly supervisory nature, such as operator of a truck or other highway equipment. The MUNICIPALITY may be reimbursed for this time worked on state trunklines, provided that all such time for non-supervisory work is specifically recorded on the daily time sheet and reported on the Maintenance Payroll Report Form 410A. The exact dates on which the Maintenance Superintendent so worked, the number of hours worked, and the number of hours worked under each classification shall be indicated on the Maintenance Payroll Report Form 410A.

Section 17. ELECTRONIC FUNDS TRANSFER

Public Act 533 of 2004 requires that payments under this contract be processed by electronic funds transfer (EFT). The MUNICIPALITY is required to register to receive payments of EFT at the Contract & Payment Express website (www.cpexpress.state.mi.us).

Section 18. WINTER MAINTENANCE

The MUNICIPALITY will be compensated for winter maintenance on the basis of actual expenditures only. MDOT will share in the cost of snow hauling when each snow hauling effort is approved by the REGION ENGINEER. MDOT'S share of snow hauling will be determined based on the ratio of area designated for traffic movement to the total area of the state trunkline highway right-of-way within the agreed upon area of snowhaul. MDOT will subtract the area of parking lanes and sidewalks from the total area of the state trunkline highway right-of-way to determine the area designated for traffic movement. MDOT'S reimbursement for snow hauling from state trunkline highways, based upon this calculation, is paid at the rate of 50 percent (%) of actual charges supported by proper documentation. The frequency (annually, each storm, etc.) will be at the discretion of the REGION ENGINEER. The MUNICIPALITY should denote snow hauling charges as Activity 149, Other Winter Maintenance, on Trunk Line Maintenance Reports. A prior written authorization for each snow haul event from the REGION ENGINEER shall be required and kept on file for audit purposes.

The MUNICIPALITY agrees that it will prohibit additional snow from being deposited on the highway right-of-way from side streets.

Section 19. PAVEMENT MARKING

Compensation for the item of Pavement Marking will be made on the basis of actual expenditure only, except in no case will the MUNICIPALITY be compensated for a total

expenditure in excess of the amount designated for pavement marking in the Line Item Budget for the appropriate MDOT fiscal year. Compensation for Pavement Marking is limited to only painting authorized by the REGION ENGINEER. The MUNICIPALITY shall not include charges for curb painting in the routine maintenance cost for state trunkline maintenance.

Section 20. COMPENSATION FOR AESTHETIC WORK ITEMS

Compensation for the items of Sweeping and Flushing (activity 132), Grass and Weed Control (activity 126) and Roadside Clean up (activity 124) will be made on the basis of actual expenditures only, except that in no case will the MUNICIPALITY be compensated for a total expenditure in excess of the budget amount designated each of these three work activities on the Summary of the Field Activity Budget for the appropriate MDOT fiscal year.

The number of work operations for each of these three activities will be agreed upon between the MUNICIPALITY and REGION ENGINEER; and reflected in each line activity budget amount.

Section 21. TREES AND SHRUBS

Except for emergency work, the MUNICIPALITY will request MDOT'S written approval to remove dead trees and/or trim trees prior to the start of work. MDOT will pay all costs to remove dead trees. MDOT and MUNICIPALITY shall equally share costs when state and local forces combine efforts to trim trees within the trunkline right-of-way as approved by the REGION ENGINEER.

Section 22. EQUIPMENT LIST

The MUNICIPALITY will furnish MDOT a list of the equipment it uses during performance under this Contract, on MDOT form 471 (Equipment Specifications and Rentals.) This form shall be furnished to MDOT no later than February 28 of each year.

Section 23. RECORDS TO BE KEPT

The MUNICIPALITY will:

- a. Establish and maintain accurate records, in accordance with generally accepted accounting principals, of all expenses incurred for which payment is sought or made under this Contract, said records to be hereinafter referred to as the "RECORDS." Separate accounts will be established and maintained for all costs incurred under this Contract. The RECORDS include, but are not limited to:
 - i. Daily time cards for employees and equipment signed by the employee and his immediate supervisor or by a timekeeper and the supervisor when a timekeeper is employed. The daily time cards shall also indicate the

distribution to route sections and work items. Those MUNICIPALITIES using crew day cards may, if they prefer, retain crew day cards backed by a time record for the pay period signed as above in lieu of daily time cards detailing the distribution.

- ii. Properly signed material requisitions (daily distribution slips) showing type of material, quantity, units, date issued, and indicating distribution thereof to route sections and work items.
 - iii. Additional cost records as needed to support and develop unit cost charges and percentages applied to invoice cost. No such cost records are necessary in support of the overhead percentage or the five percent (5%) handling charge.
- b. Maintain the RECORDS for at least three (3) years from the date of MDOT'S receipt of the statement of charges for the quarter ending September 30 of each year of this contract period. In the event of a dispute with regard to the allowable expenses or any other issue under this Contract, the MUNICIPALITY will thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.
- c. Allow MDOT or its representative to inspect, copy, scan, or audit the RECORDS at any mutually acceptable time. However, the MUNICIPALITY cannot unreasonably delay the timely performance of the audit.

Section 24. CERTIFIED STATEMENT OF CHARGES

The MUNICIPALITY hereby certifies that, to the best of the MUNICIPALITY'S knowledge, the costs reported to MDOT under this Contract will represent only those items that are properly chargeable in accordance with the Contract. The MUNICIPALITY also hereby certifies that it has read the contract terms and is aware of the applicable laws, regulations, and terms of this Contract.

Section 25. AUDIT

The MUNICIPALITY'S records will be subject to audit. Charges by the MUNICIPALITY for maintenance of state trunkline highways and authorized non-maintenance work performed under this Contract will not be adjusted (increased or decreased) by audit after twenty-four (24) months subsequent to the date of MDOT'S receipt of certified statement of charges for the quarter ending September 30 of each year of this contract period. This limitation will not apply in case of fraud or misrepresentation of material fact or if mutually agreed to in writing.

The firm unit prices for aggregates and bituminous materials that are processed and furnished by the MUNICIPALITY will not be subject to adjustment.

If any adjustments are to be made, the MUNICIPALITY will be notified of the tentative exceptions and adjustments within the above twenty-four (24) month period. The twenty-four (24) month period is intended only as a limitation of time for making adjustments and does not limit the time for payment of such amounts. In the event that an audit performed by or on behalf of MDOT indicates an adjustment to the costs reported under this Contract or questions the allowability of an item of expense, MDOT will promptly submit to the MUNICIPALITY a Notice of Audit Results and a copy of the audit report, which may supplement or modify any tentative findings communicated to the MUNICIPALITY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the MUNICIPALITY will:

- a. Respond in writing to the responsible Bureau of MDOT indicating whether or not it concurs with the audit report;
- b. Clearly explain the nature and basis for any disagreement as to a disallowed item of expense; and
- c. Submit to MDOT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE." The RESPONSE will be clearly stated and will provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the MUNICIPALITY may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by MDOT. The RESPONSE will refer to and apply the language of the Contract.
- d. The MUNICIPALITY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes MDOT to make a final decision to either allow or disallow any items of questioned cost, or no opinion expressed cost.

Upon review of the RESPONSE, if MDOT'S Dispute Audit Review Team (DART) does not agree with the RESPONSE, MDOT will provide the MUNICIPALITY an opportunity to appear before DART to explain and support its RESPONSE. This will occur within ninety (90) days of receipt of the RESPONSE, unless the time has been extended by MDOT. MDOT will make its decision regarding any disallowed or questioned cost items within 30 days after DART considers the appeal.

If after a DART decision MDOT determines that an overpayment has been made to the MUNICIPALITY, the MUNICIPALITY shall repay that amount to MDOT or notify MDOT of the MUNICIPALITY'S intent to appeal to the three member panel, which is described in this section of the contract or file a lawsuit in the court of proper jurisdiction to contest MDOT'S decision. MDOT shall not withhold or offset funds in dispute if the

MUNICIPALITY appeals to the three member panel or files a lawsuit in the court of proper jurisdiction. The appeal to the three member panel or the filing of a lawsuit in the court of proper jurisdiction shall be initiated by the MUNICIPALITY within thirty (30) days of the receipt of MDOT'S written notice that an overpayment has been made. If the MUNICIPALITY fails to repay the overpayment or reach an agreement with MDOT on a repayment schedule within the thirty (30) day period, the MUNICIPALITY agrees that MDOT will deduct all or a portion of the overpayment from any funds due the MUNICIPALITY by MDOT under the terms of any maintenance contract. The MUNICIPALITY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to appeal to the three member panel or to file a lawsuit in the court of proper jurisdiction to contest MDOT'S decision only as to any item of expense the disallowance of which was disputed by the MUNICIPALITY in a timely filed RESPONSE. The MUNICIPALITY may ask the court of proper jurisdiction to bar MDOT from withholding or offsetting funds until the court finally decides the dispute.

The individuals on the three member panel shall be selected from state agencies not directly associated with MDOT. The MUNICIPALITY will appoint one (1) member and MDOT will appoint one (1) member. The third member of the panel will be selected by the two (2) appointed panel members. The decision of the panel shall be binding unless appealed to the proper court by either party within one hundred twenty (120) days after the decision of the panel has been issued.

Section 26. TERM OF CONTRACT

This Contract will be in effect from October 1, 2014 through September 30, 2019.

Section 27. TERMINATION OF CONTRACT

Either party may terminate this Contract. Termination may occur in any year, but only in the months of April, May, or June. Written notice of intent to terminate this Contract shall be provided to the other party at least ninety (90) days prior to the date of termination.

Section 28. STATE ADMINISTRATIVE BOARD RESOLUTION

The provisions of the State Administrative Board Resolution 2011-2 of August 30, 2011, as set forth in Appendix D, attached hereto and made a part hereof.

Section 29. CONTRACT CONTENT

In case of any discrepancies between the body of this Contract and any exhibits hereto, the body of this Contract will govern.

Section 30. AUTHORIZED SIGNATURE(S)

This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized official(s) of the MUNICIPALITY and of MDOT and upon adoption of a resolution approving said Contract and authorizing the signature(s) thereto of the respective official(s) of the MUNICIPALITY, a certified copy of which resolution will be sent to MDOT with this CONTRACT, as applicable.

CITY OF ST. LOUIS

BY: _____
TITLE: *MAYOR*

BY: _____
TITLE: *CITY CLERK*

MICHIGAN DEPARTMENT OF TRANSPORTATION

BY: _____
TITLE: MDOT Director

APPENDIX A
MICHIGAN DEPARTMENT OF TRANSPORTATION
MUNICIPALITY CONTRACT
DEFINITIONS

Annual Work Plan: A schedule developed by the Municipality, and a Region Engineer designee, of the routine maintenance work to be performed annually on state trunklines by the Municipality.

Budget/Field Activity Budget: Both items are defined as the budgeted amount distributed to the Municipality at the beginning of the fiscal year (October 1).

Chemical Storage Facilities: Bulk salt storage buildings.

Components of an Annual Work Plan: An outline of agreed upon maintenance activities to be performed to meet the needs of the trunkline. The components of this plan shall be a list of prioritized maintenance needs and a general break-down of how the Municipality's budget will be applied to the standard maintenance activity groups to facilitate work on the maintenance needs.

DEPARTMENT: Means the Michigan Department of Transportation.

Dispute Audit Resolution Team (DART): Is a team comprised of the Deputy Director for the Bureau of Finance and Administration as the chairperson, the Commission Auditor, the Deputy Director for the bureau involved, and the Assistant Attorney General in Charge of the Transportation Division, as the legal advisor.

Equipment Specifications and Rentals: An annual list of equipment proposed to be used on the state trunkline system by the Municipality forwarded to the Department with the hourly rates of each piece of equipment, for which rates may be modified by the Municipality based on their equipment experience.

Equipment Questionnaire: A report prepared by the Municipality and forwarded to the Department to substantiate the previous year's actual equipment costs.

Michigan State Transportation Commission: The policy-making body for all state transportation programs. The Commission establishes policy for the Michigan Department of Transportation in relation to transportation programs and facilities and other such works as related to transportation development as provided by law. Responsibilities of the Commission include the development and implementation of comprehensive transportation plans for the entire state, including aeronautics, bus and rail transit, providing professional and technical

assistance, and overseeing the administration of state and federal funds allocated for these programs.

Office of Commission Audit (OCA): The Office of Commission Audit reports directly to the Michigan State Transportation Commission. The Office of Commission Audits is charged with the overall responsibility to supervise and conduct auditing activities for the Department of Transportation. The auditor submits to the Commission reports of financial and operational audits and investigations performed by staff for acceptance.

Region Engineer: The Department's designated chief engineer (or designee) responsible for the oversight of each MDOT region.

Schedule C Equipment Rental Rates: The Department's annual list of statewide hourly equipment rental rates that shall be charged for the use of road equipment calculated from the average costs submitted by each agency in the Equipment Questionnaire.

Small Hand Tools: Hand tools which do not have power assist (non-powered) used for general road and bridge maintenance such as rakes, shovels, brooms, etc.

State Administrative Board: The State Administrative Board consists of the Governor, Lieutenant Governor, Secretary of State, Attorney General, State Treasurer, and the Superintendent of Public Instruction. The State Administrative Board has general supervisory control over the administrative activities of all state departments and agencies, including but not limited to, the approval of contracts and leases, oversight of the state capitol outlay process, and the settlement of small claims against the state.

State Trunkline Highway: A road, highway, or freeway under the jurisdiction of the Department, and usually designated with an M, US, or I preceding the route number.

Winter maintenance: Maintenance operations centered on the process to remove snow and ice from the trunkline to provide a reasonably clear and safe driving surface under winter conditions. The work codes (PCA codes) that define the budget line items for winter maintenance are:

14100: Winter maintenance

14400: Winter road patrol (*See winter maintenance patrol above*)

14900: Other winter maintenance (*Shall include maintenance items resulting from winter maintenance, but not actual winter maintenance, i.e. sweeping and flushing immediately after winter ends*)

This work includes all material costs required to conduct work under the above PCA codes.

APPENDIX B

MICHIGAN DEPARTMENT OF TRANSPORTATION

MUNICIPALITY CONTRACT

OVERHEAD SCHEDULE

Effective October 1, 2014, through September 30, 2019

Set forth below is the table of allowable percentages for Overhead, Supervision, and Expense of Small Tools paid by the Michigan Department of Transportation in connection with state trunkline highways maintenance contracts. Small tool expense includes tarpaulin, barricades, hand sanders, torches, flags, picks, shovels, saws, axes, wheelbarrows and other tools up to seventy five dollars in value for each tool, except for those units presently classified in the Equipment Rental Rate Book.

Original Annual Budget Amount	Percent Allowed for Overhead	Percent Allowed for Small Tools	Total Percent Allowed
Up to \$25,000 _____	10.50 _____	.50 _____	11.00
\$25,001 to \$50,000 _____	9.65 _____	.50 _____	10.15
\$50,001 to \$75,000 _____	8.75 _____	.50 _____	9.25
\$75,001 to \$100,000 _____	7.85 _____	.50 _____	8.35
\$100,001 and over _____	7.00 _____	.50 _____	7.50

APPENDIX C
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX D

STATE ADMINISTRATIVE BOARD

RESOLUTION 2011-2

PROCEDURES APPLICABLE TO MDOT CONTRACTS AND GRANTS
AND
RESCISSION OF RESOLUTIONS 2003-2 and 2005-2

WHEREAS, the State Administrative Board ("Board") exercises general supervisory control over the functions and activities of all administrative departments, boards, commissioners, and officers of this State, and of all State institutions pursuant to Section 3 of 1921 PA 2, MCL 17.3;

WHEREAS, the Board may adopt rules governing its procedures and providing for the general conduct of its business and affairs pursuant to Section 2 of 1921 PA 2, MCL 17.2;

WHEREAS, exercising its power to adopt rules, the Board adopted Resolution 2003-1 on March 4, 2003, lowering the threshold for Board approval of all new contracts, grants and amendments to \$25,000 or more for the purchase of materials or services unless specifically approved by the Governor, and simultaneously adopted Resolution 2003-2 setting forth certain exceptions to Resolution 2003-1;

WHEREAS, the Board has adopted Resolution 2011-1, raising the threshold for Board approval of all new contracts and grants to \$250,000 or more and of all amendments to \$125,000 or more, and rescinding Resolution 2003-1;

WHEREAS, the Michigan Department of Transportation ("MDOT") is a party to a considerable number of contracts, the majority of which are funded via grants administered by federal agencies including the U.S. Department of Transportation's Federal Highway Administration, Federal Transit Administration, Federal Railroad Administration and Federal Aviation Administration, which oversee MDOT's administration of such contracts and amendments thereto;

WHEREAS, MDOT has implemented internal procedures to assure the proper expenditure of state and federal funds and is subject to financial and performance audits by the Office of Commission Audits pursuant to 1982 PA 438, MCL 247.667a;

WHEREAS, MDOT is a party to a significant number of contracts which by their nature involve substantial consideration and often require amendments arising out of changes in scope, differing field conditions and design errors and omissions;

WHEREAS, delays in the approval of amendments to contracts can result in: postponement of payments to subcontractors and suppliers; work slow downs and stoppages; delays in the completion of projects; exposure to additional costs; and exposure to litigation arising out of contractor claims; and

WHEREAS, recognizing the Board's duty to promote the efficiency of State Government, the Board resolves as follows:

1. Resolution 2003-2 is rescinded.
2. Resolution 2005-2 is rescinded.
3. A contract for professional design, engineering or consulting services requiring MDOT prequalification in connection with the construction or physical improvement of a street, road, highway, bridge, transit or rail system, airport or other structure congruous with transportation ("Professional Engineering Consultant Contract") or a contract for the construction or physical improvement of a street, road, highway, bridge, transit or rail system, airport or other structure congruous with transportation ("Construction Contract") must be approved by the Board prior to execution by MDOT if the amount of the contract is \$500,000 or more. MDOT may obtain approval of the solicitation of a Professional Engineering Consultant Contract or a Construction Contract which, based on the estimate prepared by an engineer employed by the State of Michigan, is estimated to be \$500,000 or more. A contract arising out of such solicitation must be approved by the Board prior to execution by MDOT if the amount of the contract exceeds 110% of the State engineer's estimate.
4. An amendment to a Professional Engineering Consultant Contract or a Construction Contract must be approved by the Board prior to execution by MDOT if the amount of the amendment and the sum of all previous amendments exceeds 10% of the original contract, except that an amendment to a Professional Engineering Consultant Contract or a Construction Contract need not be approved by the Board if: a) approved in accordance with applicable federal law or procedure by a representative of a federal agency contributing funds to the project that is the subject of the contract; or b) approved in accordance with MDOT's internal procedures provided the procedures include approval by at least one MDOT employee who has managerial responsibility and is neither the project manager nor directly involved in the administration of the project.
5. A contract for services not requiring MDOT prequalification ("Service Contract") in the amount of \$250,000 or more must be approved by the Board prior to execution by MDOT. A Service Contract does not include a Professional Engineering Consultant Contract or a Construction Contract.
6. An amendment to a Service Contract must be approved by the Board prior to execution by MDOT if the amount of the amendment and the sum of all previous amendments total \$125,000 or more. Thereafter, an amendment to a Service Contract must be approved by the Board if the amount of the amendment and the sum of all amendments executed after the most recent Board approval total \$125,000 or more.
7. A contract involving the conveyance of any real property interest under the jurisdiction of MDOT must be approved by the Board prior to execution by MDOT if the fair market value of the interest is \$250,000 or more. Fair market value must be determined in accordance with procedures approved by the State Transportation Commission.

8. MDOT may enter into a contract with a sub-recipient without approval of the Board if: a) the purpose of the contract is to provide federal or state matching funds for a project; b) MDOT has been authorized by an agency administering any federal funds to award them to the sub-recipient; and c) the sub-recipient has agreed to fully reimburse the State in the event the sub-recipient does not use the funds in accordance with the purpose of the funding. A sub-recipient includes, but is not limited to, a local unit of government, a governmental authority, a private non-profit entity, a railroad or a rail service provider.

9. MDOT may enter into a cost participation contract with a local unit of government without approval of the Board if: a) the contract involves the construction or physical improvement of a street, road, highway, bridge or other structure congruous with transportation; b) the construction or improvement is funded by federal, state or local funds; and c) the contract is approved by each entity providing funds or in accordance with applicable law.

10. MDOT may enter into a contract in connection with the award of a grant, including state matching funds, to a local unit of government, a governmental authority, a private non-profit entity, a railroad or a rail service provider, without approval of the Board if the contract provides that the recipient will fully reimburse the State in the event grant funds are not used in accordance with the terms of the grant.

11. MDOT may enter into a contract with an airport sponsor without approval of the Board if the contract has been approved by the Michigan Aeronautics Commission.

12. MDOT may enter into a contract or award a grant without approval of the Board in situations where emergency action is required. For all emergency contracts or grants of \$250,000 or more, MDOT must transmit to the Board a written report setting forth the nature of the emergency and the key terms of the contract or grant within 30 days of executing the contract or awarding the grant.

13. Notwithstanding any provision of this resolution, the Board may require MDOT to report the status of any project and may require MDOT to obtain Board approval of any contract, grant or any amendment to a contract.

This Resolution is effective _____, 2011.

APPROVED
State
Administrative Board

8/30/11 *Rose M. Cousin*

APPENDIX E

SUBCONTRACT REQUIREMENTS

SUMMARY OF STATE ADMINISTRATIVE BOARD REQUIREMENTS FOR AMENDMENTS (PREVIOUSLY REFERRED TO AS OVERRUNS, EXTRA'S AND ADJUSTMENTS)

Administrative Board Resolution (2011-2, August 30, 2011)

Amendments

Amendment Amount	Subcontract Requirements:	State Administrative Board Approval
\$124,999 or less	<ul style="list-style-type: none">• Prior to start of work, Region Engineer verbal approval required.• Documentation of amendment is required by the Municipality. A revised Form 426 must be completed and signed by the Region Engineer.• A copy of the approved Form 426 is sent to the Operations Field Services Division Contract Administrator.	Not required
\$125,000 or greater	<ul style="list-style-type: none">• Documentation of amendment is required by the Municipality A revised Form 426 must be completed and signed by the Region Engineer.• When amendment amount and sum of all previous amendments total \$125,000 or greater, the Form 426 packet is sent to the Operations Field Services Division Contract Administrator. 2.State Administrative Board (SAB) approval is required prior to the start of work.	Required

Definition of Term: Amendment includes situations where the original contract quantity or contract cost is exceeded. It also includes situations where quantities or work are added to the original contract as extra's or adjustments.



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

KIRK T. STEUDLE
DIRECTOR

APPENDIX F

SAMPLE: Letter of Understanding

Date

Contract Agency Name
Address
Contact Person, Title

**RE: Clarification of State Trunkline Maintenance Contract between Michigan
Department of Transportation (MDOT) and the (insert name of contract agency)**

Dear _____:

This Letter of Understanding is in follow up to our recent meeting held on _____ and will serve as a reference to clarify the Scope of Work set forth in Section 2, of the State Trunkline Maintenance Contract.

The Scope of Work will be limited to (insert type of work activities and frequency of work to be performed) on the state trunkline (indicate routes) in the City of _____. The work activities are to be conducted by the City as a part of the Contract with MDOT.

The Scope of Work shall include traffic control to perform the work.

Request for reimbursement of the Scope of Work activities identified herein shall be in accordance with Section 16 of the Contract.

Subcontracting of any work activities shall be in accordance to Section 9 of the Contract.

Please sign each of the two original letters enclosed. Please keep one copy for your records and return the other copy to my attention.

Sincerely,

Name
Maintenance Engineer
MDOT ____ TSC

APPROVED BY:

City of _____ agrees to the terms and conditions stated in this agreement.

Dated this _____ day of _____, 2014

Name, Title

APPROVED BY:

Region Engineer
Michigan Department of Transportation

Date _____

APPENDIX G
TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

(Revised October 1, 2005)

APPENDIX H

Assurances that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR § 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

APPENDIX I

Non-Winter Maintenance Activity & Level of Service Priority

For the purposes of defining priority levels, the following guidance is suggested:

"Critical" work activities are those which address conditions in the infrastructure that pose an imminent threat to public health and safety. This would include instances in which defects or damage currently exist and must be repaired to restore the infrastructure to a safe operating condition. Examples may include filling existing potholes, repairing significantly damaged guardrail, grading shoulders with an edge drop in excess of 1 ½ inches or replacing a collapsed culvert.

"High Priority" work activities are those which address serious deficiencies in the condition of the infrastructure which, in the professional judgment of the Region and TSC management, could lead to defects or damage in the near future that would seriously impact public health and safety if they are not addressed now. Examples may include repairing significantly deteriorated pavement joints and cracks or repairing culverts with section loss.

"Routine/Preventive" work activities are those which address the condition of the infrastructure in such a way as to maintain or prevent the condition from deteriorating to serious condition. Examples may include sealing pavement cracks, grading shoulders, cleaning culverts and ditches, and brushing.

Priority Group 1:

- Traffic Signal Energy
- Facility Utilities
- Freeway Lighting Energy
- Operation of Pump Houses
- Operation of Movable Bridges
- Auto Liability Insurance (county contracts)
- Supervision (county contracts)
- Roadway Inspection (minimum acceptable level- county contracts)
- Billable Construction Permits
- Equipment Repair and Servicing
- Fuel
- Critical Surface Maintenance
- Critical Guardrail Repair
- Critical Sign Replacement
- Critical Drainage Repair
- Critical Traffic Signal Repair
- Critical Freeway Lighting Repair
- Critical Response to Traffic Incidents (to assist in traffic control, facility restoration)

Critical Drainage Area Sweeping (to prevent roadway flooding)
Critical Structural Maintenance on Bridges
Critical Pump House Maintenance
Critical Shoulder Maintenance (to address shoulder drops greater than 1 ½")
Critical Impact Attenuator Repair
Clear Vision Area Mowing
Removal of Large Debris and Dead Animals (from the traveled portion of the roadway)
Rest Area and Roadside Park Maintenance

Priority Group 2:

High Priority Surface Maintenance
High Priority Guardrail Repair
High Priority Sign Replacement
High Priority Drainage Repair
High Priority ROW Fence Repair
High Priority Shoulder Maintenance
High Priority Structural Maintenance
Adopt-A-Highway
Youth Corps in designated urban areas
Mowing (First Cycle)
Freeway Slope Mowing in designated urban areas
Litter Pickup in designated urban areas
Graffiti Removal in designated urban areas
Freeway Lighting Maintenance & Repair

Priority Group 3:

Mowing (Additional Cycles)
Brushing
Sweeping, beyond critical drainage areas
Litter Pickup, outside designated urban areas
Graffiti Removal, outside designated urban areas
Routine/Preventive Surface Maintenance
Routine/Preventive Guardrail Repair
Routine/Preventive Sign Replacement
Routine/Preventive Drainage Repair
Routine/Preventive Shoulder Maintenance
Routine/Preventive Structural Maintenance
Routine/Preventive Pump House Maintenance
Routine/Preventive Traffic Signal Maintenance
Youth Corps outside of designate urban areas
Non-motorized path maintenance

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 10 C

For Meeting of December 15, 2015

ITEM TITLE: Wastewater Treatment Plant Project
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Change Order No. 8 to Davis Construction, Inc. for SRF Project in the decreased amount of \$11,800.00.

Moved by:

Supported by:

Approve Change Order No. 8 to Davis Construction, Inc. for SRF Project in the decreased amount of \$11,800.00.

CHANGE ORDER

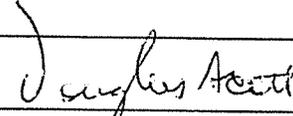
NO. Eight

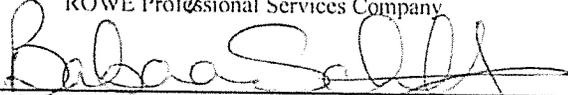
PROJECT: 2013 WWTP Improvements
 OWNER: City of St. Louis
 CONTRACT NO: 12M0011 DATE OF ISSUANCE: 12/8/2015
 CONTRACTOR: Davis Construction Company ENGINEER: ROWE Professional Services Company

You are directed to make the following changes in the contract documents:

Description: Paint Issues and Mixer Inspection
 Reason for change order: See attached Letter dated 12/3/15
 Attachments: Letter dated 12/3/15

CHANGE IN CONTRACT PRICE		CHANGE IN CONTRACT TIMES	
Original contract price:	\$4,381,000.00	Original contract times:	
		Substantial completion:	12/31/2014
		Ready for final payment:	5/15/2015
Net change from previous change orders:	\$273,584.72	Net change from previous change orders:	109
Contract price prior to this change order:	\$4,654,584.72	Contract times prior to this change order:	4/20/2015
			5/15/2015
Net increase/decrease of this change order:	(\$11,800.00)	Net increase/decrease of this change order:	217
		<i>Final Only</i>	
Contract price with all approved change orders:	\$4,642,784.72	Contract times with all approved change orders:	
		Substantial completion:	4/20/2015
		Ready for final payment:	12/18/2015

RECOMMENDED:  12/8/15
 ROWE Professional Services Company DATE

ACCEPTED:  12/8/15
 DAVIS CONSTRUCTION COMPANY DATE

APPROVED: _____
 CITY OF ST. LOUIS DATE



ROWE PROFESSIONAL SERVICES COMPANY

Large Firm Resources. Personal Attention.™

December 3, 2015

Mr. Rob Kaliniak
Davis Construction Company
4457 40th Street SE
Kentwood, MI 49512

RE: Final Payment / Punch List Items
City of St. Louis WWTP
SRF Project #5535-01

Dear Mr. Kaliniak:

As you are aware, the above mentioned project was granted substantial completion on May 6, 2015. Since that time, Davis has been working to complete the final work items and addressing punch list items. The latest punch list was issued on November 2, 2015. That list contained several items that remain unaddressed. Our office has discussed these items with Dan Hyland as recently as December 1, 2015. It is our understanding that work continues on these items and they should be addressed in the very near future.

The City of St. Louis has asked that these items be completed prior to issuing final payment. Based on the scope of work remaining, we are establishing December 18, 2015 as the deadline for completion of this work. It is our opinion that the only item that cannot be completed prior to this deadline is the program modifications to the oxidation ditch control panel. Lakeside has informed us that their field technicians are already scheduled for the remainder of the year. They anticipate being onsite sometime in January.

Paint Issues

As you are aware, the project has been plagued by the quality of the painter's workmanship. The painters delayed the project significantly due to their improper preparation methods and overall poor workmanship. The majority of the interior surfaces were repainted at least once if not twice during the project. As evidenced in the pictures provided with the punch lists, a number of issues remain. After numerous attempts to resolve the issues, the city has become so frustrated with the painters that they have not allowed them to return to the site. They do not want to waste any more time trying to achieve satisfactory results.

As indicated in the latest punch list, the city is seeking a credit from the painter in lieu of addressing the remaining issues. Our office recently met with the city to discuss the amount of the credit. After a significant amount of discussion, the city has agreed to accept a credit of \$10,000 to cover all of the paint issues.

While we recognize that this credit is substantial, it does not come close to covering the actual costs that have been incurred by the city. Following is an abbreviated summary of the issues that have been encountered during the project.

1. The painters submitted shop drawings in accordance with the specifications, but switched out the paint materials for a less expensive product. A credit was previously promised, but has not yet been recovered.
2. The project required complete containment during the lead based paint abatement process. There were numerous times that this procedure was not implemented until our inspector threatened to shut down the operation.
3. On several occasions, the painters did not notify our inspector prior to performing work on the digester cover. There were numerous times during the project that the weather conditions / provisions did not meet the manufacturer's requirements. This occurred enough times that a Tnemec representative needed to verify the adhesion of the paint.
4. The majority of the interior paint surfaces were recoated several times to provide the specified paint thickness. Each time areas were missed on the backside of pipes.
5. ROWE's inspector spent a considerable amount of time back checking the rework. All of these costs were incurred by the city.
6. Even now, there are numerous areas where paint is beginning to flake off or rust through. It is likely that these areas will need to be repainted within the next two years.

Rather than trying to assess a value to all of these items, the city is asking for a total credit of \$10,000 to avoid numerous meetings, negotiations, etc.

Mixer Inspection Charges

Recently, the WWTP staff pulled the mixers to perform the one year oil change / lubrication work. They discovered organics in the oil and leaking seals. Also, the shaft on one of the mixers turned very hard compared to the other one. They contacted Landia directly to determine a course of action. Landia suggested that it appears the mixers may not have been greased properly at startup. They recommended having a certified technician inspect them onsite and make any necessary repairs.

We contacted FHC to discuss the startup procedures / records and discovered that there is no formal start up report – just a date when they were placed in service. The city has asked Landia to service the mixers and verify that they are in good working order. Landia provided an estimate of \$1,800 to perform this work.

With this in mind, the city is asking for a credit of \$1,800 to cover the charges from Landia.

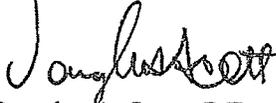
Final Payment

ROWE is in receipt of the paper copy of the final pay application submitted by Davis. In light of the issues mentioned above, the city is prepared to issue a deductive change order in the amount of \$11,800 and final payment in the amount of \$64,884.64. This is based on the request for payment submitted less a total of \$11,800 to cover the items mentioned above. Assuming the punch list items are addressed by December 18, 2015, the city will approve this final payment and activate the two year maintenance and guaranty period.

Mr. Rob Kaliniak
December 3, 2015
Page 3

If the aforementioned conditions are acceptable to Davis Construction Company, please acknowledge by signing below and providing a copy to our office. ROWE will then prepare the change order for your signature. If you have any questions or require additional information, please feel free to contact our office.

Sincerely,
ROWE Professional Services Company



Douglas A. Scott, P.E.
Senior Project Manager

Cc: Jeff Markstrom – ROWE
Steve Mepham – City of St. Louis
Keith Risdon – City of St. Louis
Kurt Giles – City of St. Louis

R:\Projects\12M0011-HQ\Docs\Construction\Final Payment Letter.docx

Upon review of the information presented above, Davis Construction Company agrees to the final payment amount of \$64,884.64.

Signed,

Date: _____

Title: _____

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan Agenda Statement

City Hall Use Only

Item No. 10 D

For Meeting of December 15, 2015

ITEM TITLE: Wastewater Treatment Plant Project
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Final Payment No. 20 to Davis Construction, Inc. for SRF Project in the amount of \$64,884.64 contingent on the following:

1. Davis Construction, Inc. shall complete all punch list items identified by ROWE Professional Services Company in their November 2, 2015 punch list, by December 18, 2015 with the exception of the program modifications to the oxidation ditch control panel which has been agreed to be completed by January ___, 2016, at no additional cost to the City and
2. ROWE Professional Services Company shall review and certify that all punch list items have been completed and that the quality of the work is in accordance with the Contract Documents and that the Contractor is entitled to the release of the Final Payment of \$64,884.64, and
3. All closing documents, releases, O&M manuals, guarantees, warranties and other documents as required by the Contract Documents have been provided to the City prior to the release of the Final Payment to the Contractor.

Moved by:

Supported by:

Approve Final Payment No. 20 to Davis Construction, Inc. for SRF Project in the amount of \$64,884.64 contingent on the above listed items.

APPLICATION AND CERTIFICATE FOR PAYMENT AIA DOCUMENT G702 (Instructions on reverse side) PAGE ONE OF _____ PAGES

TO OWNER: City of St. Louis

PROJECT: City of St. Louis Contract 1 -
Wastewater Treatment Plant

APPLICATION NO.: C553-20
PERIOD TO: Nov. 30, 2015
PROJECT NOS.:

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR: Davis Construction, Inc
5236 Dumond Court, Suite A
Lansing, MI 48917

VIA ARCHITECT: Rowe Professional Services CONTRACT DATE:
P. O. Box 3748, 540 S. Saginaw St. Suite 200
Flint, MI 48502
Attn: Douglas A. Scott

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 4,381,000.00
2. Net change by Change Orders \$ 261,784.72
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 4,642,784.72
4. TOTAL COMPLETED & STORED TO DATE \$ 4,642,784.72
(Column G on G703)
5. RETAINAGE:
 - a. _____% of Completed Work \$ _____
(Columns D + E on G703)
 - b. _____% of Stored Material \$ _____
(Column F on G703)
 Total Retainage (Line 5a + 5b or
Total in Column I of G703) \$.00
6. TOTAL EARNED LESS RETAINAGE \$ 4,642,784.72
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate) \$ 4,577,900.08
8. CURRENT PAYMENT DUE \$ 64,884.64
9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Deanne Weaner Date: Dec. 8, 2015

State of: Michigan
County of: Eaton
Subscribed and sworn to before
me this 8th day of Dec. 2015

Terri L. Neumann
Notary Public: Terri L. Neumann
My Commission expires: Oct. 19, 2016

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 64,884.64

(Attach explanation if amount certified differs from the amount applied for. Initial all figures of this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: Douglas Scott Date: 12/8/15

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.





BUILT-IN SATISFACTION
Since 1982

777 WEST MAYNARD RD.
SANFORD, MICHIGAN 48657
PH. (989) 687-7319 Ext. 102
FAX (989) 687-5378

Spicer Group
Attn: Dave Boersma
Re: St Louis City Building

10/12/15

Change Order Request

Replace existing overhead doors with (3) 9'x10' Overhead doors, re-use existing operators. Match existing finishes.

General Conditions/Part Time Supervision	\$2,700.00
RCL Demo & Installs	\$5,801.00
15%	\$1,275.00
Structural Steel	\$4,333.00
Soffit Re-Work	\$1,200.00
EIFS	\$5,000.00
Painting	\$850.00
Plumbing	\$265.00
Electrical	\$1,090.00
Masonry	\$500.00
Overhead Doors	\$8,480.00
5%	\$1,086.00
Bond	\$326.00
Total Add	\$32,906.00

(It is suggested that an Allowance of \$5,000.00 be added to cover any permit costs, winter conditions, temp heat, enclosures, unknowns, Etc.)

Work Included

- Pricing based on approval within 14 days of request date.
- Removals, shoring, Demo, Concrete patching, grouting, Carpentry, & Aluminum trims by RCL
- Structural Steel columns and plate connections by Bills Custom Fab
- Soffit Re-Work by Versatile Roofing
- EIFS Replacement by Central Ceiling
- Plumbing Relocations by Gale Plumbing
- Electrical disconnect re-connect and door control by DeGram Electric.
- Masonry patch by Tancor
- New Overhead door install by Delta Door.

Items Excluded

- Any Additional permit fees if required.
- Winter conditions, temporary enclosures, Temporary Heat.
- Asphalt patch at removed columns.
- Floor epoxy may be delayed due to cold temperatures.
- Work by other trades not specifically included above.

***Contract duration extension for proposed work scope. Pending door availability. To be determined upon completion.**

Please sign this request and issue a change order if you would like us to proceed with this work.

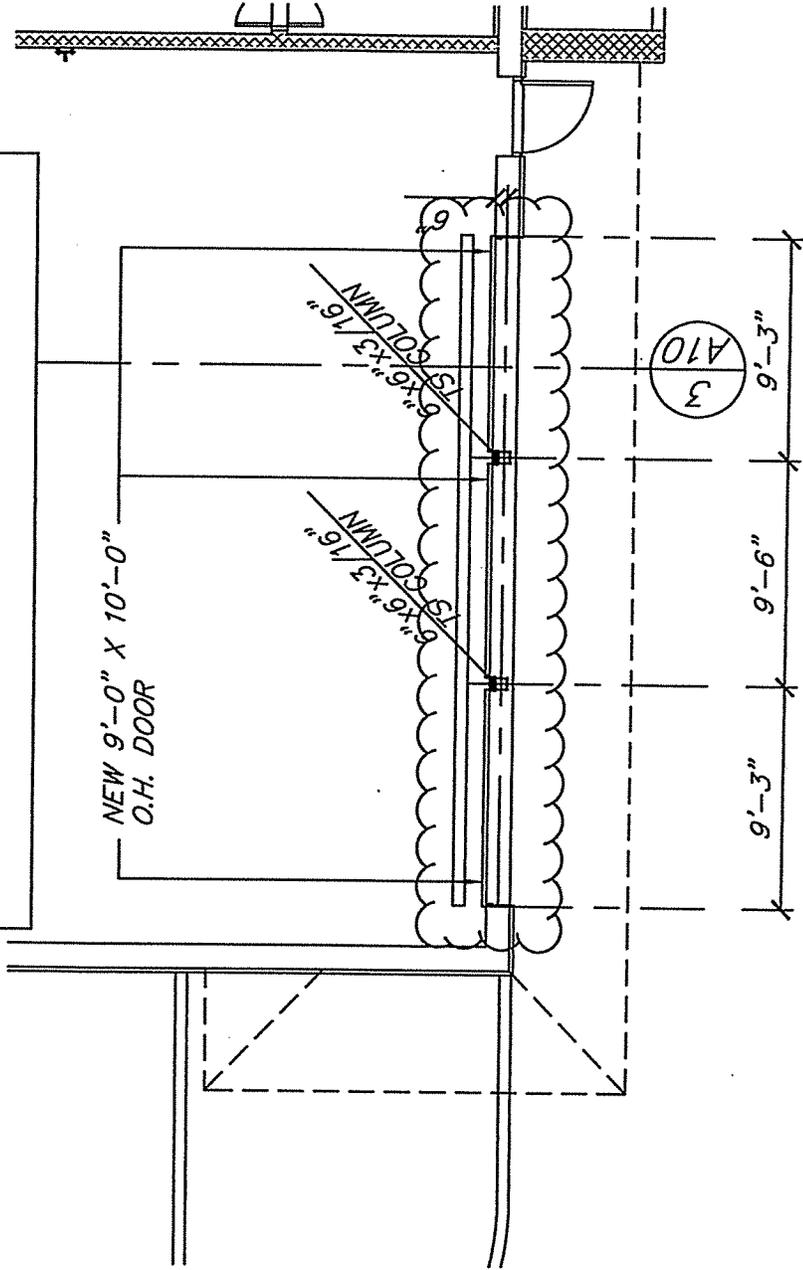
Thank you,

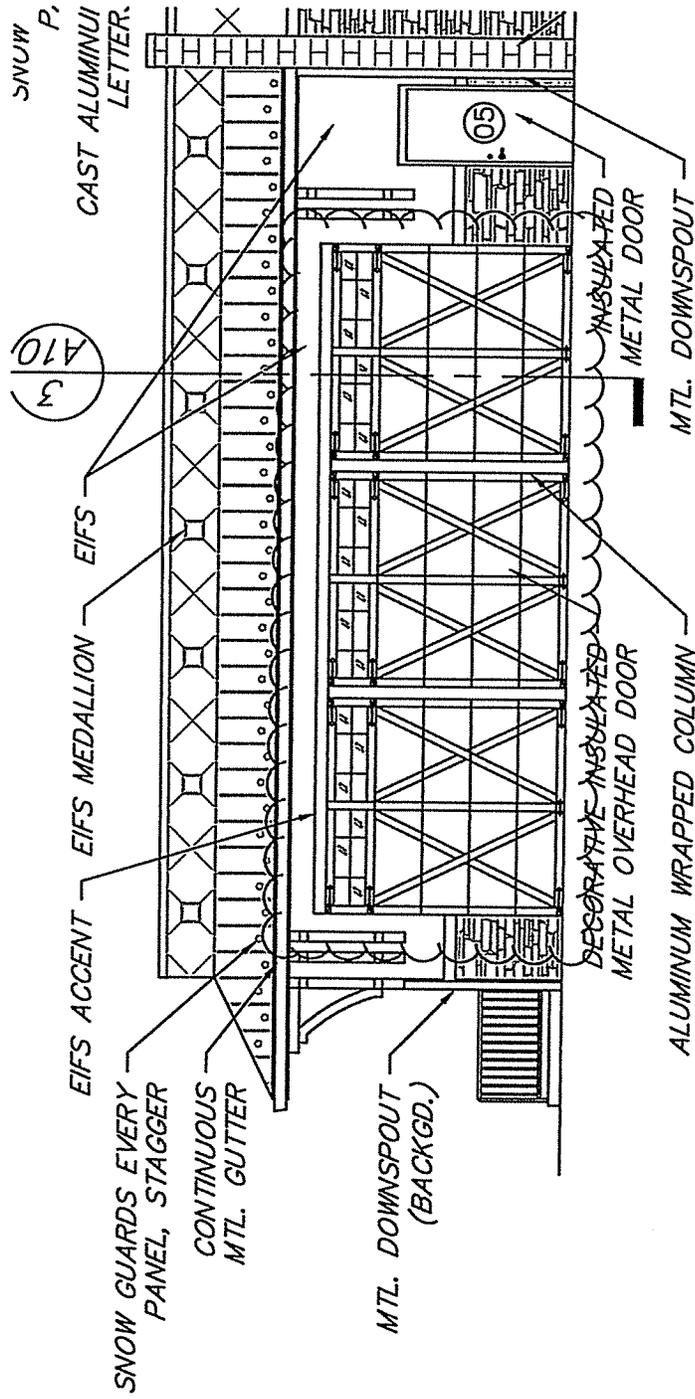
Sam Luedtke

Authorization

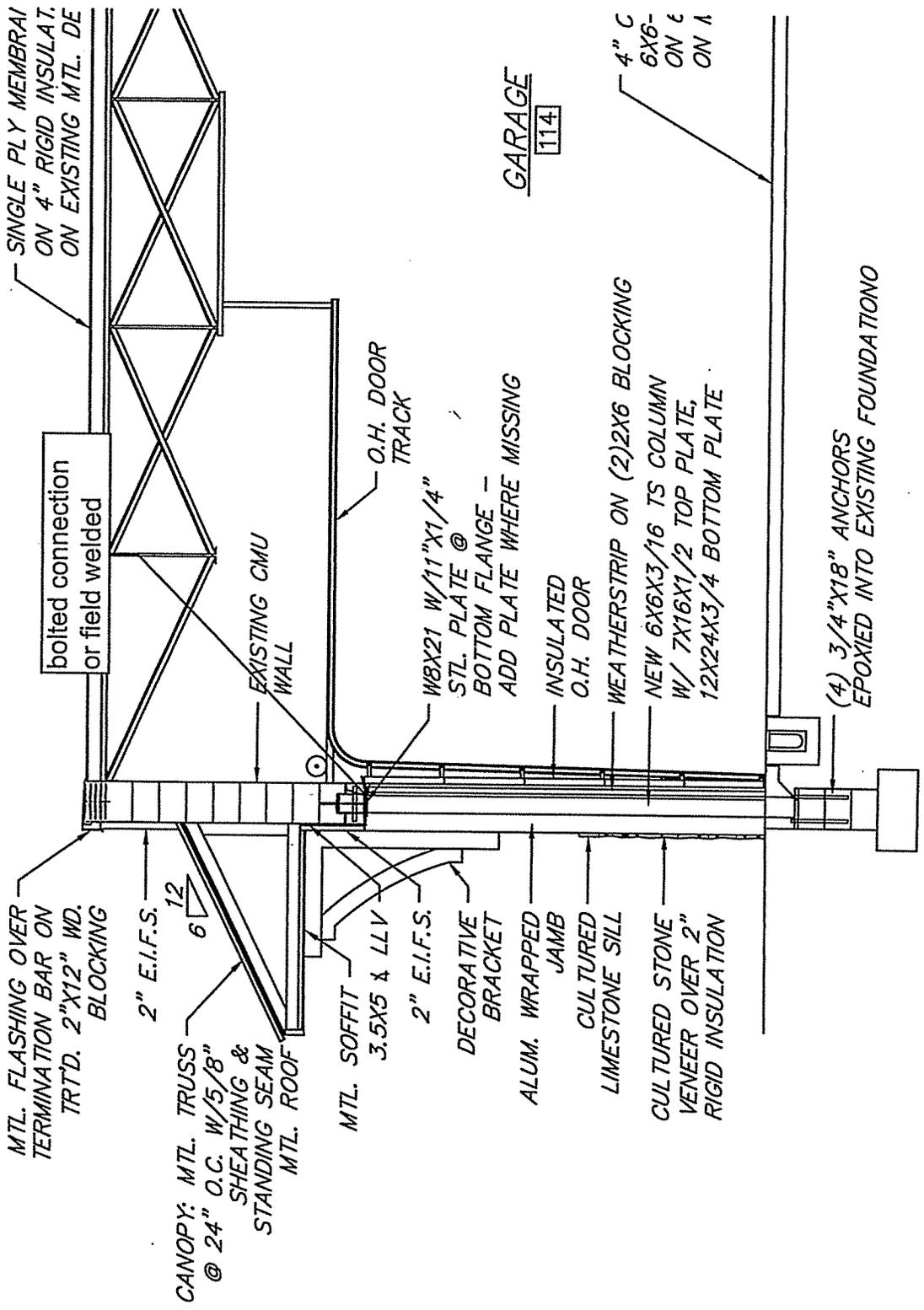
Date: _____

- REMOVE OLD DOORS
- REMOVE MASONRY PIERS
- REMOVE STEEL BRACKETS
- INSTALL STEEL COLUMNS, BLOCKING TRIM
- PATCH SOFFITS
- PATCH EIFS
- INSTALL ALUMINUM WRAPPED DOOR TRIM





- REMOVE OLD DOORS
- REMOVE MASONRY PIERS
- REMOVE STEEL BRACKETS
- INSTALL STEEL COLUMNS, BLOCKING TRIM
- PATCH SOFFITS
- PATCH EIFS
- INSTALL ALUMINUM WRAPPED DOOR TRIM



GARAGE
114

SECTION
A10
SCALE: 1/4" = 1'-0"



BUILT-IN SATISFACTION
Since 1982

777 WEST MAYNARD RD.
SANFORD, MICHIGAN 48657
PH. (989) 687-7319 Ext. 102
FAX (989) 687-5378

Spicer Group
Attn: Dave Boersma
Re: St Louis City Building

11/20/15

Change Order Request

Option #2. Replace (2) existing overhead doors with (1) 18'x10' Overhead doors, re-use existing operator. Match existing finishes.

General Conditions/Part Time Supervision	\$2,700.00
RCL Demo & Installs	\$4,798.00
15%	\$1,125.00
Structural Steel	\$2,107.00
Soffit Re-Work	\$1,200.00
EIFS	\$5,000.00
Painting	\$ 850.00
Electrical	\$1,680.00
Masonry	\$ 500.00
Overhead Doors	\$6,500.00
5%	\$ 892.00
Bond	\$ 274.00
Total Add	\$27,626.00

(It is suggested that an Allowance of \$5,000.00 be added to cover any permit costs, winter conditions, temp heat, enclosures, unknowns, Etc.)

Work Included

- Pricing based on approval within 14 days of request date.
- Removals, shoring, Demo, Concrete patching, grouting, Carpentry, & Aluminum trims by RCL
- Structural Steel re-work by Bills Custom Fab
- Soffit Re-Work by Versatile Roofing
- EIFS Replacement by Central Ceiling
- Electrical disconnect re-connect and door control by DeGram Electric.
- Masonry patch by Tancor
- New Overhead door install by Delta Door. Salvage of doors and operator removed.

Items Excluded

- Any Additional permit fees if required.
- Winter conditions, temporary enclosures, Temporary Heat.
- Asphalt patch at removed column.
- Full replacement of aluminum trim at the new 18' opening. (Patch only at removed column included.
- No dumpster included for general construction waste. (Removal of rubble generated by demo included, but it is assumed that the owners dumpster can be used for general waste.) **Add \$500.00 if a dumpster is required.**
- Portable toilet for construction is not included. (It is assumed that the public restroom onsite can be used) **Add \$200.00 if portable toilets are required.**
- Floor epoxy may be delayed due to cold temperatures.
- Work by other trades not specifically included above.

***Contract duration extension for proposed work scope. Pending door availability. To be determined upon completion.**

Please sign this request and issue a change order if you would like us to proceed with this work.

Thank you,

Sam Luedtke

Authorization

Date: _____

SNOW
F
CAST ALUMINU
LETTER

A10
3

EIFS ACCENT — EIFS MEDALLION — EIFS

EVERY
AGGER

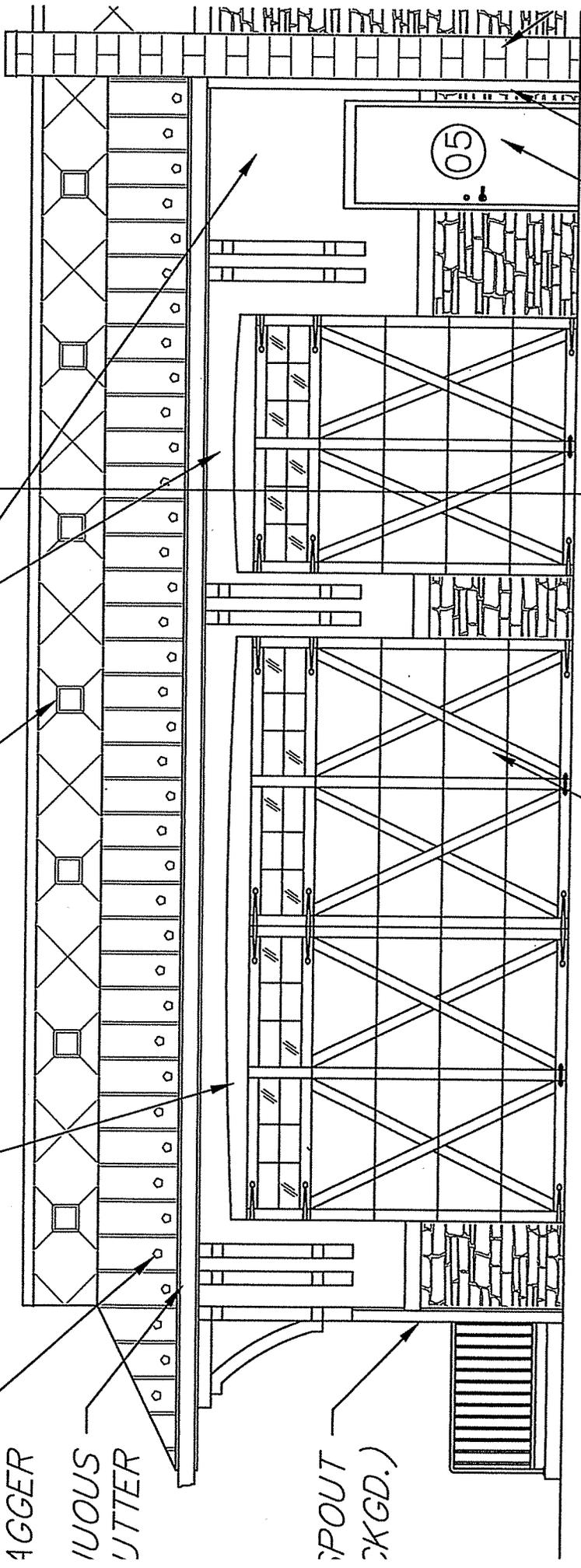
UOUS
UTTER

POUT
(KGD.)

DECORATIVE INSULATED
METAL OVERHEAD DOOR

INSULATED
METAL DOOR

MTL. DOWNSPOUT





BUILT-IN SATISFACTION
Since 1982

777 WEST MAYNARD RD.
SANFORD, MICHIGAN 48657
PH. (989) 687-7319 Ext. 102
FAX (989) 687-5378

Spicer Group
Attn: Dave Boersma
Re: St Louis City Building

11/20/15

Change Order Request

Option #3. Replace (3) existing overhead doors with (3) 10'x10' Overhead doors, re-use existing operators. Relocate 3070 man door to north side. Match existing finishes.

General Conditions/Part Time Supervision	\$3,200.00
RCL Demo & Installs	\$9,614.00
15%	\$1,922.00
Structural Steel	\$3,660.00
Soffit Re-Work	\$2,800.00
EIFS	\$5,700.00
Painting	\$1,200.00
Plumbing	\$ 265.00
Electrical	\$4,120.00
Masonry	\$5,350.00
Overhead Doors	\$9,700.00
5%	\$ 1,640.00
<u>Bond</u>	<u>\$ 492.00</u>
Total Add	\$49,663.00

(It is suggested that an Allowance of \$5,000.00 be added to cover any permit costs, winter conditions, temp heat, enclosures, unknowns, Etc.)

Work Included

- Pricing based on approval within 14 days of request date.
- Removals, shoring, Demo, Concrete patching, grouting, Carpentry, & Aluminum trims by RCL
- Structural Steel re-work by Bills Custom Fab
- Soffit Re-Work by Versatile Roofing
- EIFS Replacement by Central Ceiling
- Plumbing re-work by Gale Plumbing
- Electrical disconnect, re-connect, relocations, and door control by DeGram Electric.
- Masonry patch, toothing, stone and pre-cast by Tancor
- New overhead doors installed, operators re-installed by Delta Door. Salvage of doors removed.

Items Excluded

- Any Additional permit fees if required.
- Winter conditions, temporary enclosures, Temporary Heat.
- Asphalt patch at removed columns & new stoop.
- Flush transition between concrete floor and asphalt at new opening locations.
- Landscaping & sprinkler relocations
- Rough-in and wire only for access control, final completion by owner's door access contractor if needed.
- No dumpster included for general construction waste. (Removal of rubble generated by demo included, but it is assumed that the owners dumpster can be used for general waste.) **Add \$500.00 if a dumpster is required.**
- Portable toilet for construction is not included. (It is assumed that the public restroom onsite can be used) **Add \$200.00 if portable toilets are required.**
- Floor epoxy may be delayed due to cold temperatures.
- Work by other trades not specifically included above.

***Contract duration extension for proposed work scope. Pending door availability. To be determined upon completion.**

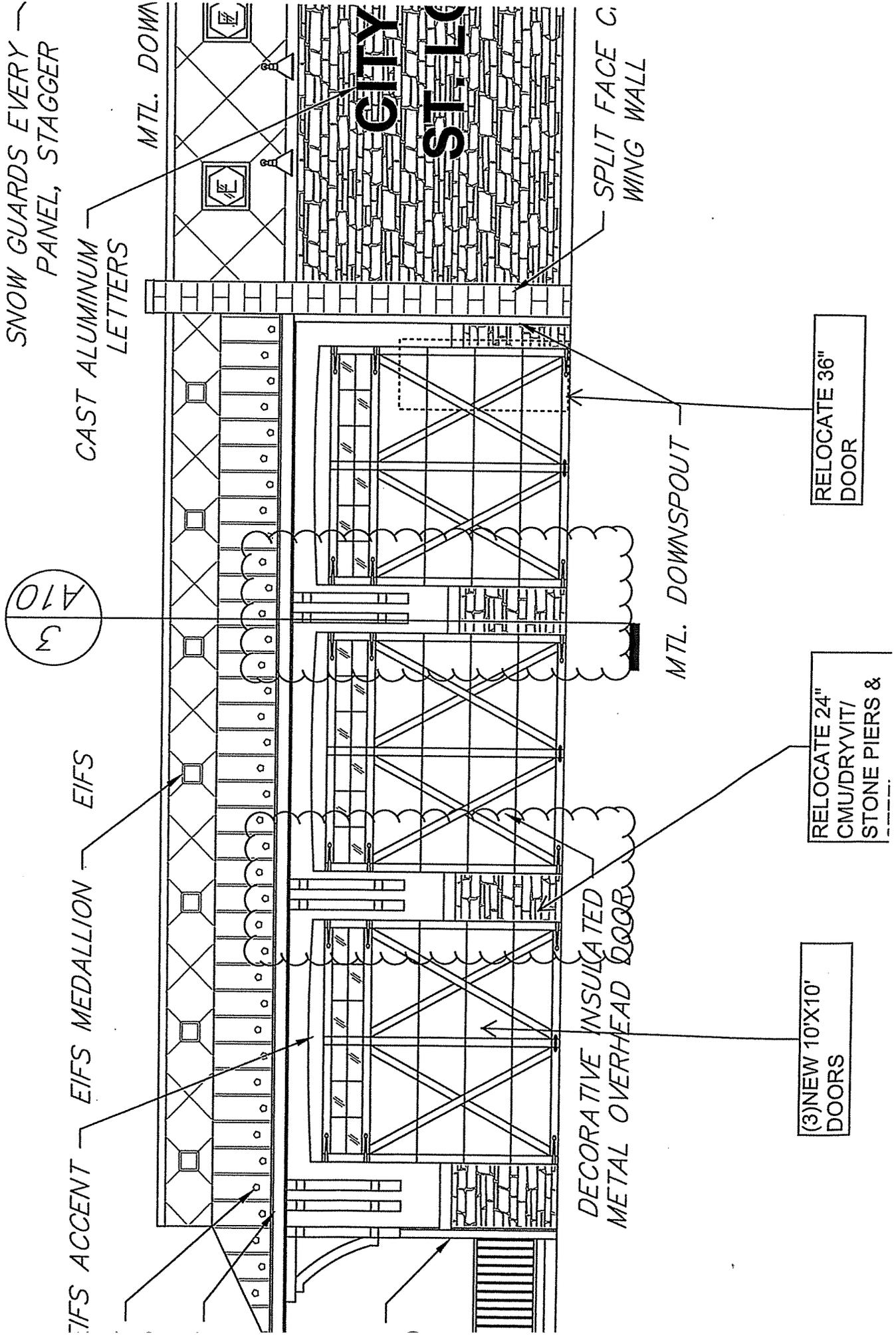
Please sign this request and issue a change order if you would like us to proceed with this work.

Thank you,

Authorization

Sam Luedtke

Date: _____



NEW PRECAST LINTEL

ER GUTTER

EIFS W/RELIEF PATTERN

METAL CAP

EIFS MEDALLION

SNOW GUARDS EVERY PANEL, STAGGER

STANDING SEAM METAL ROOF AWNING W/STL. BRACKETS

SPLIT FACE CMU WING WALL

MTL. DOWNSPOUT

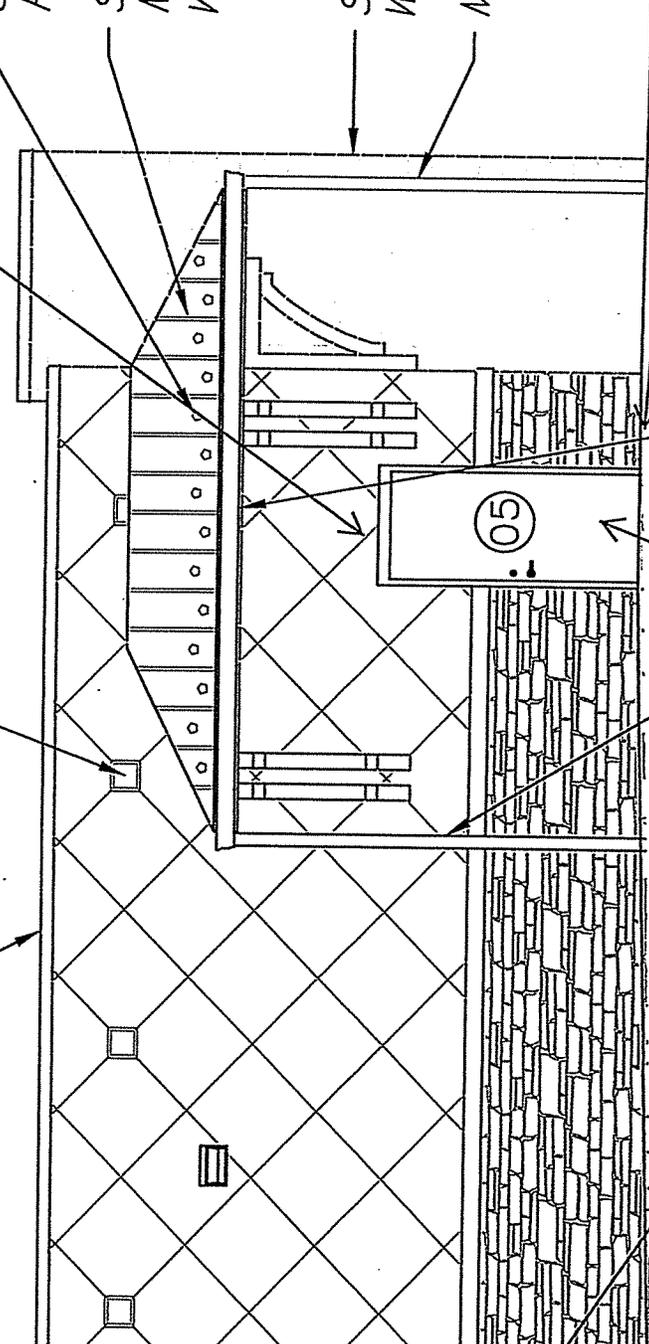
CONTINUOUS MTL. GUTTER

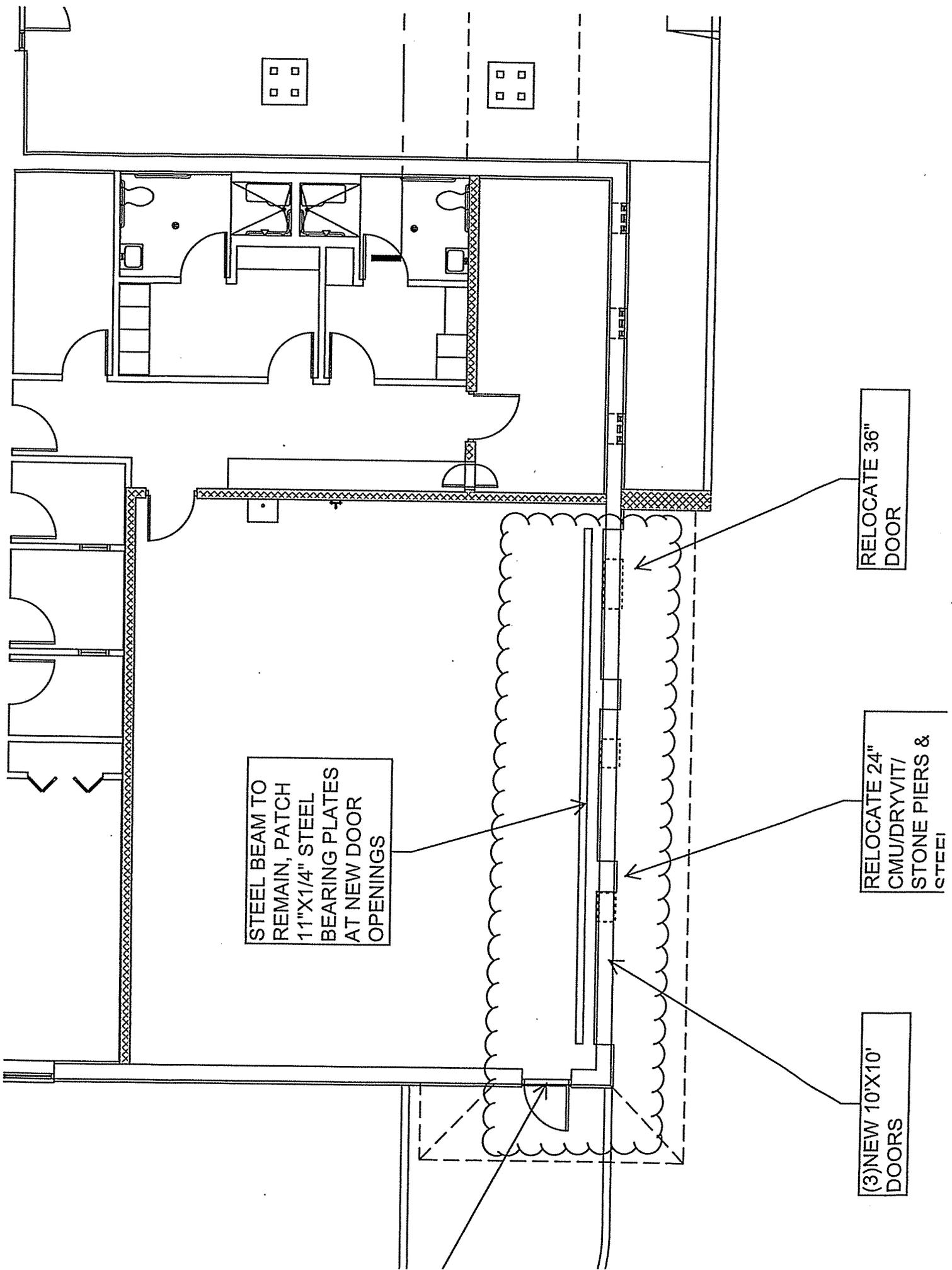
5'x5' CONCRETE PAD WITH CURB CUT

RELOCATE DOOR
5. EXIT SIGN,
SWITCH AND
DOOR ACCESS

MTL. DOWNSPOUT

WINDOW SILL





STEEL BEAM TO
REMAIN, PATCH
11"X1/4" STEEL
BEARING PLATES
AT NEW DOOR
OPENINGS

RELOCATE 36"
DOOR

RELOCATE 24"
CMU/DRYVIT/
STONE PIERS &
STEEL

(3) NEW 10'X10'
DOORS