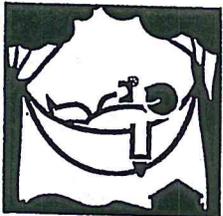


Automatic Bill Paying- As Easy As 1-2-3

The City of St. Louis is ready to implement the Automatic Checking Withdrawal payment for utility bills.

The City strives to offer the best service to you, our customer. Automatic utility bill payment is a means of paying your monthly utility bill with ease and at no cost to you.



Who says paying bills is hard work

Whether you are busy working, going on vacation, or just looking to simplify your bill paying.... automatic utility bill paying is the right

choice for you. This service is offered to all City utility customers, residential and business alike.

In addition to payment ease...use of this new system will pay your monthly bill on time, every time. Never incur a late fee again.

Automatic Utility Bill Payment Process

The utility bill you receive at the first of each month will be the amount that is withdrawn from your selected bank checking account. Withdrawals will be made on the 10th day of the same month. If the 10th falls on the weekend, payment will be taken the Friday before.

Should you have a question regarding your utility bill, contact the billing department at City Hall. Adjustments made prior to the 7th of the month will be reflected in the current month's withdrawal. Adjustments made after the 7th of the month will be reflected on the following month's utility bill.

To begin the Automatic Bill Payment process, simply complete this authorization form and return it to City Hall.

Just 3 Easy Steps And It's Free!

- 1) Fill out this Authorization Agreement.
- 2) Write "VOID" across the face of one of your personal checks.
- 3) Return this complete Authorization Form with your voided check to City Hall. **(We cannot process without a voided check).**



Thank you for selecting the automatic bill payment process.

CITY OF ST. LOUIS Authorization Agreement for Pre-Authorized Utility Bill Payment

YES.

I (we) authorize the City of St. Louis to initiate withdrawals from my (our) account for the amount of my (our) monthly utility bill payment. I understand my automatic payment will be deducted from my (our) checking account at the financial institution below and further authorize them to do so.

Individual or Business Name _____

Address _____

Phone _____

This authority is to remain in effect until the City of St. Louis and the named financial institution has received written notification from me of its termination and in such time that the City and bank has a reasonable opportunity to act on it.

Financial Institution Name _____

Branch _____ Trans/ABA Number _____

Checking Account Number _____

Printed Name(s) _____

Signature _____ Date _____

Signature _____ Date _____

CITY OF ST. LOUIS

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