

# CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

James Kelly, Mayor  
Jerry Church, Council Member  
Tom Reed, Council Member

Melissa Allen, Mayor Pro-Tem  
George Kubin, Council Member

**\*Agenda\***  
**Tuesday**  
**April 5, 2016**

**6:00 p.m.**

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Minutes:
  - a. Regular Meeting March 15, 2016.
5. Claims & Accounts.
6. Monthly Minutes.
7. Audience Recognition

*"Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit."*
8. Consent Agenda – Motion to Approve.
  - a. Payment to Scotland Oil for Diesel Engine Oil – Approve (purchase approved 2/2/16).
  - b. Payment to GAWA for Water Supply Project – Approve.
  - c. Payment to FTC&H for Water Supply Project – Approve.
  - d. Payment to Spicer Group for SAW Grant – Approve.
  - e. Cable Consortium Meeting Minutes – Receive.

9. Business of the Council.
  - A. Approval of City Hall Plaque.
  - B. Bio-Solid Land Application.
  - C. Heating System for the Union Street Pump Station & Bar Screen.
  - D. Commitment of Funds for Prospect/Corinth Street Project.
  - E. Purchase Agreement – Frosty Cone.
10. City Manager's Report.
11. City Clerk's Report.
12. Police Chief's Report.
13. City Council Comments.
14. Public Comments.
15. Adjournment.

## CITY COUNCIL PROCEEDINGS

St. Louis, Michigan  
March 15, 2016

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Tuesday, March 15, 2016 at 7:30 a.m. in the City Hall Council Chambers

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None  
City Manager: Kurt Giles  
City Clerk: Mari Anne Ryder  
Police Chief: Richard Ramereiz, Jr.

Others in Attendance:

Keith Risdon – Public Services Director, Mark Abbott – DPW Supervisor, Mike Parsons – Electric Foreman, Bobbie Marr – Finance Director, Dori Foster – Community Services Coordinator, Linda Bader – Farmers Market Coordinator

Council Member Allen led in the Pledge of Allegiance to the flag.

### **City Council Minutes.**

City Council discussed the Regular Meeting Minutes of March 1, 2016.

Moved by Allen, supported by Reed, to approve the minutes of the Regular Meeting held on March 1, 2016 with the following correction: Page 25 change 29 acres to approximately 4.5 acres. All ayes carried the motion.

### **Claims & Accounts.**

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts in the amount of \$793,601.02. All ayes carried the motion.

### **Monthly Reports.**

City Council discussed the February, 2016 Monthly Reports.

Moved by Reed, supported by Allen, to receive the February, 2016 Monthly Reports and place on file. All ayes carried the motion.

**Audience Recognition.**

Linda Bader, Coordinator of the proposed Farmers Market informed Council Members of plans for a Farmers Market from June to October on Thursday's in the City Hall South Parking Lot.

DDA Director Hansen has a list of questions that need to be address so details can be worked out.

Council Members thanked Linda for her efforts in bringing a Farmers Market to St. Louis.

**Consent Agenda.**

Mayor Kelly requested approval of Consent Agenda items "a" through "f" as shown below:

- a. Payment to Newkirk for Switchgear Project – Approve.
- b. Payment No. 1 to Peerless Midwest for Wells 10 & 11 – Approve.
- c. Payment to Farabee Mechanical Inc. for Diesel Engine Overhaul – Approve.
- d. Payment to RCL for Police Garage Modifications – Approve.
- e. Information regarding Picture Project at City Hall – Receive.
- f. Legalization of Marijuana Presentation – Receive (saved separately on web page).

Moved by Reed, supported by Kubin, to approve Consent Agenda items "a" through "f". All ayes carried the motion.

**New Business.**

**Appointment to GAWA.**

City Manager Giles stated that due to Council Member Kubin's resignation from the GAWA, a replacement needs to be appointed

Discussion was held.

Moved by Allen, supported by Church, to appoint Council Member Reed to the GAWA. All ayes carried the motion.

Mayor Kelly thanked Member Kubin for his service on the GAWA.

**Heating System for the Diesel Engine Room.**

Manager Giles requested approval to replace the heating system in the diesel engine room by Elite Heating and Cooling in the amount of \$9,400.00

Discussion was held.

Moved by Kubin, supported by Church, to approve to replace the heating system in the diesel engine room by Elite Heating and Cooling in the amount of \$9,400.00. All ayes carried the motion.

**Discuss Alternate Location for Fire Works.**

Manager Giles stated that due to the new apartment complex being built this summer an alternate location may be needed in the future for the 4<sup>th</sup> of July Fire Works.

Discussion was held.

Some suggestions were Hubble Field, the High School Football Field and the Velsicol Site.

Chief Ramereiz stated discussions will be held with the fireworks provider, Fire Chief and himself, and Council will be updated at a future meeting.

**Discuss Property next to Frosty Cone.**

Manager Giles stated there is interest from the owners of Frosty Cone to obtain the strip of property the City owns between Frosty Cone and the Verizon building, which is approximately 2,400 square feet in size.

There has been little interest in the property over the 14 or 15 years that the City has owned the parcel, and Manager Giles recommended a sales price of \$2,000.00 to \$3,000.00.

Discussion was held.

It was the consensus of the Council that negotiations continue with Frosty Cone.

**Discuss City Hall Plaque.**

Manager Giles stated the draft wording for the City Hall Plaque has been put together and would like Council to decide on the wording of Option A or Option B.

Discussion was held.

Council Members recommended changes to the wording of Option B and the new draft be placed on the next Council Agenda.

**City Manager Report.**

Manager Giles informed Council Members that Dial-a-Ride ridership has increased and they are planning to expand service. More information will follow.

**City Clerk Report.**

None.

**Police Chief Report.**

Chief Ramereiz stated he is hosting the May 10<sup>th</sup> Liaison meeting, and also the Medical Marijuana Presentation is available on the web page for Council to view.

**Council Comments.**

Member Kubin made mention of the possibility of a street millage.

Public Services Director Keith Risdon stated he is working with FTC&H to come up with a plan to fix the City streets.

Member Reed stated he received a comment from the purchaser of the M-46 property on how nice it was working with the City of St. Louis.

Member Reed also commented on the recent fire in downtown Alma and expressed his concern with a couple of businesses in downtown St. Louis.

Mention was made that possibly the State Fire Marshal could be contacted.

Member Allen asked if the City had a future Assessor in mind.

Manager Giles stated yes.

Mayor Kelly thanked Linda Bader for coordinating the Farmers Market.

**Public Comments.**

Community Services Coordinator Dori Foster informed Council that People Link has moved to St. Louis in the Davidson Building on M-46.

**Adjournment.**

Moved by Kubin, supported by Allen, to adjourn at 8:55 a.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

User: DBIGARD

EXP CHECK RUN DATES 04/05/2016 - 04/05/2016

DB: St Louis

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: 0001

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 21ST CENTURY MEDIA-MICHIGAN	304.00		
2. A - 1 TRUCK PARTS INC	116.42		
3. ABC FASTENER GROUP, INC.	129.54		
4. AIRGAS USA LLC	238.37		
5. AMAZON.COM	282.73		
6. AMERICAN CEMETERY	65.00		
7. ARCADA TOWNSHIP	500.00		
8. B & C JANITORIAL	240.00		
9. BADER & SONS CO.	130.57		
10. BAKER & TAYLOR INC	140.00		
11. BELL EQUIPMENT COMPANY	366.20		
12. BETHANY TOWNSHIP TREASURER	4,116.47		
13. BRODART COMPANY	55.63		
14. BUTCHER EXCAVATING, LLC	1,900.00		
15. CENTRAL FIRE PROTECTION	79.00		
16. CHARTER COMMUNICATIONS	50.62		
17. CHROUCH COMMUNICATIONS, INC.	47.50		
18. CITY OF ALMA	45,482.18		
19. CITY OF ALMA	160.00		
20. CITY OF ST LOUIS, PAYROLL	186,093.24		
21. CITY OF ST. LOUIS	13,284.13		
22. CONSUMERS ENERGY	598.06		
23. CRYSTAL PURE WATER INC.	37.50		
24. DBI BUSINESS INTERIORS	396.77		
25. DELTA COLLEGE	400.00		
26. DELTA DENTAL	5.19		
27. DETROIT AIR COMPRESSOR CO.	2,759.62		
28. DISCOUNT TIRE & BATTERY	354.00		
29. ERA	566.17		
30. EXTREME CLEAN 24/7	117.00		
31. FASTENAL COMPANY	331.62		
32. FINAL TOUCH CO	1,170.00		
33. FISHBECK, THOMPSON, CARR & HUBER	100,014.33		
34. GEOSPATIAL PROFESSIONALS INC	950.00		
35. GRATIOT AREA -SOLID WASTE	12,409.04		
36. GRATIOT AREA WATER AUTHORITY	38,424.23		
37. INTERNATIONAL CODE COUNCIL, INC	135.00		
38. JAP ENTERPRISES	317.75		
39. KEN'S CULLIGAN	37.69		
40. KRISTI FORSHEE	53.53		
41. KURT GILES	10.00		
42. MAMC	95.00		
43. MAURER'S TEXTILE RENTAL INC.	106.08		
44. MCMASTER - CARR SUPPLY COMPANY	62.84		
45. MECA	9,777.00		
46. MEDLER ELECTRIC COMPANY	156.13		
47. MERS	20,154.78		
48. MICHIGAN PUBLIC POWER AGENCY	135,721.68		
49. MID MICHIGAN CABLE CONSORTIUM	4,546.18		
50. MMTA	325.00		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. NEXT LEVEL GRAPHIC & DESIGN, LLC.	141.00		
52. NORTHERN SAFETY CO INC	934.25		
53. PARAGON LABORATORIES, INC	10.00		
54. PETER'S HARDWARE	274.45		
55. PINE RIVER AUTOMOTIVE	44.58		
56. PITNEY BOWES GLOBAL FINANCIAL	231.91		
57. POWELL'S SERVICE INC	399.73		
58. RENT RITE INC	11.32		
59. ROWE PROFESSIONAL	2,280.00		
60. RS TECHNICAL INC.	1,789.78		
61. SCOTLAND OIL COMPANY, INC	6,930.00		
62. SELF SERVE LUMBER COMPANY	18.28		
63. SHRED-IT USA INC	1,600.74		
64. SPICER GROUP	31,450.50		
65. STATE OF MICHIGAN - DEQ	202.00		
66. STATE OF MICHIGAN	1,379.65		
67. STEVE FLICEK	402.00		
68. THE LIBRARY NETWORK	42.34		
69. VERIZON WIRELESS	375.60		
70. WALMART COMMUNITY/RFCSLLC	310.75		
71. WINN TELECOM	345.00		
72. WINN TELECOM	53.19		
73. WINN TELECOM	107.17		
74. WINN TELECOM	137.60		
75. WINN TELECOM	176.32		
76. WINN TELECOM	107.48		
77. XYLEM DEWATERING SOLUTIONS, INC.	712.80		
***TOTAL ALL CLAIMS***	634,282.23		

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: 21ST CENTURY MEDIA-MICHIGAN					
02292016	N	COUNCIL MINUTES/PUBLIC NOTICES	101.265.900.000	304.00	304.00
TOTAL VENDOR 21ST					304.00
VENDOR NAME: AA - 1 TRUCK PARTS INC					
198-295733	N	COOLANT HOSE/SUPER HEX CLAMPS	582.582.930.009	43.92	43.92
198-295584	N	SUPER HEX CLAMPS/COOLANT HOSE	582.582.930.009	31.55	31.55
198-295765	N	COOLANT HOSE/SUPER HEX CLAMPS	582.582.930.009	40.95	40.95
TOTAL VENDOR AA -					116.42
VENDOR NAME: AABC FASTENER GROUP, INC.					
A253460	N	HIGH SPEED STEEL PLUG TAP/HIGH SPEED ST	582.582.930.009	10.18	10.18
A252902	N	HIGH SPEED STEEL PLUG TAP	582.582.726.000	119.36	119.36
TOTAL VENDOR AABC					129.54
VENDOR NAME: AAIRGAS GREAT LAKES, INC					
9049292189	N	BRZ FLUX CTD 3/32 X 36 1LB TB	582.582.726.000	14.73	14.73
9049341907	N	ACETYLENE/OXYGEN	582.582.726.000	79.58	79.58
9049577730	N	ACETYLENE/TIP CUTTIN G VICTOR/TIP CLEAN	582.582.726.000	57.41	57.41
9049621798	N	SHOP SUPPLIES	661.442.726.000	86.65	86.65
TOTAL VENDOR AAIRG					238.37
VENDOR NAME: AAMERICAN CEMETERY					
2062890131	N	SUBSCRIPTION RENEWAL	101.276.726.000	65.00	65.00
TOTAL VENDOR AAMER					65.00
VENDOR NAME: AMAZON.COM					
03102016	N	BOOKS/SUBSCRIPTION RENEWALS/DVD-BLU-RAY	271.790.745.000	150.59	282.73
			271.790.746.000	10.19	
			271.790.747.000	40.00	
			271.790.748.000	81.95	
TOTAL VENDOR AMAZO					282.73
VENDOR NAME: ARCADIA TOWNSHIP					
032416	N	SITE PLAN/ZONING FEE FOR GAWA WELL HOUS	492.900.801.000.4005	500.00	500.00
TOTAL VENDOR ARCAD					500.00
VENDOR NAME: B & C JANITORIAL					
8896	N	GATEKEEPER & MATS	101.265.818.000	240.00	240.00
TOTAL VENDOR B & C					240.00
VENDOR NAME: BADER & SONS CO.					
182567	N	PAINT FOR #47 TRACTOR	661.442.930.000.9047	18.98	18.98
182281	N	PARTS # 47 TRACTOR	661.442.930.000.9047	4.18	4.18
179450	N	TRACTOR 47 PARTS	661.442.930.000.9047	107.41	107.41
TOTAL VENDOR BADER					130.57

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VENDOR NAME: BAKER & TAYLOR INC					
2031806348	N	BOOK	271.790.745.000	15.78	15.78
2031788167	N	BOOKS	271.790.745.000	110.06	124.22
			271.790.746.000	14.16	
TOTAL VENDOR BAKER					140.00
VENDOR NAME: BELL EQUIPMENT COMPANY					
117664	N	SIDE BROOM SET - 4 PIECE	661.442.930.000.9067	366.20	366.20
TOTAL VENDOR BELL					366.20
VENDOR NAME: BETHANY TOWNSHIP TREASURER					
03102016	N	2015 425 AGREEMENT PAYMENTS	101.000.405.001	3,968.51	4,116.47
			271.000.405.001	147.96	
TOTAL VENDOR BETHA					4,116.47
VENDOR NAME: BRODART COMPANY					
B4302440	N	BOOKS	271.790.745.000	13.19	44.59
			271.790.746.000	31.40	
B4341229	N	SPONSORED BOOKS	271.790.746.000	11.04	11.04
TOTAL VENDOR BRODA					55.63
VENDOR NAME: BUTCHER EXCAVATING, LLC					
6775	N	CAMERA SEWERS LOOKING FOR BRICKS	592.590.818.000	1,900.00	1,900.00
TOTAL VENDOR BUTCH					1,900.00
VENDOR NAME: CENTRAL FIRE PROTECTION					
0142525-IN	N	BATTERIES FOR SMOKE DETECTOR	271.790.930.000	79.00	79.00
TOTAL VENDOR CENTR					79.00
VENDOR NAME: CHARTER COMMUNICATIONS					
03142016	N	CABLE	582.582.850.000	47.67	47.67
03062016	N	INTERNET SERVICES	101.265.850.000	2.95	2.95
TOTAL VENDOR CHART					50.62
VENDOR NAME: CHROUCH COMMUNICATIONS, INC.					
112001681-1	N	TRIM RING FOR UNITY SPOTLIGHT/SERVICE W	101.301.930.000	47.50	47.50
TOTAL VENDOR CHROU					47.50
VENDOR NAME: CITY CITY OF ST. LOUIS					

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VENDOR NAME: CITY CITY OF ST. LOUIS					
04012016	N	FEB/MARCH 2016 UTILITIES	101.265.920.000	2,032.34	13,284.13
			101.276.920.000	276.11	
			248.728.920.000	52.79	
			592.590.920.000	1,248.32	
			271.790.920.000	292.57	
			101.441.920.000	545.61	
			582.582.920.000	1,134.10	
			592.590.923.000	2,443.32	
			101.770.920.000	262.18	
			582.582.926.000	2,247.52	
			592.591.920.000	267.83	
			101.770.920.000	53.88	
			101.758.920.000	22.75	
			582.582.926.000	1,348.50	
			592.591.923.000	1,056.31	
TOTAL VENDOR CITY					13,284.13
VENDOR NAME: CITY OF ALMA					
2016-00000012	N	WATER SALES FEB 2016	592.591.921.000	45,482.18	45,482.18
2016-00000104	N	BAC-T ANALYSIS	592.591.818.000	160.00	160.00
TOTAL VENDOR CITY					45,642.18
VENDOR NAME: CONSUMERS ENERGY					
207055262714	N	ELECTRIC CHARGES-2075 MICHIGAN AVE PUMP	592.591.920.000	28.75	28.75
201982980935	N	ELECTRIC CHARGES-1869 W CHEESMAN RD	592.591.920.000	340.43	340.43
601009162622	N	GAS CHARGES-108 W SAGINAW ST	101.265.920.000	228.88	228.88
TOTAL VENDOR CONSU					598.06
VENDOR NAME: CRYSTAL PURE WATER INC.					
68381	N	MARCH COOLER RENT - LIBRARY	271.790.726.000	10.00	10.00
68773	N	WATER-POLICE DEPT	101.301.726.000	11.00	11.00
68772	N	WATER-CITY HALL	101.265.726.000	16.50	16.50
TOTAL VENDOR CRYST					37.50
VENDOR NAME: DBI BUSINESS INTERIORS					
03JC4848	N	PAPER	101.265.726.000	59.80	59.80
03JC6537	N	FOLDERS/INK CARTRIDGE	101.257.726.000	90.87	116.99
			101.301.726.000	26.12	
03JC3006	N	PENS/INKCART/ENVELOPES/LABELS	101.265.726.000	4.06	82.34
			101.301.726.000	15.66	
			101.301.726.000	27.74	
			101.301.726.000	20.99	
			101.215.726.000	13.89	

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VENDOR NAME: DBI BUSINESS INTERIORS					
03JC1248	N	STAMP/FOLDERS/MARKERS/INKCART/BINDER/RE	101.215.726.000	14.99	137.64
			101.257.726.000	27.96	
			101.265.726.000	13.34	
			101.441.726.000	37.99	
			101.257.726.000	24.37	
			101.265.726.000	18.99	
TOTAL VENDOR DBI B					396.77
VENDOR NAME: DELTA COLLEGE					
3487327	N	VISIONS OF COURAGE SEMINAR-CHAMBERLAIN/	101.301.860.000	175.00	175.00
3491948	N	FIRST LINE SUPERVISOR'S SCHOOL-FORSHEE	101.301.860.000	225.00	225.00
TOTAL VENDOR DELTA					400.00
VENDOR NAME: DELTA DENTAL					
RIS0001057545	N	RETIREE DENTAL INS 4/1-4/30/16	101.000.264.000	5.19	5.19
TOTAL VENDOR DELTA					5.19
VENDOR NAME: DETROIT AIR COMPRESSOR CO.					
1090025-01	N	DRE-B 24 RAIU ROOTS BLOWERS	592.590.726.000	2,759.62	2,759.62
TOTAL VENDOR DETRO					2,759.62
VENDOR NAME: DISCOUNT TIRE & BATTERY					
61493	N	2011 CROWN VICTORIA-FAN MOTOR ASSEMBLY	101.301.930.000	354.00	354.00
TOTAL VENDOR DISCO					354.00
VENDOR NAME: ERA					
783138	N	COLIFORM MICROBE/COMPLEX NUTRIENTS/DMR-	592.590.726.000	566.17	566.17
TOTAL VENDOR ERA					566.17
VENDOR NAME: EXTREME CLEAN 24/7					
02292016-2	N	CAR WASH #65	661.442.930.000.9065	10.00	10.00
02292016	N	CAR WASHES	101.301.930.000	107.00	107.00
TOTAL VENDOR EXTRE					117.00
VENDOR NAME: FASTENAL COMPANY					
MIALM26398	N	PLIERS/D BATTERIES	592.591.726.000	91.64	91.64
MIALM26455	N	18V BATTERY 2CT	592.591.726.000	239.98	239.98
TOTAL VENDOR FASTE					331.62
VENDOR NAME: FINAL TOUCH CO					
STL-#118B	N	CLEANING OF OFFICES 3/8/16 & 3/13/16	101.265.930.000	390.00	390.00
STL-#119B	N	CLEANING OF OFFICES 3/15/16 & 3/19/16	101.265.930.000	390.00	390.00
STL-#120B	N	CLEANING OF OFFICES 3/22/16 & 3/26/16	101.265.930.000	390.00	390.00
TOTAL VENDOR FINAL					1,170.00
VENDOR NAME: FISHBECK, THOMPSON, CARR & HUBER					

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INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: FISHBECK, THOMPSON, CARR & HUBER					
347099	N	ENGINEERING EPA	492.900.801.000.4003	1,729.70	100,014.33
			492.900.801.000.4006	6,461.95	
			492.900.801.000.4004	990.00	
			492.900.801.000.4005	2,969.00	
			492.900.801.000.4005	23,282.00	
			492.900.801.000.4005	32,791.60	
			492.900.801.000.4005	31,790.08	
TOTAL VENDOR FISHB					100,014.33
VENDOR NAME: FORSHEE KRISTI					
03112016	N	POLICE SUPERVISOR TRAINING REIMBURSEMEN	101.301.860.000	53.53	53.53
TOTAL VENDOR FORSH					53.53
VENDOR NAME: GEOSPATIAL PROFESSIONALS INC					
2016032400	N	SURVEY OF PROPOSED NEW PARCEL AT M-46 &	101.265.801.000	950.00	950.00
TOTAL VENDOR GEOSP					950.00
VENDOR NAME: GILES KURTKURT GILES					
032316	N	PARKING FEE FOR MML CONFERENCE	101.265.860.000	10.00	10.00
TOTAL VENDOR GILES					10.00
VENDOR NAME: GRATIOT AREA -SOLID WASTE					
2016-00000009	N	SOLID WASTE SERVICES	596.596.818.000	12,409.04	12,409.04
TOTAL VENDOR GRATI					12,409.04
VENDOR NAME: GRATIOT AREA WATER AUTHORITY					
2016-00000013	N	WATER AUTHORITY REIMBURSEMENT	491.536.801.000	38,424.23	38,424.23
TOTAL VENDOR GRATI					38,424.23
VENDOR NAME: INTERNATIONAL CODE COUNCIL, INC					
3083747	N	MEMBERSHIP RENEWAL - DORI FOSTER	101.371.726.000	135.00	135.00
TOTAL VENDOR INTER					135.00
VENDOR NAME: JAP ENTERPRISES					
0227WNOR00-18	N	UB refund for account: 0227WNOR00-18	582.000.202.002	317.75	317.75
TOTAL VENDOR JAP E					317.75
VENDOR NAME: KEN'S CULLIGAN					
250425	N	UPS SHIPPING FOR SAMPLES	592.591.729.000	13.54	13.54
250732	N	UPS SHIPPING FOR SAMPLES & PARAGON	592.591.729.000	11.33	24.15
			592.590.729.000	12.82	
TOTAL VENDOR KEN'S					37.69
VENDOR NAME: MAURER'S TEXTILE RENTAL INC.					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MAURER'S TEXTILE RENTAL INC.					
1397957	N	SHOP TOWELS/LINEN/COVERALLS	582.582.726.000	53.04	53.04
1406027	N	SHOP TOWELS/LINEN/COVERALLS	582.582.726.000	53.04	53.04
TOTAL VENDOR MAURE					106.08
VENDOR NAME: MCMASTER - CARR SUPPLY COMPANY					
52234987	N	SCREWS/FLANGES/COOLANT & FUEL HOSE	592.590.930.000	62.84	62.84
TOTAL VENDOR MCMAS					62.84
VENDOR NAME: MECA					
4118878	N	2016 SAFETY DUES	582.582.728.000	9,777.00	9,777.00
TOTAL VENDOR MECA					9,777.00
VENDOR NAME: MEDLER ELECTRIC COMPANY					
S3931682.001	N	150 W HPS LAMP/KNIFE SHARPENER	582.582.726.000	145.66	145.66
S3924923.001	N	PHIL F4 OT12/CWSUPREME/ALTO 30 PK	592.591.930.000	10.47	10.47
TOTAL VENDOR MEDLE					156.13
VENDOR NAME: MERS					
03162016	N	MARCH 2016 MERS - DB	101.000.231.002	20,154.78	20,154.78
TOTAL VENDOR MERS					20,154.78
VENDOR NAME: MI ASSOC OF MUNICIPAL CEMETARIES					
03172016	N	2016 MAMC CONFERENCE - STEVEN MEPHAM	101.276.860.000	95.00	95.00
TOTAL VENDOR MI AS					95.00
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY					
20160329STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	26,657.20	26,657.20
20160308012	N	LANDFILL ENERGY PROJECT INVOICE	582.582.921.000	10,440.36	10,440.36
20160319010	N	ENERGY SERVICES PROJECT	582.582.921.000	3,477.05	3,477.05
20160310013	N	MPPA COMMITTEE INVOICE	582.582.728.000	609.70	609.70
20160315014	N	ENERGY EFFICIENCY SERVICE COMMITTEE INV	582.582.818.018	2,907.77	2,907.77
20160315STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	62,587.58	62,587.58
20160322STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	29,042.02	29,042.02
TOTAL VENDOR MICHI					135,721.68
VENDOR NAME: MID MICHIGAN CABLE CONSORTIUM					
111212	N	2% PEG FEES-OCT-DEC 2015	101.265.607.000	4,546.18	4,546.18
TOTAL VENDOR MID M					4,546.18
VENDOR NAME: MMTA					
03152016	N	REGISTRATION-BOBBIE MARR	101.260.860.000	325.00	325.00
TOTAL VENDOR MMTA					325.00
VENDOR NAME: NEXT LEVEL GRAPHIC & DESIGN, LLC.					
10213	N	3 PULLOVERS	101.301.780.000	90.00	90.00
10214	N	BIKE TIRE TUBE/TUBE INSTALLATION	101.301.930.000	21.00	21.00
10215	N	SET OF DOOR DECALS	101.301.967.000	30.00	30.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: NEXT LEVEL GRAPHIC & DESIGN, LLC.					
TOTAL VENDOR NEXT					141.00
VENDOR NAME: NORTHERN SAFETY CO INC					
901847164	N	GLOVES/MECHANICS GEL/SAFETY GLASSES/VES	101.441.726.000	934.25	934.25
TOTAL VENDOR NORTH					934.25
VENDOR NAME: PARAGON LABORATORIES, INC					
42558-91155	N	EPA 200.8W SELENIUM, ICP-MS	592.590.818.000	10.00	10.00
TOTAL VENDOR PARAG					10.00
VENDOR NAME: PETER'S HARDWARE					
A133868	N	SPRAY PAINT	101.441.726.000	36.00	36.00
A133877	N	SPRAY PAINT	101.441.726.000	24.00	24.00
A133937	N	BRAKE CLEANER/GRINDER STONE	592.590.726.000	12.50	12.50
A133818	N	4" PVD CAP/ANT TRAPS	592.590.726.000	17.00	17.00
A133922	N	AIR FILTERS	271.790.726.000	21.00	21.00
A133771	N	GLOVES/MOP/BROOMS	101.441.726.000	68.00	68.00
A133775	N	CLEANER	101.441.726.000	10.00	10.00
A133756	N	SHOP SUPPLIES	592.591.726.000	5.70	5.70
A133615	N	SPRAY SEAL/CONTACT CLEANER	592.590.726.000	19.00	19.00
A133560	N	TRASH BAGS/JB WELD-UNION ST LIFT STATIO	592.590.726.000	20.00	20.00
A133749	N	CLR CLEANER/CONTACT CLEANER/PARTS CLEAN	592.590.726.000	41.25	41.25
TOTAL VENDOR PETER					274.45
VENDOR NAME: PINE RIVER AUTOMOTIVE					
1-614392	N	MINI LAMP/NON-CHLOR DK CLN	661.442.726.000	44.58	44.58
TOTAL VENDOR PINE					44.58
VENDOR NAME: PITNEY BOWES GLOBAL FINANCIAL					
7060882-MR16	N	POSTAGE METER RENTAL	101.265.943.000	231.91	231.91
TOTAL VENDOR PITNE					231.91
VENDOR NAME: POWELL'SPOWELL'S SERVICE INC					
329159	N	SUMP PUMP REPAIRS-OLD CITY HALL	101.265.930.000	399.73	399.73
TOTAL VENDOR POWEL					399.73
VENDOR NAME: RENT RITE INC					
211296	N	PROPANE 20 LB REFILL	203.463.787.000	11.32	11.32
TOTAL VENDOR RENT					11.32
VENDOR NAME: ROWE PROFESSIONAL					
0078839	N	2012 SRF PROJECT PLAN DESIGN ENGINEERIN	592.901.801.000	2,280.00	2,280.00
TOTAL VENDOR ROWE					2,280.00
VENDOR NAME: RS TECHNICAL INC.					
19264	N	CHLORINE SENSOR REPAIR	592.590.818.000	1,789.78	1,789.78
TOTAL VENDOR RS TE					1,789.78

CUSTOM INVOICE REPORT FOR CITY OF ST LOUIS  
 EXP CHECK RUN DATES 04/05/2016 - 04/05/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: SCOTLAND OIL COMPANY, INC					
030716W01	N	MOTOR OILS	582.582.930.018	6,930.00	6,930.00
TOTAL VENDOR SCOTL					6,930.00
VENDOR NAME: SELF SERVE LUMBER COMPANY					
92707	N	SPEED SQUARE SHOP	101.441.726.000	18.28	18.28
TOTAL VENDOR SELF					18.28
VENDOR NAME: SHRED-IT USA INC					
9409886297	N	SHREDDING SERVICES	101.265.726.000	109.74	109.74
9409886298	N	SHREDDING SERVICES-OLD CITY HALL	101.265.726.000	1,491.00	1,491.00
TOTAL VENDOR SHRED					1,600.74
VENDOR NAME: SPICER GROUP					
177254	N	SAW GRANT IMPLEMENATION	592.592.801.000.0029	15,605.50	15,605.50
179801	N	SAW GRANT IMPLEMENTATION	592.592.801.000.0029	15,845.00	15,845.00
TOTAL VENDOR SPICE					31,450.50
VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST					
03152016	N	GROSS WAGES PAY ENDING 3/13/16	101.000.001.056	99,695.04	99,695.04
03312015	N	GROSS WAGES PAY ENDING 3/31/16	101.000.001.056	86,398.20	86,398.20
TOTAL VENDOR ST. L					186,093.24
VENDOR NAME: STATE OF MICHIGAN					
957415	N	DRY TONS REPORTED FOR 2016/BIOSOLIDS LA	592.590.803.000	1,280.65	1,280.65
551-463462	N	TOKEN FEE FROM 10/01/2015 TO 12/31/2015	101.301.801.000	99.00	99.00
TOTAL VENDOR STATE					1,379.65
VENDOR NAME: STATESTATE OF MICHIGAN - DEQ					
957744	N	WATER TESTING	592.591.818.000	202.00	202.00
TOTAL VENDOR STATE					202.00
VENDOR NAME: STEVE'S CLEANING SERVICE					
MARCH 2016	N	CONTRACTUAL CLEANING FOR MONTH OF MARCH	271.790.818.000	402.00	402.00
TOTAL VENDOR STEVE					402.00
VENDOR NAME: THE LIBRARY NETWORK					
55021	N	BOOKS	271.790.745.000	42.34	42.34
TOTAL VENDOR THE L					42.34
VENDOR NAME: VERIZON WIRELESS					
9762240574	N	CELL PHONE SERVICES	101.301.850.000	158.53	375.60
			101.172.850.000	102.00	
			101.257.850.000	40.01	
			582.582.850.000	55.00	
			101.371.850.000	20.06	

CUSTOM INVOICE REPORT FOR CITY OF ST LOUIS  
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 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: VERIZON WIRELESS					
TOTAL VENDOR VERIZ					375.60
VENDOR NAME: WALMART COMMUNITY/RFCSLLC					
03162016	N	PLATES/FORKS/KNIVES/NAPKINS/CUPS/INK/FO	101.301.726.000	45.94	310.75
			101.441.726.000	148.06	
			101.265.726.000	36.86	
			101.265.726.000	79.89	
TOTAL VENDOR WALMA					310.75
VENDOR NAME: WINN TELECOM					
1933152B1	N	TELEPHONE SERVICE-WATER DEPT 681-4583	592.590.850.000	165.60	345.00
			592.591.850.000	179.40	
1933149B1	N	TELEPHONE SERVICES-POOL 681-2377	101.758.850.000	53.19	53.19
1933148B1	N	TELEPHONE SERVICE-LIBRARY 681-5141	271.790.850.000	107.17	107.17
1933147B1	N	TELEPHONE SERVICE 681-3644	101.441.850.000	137.60	137.60
1933159B1	N	TELEPHONE SERVICE-ELECTRIC DEPT 681-335	582.582.850.000	176.32	176.32
1934273B1	N	TELEPHONE SERVICE-LIFE STATION 681-5830	592.890.850.001	54.48	107.48
			592.590.850.000	53.00	
TOTAL VENDOR WINN					926.76
VENDOR NAME: XYLEM DEWATERING SOLUTIONS, INC.					
400593013	N	SUB-PRIME GST 10 SUBMERSIBLE TRASH/MALE	592.591.726.000	712.80	712.80
TOTAL VENDOR XYLEM					712.80
					634,282.23

## Deciphering Account Coding

The first 3 digits of the account codes tell you what fund and then department/activity being coded to. Any remaining digits point off more specific categories.

Code	Fund	Department/Activity
101.101	General Fund	Legislative/Council
101.172	General Fund	Executive/Manager
101.215	General Fund	Clerk
101.257	General Fund	Assessor
101.260	General Fund	Finance
101.262	General Fund	Elections
101.265	General Fund	City Hall/General Government
101.276	General Fund	Cemetery
101.301	General Fund	Police
101.336	General Fund	Fire
101.371	General Fund	Building/Code Enforcement
101.441	General Fund	Public Works
101.721	General Fund	Planning
101.728	General Fund	Economic & Community Dev
101.735	General Fund	Community Promotion
101.758	General Fund	Pool
101.770	General Fund	Parks Maintenance
101.860	General Fund	Extra Pension Contr/retirements
101.906	General Fund	Debt Service
101.966	General Fund	Transfers Out
202.463	Major Streets	Routine Maint- Streets
202.473	Major Streets	Routine Maint - Bridges
202.474	Major Streets	Traffic Service - Maint
202.478	Major Streets	Winter Maint
202.482	Major Streets	Admin/Engineering
202.487	Major Streets	MDOT Surface maint
202.488	Major Streets	MDOT Sweeping & Flushing
202.490	Major Streets	MDOT Trees & Shrubs
202.491	Major Streets	MDOT Drain & Ditches
202.494	Major Streets	MDOT Traffic Signals
202.495	Major Streets	MDOT Pavement Markings

Code	Fund	Department/Activity
202.497	Major Streets	MDOT Winter Maint
203.463	Local Streets	Routine Maint - Streets
203.474	Local Streets	Routine Maint - Bridges
203.478	Local Streets	Winter Maint
203.482	Local Streets	Admin/Engineering
248.728	Downtown Development	Operations
248.906	Downtown Development	Debt Service
248.966	Downtown Development	Transfers Out
271.790	Library	Operations
271.966	Library	Transfers Out
301.906	General Obligation	Debt Service
386.906	Building Authority	Debt Service
450.265	New City Hall Construction	
491.536	Water Supply Construction	Settlement/Trust Funds
492.900	Water Supply Construction	EPA Grant
582.582	Electric Fund	Electric Operations
582.900	Electric Fund	Capital Expenses/Projects
582.966	Electric Fund	Transfers Out
592.590	Sewer/Water Fund	Sewer Operations
592.591	Sewer/Water Fund	Water Operations
592.890	Sewer/Water Fund	Sewer Prison/Bar Screen Maint
592.891	Sewer/Water Fund	Sewer Pine River Maint
592.892	Sewer/Water Fund	Sewer Bethany Maint
592.900	Sewer/Water Fund	Capital Expenses/Projects
592.901	Sewer/Water Fund	Wastewater Plant Imp (SRF)
592.906	Sewer/Water Fund	Debt Service
592.966	Sewer/Water Fund	Transfers Out
596.596	Solid Waste Fund	Operations
596.966	Solid Waste Fund	Transfers Out
661.442	Motor Pool	Operations
661.900	Motor Pool	Capital Expenses/Projects

## Minutes of the Boards and Commissions

Meets Monthly

Historical Society

Enclosed  
 Not Available  
 Did Not Meet

Housing Commission

Enclosed  
 Not Available  
 Did Not Meet

Parks & Recreation Commission

Enclosed  
 Not Available  
 Did Not Meet

Planning Commission

Enclosed  
 Not Available  
 Did Not Meet

Safety Committee

Enclosed  
 Not Available  
 Did Not Meet

Meets March, July & December

Board of Review

Enclosed  
 Not Available  
 Did Not Meet

Meets Every other Month:

Library Board of Trustees

Enclosed  
 Not Available  
 Did Not Meet

Mid-Mich. Comm. Fire Department

Enclosed  
 Not Available  
 Did Not Meet

Downtown Development Authority

Enclosed  
 Not Available  
 Did Not Meet

Meets on Call:

Cemetery Committee

Enclosed  
 Not Available  
 Did Not Meet

Board of Special Assessors

Enclosed  
 Not Available  
 Did Not Meet

Housing Code Board of Appeals

Enclosed  
 Not Available  
 Did Not Meet

Zoning Board of Appeals

Enclosed  
 Not Available  
 Did Not Meet

## ST. LOUIS HISTORICAL SOCIETY MINUTES

MARCH 22, 2016

Meeting called to order by Vice-Chair Mary Reichard at 7:00 p.m. City Hall training room.

Present were: Jayne Anderson, Shawn Anderson, Don Burch, Sherida Burch, Gary Irvin, Lou Irvin, Loraine Mayes, Bill Price, Phil Raske, Mary Reichard, Linda Roberson, Duane Sherwood and Jo Ward

October, 2015 minutes were read and placed on file.

Treasurer's report for February, 2016

Expenses - \$257.73    Income – 0    Checking account balance 2/29/16 - \$5,772.31  
2015 Annual Report copies were given to those present  
Both reports were placed on file

Painting of the tool room discussion: Time frame for completion approx. 2-3 weeks. Duane Sherwood will contact Bader's regarding a trailer for storing tools while work is being completed. Only have one estimate for ceiling repair in the amount of \$1,100.00. Jo Ward will attempt to contact dry walling businesses for 2 more estimates. Cal Root submitted for the painting after dry walling is completed in the amount of \$525.00, Society to pay for the paint.

Don Burch will install the quilt block when weather permits.

Correction for newsletter: Freddie Van ?(sp) purchased the building on Mill Street and gave it to the Society.

Norris Bay memorial money received \$300.00. Discussion possibly incorporating the piece of the High School bridge we have as a memorial for Norrie.

Duane Sherwood suggested contacting our insurance company regarding a possible discount as the Fire Department is across the street from the depot. Jo Ward to contact Insurance Company.

The Society will need to do additional fund-raisers as we will not be collecting 2016 dues, approximately \$1,500.00. Suggested doing something at the old car show this summer or at the time the Fire Department open house. Jayne Anderson to find out date of the Fire Department Open House. Mary Reichard to get cost figure of a caramel corn machine rental for either of these events.

Suggestions: Society to provide memorial envelopes to the funeral homes in the area.  
Possibly Society to be open a Saturday a month.  
Lou Irvin to contact Gratiot County herald – correct hours open on Thursday

7:45 p.m. Motion to Adjourn Jayne Anderson Second Gary Irvin

Submitted by Jo Ward

St. Louis Housing Commission Meeting  
March 17, 2016

Chairman Taylor, 200 Oakridge Drive, Saint Louis, MI 48880, called the March Board Meeting to Order at 6:30 P.M., on March 17, 2016.

MEMBERS PRESENT: Rusch, Leonard, Burch and Taylor

MEMBERS EXCUSED: None

VISITORS PRESENT: See Attached List

Vice Chairman Burch, supported by Commissioner Leonard, moved to approve the Agenda.

VOTE: ALL AYES.

Chairman Taylor, declared the Agenda Approved.

A presentation was given to the board by Mr. Paul Olson, Municipal Underwriters of MI.

Commissioner Rusch, supported by Vice Chairman Burch, moved to place on file the Minutes of the February Meeting.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

Commissioner Rusch, supported by Commissioner Leonard, moved to approve and place on file the Claims and Accounts as submitted.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

Commissioner Rusch, supported by Vice Chairman Burch, moved to approve and place on file the Financial Reports as submitted.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

The Maintenance Report was given to the Board.

Chairman Taylor, called for New Business.

The Board reviewed and discussed the amendment to the Personnel Handbook as part of risk assessment report from the Michigan Township Participating Plan.

Commissioner Rusch, supported by Commissioner Leonard, moved to accept and place on file the amendment to the Personnel Handbook as submitted.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

The Board reviewed and discussed the proposal from for Architect and Engineer services from Design House to explore the potential renovations to the elderly/disabled units at the River Ridge complex.

Commissioner Rusch, supported by Commissioner Leonard, moved to approve the proposal from Design House as submitted.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

Chairman Taylor, called for Old Business.

Commissioner Leonard, gave the board an update on the Denali Project.

The Board discussed the vacant board position. The board also reviewed and discussed the Vacant Board Member Packet submitted for approval. The board approved of the packet with the following amendments: Remove Business E-Mail Address, Under Education remove (From) and (To) date requests and add the word (Optional) after Community and Resident Activities.

Commissioner Rusch, supported by Commissioner Leonard, moved to place on file the Vacant Board Member Packet with the above amendments.

VOTE: ALL AYES.

Chairman Taylor, declared the Motioned Carried and place the document on file.

Vice Chairman Burch, supported by Commissioner Leonard, moved to place on file the Director's Report as submitted.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

There was No Public Comment.

Chairman Taylor, supported by Vice Chairman Burch, moved to adjourn the meeting.

VOTE: ALL AYES.

Chairman Taylor, adjourned the meeting at 7:23 P.M.

Kerry Marsh, Executive Director  
(Recording Secretary)

Wednesday March 9, 2016  
Saint Louis, Michigan

A regular meeting of the St. Louis Planning Commission was called to order by the Chairman Doecker at 5:32 P.M.

Present: Doecker, Giles, Kelly, Kelley, Reed, Whitford, Palmer

Absent: Smith

Also Present: Melissa Allen, Paul Seeley, Chuck Griffith

The Pledge of Allegiance was led by Dan Doecker.

Motion made by Reed, supported by J. Kelly, to approve the minutes of the last meeting on August 12, 2015. All ayes, Motion carried.

Kurt Giles introduced the request for a lot split and combine application filed by Matt Bartholomew of 415 N. Clinton Street. The request is to split 9 feet from 415 N. Clinton Street parcel #53-750-044-00. The proposed split will be conveyed to Ted Cline of 411 N. Clinton Street and combined with parcel #53-750-045-00.

Manager Giles recommended approval of the Lot Split/Combine.

Motion by D. Kelley, supported by Whitford, to approve the lot split of 9 feet from parcel #53-750-044-00 and add it to parcel #53-750-045-00 as proposed. All ayes, Motion carried.

Kurt Giles introduced Chuck Griffith of Access Design and Paul Seeley of Seeley Auto Sales. Kurt stated that there is a purchase agreement on some property for the new proposed Seeley Auto Sales to be located North of M-46 off of Hidden Oaks Drive. Kurt stated we had received the preliminary site plan for the proposed property. Chuck Griffith presented the plans for the new building and how Seeley was planning to utilize the property. Chuck advised of how the parking lot was going to be set up with roughly 100 spots for display cars and 31 employee and customer parking. To the North of the property Paul will be putting in a fence to help seclude them from the apartments. They are planning on landscaping the property with some nice trees in the north and west side of the building. There will be 2 entrances to the property both off from Hidden Oaks Drive. There will be lighting on the building and the south part of the parking lot which will be facing away from the apartments to not bother the apartments. Chuck stated the first entrance to the lot will be roughly 90 feet away from M-46 to not bother the site distance or cause any backups coming onto Hidden Oaks Drive. Paul Seeley stated that the golf course sign would stay where it is, he has a good relationship with the owners and that it is fine where it is at.

Manager Giles advised that a proposed 66' wide strip of land between the apartment property and car sales lot would be left for future right-of-way or utility easement.

Manager Giles recommended approval of the preliminary site plan contingent upon trees, lighting, fence and County Drain Office approval. It was also stated that staff could approve any future minor plan revisions.

Motion by D. Kelley, supported by Reed to approve the preliminary site plan contingent upon trees, lighting, fence and County Drain Office approval. All ayes, Motion carried.

There was no other business to come before the Planning Commission.

Moved by J. Kelly, supported by D. Kelley to adjourn at 6:30 P.M.

Dori Foster  
Recording Secretary

**City of St. Louis  
March Board of Review Minutes  
March 14, 2016**

City of St. Louis March 14, 2016 Board of Review called to order by Chairman Kelley at 1:00pm in the Council Chambers.

Members Present: Kelley, Kelly, Reed, Leonard and Whitford

Member Absent:

Secretary for Board of Review: Whitford

City Assessor: Kirwin

The following petitions were heard:

**Petition# 2016-01**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-700-036-00</b>	<b>Wilma Richardson</b>	<b>1304 Virginia St</b>
2016 Assessed Value:	Before BOR:	10,200	After BOR: 5,000
2016 Taxable Value:	Before BOR:	7,221	After BOR: 5,000

(Protested Assessment and Taxable Value)

**Petition# 2016-02**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-010-322-00</b>	<b>Craig Anderson</b>	<b>113 Hubbard St</b>
2016 Assessed Value:	Before BOR:	16,600	After BOR: 8,000
Taxable Value:	Before BOR:	16,600	After BOR: 8,000

(Protested Assessment and Taxable Value)

**Petition# 2016-03**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-800-001-00</b>	<b>Roy &amp; Shannon Palmer</b>	<b>110 S Clinton St</b>
2016 Assessed Value:	Before BOR:	38,500	After BOR: 38,500
2016 Taxable Value:	Before BOR:	33,183	After BOR: 33,183

(Protest Assessment & Taxable Value -Denied)

Board recessed at 4:00pm - reopen at 6:00pm

Board of Review reopened at 6:00pm

The following petitions were heard:

**Petition# 2016-04**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53--010-072-01</b>	<b>Lester Morgan</b>	<b>312 W Tyrell St</b>
2016 Assessed Value:	Before BOR	31,600	After BOR: 31,600
2016 Taxable Value:	Before BOR:	29,789	After BOR: 29,789

(Protested Assessment and Taxable Value Denied)

**Petition# 2016-05**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-650-119-00</b>	<b>Bay view Loan Servicing</b>	<b>520 S Franklin</b>
<b>St</b>			
2016 Assessed Value:	Before BOR:	28,100	After BOR: 21,000
2016 Taxable Value:	Before BOR:	28,100	After BOR: 21,000

(Protested Assessment and Taxable Value)

**Petition# 2016-06**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-400-010-00</b>	<b>Marlyn &amp; Wanda Morford</b>	<b>422 S Lincoln St</b>
2016 Assessed Value:	Before BOR:	29,600	After BOR: -0-
2016 Taxable Value:	Before BOR:	18,945	After BOR: -0-

(100% VA Exemption)

**Petition# 2016-07**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-500-092-00</b>	<b>Michael &amp; Kay Lott</b>	<b>117 S Watson St.</b>
2016 Assessed Value:	Before BOR:	22,100	After BOR: -0-
2016 Taxable Value:	Before BOR:	17,006	After BOR: -0-

( 100% VA Exemption)

**Petition# 2016-08**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-575-006-00</b>	<b>M B &amp; C L Deline</b>	<b>416 Butternut</b>
2016 Assessed Value:	Before BOR:	38,600	After BOR: -0-
2016 Taxable Value:	Before BOR:	33,818	After BOR: -0-

(100% VA Exemption)

**Petition# 2016-09**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-650-053-00</b>	<b>Michael Farano</b>	<b>101 S Clinton St</b>
2016 Assessed Value:	Before BOR:	68,100	After BOR: -0-
2016 Taxable Value:	Before BOR:	68,100	After BOR: -0-
(100% VA Exemption)			

**Petition# 2016-10**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-750-074-00</b>	<b>Milo &amp; Sue Worthy Trust</b>	<b>315 N Union St</b>
2016 Assessment Value:	Before BOR:	45,500	After BOR: -0-
2016 Taxable Value:	Before BOR:	40,353	After BOR: -0-
(100% VA Exemption)			

**Petition# 2016-11**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-250-007-00</b>	<b>Nicholas Gibbons</b>	<b>615 Teaman</b>
2016 Assessed Value:	Before BOR:	43,700	After BOR: -0-
2016 Taxable Value:	Before BOR:	39,436	After BOR: -0-
(100% VA Exemption)			

**Petition# 2016-12**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-100-071-00</b>	<b>Cathy Stanton</b>	<b>514 Maple St</b>
2016 Assessed Value:	Before BOR:	17,400	After BOR -0-
2016 Taxable Value:	Before BOR:	16,202	After BOR -0-
( Approved Poverty Exemption)			

Board recessed at 6:00pm to reopen March 16,2016 at 9:00a

City of St. Louis  
March Board of Review Minutes  
March 16,2016

City of St. Louis Board of Review March 16, 2016 was called back in secession at 9:00am by Chairman Kelley at 9:00am in the council chambers.

Members present: Kelley, Kelly, Leonard, Reed, Whitford

Members Absent:

Secretary for Board of Review: Whitford

City Assessor: Kirwin

The following petition were heard:

**Petition# 2016-13**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-500-018-00</b>	<b>Alan Jones</b>	<b>418 W Center</b>
2016 Assessment Value:	Before BOR:	35,100	After BOR: 35,100
2016 Taxable Value	Before BOR	33,199	After BOR: 33,199

(Protested Assessment & Taxable Value - Denied)

**Petition 2016-14**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-100-012-00</b>	<b>James LeViere</b>	<b>419 S Mill St</b>
2016 Assessed Value:	Before BOR:	13,100	After BOR:13,100
2016 Taxable Value:	Before BOR:	12,136	After BOR:12,136

(protested Assessment and Taxable Value - Denied)

Board recessed at 12:00 to reopen at 1:00pm

Board of Review reopened at 1:00pm

**Petition# 2016-15**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-700-017-00</b>	<b>William Lee Van Atten</b>	<b>801 Michigan Ave.</b>
2016 Assessed Value:	Before BOR:	22,100	After BOR: 22,100
2016 Taxable Value:	Before BOR:	20,962	After BO: 20,962

(Protested Assessment & Taxable Value - Denied)

**Petition# 2016-16**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-010-382-04</b>	<b>Aaron &amp; Heather Mills</b>	<b>1270 W Monroe</b>
2016 Assessed Value:	Before BOR:	174,000	After BOR 174,000
2016 Taxable Value:	Before BOR:	165,294	After BOR 165,294

(Protested Assessment & Taxable Value - Denied)

**Petition# 2016-17**

Year to be corrected:	Parcel Number:	Name:	Address:
<b>MBOR</b>	<b>53-010-382-10</b>	<b>Aaron &amp; Heather Mills</b>	<b>1270 W Monroe</b>
2016 Assessed Value:	Before BOR:	104,900	After BOR: 59,000
2016 Taxable Value:	Before BOR:	90,671	After BOR: 59,000

((Protested Assessment & Taxable Value - Approved)

Petition# 2016-01 2016-02 2016-05 2016-06 2016-07 2016-08 2016-09 2016-10 2016-11 2016-12  
2016-16.and 2016-17

Motion by Reed support by Kelley to change Assessment to lower value. Motion Carried

Petition 2016-03

Motion by Reed support by Leonard Denied change of Assessment . 4 yes 1 no Motion Carried  
Board of Review at closed at 4:00PM

Petition# 2016-04 2016-13 2016-14 2016-15

Motion by Reed support by Leonard to Change Assessed to Lower Value. Motion Carried

Motion By Kelley support by Leonard to close the Board of Review at 4:00pm Motion Carried

Secretary for the Board

Susan M Whitford

# *City of St. Louis Downtown Development Authority*

Notes from February 25, 2016

Present: Lewis, Peterman, McCloskey, Bailey, Giles, also Hansen

Absent/Excused: Worden, Kubin, Moore, Anderson, Saurman, Coty, Morrow, Near

Attendance did not constitute a quorum, but agenda was still followed on items that didn't require any vote. Welcome new DDA Board member Corey Bailey.

Hansen gave report on downtown properties and project activities. Comments included:

Bakers Dozen Bakery having improvements done. Storefront being redone to include the smaller section to the north, so that it has windows, a door that is even with the front of the building and so that the decorative awning is extended to that section. Also adding insulation throughout and new energy efficient windows.

Interior improvements at Main Street Pizza. New wood grain floors throughout and interior painting.

Frosty Cone is considering adding the vacant lot to their south to their business. Looking at white fencing and play items for kids. City currently owns this and is working with them.

City is working on a Request For Proposal document to clarify the City's needs and requirements for the sale and reuse of the Old City Hall building.

Clark Gas Station owners are taking offers. No set sale price. Possible Brownfield project.

OPRA paperwork will proceed with approval from St. Louis City Council, to encourage creation of second or third story apartments in the Historic District downtown.

133 North Mill Street – Gary Sych has shown interest lately in selling those buildings. Site of former flower shop and current home to O'Boyle Insurance.

Mercantile Bank Building has a purchase agreement on it.

DeShano Construction has been awarded the MSHDA grant necessary to do a 24-unit senior housing development on the corner of North and North Mill Streets. Their intent is to do construction this year.

Apartments next to the post office have been inspected and interior issues are being addressed.

City Hall Police Department doors have been replaced and look good.

Electric Department building by the dam will get a new paint job this year to match the new City Hall colors.

Central Michigan Rehab is looking at doing work on their storefront, possibly to include an awning.

Streetscape improvements and maintenance items were discussed:

North Mill Street trees in the 100 block will be removed in the spring except for the one in front of St. Louis Variety. Plans are to cement the spots in and consider installing planters similar to the ones that were put on M-46 last year.

Jim's Barber Shop mural project will be completed and installed this spring. St. Louis High School art students are getting closer to completion.

Subway West wall – a State Champions sign is being planned to list all the teams from St. Louis High School who have won a State title over the years. Dave Smith from Next Level Graphic & Design working with us on this.

MDOT projects coming up for M-46 and South Main Street next year through St. Louis. We hopefully will have more information soon on timetable. Do businesses downtown want to do any promotions during this time?

City Limits signs need redesign and replacement. Sign on South Main Street has been taken down. Other two signs on M-46 need to be evaluated for condition.

Downtown Gratiot Art Expo banner project. 20 new art banners will go up again on North Mill Street prior to the Memorial Day weekend. Collaborative project with Alma, Ithaca and the Alma Arts Guild as well as the St. Louis Public Schools.

Two-sided street signs on North Mill Street have been installed.

Big sign on US-127 needs to have its covering/face replaced. Possible project for the Middle of the Mitten Association. Not allowed to use website address. E-mail DDA Board the PDF of this sign.

Smaller sign on US-127 must have website address covered up. McCloskey asked if the wooden board next to it can be torn down. Hansen will check with sign owner.

Promotions/advertising and events discussed including:

Easter Egg Scavenger Hunt downtown on Saturday, March 26. Encouraging downtown businesses to take part. McCloskey mentioned to maybe let them know that is the first weekend of Spring Break as they plan for how many people to expect.

Gratiot Quilt Trail project. Nearing 40 spots completed/committed throughout the county and St. Louis will be well represented. An event is being planned for Saturday, October 15, 2016. St. Louis needs to decide what we'd like to do that day.

St. Louis Farmers Market planning continues with Linda Bader attending management classes. Would like to have decision made in March. Home base for this financially would be the Gratiot Area Chamber and the likely site would be the south parking lot of the New City Hall here downtown.

2016 St. Louis Promotional Brochures being designed. Goal is to have them done in March.

Comedy Night has been changed to a Fall event. Date to be determined soon.

Meeting adjourned at 12:55 p.m.

**NEXT REGULAR MEETING DATE IS  
THURSDAY, MARCH 24, 2016  
AT 12:15 PM IN COUNCIL CHAMBERS IN CITY HALL**

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8 a

For Meeting of April 5, 2016

ITEM TITLE: Diesel Engine Oil  
SUBMITTED BY: Mike Parsons  
TELEPHONE: 681-3351

## SUMMARY EXPLANATION:

---

Approve Payment to Scotland Oil for Diesel Engine Oil for Engines 8 & 9 in the amount of \$6,930.00.

---

Moved by:

Supported by:

Approve Payment to Scotland Oil for Diesel Engine Oil for Engines 8 & 9 in the amount of \$6,930.00.

Shipping Location
ALMA WAREHOUSE
Order Date
03/07/2016
Deliv Date
03/07/2016

# Invoice

Scotland Oil Company, Inc.  
 114 Grant Street  
 P.O. Box 185  
 Alma, MI 48801

Invoice Number
030716W01
Bill Date
03/07/2016
Due/Draft Date
03/22/2016

Phone: 989-463-4242 Fax: 989-463-3473

Bill To
CITY OF ST LOUIS 300 N. MILL ST ST LOUIS, MI 48880

Ship To
CITY OF ST. LOUIS 300 N MILL ST ST LOUIS, MI 48880

PO#/Cust	Lic Number	Manifest	Contact/Notes	Driver/Carrier	Terms
<b>PO#:</b>	#####4592	<b>030716W01</b>			<b>Net 15 Days</b>
<b>Account#:</b>					
<b>COSTLO</b>					

Product	Item	Description	QTY Ordered	QTY Delivered	Price/Amt	Product Ext
OILS	40W CON R-25-BRL	Motor Oils	660.000	660.0	10.50000	6,930.00

COPY

Remit To:
Scotland Oil Company, Inc. 114 Grant Street P.O. Box 185 Alma, MI 48801

Total Product Ordered	660.000
Total Product Delivered	660.000

Contact of file:  
 dbigard@stlouismi.com

Product Total	6,930.00
Tax Total	

**Total Invoice to Remit: 6,930.00**

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8 b

For Meeting of April 5, 2016

ITEM TITLE: Water Supply Project  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

---

Approve Payment to GAWA for Water Supply Project in the amount of \$38,424.23.

---

Moved by:

Supported by:

Approve Payment to GAWA for Water Supply Project in the amount of \$38,424.23.



# INVOICE

Remit to: City of Alma  
525 East Superior  
Alma, MI 48801

# COPY

Customer #: 88  
City of St Louis  
300 N Mill St

Invoice #: 2016-00000013  
Billing Date: 03/07/2016  
Due Date: 04/07/2016  
Invoice Total: \$38,424.23

St Louis, MI 48880

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

PLEASE RETAIN BOTTOM PORTION FOR YOUR RECORDS

Customer #: 88  
City of St Louis  
300 N Mill St

Gratiot Water Authority

St Louis, MI 48880

Description	Qty	Unit Price	Total Cost
Water Authority FTC&H Pay Request #42	1	\$9,419.2300	\$9,419.23
Water Authority RCL Construction Pay Request # 22	1	\$29,005.0000	\$29,005.00

<b>Total Invoice</b>
\$38,424.23

CUSTOMER #	BILLING DATE	DUE DATE	INVOICE #
88	03/07/2016	04/07/2016	2016-00000013

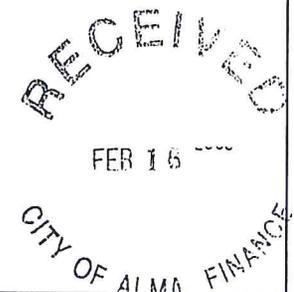
## Gratiot Area Water Authority Request for Payment

Purchase Order #: \_\_\_\_\_

Vendor Address	
Fishbeck, Thompson, Carr & Huber, Inc	
1515 Arboretum Dr SE	
Grand Rapids MI 49546	
Vendor Telephone	
Vendor Fax	

Ship To: _____	Date: 25-Jan-16
Public Services Director 525 E. Superior Alma, MI 48801	Mail Attachments: _____
Terms: _____	Special Instructions: _____

Account	Quantity	Units	Unit Price	Description	Stock #	Total
493-901-522-801-000 20103-2				Gratiot Area Water Authority St Louis Water Supply Replacement		
493-901-522-801-000 20103-11				GAWA St. Louis WSR HYDGEO T4		528.70
493-901-522-801-000 20103-11				GAWA St. Louis WSR CONSTADM		7,665.63
				GAWA St. Louis WSR CONSTOBS		1,224.90
Total						\$ 9,419.23



Comparative Prices	
Vendor/City	Price
Material/Service Usage: Payment Request #42	Requested By: R G Turner
	Approved By: _____
	Approved By: _____

*RM*

Budgeted Amount: \_\_\_\_\_

Purchase Order to be sent by: \_\_\_\_\_  
Delivered using: \_\_\_\_\_



Fishbeck, Thompson, Carr & Huber, Inc.  
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp  
OHIO Cincinnati

**Headquarters**

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
p 616.575.3824 | f 616.464.3994

**Payment Options**

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829  
Remit email to Accounts.Receivable@ftch.com  
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
Major credit cards accepted

JANUARY 25, 2016  
INVOICE SUMMARY  
ACCOUNT NO: 70724

INVOICE NO: 343960

MR RON TURNER PROJECT MANAGER  
GRATIOT AREA WATER AUTHORITY  
525 EAST SUPERIOR STREET  
PO BOX 278  
ALMA MI 48801-0278

---

INVOICE SUMMARY THROUGH 01/15/2016. DETAILED CHARGES ARE ATTACHED.

<u>PROJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
G120617HG4	GAWA/ST LOUIS WSR HYDGEO T4	\$528.70
G120617PCA	GAWA/ST LOUIS WSR WTP CONSTADM	7,665.63
G120617PCI	GAWA/ST LOUIS WSR WTP CONSTOBS	1,224.90
	GRAND TOTAL	<u><u>\$9,419.23</u></u>



Fishbeck, Thompson, Carr & Huber, Inc.  
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp  
OHIO Cincinnati

**Headquarters**

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
p 616.575.3824 | f 616.464.3994

**Payment Options**

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829  
Remit email to Accounts.Receivable@ftch.com  
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
Major credit cards accepted

JANUARY 25, 2016  
G120617HG4 JW  
ACCOUNT NO: 70724

INVOICE NO: 343960

MR RON TURNER PROJECT MANAGER  
GRATIOT AREA WATER AUTHORITY  
525 EAST SUPERIOR STREET  
PO BOX 278  
ALMA MI 48801-0278

PROJECT: GAWA/ST LOUIS WSR HYD GEO T4

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 01/15/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
ASSOCIATE	0.50	\$165.00	\$82.50
SENIOR GEOLOGIST	3.00	142.00	426.00
			<u>508.50</u>
 <u>REIMBURSABLE EXPENSES:</u>			
POSTAGE			\$20.20
		TOTAL	<u><u>\$528.70</u></u>

493-901-522-801-000 20103-2  
R/T 1/26/16

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



Fishbeck, Thompson, Carr & Huber, Inc.  
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp  
OHIO Cincinnati

**Headquarters**

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
p 616.575.3824 | f 616.464.3994

**Payment Options**

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829  
Remit email to Accounts.Receivable@ftch.com  
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
Major credit cards accepted

JANUARY 25, 2016  
G120617PCA JW  
ACCOUNT NO: 70724

INVOICE NO: 343960

MR RON TURNER PROJECT MANAGER  
GRATIOT AREA WATER AUTHORITY  
525 EAST SUPERIOR STREET  
PO BOX 278  
ALMA MI 48801-0278

PROJECT: GAWA/ST LOUIS WSR WTP CONSTADM

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 01/15/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PRINCIPAL	3.00	\$210.00	\$630.00
SENIOR ASSOCIATE	18.00	180.00	3,240.00
SENIOR ARCHITECT	1.50	165.00	247.50
SENIOR ENGINEER	4.50	159.00	715.50
SENIOR ENGINEER	7.00	134.00	938.00
SENIOR ENGINEERING SPECIALIST	8.00	125.00	1,000.00
STAFF ARCHITECT	1.00	84.00	84.00
PRODUCTION SUPPORT	6.00	69.00	414.00
			<u>7,269.00</u>
 <u>REIMBURSABLE EXPENSES:</u>			
POSTAGE			\$18.33
PERMIT			137.50
MILEAGE			240.80
			<u>396.63</u>
		<b>TOTAL</b>	<u><u>\$7,665.63</u></u>

PREVIOUSLY INVOICED	\$338,670.87
THIS INVOICE	<u>7,665.63</u>
INVOICED TO DATE	346,336.50
PAID TO DATE	<u>338,670.87</u>
TOTAL AMOUNT OUTSTANDING	<u><u>\$7,665.63</u></u>

493 - 901 - 522 - 801 - 000  
R.A. 1/26/16

20103-11

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



Fishbeck, Thompson, Carr & Huber, Inc.  
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

**Headquarters**

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
p 616.575.3824 | f 616.464.3994

**Payment Options**

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829  
Remit email to Accounts.Receivable@ftch.com  
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
Major credit cards accepted

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp  
OHIO Cincinnati

JANUARY 25, 2016  
G120617PCI JW  
ACCOUNT NO: 70724

INVOICE NO: 343960

MR RON TURNER PROJECT MANAGER  
GRATIOT AREA WATER AUTHORITY  
525 EAST SUPERIOR STREET  
PO BOX 278  
ALMA MI 48801-0278

PROJECT: GAWA/ST LOUIS WSR WTP CONSTOBS

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 01/15/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PROJECT SUPERINTENDENT	10.00	\$108.00	\$1,080.00
<u>REIMBURSABLE EXPENSES:</u>			
COMPANY VEHICLE USE			\$144.90
TOTAL			<u><u>\$1,224.90</u></u>

PREVIOUSLY INVOICED	\$396,957.46
THIS INVOICE	<u>1,224.90</u>
INVOICED TO DATE	398,182.36
PAID TO DATE	<u>396,957.46</u>
TOTAL AMOUNT OUTSTANDING	<u><u>\$1,224.90</u></u>

493-901-522-801-000  
PAID 1/26/16

20103-11

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829

## Gratiot Area Water Authority Request for Payment

Purchase Order #: \_\_\_\_\_

Vendor Address

RCL Construction Co., Inc.  
777 W Maynard Rd.  
Sanford MI 48657  
Vendor Telephone: \_\_\_\_\_  
Vendor Fax: \_\_\_\_\_

Ship To:

Public Services Director  
525 E. Superior  
Alma, MI 48801  
  
Terms: \_\_\_\_\_

Date:

09-Feb-16

Mail Attachments:

Special Instructions

Account	Quantity	Units	Unit Price	Description	Stock #	Total
493-901-522-801-000				Gratiot Area Water Authority St Louis Water Supply Replacement Water Treatment Plant Expansion  Pay Applicaton #22		29,005.00
Total						\$ 29,005.00

Comparative Prices

Vendor/City	Price	Material/Service Usage
		Contract with RCL Costruction was approved by GAWA Board on 02/14/14 in the amount of \$9,712,000.00. CO #1 approved 07/11/14; new amount \$9,743,786.00. CO #2 contract amount approved 09/12/14 changed to \$9,818,175.00. CO #3 approved 12/12/14 contract amount \$9,834,084.00. CO #4 approved 1/9/15 contract amount 9,880,673.00. Change Order #5 contract amount now \$9,968,058.00. Change Order #6 contract amount \$ 10,010,808.00. CO #7 change to \$10,016,796.00. CO #8 change to \$10,039,889.00. CO #9 -change to \$10,087,598.00. CO #10 - no change to total.

Requested By: R G Turner

Approved By: \_\_\_\_\_

Approved By: \_\_\_\_\_

City Commission Approval: 

Budgeted Amount: \_\_\_\_\_

Purchase Order to be sent by: \_\_\_\_\_  
Delivered using: \_\_\_\_\_

AIA Type Document  
Application and Certification for Payment

TO (OWNER): GAWA  
GRATIOT AREA WTR AUTHORITY  
525 E. SUPERIOR, PO BOX 278  
ALMA, MI 48801-0278

PROJECT: GAWA-ST LOUIS WTR TMT PLANT E  
200 N. LINCOLN  
ALMA, MI 48801

APPLICATION NO: 22  
PERIOD TO: 1/31/2016

DISTRIBUTION  
TO:  
\_ OWNER  
\_ ARCHITECT  
\_ CONTRACTOR

FROM (CONTRACTOR): RCL Construction Co. Inc.  
777 W. Maynard Rd.  
Sanford, MI 48657

VIA (ARCHITECT): FISHBECK THOMPSON CARR &  
HUB  
1515 ARBORETUM DR SE  
GRAND RAPIDS, MI 49546

ARCHITECT'S  
PROJECT NO: G120617PFD

CONTRACT FOR: 201405-GAWA-ST LOUIS WTP EXP

CONTRACT DATE: 2/14/2014

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM .....	\$	9,712,000.00
2. Net Change by Change Orders .....	\$	375,598.00
3. CONTRACT SUM TO DATE (Line 1 + 2).....	\$	10,087,598.00
4. TOTAL COMPLETED AND STORED TO DATE .....	\$	9,980,077.78
5. RETAINAGE:		
a. 4.82 % of Completed Work .....	\$	481,038.03
b. 0.00 % of Stored Material .....	\$	12,995.62
Total retainage (Line 5a + 5b) .....	\$	494,033.65
6. TOTAL EARNED LESS RETAINAGE .....	\$	9,486,044.13
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		
(Line 6 from prior Certificate) .....		
8. CURRENT PAYMENT DUE .....	\$	29,005.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE		
(Line 3 less Line 6)		
	\$	601,553.87

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	335,123.00	-7,234.00
Total approved this Month	47,709.00	0.00
TOTALS	382,832.00	-7,234.00
NET CHANGES by Change Order	375,598.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: RCL Construction Co. Inc.  
777 W. Maynard Rd. Sanford, MI 48657

By: *Rodney E. Bauer* Date: 2/8/16  
RODNEY E. BAUER - PRESIDENT

State of: MI  
County of: MIDLAND  
Subscribed and Sworn to before me this 8th Day of FEB. 2016  
Notary Public: *Sherry J. Kressin*  
My Commission Expires: 7-14-17

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 29,005.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:  
By: *Mr. [Signature]* Date: 2/8/2016

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

*Approved for Payment \$29,005.00*  
*RCL 2/09/16*

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8 C

For Meeting of April 5, 2016

ITEM TITLE: Water Supply Project  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

---

Approve Payment to FTC&H for Water Supply Project in the amount of \$100,014.33.

---

Moved by:

Supported by:

Approve Payment to FTC&H for Water Supply Project in the amount of \$100,014.33.



Fishbeck, Thompson, Carr & Huber, Inc.  
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp  
OHIO Cincinnati

*KWP*

**Headquarters**

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
p 616.575.3824 | f 616.464.3994

**Payment Options**

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829  
Remit email to Accounts.Receivable@ftch.com  
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
Major credit cards accepted

MARCH 23, 2016  
INVOICE SUMMARY  
ACCOUNT NO: 190764

INVOICE NO: 347099

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

INVOICE SUMMARY THROUGH 03/11/2016. DETAILED CHARGES ARE ATTACHED.

<u>PROJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
G140454BCA	ST LOUIS/WSR BST STA CONST	\$1,729.70
G140454H10	ST LOUIS/WELLS 10 11 HYDROGEO	23,282.00
G140454R	ST LOUIS/WELLS 10 11 RWTM	32,791.60
G140454R9C	ST LOUIS/WSR W9-RWTM CONST	6,461.95
G140454TCN	ST LOUIS/WSR GID TANK CONST	990.00
G140454W	ST LOUIS/WSR WELLS 10 AND 11	31,790.08
G140454W9C	ST LOUIS/WSR WELL 9 CONST	2,969.00
GRAND TOTAL		<u>\$100,014.33</u>

COPY



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OHIO Cincinnati

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Major credit cards accepted

MARCH 23, 2016  
G140454BCA JW  
ACCOUNT NO: 190764

INVOICE NO: 347099

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR BST STA CONST

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 03/11/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PRINCIPAL	4.00	\$210.00	\$840.00
SENIOR ASSOCIATE	0.50	180.00	90.00
SENIOR ENGINEER	4.00	159.00	636.00
PRODUCTION SUPPORT	1.50	69.00	103.50
			<u>1,669.50</u>
 <u>REIMBURSABLE EXPENSES:</u>			
MILEAGE			\$60.20
		<b>TOTAL</b>	<u><u>\$1,729.70</u></u>

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



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OHIO Cincinnati

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Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
Major credit cards accepted

MARCH 23, 2016  
G140454H10 JW  
ACCOUNT NO: 190764

INVOICE NO: 347099

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

PROJECT: ST LOUIS/WELLS 10 11 HYDROGEO

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 03/11/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PRINCIPAL	2.00	\$210.00	\$420.00
SENIOR ASSOCIATE	21.00	180.00	3,780.00
SENIOR SCIENTIST	6.00	151.00	906.00
SENIOR GEOLOGIST	128.00	142.00	18,176.00
			23,282.00
		<b>TOTAL</b>	<b>\$23,282.00</b>

**Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829**



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OHIO Cincinnati

**Headquarters**

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Major credit cards accepted

MARCH 23, 2016  
G140454R JW  
ACCOUNT NO: 190764

INVOICE NO: 347099

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

PROJECT: ST LOUIS/WELLS 10 11 RWTM

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 03/11/2016

PROFESSIONAL PERSONNEL:

	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
SENIOR ASSOCIATE	59.50	\$180.00	\$10,710.00
ENGINEER	75.50	117.00	8,833.50
SENIOR SURVEY SPECIALIST	39.00	117.00	4,563.00
SURVEY SPECIALIST	16.50	100.00	1,650.00
STAFF ENGINEER	60.00	76.00	4,560.00
STAFF TECHNICIAN	17.00	63.00	1,071.00
			<u>31,387.50</u>

REIMBURSABLE EXPENSES:

COMPANY VEHICLE USE	\$963.30
MILEAGE	240.80
EQUIPMENT USAGE	200.00
	<u>1,404.10</u>

TOTAL \$32,791.60

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



Fishbeck, Thompson, Carr & Huber, Inc.  
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp  
OHIO Cincinnati

**Headquarters**

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p 616.575.3824 | f 616.464.3994

**Payment Options**

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Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
Major credit cards accepted

MARCH 23, 2016  
G140454R9C JW  
ACCOUNT NO: 190764

INVOICE NO: 347099

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR W9-RWTM CONST

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 03/11/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
TECHNICIAN	35.00	\$92.00	\$3,220.00
STAFF ENGINEER	31.50	76.00	2,394.00
PRODUCTION SUPPORT	0.50	69.00	34.50
			<u>5,648.50</u>
<u>OUTSIDE SERVICES EQUIPMENT AND MATERIAL:</u>			
SUBCONSULTANT - MICHIGAN CONSULTING & EN			\$813.45
		<u>TOTAL</u>	<u>\$6,461.95</u>

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



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MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp  
OHIO Cincinnati

**Headquarters**

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Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
Major credit cards accepted

MARCH 23, 2016  
G140454TCN JW  
ACCOUNT NO: 190764

INVOICE NO: 347099

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR GID TANK CONST

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THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 03/11/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
SENIOR ASSOCIATE	5.50	\$180.00	\$990.00
		TOTAL	<u><u>\$990.00</u></u>

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



Fishbeck, Thompson, Carr & Huber, Inc.  
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp  
OHIO Cincinnati

**Headquarters**

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p 616.575.3824 | f 616.464.3994

**Payment Options**

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Remit email to Accounts.Receivable@ftch.com  
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
Major credit cards accepted

MARCH 23, 2016  
G140454W JW  
ACCOUNT NO: 190764

INVOICE NO: 347099

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR WELLS 10 AND 11

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 03/11/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PRINCIPAL	3.00	\$210.00	\$630.00
SENIOR ASSOCIATE	25.50	180.00	4,590.00
SENIOR ENGINEER	13.00	159.00	2,067.00
SENIOR ENGINEER	19.50	134.00	2,613.00
SENIOR ENVIRONMENTAL SPECIALIS	2.50	134.00	335.00
ASSOCIATE	2.00	125.00	250.00
SENIOR ENGINEER	6.50	125.00	812.50
SENIOR ENGINEER	6.50	117.00	760.50
SENIOR SURVEY SPECIALIST	25.00	117.00	2,925.00
SURVEY SPECIALIST	0.50	108.00	54.00
SURVEY SPECIALIST	19.00	100.00	1,900.00
SENIOR TECHNICIAN	15.50	92.00	1,426.00
STAFF ENGINEER	11.00	92.00	1,012.00
TECHNICIAN	12.00	92.00	1,104.00
STAFF ARCHITECT	7.00	84.00	588.00
STAFF ENGINEER	20.00	84.00	1,680.00
TECHNICIAN	6.00	84.00	504.00
STAFF ENGINEER	89.50	76.00	6,802.00
STAFF ENGINEERING SPECIALIST	0.50	76.00	38.00
PRODUCTION SUPPORT	6.50	69.00	448.50
			<u>30,539.50</u>

REIMBURSABLE EXPENSES:

POSTAGE	\$40.93
COMPANY VEHICLE USE	662.15
MILEAGE	297.50
EQUIPMENT USAGE	250.00
	<u>1,250.58</u>

TOTAL \$31,790.08

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829



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engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi | Macomb Twp  
OHIO Cincinnati

**Headquarters**

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p 616.575.3824 | f 616.464.3994

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Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546  
Major credit cards accepted

MARCH 23, 2016  
G140454W9C JW  
ACCOUNT NO: 190764

INVOICE NO: 347099

MR KURT GILES  
CITY MANAGER  
CITY OF ST LOUIS  
300 N MILL STREET  
ST LOUIS MI 48880

PROJECT: ST LOUIS/WSR WELL 9 CONST

THIS INVOICE IS FOR SERVICES RENDERED  
FOR THE BILLING PERIOD THROUGH 03/11/2016

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PRINCIPAL	1.00	\$210.00	\$210.00
SENIOR ASSOCIATE	9.50	180.00	1,710.00
SENIOR ARCHITECT	1.00	165.00	165.00
SENIOR ENGINEER	3.00	159.00	477.00
STAFF ENGINEER	2.00	100.00	200.00
PRODUCTION SUPPORT	3.00	69.00	207.00
			2,969.00
		<b>TOTAL</b>	<b>\$2,969.00</b>

**Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829**

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 8d

For Meeting of April 5, 2016

ITEM TITLE: SAW Grant  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

---

Approve Payment to Spicer Group for SAW Grant in the amount of \$31,450.50.

---

Moved by:

Supported by:

Approve Payment to Spicer Group for SAW Grant in the amount of \$31,450.50.

COPY

Invoice



REMIT PAYMENT TO:
230 S. Washington Avenue
Saginaw, MI 48607
Phone (989) 754-4717
Fax (989) 754-4440

KEITH RISDON, P.E.
CITY OF ST. LOUIS
DIRECTOR OF PUBLIC WORKS
300 N MILL STREET
ST LOUIS, MI 48880

February 03, 2016
Invoice No: 179801
Total Due This Invoice \$15,845.00

Project Manager TIMOTHY INMAN

PROJECT 120708SG2013 ST. LOUIS SAW GRANT

Professional engineering services related to SAW implementation

Professional Services Rendered December 20, 2015 through January 23, 2016

PHASE SWAMP STORMWATER ASSET MANAGEMENT PLAN

Sub-Task TASK01 INVENTORY

Professional Charges

Table with 4 columns: Job Title, Hours, Rate, Amount. Lists various roles like Administrative Assistant Co-Op, Crew Chief, Design Engineer II, etc.

ENTERED
VDB

Phase Total

6,565.50
Sub-Total \$6,565.50
Sub-Total \$6,565.50

PHASE WWAMP WASTEWATER ASSET MANAGEMENT PLAN

Sub-Task TASK01 INVENTORY

Professional Charges

Table with 4 columns: Job Title, Hours, Rate, Amount. Lists roles like Administrative Assistant Co-Op, Design Engineer II, Project Manager I, etc.

Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.

Project	120708SG2013	ST. LOUIS SAW GRANT		Invoice	179801
Project Manager II		7.00	148.00	1,036.00	
Survey Project Manager		1.00	140.00	140.00	
Totals		94.00		9,279.50	
Phase Total					9,279.50
				Sub-Total	\$9,279.50
				Sub-Total	\$9,279.50
<b>TOTAL DUE THIS INVOICE</b>					<b><u>\$15,845.00</u></b>

**Outstanding Invoices**

Number	Date	Balance
177254	7/23/2015	15,605.50
179484	1/5/2016	23,973.26
<b>Total Outstanding Invoices</b>		<b>39,578.76</b>

Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.

COPY

Keep

Invoice



REMIT PAYMENT TO:  
230 S. Washington Avenue  
Saginaw, MI 48607  
Phone (989) 754-4717  
Fax (989) 754-4440

KEITH RISDON, P.E.  
CITY OF ST. LOUIS  
DIRECTOR OF PUBLIC WORKS  
300 N MILL STREET  
ST LOUIS, MI 48880

July 23, 2015  
Invoice No: 177254  
**Total Due This Invoice \$15,605.50**

Project Manager MAX CLEVER

PROJECT 120708SG2013 ST. LOUIS SAW GRANT

Professional engineering services related to SAW implementation

Professional Services Rendered May 31, 2015 through June 27, 2015

PHASE	SWAMP	STORMWATER ASSET MANAGEMENT PLAN			
<b>Professional Charges</b>					
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
		Administrative Assistant	15.50	62.00	961.00
		Administrative Assistant Co-Op	.25	39.00	9.75
		Design Engineer I	37.00	103.00	3,811.00
		Intern Engineer	24.75	64.00	1,584.00
		Project Assistant	.50	76.00	38.00
		Project Manager I	7.00	136.00	952.00
		Project Manager III	3.00	150.00	450.00
		Totals	88.00		7,805.75
		<b>Phase Total</b>			<b>7,805.75</b>
				<b>Sub-Total</b>	<b>\$7,805.75</b>

PHASE	WWAMP	WASTEWATER ASSET MANAGEMENT PLAN			
<b>Professional Charges</b>					
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
		Administrative Assistant	28.75	62.00	1,782.50
		Design Engineer I	40.75	103.00	4,197.25
		Intern Engineer	23.75	64.00	1,520.00
		Project Manager III	2.00	150.00	300.00
		Totals	95.25		7,799.75
		<b>Phase Total</b>			<b>7,799.75</b>
				<b>Sub-Total</b>	<b>\$7,799.75</b>

**TOTAL DUE THIS INVOICE \$15,605.50**

Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.

**Mid Michigan Area Cable Consortium  
Meeting Minutes December 17<sup>th</sup>, 2015**

**Call to order: Roll Call:** The meeting was called to order by Chair Kim Smith at 3:00 PM with Paul Borle, Kim Smith, Diane Lyon, Jeremy Howard, Tracey Beadle, Bobbie Marr and Carey Hammel in attendance.

**Approval of the Agenda:** Paul Borle mentioned to add the City of Alma lease agreement. Kim Smith said to add the Alma lease agreement as item G. A motion was made to approve the agenda with additions by Paul Borle and supported by Bobbie Marr. All ayes and the motion passed.

**Approval of the minutes from the November 19, 2015 board meeting:** Bobbie Marr mentioned she was not on the roll call and should have been. Diane Lyon made a motion to approve the minutes with changes of the November 19, 2015, Jeremy Howard supported the motion. All ayes and the motion passed.

#### **Treasurer's Report**

**Financial statements:** Kim Smith presented the financial statements to the board.

**Motion to pay bills:** Diane Lyon made a motion to pay bills, supported by Bobbie Marr. All Ayes and the motion passed.

#### **Correspondence**

**Complaint Communications:** Jeremy Howard, got a call asking about franchise agreement, concerned with how tax dollars worked. He sent the individual franchise info. Tracey Beadle and Jeremy Howard had received a change of service/price letter from Charter. Kim Smith and Carey Hammel will investigate the small changes in charges with Charter.

**Employee monthly meeting report:** Carey Hammel reported on the employee's monthly meeting and what projects everyone was working on for the month of November.

**Director Report:** Carey Hammel gave a directors report.

**Public Comment:** No members of the public present.

#### **New Business**

**a. Pro Tec Membership** – Kim Smith presented to the board on Pro Tec and the type of projects they are working on, including house bills and telecom legislation. House Bill 5016, giving a years notice on projects that impact telecom lines or equipment, if not given a year then municipalities pay 50% of relocation fee. House Bill 399 deals with the amount of bonds, road commissions and permit fees for things like roadwork. There is also things going on at ProTec and in the state regarding antenna poles, the metro act and how they all relate to the telecommunications companies; ac net, Mobilite, Verizon, AT&T and others. The board agreed that to negotiate with Protec on membership fees.

#### **b. 2016 Budget** –

1. A motion was made by Diane Lyon to open the 2016 Budget Hearing, supported by Tracey Beadle.. All Aye and the motion passed. No members of the public present to discuss the 2016 Budget.

2. Bobbie Marr offered a budget resolution, Paul Borle supported. There was some discussion regarding membership and publications but it was decided to leave the figures as planned. Roll Call Vote: Jeremy Howard Yes, Diane Lyon Yes, Tracey Beadle Yes, Bobbie Marr Yes, Paul Borle Yes, Kim Smith Yes. The 2016 budget resolution passed.

**c. Adobe CC Software License Purchase Proposal**– Carey Hammel presented and there was discussion on the purchase of new video editing software as the current version Adobe CS6 was more than 3 years old and no longer being updated. The pricing quoted to the Consortium wasn't clear. Diane Lyon made a motion to approve the purchase up to \$2500 for the Adobe CC Software for the Consortium's Computers, supported by Tracey Beadle. All Aye and the motion passed.

**d. Charter Advertising Time Proposal** – Carey Hammel presented the costs, benefits and process of advertising on Charter Channels. Diane Lyon made a motion to approve the Charter Advertising Time Proposal, supported by Tracey Beadle. All ayes and the motion passed.

**e. 2015 Audit Bids** – The board discussed the proposals that were received and what they felt was the best solution. Bobbie Marr made a motion to chose Gabridge for a 3 year contract, supported by Paul Borle. All Aye and the motion passes.

**f. Election of Officers – 2016** – Diane Lyon nominated Kim Smith for Chair, Supported by Bobbie Marr. Diane Lyon made a motion to close Chair nominations, Supported by Bobbie Marr. Kim Smith accepted the nomination. All Aye and the nomination passed. Kim Smith nominates Diane Lyon for Vice Chair, Paul Borle supports. Tracey Beadle moved to close nominations, Bobbie supports. Diane Lyon accepted the nomination. All Aye and the nomination passed. Bobbie Marr nominated Tracey Beadle as Secretary, Diane Lyon supports. Diane Lyon moved to close nominations close, Bobbie Marr supports. Tracey Beadle accepted the nomination. All Aye and the nomination passed. Bobbie Marr nominated Paul Borle as Treasurer, Tracey Beadle supports. Diane Lyon moved to close nominations, Bobbie Marr supports. Paul Borle accepts the nomination. All Aye and the nomination passed.

**g. City of Alma Lease Agreement** - Paul Borle presented the Lease Agreement Addendum for the Alma Studio. Bobbie Marr made a motion to approve the Lease Agreement, Tracey Beadle supported. All Aye and the motion passed.

**Old Business: NA**

**Other Business: NA**

**Adjourn:** With no further business before the board a motion to adjourn was made by Diane Lyon and supported by Tracey Beadle. All Ayes and the motion passed and the meeting was adjourned at 4:27pm.

City of St. Louis  
Municipal Offices, Police Department & Community Center  
300 North Mill Street  
Dedicated October 6, 2015

City Council

James C. Kelly, Mayor

Melissa A. Allen, Mayor Pro-Tem

Jerry L. Church, Member

George T. Kubin, Member

Thomas L. Reed, Member

Kurt R. Giles, City Manager

Richard J. Ramereiz Jr., Chief of Police

Bobbie J. Marr, Finance Director

Mari A. Ryder, City Clerk

With special thanks to former Council Member William E. Shrum,  
former City Manager Robert F. McConkie  
and former Chief of Police Patrick E. Herblet

Architectural Firm: Spicer Group

General Contractor: RCL Construction

# BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 9 B

For Meeting of: April 5, 2016

ITEM TITLE: Land Application of Biosolids  
SUBMITTED BY: Steven R. Mepham  
TELEPHONE: 989-681-3567

## SUMMARY EXPLANATION:

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Typically the wastewater plant needs to empty tanks yearly by land applying accumulated biosolids to farm fields. This year we need to also clean the polishing pond, this was last done in 2001. Attached are two prices from our contracted biosolids application company, Synagro. The first price is the standard contract price of \$0.0325 / gallon for removal from any tank. The second price is for the pond. That price is \$0.065/gallon. The difference in price is due to extra equipment and labor involved due to the shape and slant of the walls of the pond.

We estimate that the total gallons from the pond will be 150,000 – 200,000 gallons. The volume from the holding tanks estimate is 200,000 – 400,000 gallons. This equates to \$9,750- 13,000 for the pond and \$6,500 – 13,000 for the tanks. Total estimated price is \$16,250 – 26,000. This price includes all testing of biosolids, land agronomic soil tests, trucking, fuel, record keeping, issuance of annual report information for MDEQ records, land permitting or transfer paperwork if needed.

See attached price quotes:

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Moved by:

Supported by:

To approve Synagro to land apply biosolids from the St. Louis WWTP for an amount not to exceed \$28,000.00



January 28, 2016

Stephen Mephram  
City of St. Louis  
108 Saginaw  
St. Louis, MI 48880

RE: Bid for Biosolids Land Application  
CPI Cost Adjustment

Dear Mr. Mephram :

Per our contract, Synagro is entitled to an adjustment of our contract price(s) effective at the anniversary of the contract. Such price(s) shall be adjusted annually consistent with the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index (CPI) for the Detroit Area, Index #CUURA208SA0, CUUSA208SA0, Not Seasonally Adjusted with the base being October 2013, 219.685. We hereby inform you that an adjustment for cost escalation has been calculated as follows:

Item Description	CPI Percentage Multiplier	Base Price	Price Adjustment Percentage	New Price	Unit
Land Application- Class B,	100.00 %	\$0.0324	0.37 %	\$0.0325	Gallon

We shall prepare our invoices effective January 1, 2016 through December 31, 2016 with the adjusted unit prices, as stated above.

Again, we greatly appreciate your business and thank you for your consideration.

Sincerely,

Stephen Corsner, Jr.  
Services Division Controller

cc: Brian Stanley Jim Jurgens, Curt Kliensorg, Elizabeth Bruno, Matt deWitt, Jessica Stahl, Emil Kneis, File



# Materials Management Agreement

This Agreement made and entered into as of this 29th day of March, 2016 by and between Contractor and Customer.

<b>C U S T O M E R</b>	Customer Legal Name <b>City of St. Louis, MI</b>			
	Street Address <b>108 West Saginaw Street</b>			
	City / Town <b>St. Louis</b>	County	State <b>MI</b>	Zip Code <b>48880</b>
<b>C O N T R A C T O R</b>	Synagro Legal Name <b>Synagro Central, LLC</b>			
	Street Address <b>435 Williams Court</b>			
	City / Town <b>Baltimore</b>	State <b>MD</b>	Zip Code <b>21220</b>	
<b>T E R M</b>	Commencement Date <b>April 11, 2016</b>		Expiration Date <b>December 31, 2016</b>	
	<p>The "Term" of this Agreement shall be from the Commencement Date up to and including the Expiration Date. This Agreement may be extended upon the mutual consent of the Parties. This Agreement and any extensions shall automatically renew on a year-to-year basis following expiration of the Term, until Contractor or Customer delivers notice to the other party of its intent to terminate the Agreement. If Contractor provides Contractor Services to Customer outside of the Term without another written agreement, then such services shall be deemed provided pursuant to the terms of this Agreement (other than the Term) and Customer's request for or acceptance of Contractor Services shall be deemed consent to the terms of this Agreement. No such provision of services by Contractor shall be deemed an agreement to provide any further services or extend the term of this contract for additional periods.</p>			
<b>B I L L I N G</b>	Customer Contact Name <b>Steven Mepham</b>		Telephone # <b>989-681-3567</b>	
	Street Number / P.O. Box <b>108 West Saginaw Street</b>		Fax # <b>989-681-3842</b>	
	Address <b>108 West Saginaw Street</b>		Contact Person	
			E-mail Address <b>smepham@hotmail.com</b>	
	City / State <b>St. Louis, MI</b>		Zip Code <b>48880</b>	
<b>S I G N A T U R E S</b>	FOR CUSTOMER: <b>Synagro Central, LLC</b>		Date	
	Signature			
	Name and Title			
	FOR CONTRACTOR:		Date	
	Signature			
	Name and Title			

## SCOPE OF SERVICES AND PRICING APPENDIX

**Scope of Service.**

**CLEANOUT OF THE CUSTOMER OWNED LAGOON OF THE MATERIAL USING A HOULE PUMP AND TRACTOR. SYNAGRO WILL UTILIZE A BULL DOZER TO MOVE THE MATERIAL TO THE PUMPS AND THEN UTILIZE SUB CONTRACTORS FOR THE LAND APPLICATION OF THE MATERIAL USING SYNAGRO TANKERS. SYNAGRO WILL RENT THE BULLDOZER FOR USE IN THIS JOB AND WILL UTILIZE SUB CONTRACTOR ROAD TRACTORS.**

**Customer Materials.**

Customer Materials shall consist of the following:

**Materials loaded from the polishing pond at the customer plant.**

**Method of Delivery of Customer Materials.** The Customer Material shall be delivered to Contractor in the following manner:

**Synagro will load the material at the customer lagoon using a Houle pump and tractor to load Synagro tankers and subcontractor road tractors which will transport the materials to the fields for land application approximately 8 miles away from the lagoon.**

**"Customer Facility(ies) " shall mean the following locations where Customer Material(s) are generated or stored:**

- 1. WWTP at St. Louis, MI-404 East Prospect Street, Saint Louis, MI 48880**

**Contractor right to refuse loads.** If trucks or containers are loaded by Customer or its agents, Contractor has the right to refuse loads that are not within legal weight restrictions, are defective, or are not filled to mutually agreed-upon minimums or maximums.

**PRICE**

The Agreement Price(s) shall be as follows:

RATE	QUANTITY	UNIT	SERVICE
\$0.0650	350,000	Gallon	Transport liquid biosolids from customer lagoon to permitted land and land-apply liquid biosolids

# BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 9C

For Meeting of April 5, 2016

ITEM TITLE: Heating Units  
SUBMITTED BY: Steve Mepham  
TELEPHONE: 681-3567

## SUMMARY EXPLANATION:

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Approve Purchase/Installation of Heating Units for Union Street Pump Station and Prison Bar Screen from T.H. Eifert in the amount of \$39,980.00 of which the City portion will be \$19,633.53 and the State of Michigan's portion will be \$20,346.47.

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Moved by:

Supported by:

Approve Purchase/Installation of Heating Units for Union Street Pump Station and Prison Bar Screen from T.H. Eifert in the amount of \$39,980.00 of which the City portion will be \$19,633.53 and the State of Michigan's portion will be \$20,346.47.



# MEMO

## RE: Makeup Air Replacement Units (Prison Screen Building & Fine Screen Building @ WWTP)

Date: March 6, 2016

To: Kurt Giles, City Manager

From: Keith W. Risdon P.E.  
Director of Public Services

Steve Mepham has received proposals from FHC Mechanical Contractors (Wyoming, MI) and T.H. Eifert Mechanical Contractors (Lansing, MI) to replace the heater/air makeup units for the Prison Screen Building and for the Fine Screen Building at the WWTP. Both of these units have failed this year and the Water / WWTP Department has been utilizing small electrical heaters to maintain heat in these facilities. Powell Mechanical has maintained these over the years and was given the opportunity to submit a proposal to replace the units earlier this year. They determined after much deliberation that the work effort required was beyond their capabilities and recommended to the City to obtain another contractor for this work.

From FHC we received two separate quotes; \$20,600 for work at the WWTP and \$24,615 for work at the Prison site.

From T. H. Eifert we received three separate quotes; \$21,480 for work at the WWTP, \$22,260 for work at the Prison site and a quote for both projects as a single bid of \$39,980.

This single contract for \$39,980 would allow a reduction in the duplication overhead costs found in the two separate contracts. Utilizing the percentage of the individual costs if we combine the two T.H. Eifert quotes we would split the single cost quote 50.89% to the Prison and 49.11% to the City. This would result in a split cost of \$20,346.47 to the Prison and \$19,633.53 to the City.

I would recommend that the City accept the single combined quote of \$39,980 from T.H. Eifert and proceed with the work. I also recommend that the City recover the cost of the work being performed at the Prison Screen Building in accordance with our contract with the State.



**T.H. EIFERT**  
MECHANICAL  
CONTRACTORS

**Proposal**  
**HS - 160194**

Date: March 01, 2016 Job Name: Replace the Modine Makeup Air Unit

Offered To: City of St. Louis  
Wastewater Treatment Plant  
404 East Prospect Street  
St. Louis, Michigan 48880-1899

Phone: (989) 681-3567 Fax: (989) 681-5473 [smepham@stlouismi.com](mailto:smepham@stlouismi.com) Attention: Steven R. Mepham, Superintendent

T.H. Eifert, LLC offers to furnish Skilled Labor, Material, Insurance's, Tools, Equipment, and Permits (if applicable) to complete the following services. All work to be performed between the hours of 8 am and 4:30 pm.

1. **Scope of work includes:** T.H. Eifert Mechanical Contractors will:
  - Demo and properly dispose of the existing MODINE Makeup Air Unit, m/n: WSP151SFM 1264.
  - Provide and install a new Curb Adaptor (MODINE to REZNOR).
  - Provide and install a new REZNOR Makeup Air Unit, m/n: RZRPB-150.
  - Provide and install a new Explosion Proof Thermostat.
  - Perform a Start-up of the new system to ensure proper operation.
  
2. **Notes:**
  - Any additional Services and or Labor needed to complete the items described in the "Scope of Work" will be covered under an additional "Time and Material Agreement".
  - State and local permits are covered under this proposal.
  
3. **Work Excludes:**
  - Removal or disposal of any materials classified as hazardous waste, unless specifically included in item (1) above.
  - Service, labor or materials required for any existing equipment other than specified in proposal.

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This Proposal is firm for 30 days. If accepted, please return signed copy to our office.

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Estimated Price ..... \$21,480.00

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Proposal prepared by: Robert D. Hunter  
Robert D. Hunter, HVAC Sales Manager

This proposal is subject to our standard payment terms of net thirty (30) days unless other contractual arrangements are made. If customer fails to timely pay any invoice customer also agrees to pay finance charges at 1.5% per month, and will also pay reasonable actual attorney fees of T.H. Eifert, LLC should collection activity be necessary.

# FHC

MECHANICAL CONTRACTORS

2509 29<sup>th</sup> Street SW  
Wyoming, MI 49509  
616-538-3231/616-538-2797 Fax

February 11, 2016

Steven Mepham  
St. Louis Water/Wastewater Plant  
404 E Prospect St.  
St. Louis, MI 48880

Subject: Fine Screen Building MUA

We are pleased to bid on the replacement of the Modine make up air unit. We propose to furnish all material, equipment, tools, and labor to complete the mechanical work for the following price.

Includes:

- Modine HDP150 Make Up Air Unit
- Curb Adapter
- Demo and Disposal
- Electrical Hookup
- Crane
- Startup and One Year Warranty
- Taxes and Permits

**Replacement Price: \$20,600.00**

All work performed during normal business hours in a timely and workman like manner by skilled craftsmen. Thank you for this opportunity and we look forward to doing business with you in the future.

Bernie Lamancusa  
Service Manager &  
Estimator



# FHC

MECHANICAL CONTRACTORS

2509 29<sup>th</sup> Street SW  
Wyoming, MI 49509  
616-538-3231/616-538-2797 Fax

February 11, 2016

Steven Mepham  
St. Louis Water/Wastewater Plant  
404 E Prospect St.  
St. Louis, MI 48880

Subject: Prison Screen Building MUA

We are pleased to bid on the replacement of the Reznor make up air unit. We propose to furnish all material, equipment, tools, and labor to complete the mechanical work for the following price.

Includes:

- Reznor RPB-225 Make Up Air Unit
- Curb Adapter
- Demo and Disposal
- Electrical Hookup
- Crane
- Startup and One Year Warranty
- Taxes and Permits

**Replacement Price: \$24,615.00**

All work performed during normal business hours in a timely and workman like manner by skilled craftsmen. Thank you for this opportunity and we look forward to doing business with you in the future.

Bernie Lamancusa  
Service Manager &  
Estimator



ITEM NO. 9D

DATE 4/5/16

300 North Mill Street  
St. Louis, MI 48880

(989) 681-2137  
Fax (989) 681-3842

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March 31, 2016

Michigan Department of Transportation  
Statewide Planning Section  
P.O. Box 30050  
Lansing, Michigan 48909

Attention: Mr. Brandon Wilcox, Program Manager

Regarding: Small Urban Projects  
City of St. Louis  
Gratiot County

Dear Mr. Wilcox;

The City of St. Louis has prepared and submitted an application (Form 2606) for Small Urban Project funding for our Prospect Street – Corinth Street Project through our regional planning organization, EMCOG.

In accordance with the program requirements, the City of St. Louis is committed to provide the 20% project match of \$189,600.00 for eligible project costs. Additional City funds will be committed to cover the cost of additional work for sanitary sewer and water main upgrades as part of this project.

Sincerely;

Kurt R. Giles  
City Manager

Cc: Mark Craft, Gratiot County Roads  
Dave Engelhardt, EMCOG

ITEM NO. 9E  
DATE 4/5/14

**PURCHASE AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2016 by and between the City of St. Louis of 300 North Mill Street, St. Louis, Michigan 48880, hereinafter referred to as "Seller," and Shelbi's Investments LLC, of 4302 State Road, Alma, Michigan 48801, hereinafter referred to as "Purchaser".

WITNESSETH:

WHEREAS, Seller is the owner of certain real property in the City of St. Louis, County of Gratiot, Michigan, and

WHEREAS, Seller desires to sell and Purchaser desires to purchase said property,  
NOW, THEREFORE, it is hereby agreed as follows:

1. PREMISES: The premises which are the subject hereof are described as follows:

Deed L 622 P 722 E 102 FT OF N 25 FT OF LOT 11, BLK 36, CITY OF ST. LOUIS

PURCHASE PRICE: The purchase price shall be calculated at \$1,000.00. The purchase price shall be paid in full at closing.

2. EARNEST MONEY: Purchaser hereby deposits with Sellers the sum of \$100, as earnest money, which sum shall be applied upon the purchase price at the time of closing.

In the event that closing does not occur because of failure of any of the contingencies hereinafter set forth, such earnest money deposit shall be refunded to Purchaser, in addition to all other available remedies. In the event that closing should not occur for any reasons attributable to Purchaser and not excused under any of the contingencies hereinafter set forth, such earnest money deposit shall be retained by Seller as liquidated damages, in addition to all other available remedies.

3. MARKETABLE TITLE: Seller, at its cost, shall furnish Purchaser a commitment to issue an owner's policy of title insurance in the amount of the purchase price insuring the premises and demonstrating marketable title in fee simple, free and clear of all encumbrances. At closing, Seller shall execute and deliver to Purchaser the warranty deed required above.
4. CLOSING: Closing shall occur within seven (7) days after the date of satisfaction of the last of all the contingencies set forth herein to be satisfied, but in no event later than May 30, 2016. Seller will bear the cost of preparation of title insurance and transfer tax. Purchaser will pay the cost of document preparation and closing costs.
5. DEFECT IN TITLE: In the event that the commitment to issue title insurance shall demonstrate a defect in title, Seller may extend the date of closing for not more than 30 days to correct such defect in title. If such defect cannot be corrected within such time, then Purchaser may, at his/her option, declare this Agreement null and void and shall be entitled to refund his/her earnest money deposit.
6. TAXES: All taxes and special assessments applicable to the property shall be prorated to the date of closing based upon a calendar year basis as if paid in arrears.
7. POSSESSION: Purchaser shall be entitled to possession immediately upon closing.
8. CONTINGENCIES TO CLOSING: Closing is contingent upon occurrence of each of the following:
  - a) Seller furnishing title insurance, pursuant to paragraph 4, showing marketable title in fee simple.
  - b) Completion of such inspections as Purchaser may elect (at Purchaser's expense) with results satisfactory to Purchaser.

c) Receipt from the Seller of all land division approvals required

9. ASSIGNMENT: Neither party shall assign its interest herein without the prior written consent of the opposite party.
10. SURVIVAL OF CLOSING/BINDING EFFECT. The covenants and obligations of the parties recited herein shall survive closing and bind the parties hereto, their heirs, assigns, successors and personal representatives.
11. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement of the parties with respect to the subject matter hereof, superceding all prior agreements, covenants and representations, whether written or oral. This Agreement may only be modified by the written agreement of both parties.

IN WITNESS WHEREOF, The parties hereto have caused this instrument to be executed on the day and year first above written.

SELLER:  
CITY OF ST. LOUIS

Witness: \_\_\_\_\_

\_\_\_\_\_  
By: Kurt R. Giles  
Its: City Manager

PURCHASER:

Witness: \_\_\_\_\_

\_\_\_\_\_  
By: